

REPORTCOMMITTEE OF THE  
WHOLEMarch 27, 2017

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on March 27, 2017 from 5:30 p.m. to 5:50 p.m.

PRESENT: Councillor G. P. Ryan, Chairperson; Councillors K. Perry, J. Albanese, J. Caul and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, T. Rob, Manager of Operations & Facilities, A. Petrin, Human Resources Manager (5:30-5:35pm), J. Kabel, Manager of Community Services and L. Lindberg, Treasurer.

**1. Call to Order at 5:30 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**

**3. Disclosure of pecuniary interest and the general nature thereof - None.**

**4. In-Camera:**

4.1 Personal Matters About an Identifiable Individual, including municipal or local board employees: Employment Contract.

The Human Resources Manager provided a verbal summary with additional input provided by the CAO. A brief discussion took place.

218 Caul - Kitowski: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.1 Employment Contract

CARRIED

**5. Public Session Resumes in Council Chambers at 5:35 p.m.**

**6. Council Reports on Board & Committee Activity:**

6.1 Mayor Roy Avis - No Verbal Update  
Councillor Doug Kitowski - No Verbal Update  
Councillor K. Perry - No Verbal Update  
Councillor G.P. Ryan - No Verbal Update

**7. Consent Agenda:**

7.1 Telephone / Internet Voting for 2018 Election.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the report and further direct that an authorizing by-law for the use of telephone/internet voting for the 2018 municipal and school board elections be brought forward at the next regular meeting for execution by Mayor and Clerk.

219 Caul - Kitowski: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12 and 7.13.

CARRIED

7.2 Dial-a-Ride Agreement.

- approval of this report will agree with the recommendation of the Community Services Executive Committee to award RFP 17-CS-02 for the provision of door to door bus type transportation services in the Town of Fort Frances known as "Dial-a-Ride" to 539989 ON LTD for a 3 year term with option to renew for an additional 3 year term, as may be negotiated to the satisfaction of both parties and further direct that an authorizing by-law be prepared.

7.3 Rainy River Cattlemen's Association Request for Support.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to decline this request for financial support.

7.4 Fort Frances High School Chem Free Grad Party Donation Request.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve a donation to the FFHS chem Free Grad Committee in the amount of \$960.90 for the 2017 Chem Free Grad event taking place Thursday, June 22nd, 2017 at the Memorial Sports Centre.

7.5 National Aboriginal Hockey Player Sponsorship Request.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to receive the request only with no further action.

7.6 Rainy River District Music Festival Association Financial Request.

- approval of this request will agree with the recommendation of the Administration and Finance Executive Committee to authorize a donation in the amount of \$100.00 to the Rainy River District Music Festival Association's 77th Festival of the Performing Arts taking place in April 2017.

7.7 Town and Gown Association of Ontario (TGAO) Membership Opportunity.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to receive the request only with no further action being taken.

7.8 Execution of Northern Ontario Heritage Fund Corporation (NOHFC) Funding Agreement - Internship Program.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to authorize Mayor and Clerk to execute the transfer payment (financial support) agreements for the temporary Asset Management Plan coordinator position with NOHFC on behalf of the Town of Fort Frances, and further that an authorizing by-law be brought forward to the next regular meeting of Council.

7.9 Request for a Memorial Bench on LaVerendrye Parkway at 5th Street East.

- approval of this report will agree with the recommendations of the Operations and Facilities Executive Committee to ensure that 1) Mrs. N. Boyd be responsible for all costs of (a) "Select Bench" complete with ash slats manufactured by Trystan; (b) freight costs to transport the bench materials to Fort Frances; (c) the plaque supplied by General Supply be purchased on her own, 2) that the Town supply labour and materials to construct the foundation for the select bench; and 3) that the Town supply labour to install the new "select bench" and plaque.

7.10 Award of Tender 17-OF-03 - Supply and Deliver 1 Half Ton Two Wheel Drive 4 Door Pick Up Truck.

- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to award Tender 17-OF-03 to Sunset Country Ford in the amount of \$29,807.00 plus applicable taxes.

7.11 Geospatial Data Share Agreement with Fire Underwriters.

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to enter into a geospatial data licence agreement with Fire Underwriters and further that an authorizing by-law be brought forward to the next

- 7.12 Funding Agreement with Automotive Materials Stewardship.  
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to ensure that 1) the Town enter into an agreement with Automotive Materials Stewardship for the funding of the collection of automotive products at the annual Municipal Hazardous and Special Waste (MHSW) Collection Event and 2) that the Mayor and Clerk be authorized to execute the agreement with Automotive Materials Stewardship and further that an authorize by-law be prepared for execution by Mayor and Clerk.
- 7.13 Ducks Unlimited Signage.  
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to ensure 1) that the Town partner with Ducks Unlimited in the replacement and expansion of the current informational signage along the LaVerendrye Parkway; 2) that the sign structure be reviewed and approved by the Town prior to purchasing/construction; 3) that the location of the signs be at mutually agreed upon locations through the length of the walkway.

## **8. Administration and Finance Division:**

- 8.1 We Own It - Municipal Motion Request.  
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to adopt the Municipal Motion provided by We Own It Canada and as amended by the Town of Fort Frances.
- 8.2 2016 Capital Financing.  
- approval of this report will agree with the recommendation from Administration to allocate Contributions to Capital from Reserve Funds in the amount of \$259,810.55 and Contributions to Capital in the amount of \$2,168.38 from the General Operating Fund to finance 2016 Capital Fund expenditures as outlined in the report.
- 8.3 Council Remuneration and Expenses.  
- approval of this report will receive the information as outlined in the Treasurer's report.
- 8.4 Change of Council Meeting Date - November 13th, 2017 to November 14th, 2017.  
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve this report which officially authorizes by resolution the change in meeting date for the November 13th, 2017 Committee of the Whole and Council meetings to be Tuesday November 14th, 2017.

## **9. Operations and Facilities Division:**

- 9.1 2016 Drinking Water System Annual Report - Schedule 22 (*refer to the Annual Report document found in the March 22nd, 2017 Operations and Facilities Executive Committee Agenda package*).  
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to ensure 1) that Council accepts the 2016 Schedule 22 Annual Summary Report and that a separate resolution be prepared; 2) that the 2016/2017 MOE "Announced Focused" Inspection Report of the Town's water system be reviewed and accepted by Council; 3) that at this time, the staff of the drinking water system be acknowledged for all their efforts and hard work to ensure that all consumers connected to the Town's water system receive outstanding water.

## **10. Information:**

- 10.1 Fort Frances Fire and Rescue February 2017 Report.  
Received.

10.2 Operations and Facilities Division - Public Works Area Operations Statistics - January 2017.  
Received.

10.3 Operations and Facilities Division - Public Works Area Operations Statistics - February 2017.  
Received.

10.4 Operations and Facilities Division - Environmental Area - Operations Statistics - February 2017.  
Received.

10.5 2017 Tonnage at Landfill Site - updated March 15th, 2017.  
Received.

10.6 Sewer and Water Data for 2017 - updated March 20th, 2017.  
Received.

10.7 Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility - February 2017 Monthly Report.  
Received.

**11. Non-agenda items - None.**

**12. ADJOURNMENT**

12.1 The meeting adjourned at 5:50 p.m.

220 Kitowski - Caul: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

G. P. Ryan, Chairperson

E. Slomke, Clerk