

REPORTCOMMITTEE OF THE  
WHOLEMay 8, 2017

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on May 8, 2017 from 5:30 p.m. to 7:20 p.m.

PRESENT: Councillor J. Albanese, Chairperson; Mayor R. Avis; Councillors K. Perry, W. Brunetta, J. Caul, G. P. Ryan and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, L. Lindberg, Treasurer (5:30-5:31 and 6:46-7:20), T. Rob, Manager of Operations & Facilities (5:30-5:31 and 5:58-7:20), A. Petrin, Human Resources Manager (5:30-5:31 and 5:51-6:10), T. Dennis, Chief Building Official / Municipal Planner (5:30-5:31 and 6:10-6:40), J. Kabel, Manager of Community Services (5:30-5:31 and 6:46-7:20)

**1. Call to Order at 5:30 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**

**3. Disclosure of pecuniary interest and the general nature thereof.**

Councillor Ryan disclosed an interest in Item 8.1 from this agenda as the per diem and travel claim being considered is his.

Councillor Perry disclosed an interest in Item 8.2 from this agenda as the per diem and travel claim being considered is his.

Mayor Avis disclosed an interest in Item 8.3 from this agenda as the per diem and travel claim being considered is his.

**4. In-Camera:**

4.1 Personal Matters about an Identifiable Individual, including Municipal or Local Board employees: Taxi License Application

A discussion took place and a resolution will be considered during tonight's Council meeting.

4.2 Personal Matters about an Identifiable Individual, including Municipal or Local Board employees: Job Evaluation - Deputy Clerk

A discussion took place and a resolution will be considered during tonight's Council meeting.

4.3 Personal Matters about an Identifiable Individual, including Municipal or Local Board employees: Job Evaluation - Transportation Superintendent

A discussion took place and a resolution will be considered during tonight's Council meeting.

4.4 A proposed or pending acquisition or disposition of land by the municipality or local board: Front Street Property

A discussion took place. Council provided direction to the Clerk.

4.5 Litigation or Potential Litigation, including matters before administrative tribunals, affecting the municipality or local board: Consultation Matter

A discussion took place. Council provided direction to staff.

229 Ryan - Kitowski: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:  
- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.1 Taxi License Application, Item 4.2 Job

Evaluation - Deputy Clerk and Item 4.3 Job Evaluation - Transportation Superintendent  
- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.4 Front Street Property  
- litigation or potential litigation, including matter before administrative tribunals, affecting the municipality or local board, more specifically Item 4.5 Consultation Matter

CARRIED

**5. Public Session Resumes in Council Chambers at 6:46 p.m.**

**6. Council Reports on Board & Committee Activity:**

- 6.1 Mayor Avis - A verbal update on the situation with the idle mill was provided.  
Councillor Albanese - No verbal update was provided.  
Councillor Brunetta - A verbal update was provided on NOMA conference, RRDMA meeting and Dr. Recruitment meeting.  
Councillor Caul - A verbal update was provided on Age Friendly Committee and Youth Activities Centre Group.

**7. Consent Agenda:**

- 7.1 2017 Capping Parameters for Capped Properties  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the 2017 capping parameters as outlined in the report and further that the authorizing capping parameters by-law and the percentage by which tax decreases are limited by-law be prepared and brought forward to the May 23, 2017 Council Meeting.

- 230 Ryan - Kitowski: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, ~~7.2~~, 7.3, 7.4, 7.5, ~~7.6~~, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12 and 7.13.

CARRIED

- 7.2 Tour de Fort Sponsorship Request  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve a Tour de Fort Sponsorship at the silver level in the amount of \$500.00 for 2017.

This item was pulled by Councillor Caul and briefly discussed.

- 7.3 Request for Reconsideration Minutes of Settlement (527 Third Street West)  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for property located at 527 Third Street West in Fort Frances for the 2016 taxation year.

- 7.4 BIA 2017 Budget & Tax Rates  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the 2017 BIA Budget and authorize that a by-law setting the 2017 BIA tax rates, levy and collection be brought forth to the May 23, 2017 Council Meeting.

- 7.5 D. Brown, CAO - NOMA Conference Per Diem and Travel Expense  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel Expense claim in the total amount of \$180.05 as submitted by D. Brown, CAO for his attendance at the Northern Ontario Municipal Association conference held in Thunder Bay on April 25-28, 2017.

- 7.6 Award of Tender 17-OF-05 Rainy Lake Square  
- approval of this report will agree to the recommendation of the Operations & Facilities

Executive Committee as outlined in the report and further that necessary by-laws be prepared and executed by the Mayor and Clerk.

This item was pulled by Mayor Avis and Councillor Kitowski and briefly discussed.

- 7.7 March 2017 Drinking Water Systems Monthly Summary Report  
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the March 2017 report prior to it being made available to the general public.
- 7.8 Award of RFP 17-OF-06 - 5 Year Maintenance Agreement for Municipal Property  
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to award the agreement for Municipal Airport property and 1003 Frog Creek Road to H. Kelly and further that an agreement be drafted to reflect the terms of the RFP and executed along with authorizing by-law by the Mayor and Clerk.
- 7.9 Museum Northern Ontario Internship Program Application  
- approval of this report will agree to the recommendation of the Community Services Executive Committee to authorize the Museum's application to the Northern Ontario Internship Program (NOIP) for a one-year intern starting in the Fall of 2017 that will be funding 90% up to a maximum of \$34,944.00, with the cost to the Museum being approximately \$8,300.00.
- 7.10 Museum Parking  
- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the removal of the tree behind the Museum to accommodate an additional parking space that will be displaced by the Rainy Lake Square development.
- 7.11 Museum Tener Photograph Book Project  
- approval of this report will agree to the recommendation of the Community Services Executive Committee to authorize the \$5000.00 expenditure for the Tener photograph book publishing with the intention that the outlay will be recovered by sales.
- 7.12 Housekeeping by-law Amendment for Lot 21 Title Registration  
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to allow the By-law Amendment to be passed by Council and be registered on title so all conditions will have to be met prior to any development as suggested by the Town Solicitor.
- 7.13 Municipal Resolutions - Changes to Building Code  
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to direct the Clerk to send a letter to both Municipalities to advise of Council's support of their resolution.

## **8. Administration and Finance Division:**

- 8.1 Councillor Ryan - NOMA Conference Per Diem & Travel Expense  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claim in the total amount of \$642.00 as submitted by Councillor Ryan for his attendance at the Northern Ontario Municipal Association conference held in Thunder Bay on April 25-28, 2017.

Councillor Ryan disclosed an interest in this item as the per diem and travel claim is his. He did not speak to the matter.

- 8.2 Councillor Perry - NOMA Conference Per Diem & Travel Expense  
- approval of this report will agree to the recommendation of the Administration &

Finance Executive Committee to approve the per diem and travel expense claim in the total amount of \$710.00 as submitted by Councillor Perry for his attendance at the Northern Ontario Municipal Association conference held in Thunder Bay on April 25-28, 2017.

Councillor Perry disclosed an interest in this item as the per diem and travel claim is his. He did not speak to the matter.

- 8.3 Mayor Avis - NOMA Conference Per Diem & Travel Expense  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claim in the total amount of \$594.40 as submitted by Mayor Avis for his attendance at the Northern Ontario Municipal Association conference held in Thunder Bay on April 25-28, 2017.

Mayor Avis disclosed an interest in this item as the per diem and travel claim is his. He did not speak to the matter.

- 8.4 Council Remuneration Committee Recommendations  
- approval of this report will agree to the recommendation of the Council Remuneration Committee to increase the meal reimbursement rates for inside NWO / outside NWO, as well as mileage rates as outlined in the report, further the per diem rate will also be amended to match previously approved amendment to By-law 02/10-D as a housekeeping item.

- 8.5 Establishment of a Fire & Rescue Services Steering Committee (FRSSC).

**9. General:**

- 9.1 An update on the Banners on the side of mill building was provided by Mayor Avis.
- 9.2 6th Annual Boundary Water Dragon Boat Festival - Resolution to Designate a Significant Community Event  
A resolution will be considered in tonight's Council meeting.

**10. Information:**

- 10.1 Sewer & Water Data for 2017  
Received.
- 10.2 Complaint Register - April 2017  
Received.
- 10.3 By-law Enforcement 1st Quarter Activities Report  
Received.
- 10.4 Trespass Notices  
Received.
- 10.5 Fort Frances Voyageur Lions Club - Walk for Guide Dogs  
Received.

**11. Non-agenda items - None.**

**12. ADJOURNMENT**

- 12.1 The meeting adjourned at 7:20 p.m.

231 Ryan - Kitowski: THAT this meeting of the Committee of Whole of Council of the  
Town of Fort Frances be now closed.

CARRIED

J. Albanese, Chairperson

E. Slomke, Clerk