

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #003

March 8, 2017

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on March 8, 2017 from 8:30 a.m. to 9:57 a.m.

PRESENT: Paul Ryan, Chairperson, Ken Perry, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Eldon Mose (8:30 a.m. to 8:45 a.m.), Eric Fagherdahl (8:30 a.m. to 9:10 a.m.), Tyson Dennis (8:45 a.m. to 9:10 a.m.) Conrad Dueck, (9:04 a.m. to 9:38 a.m.), and Wendy Derendorf (8:30 a.m. to 9:20 a.m.).

**1. Call to Order**

The meeting was called to order at 8:30 a.m.

**2. Disclosure of pecuniary interest and the general nature thereof**

None

**3. Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting of this committee on February 8, 2017 - the minutes were approved as circulated.

**4. Non-agenda Items**

None

**5. In-Camera**

5.1 A proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes; more specifically 5.1 - Land Rental Inquiry - proceed as directed.

Perry:Caul THAT the Operations and Facilities Executive Committee now meet in-camera in order to address a matter to: a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes; more specifically - 5.1 Land Rental Inquiry

CARRIED

**6. Items Referred from Council**

6.1 Asselin Transportation and Storage Limited - re: Residential Refuse and Recycling Collection from Eldon Mose - request for alterations to Garbage and Recycling Collection - Mr. Mose had added changes to his original request and will provide a letter outlining the changes for Council's consideration. Recommendation approved as presented.

6.2 Request dated January 18, 2017 from Church of the Holy Spirit - Groundwater Well at 1408 Eighth Street East - the opportunity to provide water main extension and looping is to be investigated as well as other service options as an interim solution until water is available.

6.3 Request for Additional Sidewalk on McIrvine Road from Kings Highway to High School Entrance - the recommendation was accepted as presented.

## **7. New Business**

- 7.1 January 2017 Drinking Water Systems Monthly Summary Report - the January 2017 Drinking Water Systems Monthly Report was reviewed and will be forwarded to Council for approval.
- 7.2 Marketing License Agreement with Service Line Warranties of Canada to Provide Sewer and Water Service Warranty within the Town of Fort Frances - recommendation approved to enter into a licence agreement.
- 7.3 Standard Operating Procedure for Water Treatment Plant Emergency Standby Generator - the policy was recommended to be brought forward to Council for approval.

## **8. Outstanding Items**

- 8.1 Request from Ms. Wendy Derendorf to Make a Contribution to the LaVerendrye Parkway - Operations and Facilities Manager is to meet with Ms. Derendorf to determine a location for a bench and keep her informed of other opportunities in the Rainy Lake Square.

## **9. Information**

- 9.1 Operations and Facilities Division - Environmental Area - Operations Statistics - January 2017 - will be forwarded to Council as information only. No action required.
- 9.2 Fort Frances Wastewater Treatment Facility January 2017 Monthly Report - will be forwarded to Council as information only. No action required.
- 9.3 2017 Tonnage at the Landfill Site - updated March 3, 2017 - will be forwarded to Council as information only. No action required.
- 9.4 Aircraft Landings 2017 - as of March 1, 2017 - will be forwarded to Council as information only. No action required.

## **10. Adjourn / Next Meeting Date**

Meeting adjourned at 9:57 a.m.

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities