

REPORTCOMMITTEE OF THE
WHOLEMay 23, 2017

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on May 23, 2017 from 5:30 p.m. to 6:58 p.m. and then suspended to receive deputations in Council, and reconvened Committee of the Whole from 7:44 p.m. to 9:14 p.m.

PRESENT: Councillor J. Albanese, Chairperson; Mayor R. Avis; Councillors K. Perry, W. Brunetta, J. Caul, G. P. Ryan and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, L. Lindberg, Treasurer (5:30-6:58, 7:44-8:14, 9:07-9:14), T. Rob, Manager of Operations & Facilities (5:30-6:58, 7:44-8:14, 8:15-8:41, 8:42-9:06, 9:07-9:14), J. Kabel, Manager of Community Services (5:30-6:58, 7:44-8:14, 8:41-8:42, 9:07-9:14), A. Petrin, Human Resources Manager (5:30-6:58, 7:44-8:14), T. Dennis, CBO / Municipal Planner (8:15-8:41, 9:07-9:14)

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Brunetta disclosed an interest in Item 8.1 from this agenda as the per diem and travel claim being considered is hers.

Councillor Kitowski disclosed an interest in Item 8.2 from this agenda as the per diem and travel claim being considered is his.

4. In-Camera:

- 4.1 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose: Potential Policy Implementation
A presentation was received from H. Dennis. (5:31 to 6:22pm)
A verbal presentation was received from R. Herman. (6:30 to 6:58pm) Councillor Kitowski disclosed an interest in this presentation as he has a working relationship with this company.
A lengthy discussion took place. (7:44 to 8:14pm) Council provided direction to staff.

- 232 Brunetta - Perry: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:
- personal matters about an identifiable individual, including municipal or local board employees, more specifically Item 4.3 Appointment to Museum Advisory Committee and Item 4.4 Waste Management By-law Exemption
- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.2 Front Street Property
- the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose, more specifically Item 4.1 Potential Policy Implementation

CARRIED

- 4.2 A proposed or pending acquisition or disposition of land by the municipality or local board: Front Street Property
A verbal presentation was made by the Clerk. Council provided direction to staff. (8:15 to 8:41pm)
- 4.3 Personal matters about an identifiable individual, including municipal or local board employees: Appointment to Museum Advisory Committee

Council agreed with the recommendation. A resolution will be considered during tonight's Council meeting. (8:41 to 8:42pm)

- 4.4 Personal matters about an identifiable individual, including municipal or local board employees: Waste Management By-law Exemption
A discussion took place. A resolution will be considered during tonight's Council meeting. (8:42 to 9:06pm)

5. Public Session Resumes in Council Chambers at 9:07pm

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor Avis - No Verbal Update
Councillor Kitowski - No Verbal Update
Councillor Perry - No Verbal Update
Councillor Ryan - No Verbal Update

7. Consent Agenda:

- 7.1 Rainy River Vet Services Committee
- approval of this report will agree to the recommendation to the Administration & Finance Executive Committee to make a contribution to the Vet Assistance Trust Fund in the amount of \$650.00 to support the request from the Rainy River Vet Services Committee.

- 233 Brunetta - Perry: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, ~~7.5~~, 7.6, 7.7, 7.8 and 7.9.

CARRIED

- 7.2 Ontario Regulation 284/09 - Budget Matter
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Ontario Regulation 284/09 disclosure report for the 2017 Operating Budgets as presented.
- 7.3 Fort Frances Canadian Bass Championship Requests
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee with additional input provided from the other three Executive Committees as outlined in the report.
- 7.4 Sister Kennedy Centre Lawn Sign
- approval of this report will agree to the recommendation of the Community Services Executive Committee to authorize the sign to be placed on the Sister Kennedy Centre grounds as presented in accordance with the sign by-law.
- 7.5 Daycare User Fees By-law Update
- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse an update to the user fee by-law for the Children's Complex items previously approved.
This item was pulled from the consent agenda by Mayor Avis and an amended report was distributed by the Manager of Community Services. Council will consider a resolution in tonight's Council meeting.
- 7.6 Award of Tender 17-OF-07 - 2017 Road Reconstruction, Watermain and Sewer Replacement
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to award the tender to Bay City Contractors Inc. at an estimated phase 1 cost of \$2,164,010.74 (including HST) and a contingency allowance of \$170,000.00, as outlined in the report, and further that contract documents be executed

- 7.7 Adoption of an Asset Management Policy and the State of Maturity Report
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the policy as written and further that Council accept the State of Maturity report and accept the direction outlined therein.
- 7.8 Building Permit Fees for Rainy Lake Square
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to waive the permit fees associated with the building permits for the construction of Rainy Lake Square.
- 7.9 License of Land for Ramp at RBC - 343 Scott Street
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to allow the license of land use for a ramp at 343 Scott Street be executed by Mayor and Council along with appropriate by-law.

8. Administration and Finance Division:

- 8.1 Councillor W. Brunetta - NOMA Conference Per Diem & Travel Expense
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claim in the total amount of \$722.00 as submitted by Councillor Brunetta for her attendance at the NOMA conference in Thunder Bay April 25-28, 2017.

Councillor Brunetta disclosed an interest in this item as the per diem and travel expense claim being considered is hers. She did not speak to the matter.

- 8.2 Councillor D. Kitowski - NOMA Conference Per Diem & Travel Expense
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claim in the total amount of \$769.45 as submitted by Councillor Kitowski for his attendance at the NOMA conference in Thunder Bay April 25-28, 2017.

Councillor Kitowski disclosed an interest in this item as the per diem and travel expense claim being considered is his. He did not speak to the matter.

9. Information:

- 9.1 2017 Capital Budget vs Actual Financial Statement as at April 30, 2017
Received.
- 9.2 General Fund (Operating) and Water & Sewer Fund (Operating) actuals as at April 30, 2017
Received.
- 9.3 April 2017 - Fire and Rescue Service report
Received.
- 9.4 Tonnage at landfill site - updated May 15, 2017
Received.
- 9.5 Aircraft Landings and Fuel Sales as of May 15, 2017
Received.
- 9.6 Fort Frances Wastewater Treatment Facility - April 2017 Monthly Report
Received.

10. **Non-agenda items - None.**

11. **ADJOURNMENT**

11.1 The meeting adjourned at 9:14pm.

234 Brunetta - Perry: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

J. Albanese, Chairperson

E. Slomke, Clerk