

TOWN OF FORT FRANCES

AGENDA - July 10, 2017

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre
(Session No. 096) 5:00 PM

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1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
 - 4.1 Personal Matters about an identifiable individual, including municipal or local board employees: Performance Appraisal
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
 - 6.1 Mayor Roy Avis - verbal update
Councillor John Albanese - verbal update
Councillor Wendy Brunetta - verbal update
Councillor June Caul - verbal update
7. **Consent Agenda:**
 - 7.1 Watten Volunteer Fire Department 4 - 5
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Watten Volunteer Fire department donation request in the amount of \$300.00
 - 7.2 Updated Tiered Response Activation Agreement with Rainy River District Social Services Administration Board (Rainy River District Paramedic Services). 6 - 14
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee as outlined in the report.
 - 7.3 Request for Reconsideration - Minutes of Settlement re: 15 - 16
221 First Street East (2017); 1218 Second Street East (2017); 820 Kaitlyn Drive (2017); 801 Cornwall Avenue (2017); 1319 Idylwild Drive (2017); 810 Cornwall Avenue (2017)

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- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive said minutes of settlement for the 2017 taxation year.	
7.4 CAO Doug Brown Litigation Meeting Travel Expense	17
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the travel expense claim in the amount of \$102.08 for D. Brown's attendance at the Litigation meeting held in Thunder Bay on June 19 & 20, 2017.	
7.5 Vendor Selection for Telephone/Internet Voting in 2018 Election	18 - 19
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to select Intelivote Systems Inc. to be the provider of the Telephone/Internet solution for the 2018 Municipal and School Board Elections.	
7.6 Award of Tender for MHSW Services to Host Household Hazardous Waste Events in Fort Frances	20 - 24
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to select Miller Group out of Winnipeg at an estimated cost of \$23,549.77 including HST in accordance with the tender documents, and further that the Town of Fort Frances host a MHSW day on Saturday September 16, 2017 from 9:00 a.m. to 3:00 p.m.	
7.7 May 2017 Drinking Water Systems Monthly Summary Report	25
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the May 2017 report prior to it being made available to the general public.	
7.8 Application for funding under the Ontario Municipal Commuter Cycling Program	26 - 28
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to ensure that an application be submitted for two projects as outlined in the report, and further that the Mayor and Clerk be authorized to sign the application declaration on behalf of the corporation.	
7.9 Request to Erect a Sign at the Sorting Gap Marina	29
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to approve the request from the Ministry of Natural Resources to install a sign (Rainy Lake Island Conservation) in the proposed location, subject to the conditions stipulated in the Town of Fort Frances Sign By-law and after obtaining	

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the proper utility locates.	
7.10 Phase 4 - Wahkaihanun Futures Corporation Site Plan Amendment - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to allow Wahkaihanun Futures Corporation to be issued a building permit for six plex apartment building at 237 8th Street W as well as amend the Site Plan Control Agreement for Phase 4 of the development.	30 - 37
7.11 RRDSSAB 8-Plex Apartment Building - Site Plan Control Agreement - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to allow the Rainy River District Social Services Administrative Board to be issued a building permit for an 8-Plex apartment building at 1301 Elizabeth Street as well as enter into a Site Plan Control Agreement as outlined in the report.	38 - 39
7.12 850 King's Highway (Great Canadian Oil Change) - Site Plan Control Agreement - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to allow Sovereign Asset Management to be issued a building permit for a Great Canadian Oil Change at 850 King's Highway, as well as enter into a Site Plan Control Agreement.	40 - 41
8. <u>Administration and Finance Division:</u>	
8.1 Updated Student Employment Policy - approval of this report will agree to revise the Corporation's Student Employment Policy as attached.	42 - 46
9. <u>Information:</u>	
9.1 Financial Statements (Capital, General, Water & Sewer) June 2017	47 - 57
9.2 Fort Frances Fire & Rescue Service - May 2017 Report.	58 - 60
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9.4 June 2017 Building Statistics	62 - 64
10. <u>Non-agenda items:</u>	
11. <u>ADJOURNMENT</u>	



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/65**

TO: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: July 4, 2017
SUBJECT: Watten Volunteer Fire Department

BACKGROUND

At the June 26, 2017 Council Meeting, the attached request received from Brian Angus, Watten Fire Department was referred to the Administration & Finance Executive Committee for recommendation with input from Community Services Executive Committee.

The Watten Fire Department, as part of their fundraising campaign, is hosting a fish fry at Sunny Cove on August 25th, 2017. The Fire Department raises funds annually for their operating and maintenance expenses for its fire hall and support fire service vehicles and has requested that the Town consider donating the rental fee Sunny Cove, or lieu of this, a monetary donation. In prior years, being 2013, 2014, 2015 and 2016, Council approved a donation of \$300.00 for this event.

As indicated in the attached report, the Community Services Executive Committee recommends that a similar contribution of \$300.00 that has been done in the past to the Watten Volunteer Fire Department.

RECOMMENDATION

The Administration and Finance Executive Committee recommend to approve the Watten Volunteer Fire Department donation request in the amount of \$300.00.

Council Approval of This Report will approve the Administration & Finance Executive Committee recommendation to approve the Watten Volunteer Fire Department donation request in the amount of \$300.00.



REPORT

TO: Mayor Avis and Council

FROM: Jason Kabel, Community Services Division Manager

DATE: June 29, 2017

RE: Watten Volunteer Fire Department Donation Request

At the regular meeting of Council on June 26, 2017, the attached request from B. Angus, Watten Fire Department Administrative Board was referred to the Administration and Finance Executive Committee with input from the Community Services Executive Committee.

The Watten Fire Department is requesting a financial donation for the rental cost of Sunny Cove Camp to host their annual fish fry, August 25, 2017, (\$559.58 + tax) or \$300 in lieu of the rental cost as has been authorized by Council in previous years.

RECOMMENDATION

The Community Services Executive Committee recommends to contribute \$300 towards the rental costs of Sunny Cove Camp as had been done in previous years.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Kabel".

Jason Kabel

TO: Mayor and Council

FROM: Tyler Moffitt, Fire Chief/CEMC

DATE: July 4, 2017

RE: Updated Tiered Response Activation Agreement with the Rainy River District Social Services Administration Board (Rainy River District Paramedic Services)

BACKGROUND

The existing Tiered Response Activation Agreement was signed on December 11, 2006.

The benefit of an updated and amended **Tiered Response Activation Agreement** is that it will provide a protocol for those occurrences where Fort Frances Fire & Rescue Service will be activated to respond to medical emergencies that genuinely requires our service.

In addition, our current By-Law 31/10 will need to be updated and amended to reflect the emergency services we provide.

In 2016, our Fire & Rescue Service responded to 511 emergency calls; with 244 of those calls being medical emergency calls.

The new updated and amended agreement will eliminate Fort Frances Fire & Rescue Service from responding with the ambulance services to the following calls:

- Unresponsiveness/Unconsciousness
- Shortness of Breath
- Chest Pain – (Non-Traumatic)
- Seizures

Also, in the amended agreement, we will continue to respond to the following calls:

- Real or Suspected Cardiac and/or Respiratory Arrest (**Last year, we responded to 42 calls that met this category**);
- Motor Vehicle Collisions
- Industrial/Construction Accidents;
- CBRNE-Chemical, Biological, Radiological, Nuclear or Explosive Events
- In addition to the above, any incident in which the Paramedic Services System becomes overwhelmed to the point that an ambulance cannot be activated within 5 minutes of receipt of a code 4 response (life threatening), Fort Frances Fire will be requested to assist until an ambulance becomes available. It should be noted that if an ambulance from a different part of the District is responding, Fort Frances Fire will not be tiered unless responding Paramedics or C.A.C.C. deem it appropriate.

The Kenora or Thunder Bay Central Ambulance Communications Centre will notify the Fort Frances Fire and Rescue within one (1) minute of receipt of life threatening medical emergencies which meets the five (5) criteria for tiered response as outlined above.

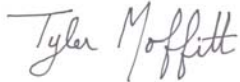
On June 28, 2017, the Fort Frances Fire & Rescue Service Steering Committee comprised of Mayor Roy Avis, Councillor June Caul, Councillor Ken Perry, CAO Doug Brown, and Tyler Moffitt Fire Chief/CEMC met and reviewed the new Tiered Response Agreement Draft. The committee contacted Dan McCormick CAO/Paramedic Chief of Rainy River DSSAB to discuss changes and additions.

RECOMMENDATION

The Administration and Finance Executive committee in conjunction with the Fort Frances Fire & Rescue Service Steering Committee recommends the following;

- 1) That the Town of Fort Frances execute the amended Tiered Response Agreement with the Rainy River District Social Services Administration Board (Rainy River District Paramedic Services).
- 2) That the Mayor and Clerk be authorized to execute the amended Tiered Response Agreement with the Rainy River District Social Services Administration Board (Rainy River District Paramedic Services) on behalf of the Corporation of the Town of Fort Frances.
- 3) That the amended letter of agreement the Rainy River District Social Services Administration Board (Rainy River District Paramedic Services) be executed by Mayor Roy Avis, Fire Chief Tyler Moffitt and CAO Doug Brown on behalf of the Corporation of the Town of Fort Frances.
- 4) That at the next orientation meeting for the new Council (December 1st, 2018), the Fire Chief is required to brief all members of Council on the terms and conditions outlined in the tiered response agreement with RRDSSAB.

Thank you,



Tyler Moffitt, Fire Chief/CEMC
Fort Frances Fire & Rescue Service

Council approval of this report will ensure that:

- 1) That the Town of Fort Frances execute the amended Tiered Response Agreement with the Rainy River District Social Services Administration Board (Rainy River District Paramedic Services).
- 2) That the Mayor and Clerk be authorized to execute the amended Tiered Response Agreement with the Rainy River District Social Services Administration Board (Rainy River District Paramedic Services) on behalf of the Corporation of the Town of Fort Frances.
- 3) That the amended letter of agreement the Rainy River District Social Services Administration Board (Rainy River District Paramedic Services) be executed by Mayor Roy Avis, Fire Chief Tyler Moffitt and CAO Doug Brown on behalf of the Corporation of the Town of Fort Frances.
- 4) That at the next orientation meeting for the new Services Administration Board (Rainy River District Paramedic Services) on behalf of the Corporation of the Town of Fort Frances Council (December 1st, 2018), the Fire Chief is required to brief all members of Council on the terms and conditions outlined in the tiered response agreement with RRDSSAB.

TIERED RESPONSE AGREEMENT FOR THE CORPORATION OF THE TOWN OF FORT FRANCES

Preamble:

The following is in accordance with the objectives of the Tiered Response Committee under the mandate of the Corporation of the Town of Fort Frances.

Statement of Agreement:

The members of the Tiered Response Committee have developed and agreed upon Guidelines for the activities of the Fort Frances Fire & Rescue Service in the assistance of the Rainy River Paramedic Services.

The Paramedic Services and Fort Frances Fire & Rescue Service agree to respond to medical emergencies within a reasonable time, given all the circumstances wherein the responding agency determines in its absolute discretion that it is able to provide the assistance requested where:

- 1) Any agency requests medical assistance
- 2) The agreement is not intended to create and does not create any legal obligation upon or impose any legal duty upon the Rainy River Paramedic Services or the Fort Frances Fire & Rescue Services which is not now or shall hereafter, be provided by Federal or Provincial Statute or by Municipal by-law;
- 3) This agreement is not intended to be and shall not be relied upon by the general public as creating and duty or standard of care to which any of the agencies have any legal obligation to respond.

These Guidelines do not preclude the response or activities outlined in any existing Emergency Plans, but are intended to co-ordinate the day to day responses to medical emergency life threatening situations.

Purpose:

To promote professionalism, continued cooperation and understanding in tiered response situations. To provide the general public with adequately trained and equipped public safety personnel to the scene of agreed upon life threatening medical emergencies as soon as possible.

AGENCY RESPONSIBILITIES AND GUIDELINES**FORT FRANCES FIRE & RESCUE SERVICE RESPONSIBILITIES**

- Prevent, control and/or extinguish fires
- Control and coordinate all rescue operations in accordance with established protocols and procedures
- Control and coordinate incidents involving spills, leaks or dangerous goods
- Assist with patient care as regulated
- Make decisions to evacuate any part of a scene consistent with local emergency plans

FORT FRANCES FIRE & RESCUE SERVICE GUIDELINES

- Fire fighters will be familiar with local tiered response agreements
- As first responders, the Fort Frances Fire & Rescue service may provide patient care in accordance with basic life support standards as applicable until the arrival of paramedics
- Upon arriving at the patient(s), the first responders should relay patient numbers and condition to the Kenora or Thunder Bay C.A.C.C.
- When the paramedic crew arrives, the firefighter responsible for Basic Life Support will identify himself/herself and provide obtained patient information
- Where possible, provide initial patient assessment information directly to the arriving paramedic regarding any special needs required to assist the paramedic in an accurate and expeditious treatment of the patient
- The firefighter will fill out a *First Response Team Report* for all patient care rendered
- The firefighter may assist with BLS care at the request of the attending paramedic and provided that the fire fighter is not required for other duties
- Upon request, the fire personnel, where possible, will assist the paramedic including accompanying the patient to the hospital. Fire department personnel will only be permitted to drive an ambulance in accordance with current established Land Ambulance policies

- In accordance with the Ministry of Community Safety & Correctional Services guidelines, the fire department attending motor vehicle collisions will make the patient accessible and readily removable through provisions of options to the attending paramedics on how it may be best accomplished
- Firefighters are responsible for activities in areas subject to hazardous environmental conditions or where exposure to fire may occur. Paramedic crews will remain in a staging area until conditions are determined to be safe for entry
- Firefighters should position fire emergency vehicles in a manner as not to impede access or egress of the ambulance
- For tiered response to medical incidents in buildings equipped with elevators, normal practice will be not to lock elevators unless directed to do so by the paramedic crew
- Joint training between the firefighters and paramedics will be done on at least an annual basis
- Medical emergencies involving violent or disturbed patients require police assistance prior to entry
- Under no circumstance will Fort Frances Fire & Rescue personnel cancel paramedic services responding to a medical emergency

PARAMEDIC SERVICES SERVICE RESPONSIBILITY

- Paramedics are responsible for the care and transportation of patients
- Paramedics will assist other public safety personnel as required, secondary to patient care and transport.

PARAMEDIC SERVICES SERVICE GUIDELINES

- Paramedics will be familiar with local tiered response agreements
- Paramedics will assume control of the pre-hospital emergency care of patients, update the C.A.C.C. and request additional resources as required
- At scene, the paramedics will obtain information from the firefighters if providing treatment
- Paramedics may request assistance from the firefighters at the scene with regard to patient removal, care and treatment.

SHARED RESPONSIBILITIES

Whenever possible, all public safety agencies should encourage their respective staff to meet after calls with other responders, at a mutually agreed site, in order to:

- Discuss and exchange ideas on the handling of the emergency
- Exchange information necessary for their respective reporting to their specific agency within established law, policy and directives of patient confidentiality
- Return/replace equipment as required
- Maintain a high level of professional rapport between the agencies
- Participate in an inter-agency post incident analysis when requested by one of the agencies
- Participate with an inter-agency in service training whenever possible.

CANCELLATION OF AGREEMENT

Either Party to this agreement may withdraw from participation in the tiered response agreement by giving the other party, ninety 90 days notice in writing, of its intention to withdraw from participation.

COMMITTEE

A tiered response committee will consist of representatives of the Rainy River District Paramedic Services and the Fort Frances Fire & Rescue Services. Additional members of other public safety agencies may be requested to participate at the discretion of the Rainy River Paramedic Chief and Fort Frances Fire Chief.

Signed on behalf of Town of Fort Frances:

Mayor Roy Avis

Elizabeth Slomke, Clerk

Signed on behalf of Rainy River District Social Services Administration Board:

Dan McCormick
CAO/Paramedic Chief

Leanne Eluik
Director of Finance & Asset Management

LETTER OF AGREEMENT
DATED THE DAY OF , 2017.
FOR THE TIERED RESPONSE ACTIVATION BETWEEN THE
RAINY RIVER DISTRICT SOCIAL SERVICES ADMINISTRATION
BOARD
[Rainy River District Paramedic Services]
AND
THE CORPORATION OF THE TOWN OF FORT FRANCES
[Fort Frances Fire and Rescue Services]

Where a request for Paramedic Services is received for an address within the municipal boundaries of the Town of Fort Frances, the Fort Frances Fire and Rescue Services agrees to respond at the request of the Kenora or Thunder Bay Central Ambulance Communications Center [C.A.C.C.] in any instance where a person is believed to be suffering from:

- 1) Real or suspected Cardiac and/or Respiratory Arrest
- 2) Motor Vehicle Collision given as Unknown, Life Threatening or Entrapment
- 3) Industrial/Construction Accidents
- 4) CBRNE-Chemical, Biological, Radiological, Nuclear or Explosive Events

- 5) In addition to the above, any incident in which the Paramedic Services System becomes overwhelmed to the point that an ambulance cannot be activated within 5 minutes of receipt of a code 4 response (life threatening), Fort Frances Fire & Rescue Service will be requested to assist until an ambulance becomes available. It is to be noted that if an ambulance from a different part of the District is responding Fort Frances Fire will not be tiered unless responding Paramedics or C.A.C.C. deem it appropriate.

The Kenora or Thunder Bay C.A.C.C. will notify the Fort Frances Fire and Rescue within one (1) minute of receipt of life threatening medical emergencies which meets the 5 criteria as outlined above for tiered response. The Rainy River Paramedic Services will re-supply expendable medical supplies used by the Fort Frances Fire and Rescue Service on a monthly basis or as required to maintain agreed upon inventories.

This agreement recognizes that Fort Frances Fire & Rescue may not be able to respond when occupied with a fire emergency or for any reason as determined by the senior on-duty Fire Officer or Fire Chief.

Both parties will carry appropriate Liability Insurance in accordance with the respective organization's By-Laws, Policies and/or Procedures.

This **Agreement** will be reviewed, revised and maintained by the participating agencies during the month of May of each year, or at the request of either party. A letter will be jointly prepared and executed by the Fire Chief and CAO of the Town of Fort Frances and the CAO/Paramedic Chief of DSSAB during the month May of each year and forward to their respective governance bodies.

During the term of Council of the Town of Fort Frances the current agreement will be reviewed and re-endorsed.

Either Party to this agreement may withdraw from participation in the tiered response agreement by giving the other party, ninety 90 days notice in writing, of its intention to withdraw from participation.

Signed on behalf of Town of Fort Frances

Roy Avis

Tyler Moffit

Doug Brown

Mayor
Town of Fort Frances

Fire Chief
Town of Fort Frances

CAO
Town of Fort Frances

Signed on behalf of Rainy River District Social Services Administration Board

Dan McCormick
CAO/Paramedic Chief
Rainy River DSSAB

Leanne Eluik
Director of Finance and Asset Mgmt
Rainy River DSSAB

DRAFT



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/64**

TO: Mayor Avis & Members of Council

FROM: Laurie Lindberg, Treasurer

DATE: July 4, 2017

SUBJECT: Request for Reconsideration M.O.S.

RE:	221 First Street E (2017)	Roll #5912-020-007-09100-0000
	1218 Second St E (2017)	5912-030-007-02500-0000
	820 Kaitlyn Drive (2017)	5912-030-004-09868-0000
	801 Cornwall Ave (2017)	5912-010-001-09800-0000
	1319 Idylwild Drive (2017)	5912-030-007-19400-0000
	810 Cornwall Ave (2017)	5912-010-001-10200-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2017 taxation year under Section 39.1 of the *Assessment Act* from MPAC with regard to the following properties:

221 First Street E – Residential (RT) CVA of 134,000 reduced to CVA of 128,000 for 2017 taxation year resulting from updated structure data.

1218 Second Street E – Residential (RT) CVA of 78,000 reduced to CVA of 74,250 for 2017 taxation year resulting from adjustment based on similar properties.

820 Kaitlyn Drive – Residential (RT) CVA of 363,250 reduced to CVA of 353,000 for 2017 taxation year resulting from adjustment based on similar properties & adjustment based on similar structure location.

801 Cornwall Ave – Residential (RT) CVA of 246,750 reduced to CVA of 237,500 for 2017 taxation year resulting from adjustment based on similar properties.

1319 Idylwild Drive – Residential (RT) CVA of 399,000 reduced to CVA of 367,750 for 2017 taxation year resulting from updated structure data & unfinished structure allowance.

810 Cornwall Ave – Residential (RT) CVA of 94,000 reduced to CVA of 82,000 for 2017 taxation year resulting from adjustment based on similar properties.

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Last date for a municipal appeal is indicated on each individual M.O.S.

That total financial impact of the Minutes of Settlement is \$1,352.76 consisting of a reduction of municipal revenue of \$1,222.99 and education revenue of \$129.77 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

The Chief Building Official has no concerns with the assessment reduction.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council receive the Minutes of Settlement for properties located at 221 First Street E, 1218 Second Street E, 820 Kaitlyn Drive, 801 Cornwall Ave, 1319 Idylwild Drive and 810 Cornwall Ave for the 2017 taxation year.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to receive the Minutes of Settlement for properties located at 221 First Street E, 1218 Second Street E, 820 Kaitlyn Drive, 801 Cornwall Ave, 1319 Idylwild Drive and 810 Cornwall Ave in Fort Frances for the 2017 taxation year.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/66**

To: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: July 4, 2017
Subject: CAO Doug Brown Litigation Meeting Travel Expense

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule "B" Travel Expense Claim in the amount of \$102.08 to attend a litigation meeting held on June 19 & 20, 2017 in Thunder Bay as submitted by Doug Brown, CAO.

Travel Claim Summary

1. Meals	\$82.00
2. Gasoline (Town owned Vehicle)	10.08
3. Per Diem	<u>10.00</u>
Total	<u>\$102.08</u>

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Expense Claim in the amount of \$102.08 as submitted by Doug Brown, CAO for his attendance at the Litigation Meeting held in Thunder Bay on June 19 & 20, 2017.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense Claim in the amount of \$102.08 as submitted by Doug Brown, CAO for his attendance at the Litigation Meeting held in Thunder Bay on June 19 & 20, 2017.



DATE: July 4, 2017

TO: Mayor & Council

FROM: Elizabeth (Lisa) Slomke, Town Clerk

SUBJECT: Vendor Selection for Telephone/Internet Voting in 2018 Election

BACKGROUND

Council of the Town of Fort Frances passed and enacted a by-law on April 10th 2017 to utilize Telephone/Internet Voting for the 2018 Municipal and School Board Elections. Subsequently, one of my responsibilities is to engage a vendor to provide the 'solution' at the best price and by adhering to the procurement by-law.

Vendors for delivery of such a solution are very limited due to the nature of the service being sourced. I reached out to three vendors (Dominion Voting, Simply Voting and Intelivote). All three quotes are based on an estimate of 5500 electors and includes the 'solution', printing of voter letter and postage.

The three quotes are summarized below:

Vendor	Total Costs
Dominion Voting Systems Corp. - Internet/Telephone Voting Solution – \$2.00 per elector - Production of Voter Letter - \$0.32 per elector - Postage - \$0.82 per elector	\$17,270.00 plus applicable taxes
Simply Voting Inc. - Internet/Telephone System Fee – \$1.82 per elector - Doculink (printing) - \$0.19 per elector plus \$500.00 setup - Additional Fee if not using DataFix/VoterView – \$2,500.00 - Postage - \$0.82 per elector	\$18,565.00 plus applicable taxes (option for on-site visits at \$1200.00 one person-one day)
Intelivote Systems Inc. - Internet/Telephone voting solution – \$1.50 per elector - Printing Voter Instruction Letter and Postage – \$1.25 per elector	\$15,125.00 plus applicable taxes

POINTS TO CONSIDER

The Town of Fort Frances does not currently utilize DataFix or VoterView, therefore we would be required to pay the additional costs outlined in the SimplyVoting quote.

The voter list that will be provided by MPAC in the summer of 2018 will be cleansed and then uploaded into whatever 'solution' is chosen.

The Clerk is responsible for preparing Procedures and Rules for the 2018 elections by December 31, 2017. It would be prudent to build those Procedures and Rules to align with the 'solution' offered by the selected vendor.

RECOMMENDATION

The Administration & Finance Executive Committee supports the selection of Intelivote Systems Inc. to deliver the 2018 Municipal and School Board Elections.

Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to select Intelivote Systems Inc. to be the provider of the Telephone/Internet solution for the 2018 Municipal and School Board Elections.

July 5, 2017

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Award of Tender for MSHW Services to Host Household Hazardous Waste Events in Fort Frances

The Town has tendered with the community of Dryden for a common Municipal Special or Hazardous Waste (MSHW) service provider to host a one-day household hazardous waste drop-off event in each community in 2017. In 2017 the City of Dryden was, again responsible for preparing the tender documents and specifications.

The Town's MSHW event day is scheduled for Saturday, September 16, 2017 starting at 9:00 am and ending at 3:00 pm. All citizens living in the Rainy River District will be allowed to drop off household hazardous waste at the Public Works Yard located at 900 Wright Avenue.

MSHW Service Provider	Subtotal	HST	Total Price
Miller Environmental Corporation	\$20,840.50	\$2,709.27	\$23,549.77

There was one tender submitted;

The Miller Group, out of Winnipeg was the only tender submitted. See attached Miller's schedule of fees for the MSHW event day services. Each community will authorize The Miller Group to be their 2017 MSHW service provider. The 2017 total estimated cost to the Town of Fort Frances without any reimbursement from Stewardship Ontario is \$21,207.29 (Town's portion of HST included) based on the quantity of MSHW materials collected in 2016. The 2017 approved operating budget has a net operating cost of \$5,000 where the total operating expenditure is estimated at \$22,000 and the revenue received is \$17,000. The exact net cost is very dependent on the amount and types of MSHW materials dropped off on the event day.

The Operations & Facilities Executive Committee recommends the following:

- 1) That the Miller Group out of Winnipeg be designated the Town 's 2017 MSHW service provider at an estimated cost of \$23,549.77 (includes HST) in accordance with the tender documents.
- 2) That the Town 's MSHW event day is scheduled on Saturday September 16, 2017 from 9:00 am to 3:00 pm.

Respectfully Submitted



Travis Rob, EIT

Council approval of this report will ensure:

- 1) That the Miller Group out of Winnipeg be designated the Town 's 2017 MSHW service provider at an estimated cost of \$23,549.77 (includes HST) in accordance with the tender documents.
- 2) That the Town 's MSHW event day is scheduled on Saturday September 16, 2017 from 9:00 am to 3:00 pm.

Manager of Operations and Facilities

2017JulyMHSWDayTenderAward

Table 3- Activity-based Costs for the event day – Town of Fort Frances**Instruction to bidder**

Mobilization costs includes the cost for the contractor's travel time to and from the event site, loading and unloading times, complying with reporting requirements and trucking costs.

Collection costs is the total cost for all activities related to receiving, sorting, packing and manifesting MHSW materials

Activity	Unit	Total Price
Travel Time to & from event	_11_Hrs Lump Sum	\$6500.00
Loading & Unloading Times**	_3__Hrs Lump Sum	\$660.00
Collection Cost	Lump Sum	\$2900.00
Total	Lump Sum	\$10,060.00

** this shall include the time required to load empty containers at the contractor's facility prior to event, unloading containers and setup at event, loading full containers after event, and unloading full containers at the contractor's facility after the event.

Table 4: MHSW costs – Town of Fort Frances

Consolidated Materials	Transport Container	Recycling Option [A]	Disposal Option [A]	Unit Price [B]	Estimated Quantity [C]	Total Price [B x C]
Paint						
145L	42.00/GL	\$728/GL		\$0.770/KG	4400kg	\$3388.00
Empty Paint Containers	42.00/GL	\$728/GL		\$0.770/KG	0	\$0.00
Flammables/Misc. Organics						
213I Solvents	42.00/GL	\$504/GL	\$	\$0.546/KG	1150kg	\$627.90
241I Halogenated Solvents	47.00/DM	\$	\$150/DM	\$0.96/KG	10kg	\$9.60
263B Lab Chemicals	47.00/DM	\$	\$225/DM	\$1.10/KG	20kg	\$22.00
Aerosols						
331I	47.00/DM	\$118/DM		\$0.80/KG	350kg	\$280.00
Single use Dry Cell Batteries						
122C	47.00/DM	\$2.65/KG		\$2.88/KG	540kg	\$1555.20
Rechargeable Batteries						

121C	47.00/DM	\$2.65/KG		\$2.88/KG	25 kg	\$72.00
Pressurised Containers						
331I	42.00/GL	\$365/GL		\$0.399/KG	192kg	\$76.61
Pesticides						
242A	47.00/DM	\$	\$2.60/KG	\$2.83/KG	250kg	\$707.50
Pathological Waste (Sharps)						
312P	27.00/PT		\$120/PT	\$6.75/KG	5 kg	\$33.75
Pharmaceuticals						
261A	47.00/DM		\$2.35/KG	\$2.58/KG	24kg	\$61.92
Fluorescent Lights						
146	15.00/BX	\$1.50		\$2.50/KG	300 kg	\$750.00
Corrosives						
148C Basic Inorganic	47.00/DM	\$	\$118/DM	\$0.80/KG	20kg	\$16.00
144C Acid	47.00/DM	\$	\$118/DM	\$0.80/KG	40kg	\$32.00
148C Acid Inorganic	47.00/DM	\$	\$118/DM	\$0.80/KG	20kg	\$16.00
Fertilizers						
147A	47.00/DM	\$	\$270/DM	\$1.55/KG	0kg	\$0
Oxidisers						
148	47.00/DM		\$433/DM	\$2.34/KG	79 kg	\$184.86
Fire Extinguishers (portable)						
	47.00/DM	\$	\$118/DM	\$0.80/KG	25 kg	\$20.00
Leachates						
149T	47.00/DM	\$	\$128/DM	\$0.85/KG	0	\$0.00
Mercury Devices						
148T	47.00/DM	\$	\$90.00/KG	\$95.00/KG	5 kg	\$475.00
Bulked Fuel						
221I	47.00/DM	\$	\$152/DM	\$0.97/KG	124 kg	\$120.28
Toxics						
148T Waste Lab Chemicals	47.00/DM	\$	\$178/DM	\$1.10/KG	25 kg	\$27.50
263I Adhesives	47.00/DM	\$	\$265/DM	\$1.52/KG	700kg	\$1064.00

212L Antifreeze	47.00/DM	\$	\$0.27/KG	\$0.50/KG	200 kg	\$100.00
252L Oil Filters	47.00/DM	\$	\$0.27/KG	\$0.50/KG	65 kg	\$32.50
Empty Oil Containers	42.00/GL	\$	\$0.27/KG	\$0.31/KG	348 kg	\$107.88
Bulked Oil	47.00/DM	\$	\$0.27/KG	\$0.50/KG	2000 kg	\$1000.00
TOTAL (excluding flr. Lights):					10917 kg	\$10780.50

Table 5 : Summary Table – Total Cost (Tables 3 & 4) – Town of Fort Frances

Item	Table	Total
(De)Mobilization/Collection Costs:	3	\$10,060.00
MHSW Costs:	4	\$10,780.50
HST		\$2,709.27
Grand Total		\$23,549.77

June 29, 2017

Report To: Mayor & Council

From: Travis Rob, Manager of Operations & Facilities

SUBJECT: May 2017 Drinking Water Systems Monthly Summary Report

Please find attached the May 2017 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the May report as presented.

Respectfully submitted,
Operations & Facilities Division

Travis Rob, E.I.T.
Manager of Operations & Facilities

Council approval of this report will accept the May 2017 report prior to it being made available to the general public.
--

c.c. – Doug Herr, Environmental & Facilities Supt.
Randy White, Senior WTP Operator

03CouncilwaterreportMarch 2015

July 5, 2017

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Application for funding under the Ontario Municipal Commuter Cycling Program

The Government of Ontario has released a new funding program for cycling infrastructure within the province. The Town can apply for 80% funding of eligible costs associated with cycling infrastructure. Attached to this report is an application for funds to offset the cost associated with the installation of bike racks at the Rainy Lake Square as one project and also for the installation of additional bike racks along the La Verendrye Parkway. The costs outlined in the application would be to purchase the bike racks as well as complete the installation at both locations. There would be 4 racks installed at the Rainy Lake Square and an additional 4 installed along the Walkway.

To complete this application an application declaration needs to accompany the technical outline of the project. Administration recommends that an application be submitted to the Ontario Commuter Cycling Program for the two noted projects. Further that the Mayor and Clerk be authorized to sign the application declaration on behalf of the corporation.

Respectfully Submitted



Travis Rob, EIT
Manager of Operations and Facilities

Council approval of this report will ensure:

- 1. That an application be submitted to the Ontario Commuter Cycling Program for the two noted projects.**
- 2. That the Mayor and Clerk be authorized to sign the application declaration on behalf of the corporation.**

2017JulyOMCCProgramApplication

**Ontario Municipal Commuter Cycling (OMCC) Program
2017 Application
Potential Eligible Project List**

[illegible]

**Ontario Municipal Commuter Cycling (OMCC) Program
2017 Application Declaration
Municipalities with a Population of 15,000 or Less**

The Corporation of the Town of Fort Frances declares that it will participate in the Ontario Municipal Climate Commuter Program (OMCC) for 2017 and requests funding to support the commuter cycling projects listed in this document.

The Corporation of the Town of Fort Frances declares that all the commuter cycling projects listed in this document and that use OMCC funding meet OMCC program requirements.

Dated this ____ day of _____, 2017

MAYOR

CLERK



Date: July 4th, 2017

Report To: Mayor & Council

From: Patrick Briere, By-Law Enforcement Officer

Re: Request to Erect a Sign at the Sorting Gap Marina.

On June 22, 2017, Administration received a request from Mr. TJ Maedel, MNR to erect a sign describing the Rainy Lake Island Conservation Reserve at the Sorting Gap Marina. The sign's proposed location is on the North side of the parking lot near the Resolute FP Weigh Scales, adjacent to the existing large Fort Frances Canadian Bass Championship and Rainy Lake Maps. The sign's dimensions are to be 4' x 8' with the Ministry being responsible for the installation and maintenance of the sign. The purpose of this sign is to provide locals and tourists with information in regards to the Rainy Lake Conservation, as well as a map of the protected area.

With this stated, The Planning & Development Executive Committee as the lead on this request with input from the Operations & Facilities Executive Committee is recommending that Council approve the request and grant permission to allow the MNR to install the sign in the proposed location, subject to the conditions stipulated in the Town of Fort Frances Sign By-Law and after obtaining the proper utility locates.

Respectfully submitted

Original Signed By

Patrick Briere
By-Law Enforcement Officer

Council approval of this report will: approve the request and grant permission to allow the MNR to install the sign in the proposed location, subject to the conditions stipulated in the Town of Fort Frances Sign By-Law and after obtaining the proper utility locates.

Date: July 5, 2017

Report To: Mayor & Council

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: **Phase 4 Wahkaihanun Futures Corporation Site Plan Amendment**

The property known as 237 8th St. W. was created in 2010 (Consent File B2/2010) in contemplation of a staged development of multi-residential dwellings by Wahkaihanun Futures Corporation (WFC).

By-Law #51/11 invoked site plan control on the project and an agreement entered to authorize a two story 10-unit complex as Phase 1 with provisions for future buildings over the next five years.

Phase 2, as well as Phase 3 were, 6-unit apartment complexes which were completed in 2016. The completion of the two complexes brought other changes to the properties such as fencing the property perimeter, a complete design of storm water management system, and proper fire lane access.

This final Phase of WFC multi-residential development, will be a 6-plex apartment building. The amended Site Plan Control Agreement will maintain the completion of site grading, parking lot covering according to the Town's Zoning By-Law, sewer access and parking lot lighting.

Hatch Engineering and AG Engineering have provided storm water and electrical drawings for the completion of the project. Saulteaux Consulting and Engineering have provided structural drawings for Phase 4 of this development.

I have attached a signed agreement to this report from the Housing Manager Neil Kabel outlining the final phase of this project.

It is the recommendation of the Planning and Development Executive Committee as well as the Chief Building Official/Municipal Planner to issue a building permit for Phase 4 of the Wahkaihanun Futures Corporation residential development Site Plan Control Agreement as submitted.

Respectfully submitted,

Original Signed By

Tyson Dennis
Chief Building Official/Municipal Planner

Council approval of this report will: allow Wahkaihanun Futures Corporation to be issued a building permit for six plex apartment building at 237 8th St. W by the Planning and Development Department as well as amend the Site Plan Control Agreement for Phase 4 of the development.

AGREEMENT

THIS AGREEMENT dated the day of June, 2017.

B E T W E E N :

Wahkaihanun Futures Corporation (collectively, the "Owner")

and

The Corporation of the Town of Fort Frances (the "Town")

WHEREAS:

- A. The Owner and the Town (herein collectively the "Parties", individually a "Party") entered into a Site Plan Control Agreement (the "SPA") dated June 30, 2011 relating to the construction of a 10 unit residential apartment complex (herein sometimes referred to as the "Phase 1 Development") in and on the Lands (as "Lands" is defined in paragraph A. of the SPA);
- B. Paragraph 5(a) of Schedule 2 to the SPA reads, in part, as follows:

 ... the Owner's development of the Lands [as "Lands" is defined in paragraph A. of the SPA] in accordance with the Plans and Drawings is part of a phased development plan, and that the Owner anticipates further development within the next 5 years. The Owner acknowledges that each development phase shall be subject to the approval of the Town prior to the issuance of any building permit for any phase, and that any subsequent development shall require, without limitation, submission to the Town of fresh and further plans and drawings relating to such subsequent development, a further site plan agreement in respect thereof, and such further and other things as the Town may require therefor;
- C. The Owner:
 - (i) by application dated June 27, 2013, made application to construct, in and on the lands (the "Phase 2 Property") legally described in **Schedule 1** attached to and forming part of this Agreement, a further 6 unit multi-unit residential complex (herein sometimes referred to as the "Phase 2 Development"); and
 - (ii) by application dated September 3, 2015, made application to construct, in and on the lands (the "Phase 3 Property") legally described in **Schedule 1**, an additional 6 unit multi-unit residential complex (herein sometimes referred to as the "Phase 3 Development"); and
 - (iii) by application dated May 29, 2017, made application to construct, in and on the lands (the "Phase 4 Property") legally described in **Schedule 1**, an additional 6 unit multi-unit residential complex (herein sometimes referred to as the "Phase 4 Development"); and
 - (iv)
- D. The Owner wishes to amend the SPA in light of, and to include and provide for, the Phase 2, Phase 3 and Phase 4 Developments.

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the mutual covenants hereinafter expressed and other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

- 1. The preamble to this Agreement is incorporated into and forms an integral part of this Agreement.
- 2. The Parties acknowledge and agree that:
 - (a) plans and drawings and accompanying materials (collectively, the "Phase 2, 3 and 4 Plans and Drawings") of and relating to the Phase 2 and Phase 3 Developments are listed in **Schedule 2** attached to and forming part of this Agreement, and have been provided to and filed with the Town at the offices of the Town prior to the execution of this Agreement; and

- 2 -

- (b) such Phase 2 and Phase 3 Plans and Drawings shall be and be deemed to be added into and listed in Schedule 1 attached to and forming part of the SPA, and such Schedule 1 (so amended to include such Phase 2, Phase 3 and Phase 4 Plans and Drawings) shall be and be deemed to be the Schedule 1 attached to and forming part of the SPA;
- (c) the Phase 2, Phase 3 and Phase 4 Plans and Drawings shall be and be deemed to be included in and within the definition of Plans and Drawings in the SPA for all purposes of the SPA, and the SPA shall be and be deemed to be amended to reflect same and reference the Phase 2 and Phase 3 Developments accordingly;
- (d) the definition of "Lands" as set out in paragraph A. of the preamble to the SPA shall be and is hereby deemed expanded so as to include and be deemed to include (in addition to the Lands defined in the SPA) any and all lands comprising the Phase 2, Phase 3 and Phase 4 Properties, and any reference to Lands in this Agreement (other than as referenced in paragraphs A. and B. of the preamble to this Agreement) shall be and be deemed to include the Phase 2 and Phase 3 Properties;
- (e) the definition of "Works" as set out in paragraph 3(b) of the SPA shall be and is hereby deemed expanded so as to include and be deemed to include (in addition to any items or matters or things to be done as provided for in the SPA) any and/or all buildings, structures, works, services, facilities, and/or matters and/or otherwise (and whether internal or external to the Phase 2, 3 or 4 Properties), shown on, or specified in or on, or contemplated or required by or for, the Phase 2, 3 and 4 Plans and Drawings and/or the Phase 2 Phase 3 and Phase 4 Developments;
- (f) without limiting the generality of the foregoing, and in addition thereto, the Owner shall, on or before an occupancy permit being issued by the Town permitting occupancy of any part of the Phase 3 Development and occupancy of the Phase 3

Development or any part thereof being permitted, at Owner's sole cost and expense:

- (i) surface/surface treat with concrete, asphalt, double float tar and chip surface, or a combination thereof, in accordance with the Town's Zoning Bylaw and other requirements and in a good and workmanlike manner and in a manner and to the satisfaction of the Town, all parking lots, approaches, loading, walkways, and areas in connection therewith relating to or in respect of the Phase 1, Phase 2, Phase 3 and Phase 4 Developments; and
 - (ii) design and provide lighting, light standards, fixtures, and illumination devices to adequately illuminate the Phase 2, Phase 3 and Phase 4 Properties and otherwise related thereto but also to prevent the spread of light onto other properties, all to the satisfaction of the Town; and
 - (iii) clean and grade, in a good and workmanlike manner and to the satisfaction of the Town, the ditch(es) along Eighth Street adjacent to, abutting, or in the immediate vicinity of the Phase 1, 2, 3 and 4 Properties; and
 - (iv) sod/seed, in a good and workmanlike manner and to the satisfaction of the Town, and so as to prevent the transmission and run-off of silt and soil into the Town's drainage and water systems, the storm water retention ponds in, on, or relating to, the Phase 1, 2, 3 and 4 Properties;
 - (v) provide, in addition to the Plans and Drawings, such other plans, specifications, and drawings as the Town may require; and
 - (vi) the Owner shall construct and install all Works in a good and workmanlike manner and to the satisfaction of the Town.
3. The Owner shall and does hereby agree that the SPA and this Agreement, together with any Schedules thereto, shall, forthwith upon request of the Town, be registered against title to the Lands. The covenants, agreements, conditions and undertakings herein contained on the part of the Owner shall run with the Lands and shall be binding upon the Owner, its successors and assigns as Owner and occupiers from time to time and this covenant shall be to the benefit of the Town and its lands and highways appurtenant and adjacent to the Lands. The Owner further covenants and agrees, notwithstanding anything contained in the SPA, to pay to the Town the legal and other costs and expenses of the preparation and registration of this Agreement or otherwise related thereto, as well as any further costs incurred by the Town as a result of the preparation, registration, or otherwise of any other documents pertaining to this Agreement.

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4. The Owner covenants and agrees, at its own cost and expense and if so requested by the Town, to obtain and register such documentation (collectively, the "Subordination and Postponement Documentation") from its mortgagees, lessees, and/or encumbrancers and otherwise interested therein or with respect thereto (collectively, "Encumbrancers") as may be deemed necessary by the Town to postpone and subordinate their interest in the Lands in order to ensure that this Agreement shall take effect and have priority as if it had been executed and registered prior to the execution and registration of the document or documents giving to the Encumbrancers their interest in the Lands. The Subordination and Postponement Documentation shall, if so requested by the Town, be registered (at the sole cost and expense of the Owner), on title to the Lands immediately after the registration of this Agreement.
5. The Owner acknowledges that the Town, in addition to any other remedy it may have at law or equity, shall also be entitled to enforce this Agreement in accordance with and under the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, including, without limitation, s.446 thereof.
6. Nothing in this Agreement shall relieve the Owner from compliance with all applicable municipal by-laws, laws, regulations, notices or other policies or laws and/or regulations established by any other governmental body that may have jurisdiction of or over the Lands or otherwise.
7. (a) Any part numbers and headings, subheadings and section, subsection, clause and paragraph numbers are inserted for convenience of reference only and shall not affect the construction or interpretation of this Agreement.
- (b) This Agreement shall be construed with all changes in number and gender as may be required by the context.
- (c) Every provision of this Agreement by which the Owner is obligated in any way shall be deemed to include the words "at the expense of the Owner" unless the context otherwise requires, including the payment of any applicable taxes (including, without limitation, HST).
- (d) References herein to any statute or any provision thereof include such statute or provision thereof as amended, revised, re-enacted and/or consolidated from time to time and any successor statute thereto.
- (e) All obligations herein contained, although not expressed to be covenants, shall be deemed to be covenants.
- (f) Whenever a statement or provision in this Agreement is followed by words denoting inclusion or example and then a list of or reference to specific items, such list or reference shall not be read so as to limit the generality of that statement or provision, even if words such as "without limiting the generality of the foregoing" do not precede such list or reference.
- (g) The Owner and the Town agree that all covenants and conditions contained in this Agreement shall be severable, and that should any covenant or condition in this Agreement be declared invalid or unenforceable by a court of competent jurisdiction, the remaining covenants and conditions and the remainder of the Agreement shall remain valid and not terminate thereby.
- (h) Any rule of construction that a document is to be construed more strictly against the Party who itself, or through its agent, drafted such document, shall not apply to this Agreement as it is agreed that the Parties, directly or through their agents, have participated in the preparation of this Agreement.
8. Neither this Agreement nor any interest therein nor any rights under it shall be assigned or otherwise transferred in whole or in part without the prior consent in writing of the Town.
9. If the Owner hereunder is constituted by or of more than one Person, their obligations hereunder shall be joint and several.
10. The Owner shall indemnify and save harmless the Town for and against all actions, causes of action, claims, suits, and demands whatsoever which may or do arise directly or indirectly by reason of this Agreement, the Phase 2 and Phase 3 Developments, and/or the Owner undertaking the Phase 2, Phase 3 and Phase 4 Developments.
11. The Owner agrees, at its sole cost and expense, to do such further and other things and sign any further documents necessary or desirable to give effect to this Agreement.
12. The failure of the Town at any time to require performance by the Owner of any obligation under this Agreement shall in no way affect its right thereafter to enforce such obligation, nor shall the waiver by the Town of the performance of any obligation hereunder be taken or be held to be a waiver of the performance of the same or any other obligation hereunder at any later time. The Town shall specifically retain its rights at law and/or otherwise to enforce this Agreement.

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13. Time shall be of the essence of this Agreement. Any time limits specified in this Agreement may be extended with the consent in writing of both the Owner and the Town, but no such extension of time shall operate or be deemed to operate as an extension of any other time limit, and time shall be deemed to remain of the essence of this Agreement notwithstanding any extension of any time limit.
14. The Owner covenants and agrees not to call into question or challenge, directly or indirectly, in any proceeding or action in court, or before any administrative tribunal, the Party's right to enter into and enforce this Agreement. The law of contract applies to this Agreement and the Parties are entitled to all remedies arising from it, notwithstanding any provision in the *Planning Act*, R.S.O. 1990, c. P.13, as amended interpreted to the contrary. The Parties agree that adequate consideration has flowed from each Party to the other and that they are not severable. This provision may be pleaded by either Party in any action or proceeding as an estoppel of any denial of such right.
15. This Agreement shall be interpreted under and be governed by the laws of the Province of Ontario.
16. The Owner understands and agrees that this Agreement and any materials or information provided to the Town may be subject to disclosure under the *Municipal Freedom of Information and Protection of Privacy Act* or as otherwise required by law.
17. The Parties acknowledge and confirm that the SPA is and remains in full force and effect, subject to as set out herein and except as may be amended by this Agreement.
18. Any notice required or permitted to be given hereunder shall be in writing and shall be effectively given if (a) delivered personally, (b) sent by prepaid courier service or mail,

or (c) sent prepaid by facsimile or other similar means of electronic communication and confirmed on the same or following day by prepaid mail, addressed, in the case of notice to the Owner, if addressed to it as follows:

Wahkaihanun Futures Corporation P.O. Box 393
Fort Frances, Ontario
P9A 3M7
Facsimile: (807) 274-7968

and in the case of notice to the Town, if addressed to it as follows:

The Corporation of the Town of Fort Frances 320 Portage Ave.
Fort Frances, Ontario
P9A 3M5
Attention: Clerk
Facsimile: (807) 274-8479

and in all cases so delivered personally or by courier or so sent by means of electronic communication, so confirmed. Any notice so given is deemed conclusively to have been given and received when so personally delivered or sent by facsimile or other electronic communication, or on the second day following the sending thereof by private courier or mail. Any Party hereto or others mentioned above may change any particulars of its address for notice by notice to the others in the manner aforesaid.

19. This Agreement may be executed and/or amended by facsimile and/or electronic transmission, and any such execution, amendments, and/or signatures and/or initials, or otherwise done by or via facsimile and/or email transmission shall be good and valid as if original.
20. This Agreement may be executed in any number of counterparts and all of these counterparts shall for all purposes constitute one agreement, binding on the Parties, notwithstanding that all Parties are not signatory to the same counterpart.
21. This Agreement and everything herein contained shall ensure to the benefit of and be binding upon the parties hereto and their successors and assigns.

IN WITNESS WHEREOF the Parties have executed this Agreement under seal.

SIGNED, SEALED AND DELIVERED

Wahkaihanun Futures Corporation

- 5 -

Per Neil Kahl Name:
Title: _____
Per Planning Manager Name:
Title: _____

I/we have authority to bind the Corporation

The Corporation of the Town of Fort Frances

Per _____
Name: R. Avis
Title: Mayor

Per _____
Name: E. Slomke Title: Clerk

I/we have authority to bind the Town

Schedule 1

Legal Description of the Phase 2, Phase 3 Phase 4 Properties

The legal Description of the Phase 2, Phase 3 and Phase 4 Properties is:

- 1. Firstly; Part of Lots 2 & 3, Plan SM138 Mclrvine Part 3, Plan 48R4369; Surface Rights Only Secondly; Part Lots 1 &2, Plan SM138 Mclrvine Part 3, Plan 48R-4286 Surface Rights Only; Town of Fort Frances [PIN 56019-1125]; and
- 2. Part Lt 3, PI SM138 Mclrvine, Surface Rights Only Des Pt 6, PI 48R-4456; Town of Fort Frances [PIN 56019-1133] ; and
- 3. Part Lt 4, PI SM138 Mclrvine, Pt 5 48R-4456; Town of Fort Frances [PIN 56019-1135]; and
- 4. Part Lt 4, PI SM138 Mclrvine, Pts 3 & 4 48R-4456; Town of Fort Frances [PIN 560191136].

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Schedule 2

List of Phase 2, 3 and 4 Plans and Drawings

5. Site Plan and Drainage Plan, Hatch Engineering Dated June 15, 2017, Plan # A1-348468-G16
- 6.. General Notes and Project Plans Seaulteaux Consulting and Engineering Dated May 11, 2017, Plan Project # 17-022
7. Site Plan, Revision 4, date 06/10/15, Sheet No. SP.

Date: July 5, 2017

Report To: Mayor & Council

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: **Rainy River District Social Services Administrative Board 8-Plex
Apartment Building Site Plan Control Agreement**

On June 26, 2017, Council approved the deeming of 1300 Fifth Street and 1301 Elizabeth Street, which would allow the proposed building of an 8-Plex on the property of 1301 Elizabeth Street.

The application for Site Plan Control was submitted to the Planning and Development department April 27, 2017. The RRDSSAB and the Planning Department have been working with True Grit Engineering to complete a Site Plan Control Agreement.

On Tuesday July 3, 2017, the Planning and Development Executive Committee met and went over a report from the Planning Department, laying out the requirements for the Site Plan Control Agreement which has been drafted.

The Draft Site Plan Control Agreement includes the following requirements:

- Requirements of Site Plan layout as submitted to the Planning and Development Department
- Storm water management as submitted and approved by the Operations and Facilities Department. There will be no increased storm water flow towards Fifth Street during extreme weather events and additional storm water will be diverted using swales and landscape design towards Elizabeth Street where storm water catch basins are located.
- Section 3.25 of the Zoning By-Law will be enforced with a six foot fence being built around the adjacent properties to the proposed 8-plex. The fence will be a buffer strip to all residential properties that abut RRDSSAB property. The fence will be built and maintained at RRDSSAB costs.
- All legal and registration costs will be covered by RRDSSAB for Site Plan Control Agreement.
- The Town will collect a 5% proponent of construction costs. The proponent will be released when the Planning and Development Department of the Town of Fort

Frances is satisfied with the work completed on the project and all conditions of the Site Plan Control Agreement are completed.

It is the recommendation of the Planning and Development Executive Committee as well as the Chief Building Official/Municipal Planner to issue a building permit for the proposed 8-Plex apartment building, located at 1301 Elizabeth Street, and enter into agreement with Rainy River District Social Services Administrative Board with a Site Plan Control Agreement with the above conditions. The Site Plan Control Agreement will be registered on title, once approved by Council.

Respectfully submitted,

Original Signed By

Tyson Dennis
Chief Building Official/Municipal Planner

Council approval of this report will: allow the Rainy River District Social Services Administrative Board to be issued a building permit for an 8-Plex apartment building at 1301 Elizabeth Street by the Planning and Development Department as well as enter into a Site Plan Control Agreement.

Date: July 5, 2017

Report To: Mayor & Council

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: **Sovereign Asset Management 850 Kings HWY Great Canadian Oil Change Site Plan Control Agreement**

The application for Site Plan Control was submitted to the Planning and Development department November 16, 2016. The applicant and the Planning department have been working with Antech Design and Engineering Group (ADEG) to complete a Site Plan Control Agreement.

The original plan for the project included an oil change bay as well as a carwash. The carwash has been dropped from the plans and the building will only be an oil change bay.

ADEG submitted a report with the Site Plan Control Application which describes the action that will be taken regarding storm water management. The Operations and Facilities Department has signed off on the report for storm water management. The installation of new water and sewer services will be completed at the owners cost. The Fire Department has gone over the plan and is satisfied with the proposed development. The Zoning By-Law states regulations on parking lot completion, proper buffer strips from adjacent properties as well as site triangle distances.

The Draft Site Plan Control Agreement includes the following requirements:

- Requirements of Site Plan layout as submitted to the Planning and Development Department
- Storm water management as submitted and approved by the Operations and Facilities Department.
- All zoning requirements to be completed as per Zoning By-Law 03/14
- All legal and registration costs will be covered by Sovereign Asset Management for Site Plan Control Agreement.
- The Town will collect a 5% proponent of construction costs. The proponent will be released when the Planning and Development Department of the Town of Fort Frances is satisfied with the work completed on the project and all conditions of the Site Plan Control Agreement are completed.

It is the recommendation of the Planning and Development Executive Committee as well as the Chief Building Official/Municipal Planner to issue a building permit for the proposed Great Canadian Oil Change, located at 850 King's Hwy, and enter into an agreement with Sovereign Asset Management for a Site Plan Control Agreement with the above conditions. The Site Plan Control Agreement will be registered on title, once approved by Council.

Respectfully submitted,

Original Signed By

Tyson Dennis

Chief Building Official/Municipal Planner

Council approval of this report will: allow Sovereign Asset Management to be issued a building permit for a Great Canadian Oil Change at 850 King's Hwy, by the Planning and Development Department as well as enter into a Site Plan Control Agreement.

Administration & Finance Division

To: Mayor & Council

From: Aaron Petrin, Human Resources Manager

Date: July 6, 2017

Subject: Updated Student Employment Policy

Background

The Community Services Division has reported issues with recruiting qualified post-secondary student lifeguards.

On April 3, 2017, its Executive Committee approved a recommendation to hire three former student employees as lifeguards for this summer who do not meet the hiring criteria of the Student Employment Policy.

The CAO has directed an amendment to exclude students who are certified lifeguards from this policy if they are recent graduates (within the past three years). The proposed policy update is attached for your review. It also includes a recommendation from Human Resources to expand the definition of *Workplace Behaviour* to include the Corporation's newly-updated Workplace Harassment and Violence policy.

The proposed changes to the Student Employment Policy are in bold.

Recommendation

To approve the recommendation to exclude post-secondary Memorial Sports Centre staff from the scope of the Student Employment Policy, and to amend the definition of Workplace Behaviour to now include a reference to the Corporation's Workplace Harassment and Violence Policy.

Council approval of this report will agree to the recommendation to revise the Corporation's Student Employment Policy as attached.

THE TOWN OF FORT FRANCES

Section: Human Resources

Policy: Student Employment

Creation Date: April 2016

Revised Date: **July 2017**

Resolution Number:

Supersedes Resolution Number: **461**

Policy Number: 3.28

1. Intent

To define student employment, and to set forth a fair and equitable procedure regarding the employment of student employees for the Corporation of the Town of Fort Frances ("The Town").

2. Scope

The Town employs students on a seasonal basis to complement the services we provide through various departments. This policy applies to all post-secondary student employees of the Town, including both non-union positions, and positions represented by a bargaining unit.

3. Definitions

For the purposes of this policy, the following definitions shall apply:

Application:

An application is a written expression of interest in response to at least one vacant position. Unsolicited or standalone resumes and/or cover letters are not considered applications, unless supported by an appropriate application form, which shall be publicly available on the Town's Employment Opportunities website and at the Civic Centre during active recruitment.

Job Performance:

Job performance refers to the work-related objectives expected of an employee and the degree to which those objectives were reasonably met.

Student:

A 'student' refers to a full-time student, as defined by the Canada Revenue Agency in its publication *Students and Income Tax [P105]*, which is subject to change from time to time.

Recent Graduate:

University and college graduates who have graduated with a post-secondary degree or diploma within the last three years from an accredited college or university.

Regular Employee:

A regular employee is an employee of the Town who works in a full-time, part-time, or seasonal capacity. This applies to all levels of staff, including management.

Returning Student Employee:

A returning student employee is a student who has successfully completed at least one (1) summer contract with the Town and has accepted employment with the Town for a subsequent summer contract.

Right of Rehire:

The right of a student employee to be rehired to the position in which they successfully completed the prior year's summer contract without the need to compete against other candidates for the position through a selection process.

Total Hours Worked:

Total hours worked shall include both regular hours worked and overtime hours worked.

Workplace Behaviour:

Workplace behaviour relates to the standards of conduct and deportment, which include workplace civility and individual contribution to a positive work environment. This applies to on-duty behaviour as well as off-duty behaviour as defined by the Social Media Conduct Policy (3.27) **and the Workplace Harassment and Violence Policy (5.34).**

4. Eligibility Criteria

To be considered for student employment with the Town, an applicant must meet two (2) conditions ("the eligibility criteria"):

1. The applicant was registered as a full-time student for the two (2) semesters immediately preceding a given seasonal employment contract.
2. The applicant will be registered as a full-time student for the two (2) semesters immediately following a given summer employment contract.

The Town requires documentation from its student employees to support the eligibility criteria, both prior to the commencement of a summer contract, and also upon the successful completion of a summer contract.

Should a student employee fail to furnish reasonable evidence of having met the eligibility criteria, The Town reserves the right to deny any future employment reference requests on this basis. Please see Section 6 of this policy for further information regarding this outcome.

Subject to employment legislation, the Town may employ recent graduates as certified student lifeguards to maintain a qualified pool of certified student lifeguards. Qualified students will be given first preference for these positions during the hiring process.

5. Right of Rehire

At the discretion of the applicable supervisor(s), a returning student employee may be extended an offer of rehire to their most recently completed summer position. This determination shall be made on the basis of both job performance and workplace behaviour.

Provided that a student employee continues to meet the eligibility criteria, or **is a recent graduate being rehired for the position of certified lifeguard**, a student ~~employee~~ may be re-employed by the Town for a cumulative maximum of five (5) summer contracts.

Upon the extension of an offer of rehire, students will be provided a reasonable time frame to secure this option by responding to Human Resources with a written expression of interest. This shall be in the form of a rehire application form, which must be accompanied by proof of having met the eligibility criteria. All other supporting documentation, such as a resume and/or cover letter, are not required to accept an offer of rehire.

If a rehired student wishes to compete for a different student position with the Town, they shall have the right of first refusal on the position for which they were extended an offer of rehire. In such cases, a returning student would be at liberty to compete against the public for an entirely different student position, without consequence in regards to their offer of rehire.

Students are strongly encouraged to declare their intention to compete for other positions on the applicable section of the rehire application form. Failing to indicate this on a rehire application form will not preclude a rehired student from competing for other student positions, but it may limit their options to the extent that human resources planning is facilitated by the completion of this section of the application form.

Notwithstanding the provisions of the Ontario Human Rights Code, if a returning student employee voluntarily initiates a break in employment between two consecutive summer contracts for which they would ordinarily be entitled to the right of rehire, they would be considered ineligible for the right of rehire for the summer contract immediately following such a break in employment.

6. Post-Employment Reference Checks

It is the obligation of each student employee to ensure that the Town has current records of their eligibility for student employment. Students who have failed to furnish such proof of eligibility may be denied any subsequent employment reference checks from their supervisor(s) on this basis.

In recognition of changing life circumstances, a student employee who does not return to school for both semesters immediately following their summer employment may still be entitled to a professional reference check from the Town, provided that their communications in this regard have been forthright, and that they have demonstrated honesty in communication regarding their academic plans, in context of their employment with the Town.

7. Limit on Hours Worked:

The Town reserves the right to impose a limit on the maximum hours a student employee may work during a given summer contract.

8. Recruitment and Selection Procedure:

The Town invites applications from all applicants who meet the educational criteria for student employment. Hiring shall be on the basis of the best eligible candidate for a given position, and preference may be extended to applicants who have demonstrated cogent residential ties to the community and its local tax base.

Supervisors are obligated to disclose any personal, familial, and social relationships which may exist between themselves and a given candidate for student employment. Such disclosures shall be made to Human Resources.

Human Resources will initiate and coordinate the student rehire process, which shall remain open for a duration of two (2) weeks and shall close no later than 4:30pm CST on the Friday of the week of Family Day.

Notices of rehire will be sent to students by email one (1) week prior to the commencement of the two (2) week rehire process, which shall be followed by a hardcopy letter of rehire to the last address listed on the prior year application forms of each student, unless an updated address has been provided to Human Resources.

The Town shall accept applications for student employment from all qualified student applicants during a predetermined period which shall not exceed the Friday subsequent to March 31st of each calendar year.

All valid applications will receive a response from Human Resources by April 15, indicating the status of their employment. During the student hiring process, Human Resources will not respond to individual enquires regarding the status of applications, nor the recruitment and selection process. All information pertaining to the competition for student positions shall be made available to the public on the Human Resources section of the Town's website.

The Town is not permitted to disclose the particulars of student employment applications to any individual other than the applicant, including any members of an applicant's family who are not in a position of legal guardianship over the applicant.

9. Nepotism

The Personnel Selection Policy shall direct the procedures governing student employment in cases where a potential job candidate is closely related to a regular employee of the Town.

TOWN OF FORT FRANCES
Capital Financial Statements
For the Six Months Ending Friday, June 30, 2017

	Actual	Budget	Variance	% Variance
MARKET SQUARE DEVELOPMENT				
Federal Grant	(\$108,465.21)	(\$455,400.00)	(\$346,934.79)	23.82%
Provincial Grant	-	(708,811.00)	(708,811.00)	0.00%
Contribution from Others	(16,361.73)	(100,000.00)	(83,638.27)	16.36%
Contribution From Reserves	-	(273,425.00)	(273,425.00)	0.00%
Market Square Development (2016 Carryover)	91,204.08	1,537,636.00	1,446,431.92	5.93%
Total Market Square Development	(33,622.86)	-	33,622.86	0.00%
ADMINISTRATION				
Contribution from Others	-	(22,330.00)	(22,330.00)	0.00%
Contribution From Reserves	-	(93,170.00)	(93,170.00)	0.00%
Fibre Optic to Town Facilities	-	10,000.00	10,000.00	0.00%
Mag Locks & Access Control - Main Entry	-	10,000.00	10,000.00	0.00%
Main Entrances Remove and Replace Floor Tiles	58.40	53,500.00	53,441.60	0.11%
Replace Front Walkway/Sidewalk	5,978.40	42,000.00	36,021.60	14.23%
Contribution From Reserves	-	(68,000.00)	(68,000.00)	0.00%
Folding/Inserter Machine Replacement (approx. 100,000/yr.)	-	18,000.00	18,000.00	0.00%
Computer Upgrades/Server/Switches	40,669.97	35,000.00	(5,669.97)	116.20%
Financial Software Additions	-	15,000.00	15,000.00	0.00%
Total Administration	46,706.77	-	(46,706.77)	0.00%
EMERGENCY SERVICES				
Contribution From Reserves	-	(50,390.00)	(50,390.00)	0.00%
SCBA & Air Cylinders	-	3,900.00	3,900.00	0.00%
GIS Capital Upgrade	505.17	1,020.00	514.83	49.53%
Fire Truck Replacement (2016 Carryover)	36,639.40	36,470.00	(169.40)	100.46%
Fire Hose Replacement/Portable Air Monitor	-	9,000.00	9,000.00	0.00%
Contribution From Reserves	-	(5,830.00)	(5,830.00)	0.00%
Mobile Speed Sign	-	5,830.00	5,830.00	0.00%
Total Emergency Services	37,144.57	-	(37,144.57)	0.00%

TOWN OF FORT FRANCES
Capital Financial Statements
For the Six Months Ending Friday, June 30, 2017

	Actual	Budget	Variance	% Variance
BY-LAW				
Contribution From Reserves	-	(6,500.00)	(6,500.00)	0.00%
Ticket Device for Issuing Parking Tickets	-	6,500.00	6,500.00	0.00%
Total By-Law	-	-	-	0.00%
PUBLIC WORKS				
Transporation				
Provincial Grant	-	(911,974.00)	(911,974.00)	0.00%
Contribution from Others	-	(15,550.00)	(15,550.00)	0.00%
Contribution From Reserves	-	(262,437.00)	(262,437.00)	0.00%
Frog Creek Road - Surface Treatment Application	-	44,750.00	44,750.00	0.00%
Nelson Street Reconstruction from Mosher Ave west to mid block	1,610.42	216,063.00	214,452.58	0.75%
Second Street E. Reconstruction between Mowat Ave & Portage Ave	1,934.01	898,048.00	896,113.99	0.22%
Oakwood Road - Surface Treatment Application	-	31,100.00	31,100.00	0.00%
Federal Grant	-	(155,250.00)	(155,250.00)	0.00%
Contribution From Reserves	-	(62,400.00)	(62,400.00)	0.00%
Public Works Small Equipment	540.84	8,000.00	7,459.16	6.76%
Asset Management Plan	66,913.89	155,250.00	88,336.11	43.10%
Stores / Coffee Room Renovations	58.39	40,000.00	39,941.61	0.15%
Public Works Landscaping & Drainage Repairs	58.39	14,400.00	14,341.61	0.41%
Federal Grant	-	(46,231.00)	(46,231.00)	0.00%
Provincial Grant	(15,633.60)	(431,715.00)	(416,081.40)	3.62%
Contribution From Reserves	-	(1,737.00)	(1,737.00)	0.00%
Colonization Rd East from Scott to North of 5th St	1,633.94	462,311.00	460,677.06	0.35%
Mill Road Overpass Reconstruction	17,371.17	17,372.00	0.83	100.00%
Federal Grant	-	(281,026.00)	(281,026.00)	0.00%
Provincial Grant	-	(69,644.00)	(69,644.00)	0.00%
Contribution from Others	-	(15,000.00)	(15,000.00)	0.00%
Contribution From Reserves	-	(110,750.00)	(110,750.00)	0.00%
Phair Ave. Reconstruction from 3rd to 5th- Sidewalk	115.25	-	(115.25)	0.00%
Nelson Street - Butler Ave. to Shevlin Ave.- Sidewalk	803.90	-	(803.90)	0.00%
Nelson Street Reconstruction from Mosher Ave West to mid block	-	22,811.00	22,811.00	0.00%

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TOWN OF FORT FRANCES
Capital Financial Statements
For the Six Months Ending Friday, June 30, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Second Street E. Reconstruction between Mowat Ave & Portage Ave	-	92,859.00	92,859.00	0.00%
Kings Hwy/McIrvine Sidewalk	-	30,000.00	30,000.00	0.00%
Interlocking Bricks 200 Blocks of Scott Street (North & South sides)	17,935.20	330,750.00	312,814.80	5.42%
Contribution From Reserves	-	(116,800.00)	(116,800.00)	0.00%
Lg Equipment Bobcat with Track & Attachments	117,045.37	116,800.00	(245.37)	100.21%
Contribution From Reserves	-	(15,000.00)	(15,000.00)	0.00%
10 - Waterfront Walkway Poles	13,624.55	15,000.00	1,375.45	90.83%
Contribution From Reserves	-	(1,530.00)	(1,530.00)	0.00%
Engineering GIS Capital Upgrade	757.76	1,530.00	772.24	49.53%
Total Transportation	<u>224,769.48</u>	<u>-</u>	<u>(224,769.48)</u>	<u>0.00%</u>
Airport				
Contribution From Reserves	-	(25,000.00)	(25,000.00)	0.00%
Sanitary Holding Tank installation	11,630.65	25,000.00	13,369.35	46.52%
Total Airport	<u>11,630.65</u>	<u>-</u>	<u>(11,630.65)</u>	<u>0.00%</u>
Parks				
Trade-In Value	-	(11,000.00)	(11,000.00)	0.00%
Cemetery Trust Donations	-	(11,000.00)	(11,000.00)	0.00%
Contribution From Reserves	-	(58,500.00)	(58,500.00)	0.00%
Small Equipment Replacement (Mowers & whipper snippers)	-	5,500.00	5,500.00	0.00%
Replace 1988 V406 - 3/4 ton 2WD Crew Cab Truck with 6'6" Box	30,888.06	42,000.00	11,111.94	73.54%
X730 Law Tractor c/w 60" mower deck (Trade in old X720 Tractor)	-	33,000.00	33,000.00	0.00%
Total Parks	<u>30,888.06</u>	<u>-</u>	<u>(30,888.06)</u>	<u>0.00%</u>
Landfill				
Contribution From Reserves	-	(75,000.00)	(75,000.00)	0.00%
Landfill Site Expansion - 2017 RFP and 1st Phase Design activities	-	75,000.00	75,000.00	0.00%
Total Landfill	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
Total Public Works	<u>267,288.19</u>	<u>-</u>	<u>(267,288.19)</u>	<u>0.00%</u>

TOWN OF FORT FRANCES
Capital Financial Statements
For the Six Months Ending Friday, June 30, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
LIONS MILLENIUM PARK				
Donations	(1,100.00)	-	1,100.00	0.00%
Contracted Works	-	-	-	0.00%
Total Lions Millenium Park	<u>(1,100.00)</u>	<u>-</u>	<u>1,100.00</u>	<u>0.00%</u>
COMMUNITY SERVICES				
Day Care				
Contribution From Reserves	-	(77,200.00)	(77,200.00)	0.00%
Roof Replacement	58.39	42,200.00	42,141.61	0.14%
Vehicle Replacement -AWD (2016 Carryover)	29,586.13	35,000.00	5,413.87	84.53%
Total Day Care	<u>29,644.52</u>	<u>-</u>	<u>(29,644.52)</u>	<u>0.00%</u>
MSC/Recreation				
Contribution From Reserves	-	(8,000.00)	(8,000.00)	0.00%
Sunny Cove Upgrades (5-year Plan)	57.97	8,000.00	7,942.03	0.72%
Contribution From Reserves	-	(10,000.00)	(10,000.00)	0.00%
Fitness Equipment (annual)	-	10,000.00	10,000.00	0.00%
Contributions from Others	(3,000.00)	-	3,000.00	0.00%
Contribution From Reserves	-	(166,345.00)	(166,345.00)	0.00%
Small Capital Purchases	66.52	-	(66.52)	0.00%
Olympia Edger	7,841.00	5,245.00	(2,596.00)	149.49%
Ladies Sauna	6,668.34	7,800.00	1,131.66	85.49%
52 Canadian Rink North Dehumidifier (Carryover)	17,500.00	23,000.00	5,500.00	76.09%
IFK Compressor Rebuild	-	40,000.00	40,000.00	0.00%
52 Canadian Brine Pump Filter (Maintenance)	-	8,000.00	8,000.00	0.00%
52 Canadian Compressor Overhaul	57.38	65,000.00	64,942.62	0.09%
Auditorium Flooring	57.38	17,300.00	17,242.62	0.33%
Total MSC/Recreation	<u>29,248.59</u>	<u>-</u>	<u>(29,248.59)</u>	<u>0.00%</u>

TOWN OF FORT FRANCES
Capital Financial Statements
For the Six Months Ending Friday, June 30, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
HANDI-VAN				
Federal Grant	-	(23,775.00)	(23,775.00)	0.00%
Provincial Grant	-	(23,776.00)	(23,776.00)	0.00%
Contribution From Reserves	-	(131,067.00)	(131,067.00)	0.00%
Handivan Bus (2016 Carry Over)	-	178,618.00	178,618.00	0.00%
Total Handi-Van	-	-	-	0.00%
MULTI-USE TENNIS COURTS				
Provincial Grant	-	(15,000.00)	(15,000.00)	0.00%
Contribution from Others	-	(53,785.00)	(53,785.00)	0.00%
Contribution From Reserves	-	(60,770.00)	(60,770.00)	0.00%
Tennis Courts (Carryover)	-	129,555.00	129,555.00	0.00%
Total Multi-Use Tennis Courts	-	-	-	0.00%
LIBRARY				
Contribution From Reserves	-	(35,000.00)	(35,000.00)	0.00%
Maker Space Equipment	-	10,000.00	10,000.00	0.00%
Computer Upgrades	296.60	20,000.00	19,703.40	1.48%
New Library- Capital	543.53	-	(543.53)	0.00%
Surveillance Upgrade	2,497.19	5,000.00	2,502.81	49.94%
Total Library	3,337.32	-	(3,337.32)	0.00%
MUSEUM				
Federal Grant	(69,300.00)	(77,000.00)	(7,700.00)	90.00%
Provincial Grant	-	(77,000.00)	(77,000.00)	0.00%
Roof Replacement, Accessible Washroom, Front Entrance Ramp	58.40	154,000.00	153,941.60	0.04%
Contribution From Reserves	-	(1,530.00)	(1,530.00)	0.00%
GIS Capital	757.76	1,530.00	772.24	49.53%
Total Museum	(68,483.84)	-	68,483.84	0.00%
Total Community Services	(6,253.41)	-	6,253.41	0.00%

TOWN OF FORT FRANCES
Capital Financial Statements
For the Six Months Ending Friday, June 30, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
SANITARY SEWER				
Provincial Grant	-	(200,912.00)	(200,912.00)	0.00%
Contributions from Revenue Fund	-	(352,477.00)	(352,477.00)	0.00%
Sanitary Sewer Tools & Equipment	3,561.72	12,000.00	8,438.28	29.68%
GIS Capital Upgrades	757.76	1,530.00	772.24	49.53%
Refurbish Manholes	-	50,000.00	50,000.00	0.00%
Design for Infrastructure Renewal Project for 2018 Construction Work	36,477.78	37,500.00	1,022.22	97.27%
Phair Ave. Reconstruction from 3rd to 5th	557.55	-	(557.55)	0.00%
Nelson Street Reconstruction from Mosher Ave west to mid block	1,588.93	184,476.00	182,887.07	0.86%
Second Street E. Reconstruction from Mowat Ave & Portage Ave	1,285.42	267,883.00	266,597.58	0.48%
Colonization Rd. E. Reconstruction from Scott St. to WTP	19.36	-	(19.36)	0.00%
Total Sanitary Sewer	<u>44,248.52</u>	<u>-</u>	<u>(44,248.52)</u>	<u>0.00%</u>
SEWAGE TREATMENT PLANT				
Provincial Grant	(41,582.59)	(83,166.00)	(41,583.41)	50.00%
Contribution From Reserves	-	(103,102.00)	(103,102.00)	0.00%
Contributions from Revenue Fund	-	(384,138.00)	(384,138.00)	0.00%
Misc. Capital Upgrades	1,813.90	120,000.00	118,186.10	1.51%
Honeywell Improvements at STP including Street lighting	-	50,406.00	50,406.00	0.00%
Sludge Watering Upgrades	60,515.60	400,000.00	339,484.40	15.13%
Total Sewage Treatment Plant	<u>20,746.91</u>	<u>-</u>	<u>(20,746.91)</u>	<u>0.00%</u>
WATER TREATMENT PLANT				
Contributions from Revenue Fund	-	(60,000.00)	(60,000.00)	0.00%
Misc. Small Capital Equipment	10,626.61	60,000.00	49,373.39	17.71%
Total Water Treatment Plant	<u>10,626.61</u>	<u>-</u>	<u>(10,626.61)</u>	<u>0.00%</u>

TOWN OF FORT FRANCES
Capital Financial Statements
For the Six Months Ending Friday, June 30, 2017

	Actual	Budget	Variance	% Variance
WATERWORKS ADMINISTRATION				
Provincial Grant	(108,030.41)	(181,132.00)	(73,101.59)	59.64%
Contributions from Revenue Fund	-	(982,156.00)	(982,156.00)	0.00%
Miscellaneous Tools/Equipment	4,643.67	12,000.00	7,356.33	38.70%
Replace 1995 Large Wheeled Hyundai Excavator	-	400,000.00	400,000.00	0.00%
GIS Capital Upgrades	1,515.49	3,055.00	1,539.51	49.61%
Replacing Main Line Water Valves/Hydrants (to be included in Nelson St Tender)	-	100,000.00	100,000.00	0.00%
Design for Infrastructure Renewal 2018 Construction Work	36,477.76	37,500.00	1,022.24	97.27%
Phair Ave. Reconstruction from 3rd to 5th	585.95	-	(585.95)	0.00%
Nelson Street Reconstruction from Mosher Ave west to mid block	572.67	137,917.00	137,344.33	0.42%
Second Street E. Reconstruction between Mowat Ave & Portage Ave	552.61	241,509.00	240,956.39	0.23%
Colonization Rd. E. Reconstruction from Scott St. to WTP	141.24	-	(141.24)	0.00%
Mill Road Overpass Reconstruction	-	231,307.00	231,307.00	0.00%
Total Waterworks Administration	(63,541.02)	-	63,541.02	0.00%
Total Capital	322,244.28	-	(322,244.28)	0.00%

TOWN OF FORT FRANCES
General Fund (Operating) Summary
For the Six Months Ending June-30-17

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
CORPORATE				
Municipal Tax Levy	(\$10,586,042.94)	(\$10,595,333.00)	(\$9,290.06)	99.91%
Education Tax Levy	(1,597,779.53)	(1,599,847.00)	(2,067.47)	99.87%
W/O Municipal	4,572.63	226,140.00	221,567.37	2.02%
W/O Education	74,191.37	21,007.00	(53,184.37)	353.17%
OMPF	(1,553,250.00)	(3,106,500.00)	(1,553,250.00)	50.00%
Payments-in-Lieu	(27,094.13)	(789,904.00)	(762,809.87)	3.43%
Sale of Land	(84,013.78)	-	84,013.78	0.00%
Mayor & Council	242,423.70	719,600.00	477,176.30	33.69%
Contribution to Reserves & Reserve Funds	-	1,375,000.00	1,375,000.00	0.00%
Long Term Debt	291,422.00	633,228.00	341,806.00	46.02%
Riverside Health Care/Dr Recruitment	68,000.00	68,000.00	-	100.00%
Clinic Financing Interest	-	7,000.00	7,000.00	0.00%
RR DSSAB	952,785.05	1,991,502.00	1,038,716.95	47.84%
Northwestern Health Unit	215,141.15	368,814.00	153,672.85	58.33%
Economic Development	61,357.71	167,768.00	106,410.29	36.57%
Travel Information Centre	9,080.10	19,000.00	9,919.90	47.79%
Solar Panel Project	(6,354.83)	(25,625.00)	(19,270.17)	24.80%
English Public School Board	663,136.90	1,308,908.00	645,771.10	50.66%
English Separate School Board	134,702.73	265,764.00	131,061.27	50.69%
French Public School Board	661.01	1,322.00	660.99	50.00%
French Separate School Board	1,423.29	2,846.00	1,422.71	50.01%
Total Corporate	<u>(11,135,637.57)</u>	<u>(8,941,310.00)</u>	<u>2,194,327.57</u>	<u>124.54%</u>
ADMINISTRATION AND FINANCE				
Other Unassigned Revenue	(123,345.76)	(319,195.00)	(195,849.24)	38.64%
Administration	180,927.86	382,295.00	201,367.14	47.33%
Admin Vehicle	4,164.66	3,330.00	(834.66)	125.06%
Municipal Buildings	6,712.16	11,830.00	5,117.84	56.74%
HR Department	31,382.48	58,500.00	27,117.52	53.65%
Clerk	136,486.10	198,660.00	62,173.90	68.70%
Treasury	255,497.26	397,299.00	141,799.74	64.31%
FFPC Administration	66,319.30	108,000.00	41,680.70	61.41%
Total Administration and Finance	<u>558,144.06</u>	<u>840,717.00</u>	<u>282,572.94</u>	<u>66.39%</u>
EMERGENCY SERVICES				
Emergency Services	469,574.04	963,438.00	493,863.96	48.74%
Emergency Measures	3,467.07	14,107.00	10,639.93	24.58%
911 Service	11,454.58	11,800.00	345.42	97.07%
Police Revenue	(15,357.73)	(24,000.00)	(8,642.27)	63.99%
Police Services Board	8,663.26	17,670.00	9,006.74	49.03%
Police Administration	866,494.40	2,030,005.00	1,163,510.60	42.68%
Total Emergency Services	<u>1,344,295.62</u>	<u>3,013,020.00</u>	<u>1,668,724.38</u>	<u>44.62%</u>
COMMUNITY SERVICES				
Sister Kennedy Centre	22,185.60	43,053.00	20,867.40	51.53%
Fort Frances Children's Complex	111,312.95	51,358.00	(59,954.95)	216.74%
Best Start Hub	(23,635.73)	-	23,635.73	0.00%
Day Care Resource Teachers	(19,328.14)	-	19,328.14	0.00%
Handi-Transit System	(1,533.10)	103,377.00	104,910.10	(1.48%)
Townshend Theatre	(8,014.22)	-	8,014.22	0.00%
Recreation Facilities	407,763.14	602,187.00	194,423.86	67.71%
Recreation Programs	(68,241.14)	138,656.00	206,897.14	(49.22%)
Community Services	73,392.14	133,742.00	60,349.86	54.88%
Sunny Cove Camp	(6,092.82)	23,705.00	29,797.82	(25.70%)
Fort Frances Public Library	259,589.46	480,749.00	221,159.54	54.00%
05/07/2017				1 of 3
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TOWN OF FORT FRANCES
General Fund (Operating) Summary
For the Six Months Ending June-30-17


	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Museum	80,061.95	144,027.00	63,965.05	55.59%
Waterfront Development/Marina	<u>(14,231.33)</u>	<u>38,056.00</u>	<u>52,287.33</u>	<u>(37.40%)</u>
Total Community Services	<u>813,228.76</u>	<u>1,758,910.00</u>	<u>945,681.24</u>	<u>46.23%</u>

TOWN OF FORT FRANCES
General Fund (Operating) Summary
For the Six Months Ending June-30-17

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
OPERATIONS AND FACILITIES				
PW Administration	18,539.43	(198,059.00)	(216,598.43)	(9.36%)
PW Buildings & Yards	70,426.98	119,380.00	48,953.02	58.99%
Municipal Roads	562,335.16	1,382,899.00	820,563.84	40.66%
Public Parking Lots	3,020.84	16,994.00	13,973.16	17.78%
Sidewalks	33,265.07	101,671.00	68,405.93	32.72%
Private Works Charges	7,700.85	47,060.00	39,359.15	16.36%
Private Crossing Charges	5,226.66	16,678.00	11,451.34	31.34%
PW Vehicles	92,250.96	230,462.00	138,211.04	40.03%
PW Equipment	84,587.71	264,141.00	179,553.29	32.02%
PW Stores	36,752.01	72,336.00	35,583.99	50.81%
Traffic Signal Maintenance	3,695.33	8,735.00	5,039.67	42.30%
Streetlight Maintenance	43,407.40	75,496.00	32,088.60	57.50%
Garbage Collection	(79,325.63)	(208,376.00)	(129,050.37)	38.07%
Recycling Services	62,392.39	213,649.00	151,256.61	29.20%
Sanitary Landfill	(79,707.93)	(5,273.00)	74,434.93	1511.62%
Engineering	18,271.83	33,795.00	15,523.17	54.07%
Airport	(11,844.68)	(28,880.00)	(17,035.32)	41.01%
Airport Building Maintenance	24,335.70	46,625.00	22,289.30	52.19%
Airport Grounds Maintenance	5,586.41	63,704.00	58,117.59	8.77%
Parks & Cemeteries Maintenance	80,244.44	163,466.00	83,221.56	49.09%
Fort Frances Cemetery	42,174.86	78,580.00	36,405.14	53.67%
Riverview Cemetery	75,760.36	186,636.00	110,875.64	40.59%
Point Park	(8,119.05)	30,111.00	38,230.05	(26.96%)
Parks - Outdoor Facilities	107,944.38	266,840.00	158,895.62	40.45%
Lions Millennium Park	5,068.42	9,634.00	4,565.58	52.61%
Total Operations and Facilities	<u>1,203,989.90</u>	<u>2,988,304.00</u>	<u>1,784,314.10</u>	<u>40.29%</u>
PLANNING AND DEVELOPMENT				
Civic Centre	37,674.30	114,718.00	77,043.70	32.84%
By-Law Enforcement	82,246.85	146,640.00	64,393.15	56.09%
Animal Shelter	2,524.30	9,105.00	6,580.70	27.72%
Building Official	31,771.23	21,776.00	(9,995.23)	145.90%
Planning & Zoning	1,349.72	48,120.00	46,770.28	2.80%
Total Planning and Development	<u>155,566.40</u>	<u>340,359.00</u>	<u>184,792.60</u>	<u>45.71%</u>
Sub-Total General Fund (Operating)	<u>(7,060,412.83)</u>	<u>-</u>	<u>7,060,412.83</u>	<u>0.00%</u>
TOTAL BUDGET- Revenue	(16,367,774.46)	(21,739,787.00)	(5,372,012.54)	75.29%
TOTAL BUDGET- Expenditures	<u>9,307,361.63</u>	<u>21,739,787.00</u>	<u>12,432,425.37</u>	<u>42.81%</u>
	<u>(7,060,412.83)</u>	<u>-</u>	<u>7,060,412.83</u>	<u>0.00%</u>

TOWN OF FORT FRANCES
Water and Sewer Fund (Operating) Summary
For the Six Months Ending June-30-17

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Water and Sewer Fund				
WATER				
Waterworks Administration	(\$537,361.89)	(\$680,548.00)	(\$143,186.11)	78.96%
Water Treatment Plant	323,151.61	556,442.00	233,290.39	58.07%
Water Storage Facility	14,445.94	124,106.00	109,660.06	11.64%
	<u>(199,764.34)</u>		<u>199,764.34</u>	<u>0.00%</u>
SEWER				
Sanitary Sewer Administration	(583,946.07)	(756,652.00)	(172,705.93)	77.17%
Sewage Treatment Plant	306,163.68	756,652.00	450,488.32	40.46%
	<u>(277,782.39)</u>		<u>277,782.39</u>	<u>0.00%</u>

 FORTFRANCES <small>BOUNDLESS</small> Fire & Rescue Service May 2017 Report	Total Hours: Incidents & Training;	Training Sessions:	Public Ed & Prevention; Public Events:	Fire Safety Standards Enforcement Inspections:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss in Dollars:	Alarm Calls:	MVC Calls:	Ice / Water Calls:	(CO) Carbon Monoxide & Hazmat Calls:	High Angle Rescue / CS Calls:	Mutual Aid Calls:	Critical Incident Stress Debriefs:
Number of Events	14.8 hrs.	2	0	6	0	20	3	\$0	7	2	0	0	0	0	0

Highlights from: Tyler Moffitt - Fire Chief/CEMC

»**CALLS FOR EMERGENCY SERVICE:** THE FORT FRANCES FIRE & RESCUE SERVICE RESPONDED TO 32 **EMERGENCY CALLS** FOR SERVICE DURING MAY 2017.

»**Total Hours:** A total of 10.8 Hours were spent on responding to emergency incidents. As well, there were two (2- hour Fire Practices) for a total of 4 hours.

»**Time of Day:** During this month 75% of our calls for service occurred on the Day Shift between 07:00 & 19:00 and 25% of our calls for service occurred during the Night Shift between 19:00 & 07:00.

»**Public Fire Safety Education / Public Events:** We had a front page article in the Fort Frances Times for promoting Emergency Preparedness Week. As well, on May 27th we hosted an Open House at the Fire Hall promoting Emergency Preparedness. As well, we

»**Fire Prevention Inspections:** Our Captain of Fire Prevention & Education completed 6 (six) re-inspections. I strongly guarantee you will see the increase in inspections increase with having our Captain of Fire Prevention & Education going on straight days.

»**Emergency Medicals Service (EMS) Response Calls:** There were 20 (twenty) Emergency Medical Service (EMS) requests, which accounted for 62% of our calls, with 60% of them occurring on the Day Shift between 07:00 & 19:00 and 40% of them occurring during the Night Shift between 19:00 & 07:00. As well, these EMS calls accounted for a total of 6.5 hours, which is half the time from last month.

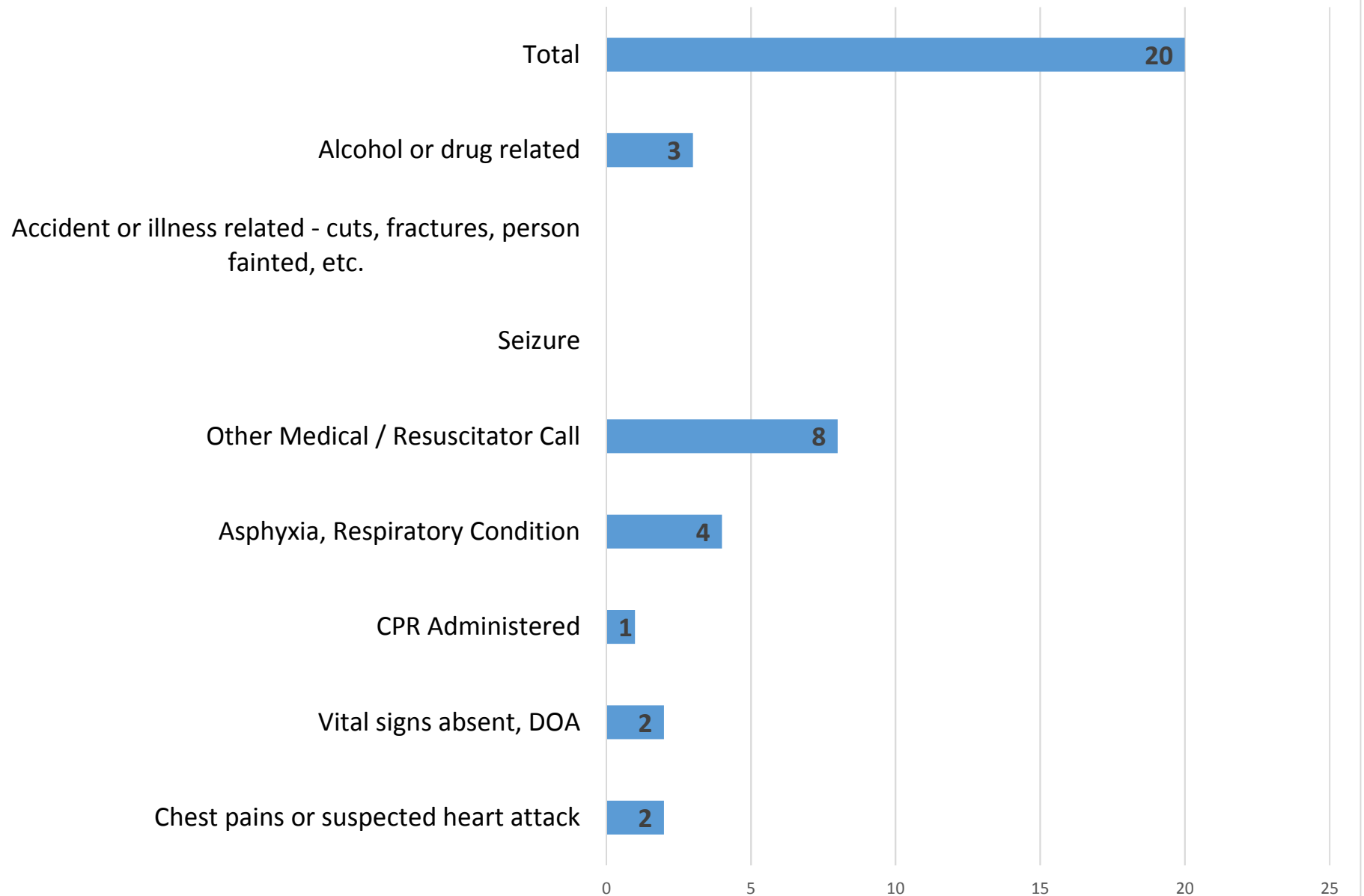
Note: 6 (six) or 19% of our EMS calls were "LEVEL ZERO CALLS" ... known as "FIRST RESPONSE CALLS." These are calls where our Fire & Rescue Service were on scene in advance of the Paramedic Service, because they were unavailable at the time of the call.

»**Fire Response Calls:** There were 2 (Two) actual Fire Response Calls; 1 (one) of the fires was a pile of brush, which was started by unknown people. Another fire was a stove fire, which was put out by the owner. Another fire was at the local jail, which was started by an inmate; **no fire response** was needed.

»**Pre- Fire Response Calls / Alarm Calls:** There were 7 (Seven) Pre-Fire Response Calls / Alarm Calls, which involved cooking.

»**Motor Vehicle Crashes (MVC's) Response Calls:** There was 2 (Two) Motor Vehicle Crash attended by our service.

Fort Frances Fire & Rescue Service EMS Calls May 2017



EMS Calls May 2017

Category	
Chest pains or suspected heart attack	2
Vital signs absent, DOA	2
CPR Administered	1
Asphyxia, Respiratory Condition	4
Other Medical / Resuscitator Call	8
Seizure	
Accident or illness related - cuts, fractures, person fainted, etc.	
Alcohol or drug related	3
Total	20

Sewer & Water Data for 2017

up-dated June 12, 2017

Month	Days per month	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017-2016	2017-2016	2017	2017
		Total	daily	Couch.	Couch.	Couch.	Total	daily	Couch.	Couch.	Couch.	Diff	Diff	Difference	Infiltration
		Sewage	Sewage	Sewage	Sewage	Sewage	Treated	Treated	2 Water	2 Water	Water	Treated	Wastewater	STP-WTP	Infiltration
		STP	STP	Meters	Meters	%	WTP	WTP	Meters	Meters	%	WTP	STP		daily average
		cu. meters	cu. meters	cu. meters	cu. meters		cu. meters	cu. meters	cu. meters	cu. meters					
		monthly	daily	monthly	daily		monthly	daily	monthly	daily					
January	31	174745	5636.94	13111	422.94	7.50%	114550.0	3695.2	10605.0	342.1	9.26%	-3560.0	-1965.0	60195.0	1941.8
February	28	174956	6248.43	13811	493.25	7.89%	103680.0	3702.9	10605.0	378.8	10.23%	-6570.0	17839.0	71276.0	2545.6
March	31	223183	7199.45	15572	502.32	6.98%	113560.0	3663.2	10785.0	347.9	9.50%	-4500.0	-8182.0	109623.0	3536.2
April	30	256759	8558.63	15613	520.43	6.08%	108330.0	3611.0	10785.0	359.5	9.96%	1590.0	2888.0	148429.0	4947.6
May	31	228551	7372.61	14312	461.68	6.26%		0.0		0.0	#DIV/0!	-118580.0	18298.0	228551.0	7372.6
June	30		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-120190.0	-274216.0	0.0	0.0
July	31		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-126030.0	-252416.0	0.0	0.0
August	31		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-137500.0	-190658.0	0.0	0.0
September	30		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-104260.0	-180285.0	0.0	0.0
October	31		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-103050.0	-181205.0	0.0	0.0
November	30		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-96940.0	-169075.0	0.0	0.0
December	31		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-108030.0	-187407.0	0.0	0.0
Total	365	1058194		72419			440120.0		42780			-927620.0	-1406384.0	618074.0	1693.4
Monthly Average												-77301.7	-117198.7	51506.2	1695.3
daily Average															

Statistics Canada Report - TOWN OF FORT FRANCES

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:06-01-2017 - 06-30-2017

Municipality	Fort Frances					Value
Permit RollNo	Applicant	Contractors	Property Address	Work Description	Units / Area	
2017040		Seven Generation Carpentry Program (807) 276 0508	616 RIVERVIEW DR	Build portable 12x16 shed.		\$0.00
59-12-010-002-02300-0000			Legal Description: RIVER RANGE PT LOT 37 RP:48R3124 PART 2 & 3 RP:48R3458 PART 28 & 29 RP:48R3993 PART 2	Stat's Canada Codes Building: 450 Work: 01	18	
2017049	Travis Engle	TBT ENGINEERING	440 MCIRVINE RD	Bathroom renovations, New Mechanical, Fire Panel and Devices, Entry Door Alterations		\$750,000.00
59-12-010-004-00700-0000		P7E 6T9	Legal Description: PT RIV R LOT 39 TO 40 PCL:19244	Stat's Canada Codes Building: 622 Work: 03	NA	
2017037		KEVIN HOUSE. GREEN SHIELD	516 FRONT ST E	Replace shingles on dwelling with tin. Perform minor repairs to roof structure. Replace all roof decking.		\$2,000.00
59-12-020-001-00900-0000			Legal Description: PLAN ALB LOT 69 PCL 23004	Stat's Canada Codes Building: 110 Work: 03	90	
2017044			343 SCOTT ST	Renovate the existing ramp, and stairs to accommodate OBC compliant accessibility ramp on town property.		\$50,000.00
59-12-020-002-04400-0000			Legal Description: PLAN SM 163 LOT 2,3 PCL 2-1:PT LOT 4 PLAN 48R2795 PART 1:PCL 4-2	Stat's Canada Codes Building: 520 Work: 03	25	
2017038	Toronto M4W1A8	ON	510 ARMIT AVE	Renovate bathroom and extend into existing bedroom. New HVAC, plumbing, and framing.		\$10,000.00
59-12-020-002-16000-0000			Legal Description: PLAN M73 BLK 3 LOT 2 PCL 3-1;-2 SEC M73	Stat's Canada Codes Building: 110 Work: 03	21.3	

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:06-01-2017 - 06-30-2017

2017042		R AND R RENOVATIONS	925 SMITH AVE	Material change of garage roof from shingles to tin sheeting.	\$1,000.00
59-12-020-005-06500-0000		P9A 2K5	Legal Description: PLAN SM100 LOT 20 TO 21 PCLS:21-1 & 20-1	Stat's Canada Codes Building: 110 Work: 03	1
2017045		CJ Contracting	809 SCOTT ST	Demolition of a 14x22 garage on the property.	\$1,000.00
59-12-030-001-11500-0000			Legal Description: PLAN ALB W39FT OF E48FT LOT:407 & 408 PCL 407-2	Stat's Canada Codes Building: 450 Work: 16	0
2017048			835 FRENETTE AVE	Demolish attached garage from single family dwelling.	\$1,000.00
59-12-030-003-13800-0000			Legal Description: PLAN SM64 LOT 43 TO 44 & PT:STREET PLAN 48R2922 PT1 PCLS:43-1 & STREET-4	Stat's Canada Codes Building: 110 Work: 16	1
2017035		ED KAUN AND SONS RR#1 RMB 268	923 SIXTH ST E	Renovate one bedroom apartment to become more accessible using barrier free design elements.	\$50,000.00
59-12-030-004-12037-0000		Fort Frances P9A3M2	Legal Description: PLAN SM298 PT BLKS A AND B;PT PCL BLK A-1	Stat's Canada Codes Building: 310 Work: 03	1
2017039		Ontario	814 SHEVLIN AVE	Tear down covered roof area on south side of portable shed and replace with smaller covered area on east side. Shed to be stay on skis to be able to be moved.	\$1,000.00
59-12-030-005-12501-0000			Legal Description: PLAN SM5 S PT LOT 25 PCL:9683 PSM135 PT PT BLK A;CLOSED ST PCL 13282	Stat's Canada Codes Building: 450 Work: 03	1
2017041		R and R Renovation	1237 SECOND ST E	Material Change For Railing On Deck. Wood Railing To Aluminum Rail Blazers	\$1,000.00
59-12-030-006-12100-0000		P9A 2K5	Legal Description: PLAN SM 41 EPT LOT 11 LOT 12;PT CLOSED ST PLAN 48R2363 PT:2 & 3 PCLS 10-1, & 12-1	Stat's Canada Codes Building: 110 Work: 03	1

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:06-01-2017 - 06-30-2017

2017050	59-12-030-007-19700-0000		1335 IDYLLWILD DR	Sauna build. Back east corner of lot		\$0.00
			Legal Description: PSM88 LOT 23 PCL 9271	Stat's Canada Codes Building: 110 Work: 01	1 10.4	
2017043	59-12-030-007-22414-0000	JOHN DEGAGNE (807) 275 7851	838 WILLIAMS AVE	Construct new single detached dwelling on property.		\$350,000.00
			Legal Description: PLAN 48M382 LOT 2	Stat's Canada Codes Building: 110 Work: 01	1 115	
Sum			Summary (13 detail records)		12	\$1,217,000.00
Grand Total			Summary (13 detail records)		12	\$1,217,000.00