

TOWN OF FORT FRANCES

AGENDA - April 10, 2017

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 089) 5:30 PM

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
 - 4.1 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Matters
 - 4.2 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose: Contractual Update
 - 4.3 Personal matters about an identifiable individual, including municipal or local board employees: Current Litigation / Insurance Claim Report as of March 27, 2017
 - 4.4 Personal matters about an identifiable individual, including municipal or local board employees: 2017 Moffat Family Fund Grant Allocation
 - 4.5 Personal matters about an identifiable individual, including municipal or local board employees: Contract Position
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
 - 6.1 Mayor Roy Avis - Verbal Update
Councillor John Albanese - Verbal Update
Councillor Wendy Brunetta - Verbal Update
Councillor June Caul - Verbal Update
7. **Consent Agenda:**
 - 7.1 Deeming of properties located at 1301 Elizabeth and 1300 Fifth Street
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to allow the

4

		Page
	application for deeming of the properties to be sent for the final step of a draft By-law amendment being brought forward for review and final approval of the deeming by-law.	
7.2	Requirement for Site Plan Agreement for Rainy River District Social Services Administration Board (RRDSSAB) - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to direct RRDSSAB to apply for a Site Plan Agreement for the future development of an apartment complex located at 1300 Fifth Street and 1301 Elizabeth Street East.	5 - 6
7.3	Children's Complex 2017 Budget Initiatives - approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the revenue generation measures presented for the Children's Complex on the dates specified in the report, and further that the appropriate user fee by-law amendment with revised fees be brought forward for Council's consideration.	7 - 9
7.4	Memorial Sports Centre Summer Student Staff - approval of this report will agree to the recommendation of the Community Services Executive Committee to sanction the hiring of the three available staff who are interested in returning to work for the Memorial Sports Centre this summer but do not conform to the Student Employment Policy criteria.	10 - 15
8.	<u>Administration and Finance Division:</u>	
8.1	2013-2016 Canadian Tire Appeal Roll #5912-010-006-08400-0000 - approval of this report will agree to the recommendation of Administration to approve a contribution from the Corporate Contingency Reserve Fund in the amount of \$194,868.64 to fund the outstanding assessment appeal liability for the 2016 year end.	16 - 26
8.2	Councillor Perry - NOMA Executive Meeting Per Diem Claim - approval of this report will agree to the recommendation of Administration to approve the per diem claim in the amount of \$240.00 as submitted by Councillor Perry for his attendance at a NOMA Executive Meeting being held in Thunder Bay on March 29, 2017.	27 - 28
9.	<u>General:</u>	
9.1	Nominations for Offices of President & Executive Vice President - Northwestern Ontario Municipal Association (NOMA)	

	Page
10. <u>Information:</u>	
10.1 Canadian Coasters Car Club Flyer	29
10.2 March 2017 Building Statistics	30
11. <u>Non-agenda items:</u>	
12. <u>ADJOURNMENT</u>	

Date: April 4, 2017

Report To: Mayor & Council

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: **Deeming of properties located at 1301 Elizabeth and 1300 Fifth Street.**

The properties located at 1301 Elizabeth Street East and 1300 Fifth Street East, are owned by the Rainy River District Social Services Administration Board. These properties are in the application process of being deemed as a single property.

Application has been submitted and brought to the Planning and Development Committee for review. The Committee approved the application during its Session #26 Monday April 3, 2017.

The Planning and Development Committee as well as myself, recommend the application for the deeming of 1301 Elizabeth Street and 1300 Fifth Street East for the amalgamation of the properties to become one property. By Council approving this recommendation, I will start the process of a By-Law Amendment for the deeming to be brought to council for approval.

Respectfully submitted,

Original Signed By

Tyson Dennis
Chief Building Official/Municipal Planner

Council approval of this report will: allow the application for deeming of the properties to be sent for the final step of a draft By-Law Amendment being brought to the Planning and Development Committee for review and final approval of the deeming By-Law for Council's approval.

Date: April 4, 2017

Report To: Mayor & Council

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: **Requirement for Site Plan Agreement for RRDSSAB development**

The properties located at 1301 Elizabeth Street East and 1300 Fifth Street East, are owned by the Rainy River Distract Social Services Administration Board. The organization has submitted plans for a new apartment complex to be constructed on these existing properties. The land is zoned properly to accommodate such development. At this time these two properties are in the process of becoming one property through deeming.

The Town's Official Plan states in Section 5.7.1 "...all types of development or redevelopment shall be subject to Site Plan Control provisions..." Section 5.7.3 and 5.7.4 list the requirements of evaluation during a Site Plan Agreement.

The proposed development is in an area with existing buildings and infrastructure. 1300 Fifth Street, has no storm water catch basins located near the property. The services for the proposed building will more than likely be delivered from the 1301 Elizabeth location. Conditions of construction for parking, storm water management, grading of land, exterior lighting and fencing are some of the conditions which can be implemented during the application of a Site Plan Agreement prior to issuance of a Building Permit. The Site Plan Agreement will stipulate any conditions which need to be completed during the project.

During the Planning and Development Session #26 on April 3, 2017, the Committee recommended to have the RRDSSAB to apply for a Site Plan Agreement for the future development at 1300 Fifth Street and 1301 Elizabeth Street.

As Chief Building Official and Municipal Planner, I am recommending the Town Council to approved the need for RRDSSAB to apply for a Site Plan Agreement to ensure that the needed planning and design requirements are completed during the construction of the proposed apartment complex.

Respectfully submitted,

Original Signed By

Tyson Dennis
Chief Building Official/Municipal Planner

Council approval of this report will: direct the Rainy River District Social Services Board to apply for a Site Plan Agreement to the Town of Fort Frances for the future development of an apartment complex located at 1300 Fifth Street and 1301 Elizabeth Street East.



REPORT

TO: Community Services Executive Committee

FROM: Jason Kabel, Manager of Community Services

DATE: March 31, 2017

RE: **Children's Complex 2017 Budget Initiatives**

Background

The Children's Complex is funded primarily by the Rainy River District Social Services Administration Board (RRDSSAB), parent fees paid directly to the Town, and the Town operating budget (tax revenue). Below is a summary of the budget since 2013 for all three Children's Complex cost centres (Children's Complex, Best Start Hub, & Resource Teachers).

	2013	2014	2015	2016
REVENUE				
Provincial Child Care Wage Enhancement			(19,541.12)	(37,349.97)
RRDSSAB - Fee Subsidy, Core Services, Capacity Building	(837,632.75)	(1,099,033.13)	(1,040,775.75)	(1,061,154.63)
Day Care Fees (Parent Fees)	(191,437.96)	(173,408.48)	(236,451.60)	(299,104)
TOTAL REVENUE	(1,033,200.47)	(1,272,532.13)	(1,297,012.28)	(1,426,798.96)
TOTAL EXPENSES	1,068,962.80	1,272,532.13	1,264,114.31	1,469,470.00
TOTAL DAYCARE SERVICES	35,762.33	0.00	(32,897.97)	42,671.04

The funding from RRDSSAB is always a moving target as we do not know until usually mid-year what the Childcare funding for the Complex will be. Expenses in 2016 were elevated due primarily to provincial compliance requirements, staffing issues, and janitorial contract changes. As an attempt to operate all childcare services as a cost neutral entity, we have undertaken a comparative review of similar childcare centres in the district from Thunder Bay to Kenora. The results of the investigation has led to a number of potential cost savings initiatives to help lower operating expenses as follows.

Children's Complex Cost Savings Initiatives (see also attached table for comparative analysis of other centres)

Proposed Effective Date	Current Policy	Proposed New Policy	*Potential Cost Savings/Revenue
May 1, 2017	Parent no-call fee for absentee - \$0	Parent no-call fee for absentee - \$15	\$750
May 1, 2017	Late Pickup fee - \$2/minute/child	Late Pickup fee - \$20/15 min./child (starting with 0-15 min.)	\$400
May 1, 2017	Absenteeism Days – 12/6months (2/month) – 24/year	Absenteeism Days – 8 for remainder of 2017 (May-Dec). Beginning 2018 - 0/year	2017 - \$27,520 2018 - \$51,600
June 1, 2017	Toddler rate - \$42.00/day	Toddler rate - \$43.00/day	2017 - \$1,942 2018 - \$3,330
June 1, 2017	2 nd child rate discount - 40% discount (\$42, \$25.15)	2 nd child rate discount - 25% discount (\$42, \$31.50) Jan 1, 2018 – 15% discount Jan 1, 2019 – 0% discount	2017 - \$4,890 2018 - \$13,926 2019 - \$22,242
June 1, 2017	Before & After School fee – Before school - \$7.75 After school - \$13.90	Before & After School fee – Before school - \$10.00 After school - \$15.00	2017 - \$16,744 2018 - \$28,703

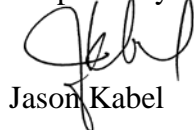
Total of Potential Cost Savings / Revenue Generation	2017	2018	2019 & beyond
	\$52,246	\$98,709	\$107,025

*The projections do not take into account the impact that the initiatives will have on families and the possible decline in enrollment as a result of the increase in fees. Projections are based on programs being near full capacity, currently the Children's Complex has wait lists for each of the programs offered.

RECOMMENDATION

The Community Services Executive Committee recommends to Mayor & Council to endorse the revenue generation measures presented for the Children's Complex on the dates specified in the report.

Respectfully Submitted,



Jason Kabel

Council approval of this report will endorse:

- the revenue generation measures presented for the Children's Complex on the dates specified in the report.
- the appropriate user fee schedule amendment with the revised fees.

Comparative Analysis Updated MAR 2017

	Absenteeism Days	Parent no-call fee if absent	Late Pick up Fee
Fort Frances	2 per month	\$0.00	\$2.00/minute/child
Dryden	no ABS Days	\$17.35	\$25.00/15 min/child
Kenora- KCL	3 per year	\$0.00	0
Kenora- Firefly	no ABS days	\$15.00	\$25
Atikokan	up to 3 per month	\$0.00	\$5/child/10 minutes
Red Lake	no ABS Days		\$25.00/15 min/child
Ear Falls	no ABS Days		\$20.00/15 min/child

*doesn't include DSSAB days

*pay for scheduled days even if ill or out of town, family can choose 1 week in the Summer and not be charged

Thunder Bay Programs	Abs Days	Fee- No call if ABS	Late Pick up Fee
Kinderplace	up to 18 days/yr	0	\$20.00/15 min/child
Little Lion's	no ABS days	0	\$5/child/10 minutes

Thunder Bay Programs

Kinderplace				not on site
Little Lion's	\$16.20	\$14.61	\$13.28	not on site

pay scale

pay scale

	Toddler (12- 30 Months)		Preschool (30 mnths to 3.8 years)		Early Learning (3.8 to 6 years)				School Age (6- 12 years)			
	Full Days	Second Child	Full Days	Second Child	Before School	After Achool	Full Days	Second Child	Before School	After School	Full Days	Second Child
Fort Frances	\$42.00	\$25.15	\$42.00	\$25.15	\$7.75	\$13.90	\$38.70	\$25.15	\$7.75	\$13.90	\$38.70	\$25.15
Dryden	\$44.50	\$44.50	\$42.00	\$42.00	\$11.55	\$13.00	\$41.00	\$41.00	\$10.00	\$14.55	\$40.00	\$40.00
Kenora- KCL	\$42.00	\$42.00	\$40.00	\$40.00	\$12.00	\$12.00	\$40.00	\$40.00	\$12.00	\$12.00	\$40.00	\$40.00
Kenora- Firefly	\$43.00	\$43.00	\$41.00	\$41.00	\$11.00	\$15.00	\$41.00	\$41.00	\$11.00	\$15.00	\$41.00	\$41.00
Atikokan	\$40.00	*	\$40.00	*	\$9.00	\$12.00	\$40.00	*	\$9.00	\$12.00	\$40.00	*
Red Lake	\$50.25	\$50.25	\$46.00	\$46.00	\$11.50	\$15.00	\$46.00	\$46.00	\$11.50	\$15.00	\$46.00	\$46.00
Ear Falls	\$39.00	\$39.00	\$39.00	\$39.00	\$10.00	\$15.00	\$39.00	\$39.00	\$10.00	\$15.00	\$39.00	\$39.00
AVERAGE	\$43.13	\$36.46	\$41.33	\$34.67	\$10.84	\$13.67	\$41.17	\$34.50	\$10.58	\$13.93	\$41.00	\$34.33

Atikokan programs *may qualify for a 25% discount, if 1st child is enrolled in a Full day program and accounts are in good standing

Thunder Bay Programs

Kinderplace- Ext	\$50.00	\$50.00	\$46.00	\$46.00	\$10.00	\$13.00	\$44.00	\$44.00	\$10.00	\$13.00	\$41.00	\$41.00
Kinderplace- Full	\$46.00	\$46.00	\$40.00	\$40.00	\$10.00	\$13.00	\$39.00	\$39.00	\$10.00	\$13.00	\$36.00	\$36.00
Kinderplace- 3/4	\$37.00	\$37.00	\$35.00	\$35.00	\$10.00	\$13.00	\$34.00	\$34.00	\$10.00	\$13.00	\$33.00	\$33.00
Kinderplace 1/2	\$30.00	\$30.00	\$26.00	\$26.00	\$10.00	\$13.00	\$25.00	\$25.00	\$10.00	\$13.00	\$24.00	\$24.00
Little Lion's - Ext	\$50.00	\$50.00	\$46.00	\$46.00	\$10.00	\$12.00	\$45.00	\$45.00	\$10.00	\$12.00	\$41.00	\$41.00
Little Lion's - Full	\$45.00	\$45.00	\$40.00	\$40.00	\$10.00	\$12.00	\$40.00	\$40.00	\$10.00	\$12.00	\$36.00	\$36.00

*Kinderplace Extended day (9 hours); Full Day (6-9 hours); 3/4 day (4-6 hours) and 1/2 day (0-4 hours)

*Little Lions Extended day (7:30-5:30- 10 hours); Full day (8:30-4:30- 8 hours)

0-10-50-100-150-200-250-300-350-400-450-500-550-600-650-700-750-800-850-900-950-1000



REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: March 31, 2017

RE: Memorial Sports Centre Summer Student Staff

PREAMBLE

The Community Services Division currently has 5 vacancies in the student lifeguard position to operate the summer children camps at the Memorial Sports Centre (MSC). We have three students who are interested in returning to their previous MSC positions held last summer who are qualified lifeguards but are unable to return due to the current student policy in place. It is necessary that Summer Program Staff be qualified lifeguards as there are three days per week that are scheduled in the water and to ensure we get a more dedicated staff member. There are also 2 weeks of the summer that are dedicated to water activities, one at the Point Park and one at Sunny Cove Camp.

The Lifeguard job has been posted on the Town website all year and have added two members to the existing staff to help increase the number to the required 15 (as per the table below). Summer Program staff work both with the summer children's camps and MSC. They are periodically called upon to fill in at the Marina. At the end of August many of our University Students are heading back to school and we still operate the Marina and Pool, as such student staff that are not returning to school next year would be able to assist us during that time.

Student Staff History for MSC and Marina

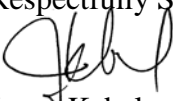
	2014	2015	2016	2017	TARGET
Qualified	21	19	15	10	15
Unqualified	1	2	3	2	4
Total	22	21	18	12	19

Currently we are in a position where our typical summer programs are in jeopardy of not being able to operate if we do not have sufficient qualified staff. As noted in the table above we are sitting with a shortage of 5 qualified lifeguard staff.

RECCOMENDATION

The Community Services Executive Committee recommends to hire the 3 available staff who are interested in returning to work for us this summer but do not conform to the Student Employment Policy criteria in that they will not be returning to post-secondary school in the fall.

Respectfully Submitted,



Jason Kabel

Council approval of this report will sanction the hiring of the three available staff who are interested in returning to work for the Memorial Sports Centre this summer but do not conform to the Student Employment Policy criteria.

THE TOWN OF FORT FRANCES

Section: Human Resources

Policy: Student Employment

Creation Date:	April 2016
Revised Date:	N/A
Resolution Number:	461
Supersedes Resolution Number:	N/A
Policy Number:	3.28

1. Intent

To define student employment, and to set forth a fair and equitable procedure regarding the employment of student employees for the Corporation of the Town of Fort Frances ("The Town").

2. Scope

The Town employs students on a seasonal basis to complement the services we provide through various departments. This policy applies to all post-secondary student employees of the Town, including both non-union positions, and positions represented by a bargaining unit.

3. Definitions

For the purposes of this policy, the following definitions shall apply:

Application:

An application is a written expression of interest in response to at least one vacant position. Unsolicited or standalone resumes and/or cover letters are not considered applications, unless supported by an appropriate application form, which shall be publicly available on the Town's Employment Opportunities website and at the Civic Centre during active recruitment.

Job Performance:

Job performance refers to the work-related objectives expected of an employee and the degree to which those objectives were reasonably met.

Student:

A 'student' refers to a full-time student, as defined by the Canada Revenue Agency in its publication *Students and Income Tax [P105]*, which is subject to change from time to time.

Regular Employee:

A regular employee is an employee of the Town who works in a full-time, part-time, or seasonal capacity. This applies to all levels of staff, including management.

Returning Student Employee:

A returning student employee is a student who has successfully completed at least one (1) summer contract with the Town and has accepted employment with the Town for a subsequent summer contract.

Right of Rehire:

The right of a student employee to be rehired to the position in which they successfully completed the prior year's summer contract without the need to compete against other candidates for the position through a selection process.

Total Hours Worked:

Total hours worked shall include both regular hours worked and overtime hours worked.

Workplace Behaviour:

Workplace behaviour relates to the standards of conduct and deportment, which include workplace civility and individual contribution to a positive work environment. This applies to on-duty behaviour as well as off-duty behaviour as defined by the Social Media Conduct Policy (3.27).

4. Eligibility Criteria

To be considered for student employment with the Town, an applicant must meet two (2) conditions ("the eligibility criteria"):

1. The applicant was registered as a full-time student for the two (2) semesters immediately preceding a given seasonal employment contract.
2. The applicant will be registered as a full-time student for the two (2) semesters immediately following a given summer employment contract.

The Town requires documentation from its student employees to support the eligibility criteria, both prior to the commencement of a summer contract, and also upon the successful completion of a summer contract.

Should a student employee fail to furnish reasonable evidence of having met the eligibility criteria, The Town reserves the right to deny any future employment reference requests on this basis. Please see Section 6 of this policy for further information regarding this outcome.

5. Right of Rehire

At the discretion of the applicable supervisor(s), a returning student employee may be extended an offer of rehire to their most recently completed summer position. This determination shall be made on the basis of both job performance and workplace behaviour.

Provided that a student employee continues to meet the eligibility criteria, a returning student employee may be employed by the Town for a cumulative maximum of five (5) summer contracts.

Upon the extension of an offer of rehire, students will be provided a reasonable time frame to secure this option by responding to Human Resources with a written expression of interest. This shall be in the form of a rehire application form, which must be accompanied by proof of having met the eligibility criteria. All other supporting documentation, such as a resume and/or cover letter, are not required to accept an offer of rehire.

If a rehired student wishes to compete for a different student position with the Town, they shall have the right of first refusal on the position for which they were extended an offer of rehire. In such cases, a returning student would be at liberty to compete against the public for an entirely different student position, without consequence in regards to their offer of rehire.

Students are strongly encouraged to declare their intention to compete for other positions on the applicable section of the rehire application form. Failing to indicate this on a rehire application form will not preclude a rehired student from competing for other student positions, but it may limit their options to the extent that human resources planning is facilitated by the completion of this section of the application form.

Notwithstanding the provisions of the Ontario Human Rights Code, if a returning student employee voluntarily initiates a break in employment between two consecutive summer contracts for which they would ordinarily be entitled to the right of rehire, they would be considered ineligible for the right of rehire for the summer contract immediately following such a break in employment.

6. Post-Employment Reference Checks

It is the obligation of each student employee to ensure that the Town has current records of their eligibility for student employment. Students who have failed to furnish such proof of eligibility may be denied any subsequent employment reference checks from their supervisor(s) on this basis.

In recognition of changing life circumstances, a student employee who does not return to school for both semesters immediately following their summer employment may still be entitled to a professional reference check from the Town, provided that their communications

in this regard have been forthright, and that they have demonstrated honesty in communication regarding their academic plans, in context of their employment with the Town.

7. Limit on Hours Worked:

The Town reserves the right to impose a limit on the maximum hours a student employee may work during a given summer contract.

8. Recruitment and Selection Procedure:

The Town invites applications from all applicants who meet the educational criteria for student employment. Hiring shall be on the basis of the best eligible candidate for a given position, and preference may be extended to applicants who have demonstrated cogent residential ties to the community and its local tax base.

Supervisors are obligated to disclose any personal, familial, and social relationships which may exist between themselves and a given candidate for student employment. Such disclosures shall be made to Human Resources.

Human Resources will initiate and coordinate the student rehire process, which shall remain open for a duration of two (2) weeks and shall close no later than 4:30pm CST on the Friday of the week of Family Day.

Notices of rehire will be sent to students by email one (1) week prior to the commencement of the two (2) week rehire process, which shall be followed by a hardcopy letter of rehire to the last address listed on the prior year application forms of each student, unless an updated address has been provided to Human Resources.

The Town shall accept applications for student employment from all qualified student applicants during a predetermined period which shall not exceed the Friday subsequent to March 31st of each calendar year.

All valid applications will receive a response from Human Resources by April 15, indicating the status of their employment. During the student hiring process, Human Resources will not respond to individual enquires regarding the status of applications, nor the recruitment and selection process. All information pertaining to the competition for student positions shall be made available to the public on the Human Resources section of the Town's website.

The Town is not permitted to disclose the particulars of student employment applications to any individual other than the applicant, including any members of an applicant's family who are not in a position of legal guardianship over the applicant.

9. Nepotism

The Personnel Selection Policy shall direct the procedures governing student employment in cases where a potential job candidate is closely related to a regular employee of the Town.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/38**

TO: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: April 6, 2017
SUBJECT: 2013 – 2016 Canadian Tire Appeal Roll #5912-010-006-08400-0000

BACKGROUND

As Council has been aware, the Canadian Tire Corporation filed assessment appeals with the Assessment Review Board (ARB) for taxation years 2009 to 2016. On February 2, 2016, we received notification that the assessment appeals for the 2009 to 2012 taxation year were withdrawn, leaving the assessment for 2013 to 2016 taxation years remaining for the appeal process.

Minutes of Settlement of Assessment made under Section 40 of the Assessment Act, signed by the Municipal Assessment Corporation (MPAC) and the property owner, have been received. Council has the option of signing the Minutes of Settlement, initiating its own appeal or taking no action allowing the ARB to issue a decision without the Town's signed consent.

As indicated in the attached Canadian Tire Appeal 2013 – 2016 Schedule A, the Commercial Occupied (CT) assessment reduction is \$6,087,356 over the four-years and the municipal tax impact is \$201,270.43 which is reduced by the assessment increase of the Commercial Vacant Land (CU) for a net revenue loss of \$194,868.64. The education tax revenue loss of \$70,944.54 can be clawed back from the affected school boards.

As this liability is known, it has been recorded in our 2016 year end and Administration seeks Council's direction on the Minutes of Settlement and consideration of how to fund the municipality's liability. The Corporate Contingency Reserve Fund, is the appropriate funding source of the revenue loss.

RECOMMENDATION

Administration recommends that Council either take no action allowing the ARB to issue a decision or sign the Minutes of Settlement and further that the Corporate Contingency Reserve Fund allocation of \$194,868.64 be approved to fund this outstanding liability for the 2016 year-end.

Council Approval of This Report Will Agree with Administration's recommendation to approve a contribution from the Corporate Contingency Reserve Fund in the amount of \$194,868.64 to fund the outstanding assessment appeal liability for the 2016 year-end.

Canadian Tire Appeal 2013 - 2016
Schedule A

Year	CT CVA		CVA Difference	Municipal Rate	Education Rate	Municipal Tax Appeal Impact	Education Tax Appeal Impact	TOTAL
2013	5,930,968	5,011,000	919,968	0.03307687	0.01260000	30,429.66	11,591.60	42,021.26
2014	6,332,215	5,011,000	1,321,215	0.03341874	0.01220000	44,153.34	16,118.82	60,272.16
2015	6,733,463	5,011,000	1,722,463	0.03316535	0.01190000	57,126.09	20,497.31	77,623.40
2016	7,134,710	5,011,000	2,123,710	0.03275463	0.01180000	69,561.34	25,059.78	94,621.11
	<u>26,131,356</u>	<u>20,044,000</u>	<u>6,087,356</u>			<u>201,270.43</u>	<u>73,267.51</u>	<u>274,537.93</u>

Year	CU CVA		CVA Difference	Municipal Rate	Education Rate	Municipal Tax Appeal Impact	Education Tax Appeal Impact	TOTAL
2013	62,283	89,960	-27,677	0.02315380	0.00882000	(640.83)	(244.11)	(884.94)
2014	93,285	148,640	-55,355	0.02339312	0.00854000	(1,294.93)	(472.73)	(1,767.66)
2015	124,288	207,320	-83,032	0.02321575	0.00833000	(1,927.65)	(691.66)	(2,619.31)
2016	155,290	266,000	-110,710	0.02292824	0.00826000	(2,538.39)	(914.46)	(3,452.85)
	<u>435,146</u>	<u>711,920</u>	<u>-276,774</u>			<u>(6,401.79)</u>	<u>(2,322.96)</u>	<u>(8,724.75)</u>

<u>Net Result</u>	<u>Municipal Tax</u>	<u>Education Tax</u>	<u>TOTAL-Tax Refund</u>
2013	29,788.83	11,347.49	41,136.32
2014	42,858.41	15,646.09	58,504.51
2015	55,198.44	19,805.65	75,004.09
2016	67,022.95	24,145.31	91,168.26
	<u>\$194,868.64</u>	<u>\$70,944.54</u>	<u>\$265,813.18</u>

2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/ Interest	BIA	TOTAL
2016 A/P	2013	1.6.08400	-919,968	CT	0.03307687	0.01260	(30,429.66)					(11,591.60)				(42,021.26)
	2013	1.6.08400	27,677	CU	0.02315380	0.00882	640.83					244.11				884.94
	2014	1.6.08400	-1,321,215	CT	0.03341874	0.01220	(44,153.34)					(16,118.82)				(60,272.16)
	2014	1.6.08400	55,355	CU	0.02339312	0.00854	1,294.93					472.73				1,767.66
	2015	1.6.08400	-1,722,463	CT	0.03316535	0.01190	(57,126.09)					(20,497.31)				(77,623.40)
	2015	1.6.08400	83,032	CU	0.02321575	0.00833	1,927.65					691.66				2,619.31
	2016	1.6.08400	-2,123,710	CT	0.03275463	0.01180	(69,561.34)					(25,059.78)				(94,621.12)
	2016	1.6.08400	110,710	CU	0.02292824	0.00826	2,538.38					914.46				3,452.84
			-5,810,582				(194,868.64)	0.00	0.00	0.00	0.00	(70,944.55)	0.00	0.00	0.00	(265,813.19)
Minutes of Settlement																

Hearing Event No. **631764**

Appeal Nos. **2954399**

**MINUTES OF SETTLEMENT FOR ASSESSMENTS MADE UNDER
SECTION 40 OF THE ASSESSMENT ACT**

IN THE MATTER OF Appeals Made Pursuant to Section 40 of the
Assessment Act, R.S.O. 1990, c. A31, as amended, with respect to:

Roll Number: 5912 010 006 08400

Location/Legal Description: 1000 KINGS HIGHWAY

Taxation Years: 2013

B E T W E E N:

CANADIAN TIRE CORPORATION LI

Assessed Person(s)

Appellant

AND:

MUNICIPAL PROPERTY ASSESSMENT CORPORATION

FIELD OFFICE NO. 32

AND:

Town of Fort Frances

Municipality/Taxing Authority(ies)

Respondents

The following settlement was reached between the parties:

Current Property Assessment

Property Classification RTC/RTQ	2008 Current Value (Phase-In Use Only)	2012 Current Value	Phase-In Assessment for Taxation Years			
			2013	2014	2015	2016
Commercial (CT)	\$5,529,720	\$7,134,710	\$5,930,968	\$6,332,215	\$6,733,463	\$7,134,710
Commercial: Excess Land (CU)	\$31,280	\$155,290	\$62,283	\$93,285	\$124,288	\$155,290
Total	\$5,561,000	\$7,290,000	\$5,993,251	\$6,425,500	\$6,857,751	\$7,290,000

Revised Property Assessment

Property Classification RTC/RTQ	2008 Current Value (Phase-In Use Only)	2012 Current Value	Phase-In Assessment for Taxation Years			
			2013	2014	2015	2016
Commercial (CT)	\$5,529,720	\$5,011,000	\$5,011,000	\$5,011,000	\$5,011,000	\$5,011,000
Commercial: Excess Land (CU)	\$31,280	\$266,000	\$89,960	\$148,640	\$207,320	\$266,000
Total	\$5,561,000	\$5,277,000	\$5,100,960	\$5,159,640	\$5,218,320	\$5,277,000

1. It is agreed between the parties that orders of the Assessment Review Board will be made in accordance with this settlement. The assessed person hereby acknowledges that the appeals for the taxation year described above are settled and no hearing is required.
2. The parties certify that the Minutes of Settlement herein refer only to matters that are properly before the Board and that same contains all information which the parties wish the Board to incorporate into its order.

<i>On behalf of the</i> Municipal Property Assessment Corporation Print Name: Paul Campbell Sign: 	Date (yyyy/mm/dd) 2016-10-13
Assessed Person's Signature or Authorized Representative Print Name: Kimberly van Vliet, AEC Sign: 	Date (yyyy/mm/dd) 2017-03-03
<i>On behalf of the</i> Municipality/Taxing Authority(ies) Print Name: Sign:	Date (yyyy/mm/dd)

Appeal Nos: 2954399 Roll Number: 5912 010 006 08400

Hearing Event No. 631764

Appeal Nos. 3030492

MINUTES OF SETTLEMENT FOR ASSESSMENTS MADE UNDER
SECTION 40 OF THE ASSESSMENT ACT

IN THE MATTER OF Appeals Made Pursuant to Section 40 of the
Assessment Act, R.S.O. 1990, c. A31, as amended, with respect to:

Roll Number: 5912 010 006 08400

Location/Legal Description: 1000 KINGS HIGHWAY

Taxation Years: 2014

BETWEEN:

CANADIAN TIRE CORPORATION LI

Assessed Person(s)

Appellant

AND:

MUNICIPAL PROPERTY ASSESSMENT CORPORATION

FIELD OFFICE NO. 32

AND:

Town of Fort Frances

Municipality/Taxing Authority(ies)

Respondents

The following settlement was reached between the parties:

Current Property Assessment

Property Classification RTC/RTQ	2008 Current Value (Phase-In Use Only)	2012 Current Value	Phase-In Assessment for Taxation Years		
			2014	2015	2016
Commercial (CT)	\$5,529,720	\$7,134,710	\$6,332,215	\$6,733,463	\$7,134,710
Commercial: Excess Land (CU)	\$31,280	\$155,290	\$93,285	\$124,288	\$155,290
Total	\$5,561,000	\$7,290,000	\$6,425,500	\$6,857,751	\$7,290,000

Revised Property Assessment

Property Classification RTC/RTQ	2008 Current Value (Phase-In Use Only)	2012 Current Value	Phase-In Assessment for Taxation Years		
			2014	2015	2016
Commercial (CT)	\$5,529,720	\$5,011,000	\$5,011,000	\$5,011,000	\$5,011,000
Commercial: Excess Land (CU)	\$31,280	\$266,000	\$148,640	\$207,320	\$266,000
Total	\$5,561,000	\$5,277,000	\$5,159,640	\$5,218,320	\$5,277,000

1. It is agreed between the parties that orders of the Assessment Review Board will be made in accordance with this settlement. The assessed person hereby acknowledges that the appeals for the taxation year described above are settled and no hearing is required.
2. The parties certify that the Minutes of Settlement herein refer only to matters that are properly before the Board and that same contains all information which the parties wish the Board to incorporate into its order.

<i>On behalf of the</i> Municipal Property Assessment Corporation Print Name: Paul Campbell Sign: 	Date (yyyy/mm/dd) 2016-10-13
Assessed Person's Signature or Authorized Representative Print Name: Kimberly van Vliet, AEC Sign: 	Date (yyyy/mm/dd) 2017-03-03
<i>On behalf of the</i> Municipality/Taxing Authority(ies) Print Name: Sign:	Date (yyyy/mm/dd)

Appeal Nos: 3030492 Roll Number: 5912 010 006 08400

Hearing Event No. **631764**

Appeal Nos. **3093787**

**MINUTES OF SETTLEMENT FOR ASSESSMENTS MADE UNDER
SECTION 40 OF THE ASSESSMENT ACT**

IN THE MATTER OF Appeals Made Pursuant to Section 40 of the
Assessment Act, R.S.O. 1990, c. A31, as amended, with respect to:

Roll Number: 5912 010 006 08400

Location/Legal Description: 1000 KINGS HIGHWAY

Taxation Years: 2015

B E T W E E N:

CANADIAN TIRE CORPORATION LIMITED

Assessed Person(s)

Appellant

AND:

MUNICIPAL PROPERTY ASSESSMENT CORPORATION

FIELD OFFICE NO. 32

AND:

Town of Fort Frances

Municipality/Taxing Authority(ies)

Respondents

The following settlement was reached between the parties:

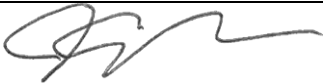

Current Property Assessment

Property Classification RTC/RTQ	2008 Current Value (Phase-In Use Only)	2012 Current Value	Phase-In Assessment for Taxation Years	
			2015	2016
Commercial (CT)	\$5,529,720	\$7,134,710	\$6,733,463	\$7,134,710
Commercial: Excess Land (CU)	\$31,280	\$155,290	\$124,288	\$155,290
Total	\$5,561,000	\$7,290,000	\$6,857,751	\$7,290,000

Revised Property Assessment

Property Classification RTC/RTQ	2008 Current Value (Phase-In Use Only)	2012 Current Value	Phase-In Assessment for Taxation Years	
			2015	2016
Commercial (CT)	\$5,529,720	\$5,011,000	\$5,011,000	\$5,011,000
Commercial: Excess Land (CU)	\$31,280	\$266,000	\$207,320	\$266,000
Total	\$5,561,000	\$5,277,000	\$5,218,320	\$5,277,000

1. It is agreed between the parties that orders of the Assessment Review Board will be made in accordance with this settlement. The assessed person hereby acknowledges that the appeals for the taxation year described above are settled and no hearing is required.
2. The parties certify that the Minutes of Settlement herein refer only to matters that are properly before the Board and that same contains all information which the parties wish the Board to incorporate into its order.

<div>On behalf of the Municipal Property Assessment Corporation</div> <div><div>Print Name: Paul Campbell</div><div>Sign:</div></div>	<div>Date (yyyy/mm/dd)</div> <div>2016-10-13</div>
<div>Assessed Person's Signature or Authorized Representative</div> <div><div>Print Name: Kimberly van Vliet, AEC</div><div>Sign:</div></div>	<div>Date (yyyy/mm/dd)</div> <div>2017-03-03</div>
<div>On behalf of the Municipality/Taxing Authority(ies)</div> <div><div>Print Name:</div><div>Sign:</div></div>	<div>Date (yyyy/mm/dd)</div>

Appeal Nos: 3093787 Roll Number: 5912 010 006 08400

Hearing Event No. **631764**

Appeal Nos. **3160803**

**MINUTES OF SETTLEMENT FOR ASSESSMENTS MADE UNDER
SECTION 40 OF THE ASSESSMENT ACT**

IN THE MATTER OF Appeals Made Pursuant to Section 40 of the
Assessment Act, R.S.O. 1990, c. A31, as amended, with respect to:

Roll Number: 5912 010 006 08400

Location/Legal Description: 1000 KINGS HIGHWAY

Taxation Years: 2016

B E T W E E N:

CANADIAN TIRE CORPORATION LIMITED

Assessed Person(s)

Appellant

AND:

MUNICIPAL PROPERTY ASSESSMENT CORPORATION

FIELD OFFICE NO. 32

AND:

Town of Fort Frances

Municipality/Taxing Authority(ies)

Respondents

The following settlement was reached between the parties:

Current Property Assessment

Property Classification RTC/RTQ	2008 Current Value (Phase-In Use Only)	2012 Current Value	Phase-In Assessment for Taxation Years
			2016
Commercial (CT)	\$5,529,720	\$7,134,710	\$7,134,710
Commercial: Excess Land (CU)	\$31,280	\$155,290	\$155,290
Total	\$5,561,000	\$7,290,000	\$7,290,000

Revised Property Assessment

Property Classification RTC/RTQ	2008 Current Value (Phase-In Use Only)	2012 Current Value	Phase-In Assessment for Taxation Years
			2016
Commercial (CT)	\$5,529,720	\$5,011,000	\$5,011,000
Commercial: Excess Land (CU)	\$31,280	\$266,000	\$266,000
Total	\$5,561,000	\$5,277,000	\$5,277,000

1. It is agreed between the parties that orders of the Assessment Review Board will be made in accordance with this settlement. The assessed person hereby acknowledges that the appeals for the taxation year described above are settled and no hearing is required.
2. The parties certify that the Minutes of Settlement herein refer only to matters that are properly before the Board and that same contains all information which the parties wish the Board to incorporate into its order.

<i>On behalf of the</i> Municipal Property Assessment Corporation Print Name: Paul Campbell Sign: 	Date (yyyy/mm/dd) 2016-10-13
Assessed Person's Signature or Authorized Representative Print Name: Kimberly van Vliet, AEC Sign: 	Date (yyyy/mm/dd) 2017-03-03
<i>On behalf of the</i> Municipality/Taxing Authority(ies) Print Name: Sign:	Date (yyyy/mm/dd)

Appeal Nos: 3160803 Roll Number: 5912 010 006 08400



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/39**

To: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: April 6, 2017
Subject: Councillor Ken Perry – NOMA Executive Meeting Per Diem Claim

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$240.00 to attend a NOMA Executive Meeting held in Thunder Bay on March 29, 2017 as submitted by Councillor Ken Perry.

The per diem claim is in compliance with the Town of Fort Frances By-Law 02/10-C Schedule ‘A’ pending amendment.

RECOMMENDATION

Administration recommends approval of the per diem claim in the amount of \$240.00 as submitted by Councillor Ken Perry for his attendance at a NOMA Executive meeting held in Thunder Bay on March 29, 2017.

Council Approval of this Report Will Agree to the recommendation from Administration to approve the per diem claim in the amount of \$240.00 as submitted by Councillor Ken Perry for his attendance at a NOMA Executive meeting held in Thunder Bay on March 29, 2017.

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT - MAYOR / COUNCIL HONORARIUM

Attendee	Ken Perry
Conference / Seminar Attended	NOMA Board Meeting
Location	Thunder Bay Victoria Inn
Dates	Mar 29

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		28	29					
Amount		80	160					240

Name (Please Print) Ken Perry	Signature Ken Perry
Approved	Date

To be submitted to Payroll for processing when approved by Council

SCHEDULE OF EVENTS

Wednesday July 19, 2017

9 am – 4 pm

Scott Street Show and Shine

Sponsored by 4th Sponsor Gear Norlund Oil

5 – 7 pm

Cruise-In to the Fast Food Restaurants in West End of Fort Frances

7 – 10 pm

Sponsor/ Coasters / Entrants Meet and Greet at the Fort Frances Memorial Arena Auditorium
Sponsored by the Flint House Restaurant. Closed to the General Public. Sponsors and entrants only

Thursday July 20, 2017

Day 1

5 – 7 am

Fort Frances Canadian Bass Championship

6:30 am

Boats launch at Sorting Gap Marina

7 – 10 am

Flights start to depart Sorting Gap Marina

Pancake Breakfast

Fort Frances Memorial Arena auditorium

9 am - 3:30 pm

Sorting Gap Marina Car Show

Sponsored by 4th Gear Sponsor Sunset Country Ford

Trophy presentation following the end of the Car Show

9 pm – 1 am

50's Dance under the Big Bass Tent

at Sorting Gap Marina featuring the

Sensational Hots Rods Band from Thunder Bay

Friday July 21, 2017

Day 2

5 – 7 am

Fort Frances Canadian Bass Championship

6:30 am

Boats launch at Sorting Gap Marina

Flights start to depart Sorting Gap Marina

Take in other events in the Fort Frances area before the Canadian Coasters depart to Thunder Bay for Show on Saturday.

IN PARTNERSHIP WITH



Canada



RAINY RIVER FUTURE
DEVELOPMENT CORPORATION
A Community Futures Development Corporation



Canadian Coasters

COAST TO COAST

50th ANNIVERSARY TOUR

1967 2017

IN PARTNERSHIP WITH

Int'l Early Iron Car Club

Canadian Coast to Coast
Classic Vehicle Tour Stop
July 19-21, 2017 | Fort Frances, ON

Wednesday: Scott Street Show & Shine



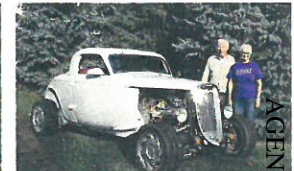
Thursday: Sorting Gap Marina Car Show



50's Dance featuring
the Sensational Hot Rods
under the Big tent



Cruise-In at West end restaurants and businesses
Come for the Car Show -- Stay for the Bass tournament



info www.internationalearlyiron.club

807.486.0360

Statistics Canada Report - TOWN OF FORT FRANCES

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:03-01-2017 - 03-31-2017

Municipality Fort Frances

Permit					Value
RollNo	Applicant	Contractors	Property Address	Work Descripiton	Units / Area
2017011			333 THIRD ST W	Demolish Existing House	\$1,000.00
59-12-010-001-02200-0000			Legal Description: PLAN SM29 E25FT LOT 62 PCL;62-2 SAE & EXCEPT PT 4;48R3794	Stat's Canada Codes Building: 110 Work: 16	0 384
2017012			335 THIRD ST W	Demolish Existing House	\$1,000.00
59-12-010-001-02300-0000			Legal Description: PLAN SM29 W1/2 LOT 62 PCL;62-1 SAVE & EXCEPT PART 3;48R3794	Stat's Canada Codes Building: 110 Work: 16	0 384
Sum		Summary (2 detail records)			0 \$2,000.00
Grand Total		Summary (2 detail records)			0 \$2,000.00