

REPORTCOMMITTEE OF THE
WHOLEMarch 13, 2017

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on March 13, 2017 from 5:30 p.m. to 6:34 p.m.

PRESENT: Councillor G. P. Ryan, Chairperson; Councillors K. Perry, J. Albanese, W. Brunetta and J. Caul.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, A. Petrin, Human Resources Manager (5:30-5:35pm), T. Moffitt, Fire Chief / CEMC (5:30-5:35pm), J. Kabel, Manager of Community Services (5:30-5:31pm and 5:56-6:34pm), L. Lindberg, Treasurer (5:30-5:31pm and 5:56-6:34pm).

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Caul disclosed an interest in Item 8.1 from this agenda as the travel claim being considered is hers.

4. In-Camera:

4.1 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose: Letter of Understanding
A verbal summary was provided by A. Petrin, Human Resources Manager and T. Moffitt, Fire Chief / CEMC.

- 214 Brunetta - Perry: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:
- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.3 Appointments to Boards & Committees
 - a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes; more specifically Item 4.2 McIrvine Road Property and Item 4.4 Land Rental Inquiry
 - the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose; more specifically Item 4.2 Letter of Understanding

CARRIED

4.2 A proposed or pending acquisition or disposition of land by the municipality or local board: McIrvine Road Property
A verbal summary was provided by the Clerk.

4.3 Personal matters about an identifiable individual, including municipal or local board employees: Appointments to Boards & Committees
A verbal summary was provided by the Clerk.

4.4 A proposed or pending acquisition or disposition of land by the municipality or local board: Land Rental Inquiry
The report was considered.

5. Public Session Resumes in Council Chambers at 5:56 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor Roy Avis - Verbal Update - absent
Councillor John Albanese - No Verbal Update
Councillor Wendy Brunetta - A verbal update was provided regarding a NOMA Executive Meeting, delegations at ROMA, RRDMA conference, ROMA conference and Chamber of Commerce meeting.
Councillor June Caul - A verbal update was provided regarding the Age Friendly Action Committee, SALT dissolution and Sister Betty Kennedy Centre.

7. Consent Agenda:

- 7.1 Traffic Control By-law Amendment for Heavy Trucks prohibition & Fort Frances Library & Technology Centre Handicap Parking Stall Amendment
- approval of this report will agree with the recommendations of the Planning & Development Executive Committee to approve as presented in this report and further to authorize an amendment by-law be prepared for signing by Mayor & Clerk.

- 215 Brunetta - Perry: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11 and 7.12.

CARRIED

- 7.2 Land Sales Contributions to Reserve Funds
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the allocation of the 2016 land revenue as Contributions to Reserve Funds in the total amount of \$584,791.50 for the December 31, 2016 year end as listing in this report.
- 7.3 D. Brown, CAO - Purchase Card Expenses
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the purchase card expenses in the total amount of \$282.05 as submitted by D. Brown, CAO for his attendance at the ROMA conference held on January 28-31, 2017 in Toronto, ON.
- 7.4 Safe Communities Rainy River District Per Capita Financial Request
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Safe Communities Rainy River District \$0.50 per capita financial request in the total amount of \$3,977.50.
- 7.5 Council approval of Forest Fire Management Agreement with MNR
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize the entering into of a new agreement between the Town of Fort Frances and the Ministry of Natural Resources for a 5 year term beginning April 1, 2017, and further that a by-law be brought forward for execution by the Mayor and Clerk.
- 7.6 Request for additional Sidewalk on McIrvine Road from King's Highway to High School Entrance
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to refer the request to the 2017 Budget process with the understanding that, as in the past, the Town might consider funding a portion of the works with the Rainy River District School Board contributing to the completion of the sidewalk, and further that the proponent of the request be advised that they have a duty to consult with abutting property owner(s) as well as utility companies that may be impacted by the development to ensure these property owners are in support of the sidewalk.
- 7.7 Standard Operating Procedures for Water Treatment Plan Emergency Standby Generator

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to adopt the Standard Operating Procedure for Water Treatment Plan Standby Generator as a policy of the Town of Fort Frances.

7.8 January 2017 Drinking Water Systems Monthly Summary Report

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to accept the January 2017 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

7.9 Marketing License Agreement with Service Line Warranties of Canada to provide Sewer and Water Service Warranty within the Town of Fort Frances

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to enter into a 3 year Marketing Service Agreement with Service Line Warranties of Canada to provide sanitary sewer and water service warranty for property owners living within the Town of Fort Frances, and further that an authorizing by-law be prepared for the Mayor and Clerk to execute the agreement.

7.10 Request from Ms. Wendy Derendorf to make a contribution to the LaVerendrye Parkway in honor of her parents

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to approve the request from Ms. Derendorf to make a contribution to the LaVerendrye Parkway through the installation of a commemorative bench at a mutually agreed upon location, that the cost of the bench, shipping and plaque be covered by Ms. Derendorf, and further that the Town will supply the labour and materials to construct the foundation for the select bench and supply the labour to install the new select bench and plaque.

7.11 Request from Church of the Holy Spirit for the installation of a Ground Water Well at 1408 Eighth Street East

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to deny the request from the Church of the Holy Spirit for the installation of a groundwater well at 1408 Eighth Street East pending notification of funding for the reconstruction of the Mill Road Overpass and results of a meeting of property owners gauging interest in the installation of a watermain extension down Eighth Street East.

7.12 Public Transit Infrastructure Fund (PTIF) Agreement

- approval of this report will agree to the recommendation of the Community Services Executive Committee to authorize the form submission to MTO, agreement execution, and forthcoming by-law for the purchase of a 2nd Handivan bus as per the 2017 Capital Budget.

8. Administration and Finance Division:

8.1 Councillor June Caul - AMO Conference Travel Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel Expense claim in the total amount of \$116.39 as submitted by Councillor Caul while attending at the AMO Conference in Windsor, Ontario on August 14-17, 2016.

Councillor Caul disclosed an interest in this item as the travel claim being considered is hers. She did not speak to the matter.

8.2 Council resolution to support review of the Fire & Rescue Service

- approval of this report will authorize the review of the Fort Frances Fire & Rescue Service by the Ontario Fire Marshal and Emergency Management.

9. Operations and Facilities Division:

- 9.1 Asselin Transportation & Storage Limited re: Residential Refuse and Recycling Collection from E. Mose - request for alterations to Garbage and Recycling Collection - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee that the requested change to curbside collection for garbage in the 800 block of McKenzie Avenue and Victoria Avenue and the proposed changes to Area 3 and 4 be made contingent upon Asselin Transportation covering the costs associated with re-printing the collection schedule for Area 3, distributing the schedules to those houses affected as well as printing and distributing suitable notification material to be sure that those affected are fully aware of the change prior to switching over the collection.

10. General:

- 10.1 Town of Fort Frances Strategic Plan Progress Report No. 2 - Updated February 24, 2017 by D. Brown, CAO
A verbal summary was provided by D. Brown, CAO. Council provided further direction to the CAO on outstanding matters.
- 10.2 Association of Municipalities Ontario (AMO) - Annual Conference August 13-16, 2017 in Ottawa, ON
- Councillors Ryan and Caul and Mayor Avis will be put forward for attendance.
- 10.3 Northwestern Ontario Municipal Association (NOMA) - Annual General Meeting April 26-28, 2017 in Thunder Bay, ON
-all members of Council available will be put forward for attendance.
- 10.4 Northwestern Ontario Municipal Association (NOMA) - First Call for Nominations for Offices of President & Executive Vice President
Councillor Perry is willing to put his name forward for Executive Vice-President.
Council will support that nomination by way of resolution at the next meeting on March 27, 2017.

11. Information:

- 11.1 Statistics Canada Report - Building Statistics for February 2017
Received.
- 11.2 Operations and Facilities Division - Environmental Area - Operations Statistics for January 2017
Received.
- 11.3 Fort Frances Wastewater Treatment Facility January 2017 Monthly Report
Received.
- 11.4 2017 Landfill Site Tonnage - as of March 3, 2017
Received.
- 11.5 Aircraft Landings and Fuel Sales at Fort Frances Airport as of March 1, 2017
Received.
- 11.6 Fort Frances Fire and Rescue Services - 2016 Year End Report
Received.
- 11.7 Fort Frances Fire and Rescue Services - January 2017 Monthly Report
Received.
- 11.8 Complaint Registers (December 2016 and January 2017)
Received.

12. Non-agenda items - None.

13. ADJOURNMENT

13.1 The meeting adjourned at 6:34 p.m.

216 Brunetta - Perry: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

G. P. Ryan, Chairperson

E. Slomke, Clerk