

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. # 51

June 6, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Civic Centre on June 6, 2017 from 12:06 p.m. to 1:28 p.m.

PRESENT: Councillor K. Perry, Chair, Mayor R. Avis, Councillor W. Brunetta, Councillor G.P. Ryan

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer, A. Petrin, Human Resources Manager (12:06 p.m. to 12:30 p.m.), T. Dennis, CBO/Municipal Planner (12:50 p.m. to 1:28 p.m.) and K. Lawson, Secretary

### REGRETS:

#### **1. Call to Order 12:06 p.m.**

#### **2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

- i) L. Lindberg, Treasurer re: Ontario Regulation 284/09 - Budget Matters (Amended).
- ii) T. Dennis re: Residential Property review and future residential Development Planning (item referred from P&D Executive Committee).

#### **3. Disclosure of pecuniary interest and the general nature thereof - none identified**

#### **4. Approval of Previous Committee Minutes**

4.1 Session No. 50 dated May 16, 2017.

Ryan-Brunetta: Approved as presented.

CARRIED

#### **5. In-Camera - no items were discussed**

#### **6. New Business**

##### **6.1 Annual Review of Workplace Violence and Harassment Policy.**

- committee reviewed the document and directed the Human Resources Manager to make certain changes. This item will be considered at the June 12th meeting of Committee of Whole Council.

##### **6.2 2016 Child Care - Audited Statement of Revenue and Expenses.**

- committee recommended approval of the Audited Statement of Revenue and Expenses for the Town of Fort Frances Child Care Programs for the year ended December 31, 2016 as prepared by BDO Canada LLP and further recommended payment of the invoice for same in the amount of \$3,114.28 including HST.

##### **6.3 Adjustment to Reserve Funds - 2016/2017 Colonization Road East Reconstruction Project (amended).**

- committee recommended that an additional \$154,170.23 be taken from the Water and Sewer Reserve Fund to fund the 2016 works portion of the 2016-2017 Colonization Road East Reconstruction Project and further recommended a reduction in the funding allocation from the Federal Gas Tax Revenue Reserve Fund in the amount of \$154,170.23 for the 2016 works portion of the 2016/2017 Colonization Road East Reconstruction Project.

##### **6.4 Strategic Plan - Initiative No. 17 - Future of Health Care Services.**

- committee recommended that the need to establish a new care services committee is

unwarranted; that T. Hamilton, Physician Recruiter provide semi-annual updates on recruitment to Council through open Council meetings; and further that Strategic Plan Initiative No. 17 - Future of Health Care Services has been addressed and is considered to be completed at this time.

**7. Non-agenda Items**

- i) L. Lindberg, Treasurer re: Ontario Regulation 284/09 - Budget Matters (Amended).  
- committee recommended receiving the Ontario Regulation 284/09 disclosure report for the 2017 Operating Budgets as amended and replacing the Treasury Report 2017-55 dated May 21st, 2017.
- ii) T. Dennis, CBO/Municipal Planner re: Residential Property Review and Future residential Development Planning (item referred from Planning and Development Executive Committee).  
- committee recommended the following:
  - 1. That the Administration and Finance Executive Committee supports, in principle, the next residential development project to take place on the Erin Crescent site.
  - 2. That when developing Erin Crescent, consideration be given to having multi-residential lots being developed on the larger-sized lots.
  - 3. That an open house be scheduled, in the near future, to determine if there is a demand for residential lots in the price range from \$60,000 to \$133,000 excluding HST and legal costs.
  - 4. That, at this time, it is suggested that the new residential development project be deferred to the 2018 capital budget process. However, based on the outcome of a planned open house, the committee is open to revising their position and the installation of the underground municipal infrastructure may commence in the fall of 2017.

**8. Information - none identified**

**9. Adjourn 1:28 p.m. / Next Meeting Date - June 20th, 2017**

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Executive Committee Chair

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D. Brown, CAO