

REPORTCOMMITTEE OF THE
WHOLEJune 12, 2017

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on June 12, 2017 from 5:30 p.m. to 6:15 p.m.

PRESENT: Councillor J. Albanese, Chairperson; Mayor R. Avis; Councillors K. Perry, W. Brunetta, J. Caul and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, T. Rob, Manager of Operations & Facilities (5:30-5:52pm), J. Kabel, Manager of Community Services (5:30-5:31 and 5:55-6:15pm), L. Lindberg, Treasurer (5:30-5:31 and 5:55-6:15pm), A. Petrin, Human Resources Manager (5:30-5:31 and 5:55-6:15pm), D. Galusha, Deputy-Treasurer (5:30-5:31 and 5:55-6:15pm)

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof - None.

4. In-Camera:

- 4.1 A proposed or pending acquisition or disposition of land by the municipality or local board: Front Street Property
A verbal summary was provided by the Clerk and Manager of Operations & Facilities and a subsequent discussion took place. A resolution will be considered in tonight's Council meeting.

- 235 Perry - Caul: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:
- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.1 Front Street Property

CARRIED

5. Public Session Resumes in Council Chambers at 5:55 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor Avis - No Verbal Update
Councillor Albanese - No Verbal Update
Councillor Brunetta - Absent
Councillor Caul - No Verbal Update

7. Consent Agenda:

- 7.1 Unmanned Aerial Vehicle (UAV) Dragon Boat & Canadian Coasters
- approval of this report will agree to the recommendation of the Community Services Executive Committee to approve the request of Rainy Lake Tribal Resource Management to operate an unmanned aerial vehicle on the proposed Town land during the Dragon Boat Festival (July 8, 2017) and Canadian Coasters (July 19 and 20, 2017).
**additional supporting documentation is attached to the June 5 Community Services Executive Committee agenda.

236 Caul - Perry: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13 and 7.14.

CARRIED

- 7.2 International Early Iron Car Club Additional Request
- approval of this report will agree with the recommendation of the Community Services Executive Committee to endorse charging regular admission fees to the Tower, Sorting Gap Marina, Hallett and Museum for the Car Club participants during their event in July.
- 7.3 2017 Museum FedNor Funding Agreement
- approval of this report will agree to the recommendation of the Community Services Executive Committee to sanction the funding agreement with FedNor under the Community Infrastructure Program 150 for \$69,300 and further endorse appropriate execution and authorizing by-law.
- 7.4 Ontario Regulation 284/09 - Budget Matters (amended)
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Ontario Regulation 284/09 disclosure report for the 2017 Operating Budgets as amended and replacing the Treasury Report 2017/55 dated May 21, 2017.
- 7.5 2016 Child Care - Audited Statement of Revenue & Expenses
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize the acceptance of the Town of Fort Frances Child Care Programs audited financials for the year ended December 31, 2016.
- 7.6 Adjustment to Reserve Funds - 2016/2017 Colonization Road East Reconstruction Project
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to ensure that \$154,170.23 be taken from Water & Sewer Reserve Fund to fund the 2016/2017 Colonization Road East Reconstruction Project, and to reduce the funding allocation from the Federal Gas Tax Revenue reserve fund in the amount of \$154,170.23 for the 2016/2017 Colonization Road East Reconstruction Project.
- 7.7 Strategic Plan Initiative No. 17 - Future of Health Care Services
- approval of this report will agree to the recommendations of the Administration & Finance Executive Committee to ensure that a new health care services committee not be established, that the Physician Recruited be requested to provide semi-annual updates in open Council meetings and that Initiative No. 17 be considered complete at this time.
- 7.8 Annual Review of Workplace Violence and Harassment Policy
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to revise the Corporation's Workplace Harassment and Violence Policy as attached.
- 7.9 Succession Planning
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to revise the Corporation's Performance Appraisal Policy as attached.
- 7.10 Letter dated May 16, 2017 from BIA to paint maple leaves on the 200 Block of Scott Street sidewalk
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to grant permission to paint maple leaves on the old sidewalk along the 200 block of Scott Street as part of their July 1 celebration activities, to deny the request to paint the same leaves on the 100 and 300 block of Scott Street and to

ensure that the BIA meet with the Operations & Facilities Manager prior to undertaking this work to ensure that it will not interfere with works taking place at the Rainy Lake Square.

- 7.11 April 2017 Drinking Water Systems Monthly Summary Report
 - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the April 2017 report prior to it being made available to the general public.
- 7.12 Clean Water and Wastewater Fund (CWWF) funding agreement - Second Street reconstruction
 - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to authorize the execution of an agreement between the Town of Fort Frances and Her Majesty the Queen in Right of Ontario for funding under the Clean Water and Wastewater Fund and further that an authorizing by-law be prepared and executed.
- 7.13 Award of Quotation - Parks Lawn Tractors
 - approval of this report is not required, this report is presented for information only.
- 7.14 Adoption of a Standard Operating Procedure (SOP) for the Installation of Portable Piping Systems during an Extreme Wet Weather event
 - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to ensure that the SOP for the Installation of Portable Piping Systems during an Extreme Wet Weather Event be approved.

8. Community Services Division:

- 8.1 Age Friendly Committee - Seniors Community Grant Agreement
 - approval of this report will sanction the attached grant agreement for the Seniors Community Grant - Ministry of Seniors Affairs, and further will authorize execution of agreement and forthcoming by-law.

9. Operations and Facilities Division:

- 9.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities.

10. General:

- 10.1 Fort Frances Canadian Bass Championship - separate resolution to designate significant Community Festival and Event

11. Information:

- 11.1 Building Statistics - April & May 2017
Received.
- 11.2 O&F Division - Public Works Area - Operations Statistics (March & April 2017)
Received.
- 11.3 O&F Division - Environmental Area - Operations Statistics (March & April 2017)
Received.
- 11.4 Sewer and Water Data for 2017 - updated June 2, 2017
Received.

12. Non-agenda items:

13. ADJOURNMENT

13.1 The meeting adjourned at 6:15 p.m.

237 Perry - Caul: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

J. Albanese, Chairperson

E. Slomke, Clerk