

TOWN OF FORT FRANCES

AGENDA - July 10, 2017

MEETING - Council Chambers , Civic Centre

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1. COUNCIL MEETING

(Session No. 068) to immediately follow the Committee of the Whole

1.1 Call to Order

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting

1.4 Disclosure of pecuniary interest and the general nature thereof.

2. Delegations/Deputations: (6:30 p.m.)

2.1 Jon Evans & Jeff Savage, BDO Canada LLP

- presentation of draft financial statements for the year ended
December 31, 2016

2.2 Andrew Hallikas & Caroline Goulding, Fort Frances Public Library
Technology Centre

4 - 19

- present 2016 Annual Report

2.3 Jackie Muller & Jeff St. Pierre, Ontario Clean Water Agency

20 - 24

- present 2016 Operational Summary for Wastewater Treatment Plant

2.4 T. Drysdale or G. Gillon, Rainy River Future Development
Corporation

25 - 39

- present January 2017-June 2017 Activity Report

3. Consent Agenda:

3.1 Items Referred from Committee of the Whole

3.2 Letter dated June 26, 2017 from W. Strachan, Fort Frances Lakers Jr.
A Hockey Team

40

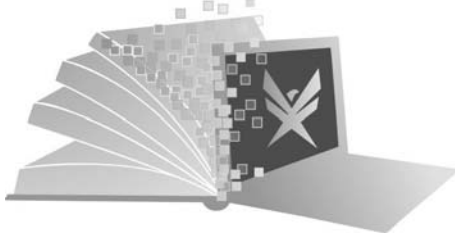
- will be referred to the Community Services Executive Committee for
recommendation with input from the Planning & Development
Executive Committee

4. Approval of Council Minutes: *

4.1 Session No. 067, June 26, 2017

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5. <u>Approval of Committee of the Whole Minutes: *</u>	
5.1 Session No. 095, June 26, 2017	
6. <u>Resolutions from tonight's Committee meeting</u>	
7. <u>By-Laws:</u>	
7.1 38/17 - Being a by-law designating and deeming a certain plan of subdivision, or part thereof, not to be a registered plan of subdivision (333 and 335 Third Street West).	41
7.2 39/17 - Being a by-law to authorize the execution of an agreement with MSO Construction Limited for Surface Treatment of Roadways at Various Locations awarded through the public tender process (17-OF-08).	42 - 48
7.3 40/17 - Being a by-law to licence and regulate fences within the Municipality.	49 - 60
8. <u>Information Correspondence:</u>	
8.1 Inspection of Approved Aerial Herbicide Spraying (Crossroute Forest) from Ministry of Natural Resources and Forestry	61 - 62
8.2 Inspection of Approved Aerial Herbicide Spraying (Sapawe Forest) from Ministry of Natural Resources and Forestry	63
8.3 EFG Centra Pipeline Facilities Information for Public Officials	64 - 67
8.4 Resolution for support request from Township of Edwardsburgh Cardinal	68 - 70
8.5 Stewardship Ontario: Industry funding for Municipal Blue Box Recycling	71
8.6 Rainy River District Social Services Administration Board - 2016 Annual Report (please refer to the information materials distributed on the July 4th, 2017 A&F Executive Committee Agenda).	
8.7 Rainy River District Social Services Administration Board Financial Statements for the year ended December 31st, 2016 (please refer to the information materials distributed on the July 4th, 2017 A&F Executive Committee Agenda).	
9. <u>Minutes:</u>	
9.1 Planning & Development Executive Committee - June 19, 2017	72 - 73
9.2 Administration & Finance Executive Committee - June 20, 2017	74 - 76

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9.3 Operations & Facilities Executive Committee - June 21, 2017	77 - 78
9.4 Community Services Executive Committee - June 19, 2017	79 - 80
10. <u>Non-agenda Items</u>	
11. <u>ADJOURNMENT</u>	
12. <u>* Previously distributed to Council</u>	
13. <u>** Items can be viewed by contacting the Clerk</u>	



2016 ANNUAL REPORT



MESSAGE FROM THE BOARD CHAIR

Being associated with the Fort Frances Public Library Technology Centre, is one of the proudest and most rewarding things I have done. It is an honour and privilege to work with amazing and talented people, in the aid of providing outstanding Library services to our unique, diverse community.

To have a highly functioning and relevant library, requires trust and cooperation among many groups: Board, CEO, Staff, Volunteers, Patrons, and the Municipality.

Our Board consists of uniquely gifted volunteers who are passionate about their Community Library. They are committed to guiding our library into the future and supporting it as it fulfills its role as a cornerstone of culture in our community.

We are fortunate to have a highly qualified, enthusiastic CEO who brings a passion for excellence and libraries to our facility. Her vision and hard work allows us to move forward with our Strategic Plan, continue to grow services and serve our patrons at the highest level.

At the FFPLTC we are blessed to have amazing staff. From the moment a patron enters the building, our staff are there to ensure that their Library experience is welcoming and rewarding. Our staff are caring, knowledgeable, creative, and motivated. They deliver our programming and services—which are second to none.

We could not function without our volunteers. These committed and generous individuals allow us to expand our services beyond economic limits.

The Town of Fort Frances also generously supports its library; financially, through in-kind services, and by providing two councillors who sit on our Board. Our Library, although independent, is a part of the Community Services Division. We are indebted to the Manager of Community Services for his support and advice, as well as to the many other Town employees who go above and beyond in assisting us.

Finally, I am very appreciative of our patrons and the community we serve. The Library constantly receives positive feedback and support from the community. We are truly grateful and humbled, as we continue to receive generous financial support in the form of bequests and donation.

The FFPLTC is a dynamic and growing hub within our Community. We are a safe place that values democracy, equity, diversity, inclusivity, critical thinking, arts, culture, knowledge, and creativity.

We have something for everyone and we invite you to visit us in person or on-line.

I am very proud of our Library.

Andrew Hallikas - Chair

FORT FRANCES PUBLIC LIBRARY BOARD

Andrew Hallikas, Chair
Robert Schulz, Vice-Chair
June Caul, Council Representative
Sheri De Gagné

Robin Dennis
Ken Perry, Council Representative
Kerry Zucchiatti

2016 FACTS & FIGURES

AGENDA ITEM #2.2



13,695
COMPUTER
SESSIONS

12,218
WI-FI
SESSIONS



INTER
LIBRARY
LOANS

1,363



8,313
DOWNLOADS



9,766
DATABASE
USES



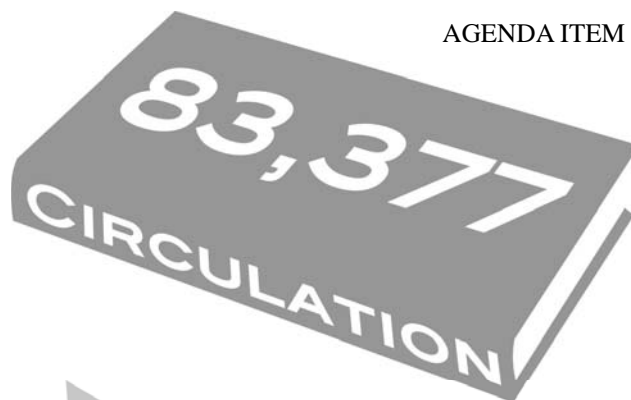
83,377
CIRCULATION



1
7
2
2
ITEMS USED
IN THE LIBRARY



DISCOVER



As part of our mission, we strive to inspire passion for continuous learning in the communities we serve. In 2016, Library information resources were used **103,178** times. That includes everything from the number of books checked out from the Library or downloaded, to how many newspapers were read in the Library, to the number of times our databases were used.

Library membership increased 6% to 4,010 users and our database usage doubled in 2016. We attribute this success to the continued development of the Rainy River District Library Cooperative as well as the library services agreement with Alberton .



VOLUNTEERS

From big to little, volunteers are essential to many of the important services and events we offer at the Library. Our home delivery service is completely run by volunteers, including selecting the books and dropping them off. Our volunteers help at events and in some cases, like the Ballroom Dance Lessons offered in 2016, they run them as well! We are very grateful for all the hard work and dedication of our volunteers.

This year our volunteers selected and delivered 5,063 books, audiobooks, and DVDs to home delivery patrons. We also held our first ever Volunteer Appreciation Barbecue. It was our way of thanking our volunteers for all they do.







686
PROGRAMS

CREATE

13,580
ATTENDEES

The Library's programs are an integral part of how we fulfill our vision statement of *"working to inspire all to discover, explore, innovate, and create."* Our programs support the development of important skills within our community, including:

- Early Literacy
- Literacy
- STEM (Science, Technology, Engineering, Mathematics)
- Arts
- Language

We promote literacy through Story Time, class visits, book clubs, and more.

CHEERS to the library for hosting Magic: The Gathering and Pokemon card leagues. They get people of all ages using their math and literacy skills while at the same time socializing face-to-face and having fun.

- Fort Frances Times August 23, 2016 Edition

We promote culture within our community through fashion shows, concerts, dance lessons, movie screenings, and more.

The Library works to make Fort Frances a greener community through our Sunflower Challenge, Seed Library, and by planting our Canada 150 Garden.

We strive to support diversity and inclusivity through events like our Community Chat Room and Human Library.

We cater to a number of interests from knitting with Fireside Yarn Club to cutting edge makerspace programs. Patrons can even play different musical instruments in the Library, like our keyboard or guitar.

Above all the Library contributes to a sense of community within Fort Frances. We are a space where there is something for everyone and all are welcome.

INNOVATE

In addition to its core activities and services in 2016 the Library spearheaded many new and enhanced initiatives.

Pokemon League

Kids learn about the card game and play with their friends!

New Staff

Nadine Mutz joined the Library as our Public Services Clerk & Caroline Goulding as CEO.

Tackleshare

No rod? No problem! The Library started lending fishing equipment for free, including equipment designed for children.

Minecraft in the Library

You can play Minecraft Education Edition free on our Kid, Tween, & Teen computers.

National Aboriginal Day

We hosted a fashion show showcasing the clothing of local designer Lori Yerxa.

Teen Play Centre

We launched a new gaming centre, so that youth can play in the Library.

Lego Club

Our community showed off some of its STEM skills at the Library through our Lego Club.

Blue Spruce Celebrity Story Time

Local celebrities leant their voices to a special Blue Spruce Story Time.

New Magazines

We renewed many print magazines using a new, cost-effective service and began offering magazines online through Flipster.

Our two most popular
staff members,
Milo & Otis,
joined the Library
in February.



Community-Led Library Programs

Adult Graphic Novel Collection

We created a new collection in 2016, offering graphic novels for adults

Canada 150 Tulips

We planted red and white tulips in honour of Canada's 150th anniversary.

Seed Library

We grew our Seed Library this year with classes participating in the program.

Headphones

We now sell earbuds on behalf of our Friends for people who forgot theirs.

Rainy River District Library Cooperative

We continued to work toward our goal of ensuring every student has a public library card, with our partners in the District.

Dad to Fab Sewing Bee

With the help of volunteers we held a sewing bee for tweens that turned old 'dad' shirts into amazing new creations!

Yoga in the Library

One of our volunteers led yoga classes for seniors and teens.

Adult Crafting

Programs included a Photo Transfer Workshop and Make, Take, and Bake.

Ballroom Dance Lessons

Volunteers put us through our paces, teaching ballroom lessons.

Community Chat Room

The Diversity Committee partnered with the Library to host this community discussion.



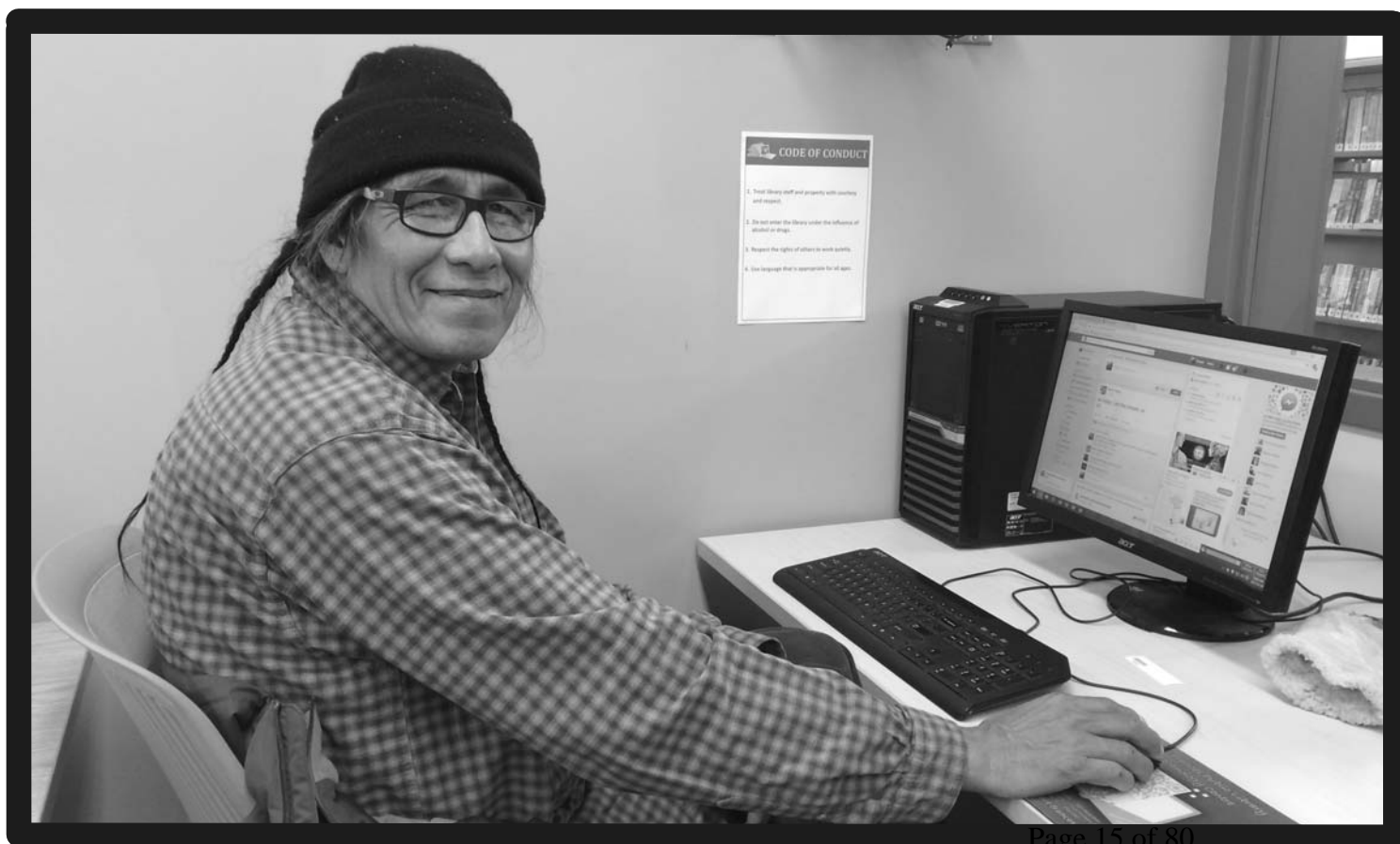
EXPLORE

13,695
COMPUTER
SESSIONS

In December 2016 the CRTC announced that broadband internet access was to become a basic service. Many people now recognize how crucial internet access is — you need it to look for a job, apply for government services, do your homework, and research health concerns. It also plays an important role in keeping us connected to one another.

Our role goes beyond ensuring that everyone can access the internet. We act as guides as they explore new technologies and offer assistance as people navigate online.

12,218
WI-FI
SESSIONS





CONNECTING WITH OUR COMMUNITY

Each person that walks through our doors is supporting the Library and the role it plays within our community. It is truly astounding that in a community of 7,420 we had **112,593** visits in 2016. That's enough for each community member to have used the Library over 15 times which equals about one visit every three weeks!

Connecting with our community extends to every interaction between the Library and community members, including online. We try to connect with community

members through our website and social media, by listening to what they want from their Library, and letting them know what we have to offer.



2016 STATEMENT OF REVENUE & EXPENSES*

REVENUE

Library Generated	\$40,986.13
Donations	\$19,801.53
Grants	\$47,757.43
Reserves	\$6,595.00
Municipality	\$493,191.00

TOTAL REVENUE **\$608,331.09**

EXPENSES

Salaries, Wages, Benefits	\$412,864.90
Contracted Services	\$6,906.09
Buildings & Grounds	\$64,576.20
Library Services	\$71,340.76
Supplies/Materials	\$14,951.25
Rents & Services	\$25,768.89
Financial Services	\$1,080.48

TOTAL EXPENSES **\$597,488.57**

*Unaudited





Beta Sigma Theta generously donated a new play structure this year

MAKING IT POSSIBLE

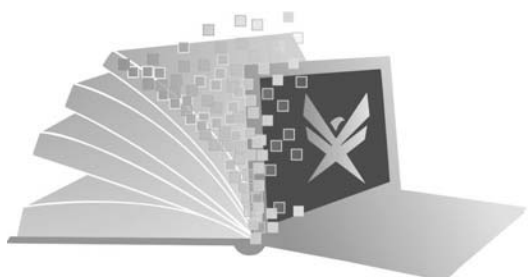
The Library is grateful for the ongoing funding supplied by the municipality of Fort Frances each year. We are fortunate to have a high level of direct community support, shown through the many donations we receive.

Each year our Friends of the Library make a very generous donation which covers all of our programming costs not funded through donations from individuals or other organizations. We are incredibly grateful for their ongoing support; without it we could not offer the number of programs we do!

In 2016 the Library received large bequests, which were deposited separately from our

operational budget and will be held to fund special initiatives. This year, we used funds from a prior bequest to support continued innovation in the Library, we purchased materials & equipment for our MakerSpace and computers for our Children's Library.

The generosity of our community makes so much of what the Library does possible. We received a number of donations from community members and organizations in 2016 and we are grateful for their support. Their donations went to support our programs, collections, and services.



**FORT
FRANCES
PUBLIC LIBRARY
TECHNOLOGY CENTRE**

If you have any questions about our annual report, please contact CEO
Caroline Goulding at ceo@ffpltc.ca

The Corporation of the Town of Fort Frances Wastewater Treatment Plant (Sewage Plant)

The Ontario Clean Water Agency (OCWA) provides safe, reliable, environmentally responsible, and cost-effective water and wastewater services. OCWA manages water and wastewater systems throughout Ontario — ranging from complex treatment and collection for millions of users to single well facilities for small, remote communities. As your service provider, OCWA works hard to maintain our in-depth knowledge of the Town of Fort Frances WWTP operations.

Serving the communities of Fort Frances has been our privilege since 2009 and the Ontario Clean Water Agency is pleased to report that 2016 has been another successful year of operations.

DESCRIPTION OF THE WORKS

Capacity of Works	9,000 m ³ /day (average flow) Peak 18,000 m ³ /day
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9,000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

OPERATIONAL OVERVIEW AND EFFICIENCIES



Fort Frances Wastewater Treatment Plant

OCWA's day-to-day activities help ensure the Town's facilities operate reliably and efficiently and ensure the water returning to your waterways is clean and meets environmental standards. To do this, we perform a variety of regular operational activities including maintaining and monitoring process control equipment, pumps, and other equipment. We also complete sampling and reporting, maintaining daily activity logs, prepare for MOECC inspections, and report and check all buildings for maintenance and security.

We have established a 24-hour contingency plan and ensure that during unusual circumstances (power failures, snow & ice storms, and other unexpected events) we are ready and available to respond quickly and effectively.

What we do....

- Act as the Town's representative with regulatory agencies
- 7 day a week on site operation
- Ensure security at all facilities
- Be available 24/7 to respond to alarms and emergencies
- Maintenance of 5 lift stations
- Inspect process control equipment to ensure proper operation and compliance
- Analyze data for trending, gap analysis, testing, compliance, and reporting
- Monitoring of Couchiching Lift Stations and provide flow data for billing purposes
- Maintain daily on-site logs and records
- Procure chemicals taking advantage of OCWA's bulk procurement policy
- Coordinate and administer sludge disposal
- Complete routine wastewater tests (i.e. suspended solids, total solids, dissolved oxygen, temperature, 30 min. settling), record results, calculate plant process control parameters, and make operational adjustments
- Monitor discharges as per provisions of ECA and provincial and federal regulation



In 2017, OCWA sponsored the OFSAA hockey program.

Operational Issues

The Town of Fort Frances' wastewater treatment facilities are part of OCWA's operational Northwestern Regional Hub, which encompasses 24 municipal clients and 53 facilities. The facilities are supported by Thunder Bay regional and corporate resources. Operational services are delivered by OCWA staff — clean water experts who live and work in your community.

We operate the Fort Frances wastewater facilities in compliance with applicable regulations while enhancing the performance of your facilities. Highlights in 2016 include:

- The Town of Fort Frances agreed to accept 228 m³ of sewage from the New Gold Mine site
- On June 25, there was a heavy rainfall event. Surrounding stations reported rainfall totals close to 70 mm. The rainfall resulted in a 1-day bypass event on June 25
- There was a scheduled 6 hour power outage on October 2nd. The power outage resulted in the UV system not disinfecting the processed effluent during the power outage
- The bio-solids upgrades were substantially complete in 2016. Contractors are still expected on site to finish some of the work required. OCWA continues to look at ways to optimize the process through polymer usage as well as decreasing the cost of sludge haulage

- In the reporting year 2016, CBOD₅, suspended solids and total phosphorus concentration limits and loading limits met both the Certificate of Approval limits and the objectives
- The pH met the requirements of the Certificate of Approval in 2016
- The effluent met the limit for E-Coli targets and objective targets with a maximum monthly geometric mean density of 23.7 organisms per 100 ml

Sludge Generation and Disposal

The sludge is hauled by a local contractor for further drying and disposal at the Town of Fort Frances landfill site. The new Fournier Rotary Press, in operation as of September 19, 2016, decreased the water content of the sludge for disposal at the landfill. The new dewatering process is expected to continue to reduce the volume of sludge for disposal in 2017 thereby reducing its associated costs. For a detailed comparison of sewage and hauled sludge over 2016 and 2017 please see **Appendix A**.

REGULATORY COMPLIANCE AND REPORTING

Throughout 2016, OCWA provided formal, comprehensive reports to the Town in a timely manner. We ensure you can always monitor performance and the condition of your facilities through reports designed to satisfy the stringent requirements for reporting regular water quality results to the MOECC.

There were no community complaints received during the period of this report.

Wastewater Influent

The peak flow (18,874 m³/day) occurred on June 26, 2016. Additionally, the flow through the plant exceeded the design flow of 9,000 m³/day on two days in March, four days in April, nine days in June and eight days each in July. For the month of June the average flow was above the 9,000 m³/day design flow.

Effluent Quality Assurance or Control Measures

The effluent sample is a 24 hr. composite sampled downstream of the UV disinfection system. The influent and effluent samplers are set to collect samples at a frequency of at the least one sample per hour interval.

Operators send weekly influent and effluent samples to ALS Laboratories in Thunder Bay. Digester contents are analyzed on a quarterly basis.

Suspended solids are sampled and tested in house on both influent and effluent and total phosphorus is tested on the effluent. Plant operators perform in-house laboratory testing for several other process parameters to monitor plant performance.

Maintenance

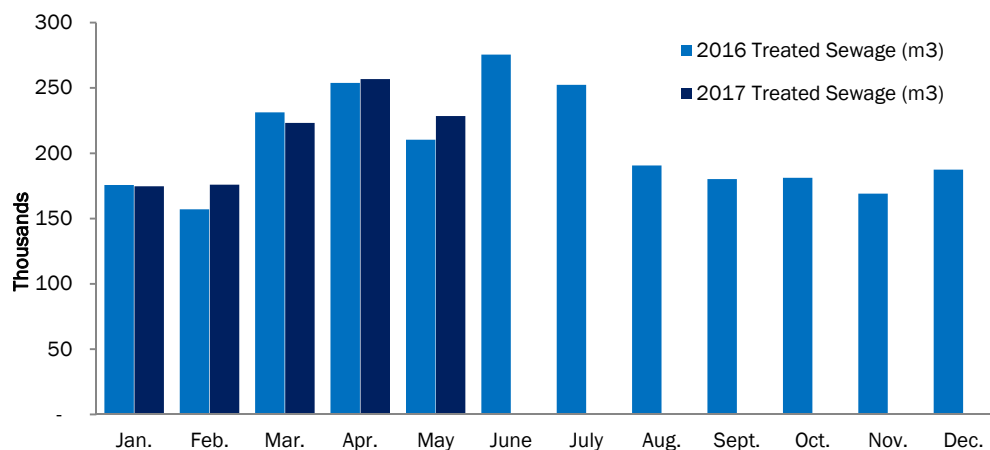
Operators performed required routine maintenance through the 2016 period. Additional maintenance activities conducted during the year are as follows:

Treatment Plant	<ul style="list-style-type: none"> • Replaced flexible coupler blower 4 outlet • New heat trace & insulation installed on outside alum line • Repaired digester automatic air valve • Replaced a shear pin in clarifier longitudinal drive 1 • Installed new shear pin drive sprocket for clarifier 2 longitudinal drive • Replaced belt head works exhaust fan EF 01 • Backflow preventer and expansion tank for the boiler make up water were replaced by Pryde's Plumbing • A coolant hose on the portable diesel generator was replaced by TOFF • Removed 1 link from clarifier 1 longitudinal drive chain • Installed new level sensor old digester • Replaced the pressure relief valve blower 4 • Replaced UV bulbs & acid washed sleeves bank B (2) • Replaced tubing on effluent sampler and calibrated • Replaced belt EF 02 • Replaced blower 4 with spare and new belts and oil • Replaced coupler in Blower 4 air line and tightened valve flange • Hot water flushed and repaired blockage alum lines • Drained and inspected both clarifiers. Removed 2 links from flight chain in tank 1 and 1 link from tank 2 • Replaced 4" valve on RAS 1 stack to WAS transition • Replaced air filter channel blower • Replaced blower 4 case seal • Changed oil grit pumps gear boxes
Pump Stations	<ul style="list-style-type: none"> • Replaced block heater Central Avenue genset • Repaired seal water tubing Central Avenue pump 2 • Adjusted signal cut off value Boundary Road flow meter and replaced couplant • Replaced generator battery Fifth Street lift station • A control relay for the Central Avenue lift station generator transfer switch failed, Wajax was called in to provide a solution • A control relay for the Central Avenue lift station generator transfer switch was replaced by Wajax

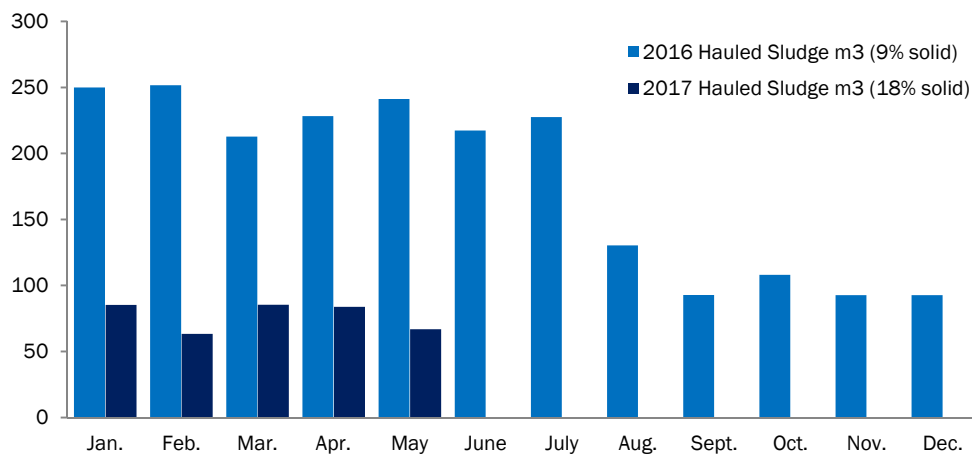
Appendix A 2016-2017 Comparison Chart and Graphs

	2016 Treated Sewage (m³)	2017 Treated Sewage (m³)	% Variance 2016 to 2017	2016 Hauled Sludge m³ (9% solid)	2017 Hauled Sludge m³ (18% solid)	% Variance 2016 to 2017
Jan.	175,712	174,745	-1%	249.9	85.3	-65.87%
Feb.	157,117	175,956	11%	251.7	63.3	-74.85%
Mar.	231,365	223,183	-4%	212.7	85.4	-59.85%
Apr.	253,871	256,759	1%	228.3	83.8	-63.29%
May	210,352	228,551	8%	241.2	66.8	-72.31%
June	275,522			217.4		
July	252,416			227.5		
Aug.	190,658			130.3		
Sept.	180,285			92.8		
Oct.	181,205			108.0		
Nov.	169,075			92.6		
Dec.	187,407			92.6		
TOTALS	2,464,985	1,059,194		2,145.0	384.6	

2016 v. 2017 Treated Sewage



2016 v. 2017 Hauled Sludge





RRFDC ACTIVITY REPORT

January 2017 to June 2017

The RRFDC continued to move forward with the enhanced economic development project and “The Path Forward” action plan.

- Supported the Fort Frances Economic Development Office (FFEDO) with Economic Development Advisory Committee (EDAC) meetings and numerous projects.

Report to Fort Frances Council

January to June 2017

Economic Development Activities:

Mining – Industrial and Residential Preparedness

The RRFDC assisted with labour market shortages and it undertook activities to help the business community by:


- a) becoming better at marketing positions
- b) understanding the resources available to them through government/local agencies
- c) connecting with potential employees

Meetings were held with project partners dedicated to Labour Market Issues and two events were planned.

Working with partners the RRFDC reviewed several speakers who could facilitate a session on small business marketing to employees.

Rainy River Future Development Corporation Proudly Presents

RECRUITING, RETAINING & MOTIVATING EMPLOYEES IN SMALL BUSINESS






With 'Customer Service Activist,'
Roy Prevost
As seen on CBS News,
Fox, NBC & ABC!

A 2-hour interactive event!
The Future of the Workplace
Your Life as an Owner/Manager
Motivating & Retaining Employees

Thursday, January 19th **FREE**
Copper River Inn
Appetizers at 5:30 pm | Workshop at 6:00 pm

RSVP by Wednesday, January 18th
Email: ecdev@fort-frances.com | Call: (807) 274-9621

Roy Prevost is Roy is a management consultant with experience in marketing, wholesale, retail, and manufacturing in the giftware industry. He has presented more than 250 workshops on Big Box Retail as well as guest lectured at Simon Fraser University on the future consumer. His clients include The Retail Council of Canada, Chambers of Commerce, Economic Development Associations, and Shopping Centre Associations across North America

The workshop outline was:

Recruiting, Retaining & Motivating Z gen Employee's

This workshop is for the Small Business who is looking for ways to create a "Team" Culture among their millennial employees as well as a culture of "Contribution" and Engagement" for their customers.

Report to Fort Frances Council

January to June 2017

The event was held with the support of NTAB and NCDS Career Works. 25 employers attended with their key staff. Roy Prevost did one-on-one follow up meetings the next day with area small businesses.

In May, we helped to put on a hiring fair to link employees with employers. As employers explained that labour shortages were a significant impediment to growth and stability, the fair aimed at finding a new labour force for the small business community. Over 25 employers attended and most reported that they had found suitable potential employees.

Ontario
Trillium
FoundationRAINY RIVER FUTURE
DEVELOPMENT CORPORATION
A Community Futures Development Corporation

Report to Fort Frances Council

January to June 2017

The adjustment of the dates for the mine's opening slowed down the "landing" on permanent suppliers of goods and services. Contracts will begin to be awarded again and we will continue to work closely with New Gold's material procurement manager in order to identify potential companies for locating in the District.

Forestry and Wood Products:

The RRFDC met with the Ministry of Natural Resources' officers responsible for the Resolute file and discussed the mill's actions encouraging a sale, the current prospect and mill position is a going concern and what the next steps will be if the efforts to abandon and demolish the mill will be. A brief for council was prepared and shared with the community at a recent council meeting by the Mayor.

The RRFDC also met with other forest/fiber users to continue discussions regarding fiber access and availability.

We prepared correspondence to Resolute inquiring about Mill status.

Geoff attended a workshop regarding new fiber use industries.

We assisted with briefs to be presented at AMO.

Early discussions at EDAC have begun, regarding opportunities in a post Resolute Mill Fort Frances if demolition is the course. We have made inquiries with various Ministries and are assembling a proposal to subsidize the large-scale land use planning activity that will be triggered by a demolition.

Resolute has provided the Economic Development Office with a list of buildings that they might be interested in selling and those are being marketed appropriately to external inquiries.

Tourism

We participated in the renegotiation of the Tourism Center lease, and we lobbied the Provincial Government via Northern Tourism Marketing, for funds to continue to operate the Center. This resulted in a reduction of 44% in costs to operating a \$20,000 grant.

Grant applications were written to both the Provincial and Federal governments seeking funds for the TIC three summer students. Both applications were approved allowing for 3 students to be hired. The value of these grants is approximately \$17,000 that helps to subsidize student costs.

Report to Fort Frances Council

January to June 2017



The RRFDC continued to work with the Early Iron Club to help them market their Canada Coasters event. We have produced a sponsorship package, flyers and posters and helped them understand how to position their event in the marketplace.

A sponsorship and marketing organizer was sourced to work with the Ontario high school hockey championship planning committee to make sure that the event is well funded and results in the best possible Public Relations for the community. As a result, the event was well funded. A letter from the OSSFSA committee is attached in Appendix A.

Summer Ads

We placed ads in Sunset Country and the Fort Frances Guide this year. (Attached in Appendix A) We offered to partner with the Chamber and have a joint advertisement.

Hotel Development

In the fall of 2016, the RRFDC began working with two companies interested in placing a chain hotel in Fort Frances. To help facilitate this interest we began to measure occupancy daily, compile a competitor analysis, and provide property information and data on the marketplace. One of the interested consortiums is now building a Microtel on the highway.

Branding/Digital Marketing

The RRFDC continued the social media work to ramp up the Town of Fort Frances' presence on Twitter, Facebook and Instagram. We continued to train in social media management and the utilization of those tools to market the district.

We have added more live video to our media offering and are increasing engagement. A visit to the lookout Tower is now on the Town's Facebook page.

These tools are proving to be useful in providing information to potential residents moving here as a result of New Gold.

We have added a feature to the Facebook that automatically responds to inquiries.

Report to Fort Frances Council

January to June 2017

We added two more Facebook pages Rainy Lake Square and Rainy Lake Fishing with the goal of developing a community of interest and being able to direct market into the US for fishing and International Falls and District for the square.

Rainy Lake Market Square

The RRFDC applied successfully to Ontario 150 to support a summer entertainment series at the Market Square in the summer of 2017, we believe we will receive Ontario Arts grant monies and have obtained sponsorship from Tbaytel.

This has allowed us to create 5 nights of entertainment in the square to start to build a community habit of being there.

Dates are:

The Wild Horses	August 24 (local band)
Pop Vegas	August 31 (top 40)
Elvis Show	September 7
Little Miss Higgins	Sept 14 (folk - jazz)
Various Northern Artists	Sept 21 (local singers - in Sunset Country)

We will also make sure entertainment in the form of buskers and singer/players is active in the square.

We have attended markets in the community and reached out to vendors across the North to make a market a success. We will continue with a Thursday market and add in a Saturday morning market.

We will be providing tables and tents to vendors.

A marketing plan has been created. We have applied for \$20,000 in funding over two years to help accomplish this.

We purchased a giant blow up movie screen, projector, and using the sound system we will put on family movies in the square in September.

A highway sign was purchased at the east end of the community.

Light weight barricades were purchased for the market area to contain events.

Report to Fort Frances Council

January to June 2017

Canada Day

We planned the Canada Day Parade.



Small and Medium Enterprise (SME) Support

The RRFDC continues to support small and medium sized businesses in the district a report of those activities is outlined in our annual report.

Telecommunications

Fiber optics will be installed in Fort Frances in the Spring and Summer of 2017. Tbaytel will build a permanent office in the industrial park. We sold a building lot to Tbaytel in the industrial park as a result of this project.

Report to Fort Frances Council

January to June 2017



Canada 150 PIN

Canada 150 pins specific to Fort Frances were ordered and we have worked to encourage volunteer groups and individuals to nominate community members for awards.

Project Petunia

We initiated the Project Petunia package again for Spring 2017. Sponsorship is available for \$50 a basket. All baskets were sold this year.

Project Petunia

COMMUNITY BEAUTIFICATION INITIATIVE

Dedicated to...

THE FLOWER BASKETS YOU SEE HANGING ALONG
KING'S HIGHWAY ARE DEDICATED TO:

IN MEMORY OF:

George Armstrong - Simone Caron - James Plumridge - Jane Sus - Ingrid Christiansen
Jack Mutz - Doris Brown - Elinor McTaggart - Marvin Olson - Bill & Joan Allison
Campbell Smith - Hilda Busch - JoAnne McCaig - Bruce Holmlund - Edith Newman
Vivian O'Donnell - Lee Oelke - Mary Caul

IN HONOUR OF:

Kim Metke - Community Living Fort Frances & District - Good Impressions Printing
Those who strive to enhance the beauty of our community - Mr. & Mrs. Louis Camirand
The Fagerdahl & Polenske families - Mr. & Mrs. Buster Saunders - Mrs. Elizabeth Patricia Ford

Thank You

PROJECT PETUNIA WISHES TO THANK THE FOLLOWING SPONSORS WHO MADE THIS PROJECT A REALITY

David & Linda Bourgeault - Doug Brown - William Plumridge - George Armstrong Co.
ML Caron Electric - Roy Avis - Chad Avis - West End Motors - Judy & Dan Webster
Chris Lowe - Gay & Paul Ryan - Jean & Eloise Camirand - Dr. Lorena Jenks & Dr. John Nelson
John & Helen Pohanka - John & Debbie McTaggart - Jim Cumming - Sunset Country Ford
Community Living Fort Frances & District - Good Impressions Printing - Susan Allison - NCDS
Gillons' - Geoff & Nancy Gillon - Elvi Colvin - Tannis Drysdale - June Caul - June Smith
Wendy Brunetta - Teresa Engler - Rainy River Teacher's Local - Marilyn Allan - Marilyn Brown
Cynde Milette - Ladies Auxiliary of the Royal Canadian Legion - Mark McCaig
La Place Rendezvous - Kathy Judson - International Early Iron Club - Rainy Lake Conservancy
The UPS Store - Holmlund Financial - Boston Pizza - Ken Perry - Flint House - Evelyn Metke
Fort Frances Horticultural Society - Gary & Lorna Angus - Sarah Mueller - Eric & Caren Fagerdahl



Report to Fort Frances Council

January to June 2017

**Go Local Report: June 2017**

Our program continues to show strong results and is being recognized by economic development agencies across Ontario as a “best practices” case study.

Agriculture**Land Clearing and Tile Drainage**

The Tile Drainage #2 project was completed during the last week of September. Our Tile Drainage #3 project has been sent to the NOHFC for review.

The NOHFC has requested that the members of Land Clearing #2 project whom have not received assistance yet be included in Land Clearing #1; and, the combined project is to be sent to them for approval. This is due to numerous participants in Land Clearing #1 withdrawing leaving a sizable amount of approved funding unutilized.

Housing Grants

The Fort Frances Residential Building Grant brochure was updated. (Attached in Appendix A)

Report to Fort Frances Council

January to June 2017

APPENDIX A

EXPERIENCE THE CANADIAN EXPERIENCE



Ahh the great outdoors – where the free spirit of wild abandon leads to bad pictures and tell it like it was stories in the nursing home.



Fort Frances – a better life exposed.

Call the Fort Frances Chamber of Commerce for more information 1-800-820-FORT.

VISIT WWW.FORT-FRANCES.COM



FORTFRANCES
BOUNDLESS

FREQUENTLY ASKED QUESTIONS

How do I know if my planned improvements are eligible?

You may discuss your plans with us before you apply and a local realtor may be able to give you advice on the value of your improvements.

How long will the Town accept applications?

This is an on going program, you may apply at any time. The Town will review this program regularly and the program may be cancelled/ changed at the discretion of Town Council.

Does it cost anything to apply?

The Town has no charge to process this application.

How long will it take to process my application?

If your application is complete and contains all the information required to process, an approval or denial will normally be issued within 10 working days.

How do I receive my rebate?

Included in your application package will be a form to apply for the rebates. You MUST keep copies of all receipts and submit them to the Town office for reimbursement.



HOW TO APPLY

It is suggested that you consult with your realtor before you begin your application. In most cases you may require a realtor to advise you of the increase in value that your property will likely achieve as a result of the improvements.

In all cases property owners must apply in advance of starting their improvements. And applicants must have a building permit or a building permit for demolition.

Full application and program details are available at www.fort-frances.com or by contacting the Town of Fort Frances.



FORTFRANCES
BOUNDLESS

Town of Fort Frances

Tyson Dennis

Phone: (807) 274-5323 ext 1216

tdennis@fortfrances.ca

FORTFRANCES
BOUNDLESS



RESIDENTIAL
BUILDING GRANT

WWW.FORTFRANCES.CA

BUILDING GRANTS

The Town of Fort Frances believes in the value of having strong, healthy residential communities. Knowing that every community is only as strong as its weakest link the Town has endeavored to create a program that can help residents improve their properties.

This program will help improve properties that have deteriorated to the point where repairs are not feasible and demolition is the only option or where the permit amount will be greater than \$25,000.00. By encouraging property owners to partake in repairs and renovations, this program provides the opportunity to increase the value of such pre-existing properties.

By promoting construction within existing infrastructure, our community will continue to grow without expanding core services and incurring future maintenance costs. This not only benefits today's citizens but will be an advantage for generations to come.



This Brochure is intended to provide a brief overview of the program offered. Full details and requirements are available at the time of application.

PROGRAM INFORMATION

Property Value Revitalization Grant

DEMOLITION, REBUILD, REVITALIZATION

This grant will provide a rebate on identified Town services or costs relating to demolition and property revitalization up to a maximum of \$2,000.00.

PROGRAM REQUIREMENTS:

- The property must be residential.
- The value of the renovation must be \$25,000.00 as determined by a building permit.
- The property must be located on existing water and sewer services.
- Rebates for town services related to a demolition on a residential property are eligible if the intent is to rebuild on the property within two years, the rebate will be provided at the time that a building permit is issued.

Grant rebates only apply to approved in kind Town services. All services must be paid for in advance and then with receipts applicants will receive rebates.





Geoff Gillon
 Regional Economic Developer
 Rainy River Future Development Corporation
 601 Mowat Avenue
 Fort Frances, ON P9A 1Z2

To Geoff

On behalf of the entire OFSAA Committee, we want to once again thank you and your team for their generous support and valuable direction with the 69th annual Ontario Federation of Secondary School Athletic Association Provincial High School Hockey Championship held last March in our District.

A special thanks to Tannis for her suggestion and facilitation of John Graham who was instrumental in providing direction to our committee and was such a big part in making this endeavour successful. This direction helped us showcase the incredible spirit of the communities of our District to the many hockey families and fans from across Ontario, as well demonstrate once again the exceptional passion and talent of our army of incredible volunteers.

Once again, we thank the Rainy River Future Development Corporation for their help in contributing to the success of this Championship.

Sincerely,

Mike Allison

2017 OFSAA Committee Member

Fort Frances Lakers

Fort Frances Lakers Junior A Hockey Team
P.O. Box 76
Fort Frances, ON P9A 3M5



Fort Frances Town Council
320 Portage Avenue
Fort Frances, ON
P9A 3P9



ATTENTION: Mayor Avis & Council

June 26, 2017

In this letter the Fort Frances Lakers Hockey Association/Board is putting forward one very pertinent request for consideration by Mayor and Council. The Fort Frances Lakers Hockey Association/Board fully recognizes the level of cooperation and support that Mayor Avis and Council have extended to the Fort Frances Lakers Hockey Team. The Town's 'partnership' with the Lakers if you will, makes it possible for the Fort Frances Lakers to operate as a competitive team within the SIJHL, provide good entertainment to Town and District fans, and contribute to the economic portfolio of the Town.

Mayor and Council, the Fort Frances Lakers Hockey Association/Board, is asking for permission to sell beer at Lakers games. The request is based on the premise that the Lakers are trying to attract more fans and of course generate some much-needed revenue. Piggy-backing on this request, the Fort Frances Lakers Hockey Association/Board, is also seeking permission to use the IFK Arena upstairs canteen to sell the beer. Approval of this request will help the Fort Frances Lakers Hockey Association/Board generate some necessary revenue!

Of course, it needs to be made abundantly clear, that this request is for Lakers games only and not for any other user groups. A working arrangement would need to be discussed and mutually agreed to with the canteen vendor.

This request is paramount and necessary to extend and consolidate the viability of the Fort Frances Lakers Hockey Team. Mayor Avis and Council, your expedient reply will be gratefully accepted in the 'spirit of community vibrancy'!

Sincerely,
Wayne Strachan - Head Coach/ G.M.
Fort Frances Lakers Jr. A Hockey Team - SIJHL
(807) 274 - 4383 (H)
(807) 275 - 7798 (C)
(807) 274 - 6889 (O)
Wayne@fortfranceslakers.com



**Community Owned &
Community Operated!**

**Believe, Achieve & Succeed
Witness The Power**

THE CORPORATION OF TOWN OF FORT FRANCES
(the “Municipality”)

BY-LAW NO. 38/17

(Being a By-law designating and deeming a certain plan of subdivision, or part thereof, not to be a registered plan of subdivision.)

WHEREAS pursuant to the provisions of s. 50(4) of the Planning Act, R.S.O. 1990, c. P.13, as amended (the “Act”), the council of a local municipality may by by-law designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed not to be a registered plan of subdivision for the purposes of s. 50(3) of the Act;

AND WHEREAS plan of subdivision Plan SM-29 has been registered for eight years or more;

AND WHEREAS the Council of the Municipality desires to designate and deem part of Plan SM-29, namely, Lot 62-1 Municipally known as 335 Third Street West and Lot 62-2 Municipally known as 333 Third Street West, thereon (Lots 62-1 and 62-2 are in this By-law sometimes referred to collectively as the “Lots”), not to be a registered plan of subdivision for purposes of s. 50(3) of the Act.

NOW THEREFORE the Council of the Municipality **HEREBY ENACTS** as follows:

1. Part of Plan SM-29, namely, the Lots, shall be and are hereby designated under s. 50(4) of the Act and such part of Plan SM-29(namely, the Lots) shall be deemed not to be a registered plan of subdivision for the purposes of Section 50(3) of the Act.
2. This By-law shall take effect upon the passing thereof subject to s. 50(28) of the Act.

READ THREE TIMES AND FINALLY PASSED in open Council this 10th day of July 2017.

R. Avis, Mayor

E. Slomke, Town Clerk

TOWN OF FORT FRANCES

BY-LAW NO. xx/17

(Being a by-law to authorize the execution of an agreement with MSO Construction Limited for Surface Treatment of Roadways at Various Locations awarded through the public tender process)

WHEREAS on June 26th, 2017 Council awarded a contract (17-OF-08) to MSO Construction Limited for the Surface Treatment of Roadways at Various Locations within the Town of Fort Frances;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

- 1. That the award of a contract under Tender 17-OF-08, identified as Schedule “A” attached hereto in the form of an agreement forming part of this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 10th day of July 2017.

R. Avis, Mayor

E. Slomke, Clerk

SCHEDULE 2
TENDER NO. 17-OF-08
AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2017.

BETWEEN:

 (herein sometimes referred to as the "Tenderer" or the "Contractor")

- and -

The Corporation of the Town of Fort Frances
 (the "Town")

Whereas the Contractor has represented to the Town that the Contractor is well able to perform the Work described in the Tender Documents for the respective Total Unit Price(s), Total Prices and for the Year(s) quoted by the Tenderer in the Tender.

Now therefore the Contractor and the Town (herein sometimes referred to as the "Parties") undertake and agree as follows:

1. The Tenderer shall perform and complete the Work:
 - (a) to, and for, the benefit and satisfaction of the Town, in accordance with the Tender Documents;
 - (b) for the Year(s), and for the respective Total Unit Price(s) and Total Prices quoted by the Tenderer in the Tender Forms except as may be increased or decreased by increase or decrease in taxes (such as HST) as set out in paragraphs 3 and 4 of the Tender Forms.
2. The Tender Documents shall collectively be and the whole shall constitute the Contract between the Parties.

3. The Town agrees to pay to the Contractor in lawful money of Canada for the performance of the Work with the amounts to be paid on account thereof being determined by actual measured quantities in accordance with the Specifications and Other Provisions and subject to adjustments, additions, deductions and deletions as provided in and by the Tender Documents. The Town shall pay on account thereof upon the approval of the Town's Operations & Facilities Division Manager, (in the Tender Documents the Town's Operations & Facilities Division Manager, is sometimes referred to as the "Manager"). Upon receipt of invoices, any adjustments to monies owing will be made with notification to the Contractor.

4. If the Town fails to make payments to the Contractor as they become due under the terms of the Tender Documents, interest equal to the current bank prime rate + 2% per annum on such unpaid amounts shall become due and payable until payment.

5. If:

- (a) the Contractor should be adjudged bankrupt, or becomes insolvent, or makes a general assignment for the benefit of creditors, or if a receiver is appointed of the Tenderer or the Tenderer's business or any part thereof; or
- (b) a petition in bankruptcy for liquidation, reorganization, or other proceeding, is filed by or against the Tenderer;
- (c) the Contractor fails or neglects to properly perform or complete the Work or otherwise fails to comply with the requirements of the Tender Documents (including, without limitation, failure to meet gradation specifications, or to meet delivery dates, or otherwise)

the Town may, without prejudice to any other right or remedy it may have, terminate this Agreement by giving the Contractor written notice.

The Contractor's obligation under the Tender Documents as to quality, correction and warranty of the work performed by him up to the time of termination shall continue in force after such termination.

6. Time shall in all respects be of the essence.

7. Neither this Agreement nor any rights or entitlements under it shall be assignable or transferable by the Contractor without the prior written consent of the Town.

8. Any notice required or permitted to be given hereunder shall be in writing and shall be effectively given if:

- (a) delivered personally;
- (b) sent by prepaid courier service or mail; or

(c) sent prepaid by telecopier, telex, facsimile or other similar means of electronic communication (confirmed on the same or following day by prepaid mail) addressed,

(i) in case of notice to the Town, as follows:

320 PORTAGE AVENUE
FORT FRANCES, Ontario
P9A 3P9
Attention: Administrator

(ii) in case of the Contractor, as follows:

Any notice so given shall be deemed conclusively to have been given and received when so personally delivered or sent by telex, telecopier, facsimile or other electronic communication or on the second day following the sending thereof by private courier or mail. Any Party hereto or others mentioned above may change any particulars of its address for notice by notice to the others in the manner aforesaid.

IN WITNESSETH WHEREOF the Parties hereto have executed this Agreement.

SIGNATURE OF CONTRACTOR:

Witness to signature of Tenderer

If a Corporation; the person signing has the authority to bind such corporation

Print name of Witness:

PRINT NAME AND TITLE OF PERSON SIGNING:

IF A CORPORATION, PRINT PROPER NAME OF CORPORATION:

Address of Witness:

Address of Contractor:

Phone Number of Witness:

Phone Number of Contractor:

Fax Number: _____

Cell Number: _____

The Corporation of the Town of Fort Frances

per: _____

per: _____

I/we have authority to bind the Town

SCHEDULE 3

OCCUPATIONAL HEALTH AND SAFETY AGREEMENT

The undersigned Tenderer, _____ shall and does hereby agree and confirm that:

1. it is aware that the Town places great importance on the compliance with and adherence to the Occupational Health and Safety Act (the "Act") and the safety standards and policies of all authorities having jurisdiction;
2. all Work performed by the Tenderer or on its behalf shall be in conformity with the Act and the construction, health, and safety standards and policies of all authorities having jurisdiction;
3. the Tenderer and its employees, personnel, contractors, subcontractors, agents and/or representatives are knowledgeable and well versed in and with the requirements of, the Act and the safety procedures required for during the performance and completion of the Work;
4. all persons involved with the Work shall be required to wear proper safety equipment at all times; and
5. the Tenderer shall be solely responsible for, and the Tenderer shall not hold nor seek to hold the Town responsible in any way for, any violations of the Act or the failure of the Tenderer to comply with and adhere to the safety standards and policies of any and all authorities having jurisdiction.

SIGNATURE OF CONTRACTOR:

Witness to signature of Tenderer

If a Corporation; the person signing has authority to bind such corporation

Print name of Witness:

PRINT NAME AND TITLE OF PERSON SIGNING:

IF A CORPORATION, PRINT PROPER NAME OF CORPORATION:

Address of Witness:

Address of Contractor:

Phone Number of Witness:

Phone Number of Contractor:

Fax Number: _____

Cell Number: _____

The Corporation of the Town of Fort Frances

per: _____

per: _____

I/we have authority to bind the Town

Date: _____, 2017.

TOWN OF FORT FRANCES

BY-LAW 40/17

A BY-LAW TO LICENCE AND REGULATE FENCES WITHIN THE MUNICIPALITY.

WHEREAS The Council of the Corporation of the Town of Fort Frances deems it necessary and expedient to pass a by-law to regulate fences within the Municipality.

AND WHEREAS The *Municipal Act, 2001*, as amended provides that a municipal power shall be exercised by by-law.

AND WHEREAS The *Municipal Act, 2001*, as amended authorizes a single tier municipality to pass by-laws respecting structures, including fences and signs;

AND WHEREAS The *Municipal Act, 2001*, as amended provides that a municipality may provide that the Line Fences Act does not apply to all or any part of the municipality;

AND WHEREAS The *Line Fences Act, R.S.O. 1990, Chapter L.17*, provides that, with the exception of section 20 the *Line Fences Act* does not apply to land in an area that is subject to a by-law for apportioning the costs of line fences passed under the *Municipal Act, 2001*;

AND WHEREAS on November 28, 2016, Council approved a recommendation from the Planning & Development Executive Committee to review and rewrite the Pool Fence By-Law.

NOW THEREFORE, the Council of The Corporation of the Town of Fort Frances enacts as follows:

SECTION 1- DEFINITIONS

“adjoining owner” – means the owner of the land that is adjoining to the land of another owner;

“corporation” – means The Corporation of the Town of Fort Frances;

“fence” – means a railing, wall, line of posts, wire, gate, boards, pickets or other similar substances used to endorse or divide in whole or in part a yard or other land to establish a property boundary or to provide privacy and includes any hedge or grouping or thick growth of shrubs or trees acting as continuous barrier which is other than an essential component to a building;

“intersection” – means the area embraced within the prolongation or connection of the lateral street lines of two or more streets that join one another at an angle, whether or not one street crosses the other;

“lane” – means a public thoroughfare which affords only a secondary means of access for vehicular traffic to abutting lots and which is not intended for general circulation;

“line fence” – means a fence marking the boundary between adjoining parcels of land;

“lot” – means a parcel of land which is capable of being legally conveyed pursuant to Section 50 of the Planning Act;

“lot, corner” – means a lot situated at the intersection of two or more streets, or at the intersection of a street and a railway right-of-way, or a lot butting on one or more parts of the same street, in which an interior angle of less than one hundred and thirty-five (135) degrees is contained, between the front and side lot lines abutting by the said street or streets;

“lot interior” – means a lot other than a corner lot;

“lot line” – means any boundary of a lot and/or the vertical projection thereof;

“lot line, front” - means

- a) in the case of an interior lot, the lot line dividing the lot from the street;
- b) in the case of a corner lot, the shorter lot line abutting the street;
- c) in the case of a through lot or a corner lot with two lot lines of equal length abutting roads, the lot line used for the principle entrance; and iv) in the case where a lot abuts only a road cul-de-sac, all of the frontage on the road cul-de-sac.

“lot line, rear” - means the lot line farthest from or opposite to the front lot line;

“lot line, side” - means a lot line other than a front or rear lot line;

“non-residential property” - means a property with uses other than residential or multi-residential and includes schools and other institutional uses but does not include a street or public walkways;

“open construction” - includes chain link or lattice or other similar open construction;

“owner” - means the registered owner, lessee, tenant, mortgagee in possess or the person in charge a parcel of land;

“officer” - means a Municipal By-Law Enforcement Officer or Provincial Offences Officer or a Police Officer or Chief Building Official, whose duties include the enforcement of this by-law;

“parcel of land” - means an area of land held in unity of ownership;

“person” - means an individual, firm, corporation, association, or partnership and includes an Owner;

“public authority” - means any Federal, Provincial, District or Municipal agencies, including local boards thereof, any Public Utility Commission including telephone, gas and hydro and all Boards of Education;

“residential property” - means a property that is used for residential purposes;

“sight triangle” - means a triangular area of visibility that is determined by measuring, from the point of intersection of two street lines of a corner lot a distance of 4.5 metres along each street line and joining such points with a straight line, or where the two street lines do not intersect at a point, the point where such street lines would intersect based on the projection of the street lines or the intersection of the tangents to the street lines. (See Diagram 1 — Schedule "A");

“street” - means a public highway or public road under the jurisdiction of the Corporation and which is presently open and maintained by the corporation on a year-round basis;

“street line” - means: the limit of the street and is the dividing line between a lot and a street;

“swimming pool” – means any outdoor structure, object or thing located on privately owned property that is intended to be used for swimming, wading, diving, bathing, soaking (including a hot tub) in which the depth of water at any point can exceed 0.6 metres (2 feet).

“temporary fence” - means: a fence erected or maintained for a defined and limited period of time and, in no case shall such duration exceed six months unless required to remain by law or by a public authority in the interests of safety;

“through lot” - means: a lot bounded on opposite sides by streets.

uncontrolled intersection means an intersection of two or more streets where no traffic lights or four-way stop signs are used to indicate the right-of-way;

“yard” - means any unoccupied space appurtenant to a building measured from the closest supporting structure of the building to the lot line. (See Diagram 2 —Schedule A);

“yard, front” - means a yard extending across the full width of the lot between the front lot line and the nearest part of any building or structure for which the yard is required;

“yard, rear” - means A yard extending across the full width of the lot between the rear lot line and the nearest wall of any building on the lot for which the yard is required;

“yard side” - means a yard extending from the front yard to the rear yard;

“zoning by-law” - means any by-law administered by the Town passed pursuant to section 34 of the Planning Act, R.S.O. 1990, c.P.13, or a predecessor or successor thereof, as may be amended from time to time.

SECTION 2 - GENERAL PROVISIONS

2.1 SHORT TITLE

This By-law shall be cited as the Fence By-Law.

2.2 SCOPE

Except where otherwise provided, the provisions of this By-law shall apply to all persons and property within the geographic limits of the Town of Fort Frances.

2.3 ENFORCEMENT

This By-law shall be enforced by a Municipal By-Law Enforcement Officer or Provincial Offences Officer or a Police Officer or Chief Building Official, whose duties include the enforcement of this by-law;

2.4 CONFLICTS WITH OTHER BY-LAWS

Where a provision of this By-law conflicts with a provision of another by-law in force in the Town, the provision that establishes the higher standard in terms of protecting the health, safety and welfare of the general public and the environmental wellbeing of the municipality, shall prevail to the extent of the conflict.

2.5 SEVERABILITY

Should any section of this by-law be declared by a Court of competent jurisdiction to be ultra vires or illegal for any reason, the remaining parts shall nevertheless remain valid and binding, and shall be read as if the offending section or part had been struck out.

SECTION 3 – FENCES – CONTRARY TO REGULATIONS

3.1 No person shall have, permit, construct, erect or maintain or cause to have permit, construct, erect, or maintain a fence within the Town of Fort Frances unless such fence is in compliance with this by-law, and/or any other by-law that may apply.

SECTION 4 – FENCES ON TOWN PROPERTY

4.1 No person shall have, permit, construct, erect, or maintain, or cause to have, permit, construct, erect, or maintain, a fence on property of The Corporation of the Town of Fort Frances, including any street, unless:

- a) written consent or authorization of the Corporation has been obtained;
- b) such fence conforms to the provisions of this by-law; and
- c) the person seeking to construct on Town property agrees, if required, to enter into an encroachment agreement with the Corporation to provide for the removal of same from the property as and when directed to do so.

SECTION 5 – GENERAL PROVISIONS – ALL FENCES

- 5.1 No fence shall be constructed, maintained or caused to be constructed or maintained such that it encroaches on or over a roadway or sidewalk or which adversely affects the safety of or constitutes an obstruction of view or impedes the passage of vehicular or pedestrian traffic
- 5.2 No fence shall be located or constructed so as to block access to a parking space as required by the Zoning By-Law unless such fence is constructed with a gate at least 2.59 metres (8.5 feet) wide giving access to such parking space.
- 5.3 Barbed wire and/or razor wire shall not be used on any residential property.
- 5.4 Notwithstanding the provisions of Section 7, barbed wire and/or razor wire may be used on residential or non-residential property as part of or in conjunction with any fence required by law for public safety or the protection of property, provided no barbed wire or razor wire is located less than 2.14 metres in height above the ground.
- 5.5 No fence may be electrified unless the land which it encloses is lawfully used for agricultural purposes or the containment of livestock.
- 5.6 Section 7 does not apply to fences used for agricultural purposes or the containment of livestock.
- 5.7 No fence shall be maintained or caused to be maintained in a damaged or un-repaired state or condition by reason of fire, decay or otherwise and all fences shall be constructed or caused to be constructed in a sound manner and shall be protected by paint, preservative or other suitable weather resistant material.
- 5.8 All fences including masonry, brick, stone and concrete, iron and metal bar fences shall be constructed and maintained in a manner to ensure safety, structural stability, and resistance to frost action.
- 5.9 Fences constructed of chain link, shall:

- a) be constructed of galvanized steel wire not less than 2.65 mm diameter (No. 12 gauge) or of minimum .89 mm diameter (No. 14 gauge) steel wire covered with vinyl or other approved coating forming a total thickness equivalent to 2.65 mm diameter (No. 12 gauge) galvanized wire; and
 - b) be supported by a minimum 38 mm diameter galvanized steel posts each securely embedded in concrete to a minimum depth of .6 metres below grade and spaced not more than 3.05 metres on centre. Horizontal top and bottom rails shall be of 31 mm minimum diameter galvanized steel, except that a 6 mm diameter galvanized steel tension rod may be substituted for the bottom horizontal rail.
- 5.10 Fences constructed of wood shall be supported by a minimum 89 mm by 89 mm or 125 mm diameter posts each securely embedded to a minimum depth of .6 metres below grade, be spaced not more than 3.05 metres on centre. The portion below grade treated with a wood preservative. Horizontal top and bottom rails shall be of a minimum of 38 mm by 89 mm utility grade or better.
- 5.11 Where in order to make repairs, alterations or improvements to a fence, an owner of the fence is required to enter upon the adjoining land; before entering said land the owner shall advise the Town of Fort Frances of the need to make such entry. Prior to entry the Town of Fort Frances will advise the adjoining owner of the need for entry on his land. The owner of the fence shall ensure that the adjoining land is left in the same condition it was prior to such entry.
- 5.12 Where a fence is being erected between two lots, unless otherwise agreed between the owners of the said lots, the posts and structural members shall be located on the side of the fence facing the lot whose owner is erecting the fence.
- 5.13 A fence may be erected as a means of protection or as a means of landscaping along any lot line. Provided that if the fence is a hedge or grouping or thick growth of shrubs or trees acting as a continuous barrier, it shall be located a minimum of .6 metres from the lot line.

SECTION 6 – RESIDENTIAL PROPERTY SPECIFIC PROVISIONS

- 6.1 On a lot used for residential purposes no person shall have, permit construct, erect, or maintain, or cause to have, permit construct, erect, or maintain a fence
- a) exceeding 1.22 metres in height within the front yard;
 - b) exceeding 1.83 metres in height within the rear or side yard, subject to the Sight Triangle provisions.
- 6.2 Notwithstanding section 6.1 fence height regulations shall not apply
- a) where such residential property is abutting and such fence is contiguous to a non-residential property, but in no event shall such fence exceed a height of 2.75 metres;
 - b) where grade elevations of adjacent lots differ, that portion of any fence exceeding 1.83 metres in height as measured from the lower of the differing grades shall be constructed of chain link, lattice or similar open construction so as to provide a uniform direct passage of light and air through not less than 60 percent of the surface of that portion of fence exceeding 1.83 metres as measured from the lower grade.
 - c) where the grade contours within a lot make compliance with the fence height regulations in Section 8 impossible, a fence may exceed 1.22 metres in height in the front yard, or 1.83 metres in height elsewhere on the lot, provided that the average height of the fence over any 2.44 metre portion does not exceed the said fence height regulations.

SECTION 7 – NON-RESIDENTIAL PROPERTY SPECIFIC PROVISIONS

- 7.1 On a lot used for non-residential purposes, no person shall have, permit, construct, erect, or maintain, or cause to have, permit, construct, erect, or maintain a fence
- a) exceeding 2.75 metres in height unless required by law or by a public authority in the interests of public safety to do so.
 - b) other than an unobstructed chain link fence having links of no less than 13.00 square centimeters and which does not otherwise exceed fence height requirements contained in this by-law that exceeds 1.2 metres in height if such fence is located within the sight triangle.
- 7.2 Notwithstanding section 20, fences around tennis courts may be erected to a maximum height of 3.7 metres provided that
- a) the fence shall be constructed of chain link with adequate posts, support wires and bracing of a corrosion resistant or treated material; and
 - b) shall not be located closer than .6 metres to any lot line.

SECTION 8 – LINE FENCES ACT

8.1 The Line Fences Act shall not apply to any part of the Town of Fort Frances.

SECTION 9 – SAFETY

9.1 Notwithstanding any height restriction for fences in this by-law, the Corporation or any public authority with jurisdiction over a specific use or matter may, in writing, permit a fence to whatever height is necessary to ensure public safety.

9.2 Notwithstanding any of the provisions herein to the contrary, where, in the opinion of the Corporation, an obstruction exists that adversely affects the safety of vehicular or pedestrian traffic, the height restrictions of this by-law shall not apply.

SECTION 10 – SIGHT TRIANGLE

10.1 Notwithstanding any of the provisions herein to the contrary, where, in the opinion of the Corporation, an obstruction exists within the sight triangle, the height restrictions of this by-law shall not apply.

SECTION 11 – CALCULATION OF HEIGHT

11.1 For the purpose of this by-law, the height of any fence is calculated from the mean grade elevation of the ground at the lot lines to the highest point of the fence.

11.2 Where the level of ground is altered or the base on which the fence is situate is arranged for the purpose of raising a fence to a height which would otherwise have been unlawful, there shall be included in the calculation of the height of the fence the vertical measurement of the alteration or of the arrangement.

SECTION 12 – SWIMMING POOL FENCE PROVISIONS

12.1 Every owner of a swimming pool shall ensure that a fence is erected and maintained surrounding such pool and the fence shall:

- a) have a height of not less than 1.2 metres (4 feet) measured from ground level to the top of the fence where the pool is located;
- b) Be located at a distance of not less than 1.5 metres (5 feet) from the swimming pool;

- c) The bottom of all fences shall be at grade level.
- d) Be equipped with a gate that can be locked with a locking mechanism located on the pool side of the gate at least 1 metre (3.3 feet) above ground level and have no opening between the bottom of the gate and the ground at any point directly below the gate;
- e) Be built with materials and maintained in such a manner so as to prevent the climbing thereof;
- f) Where an owner is exempt from the requirement of a fence as a pool enclosure under section 16, ensure that every ladder or other stair assembly providing access to the pool is locked in a position so as to prevent entry to the pool at all times when the pool is not being used.
- g) Where an owner is exempt from the requirement of a fence as a pool enclosure for a hot tub under section 16, ensure that the hot tub is adequately secured by a cover and locked and in place over the tub at all times when the tub is not in use.

SECTION 13 – OFFENCE AND PENALTIES

13.1 Any person who contravenes, suffers or permits any act or thing to be done in contravention of, or neglects to do or refrains from doing anything required to be done pursuant to any provisions of this By-Law or any permit or order issued pursuant thereto, commits an offence and except where specifically set out in Schedule “B” attached to and forming part of this By-Law, shall be liable of a fine of not more than \$5,000 pursuant to the Provincial Offences Act, R.S.O., 1990, c. P.33, As amended. Where an offence is a continuing offence, each day that the offence is continued shall constitute a separate and distinct offence.

13.2 An Officer and/or anyone under the Officer’s direction may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether this by-law is being complied with.

13.3 No person, shall hinder or obstruct, or attempt to hinder or obstruct, any person who is exercising a power or performing a duty under this by-law.

13.4 For the purposes of an inspection, the Officer may:

- a) require the production for inspection of documents relevant to the inspection;
- b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
- c) require information from any person concerning a matter related to the inspection; and,
- d) alone or in conjunction with a person possessing special or expert knowledge, make examinations or take photographs necessary for the purposes of the inspection.

SECTION 14 – REMEDIAL ACTIONS

14.1 Every person who has, erects, constructs, maintains, or permits to be erected, constructed or maintained, any fence that does not comply with the provisions of this by-law shall forthwith take any necessary action to ensure that the fence complies with the provisions of this by-law.

14.2 In default of the work required by this by-law not being done by the person directed or required to do it, the Town, in addition to any other remedies it may have, may do the work or cause the work to be done, at the person's expense, and may enter upon the land, at any reasonable time for this purpose.

14.3 The Town may recover the costs incurred by it in doing the work or causing it to be done from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes.

SECTION 15 – EXCEPTIONS

15.1 The provisions of this by-law shall not apply to the erection of fences, temporary or otherwise, erected in the interest of public safety as may be determined by the Officer.

15.2 Notwithstanding any other provision herein, a fence, which is constructed as a requirement of a registered agreement or agreements entered into with The Corporation of the Town of Fort Frances pursuant to the provisions of the Planning Act, as amended, or any plans approved by the Town, shall be deemed not to contravene the provisions of this by-law.

15.3 This By-Law does not apply to a public authority which erects or causes to erect a noise barrier along a street or erects or causes to erect any other type of fence along a street for the purposes of ensuring public safety, noise control, or any other similar purpose.

15.4 Notwithstanding the provisions of this by-law to the contrary, save and except for a fence which is located within a sight triangle, any fence that is in existence prior to the date of the enactment of this by-law, and in compliance with other applicable regulations, including the Town of Fort Frances by-laws, shall be deemed to comply with this by-law and may be maintained with the same material, height and dimension as previously existed.

SECTION 16 – EXEMPTION

16.1 In the case of an above-ground swimming pool, a fence is not required where ALL of the following criteria are met:

- a) The vertical sides of the pool and any deck or other assembly forming part of the pool are the same or greater in height than the minimum height of the fence height requirements for pools; and
- b) Such vertical sides and assemblies are constructed and maintained in such a manner to prevent the climbing thereof; and
- c) Any ladder or stair providing access to the swimming pool or to any deck or other assembly forming part of the swimming pool is hinged and constructed in such a manner as to be latched in an upright position and is lockable or is equipped with a roll-down ladder cover or similar device that is lockable, thereby preventing entry to the pool;
- d) In the case of a hot tub, a fence is not required where the hot tub is adequately secured by a cover equipped with a locking device.

16.2 Every application for an exemption shall be in writing and shall contain the following supporting documentation:

- a) Property survey or site plan;
- b) Specifications pertaining to the description of the fence;
- c) Specifications pertaining to the construction and installation of the fence; and
- d) The application fee (if applicable).

SECTION 17 - REPEAL

17.1 By-Law 75/09 and By-Law 25/76 and all amendments are hereby repealed.

This By-Law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this _____ day of _____ 2017.

R. Avis, Mayor

E. Slomke, Clerk

SCHEDULE “A”

DIAGRAM 1 – SIGHT TRIANGLE

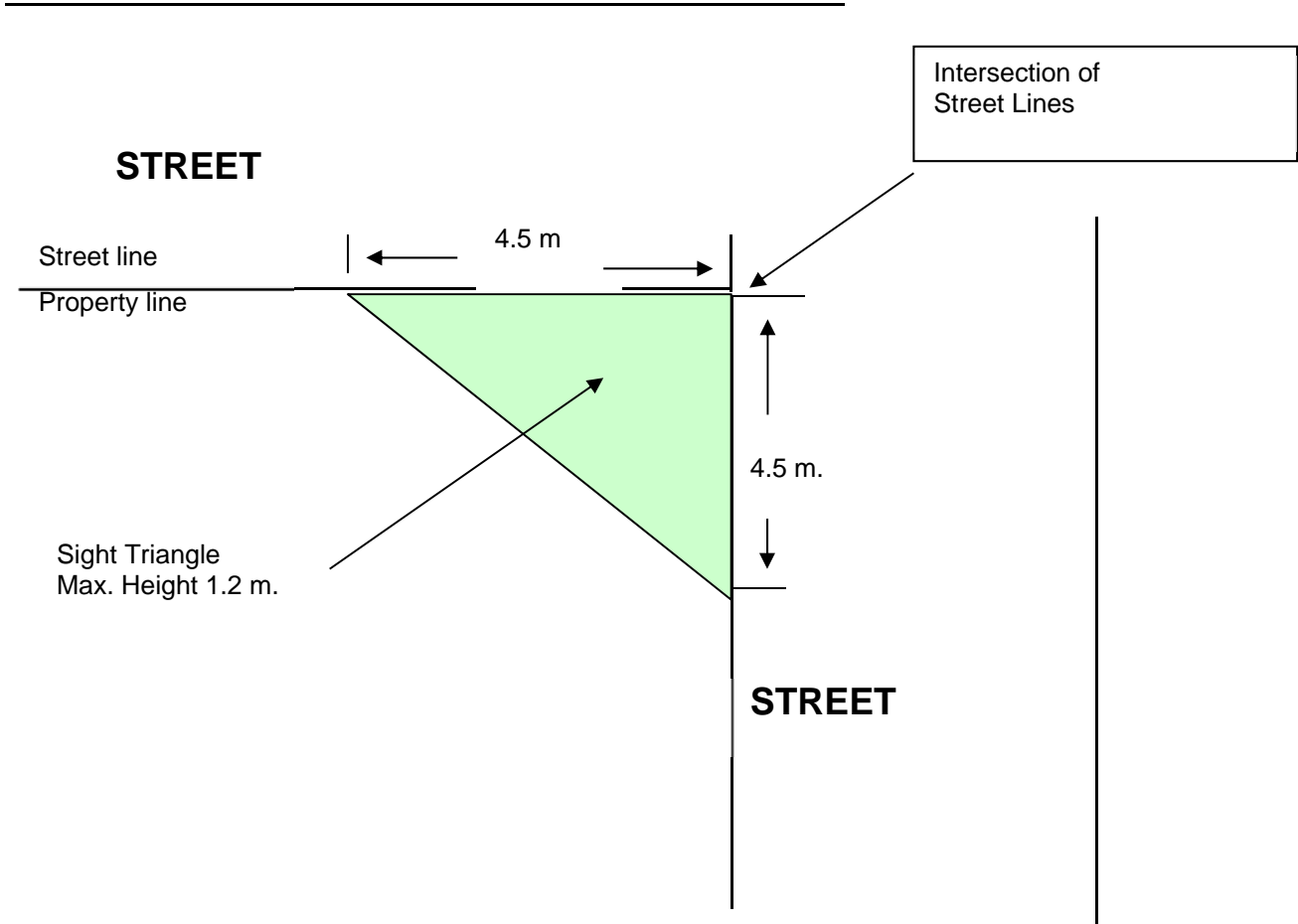
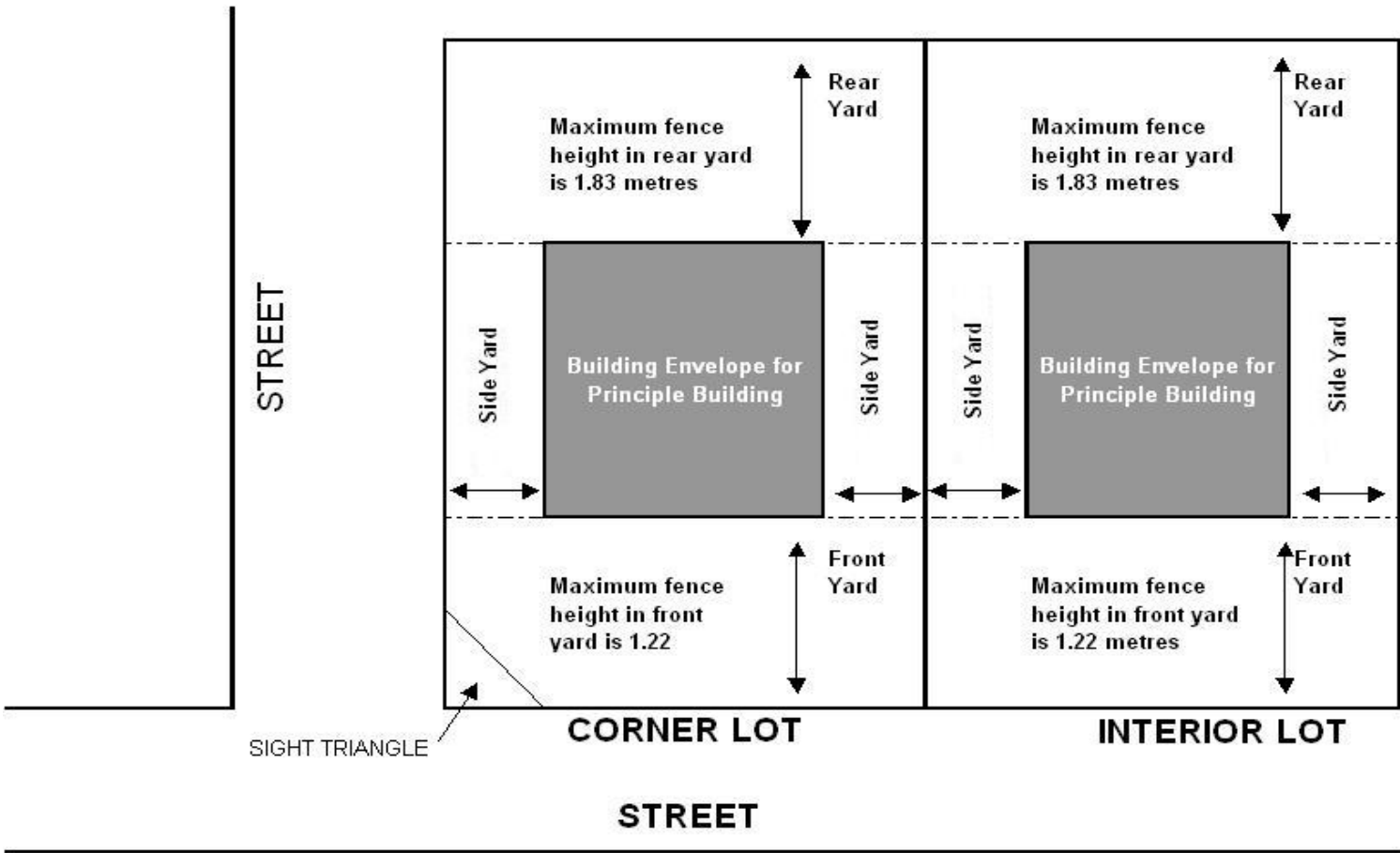


DIAGRAM 2 – RESIDENTIAL PROPERTIES - YAR



Schedule “B” By-Law 40/17

Town of Fort Frances

Application for a Permit to Construct A Swimming Pool Fence

For use by Principal Authority	
Application number:	Permit number (if different):
Date received:	Roll number:

Application submitted Town of Fort Frances
(Name of municipality, upper-tier municipality, board of health or conservation authority)

A. Project information			
Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/other description	
Project value est. \$		Area of work (m²)	
B. Applicant			
Applicant is: <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
C. Owner (if different from applicant)			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
D. Builder			
Last name	First name	Corporation or partnership (if applicable)	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
E. Purpose of application			
<input type="checkbox"/> New Construction of a Swimming Pool Fence <input type="checkbox"/> Replacement of existing Swimming Pool Fence			
Type of Fence			
Description of Proposed Fence Work			
F. Attachments			
<div><div>i. Attach a site plan illustrating the dimensions of the parcel of land on which it is proposed to erect a swimming pool fence. Indicate the location and dimensions of all existing fences and buildings, and the dimensions of the proposed fence. Indicate the use of property (Zoning) and of adjoining properties, and the location of adjoining highways, roads and pedestrian sidewalks, etc.</div><div>ii. Attach types and quantities of plans and specifications for the proposed construction that are prescribed by the Fence By-Law.</div></div>			
G. Declaration of applicant			
I _____ certify that: (print name)			
<div><div>1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.</div><div>2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.</div></div>			
_____ Date		_____ Signature of applicant	



Planning & Development Division
320 Portage Avenue
Fort Frances, ON P9A 3P9
(807) 274-5323

Roll No. _____

Date Issued: _____
DD/MM/YYYY

Issued to (Owner's Name):		Address:	
Contractor's Name:		Address:	
Description of Swimming Pool Fence to be Erected:			
Main Permitted Use of Building or Lot:			Zone:
Street & No.		On the	Side, Between
Lot No.		Plan No.	Value of Construction: Permit Fee: \$
NOTE:			
<p>The issuance of Permit to Construct a Swimming Pool Fence under the authority of this by-law does not relieve a person of the responsibility of complying with other agency requirements with respect to swimming pools or the construction of swimming pool fences.</p>			
REMARKS:			
<div> <div></div> <div></div> </div>			
Date		Issued By: T. Dennis, CBO/Planner	

Inspection of Swimming Pool Fence:

- ☒ **Approved**

Date Completed: _____

Inspector Signature: _____

- ❑ **Requires Further Work**

Description of Work to be Done:

Fort Frances District Office
922 Scott Street
Fort Frances, Ontario
P9A 1J4

Ministry of Natural
Resources and Forestry

Ministère des Richesses
naturelles et des Forêts

Tel: (807)274-5337
Fax: (807)274-4438

June 26th, 2017



INSPECTION of APPROVED AERIAL HERBICIDE SPRAYING CROSSROUTE FOREST

The Ontario **Ministry of Natural Resources and Forestry (MNRF)** invites you to inspect the MNRF-approved aerial herbicide spray project. As part of our ongoing efforts to regenerate and protect Ontario's forests, selected stands on the **Crossroute Forest** (see map) will be sprayed with herbicide to control competing vegetation, starting on or about: **August 1st, 2017**. The herbicide **Weed-Master**, registration # **29009** will be used.

The approved project description and project plan for the aerial herbicide project is available for public inspection at the Resolute Forest Product website and on the MNRF public website at ontario.ca/forestplans beginning **June 30th, 2017 until March 31st, 2018** when the annual work schedule expires. Ontario Government Information Centres at Atikokan and Rainy River provide access to the internet.

Interested and affected persons and organizations can arrange an appointment with MNRF staff at the MNRF District or Area office to discuss the aerial herbicide project.

For more information, please contact:

Judy Kaufman
Resolute Forest Products
443 Waaninidaawigaang Road,
Fort Frances, ON
P9A 3M8
807-274-9877 ext.1

Philip Cooze
Ministry of Natural Resources & Forestry
922 Scott St.,
Fort Frances, ON
P9A 1J4
807-274-8639

Renee Perry
Ministry of Natural Resources & Forestry
108 Saturn Ave.
Atikokan, ON
P0T 1C0
807-597-5010

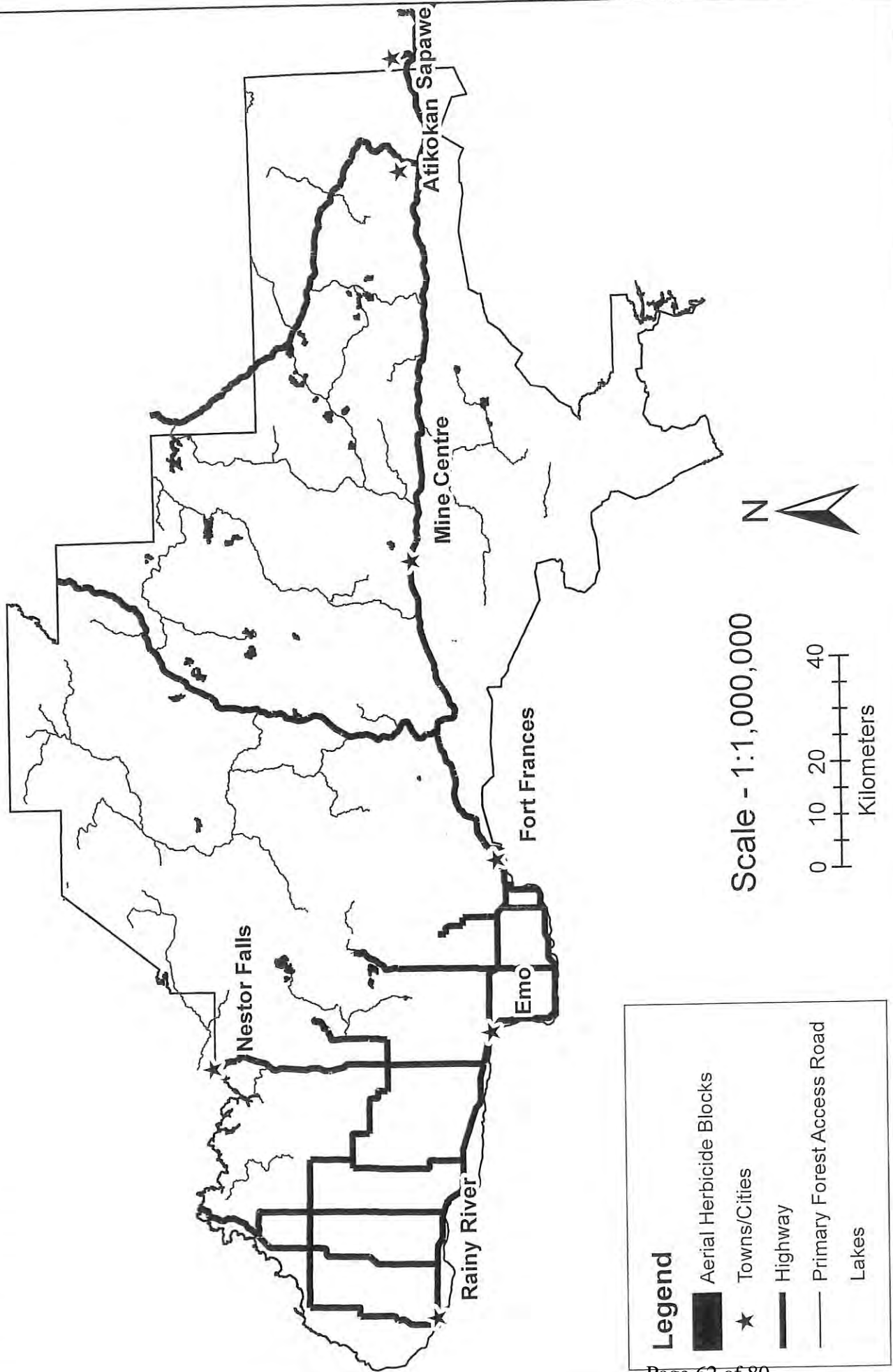
or call toll free: 1-800-667-1940 and ask to be forwarded to one of the contacts above.



Greg Chapman
District Manager
Fort Frances District
Telephone: 807-274-8633
Fax: 807-274-4438

Office Hours 8:30 – 4:30 Monday to Friday
Closed 12:00 – 1:00

2017/2018 Aerial Herbicide Spray Program for the Crossroute Forest



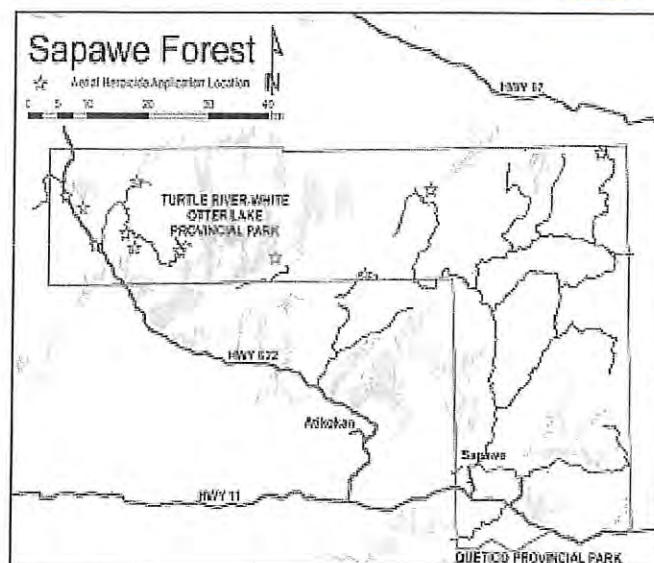
INSPECTION

Inspection of Approved Aerial Herbicide Spraying Sapawe Forest



The Ontario **Ministry of Natural Resources and Forestry (MNRF)** invites you to inspect the MNRF-approved aerial herbicide spray project. As part of our ongoing efforts to regenerate and protect Ontario's forests, selected stands on the **Sapawe Forest** (see map) will be sprayed with herbicide to control competing vegetation, starting on or about August 1st, 2017. The herbicide Weed-Master, registration P.C.P. #29009 Pest Control Products Act will be used.

The approved project description and project plan for the aerial herbicide project is available for public inspection at the Rainy Lake Tribal Resource Management Inc. Office and on the MNRF public website at ontario.ca/forestplans beginning **July 1, 2017** until **March 31, 2018** when the annual work schedule expires. The ServiceOntario Centre at 108 Saturn Ave., Atikokan provides access to the Internet.



Interested and affected persons and organizations can arrange an appointment with MNRF staff at the MNRF District or Area Office to discuss the aerial herbicide project.

For more information, please contact:

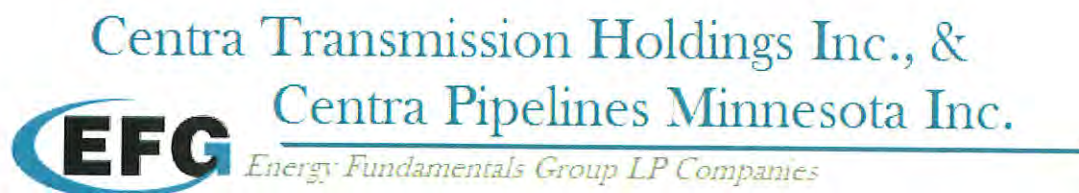
Gary Both
General Manager
Rainy Lake Tribal Resource Management
433 Waaninidaawigaang Road, Couchiching First Nation
tel: 807-274-9877

Renee Perry
Management Forester
Ministry of Natural Resources and Forestry
108 Saturn Ave., Atikokan, ON
tel: 807-597-5010

or call toll free: 1-800-667-1940 and ask to be forwarded to one of the contacts above.

Renseignements en français : Renee Perry au 807 597-5010.





Telephone: 218-464-0549
 Facsimile: 309-406-6568
 Email: mpelletier@efgroupllc.com

June 29, 2017

Attention: Public Officials

Re: EFG Centra Pipeline Facilities

As a part of our Public Awareness Program, Energy Fundamentals Group, L.P. (EFG), owner/operator of Centra Pipelines, is sending the attached information to public officials in the area of our pipeline facilities to make them aware of our facilities and to request your cooperation by considering our pipeline facilities in planning and zoning and permitting decisions. Most incidents that occur on pipeline facilities are the result of some type of human intervention. The decisions made by public officials can have a significant impact on the safe operation of pipeline facilities by controlling how property in the vicinity of our pipeline is used. The attached document provides valuable information regarding our facilities that should be considered in your planning and permitting process.

You can find more information on Centra, including our Emergency Management Program, by visiting <https://centrapipelines.com>. Centra's Emergency Management Program was also sent to the appropriate emergency response officials in your area.

EFG is committed to the continued safe operation of our pipeline facilities. EFG is also committed to the safe and environmentally responsible abandonment of facilities if and as required. Your assistance in helping us uphold that commitment is appreciated. If you ever have any questions regarding our pipeline facilities please contact me.

Regards,

Mike Pelletier
 Director, Pipeline Operations
 Energy Fundamentals Group





What Public Officials Should Know About Our Pipeline

Pipeline Purpose and Reliability

Energy Fundamentals Group (EFG) owns and operates natural gas transmission facilities (Centra Pipelines) in Manitoba, Minnesota and Ontario; the facilities transport natural gas to Local Distribution Companies (LDC) and industrial customers. The communities served by these LDC and the industrial customers by region are:

In Manitoba - Manitoba Hydro (LDC)

- Sun Gro

In Minnesota - Minnesota Energy Resources (LDC)

- Roseau
- Lakewood
- Warroad
- Baudette
- International Falls
- Boise Cascade Co.

In Ontario - Union Gas (LDC)

- Rainy River
- Pinewood
- Stratton
- Manitou Rapids
- Barwick
- Emo
- Devlin
- Fort Frances

Most of the facilities operated by EFG were installed in 1970 and have been in operation since then. EFG purchased the facilities in 2003. The facilities consist of a single source/single barrel pipeline, most of which is 12 inches in diameter operating at up to 802 psi. Gas transported is odorized so it is readily detectable if there is a leak. There are two gas turbine compressor stations and numerous valve, regulator, and metering stations along the pipeline. All facilities are operated and maintained in accordance with the regulatory requirements of the National Energy Board in Canada and the Pipeline and Hazardous Material Safety Administration/Minnesota Office of Pipeline Safety in the United States. Operating and maintaining the facilities to rigorous standards has resulted in many years of reliable and safe service.

Awareness of hazards and preventative measures

Pipelines are the safest method of transporting natural gas. Pipeline operators, including EFG Centra Pipelines, must comply with stringent standards and regulations in the operation and maintenance of their natural gas facilities. That being said, there are inherent hazards associated with the operation of natural gas facilities and incidents do rarely occur.

As public officials you can assist EFG in minimizing hazards to the public by providing the following:

- Make sure your planning/zoning and permitting processes consider the proximity of the pipeline, especially where schools, medical facilities, nursing homes, daycare and like facilities are concerned.



What Public Officials Should Know About Our Pipeline

- Do not allow construction too close to the pipeline right of way. If public officials become aware of encroachments on pipeline right of way please notify EFG immediately.
- Whenever possible, avoid the pipeline when planning for sewer, water, drainage and other infrastructure installations.

Emergency Preparedness

EFG maintains liaison with local emergency response agencies in the area of its pipelines. This allows for:

- Sharing information about EFG's responsibilities and resources.
- Learning about emergency response organizations that may respond to gas pipeline emergencies.
- Educating emergency responders as to the types of emergencies that can occur at a pipeline facility.
- Planning how EFG and emergency responders can assist each other in minimizing hazards to life and property in case of a pipeline emergency.

EFG conducts training and awareness sessions with emergency responders on a regular basis. Please contact us if your organization is interested in participating in one of our emergency response training and awareness sessions.

Potential Hazards

Some of the potential hazards associated with the operation of pipelines are obvious such as gas detected near or inside buildings, fire or explosions near or directly involving pipeline facilities. Some potential hazards are not so obvious... natural forces such as flooding can remove soil cover from over the top of the pipe exposing the pipe to other outside forces and damage.

The most common cause of pipeline incidents is third party damage, that is, damage caused by contractors, excavators, farmers and property owners while they are digging or moving dirt in the area of the pipeline. Again, public officials can assist EFG in protecting its facilities from damage by considering the location of pipeline facilities in your permitting process.

Pipeline Location Information

The attached map shows the general location of our pipeline and associated facilities. The location of the pipeline is marked with signs, generally every $\frac{1}{4}$ mile, and at all railroad and road crossings. If there is ever any question as to the location of EFG's facilities please contact the Rainy River field office. To obtain locations for excavation purposes contact Gopher State One Call at 1-800-252-1166 (MN), Ontario One Call at 1-800-400-2255 (ON), or 1-800-940-3447 for locates in Manitoba. Pipeline location information in the United States is also available from the National Pipeline Mapping System <http://www.npms.phmsa.dot.gov/default.htm>. Canada's National Energy Board also has an interactive map application on their website at <http://www.neb-one.gc.ca/sftnvrnmnt/sft/dshbrd/mp/index-eng.html>.



What Public Officials Should Know About Our Pipeline

How to get additional information

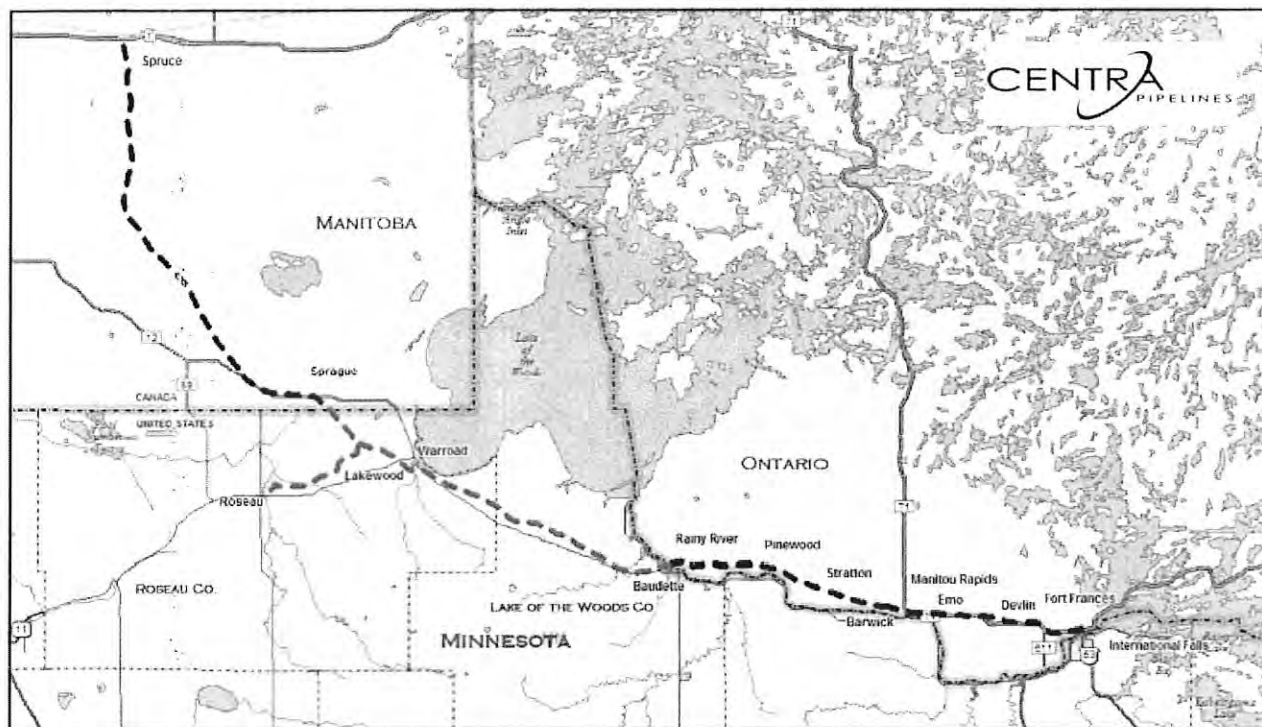
Headquarters Office

Energy Fundamental Group LP
2324 Main Street
London, Ontario CAN. N6P 1A9
Phone: (519) 652-3196

Field Office – Duluth, Minnesota

Mike Pelletier - Director Pipeline Operations
Phone: 218-464-0549
Cell: 218-780-1800
Email: mpelletier@efgroupllc.com

EFG - Centra Pipelines



Lisa Slomke

From: Rebecca Williams <rwilliams@twpec.ca>
Sent: Thursday, June 29, 2017 8:19 AM
To: rwilliams@twpec.ca
Subject: R2017-209 Bill 7 - Property Standards Downloading
Attachments: R2017-209 Bill 7 - Property Standards Downloading.pdf

Good Morning,

On June 26, 2017 at the Regular Council meeting of the Township of Edwardsburgh Cardinal, Council passed the attached Resolution No. 2017-209 requesting the Government on Ontario to halt the downloading of enforcement responsibility for residential rental maintenance standards proposed in Schedule 5 of Bill 7, in light of the fiscal challenge each municipality will face to provide this service to the public in a cost effective manner.

Thank you,
 Rebecca

Rebecca Williams, Deputy Clerk
Township of Edwardsburgh/Cardinal
 18 Centre Street, Spencerville, ON K0E 1X0

Local: 613-658-3055 x 105 Fax: 613-658-3445
 Toll Free: 1-866-848-9099
www.twpec.ca

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TOWNSHIP OF EDWARDSBURGH CARDINAL

June 26, 2017

Resolution Number: 2017 209Moved By: [Signature]Seconded By: [Signature]

WHEREAS the Township of Edwardsburgh Cardinal has received the staff report "Bill 7 – Property Standards Downloading", dated June 12, 2017.

AND WHEREAS Schedule 5 of Bill 7 prescribes that local municipalities shall assume enforcement responsibility for residential rental maintenance standards (O. Reg. 517/06) under the RTA on July 1, 2018;

AND WHEREAS the Ministry of Housing currently enforces residential rental maintenance standards in municipalities that do not have a property standards by-law, or that have a "partial" by-law that does not address the interior of rental buildings;

AND WHEREAS the Ministry currently receives complaints from tenants respecting residential rental maintenance standards and appoints inspectors to provide this service to municipalities on an as needed basis, for a cost-effective set fee of \$265 for each inspection or re-inspection;

AND WHEREAS the download of enforcement responsibility will require each municipality to receive written complaints from tenants, cause an inspector to make an inspection to determine whether the provincial standards have been complied with, issue work orders to landlords who have not complied with a prescribed maintenance standard, monitor compliance, investigate allegations of failure to comply, and where circumstances warrant, to prosecute landlords for non-compliance;

AND WHEREAS the Government of Ontario intends to download these responsibilities with no compensatory funding, leaving municipalities that do not currently enforce residential rental maintenance standards with the significant fiscal challenge of providing this service cost-effectively;

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor M. Barrett		
Councillor G. Morrell		
Councillor K. Smail		
Deputy Mayor P. Taylor		
Mayor Sayeau		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

June 26, 2017

Resolution Number: 2017 _____

Moved By: _____

Seconded By: _____

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Edwardsburgh Cardinal calls on the Government of Ontario and the Ministry of Housing to halt the download of enforcement responsibility for residential rental maintenance standards proposed in Schedule 5 of Bill 7, in light of the significant fiscal challenge each municipality will face to provide this service to the public in a cost-effective manner;

AND FURTHER THAT a copy of this resolution be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Chris Ballard, Minister of Housing, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, Member of Provincial Parliament in the Province of Ontario, Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and to all Ontario municipalities.



☐ Carried ☐ Defeated ☐ Unanimous

Mayor:  _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor M. Barrett		
Councillor G. Morrell		
Councillor K. Smail		
Deputy Mayor P. Taylor		
Mayor Sayeau		
TOTAL		

FORT FRANCES, TOWN OF
320 Portage Avenue.
Fort Frances ON
P9A 3P9

June 30, 2017



RE: Industry funding for Municipal Blue Box Recycling for the first quarter of the 2017 Program Year

Dear Mayor and Members of Council:

Packaging and printed paper companies, represented by Stewardship Ontario, fulfill their responsibilities to fund 50% of the net cost of the Blue Box Program by making cash payments to municipalities and First Nations on a quarterly basis.

The Resource Productivity and Recovery Authority (RPPA) determined that payments to municipalities will be based on a 2017 funding obligation of \$123,669,745. This represents an increase of 1.74% over 2016. RPPA provided further details with respect to the RPPA Board's determination of the 2017 obligation in a report on their website. The report can be read [here](#)¹. In addition, RPPA has posted the Municipal Funding Allocation Model on its website. Details are available [here](#)².

Stewardship Ontario is pleased to provide payments to municipalities in accordance with the RPPA Board's decision.

On behalf of Stewardship Ontario, I want to thank you for your ongoing dedication to waste diversion and resource recovery.

Sincerely,

David Pearce
Supply Chain Officer
Stewardship Ontario

¹

http://www.rpra.ca/Portals/0/Document_Folder/Blue%20Box%20Steward%20Funding%20Obligation%20Media%20Release%20May%2031%202017.pdf

² http://www.rpra.ca/Portals/0/Document_Folder/RPPA%20Announcement%202017%20MFAM%20June%202017.pdf

Please contact RPPA directly if you encounter any issues accessing links on their website.

1 St. Clair Avenue West
7th Floor
Toronto, Ontario
M4V 1K6

T. 416.323.0101
F. 416.323.3185
info@stewardshipontario.ca

www.stewardshipontario.ca

TOWN OF FORT FRANCESMINUTESSESSION NO. #29June 19, 2017

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on June 19, 2017 from 8:00 a.m. to 9:20 a.m.

PRESENT: D. Kitowski, Chair, J. Caul, Councillor, J. Albanese, Councillor.

ALSO PRESENT: T. Dennis, CBP/Planner, P. Briere, Secretary.

1. Call to Order - 0800am

Session #29

2. Disclosure of pecuniary interest and the general nature thereof

None.

3. Approval of Previous Committee Minutes

- 3.1 Approval of May 15th, 2017 meeting minutes.
- Approved as presented.

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

Property Standards Questions - Item added as 10.1.

5. In-Camera

- 5.1 Property Standards Matter.
- Matter and some ideas discussed on this item. The Planning & Development Executive Committee is recommending to refer this matter to the next scheduled meeting set for Tuesday July 4th, 2017. This is to ensure that all members of the Committee and staff are available to attend.

Caul-Albanese: THAT the Planning and Development Executive Committee now meet in camera in order to address a matter pertaining to: litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; more specifically item 5.1 - Property Standards Matter.

CARRIED

6. Items Referred from Council

None.

7. New Business

- 7.1 Deeming.
- An overview of the report was presented to the Committee. The Planning & Development Executive Committee is recommending to approve the report as presented.

8. Outstanding Items

- 8.1 Residential Property Review and Future Residential Development Planning.
- A lengthy discussion was had on this item and overview of the recommendations provided from the other Executive Committees was given. The Planning & Development Executive Committee is recommending to approve the recommendations as presented.
- 8.2 Draft Fence By-Law.

- An overview of the history of this item was discussed and than a review of the changes that occurred were provided by staff. The Planning & Development Executive Committee is recommending to approve the report and draft by-law as presented.

9. Information

None.

10. Non-agenda Items

10.1 Property Standards Matter.

- A discussion was had in regards to a letter that was received by Mayor & Council in regards to the condition of a property on Nelson Street. An update as to the status of this was provided to the Committee.

11. Adjourn / Next Meeting Date - 0920am

Tuesday July 4th, 2017

Executive Committee Chair

Secretary, Planning & Development Executive Committee

TOWN OF FORT FRANCESMINUTESSESSION NO. # 52June 20, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Council Chambers, Civic Centre on June 20, 2017 from 12:07 p.m. to 12:50 p.m.

PRESENT: Councillor K. Perry, Chair, Mayor R. Avis, Councillor W. Brunetta, Councillor G.P. Ryan

ALSO PRESENT: L. Lindberg, Treasurer and K. Lawson, Secretary

REGRETS: D. Brown, CAO, D. Galusha, Deputy Treasurer

1. Call to Order - 12:07 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

1) L. Lindberg, Treasurer re: verbal update - recent tele-conference re: Changes to the new Assessment Review Board (ARB) Rules of Practice and Procedures.

3. Disclosure of pecuniary interest and the general nature thereof

1) Councillor K. Perry disclosed an interest in agenda item 6.4 as the MPAC Strategic Planning Per Diem & Travel Expenses and NOMA Board Meeting Per Diem was his. He turned the Chair over to Councillor G.P. Ryan when the matter was discussed and did not participate in any discussion of the item.

2) Councillor W. Brunetta disclosed an interest in agenda item 6.4 as the MPAC Strategic Planning Per Diem & Travel Expenses and NOMA Board Meeting Per Diem was hers. She did not participate in any discussion of the item when the matter was discussed.

4. Approval of Previous Committee Minutes

4.1 Session No. 51 dated June 6th, 2017.

Brunetta-Ryan: Approved as presented.

CARRIED

5. In-Camera - none identified

6. New Business

6.1 Review of Four Corporate Policies - 3.9 Employee Communications; 1.14 - Financial Statements; 1.2 - Colour Code for Municipal Buildings and 3.23 - Annual Appreciation Event.

- committee recommended approving all of the policy recommendations covered in the report from Mr. Brown with the exception of Policy 3.9 - Employee Communications. The committee recommended amending Policy 3.9 and bringing it forward to a subsequent A&F Executive Committee meeting for further consideration.

6.2 Councillor Wendy Brunetta MPAC Strategic Planning Per Diem & Travel Expense and NOMA Board Meeting Per Diem.

- committee recommended approving the per diem and travel expense claims in the total amount of \$337.00 as submitted by Councillor Brunetta for her attendance at the MPAC Strategic Planning Meeting and the NOMA Board Meeting held in Thunder Bay on June 13th and 14th, 2017.

6.3 Request for Reconsideration - Minutes of Settlement re: 363 Church Street (2016) - Roll # 5912-020-001-06500-0000.

- committee recommended receiving the Minutes of Settlement for the property located

at 363 Church Street in Fort Frances for the 2016 taxation year.

- 6.4 Councillor Ken Perry - MPAC Strategic Planning Per Diem & Travel Expense and NOMA Board Meeting Per Diem.
- committee recommended approving the per diem and Travel Expense claims in the total amount of \$337.00 as submitted by Councillor Perry for his attendance at the MPAC Strategic Planning Meeting and the NOMA Board Meeting held in Thunder Bay on June 13th and 14th, 2017.
- 6.5 CAO Doug Brown - MPAC Strategic Planning Meeting Travel Expense.
- committee recommended approving the Travel Expense Claim in the amount of \$17.00 as submitted by Doug Brown, CAO for his attendance at the MPAC Strategic Planning Meeting held in Thunder Bay on June 13, 2017.

7. **Non-agenda Items**

Verbal Update from L. Lindberg, Treasurer. At the beginning of April, the Assessment Review Board (ARB) introduced new Rules of Practice and Procedure, which usher in significant changes with respect to how municipalities will participate in property tax assessment appeals in the future. In order to comply with the new rules, over the next several months there are three major changes that every municipality must address, including:

- 1) July 1, 2017 - Municipalities must identify and provide contact information for an appeal representative, who will act as a legal representative for all appeals before the ARB. If a municipality does not provide this information, the ARB will assume the appeal representative is the Clerk of the Municipality.
 - 2) July 1, 2017 - Municipalities must identify and provide contact information for a complaints representative, who will receive and investigate a complaint from other parties to an appeal regarding the conduct of its legal representative. The complaints representative should be a different person than its legal representative. If a municipality does not provide this information, the ARB will assume the complaints representative is the Clerk of the Municipality.
 - 3) September 1, 2017 - Municipalities must file their short list of 'properties of interest' with the ARB. These properties, as identified by municipalities, will be considered for earlier appeal dates with the ARB.
- committee recommended that the Treasurer be appointed as the Municipal Appeal Representative and that the CAO be appointed the Municipal Complaint Representative for submission to the ARB before July 1, 2017.

8. **Information**

- 8.1 RealTax Recovery Specialists Memorandum - Changes to Tax Registrations, Tax Sales and Payments Out of Court Under Bill 68.
- L. Lindberg provided committee with an update respecting the changes and impact to the municipality as a result of the changes. Committee received as information.
- 8.2 Capital Financial Statement for the First Five Months ending May 31, 2017. - committee received as information.
- 8.3 General Fund Operating Summary for the First Five Months ending May 31, 2017. - committee received as information.
- 8.4 Water and Sewer (Operating) for the First Five Months ending May 31, 2017. - committee received as information.

9. **Adjourn 12:50 p.m. / Next Meeting Date - July 4th, 2017**

Executive Committee Chair

D. Brown, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #009June 21, 2017

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on June 21, 2017 from 8:30 a.m. to 9:42 a.m.

PRESENT: Paul Ryan, Chairperson, Ken Perry, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Mayor Roy Avis

1. Call to Order

1.1 The meeting was called to order at 8:30 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

None

3. Approval of Previous Committee Minutes

3.1 Minutes from the meeting of this Committee on June 7, 2017 - the minutes from the meeting were approved as circulated.

4. Non-agenda Items

Sign on mill wall coming into Fort Frances - Item 7.1

5. New Business

5.1 Drinking Water Quality Management System - Management Review - the four (4) action items were reviewed by the Operations and Facilities Executive Committee and recommended as presented to Council.

5.2 Award Tender of 17-OF-08 - Surface Treatment of Roadways at Various Locations - the administration report was reviewed and was approved as recommended.

5.3 Residential Subdivision Development - the recommendations presented to the Planning and Development Executive Committee were approved as presented.

6. Information

6.1 Fort Frances Wastewater Treatment Facility May 2017 Monthly Report - the Wastewater Treatment Facility May 2017 Report was reviewed and will be forwarded to Council as information only. No action required.

6.2 Aircraft Statistics as of June 16, 2017 - the Aircraft Statistics were reviewed and will be forwarded to Council as information only. No action required.

6.3 2017 - Tonnage at the Landfill Site - updated June 16, 2017 - the Landfill Statistics were reviewed and will be forwarded to Council as information only. No action required.

7. Non-Agenda Items

7.1 Sign on Mill Coming into Fort Frances - the decision on the Welcome to Fort Frances Sign on the mill building was accepted as recommended.

8. Adjourn / Next Meeting Date

The meeting adjourned at 9:42 a.m.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

TOWN OF FORT FRANCESMINUTESSESSION NO. #June 19, 2017

The meeting of Community Services Executive Committee of the Town of Fort Frances was held at the Sister Kennedy Centre on June 19, 2017 from 10:30 a.m. to 11:09 a.m.

PRESENT: Wendy Brunetta - Chairperson, John Albanese - Councillor, Doug Kitowski - Councillor, Jason Kabel - Community Services Division Manager

1 CALL TO ORDER (Session # 048)

The meeting was called to order by chair, W. Brunetta at 10:42 a.m.

2 APPROVAL OF AGENDA (Call for non-agenda items)

- Approved with the addition of one information item (letter from Lions Club Re: Centennial Celebration)

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

4.1 Community Services Executive Committee - June 5, 2017 - Approved as circulated.

5 ITEMS REFERRED FROM COUNCIL

5.1 Sunset Water Sports Request (further documentation will be available at the meeting) - The Committee recommends to offer utilization of the public docks and beaches surrounding the Town for the operation of the water sports business so long as the Town is named as an additional insured on the insurance policy (\$2,000,000 liability) for Sunset Water Sports.

6 NEW BUSINESS

6.1 Canadian Museum Operating Grant (CMOG) - The Committee recommends to Mayor and Council to authorize the submission of the 2017 Community Museum Operating Grant to the Ministry of Tourism, Culture, and Sport by Museum Curator, Sherry George and also to authorize appropriate execution of the grant application on behalf of the Town.

7 NON-AGENDA ITEMS

8 INFORMATION

8.1 Next Meeting - July 4, 2017 - location - FF Library Technology Centre

9 CLOSING

There being no further matters before the committee at this time, the meeting was closed at 11:09 a.m.

W. Brunetta, Executive Committee Chair

J. Kabel, Manager of Community Services