

# TOWN OF FORT FRANCES

## Administration & Finance Executive Committee

### AGENDA - August 8, 2017, 12:00 PM

#### MEETING - Civic Centre

Session # 54

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
4. **Approval of Previous Committee Minutes**
  - 4.1 Session No. 53 dated July 4, 2017. 3 - 5
5. **In-Camera**
  - 5.1 Identifiable Individual - Position Evaluation
6. **Items Referred from Council**
7. **New Business**
  - 7.1 Volunteer Firefighter Employment Policy. 6 - 10
  - 7.2 Modernizing Ontario's Municipal Legislation (Bill 68). 11 - 12
  - 7.3 Amendment to Existing Employee Communications - Policy 3.9 13 - 19
  - 7.4 B. Godin Kiwanis Skate Park Brick Donation 20 - 21
  - 7.5 D. Brown, CAO - Purchase Card Expenses 22 - 24
  - 7.6 Doug Brown, CAO - Northwestern Ontario CAO's Group Travel Expense 25 - 29
  - 7.7 357/358 Applications for Tax Adjustment (902 Crowe Avenue) 30 - 34
  - 7.8 Request for Reconsideration - Minutes of Settlement 35 - 50  
(600 Kings Hwy, 620 Kings Hwy, 363 Church St., 942 Crowe Ave.,  
504 Armit Ave., Williams Ave.)
  - 7.9 Amended Property Assessment 51 - 58  
(1721 Kings Hwy, 1700 Kings Hwy and 335 Scott St.,)

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7.10 Amended Property Assessment Notice & Minutes of Settlement (Pit Road No. 2 APAN, 1533 Kings Hwy MOS and Pit Road No. 2 APAN)	59 - 67
<b>8. <u>Non-agenda Items</u></b>	
<b>9. <u>Outstanding Items</u></b>	
<b>10. <u>Information</u></b>	
10.1 Fire and Rescue Services - June 2017 Activity Report.	68
10.2 Capital Financial Statements as of July 31, 2017	69 - 75
10.3 General Fund (Operating) Summary as of July 31, 2017	76 - 77
10.4 Water and Sewer Fund (Operating) Summary as of July 31, 2017	78
10.5 2017 Capital Budget vs Actual Financial Statement as of June 30, 2017	79 - 82
<b>11. <u>Adjourn / Next Meeting Date - September 5, 2017</u></b>	

TOWN OF FORT FRANCES  
ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE

MINUTES

SESSION NO. # 53

July 4, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on July 4, 2017 from 10:54 a.m. to 11:54 a.m.

PRESENT: Councillor K. Perry, Chair, Councillor W. Brunetta, Councillor G.P. Ryan (11:10 a.m. to 11:45 a.m.)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Deputy Treasurer, T. Moffitt, Fire Chief/CEMC (10:54 a.m. to 11:07 a.m.), A. Petrin, Human Resources Mgr. (10:54 a.m. to 11:32 a.m.), L. Slomke, Clerk (11:32 a.m. to 11:34 a.m.), K. Lawson, Secretary

REGRETS: Mayor R. Avis, L. Lindberg, Treasurer

1. **Call to Order 10:54 a.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None identified.**

3. **Disclosure of pecuniary interest and the general nature thereof - None Identified.**

4. **Approval of Previous Committee Minutes**

4.1 Session No. 52 dated June 20, 2017.

Brunetta-Perry: Approved as presented.

CARRIED

5. **In-Camera**

5.1 Security of the Property of the Municipality, more specifically Tax Arrears for Potential Sale.  
- received as information.

6. **Items Referred from Council**

6.1 Watten Volunteer Fire Department.  
- Committee recommended approval of the Watten Volunteer Fire Department request in the amount of \$300.00 for the Fundraising Fish Fry at Sunny Cove on August 25th, 2017.

## **7. New Business**

- 7.1 Updated Tiered Response Activation Agreement with Rainy River District Social Services Administration Board (Rainy River District Paramedic Services).  
- report was presented by T. Moffitt and D. Brown. Committee recommended the following:
1. That the Town of Fort Frances execute the amended Tiered Response Agreement with the Rainy River District Social Services Administration Board (Rainy River District Paramedic Services).
  2. That the Mayor and Clerk be authorized to execute the amended Tiered Response Agreement with the Rainy River District Social Services Administration Board (Rainy River District Paramedic Services) on behalf of the Corporation of the Town of Fort Frances.
  3. That the amended letter of agreement the Rainy River District Social Services Administration Board (Rainy River District Paramedic Services) be executed by Mayor Roy Avis, Fire Chief Tyler Moffit and CAO Doug Brown on behalf of the Corporation of the Town of Fort Frances.
  4. That at the next orientation meeting for the new Council (December 1st, 2018), the Fire Chief is required to brief all members of Council on the terms and conditions outlined in the tiered response agreement with RRDSSAB.
- 7.2 Accessibility Plan.  
- Committee reviewed the plan and provided direction to the Human Resources Manager with respect to improving the current plan and engagement of the public for input on accessibility related matters. An amended report will be brought forward for Council's consideration.
- 7.3 Request for Reconsideration - Minutes of Settlement (MOS) re:  
221 First Street East (2017); 1218 Second Street Street East (2017); 820 Kaitlyn Drive (2017); 801 Cornwall Avenue (2017); 1319 Idylwild Drive (2017); 810 Cornwall Avenue (2017).  
- Committee recommended receiving the Request for Reconsideration - Minutes of Settlement for the above listed properties as laid out in the report.
- 7.4 CAO Doug Brown Litigation Meeting Travel Expense.  
- Committee recommended approval of the travel expense claim as submitted by Doug Brown, CAO in the amount of \$102.08 for his attendance at the Litigation Meeting held in Thunder Bay on June 19th and 20th, 2017.
- 7.5 Vendor Selection for Telephone/Internet Voting in 2018 Election.  
- Committee recommended selecting Intelivote Systems Inc. to be the provider of the Telephone/Internet solution for the 2018 Municipal and School Board Elections.

## **8. Non-agenda Items - none identified**

**9. Information**

- 9.1 Rainy River District Social Services Administration Board - 2016 Annual Report. - received as information.
- 9.2 Rainy River District Social Services Administration Board Financial Statements for the year ended December 31, 2016. - received as information.
- 9.3 Fort Frances Fire & Rescue Service - May 2017 Report. These materials were presented by T. Moffitt, Fire Chief/CEMC and received as information.

**10. Adjourn 11:54 a.m. / Next Meeting Date - August 15, 2017**

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Executive Committee Chair

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D. Brown, CAO

## **Administration & Finance Division**

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**To:** Administration & Finance Executive Committee

**From:** Tyler Moffitt, Fire Chief/CEMC

**Date:** July 31, 2017

**Subject:** Volunteer Firefighter Employment Policy

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### **Summary**

This policy proposal is regarding a Volunteer Firefighter Employment Policy, which will include compensation, WSIB coverage, accident & sickness program, driver license requirements, access to a vehicle, vehicle insurance, orientation policies and online training, new recruit training, and attendance for training and emergency response calls.

### **Background**

The Corporation of the Town of Fort Frances ("the Town") operates a composite Fire and Rescue Service ("the Service") which employs both full-time ("career") and volunteer firefighters ("volunteers"). Along with applicable sections of the Employment Standards Act, 2000, the employment of career firefighters is governed by a collective agreement, in accordance with the Act, and the employment of volunteers would be governed by this policy.

### **Recommendation**

That the Administration & Finance Executive Committee approves this report and provides policy direction to Council.

# THE TOWN OF FORT FRANCES

## Section: Human Resources

### Policy: Volunteer Firefighter Employment

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<b>Creation Date:</b>	April 2017
<b>Review Date:</b>	August 2017
<b>Resolution Number:</b>	
<b>Supersedes Resolution Number:</b>	783 (consent)
<b>Policy Number:</b>	3.14

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#### 1. Intent

To govern the employment of volunteer firefighters employed by the Fire and Rescue Service.

#### 2. Scope

This policy applies to all volunteer firefighters.

#### 3. Compensation

**Probationary Volunteers** will be paid \$17.55 per hour until further notice. This is the entry-level class for volunteer firefighters. Once 70% of the 5th Class Firefighter rate has surpassed the probationary rate, this rate will no longer be red-circled (frozen) and all future rate increases will be linked to those received by the Management/Non-Union employee group.

**Level 1 Volunteers** will be paid \$20.06 per hour until further notice. This class of volunteer has successfully completed a minimum of one year of service and 100 hours of documented training during that time. Once 80% of the 5th Class Firefighter rate has surpassed the Level 1 rate, this rate will no longer be red-circled (frozen) and all future rate increases will be linked to those received by the Management/Non-Union employee group.

**Level 2 Volunteers** will be paid \$22.56 per hour until further notice. This class of volunteer has successfully completed a minimum of one year of service as a Level 1 volunteer and 100 hours of documented training during that time. The volunteer must also be certified as per the NFPA 1001 Firefighter Level 1 standard. Once 90% of the 5th Class Firefighter rate has surpassed the Level 2 rate, this rate will no longer be red-circled and all future rate increases will be linked to those received by the Management/Non-Union employee group.

**Level 3 Volunteers** will be paid \$25.07 per hour until further notice. This class of volunteer has successfully completed a minimum of one year of service as a Level 3 Volunteer and 100 hours of documented training during that time. The volunteer must also be certified as per the NFPA 1001 Firefighter Level 2 standard. Once 100% of the 5th Class Firefighter rate has surpassed the Level 3 rate, this rate will no longer be red-circled and all future rate increases will be linked to those of the Management/Non-Union employee group.

#### **4. WSIB Coverage**

Volunteer firefighters are workers under the *Workplace Safety and Insurance Act*, and the WSIB considers the employers of these workers to be a municipal corporation. Volunteer firefighters are covered to the full extent of the WSIB Maximum Insurable Earnings Ceiling for each year.

##### **Rules for coverage**

Volunteer firefighters are also covered under this policy and considered to be in the course of employment when responding to an emergency call or alarm from their home, or from their regular employment, whether they are:

- travelling to the emergency or to the local emergency centre;
- carrying out their duties at the emergency;
- returning to the emergency centre or home after the emergency call or alarm, using the most direct or uninterrupted route.

##### **Additional coverage rules for volunteer firefighters:**

Volunteer firefighters are also covered while

- carrying out fire protection services as defined in the FPPA
- attending training programs required as a condition of employment, and/or
- participating in fire department training activities.

If required to travel away from the deemed employer's premises, volunteer firefighters may be covered if the criteria in **WSIB Operational Policy 15-03-05, Travelling** are met.

##### **WSIB Operational Policy 18-02-05**

Where a worker is concurrently employed at the time of injury, the average earnings are the earnings from all employment at the time of injury.

#### **5. Accident & Sickness Program – AIG Insurance Company of Canada & VFIS**

All Fort Frances Fire & Rescue Volunteer Firefighters are enrolled in the Accident & Sickness Program offered by the AIG Insurance Company of Canada & VFIS.



All volunteer firefighting members are required to complete a **VFIS Beneficiary Designation For Accident & Sickness Policy Form**, and submit the completed form to the Fire Chief/CEMC. As well, it is the responsibility of all volunteer members to inform the Fire Chief/CEMC of any changes to their insurance details.

## **6. Driver's License / Access to a vehicle / Insurance**

All volunteer firefighters must possess and maintain a minimum of a Valid G Ontario Driver's License (or equivalent), as well as have access to a vehicle; a copy of both the front and back of a volunteer firefighter's driver license must be submitted to the Fire Chief/CEMC for the purpose of record keeping.

As well, all Volunteer Firefighters must have valid insurance on any vehicle they utilize to respond to an emergency incident and/or other fire and rescue related activity/event.

It is the responsibilities of all volunteer firefighters to inform their insurer that they utilize their personal vehicle periodically to respond to emergency response calls as a member of the Fort Frances Fire & Rescue Service.

## **7. Orientation Policies and Online Training**

All volunteer firefighters must attend and complete the Town of Fort Frances Orientation on the Town's policy manual, which will includes the **Employee Health and Safety Orientation Checklist**. As well, all volunteer firefighters must complete any required online training as required by the Town of Fort Frances.

## **8. 40 Hour New Recruit Training Program**

All volunteer firefighters must attend and complete the **40 Hour New Recruit Training Program** before being issued a fire pager and put into the Fire & Rescue Service Division System.

## **9. Attendance for Training and Emergency Response Calls**

In order to ensure an optimal level of safety for all personnel whether attending training or responding to an emergency response call, all volunteer firefighters shall be required to maintain an annual response level as follows:

### **Training:**

Attend a minimum of 60% of the regular scheduled training per year. If a volunteer firefighter is absent/unavailable during a regular scheduled training session due to work, illness, out of town etc. it is their responsibility to contact the Captain of Training and arrange to get caught up on what training was missed.

### **Emergency Response Calls:**

Respond to a minimum of 60% of the annual emergency response calls when requested.

Attendance records will be reviewed following each calendar year, with those members having attendance below the noted minimum levels being addressed on an individual basis by the Fire Chief/CEMC.

Personnel having annual attendance in either category which is below 60% will receive a letter from the Fire Chief/CEMC outlining options and requesting a meeting with the individual.

It is fully understandable that there will be instances where extenuating circumstances contribute to attendance levels and such instances can also be discussed on an individual basis to determine alternate arrangements.



July 20, 2017

REPORT TO: Administration & Finance Executive Committee

FROM: Elizabeth (Lisa) Slomke, Clerk

SUBJECT: Modernizing Ontario's Municipal Legislation Act (Bill 68)

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## **BACKGROUND INFORMATION**

In November 2016, the Province of Ontario tabled Bill 68, the Modernizing Ontario's Municipal Legislation Act, which will introduce a series of reforms to the Municipal Act, Municipal Conflict of Interest Act, and several other pieces of municipally-relevant legislation. On May 30, 2017, Bill 68 received Royal Assent, with effective dates for many sections still to be announced.

## **HIGHLIGHTED CHANGES**

One of the most significant changes is related to Council Code of Conduct and the appointment of an Integrity Commissioner. The legislation, Section 223.2 (1) now indicates that 'a municipality shall establish codes of conduct for members of the council of the municipality and of its local boards.' Previous legislation, left the decision up to each individual municipality. To date, the Province has not provided any direction or determination as to what a Code of Conduct must contain which permits each municipality to create one that best suits their own municipality.

In addition, municipalities will be required to appoint an Integrity Commissioner who reports to Council, and who is responsible to enforce the established Code of Conduct. Section 223.3 of the Municipal Act provides for the authorization to appoint, while the subsequent sections outline the functions that the Integrity Commissioner is expected to perform.

Furthermore, a municipality may expand the role of the Integrity Commissioner to cover the Municipal Conflict of Interest Act. Details related to this option will be brought forward in a subsequent report.

Another significant change included in Bill 68 is clarification to the definition of 'meeting' as follows:

- "meeting" means any regular, special or other meeting of a council, of a local board or of a committee of either of them, where,*
- a) A quorum of members is present, and*
  - b) Members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee.*

This change will require most Ontario municipalities to review their Procedural By-laws to ensure that the definition of meeting is the same as that which is provided for in Bill 68. There have also been additional closed meeting exemptions proposed in Bill 68 to allow for more flexibility when required.

The Province continues to make accountability and transparency the dominant focus of municipalities, but this of course comes with an increase in financial and administrative costs. The Association of Municipalities of Ontario (AMO) and the Association of Municipal, Clerks and Treasurers of Ontario (AMCTO) have expressed concerns to the Province related to implementation timelines to bring Bill 68 into force and effect. Adequate time and funds to implement required amendments need to be considered by the Province.

## **NEXT STEPS**

Administration will further analyze Bill 68 as effective dates for implementation are received by the Province. In the interim, I recommend that work begin to draft a 'Code of Conduct' based on best practice from other Ontario municipalities. This draft will be brought back to Administration & Finance Executive Committee before the end of 2017.

Administration will make inquiries of other regional municipalities to determine whether a collective RFP for an Integrity Commissioner would be something of interest. This is in line with what we have done for the appointment of our Meeting Investigator.

August 1st, 2017

Report To: A & F Executive Committee

From: Doug Brown, CAO

**SUBJECT: Amendment to the Existing Employee Communications - Policy 3.9**

Further to the discussions at the June 20, 2017 Administration and Finance Executive Committee meeting, administration was directed to review and revise the existing communication policy and bring back a revised communication policy to a subsequent A & F executive committee for further consideration.

Please find attached the following information;

- 1) The March 3, 2000 administration report with regards to KPMG Recommendation No. 3 and corresponding letter dated March 15, 2000 from the Clerk indicated that the report was approved by Council.
- 2) Existing Employee Communications Policy 3.9
- 3) Revised Employee Communication Policy 3.9- At the August 1<sup>st</sup>, 2017 senior management team meeting reviewed the revised policy. The senior management team couldn't endorse the revised policy and continue to be of the opinion that the communication policy should be removed. Communicating with staff is an expectation and duty of all supervisory staff within the corporation of the Town of Fort Frances. It is noted that the revised policy doesn't really have to be adhered to, and as such is unenforceable.
- 4) The current Health & Safety Communication Policy 5.27 dated July 2004.

In addition, I reached out to the Northwestern Ontario CAO group (Red Lake, Sioux Lookout, Dryden, Kenora, Greenstone and Marathon) to determine if their community had an employee communication. Most communities have a Communication Policy relating to how Senior Administration and Council communicate with the citizens of their community but none had a specific policy regarding how to communicate with their employees.

Administration is requesting that the Administration and Finance Executive committee review the attached information and provide any additional comments with respect to the both the current and draft revised communication policy.

The Administration and Finance Executive Committee recommends the following:  
1) **Policy 3.9- Employee Communications –**

Respectfully submitted,

A handwritten signature in cursive script that reads "Doug Brown".

Doug Brown, CAO

2017JunePolicyReview

<i><b>The Town of Fort Frances</b></i>	<b>SECTION</b>
	HUMAN RESOURCES
<b><u>EMPLOYEE COMMUNICATIONS</u></b>	<b>REVISED</b>
<b><u>POLICY</u></b>	August 21, 2017
Resolution No.	Supercedes Resolution No.
Policy Number 3.9	<b>PAGE 1 of 1</b>

**1. PURPOSE:**

To ensure enhanced communications with employees.

**2. RESPONSIBILITY:**

- A. Division Managers may on a monthly basis, convene meetings of their entire divisional staff for purposes of topical issues and question and answer opportunities. Multiple meetings may be necessary to facilitate operational centres and work shifts. It is not the intent to incur additional wage costs for overtime, call-out pay, etc.
- B. The Chief Administrative Officer may on a bi-annual basis, convene general employee meetings for purposes of topical issues and question and answer opportunities. It is not the intent to incur additional wage costs for overtime, call-out pay, etc.
- C. The Clerk shall ensure the timely updating of the Town's website with respect to boards of Council meeting agendas and minutes of Council and Committee of the Whole meetings.
- D. Division Managers shall ensure that all employee work sites / stations have a Health and Safety bulletin board for dispensing and posting of information in accordance with the Occupational Health and Safety Act, applicable regulations and the Town policies.
- E. The Chief Administrative Officer and Division Managers may, as necessary and appropriate utilize employee pay envelopes for dispensing of information.
- F. The Chief Administrative Officer may rotate the weekly managers meeting using various sites located through-out the Corporation and where appropriate have other supervisory staff and / or union officials attend.

### **3.0 PRINCIPLES OF COMMUNICATION**

#### **A. The exchange of meaning.**

Communication is the effective exchange of meaning or understanding in formal and informal communication. It applies to communication up, down and across the organization.

Everyone in the organization is accountable for the effectiveness of his or her own communication. This especially applies to those who manage others.

#### **B. Open communication.**

One of the Town's key values is open communication. The Town of Fort Frances is committed to this goal. Unless a matter is deemed confidential, it can be communicated in a complete, unambiguous and timely manner.

Unless directed otherwise, divisional managers are authorized to provide communication.

The credibility and trust of divisional managers will only come with consistently truthful and open communication.

Communication about significant events needs to be thoroughly planned. Being too busy is not an acceptable excuse for inadequate or ineffective communication.

Care should be taken to decide what requires formal communication and by whom, and what can be communicated informally.

Significant information should show who has authorized its release and be released in all locations at the same time.

#### **C. Face-to-face communication.**

There is unlikely to be an effective exchange of meaning or understanding unless there is discussion and the opportunity for questions to be asked and answers received. This is best conveyed in face-to-face communication.

The needs of various internal audiences should be considered when planning communication. Some audiences will be satisfied with simple verbal presentations while others will require documentation of significant information.

Face-to-face communication includes supervisor, divisional manager and CAO briefings and discussions as appropriate.

#### **D. Feedback is encouraged.**

Obtaining feedback and listening effectively are critically important for good communication.

Effective communication will only come if communicators at all organizational levels seek out feedback and take appropriate action to ensure the intended meaning is passed on to the relevant audience.

Employees should always be able to say what's on their minds without retribution.

We are always committed to acting on feedback, either with clarifying communication or relevant action.



#### **E. Information is not communication.**

Written or electronic messages should be supplemented by face-to-face communication where feasible.

#### **F. The Supervisor is critical.**

Important information must be made available to supervisors in a timely manner to enable them to relay it to their staff. Information should be cascaded down the organization and communicated direct to supervisors as appropriate.

It is better to over-communicate than under-communicate. Supervisors should make clear what information is available and communicate as requested.

Effective Supervisors regularly communicate with their staff on a formal and informal basis, and actively seek feedback from their staff on the effectiveness of their communication with them.

#### **G. Training will be provided.**

Training in effective communication will always be available to supervisors and managers.

Communication materials and support will be provided to CAO, divisional managers and supervisors as appropriate.

#### **H. Communication will respect individuals.**

All communication must be truthful and ethical. The impact and consequences of communication determined in advance must be taken into account.

It also means effective communication of job requirements and standards, and keeping everyone informed of how they are performing. There should be "no surprises" when it comes to individual performance feedback.

Information provided to any one person should be also provided at the same time to all others involved or likely to be interested.

The special communication needs of shift employees or employees located in remote locations should always be considered.

Mischievous communication (ie. starting or spreading rumors known to be untrue) should not be tolerated.

#### **I. The Town of fort Frances communicate both positive and negative news.**

The Town of Fort Frances is committed to communicating both good and bad information quickly, in advance if possible, even if the full impact of the decision or message may not be clear. Rumors in the workplace should be addressed with effective communication as soon as is practicable.

Communicating on a "need to know" basis, avoiding controversial issues, or delaying communication "until all details are clear" are contrary to this policy.

Administration & Finance Division  
Civic Centre

Operations & Facilities Division  
Fifth Street & Wright Avenue  
Phone: 807-274-9893  
Fax: 807-274-7360

Civic Centre  
320 Portage Avenue  
Phone: 807-274-5323  
Fax: 807-274-8479



Planning & Development Division  
Civic Centre

Community Services Division  
730 Gillon Street  
Phone: 807-274-4561

Mailing Address:  
P.O. Box 38  
Fort Frances, Ontario  
P9A 3M5

March 15, 2000

B.F. Naturkach, Administrator  
Town of Fort Frances

Dear Sir:

At their meeting March 13, 2000, Council approved the report dated March 3, 2000 from B.F. Naturkach, Administrator re: KPMG recommendation No. 3 "that communications with employees be enhanced by either occasional information sessions or a newsletter."

A copy of your report is attached as approved.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

G. W. Trefflin, Clerk

GWT/kl  
attach.

- c.c. CUPE: - F. Buffington, Recording Secretary (att'd)  
- G. Supinski, Shop Steward (att'd)  
- M. Neurinski, Shop Steward (att'd)  
- J. Tupker, National Representative (att'd)  
F. Sheppard, President Local 1012 -FFPFFA (att'd)  
G. Bell, Manager Community Services  
D. Allan, Manager Administration & Finance  
J. C. Callan, Interim Manager Operations & Facilities  
L. Baird, Payroll (att'd)

C:\OFFICE\LETTERS\BFN^KPMG.WPD

# THE TOWN OF FORT FRANCES

Report to: Mayor and Council

From: B. F. Naturkach  
Administrator

Re: KPMG Recommendation #3  
**"that communications with employees be enhanced by either  
occasional information sessions or a newsletter"**

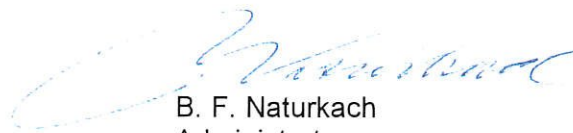
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The following policy is recommended and has been compiled in consultation with Division Managers.

## EMPLOYEE COMMUNICATIONS POLICY

1. Division Managers shall, no less than on a monthly basis, convene meetings of their entire divisional staff for purposes of topical issues and question and answer opportunities. Multiple meetings may be necessary to facilitate operational centres and work shifts. (It is not the intent here to incur additional wage costs for overtime, call-out pay, etc.)
2. The Administrator shall, no less than on a bi-annual basis, convene general employee meetings for purposes of topical issues and question and answer opportunities. (It is not the intent here to incur additional wage costs for overtime, call-out pay, etc.)
3. Division Managers shall ensure the timely posting on all bulletin boards of Council meeting agendas and minutes of Council and Committee of the Whole meetings.
4. The Administrator's Executive Secretary shall ensure the monthly production of an employee newsletter containing topical issues.
5. Division Managers shall ensure that all employee work sites/stations have an employee bulletin board for dispensing and posting of information.
6. The Administrator and Division Managers shall, as necessary and appropriate, utilize employee pay envelopes for dispensing of information etc.
7. The Administrator shall rotate the weekly Managers meeting to various sites through-out the Corporation and, as appropriate, have other supervisory staff attend and/or union officials.

Respectfully submitted

  
B. F. Naturkach  
Administrator

BFN/elh  
March 3, 2000

COMMITTEE OF WHOLE

MAR 13 2000

ACTION *Approved by*  
*CONSENSUS*

**Council approval of this report will approve an Employee Communications Policy as per KPMG recommendation #3.**



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2017/71**

**TO:** Administration & Finance Executive Committee  
**FROM:** Dawn Galusha, Deputy Treasurer  
**DATE:** August 3, 2017  
**SUBJECT:** B. Godin Kiwanis Skate Park Brick Donation

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**BACKGROUND**

Mayor Avis was approached by Brian Godin regarding his donation of \$200.00 to the Kiwanis Skate Park in 2006. As noted on the attached invoice, this was to be for a brick for the park. No such bricks were laid surrounding the park, however, all donations received were used toward the project. In 2006, an income tax receipt would have been provided to Mr. Godin.





**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2017/69**

**TO:** Administration & Finance Executive Committee  
**FROM:** Dawn Galusha, Deputy Treasurer  
**DATE:** August 3, 2017  
**SUBJECT:** Doug Brown, CAO – Purchase Card Expenses

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**BACKGROUND**

Attached is a copy of the Purchase Card expense of \$100.57 for one night hotel related to attending a litigation meeting held on June 19 & 20, 2017 in Thunder Bay, Ontario as submitted by Doug Brown, CAO.

The travel expenses are in compliance with Town of Fort Frances Travel Policy Number 3.11.

DOUG BROWN

CREDITS  
\$0.00

PURCHASES  
\$100.57

CASH ADV  
\$0.00

TOTAL ACTIVITY  
\$100.57

H/69

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-23	06-20	74529007172920264719603	PRINCE ARTHUR HOTEL THUNDER BAY ON	100.57

Dayle

July 10/17

17/69

**Prince Arthur Waterfront Hotel & Suites**  
**17 Cumberland Street North**  
**Thunder Bay, ON**  
**P7A 4K8**  
**Telephone: 807-345-5411 Fax: 807-345-8565**

Doug Brown  
 320 Portridge Ave  
 Fort Frances

P9A 2B5

Page # 1  
 Res. # 234472  
 Checked in Mon Jun 19/17 - 12:16pm  
 Checked out Tue Jun 20/17 - 11:29am  
 Nights 1  
 Room Rate 89.00  
 Promo Code  
 Room 511

Date	Description	Reference	Charges	Credits
Jun19	Room - Highway Sign		89.00	
Jun19	HST		11.57	
Jun20	PAID BY VISA - Thank you			100.57
			0.00	100.57
				100.57

Thank you for staying at the Prince Arthur Waterfront Hotel  
 For reservations call 1-800-267-2675  
 Email: [reservations@princearthur.on.ca](mailto:reservations@princearthur.on.ca)  
[www.princearthur.on.ca](http://www.princearthur.on.ca)

Our H.S.T. # is 866521198RT

Charge Summary:  
 HST

11.57

40-080-0811-1200-71253 (1/3)  
 50-080-0832-1200-71253 (1/3)  
 10-060-0614-1200-71253 (1/3)





**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2017/70**

**To:** Administration & Finance Executive Committee  
**From:** Dawn Galusha, Deputy Treasurer  
**Date:** August 3, 2017  
**Subject:** CAO Doug Brown Northwestern Ontario CAO's Group Travel Expense

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**BACKGROUND**

Attached is a copy of the Town of Fort Frances Schedule "B" Travel Expense Claim in the amount of \$160.07 to attend a Northwestern Ontario CAO's Group meeting with MPAC and the Ministry of Municipal Affairs in Thunder Bay as submitted by Dog Brown, CAO.

Travel Claim Summary

1. Meals	\$65.00
2. Gasoline (Personal Vehicle)	85.07
3. Per Diem	<u>10.00</u>
Total	<u>\$160.07</u>

**TOWN OF FORT FRANCES - SCHEDULE "B"  
TRAVEL EXPENSE STATEMENT**

1.	Attendee	<u>Doug Brown</u>							
2.	Conference/Seminar Attended	<u>North Western Ontario CADs Group meeting with MPAC &amp;</u>							
	Location (Facility and City)	<u>Thunder Bay</u>							
	Dates	<u>July 4 &amp; 5, 2017</u>							
<u>Ministry of Municipal Affairs.</u>									
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation	<u>(Town Visa)</u>		<u>123.17</u>					<u>123.17</u>
	Transportation								
	Breakfast			<u>0</u>	<u>13.00</u>				<u>13.00</u>
	Lunch			<u>0</u>	<u>17.00</u>				<u>17.00</u>
	Dinner			<u>35.00</u>	<u>0</u>				<u>35.00</u>
	Per Diem			<u>5.00</u>	<u>5.00</u>				<u>10.00</u>
	Other <u>GAS</u>			<u>48.95</u>	<u>36.12</u>				<u>85.07</u>
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	Yes	<u>No</u>	Reason					Total
	Mileage Claimed	<u>KM x \$0.47 =</u>							<u>n.a.</u>
6.	Approved								
		Total Expenses							<u>283.24</u>
		Advance Received							<u>0</u>
		Balance Claimed							<u>160.07</u>
		Balance Refunded							<u>160.07</u>

**The agenda must be attached to process payment**

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date July 6, 2017

Doug Brown  
Employee Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Supervisor Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Division Manager Signature

Date	Treasurer	A / P	Cashier



MR. Douglas Brown  
320 Portage Ave  
Fort Frances, On P9A 3T9  
Canada

Company Name: Municipality of Red Lake

Group Name: Municipality of Red Lake

**INVOICE**

HST No.: RT 895695716

Room No. 146  
Arrival : 07/04/17  
Departure : 07/05/17  
Invoice No. :  
Conf. No. : 317502  
Cashier No. : 53  
Purchase :  
Order :  
A/R No. :

Date	Description	Charges	Credits
07/04/17	Room Charge	109.00	
07/04/17	Harmonized Sales Tax	14.17	
07/05/17	Visa - Front Desk		123.17
		<b>Total Charges</b>	123.17
		<b>Total Credits</b>	123.17
		<b>Balance</b>	<b>0.00</b>

Page No. 1 of 1

Signature: \_\_\_\_\_

I agree to the charges and understand that any outstanding charges will be charged to my credit card after departure.

Valhalla Inn



Safeway Fort Frances  
417 Scott Street Fort Frances ON  
Phone: 807.274.4521  
GST# 831536503

Served by: Paul K

<b>FUEL</b>	
Fuel Premium	\$36.12
<hr/>	
SUBTOTAL	\$36.12
TOTAL TAX	\$0.00
<b>TOTAL</b>	<b>\$36.12</b>
Visa	TENDER \$36.12
Cash	CHANGE \$0.00
<hr/>	
NUMBER OF ITEMS	1

CLIENT ID 9803	INSERTED
TERMINAL ID 086	
** PURCHASE	** \$ 36.12
CARD Visa	RCPT 5518000
NO. *****3059	RESP 000
DATE 07/05/2017	TIME 18:16:13
AUTH # 09133I	REF # 00000105
APPL. VISA CREDIT	
AID A0000000031010	
TVR 8080008000	TSI 7800

APPROVED

NO SIGNATURE REQUIRED

BY ENTERING A VERIFIED PIN, CARDHOLDER  
AGREES TO PAY ISSUER SUCH TOTAL IN  
ACCORDANCE WITH ISSUER'S AGREEMENT WITH  
CARDHOLDER

Term	Tran	Store	Oper	07/05/17
86	5518	4809	239	18:16:20

Thank you for shopping at Our Store  
Come Again Soon

SHELL CANADA PRODUCTS  
1110 WEST ARTHUR STREET  
THUNDER BAY, ON P7E 6P9  
(807) 473-4325

Tax Description	Qty	Amount
H V-Power No5		
37.115 L @ \$1.319/ L		\$48.95
AIR MILES	1	\$0.00
<hr/>		
	Sub Total	\$48.95
13.0% HST tax on	\$0.00	\$0.00
5.0% HST-F tax on	\$0.00	\$0.00
<b>TOTAL</b>		<b>\$48.95</b>
VISA:		\$48.95
Change		\$0.00

Fuel Includes	HST	13.0%	\$5.63
Fuel Includes	HST-F	5.0%	\$0.00
HST - Fuel - ON	No.	137400032RT	

01 APPROVED - THANK YOU 001

VISA XXXXXXXXXXXX3059  
TERMINAL No. 89203442  
C  
PURCHASE  
INV No. 2034423242  
APPROVAL No. 001221  
VISA CREDIT  
AID A0000000031010  
TVR 8080008000  
TSI 6800

**VERIFIED BY PIN**



IMPORTANT  
retain this copy for your records

**TOWN OF FORT FRANCES - SCHEDULE "E"**  
**TRAVEL WAIVER OF LIABILITY FORM**

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) <b>Doug Brown</b>	Signature 
Approved 	Date <b>July 4/17</b>

**TO:** Administration & Finance Executive Committee  
**FROM:** Laurie Lindberg, Treasurer  
**DATE:** August 3, 2017  
**SUBJECT:** 357/358 Applications for Tax Adjustment  
Re: 902 Crowe Ave (2017) Roll# 5912-030-003-06500-0000

---

## **BACKGROUND**

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2017 taxes for 902 Crowe Ave. resulting from a garage demolition.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentations to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2017 was mailed to the applicant indicating notification that the public hearing is scheduled for Monday, August 21, 2017.

**2017 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS**

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	B/A	TOTAL
357/358 Applications	2017	3.3.06500	-10,855	RTEP	0.01686886	0.00179	-183.11	-19.43						-202.54
							-183.11	-19.43	0.00	0.00	0.00	0.00	0.00	-202.54

Administration & Finance Division  
Planning & Development Division  
Phone: 807-274-5323  
Fax: 807-274-8479

Mailing Address for All Divisions:  
Civic Centre  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9



Operations & Facilities Division  
Phone: 807-274-9893  
Fax: 807-274-7360

Community Services Division  
Phone 807-274-4561  
Fax: 807-274-3799

email: [town@fortfrances.com](mailto:town@fortfrances.com)  
[www.fort-frances.com](http://www.fort-frances.com)

August 3, 2017

Paul H. Morrison  
902 Crowe Ave  
Fort Frances, Ontario  
P9A 2L9

Dear Mr. Morrsson:

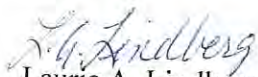
**Re: Hearing to Consider Section 357/358 Application**

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, August 21, 2017 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the application with regard to property located at 902 Crowe Ave in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,

  
Laurie A. Lindberg, CMO  
Treasurer

Enc.



## SECTION 357/358 APPLICATION

Application/Appeal #

## TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Taxation Year: 2017

Municipality: TOWN OF FORT FRANCES Roll Number: 59-18-030-003-005-00  
 Property Address: 908 CROWE AVE Applicant Name: PAUL MORRISON  
 Owner Name: PAUL MORRISON Contact Number: 807-875-7018  
 Mailing Address: 908 CROWE AVE Alternative Num: \_\_\_\_\_  
FF PN P9A 2L9

Reason for Application: (Check one box only)

- ☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)  
☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)  
☒ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Gross or manifest clerical/factual error - 357(1)(f)  
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: OLD GARAGE DEMOLISHED  
NOTE: NEW GARAGE HAS BEEN BUILT

Effective from: 01/01/17 to 12/31/17 Applicant Signature: [Signature] Date: 04/23/17  
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				ASSESSOR				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/>		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other				
		Enter Revisions Below		<input type="checkbox"/> No Change In Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTEP</u>			<u>548,750</u>					
Revised:				Reason for Change (Assessor Comments):				
Reason Original Assessment Revised:								
Assessor Name:				Signature:		Date: <u>04/23/17</u>		

TREASURER'S REPORT ON TAX LIABILITY							
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy		
<u>RTEP</u>	<u>-10,855</u>	<u>.01865886</u>	<u>12</u>	<u>202.54</u>	<u>4641</u>	<u>39</u>	

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount: \$202.54

Comments:

Treasury Position: Treasurer Signature: [Signature] Date: 08/21/17

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 08/21/17

- ☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant \_\_\_\_\_ Appeared for Municipality \_\_\_\_\_

Signature of Council/ARB Member \_\_\_\_\_ Name/Title \_\_\_\_\_

## Application made under Sec 357/358/359 of the Municipal Act, 2001

### MPAC's RESPONSE

Owner name(s) MORRISON, PAUL HERBERT  
Roll number 5912-030-003-06500-0000  
Property location 902 CROWE AVE  
Property description PSM69 LOT 22 LOT 23 PT CLD AVE PCL 22-1, 23-1  
Municipality/Local taxing authority FORT FRANCES TOWN

Application number  
Application reason Demolition/Razed by Fire  
Received date April 18, 2017  
Claim relief period **From: January 01, 2017 - To: December, 31, 2017**  
Taxation year 2017

#### Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	240,000	275,000	248,750	257,500	266,250	275,000
<b>Total</b>	<b>240,000</b>	<b>275,000</b>	<b>248,750</b>	<b>257,500</b>	<b>266,250</b>	<b>275,000</b>

#### Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	229,527	263,000	237,895	246,264	254,632	263,000
<b>Total</b>	<b>229,527</b>	<b>263,000</b>	<b>237,895</b>	<b>246,264</b>	<b>254,632</b>	<b>263,000</b>

#### MPAC Remarks

MPAC has confirmed that 392 sf det garage was torn down after new garage was built.

MPAC Representative:  
Date:

Mark Cawston  
July 05, 2017

**TO:** Administration & Finance Executive Committee

**FROM:** Laurie Lindberg, Treasurer

**DATE:** August 3, 2017

**SUBJECT:** Request for Reconsideration M.O.S.

<b>RE: 600 Kings Hwy</b>	<b>(2017)</b>	<b>Roll # 5912-010-004-00100-0000</b>
<b>620 Kings Hwy</b>	<b>(2017)</b>	<b># 5912-010-004-00300-0000</b>
<b>363 Church Street</b>	<b>(2014 &amp; 2015)</b>	<b># 5912-020-001-06500-0000</b>
<b>942 Crowe Ave</b>	<b>(2017)</b>	<b># 5912-030-003-07600-0000</b>
<b>504 Armit Ave</b>	<b>(2017)</b>	<b># 5912-020-002-15800-0000</b>
<b>Williams Ave</b>	<b>(2017)</b>	<b># 5912-030-007-22000-0000</b>

---

## **BACKGROUND**

Attached are the Minutes of Settlement for the 2016 taxation year under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

**600 Kings Hwy – Commercial (CT) CVA of 116,250 reduced to CVA of 114,250 for 2017 taxation year resulting from updated commercial/industrial building value.**

**620 Kings Hwy – Commercial (CT) CVA of 707,000 reduced to CVA of 694,000 for 2017 taxation year resulting from updated commercial/industrial building value.**

**363 Church Street – Commercial (CT) CVA of 241,409 reduced to CVA of 142,064 for 2014 taxation year and Commercial (CT) CVA of 243,000 reduced to CVA of 143,000 for 2015 resulting from changed values due to condition of structures.**

**942 Crowe Ave - Residential (RT) CVA of 180,500 reduced to CVA of 179,500 for 2017 taxation year resulting from updated structure data (no new structures).**

**504 Armit Ave – Commercial (CT) CVA of 74,000 reduced to CVA of 72,500 for 2017 taxation year resulting from updated commercial/industrial building value.**

**Williams Ave - Residential (RT) CVA of 20,725 reduced to CVA of 9,400 for 2017 taxation year as not able to build on the lot,**

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Last date for a municipal appeal is October 17 – 21, 2017 as noted on each M.O.S. Notices for each property.

That total financial impact of the Minutes of Settlement is \$5,829.09 consisting of a reduction of municipal revenue of \$4,334.32 and education revenue of \$1,494.77 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

**2017 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS**

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
31 Days	2017	1.4.001	-2,000	CT	0.03265332	0.011132	-65.31					-22.26		-87.57
	2017	1.4.003	-13,000	CT	0.03265332	0.011132	-424.49					-144.71		-569.21
	2014	2.1.065	-99,345	CT	0.03341874	0.012200	-281.97					-102.94		-384.91
	2015	2.1.065	-99,672	CT	0.03316535	0.011900	-3,305.66					-1,186.10		-4,491.76
							-3,587.63	0.00	0.00	0.00	0.00	-1,289.03	0.00	-4,876.67
	2017	3.3.076	-1,000	RTEP	0.01686886	0.00179	-16.87	-1.79						-18.66
	2017	2.2.158	-1,500	CT	0.03265332	0.011132	-48.98					-16.70		-65.68
	2017	3.7.220	-11,325	RTEP	0.01686886	0.00179	-191.04	-20.27						-211.31
							-4,334.32	-22.06	0.00	0.00	0.00	-1,472.71	0.00	-5,829.09
	Minutes of Settlement													



**Minutes of Settlement  
2017 Tax Year  
Results of Request for Reconsideration  
Property Assessment Notice**



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

WEST END MOTORS (FORT FRANCES)  
LIMITED  
600 KINGS HWY  
FORT FRANCES ON P9A 2W9

**Contact Us**



**Call:** 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



**Email:** enquiry@mpac.ca



**Write:** MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

If you have any accessibility  
needs, please contact MPAC  
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

<b>Owner name(s)</b>	WEST END MOTORS (FORT FRANCES) LIMITED
<b>Roll number</b>	59-12-010-004-00100-0000
<b>Property location and description</b>	600 KINGS HIGHWAY PLAN SM160 LOT 1 PT STEWART ST RP 48R2885 PARTS 1 AND 8
<b>Municipality/Local taxing Authority</b>	Town of Fort Frances

**CURRENT Property Assessment**

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Commercial (CT)	\$112,000	\$129,000	\$116,250	\$120,500	\$124,750	\$129,000
Total	\$112,000	\$129,000	\$116,250	\$120,500	\$124,750	\$129,000

**RECOMMENDED Property Assessment**

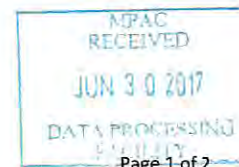
Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Commercial (CT)	\$112,000	\$121,000	\$114,250	\$116,500	\$118,750	\$121,000
Total	\$112,000	\$121,000	\$114,250	\$116,500	\$118,750	\$121,000

**Why your property assessment changed**

- Updated commercial/industrial building value

To complete your Request for Reconsideration, please complete the back of this form.



#### What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2016 to 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.

Please check (✓) one of the following:

☒ I **accept** my recommended assessment

I understand that if I **accept** the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

☐ I **reject** my recommended assessment

I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by September 04, 2017.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:





Email: [enquiry@mpac.ca](mailto:enquiry@mpac.ca)



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

We must receive your response no later than July 21, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative 	Print name Ray Davis	Date (yyyy/mm/dd) 2017/06/26
---	-------------------------	---------------------------------

Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/06/06
---	--	---------------------------------

#### Objection by Municipality or Local Taxing Authority

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
---------------------------------------	----------------------	-------------------

Last date for a municipal appeal: October 17, 2017

**PLEASE NOTE:** MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2017 Roll Number: 59-12-010-004-00100-0000

**Minutes of Settlement  
2017 Tax Year  
Results of Request for Reconsideration  
Property Assessment Notice**



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

65176 ONTARIO INC  
600 KINGS HWY  
FORT FRANCES ON P9A 2W9

**Contact Us**



**Call:** 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



**Email:** enquiry@mpac.ca



**Write:** MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

If you have any accessibility  
needs, please contact MPAC  
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

**Owner name(s)** 65176 ONTARIO INC

**Roll number** 59-12-010-004-00300-0000

**Property location and description** 620 KINGS HIGHWAY  
PLAN SM160 LOTS 2 AND 5 PT PART 6 PT LANE PT STEWART  
ST RP 48R2885 PARTS 2 3 5 6 PT PART 7 RP 48R3119 PART 1

**Municipality/Local taxing Authority** Town of Fort Frances

**CURRENT Property Assessment**

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Commercial (CT)	\$697,000	\$737,000	\$707,000	\$717,000	\$727,000	\$737,000
Total	\$697,000	\$737,000	\$707,000	\$717,000	\$727,000	\$737,000

**RECOMMENDED Property Assessment**

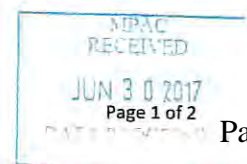
Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Commercial (CT)	\$697,000	\$694,000	\$694,000	\$694,000	\$694,000	\$694,000
Total	\$697,000	\$694,000	\$694,000	\$694,000	\$694,000	\$694,000

**Why your property assessment changed**

- Updated commercial/industrial building value
- Updated structure data

To complete your Request for Reconsideration, please complete the back of this form





**What this change means to you**

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2016 to 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.

**Please check (✓) one of the following:**

☒ I **accept** my recommended assessment

I understand that if I **accept** the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

**OR**

☐ I **reject** my recommended assessment

I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by September 04, 2017.

**To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:**




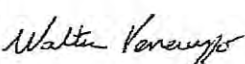
Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

**We must receive your response no later than July 21, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.**

Signature of property owner/representative 	Print name Roy Davis	Date (yyyy/mm/dd) 2017 06 26
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Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/06/06
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**Objection by Municipality or Local Taxing Authority**

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: October 17, 2017

**PLEASE NOTE:** MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

**Tax Year: 2017 Roll Number: 59-12-010-004-00300-0000**



**Minutes of Settlement  
2014 Tax Year  
Results of Request for Reconsideration  
Property Assessment Change Notice**



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

MARLIS BRUYERE, EXEC. DIR.  
301 VICTORIA AVE  
FORT FRANCES ON P9A 2C1

**Contact Us**



**Call:** 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



**Email:** enquiry@mpac.ca



**Write:** MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

If you have any accessibility  
needs, please contact MPAC  
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the recommended property assessment below.

**Owner name(s)** FORT FRANCES COMMUNITY CLINIC INC

**Roll number** 59-12-020-001-06500-0000

**Property location and description** 363 CHURCH ST  
ALBERTON TOWN PLOT PT LOTS 239 AND 240 RR181 PARTS 1  
& 2 PCL 18709

**Municipality/Local taxing Authority** Town of Fort Frances

**INFORMATION from your Property Assessment Change Notice**

**Effective date:** December 01, 2014

Adjustment Type*	Property Class / Qualifier**	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years		
				2014	2015	2016
CC	E- to CT	\$239,817	\$243,000	\$241,409	\$242,204	\$243,000
Total		\$239,817	\$243,000	\$241,409	\$242,204	\$243,000

**RECOMMENDED change to your Property Assessment Change Notice**

**Effective date:** December 01, 2014

Adjustment Type*	Property Class / Qualifier**	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years		
				2014	2015	2016
CC	E- to CT	\$141,127	\$143,000	\$142,064	\$142,532	\$143,000
Total		\$141,127	\$143,000	\$142,064	\$142,532	\$143,000

**Explanation of recommended change and other important information**

- Changed value due to condition of structure(s)
- Updated commercial/industrial building value

\*Adjustment type

CC Coding Change

\*\*Property class / qualifier

E- Exempt

CT Commercial

To complete your Request for Reconsideration, please complete the back of this form.



**What this change means to you**

Under Ontario's *Assessment Act*, the January 1, 2012 assessed value and classification of your property will be used to calculate your 2012 to 2016 property taxes. MPAC will introduce any increase in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make any decrease in the assessed value of your property right away.

**Please check (✓) one of the following:**

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I understand that if I accept the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

☐ I reject my recommended assessment.

I understand that if I reject the recommended assessment on page one of this form, the supplementary/omitted assessment of my property will stay the same as it appears on my 2012 Property Assessment Change Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by July 05, 2017.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:



Email: [enquiry@mpac.ca](mailto:enquiry@mpac.ca)



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

We must receive your response no later than May 21, 2017. If you do not provide a response by checking one of the above boxes, the 2012 assessment of your property will not change.

Signature of property owner/representative <i>Marlis Bruyere</i>	Print name MARLIS BRUYERE	Date (yyyy/mm/dd) 2017/04/13
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Signature of MPAC representative <i>Walter Veneruzzo</i>	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/04/06
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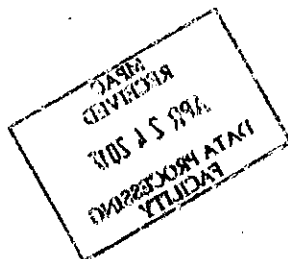
**Objection by Municipality or Local Taxing Authority**

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: October 20, 2017

**PLEASE NOTE:** MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2012 Current Value Assessment (CVA).

Tax Year: 2014 Roll Number: 59-12-020-001-06500-0000



**Minutes of Settlement  
2015 Tax Year  
Results of Request for Reconsideration  
Property Assessment Change Notice**



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

MARLIS BRUYERE, EXEC. DIR.  
301 VICTORIA AVE  
FORT FRANCES ON P9A 2C1

**Contact Us**



**Call:** 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



**Email:** enquiry@mpac.ca



**Write:** MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

If you have any accessibility  
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for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the recommended property assessment below.

**Owner name(s)** FORT FRANCES COMMUNITY CLINIC INC

**Roll number** 59-12-020-001-06500-0000

**Property location and description** 363 CHURCH ST  
ALBERTON TOWN PLOT PT LOTS 239 AND 240 RR181 PARTS 1  
& 2 PCL 18709

**Municipality/Local taxing Authority** Town of Fort Frances

**INFORMATION from your Property Assessment Change Notice**

Effective date: January 01, 2015

Adjustment Type*	Property Class / Qualifier**	2008		2012		Phase-In Assessment for Taxation Years	
		Assessed value		Assessed value		2015	2016
CC	E- to CT	\$239,817		\$243,000		\$242,204	\$243,000
Total		\$239,817		\$243,000		\$242,204	\$243,000

**RECOMMENDED change to your Property Assessment Change Notice**

Effective date: January 01, 2015

Adjustment Type*	Property Class / Qualifier**	2008		2012		Phase-In Assessment for Taxation Years	
		Assessed value		Assessed value		2015	2016
CC	E- to CT	\$141,127		\$143,000		\$142,532	\$143,000
Total		\$141,127		\$143,000		\$142,532	\$143,000

**Explanation of recommended change and other important information**

- Changed value due to condition of structure(s)
- Updated commercial/industrial building value

\*Adjustment type

CC Coding Change

\*\*Property class / qualifier

E- Exempt

CT Commercial

To complete your Request for Reconsideration, please complete the back of this form.



**What this change means to you**

Under Ontario's Assessment Act, the January 1, 2012 assessed value and classification of your property will be used to calculate your 2012 to 2016 property taxes. MPAC will introduce any increase in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make any decrease in the assessed value of your property right away.

**Please check (✓) one of the following:**

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I understand that if I accept the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

☐ I reject my recommended assessment.

I understand that if I reject the recommended assessment on page one of this form, the supplementary/omitted assessment of my property will stay the same as it appears on my 2012 Property Assessment Change Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by July 05, 2017.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

We must receive your response no later than May 21, 2017. If you do not provide a response by checking one of the above boxes, the 2012 assessment of your property will not change.

Signature of property owner/representative <i>Marius Bruyere</i>	Print name MARIUS BRUYERE	Date (yyyy/mm/dd) 2017/04/13
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Signature of MPAC representative <i>Walter Veneruzzo</i>	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/04/06
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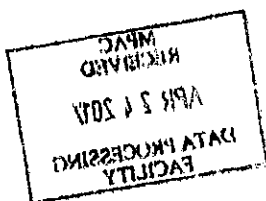
**Objection by Municipality or Local Taxing Authority**

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: October 20, 2017

**PLEASE NOTE:** MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2012 Current Value Assessment (CVA).

Tax Year: 2015 Roll Number: 59-12-020-001-06500-0000





**Minutes of Settlement  
2017 Tax Year  
Results of Request for Reconsideration  
Property Assessment Notice**



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

NICHOLAS KAWULIA  
942 CROWE AVE  
FORT FRANCES ON P9A 2L9

**Contact Us**



Call: 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

If you have any accessibility  
needs, please contact MPAC  
for assistance.



This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

**Owner name(s)** NICHOLAS KAWULIA

**Roll number** 59-12-030-003-07600-0000

**Property location and description** 942 CROWE AVE  
PLAN SM69 LOT 3 SPT LOT 2 PCL 12054

**Municipality/Local taxing Authority** Town of Fort Frances

**CURRENT Property Assessment**

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$176,000	\$194,000	\$180,500	\$185,000	\$189,500	\$194,000
Total	\$176,000	\$194,000	\$180,500	\$185,000	\$189,500	\$194,000

**RECOMMENDED change to your Property Assessment**

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$176,000	\$190,000	\$179,500	\$183,000	\$186,500	\$190,000
Total	\$176,000	\$190,000	\$179,500	\$183,000	\$186,500	\$190,000

**Why your property assessment changed**

• Updated structure data

*No NEW Structures!*

To complete your Request for Reconsideration, please complete the back of this form.

**What this change means to you**

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2017 to 2020 property taxes. MPAC will introduce any increase in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make any decrease in the assessed value of your property right away.

Please check (✓) one of the following:

☒ I accept my recommended assessment

I understand that if I accept the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

☐ I reject my recommended assessment

I understand that if I reject the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by April 03, 2017.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

We must receive your response no later than February 17, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative <i>Nicholas Kaniulia</i>	Print name NICHOLAS KANIULIA	Date (yyyy/mm/dd) 2017/4/7
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Signature of MPAC representative <i>Walter Veneruzzo</i>	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/01/03
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**Objection by Municipality or Local Taxing Authority**

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: October 20, 2017

**PLEASE NOTE:** MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2017 Roll Number: 59-12-030-003-07600-0000

**Minutes of Settlement  
2017 Tax Year  
Results of Request for Reconsideration  
Property Assessment Notice**



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

DONALD ANDREW TAYLOR  
504 ARMIT AVE  
FORT FRANCES ON P9A 2H7

**Contact Us**



**Call:** 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



**Email:** enquiry@mpac.ca



**Write:** MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

If you have any accessibility  
needs, please contact MPAC  
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

**Owner name(s)** DONALD ANDREW TAYLOR

**Roll number** 59-12-020-002-15800-0000

**Property location and description** 504 ARMIT AVE  
PLAN SM105 LOT 2 PCL 2-2 SEC SM 105

**Municipality/Local taxing Authority** Town of Fort Frances

**CURRENT Property Assessment**

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Commercial (CT)	\$71,000	\$83,000	\$74,000	\$77,000	\$80,000	\$83,000
Total	\$71,000	\$83,000	\$74,000	\$77,000	\$80,000	\$83,000

**RECOMMENDED Property Assessment**

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Commercial (CT)	\$71,000	\$77,000	\$72,500	\$74,000	\$75,500	\$77,000
Total	\$71,000	\$77,000	\$72,500	\$74,000	\$75,500	\$77,000

**Why your property assessment changed**

- Updated commercial/industrial building value

To complete your Request for Reconsideration, please complete the back of this form



**What this change means to you**

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2016 to 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.

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**OR**

☐ **I reject** my recommended assessment

I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by October 02, 2017.

**To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:**




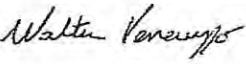
Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

**We must receive your response no later than August 18, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.**

Signature of property owner/representative 	Print name DANIEL RAYLOR	Date (yyyy/mm/dd) 2017/07/13
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Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/07/04
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**Objection by Municipality or Local Taxing Authority**

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: October 21, 2017

**PLEASE NOTE:** MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

**Tax Year: 2017 Roll Number: 59-12-020-002-15800-0000**



**Minutes of Settlement  
2017 Tax Year  
Results of Request for Reconsideration  
Property Assessment Notice**



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

TRACY ROTTER  
RR 3  
DRYDEN ON P8N 3G2

**Contact Us**



Call: 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

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needs, please contact MPAC  
for assistance.

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**Owner name(s)** AGNES DAIGNAULT

**Roll number** 59-12-030-007-22000-0000

**Property location and description** WILLIAMS AVE  
RP RR140 PART LOT 1 TO 2 PCL19891

**Municipality/Local taxing Authority** Town of Fort Frances



**CURRENT Property Assessment**

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$18,300	\$28,000	\$20,725	\$23,150	\$25,575	\$28,000
Total	\$18,300	\$28,000	\$20,725	\$23,150	\$25,575	\$28,000

**RECOMMENDED Property Assessment**

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$18,300	\$9,400	\$9,400	\$9,400	\$9,400	\$9,400
Total	\$18,300	\$9,400	\$9,400	\$9,400	\$9,400	\$9,400

**Why your property assessment changed**

- Not able to build on lot

To complete your Request for Reconsideration, please complete the back of this form.

**What this change means to you**

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2016 to 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.

**Please check (✓) one of the following:**

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**OR**

☐ I **reject** my recommended assessment

I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by June 26, 2017.

**To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:**



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

**We must receive your response no later than May 12, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.**

Signature of property owner/representative <i>Tracy Bottler</i>	Print name <i>Tracy Bottler</i>	Date (yyyy/mm/dd) <i>2017/05/05</i>
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Signature of MPAC representative <i>Walter Veneruzzo</i>	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/03/28
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**Objection by Municipality or Local Taxing Authority**

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal:

**October 20, 2017**

**PLEASE NOTE:** MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

**Tax Year: 2017 Roll Number: 59-12-030-007-22000-0000**

**TO:** Administration & Finance Executive Committee

**FROM:** Laurie Lindberg, Treasurer

**DATE:** August 3, 2017

**SUBJECT:** Amended Property Assessment

<b>RE: 1721 Kings Hwy</b>	<b>(2017)</b>	<b>Roll # 5912-010-006-08100-0000</b>
<b>1700 Kings Hwy</b>	<b>(2017)</b>	<b># 5912-010-006-10800-0000</b>
<b>335 Scott Street</b>	<b>(2017)</b>	<b># 5912-020-002-04200-0000</b>

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## **BACKGROUND**

Attached are the Amended Property Assessment Notices for the 2017 taxation years under the *Assessment Act* from MPAC resulting from correction of factual information regarding the properties has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2017.

1. **1721 Kings Hwy – Commercial (CT) CVA of 131,400 changed to 133,050 and Commercial (CU) of 56,000 changed to 54,950**
2. **1700 Kings Hwy – Commercial (CT) CVA of 50,675 and Residential (RT) CVA of 32,575 changed to Commercial (CT) CVA of 68,250.**
3. **335 Scott Street – Commercial (CT) CVA of 165,000 changed to Commercial (CT) CVA of 155,000**

That total financial impact of the Amended Property Assessment Notices is \$4,326.97 consisting of a reduction of municipal revenue of \$3,481.84 and education revenue of \$845.13 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

**2017 WRITE-OFF/TAX ACCOUNT ADJUSTMENTS**

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2017	1.6.081	1,650	CT	0.03265332	0.011132	53.88					18.37		72.25
	2017	1.6.081	-1,650	CU	0.02285733	0.007922	-37.71					-13.07		-50.79
			0				16.16	0.00	0.00	0.00	0.00	5.30	0.00	21.46
	2017	1.6.108	17,575	CT	0.03265332	0.011132	573.88					195.64		769.52
	2017	1.6.108	-32,575	RTEP	0.01686886	0.00179	-549.50	-58.31						-607.81
			-15,000				24.38	-58.31	0.00	0.00	0.00	195.64	0.00	161.71
	2017	2.2.042	-10,000	CT	0.03265332	0.011132	-326.53					-111.32		-437.85
Amended Property Assessment							-3,481.84	-58.31	0.00	0.00	0.00	-786.82	0.00	-4,326.97





MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

## Amended Property Assessment Notice for the 2017-2020 property tax years

### Questions?

**Please include your roll number with your enquiry.**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Write P.O. Box 9808, Toronto, ON M1S 5T9

If you have any accessibility needs, please contact MPAC for assistance.



DG10001693 32 1/2 5/17 PRAN

NORTHWOODS BROADCASTING  
LIMITED  
1721 KINGS HWY  
FORT FRANCES NB P9A 2Y1

## This Amended Property Assessment Notice is not a property tax bill.

### Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2017.

The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

### Property summary

Roll number	59 12 010 006 08100 0000
Property location and description	1721 KINGS HIGHWAY PT RIV R LOT 47 TO 48 PCL 14317
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Communication buildings
Property information	Frontage: 884.68 feet Lot area: 22.50 acres

Please login to  
[www.aboutmyproperty.ca](http://www.aboutmyproperty.ca)  
to see a profile of your property and  
compare your property with similar  
properties in your area free-of-charge.

If you don't have an account, please  
register by entering:

**Roll number:** 59 12 010 006 08100  
**Access key:** C8A31 147F0 8E3BF

Or call MPAC at  
1 866 296-MPAC (6722)

### Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2012	VALUE AS OF JAN 1, 2016	PHASED-IN ASSESSMENT FOR TAX YEAR 2017
Commercial	\$123,000	\$156,600	\$131,400
Commercial: Excess Land	\$53,000	\$67,400	\$56,600
<b>Total</b>	<b>\$176,000</b>	<b>\$224,000</b>	<b>\$188,000</b>

### Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2012 and January 1, 2016 is phased in over four years, from 2017 to 2020. If there is no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remains the same and is effective for the remaining property tax years. The assessed values for each separately classified portion of your property are shown in the table below. The information in the table assumes your property characteristics stay the same for the remainder of the property tax years.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2012	VALUE AS OF JAN 1, 2016	PHASED-IN ASSESSMENT FOR TAX YEARS			
			2017	2018	2019	2020
Commercial	\$123,000	\$163,200	\$133,050	\$143,100	\$153,150	\$163,200
Commercial: Excess Land	\$53,000	\$60,800	\$54,950	\$56,900	\$58,850	\$60,800
<b>Total</b>	<b>\$176,000</b>	<b>\$224,000</b>	<b>\$188,000</b>	<b>\$200,000</b>	<b>\$212,000</b>	<b>\$224,000</b>

### School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2017 ASSESSMENT
Commercial	Not Applicable	\$133,050
Commercial: Excess Land	Not Applicable	\$54,950
<b>Total</b>		<b>\$188,000</b>



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

## Amended Property Assessment Notice for the 2017-2020 property tax years

Roll number: 59 12 010 006 08100 0000

DG10001693 32 2/2 5/17 PRAN

### Have a question about this Notice?

MPAC will consider any new factual information that may affect your assessment. A Request for Reconsideration (RfR) may be filed with MPAC, at no charge, to review the information on this Notice. If your property, or a portion of it, is in the residential, farm or managed forests property class, you must file a RfR with MPAC before you are eligible to file an Appeal with the Assessment Review Board (ARB). The deadline for filing a RfR with MPAC is October 3, 2017. For any other property types, you can choose to either file a RfR with MPAC or file an Appeal with the ARB. If you choose to file with the ARB, the deadline to file your Appeal is October 3, 2017. For more information about the RfR and Appeal processes, see the enclosed insert. This Notice was issued on June 5, 2017.





MUNICIPAL PROPERTY  
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FONCIÈRE DES MUNICIPALITÉS

## Amended Property Assessment Notice for the 2017-2020 property tax years

### Questions?

**Please include your roll number with your enquiry.**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.

Web [www.mpac.ca](http://www.mpac.ca)

Write P.O. Box 9808, Toronto, ON M1S 5T9

If you have any accessibility needs, please contact MPAC for assistance.



DG10001694 32 1/2 5/17 PRAN

SHOEMAKER SANDRA JOAN  
385 DANIEL AVE  
FORT FRANCES ON P9A 3L5

## This Amended Property Assessment Notice is not a property tax bill.

### Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2017.

The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

### Property summary

Roll number	59 12 010 006 10800 0000
Property location and description	1700 KINGS HIGHWAY RIVER RANGE PT LOTS 47 & 48 48R-2877 PARTS 1 & 2 PLAN 48R3131 PART 6 PCL 12317, 20284,25501
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Mini-warehousing
Property information	Frontage: 911.57 feet Lot area: 6.94 acres

Please login to  
[www.aboutmyproperty.ca](http://www.aboutmyproperty.ca)  
to see a profile of your property and  
compare your property with similar  
properties in your area free-of-charge.

If you don't have an account, please  
register by entering:

**Roll number:** 59 12 010 006 10800  
**Access key:** 30DD1 9B503 3D8F2

Or call MPAC at  
1 866 296-MPAC (6722)

### Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2012	VALUE AS OF JAN 1, 2016	PHASED-IN ASSESSMENT FOR TAX YEAR 2017
Commercial	\$42,000	\$76,700	\$50,675
Residential	\$27,000	\$49,300	\$32,575
<b>Total</b>	<b>\$69,000</b>	<b>\$126,000</b>	<b>\$83,250</b>

### Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2012 and January 1, 2016 is phased in over four years, from 2017 to 2020. If there is no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remains the same and is effective for the remaining property tax years. The assessed values for each separately classified portion of your property are shown in the table below. The information in the table assumes your property characteristics stay the same for the remainder of the property tax years.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2012	VALUE AS OF JAN 1, 2016	PHASED-IN ASSESSMENT FOR TAX YEARS			
			2017	2018	2019	2020
Commercial	\$42,000	\$147,000	\$68,250	\$94,500	\$120,750	\$147,000
<b>Total</b>	<b>\$42,000</b>	<b>\$147,000</b>	<b>\$68,250</b>	<b>\$94,500</b>	<b>\$120,750</b>	<b>\$147,000</b>

### School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2017 ASSESSMENT
Commercial	Not Applicable	\$68,250
<b>Total</b>		<b>\$68,250</b>



MUNICIPAL PROPERTY  
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FONCIÈRE DES MUNICIPALITÉS

## Amended Property Assessment Notice for the 2017-2020 property tax years

Roll number: 59 12 010 006 10800 0000

DG10001694 32 2/2 5/17 PRAN

### Have a question about this Notice?

MPAC will consider any new factual information that may affect your assessment. A Request for Reconsideration (RfR) may be filed with MPAC, at no charge, to review the information on this Notice. If your property, or a portion of it, is in the residential, farm or managed forests property class, you must file a RfR with MPAC before you are eligible to file an Appeal with the Assessment Review Board (ARB). The deadline for filing a RfR with MPAC is October 3, 2017. For any other property types, you can choose to either file a RfR with MPAC or file an Appeal with the ARB. If you choose to file with the ARB, the deadline to file your Appeal is October 3, 2017. For more information about the RfR and Appeal processes, see the enclosed insert. This Notice was issued on June 5, 2017.





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## Amended Property Assessment Notice for the 2017-2020 property tax years



DG10001093 32 1/2 3/17 PRAN

777714 ONTARIO LIMITED  
335 SCOTT ST  
FORT FRANCES ON P9A 1H1

### Questions?

**Please include your roll number with your enquiry.**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.

Web [www.mpac.ca](http://www.mpac.ca)

Write P.O. Box 9808, Toronto, ON M1S 5T9

If you have any accessibility needs, please contact MPAC for assistance.

### This Amended Property Assessment Notice is not a property tax bill.

### Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2017.

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### Property summary

Roll number	59 12 020 002 04200 0000
Property location and description	335 SCOTT ST PLAN ALB E1/2 LOT 358 PCL 8509
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Small Retail
Property information	Frontage: 33.00 feet Depth: 155.00 feet Lot area: 5,115.00 square feet

Please login to  
**[www.aboutmyproperty.ca](http://www.aboutmyproperty.ca)**  
to see a profile of your property and  
compare your property with similar  
properties in your area free-of-charge.

If you don't have an account, please  
register by entering:

**Roll number:** 59 12 020 002 04200  
**Access key:** C4ED4 85159 60D87

Or call MPAC at  
1 866 296-MPAC (6722)

### Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2012	VALUE AS OF JAN 1, 2016	PHASED-IN ASSESSMENT FOR TAX YEAR 2017
Commercial	\$187,000	\$165,000	\$165,000
<b>Total</b>	<b>\$187,000</b>	<b>\$165,000</b>	<b>\$165,000</b>

### Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2012 and January 1, 2016 is phased in over four years, from 2017 to 2020. If there is no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remains the same and is effective for the remaining property tax years. The assessed values for each separately classified portion of your property are shown in the table below. The information in the table assumes your property characteristics stay the same for the remainder of the property tax years.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2012	VALUE AS OF JAN 1, 2016	PHASED-IN ASSESSMENT FOR TAX YEARS			
			2017	2018	2019	2020
Commercial	\$174,000	\$155,000	\$155,000	\$155,000	\$155,000	\$155,000
<b>Total</b>	<b>\$174,000</b>	<b>\$155,000</b>	<b>\$155,000</b>	<b>\$155,000</b>	<b>\$155,000</b>	<b>\$155,000</b>

### School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2017 ASSESSMENT
Commercial	Not Applicable	\$155,000
<b>Total</b>		<b>\$155,000</b>



MUNICIPAL PROPERTY  
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FONCIÈRE DES MUNICIPALITÉS

## Amended Property Assessment Notice for the 2017-2020 property tax years

Roll number: 59 12 020 002 04200 0000

DG10001093 32 2/2 3/17 PRAN

### Have a question about this Notice?

MPAC will consider any new factual information that may affect your assessment. A Request for Reconsideration (RfR) may be filed with MPAC, at no charge, to review the information on this Notice. If your property, or a portion of it, is in the residential, farm or managed forests property class, you must file a RfR with MPAC before you are eligible to file an Appeal with the Assessment Review Board (ARB). The deadline for filing a RfR with MPAC is August 2, 2017. For any other property types, you can choose to either file a RfR with MPAC or file an Appeal with the ARB. If you choose to file with the ARB, the deadline to file your Appeal is August 2, 2017. For more information about the RfR and Appeal processes, see the enclosed insert. This Notice was issued on April 4, 2017.

**TO:** Administration & Finance Executive Committee

**FROM:** Laurie Lindberg, Treasurer

**DATE:** August 3, 2017

**SUBJECT:** Amended Property Assessment Notice & Minutes of Settlement

<b>RE: Pit Road No 2 - APAN</b>	<b>(2016)</b>	<b>Roll # 5912-010-006-14000-0000</b>
<b>1533 Kings Hwy – MOS</b>	<b>(2016)</b>	<b># 5912-010-006-14050-0000</b>
<b>Pit Road No 2 - APAN</b>	<b>(2017)</b>	<b># 5912-010-006-14000-0000</b>

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## **BACKGROUND**

Attached are the Amended Property Assessment Notices for the 2016 & 2017 taxation years under the *Assessment Act* from MPAC resulting from correction of factual information regarding the properties has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2016 and January 1, 2017. Also included is the Minutes of Settlement for the consolidated 1533 Kings Hwy property that was already included in the Pit Rd No 2 property amendment property assessment for 2016.

That total financial impact of the Amended Property Assessment Notices is \$6,128.87 consisting of a reduction of municipal revenue of \$4,733.73 and education revenue of \$1,395.14 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

**2017 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS**

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2016	1.6.140	165,960	CT	0.03275463	0.0118	5,435.96					1,958.33		7,394.29
	2016	1.6.140	-6,840	IT	0.04692781	0.0118	-320.99					-80.71		-401.70
	2016	1.6.140	-120	IU	0.03050307	0.00767	-3.66					-0.92		-4.58
							5,111.31	0.00	0.00	0.00	0.00	1,876.70	0.00	6,988.01
	2016	1.6.14050	-203,000	CT	0.03275463	0.0118	-6,649.19					-2,395.40		-9,044.59
			-44,000											
	2017	1.6.140	-34,325	CT	0.03265332	0.01132	-1,120.83					-382.10		-1,502.93
	2017	1.6.140	-40,925	IT	0.04785291	0.0114	-1,958.38					-466.55		-2,424.93
	2017	1.6.140	-3,750	IU	0.03110439	0.00741	-116.64					-27.79		-144.43
							-3,195.85	0.00	0.00	0.00	0.00	-876.44	0.00	-4,072.29
			-79,000											
							-4,733.73	0.00	0.00	0.00	0.00	-1,395.14	0.00	-6,128.87
<b>Amended Property Assessment &amp; M.O.S.</b>														

# **AMENDED PROPERTY ASSESSMENT/MINUTES OF SETTLEMENT**

## Roll # 5912-010-006-14000-00000

## 2016 Assessment Adjustment

	2016 - Roll	Amended 2016 Roll	
CT	30,000	195,960	165,960
IT	240,500	233,660	( 6,840)
IU	21,500	21,380	( 120)
<u>Roll# 5912-010-006-14050-0000</u>			0
CT - M.O.S.	203,000	-	( 203,000)
	<u>495,000</u>	<u>451,000</u>	<u>( 44,000)</u>

## Roll # 5912-010-006-14000-00000

## 2017 Assessment Adjustment

	2017 - Roll	Amended 2017 Roll	
CT	231,695	197,370	( 34,325)
IT	276,295	235,370	( 40,925)
IU	25,260	21,510	( 3,750)
	<u>533,250</u>	<u>454,250</u>	<u>( 79,000)</u>





MUNICIPAL PROPERTY  
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## Amended Property Assessment Notice for the 2016 property tax year

### Questions?

**Please include your roll number with your enquiry.**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.

Web [www.mpac.ca](http://www.mpac.ca)

Fax 1 866 297-6703

Write P.O. Box 9808, Toronto, ON M1S 5T9

If you have any accessibility needs, please contact MPAC for assistance.

DG10000138 32 1/2 12/16 PRAN

GEORGE ARMSTRONG CO LIMITED  
PO BOX 818 STN MAIN  
FORT FRANCES ON P9A 3N1

### This Amended Property Assessment Notice is not a property tax bill.

### Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2016.

The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

### Property summary

Roll number	59 12 010 006 14000 0000
Property location and description	PIT NO 2 RD MCIRVINE RIVER RANGE PT LOTS 45 TO 47 PL SM56 LOT 1 PT LOT 2 PL PSM111 PT BLK B AND RR20 PARTS 1 TO 7 RP 48R3548 PARTS 1 AND 2 PCL5 6913 7715 9970 11227 12591 13635 16957 17826 AND PCL BLK B-8
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Industrial
Property information	Lot area: 85.83 acres

Please login to  
[www.aboutmyproperty.ca](http://www.aboutmyproperty.ca)  
to see a profile of your property and  
compare your property with similar  
properties in your area free-of-charge.

If you don't have an account, please  
register by entering:

**Roll number:** 59 12 010 006 14000  
**Access key:** 5A140 9E468 9C234

Or call MPAC at  
1 866 296-MPAC (6722)

### Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Commercial	\$279,607	\$233,000	\$233,000
Industrial	\$226,000	\$240,500	\$240,500
Industrial: Excess Land	\$49,000	\$21,500	\$21,500
<b>Total</b>	<b>\$554,607</b>	<b>\$495,000</b>	<b>\$495,000</b>

### Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2008 and January 1, 2012 was phased in over four years, from 2013 to 2016. If there was no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remained the same and is effective for the 2016 property tax year. The assessed values for each separately classified portion of your property are shown in the table below.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Commercial	\$235,158	\$195,960	\$195,960
Industrial	\$219,572	\$233,660	\$233,660
Industrial: Excess Land	\$48,727	\$21,380	\$21,380
<b>Total</b>	<b>\$503,457</b>	<b>\$451,000</b>	<b>\$451,000</b>



MUNICIPAL PROPERTY  
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## Amended Property Assessment Notice for the 2016 property tax year

Roll number: 59 12 010 006 14000 0000

DG10000138 32 2/2 12/16 PRAN

### School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2016 ASSESSMENT
Commercial	Not Applicable	\$195,960
Industrial	Not Applicable	\$233,660
Industrial: Excess Land	Not Applicable	\$21,380
<b>Total</b>		<b>\$451,000</b>

### Have a question about this Notice?

MPAC will consider any new factual information that may affect your assessment. A Request for Reconsideration (RfR) may be filed with MPAC, at no charge, to review the information on this Notice. If your property, or a portion of it, is in the residential, farm or managed forests property class, you must file a RfR with MPAC before you are eligible to file an Appeal with the Assessment Review Board (ARB). The deadline for filing a RfR with MPAC is March 30, 2017. For any other property types, you can choose to either file a RfR with MPAC or file an Appeal with the ARB. If you choose to file with the ARB, the deadline to file your Appeal is March 30, 2017. For more information about the RfR and Appeal processes, see the enclosed insert. This Notice was mailed on or before December 30, 2016.



MUNICIPAL PROPERTY  
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## Request for Reconsideration Property Assessment Notice Minutes of Settlement 2016 Tax Year

SHANE ARMSTRONG  
PO BOX 818  
FORT FRANCES ON P9A 3N1

### Questions?

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Fax 1 866 297-6703  
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,  
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

**Owner name(s)** GEORGE ARMSTRONG CO LIMITED

**Roll number** 59-12-010-006-14050-0000

**Property location and description** 1533 KINGS HIGHWAY  
MCIRVINE LOT 46 RIV RGE PLAN 48R3548 PT 1 & 2 PCL 25849  
PSM111 BLK B PCL BLK B-10

**Municipality** Town of Fort Frances

### Current Property Assessment

Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years
				2016
Commercial (CT)	January 01, 2016	\$250,000	\$203,000	\$203,000
Total		\$250,000	\$203,000	\$203,000

### Revised Property Assessment

Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years
				2016
Commercial (CT)	January 01, 2016	\$0	\$0	\$0
Total		\$0	\$0	\$0

Reason(s) why your property assessment changed

- Adjustment due to a consolidation

Please see reverse



Please check the appropriate box and sign below

I ☒ accept my revised assessment

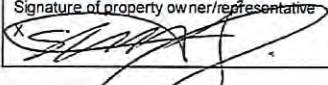
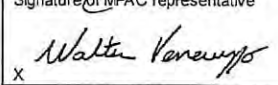
or

I ☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
  - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
  - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
  - my property assessment will remain unchanged for the current year; and
  - I have the option of appealing to the Assessment Review Board by March 02, 2017.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X 	Print Name X SHANE ARMSIBONG	Date (yyyy/mm/dd) 2016/11/29
Signature of MPAC representative X 	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2016/11/22
Objection by Municipality		
Municipal Signature X	Print Name X	Date (yyyy/mm/dd)

To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: September 28, 2017

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2016 Roll Number: 59-12-010-006-14050-0000



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
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## Amended Property Assessment Notice for the 2017-2020 property tax years



DG10000883 32 1/2 1/17 PRAN

GEORGE ARMSTRONG CO LIMITED  
PO BOX 818 STN MAIN  
FORT FRANCES ON P9A 3N1

### Questions?

**Please include your roll number with your enquiry.**

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1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.

Web [www.mpac.ca](http://www.mpac.ca)

Fax 1 866 297-6703

Write P.O. Box 9808, Toronto, ON M1S 5T9

If you have any accessibility needs, please contact MPAC for assistance.

### This Amended Property Assessment Notice is not a property tax bill.

### Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is **effective for taxation beginning January 1, 2017**.

The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

### Property summary

Roll number	59 12 010 006 14000 0000
Property location and description	PIT NO 2 RD MCIRVINE RIVER RANGE PT LOTS 45 TO 47 PL SM56 LOT 1 PT LOT 2 PL PSM111 PT BLK B AND RR20 PARTS 1 TO 7 RP 48R3548 PARTS 1 AND 2 PCLS 6913 7715 9970 11227 12591 13635 16957 17826 AND PCL BLK B-8
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Industrial
Property information	Lot area: 85.83 acres

Please login to  
**[www.aboutmyproperty.ca](http://www.aboutmyproperty.ca)**  
to see a profile of your property and  
compare your property with similar  
properties in your area free-of-charge.

If you don't have an account, please  
register by entering:

**Roll number:** 59 12 010 006 14000  
**Access key:** 5A140 9E468 9C234

Or call MPAC at  
1 866 296-MPAC (6722)

### Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2012	VALUE AS OF JAN 1, 2016	PHASED-IN ASSESSMENT FOR TAX YEAR 2017
Commercial	\$195,960	\$338,900	\$231,695
Industrial	\$233,660	\$404,200	\$276,295
Industrial: Excess Land	\$21,380	\$36,900	\$25,260
<b>Total</b>	<b>\$451,000</b>	<b>\$780,000</b>	<b>\$533,250</b>

### Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2012 and January 1, 2016 is phased in over four years, from 2017 to 2020. If there is no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remains the same and is effective for the remaining property tax years. The assessed values for each separately classified portion of your property are shown in the table below. The information in the table assumes your property characteristics stay the same for the remainder of the property tax years.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2012	VALUE AS OF JAN 1, 2016	PHASED-IN ASSESSMENT FOR TAX YEARS			
			2017	2018	2019	2020
Commercial	\$195,960	\$201,600	\$197,370	\$198,780	\$200,190	\$201,600
Industrial	\$233,660	\$240,500	\$235,370	\$237,080	\$238,790	\$240,500
Industrial: Excess Land	\$21,380	\$21,900	\$21,510	\$21,640	\$21,770	\$21,900
<b>Total</b>	<b>\$451,000</b>	<b>\$464,000</b>	<b>\$454,250</b>	<b>\$457,500</b>	<b>\$460,750</b>	<b>\$464,000</b>



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

## Amended Property Assessment Notice for the 2017-2020 property tax years

Roll number: 59 12 010 006 14000 0000

DG10000883 32 2/2 1/17 PRAN

### School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2017 ASSESSMENT
Commercial	Not Applicable	\$197,370
Industrial	Not Applicable	\$235,370
Industrial: Excess Land	Not Applicable	\$21,510
<b>Total</b>		<b>\$454,250</b>

### Have a question about this Notice?

MPAC will consider any new factual information that may affect your assessment. A Request for Reconsideration (RfR) may be filed with MPAC, at no charge, to review the information on this Notice. If your property, or a portion of it, is in the residential, farm or managed forests property class, you must file a RfR with MPAC before you are eligible to file an Appeal with the Assessment Review Board (ARB). The deadline for filing a RfR with MPAC is June 2, 2017. For any other property types, you can choose to either file a RfR with MPAC or file an Appeal with the ARB. If you choose to file with the ARB, the deadline to file your Appeal is June 2, 2017. For more information about the RfR and Appeal processes, see the enclosed insert. This Notice was mailed on or before February 2, 2017.





# FIRE & RESCUE SERVICE

JUNE 2017 REPORT

FROM: TYLER MOFFITT – FIRE CHIEF/CEMC



Total Hours: Incidents and Training	Training Sessions:	Public Ed & Prevention; Public Events:	Fire Safety Standards Enforcement Inspections:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss in Dollars:
57.9 hours	7	1	22	1	22	3	\$0
Alarm Calls:	MVC Calls:	Ice / Water Calls:	(CO) Carbon Monoxide & Hazmat Calls:	High Angle Rescue / CS Calls:	Mutual Aid Calls:	Other Calls:	Critical Incident Stress Debriefs:
4	0	0	3	0	0	1	0

THE FORT FRANCES FIRE & RESCUE SERVICE RESPONDED TO 33 EMERGENCY RESPONSE CALLS FOR SERVICE DURING JUNE 2017.

**Total Hours:** A total of **13.9 Hours** were spent on responding to emergency incidents. There were **two (2-hour Fire Practices)** for a total of **4 hours**, as well as three members of our team attended a **40-hour (Five Day) Fire Inspector 1 Course** from June 14th to June 18th, which was hosted by our Fire & Rescue Service, and delivered by members of the OFMEM (Ontario Fire Marshal and Emergency Management). This is one of the **6 (Six) courses** needed to obtain **NFPA 1031 FIRE INSPECTOR 1 certification**. I have been talking with the instructors of the OFMEM regarding their availability and future courses; this fall will be the next opportunity for us to continue onward with our education. Once we complete **NFPA 1031 FIRE INSPECTOR 1** ... there is **NFPA 1031 FIRE INSPECTOR 2**, which consists of **3 (Three) courses**, and then **NFPA 1031 FIRE INSPECTOR 3**, which consists of **1 (One) course**.

**Time of Day:** During this month **64%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **36%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

**Public Fire Safety Education / Public Events / Fire Drills:** Children from Robert Moore School ages 5-9 came to our fire hall for a tour, and took part in some fire safety education with members of our team. As well, our team members assisted Canada Border Services Agency with their Fire Drill.

**Fire Prevention Inspections / Re-inspections:** **22 (Twenty-Two) inspections / re-inspections** were completed, which is a large increase! In **2016**, only **85 inspections** were completed; for the month of **June we completed 26% of our 2016 total!**

**Emergency Medicals Service (EMS) Response Calls:** There were **22 (Twenty-Two)** Emergency Medical Service (EMS) requests, which accounted for **67%** of our calls, with **55%** of them occurring on the Day Shift between 07:00 & 19:00 and **45%** of them occurring during the Night Shift between 19:00 & 07:00. As well, these EMS calls accounted for a total of **8.5 hours**. Note: **4 (four) or 18%** of our EMS calls were "FIRST RESPONSE CALLS."

**Fire Response Calls:** There were **2 (Two) Fire Response Calls**; 1 (One) of the fires was a pile of brush, which was started by unknown people. Another outdoor fire, which was over the size permitted by our By-Law was reported; some education of the home owner was given.

**Pre- Fire Response Calls / Alarm Calls:** There was **1 (One) Pre-Fire Response Call**, which involved a heated bearing on a motor at the Safeway Store. As well, there were **4 (Four) False Alarm Calls**.

**Carbon Monoxide (CO) & Hazardous Material (Hazmat) Response Calls:** There were **2 (Two) CO Calls** this month; one was a false alarm, and another was an **actual Carbon Monoxide (CO) Response Emergency**. As well, there was one small spill of a petroleum product, which our Team Members responded to.

**Other Calls:** Our service responded to a collapsed car-port at a residence after the high winds came through town on June 13th.

**ONTARIO FIRE MARSHAL and EMERGENCY MANAGEMENT REVIEW:** Nine members of the OFMEM (Ontario Fire Marshal and Emergency Management) came on June 26 to June 28 for a review of our Fire & Rescue Service. They continued on with the review process from Thunder Bay on two other days. Results of the review will be available in the fall.

TOWN OF FORT FRANCES  
Capital Financial Statements  
For the Seven Months Ending Monday, July 31, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
<b>MARKET SQUARE DEVELOPMENT</b>				
Federal Grant	(\$108,465.21)	(\$455,400.00)	(\$346,934.79)	23.82%
Provincial Grant	-	(708,811.00)	(708,811.00)	0.00%
Contribution from Others	(16,361.73)	(100,000.00)	(83,638.27)	16.36%
Contribution From Reserves	-	(273,425.00)	(273,425.00)	0.00%
Market Square Development (2016 Carryover)	209,639.51	1,537,636.00	1,327,996.49	13.63%
Total Market Square Development	<u>84,812.57</u>	<u>-</u>	<u>(84,812.57)</u>	<u>0.00%</u>
<b>ADMINISTRATION</b>				
Contribution from Others	-	(22,330.00)	(22,330.00)	0.00%
Contribution From Reserves	-	(93,170.00)	(93,170.00)	0.00%
Fibre Optic to Town Facilities	-	10,000.00	10,000.00	0.00%
Mag Locks & Access Control - Main Entry	-	10,000.00	10,000.00	0.00%
Main Entrances Remove and Replace Floor Tiles	58.40	53,500.00	53,441.60	0.11%
Replace Front Walkway/Sidewalk	63,019.44	42,000.00	(21,019.44)	150.05%
Contribution From Reserves	-	(68,000.00)	(68,000.00)	0.00%
Folding/Inserter Machine Replacement (approx. 100,000/yr.)	-	18,000.00	18,000.00	0.00%
Computer Upgrades/Server/Switches	40,669.97	35,000.00	(5,669.97)	116.20%
Financial Software Additions	-	15,000.00	15,000.00	0.00%
Total Administration	<u>103,747.81</u>	<u>-</u>	<u>(103,747.81)</u>	<u>0.00%</u>
<b>EMERGENCY SERVICES</b>				
Contribution From Reserves	-	(50,390.00)	(50,390.00)	0.00%
SCBA & Air Cylinders	-	3,900.00	3,900.00	0.00%
GIS Capital Upgrade	505.17	1,020.00	514.83	49.53%
Fire Truck Replacement (2016 Carryover)	36,639.40	36,470.00	(169.40)	100.46%
Fire Hose Replacement/Portable Air Monitor	-	9,000.00	9,000.00	0.00%
Contribution From Reserves	-	(5,830.00)	(5,830.00)	0.00%
Mobile Speed Sign	4,898.32	5,830.00	931.68	84.02%
Total Emergency Services	<u>42,042.89</u>	<u>-</u>	<u>(42,042.89)</u>	<u>0.00%</u>

TOWN OF FORT FRANCES  
Capital Financial Statements  
For the Seven Months Ending Monday, July 31, 2017

	Actual	Budget	Variance	% Variance
<b>PLANNING &amp; DEVELOPMENT</b>				
<b>By-Law</b>				
Contribution From Reserves	-	(6,500.00)	(6,500.00)	0.00%
Ticket Device for Issuing Parking Tickets	-	6,500.00	6,500.00	0.00%
Total By-Law	-	-	-	0.00%
<b>Building/Planning</b>				
Contribution From Reserves	-	(1,530.00)	(1,530.00)	0.00%
GIS Capital	757.76	1,530.00	772.24	49.53%
Total Building/Planning	757.76	-	(757.76)	0.00%
Total Planning & Development	757.76	-	(757.76)	0.00%
<b>PUBLIC WORKS</b>				
<b>Transporation</b>				
Provincial Grant	-	(911,974.00)	(911,974.00)	0.00%
Contribution from Others	-	(15,550.00)	(15,550.00)	0.00%
Contribution From Reserves	-	(262,437.00)	(262,437.00)	0.00%
Frog Creek Road - Surface Treatment Application	-	44,750.00	44,750.00	0.00%
Phair Ave. Reconstruction from 3rd to 5th	825.79	-	(825.79)	0.00%
Nelson Street Reconstruction from Mosher Ave west to mid block	29,563.78	216,063.00	186,499.22	13.68%
Second Street E. Reconstruction between Mowat Ave & Portage Ave	31,049.48	898,048.00	866,998.52	3.46%
Oakwood Road - Surface Treatment Application	-	31,100.00	31,100.00	0.00%
Federal Grant	-	(155,250.00)	(155,250.00)	0.00%
Contribution From Reserves	-	(62,400.00)	(62,400.00)	0.00%
Public Works Small Equipment	627.33	8,000.00	7,372.67	7.84%
Asset Management Plan	80,168.13	155,250.00	75,081.87	51.64%
Stores / Coffee Room Renovations	58.39	40,000.00	39,941.61	0.15%
Public Works Landscaping & Drainage Repairs	6,952.83	14,400.00	7,447.17	48.28%
Federal Grant	-	(46,231.00)	(46,231.00)	0.00%
Provincial Grant	(15,633.60)	(431,715.00)	(416,081.40)	3.62%
Contribution From Reserves	-	(1,737.00)	(1,737.00)	0.00%
Colonization Rd East from Scott to North of 5th St	1,633.94	462,311.00	460,677.06	0.35%

TOWN OF FORT FRANCES  
Capital Financial Statements  
For the Seven Months Ending Monday, July 31, 2017

	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>% Variance</b>
Mill Road Overpass Reconstruction	17,371.17	17,372.00	0.83	100.00%
Federal Grant	-	(281,026.00)	(281,026.00)	0.00%
Provincial Grant	-	(69,644.00)	(69,644.00)	0.00%
Contribution from Others	-	(15,000.00)	(15,000.00)	0.00%
Contribution From Reserves	-	(110,750.00)	(110,750.00)	0.00%
Phair Ave. Reconstruction from 3rd to 5th- Sidewalk	115.25	-	(115.25)	0.00%
Nelson Street - Butler Ave. to Shevlin Ave.- Sidewalk	-	-	-	0.00%
Nelson Street Reconstruction from Mosher Ave West to mid block	-	22,811.00	22,811.00	0.00%
Second Street E. Reconstruction between Mowat Ave & Portage Ave	-	92,859.00	92,859.00	0.00%
Kings Hwy/McIrvine Sidewalk	-	30,000.00	30,000.00	0.00%
Interlocking Bricks 200 Blocks of Scott Street (North & South sides)	20,828.88	330,750.00	309,921.12	6.30%
Contribution From Reserves	-	(116,800.00)	(116,800.00)	0.00%
Lg Equipment Bobcat with Track & Attachments	117,045.37	116,800.00	(245.37)	100.21%
Contribution From Reserves	-	(15,000.00)	(15,000.00)	0.00%
10 - Waterfront Walkway Poles	13,624.55	15,000.00	1,375.45	90.83%
Contribution From Reserves	-	(1,530.00)	(1,530.00)	0.00%
Engineering GIS Capital Upgrade	757.76	1,530.00	772.24	49.53%
Total Transportation	<u>304,989.05</u>	<u>-</u>	<u>(304,989.05)</u>	<u>0.00%</u>
<b>Airport</b>				
Contribution From Reserves	-	(25,000.00)	(25,000.00)	0.00%
Sanitary Holding Tank installation	17,964.04	25,000.00	7,035.96	71.86%
Total Airport	<u>17,964.04</u>	<u>-</u>	<u>(17,964.04)</u>	<u>0.00%</u>
<b>Parks</b>				
Trade-In Value	-	(11,000.00)	(11,000.00)	0.00%
Cemetery Trust Donations	-	(11,000.00)	(11,000.00)	0.00%
Contribution From Reserves	-	(58,500.00)	(58,500.00)	0.00%
Small Equipment Replacement (Mowers & whipper snippers)	-	5,500.00	5,500.00	0.00%
Replace 1988 V406 - 3/4 ton 2WD Crew Cab Truck with 6'6" Box	30,888.06	42,000.00	11,111.94	73.54%
X730 Law Tractor c/w 60" mower deck (Trade in old X720 Tractor)	20,755.99	33,000.00	12,244.01	62.90%
Total Parks	<u>51,644.05</u>	<u>-</u>	<u>(51,644.05)</u>	<u>0.00%</u>

TOWN OF FORT FRANCES  
Capital Financial Statements  
For the Seven Months Ending Monday, July 31, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
<b>Landfill</b>				
Contribution From Reserves	-	(75,000.00)	(75,000.00)	0.00%
Landfill Site Expansion - 2017 RFP and 1st Phase Design activities	-	75,000.00	75,000.00	0.00%
Total Landfill	-	-	-	0.00%
Total Public Works	374,597.14	-	(374,597.14)	0.00%
 <b>LIONS MILLENIUM PARK</b>				
Donations	(1,600.00)	-	1,600.00	0.00%
Contracted Works	1,421.84	-	(1,421.84)	0.00%
Total Lions Millenium Park	(178.16)	-	178.16	0.00%
 <b>COMMUNITY SERVICES</b>				
<b>Day Care</b>				
Contribution From Reserves	-	(77,200.00)	(77,200.00)	0.00%
Roof Replacement	58.39	42,200.00	42,141.61	0.14%
Vehicle Replacement -AWD (2016 Carryover)	29,586.13	35,000.00	5,413.87	84.53%
Total Day Care	29,644.52	-	(29,644.52)	0.00%
 <b>MSC/Recreation</b>				
Contribution From Reserves	-	(8,000.00)	(8,000.00)	0.00%
Sunny Cove Upgrades (5-year Plan)	57.97	8,000.00	7,942.03	0.72%
Contribution From Reserves	-	(10,000.00)	(10,000.00)	0.00%
Fitness Equipment (annual)	-	10,000.00	10,000.00	0.00%
Contributions from Others	(3,000.00)	-	3,000.00	0.00%
Contribution From Reserves	-	(166,345.00)	(166,345.00)	0.00%
Small Capital Purchases	66.52	-	(66.52)	0.00%
Olympia Edger	7,841.00	5,245.00	(2,596.00)	149.49%
Ladies Sauna	6,668.34	7,800.00	1,131.66	85.49%
52 Canadian Rink North Dehumidifier (Carryover)	17,500.00	23,000.00	5,500.00	76.09%
IFK Compressor Rebuild	16,414.61	40,000.00	23,585.39	41.04%



TOWN OF FORT FRANCES  
Capital Financial Statements  
For the Seven Months Ending Monday, July 31, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
52 Canadian Brine Pump Filter (Maintenance)	6,577.60	8,000.00	1,422.40	82.22%
52 Canadian Compressor Overhaul	9,343.45	65,000.00	55,656.55	14.37%
Auditorium Flooring	57.38	17,300.00	17,242.62	0.33%
Total MSC/Recreation	<u>61,526.87</u>	<u>-</u>	<u>(61,526.87)</u>	<u>0.00%</u>
<b>HANDI-VAN</b>				
Federal Grant	-	(23,775.00)	(23,775.00)	0.00%
Provincial Grant	-	(23,776.00)	(23,776.00)	0.00%
Contribution From Reserves	-	(131,067.00)	(131,067.00)	0.00%
Handivan Bus (2016 Carry Over)	<u>-</u>	<u>178,618.00</u>	<u>178,618.00</u>	<u>0.00%</u>
Total Handi-Van	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
<b>MULTI-USE TENNIS COURTS</b>				
Provincial Grant	-	(15,000.00)	(15,000.00)	0.00%
Contribution from Others	-	(53,785.00)	(53,785.00)	0.00%
Contribution From Reserves	-	(60,770.00)	(60,770.00)	0.00%
Tennis Courts (Carryover)	<u>125.37</u>	<u>129,555.00</u>	<u>129,429.63</u>	<u>0.10%</u>
Total Multi-Use Tennis Courts	<u>125.37</u>	<u>-</u>	<u>(125.37)</u>	<u>0.00%</u>
<b>LIBRARY</b>				
Contribution From Reserves	-	(35,000.00)	(35,000.00)	0.00%
Maker Space Equipment	-	10,000.00	10,000.00	0.00%
Computer Upgrades	296.60	20,000.00	19,703.40	1.48%
New Library- Capital	-	-	-	0.00%
Surveillance Upgrade	<u>2,497.19</u>	<u>5,000.00</u>	<u>2,502.81</u>	<u>49.94%</u>
Total Library	<u>2,793.79</u>	<u>-</u>	<u>(2,793.79)</u>	<u>0.00%</u>

TOWN OF FORT FRANCES  
Capital Financial Statements  
For the Seven Months Ending Monday, July 31, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
<b>MUSEUM</b>				
Federal Grant	(69,300.00)	(77,000.00)	(7,700.00)	90.00%
Provincial Grant	-	(77,000.00)	(77,000.00)	0.00%
Roof Replacement, Accessible Washroom, Front Entrance Ramp	583.95	154,000.00	153,416.05	0.38%
Total Museum	<u>(68,716.05)</u>	<u>-</u>	<u>68,716.05</u>	<u>0.00%</u>
Total Community Services	<u>25,374.50</u>	<u>-</u>	<u>(25,374.50)</u>	<u>0.00%</u>
 <b>SANITARY SEWER</b>				
Provincial Grant	-	(200,912.00)	(200,912.00)	0.00%
Contributions from Revenue Fund	-	(352,477.00)	(352,477.00)	0.00%
Sanitary Sewer Tools & Equipment	4,829.42	12,000.00	7,170.58	40.25%
GIS Capital Upgrades	757.76	1,530.00	772.24	49.53%
Refurbish Manholes	-	50,000.00	50,000.00	0.00%
Design for Infrastructure Renewal Project for 2018 Construction Work	36,477.78	37,500.00	1,022.22	97.27%
Phair Ave. Reconstruction from 3rd to 5th	557.55	-	(557.55)	0.00%
Nelson Street Reconstruction from Mosher Ave west to mid block	12,757.94	184,476.00	171,718.06	6.92%
Second Street E. Reconstruction from Mowat Ave & Portage Ave	12,356.66	267,883.00	255,526.34	4.61%
Colonization Rd. E. Reconstruction from Scott St. to WTP	19.36	-	(19.36)	0.00%
Total Sanitary Sewer	<u>67,756.47</u>	<u>-</u>	<u>(67,756.47)</u>	<u>0.00%</u>
 <b>SEWAGE TREATMENT PLANT</b>				
Provincial Grant	(55,418.71)	(83,166.00)	(27,747.29)	66.64%
Contribution From Reserves	-	(103,102.00)	(103,102.00)	0.00%
Contributions from Revenue Fund	-	(384,138.00)	(384,138.00)	0.00%
Misc. Capital Upgrades	32,035.56	120,000.00	87,964.44	26.70%
Honeywell Improvements at STP including Street lighting	-	50,406.00	50,406.00	0.00%
Sludge Watering Upgrades	88,394.56	400,000.00	311,605.44	22.10%
Total Sewage Treatment Plant	<u>65,011.41</u>	<u>-</u>	<u>(65,011.41)</u>	<u>0.00%</u>

TOWN OF FORT FRANCES  
Capital Financial Statements  
For the Seven Months Ending Monday, July 31, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
<b>WATER TREATMENT PLANT</b>				
Contributions from Revenue Fund	-	(60,000.00)	(60,000.00)	0.00%
Misc. Small Capital Equipment	10,626.61	60,000.00	49,373.39	17.71%
Total Water Treatment Plant	<u>10,626.61</u>	<u>-</u>	<u>(10,626.61)</u>	<u>0.00%</u>
<b>WATERWORKS ADMINISTRATION</b>				
Provincial Grant	(143,976.29)	(181,132.00)	(37,155.71)	79.49%
Contributions from Revenue Fund	-	(982,156.00)	(982,156.00)	0.00%
Miscellaneous Tools/Equipment	4,659.48	12,000.00	7,340.52	38.83%
Replace 1995 Large Wheeled Hyundai Excavator	-	400,000.00	400,000.00	0.00%
GIS Capital Upgrades	1,515.49	3,055.00	1,539.51	49.61%
Replacing Main Line Water Valves/Hydrants (to be included in Nelson St Tender)	44,964.92	100,000.00	55,035.08	44.96%
Design for Infrastructure Renewal 2018 Construction Work	36,477.76	37,500.00	1,022.24	97.27%
Phair Ave. Reconstruction from 3rd to 5th	585.95	-	(585.95)	0.00%
Nelson Street Reconstruction from Mosher Ave west to mid block	8,927.31	137,917.00	128,989.69	6.47%
Second Street E. Reconstruction between Mowat Ave & Portage Ave	8,871.90	241,509.00	232,637.10	3.67%
Colonization Rd. E. Reconstruction from Scott St. to WTP	141.24	-	(141.24)	0.00%
Mill Road Overpass Reconstruction	-	231,307.00	231,307.00	0.00%
Total Waterworks Administration	<u>(37,832.24)</u>	<u>-</u>	<u>37,832.24</u>	<u>0.00%</u>
<b>Total Capital</b>	<u><b>736,716.76</b></u>	<u><b>-</b></u>	<u><b>(736,716.76)</b></u>	<u><b>0.00%</b></u>

**TOWN OF FORT FRANCES**  
**General Fund (Operating) Summary**  
**For the Seven Months Ending Monday, July 31, 2017**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
<b>CORPORATE</b>				
Municipal Tax Levy	(\$10,595,331.05)	(\$10,595,333.00)	(\$1.95)	100.00%
Education Tax Levy	(1,593,140.30)	(1,599,847.00)	(6,706.70)	99.58%
Supp/Omit Municipal Tax Levy	(22,781.95)	-	22,781.95	0.00%
Supp/Omit Education Tax Levy	(2,947.21)	-	2,947.21	0.00%
W/O Municipal	16,798.15	226,140.00	209,341.85	7.43%
W/O Education	78,284.84	21,007.00	(57,277.84)	372.66%
OMPF	(2,329,875.00)	(3,106,500.00)	(776,625.00)	75.00%
Payments-in-Lieu	(101,381.05)	(789,904.00)	(688,522.95)	12.83%
Sale of Land	(122,950.00)	-	122,950.00	0.00%
Mayor & Council	303,724.78	719,600.00	415,875.22	42.21%
Contribution to Reserves & Reserve Funds	-	1,375,000.00	1,375,000.00	0.00%
Long Term Debt	316,520.29	633,228.00	316,707.71	49.99%
Riverside Health Care/Dr Recruitment	68,000.00	68,000.00	-	100.00%
Clinic Financing Interest	-	7,000.00	7,000.00	0.00%
RR DSSAB	1,114,096.16	1,991,502.00	877,405.84	55.94%
Northwestern Health Unit	245,875.60	368,814.00	122,938.40	66.67%
Economic Development	82,425.44	167,768.00	85,342.56	49.13%
Travel Information Centre	10,246.89	19,000.00	8,753.11	53.93%
Solar Panel Project	(6,344.70)	(25,625.00)	(19,280.30)	24.76%
English Public School Board	663,136.90	1,308,908.00	645,771.10	50.66%
English Separate School Board	134,702.73	265,764.00	131,061.27	50.69%
French Public School Board	661.01	1,322.00	660.99	50.00%
French Separate School Board	1,423.29	2,846.00	1,422.71	50.01%
Total Corporate	<u>(11,738,855.18)</u>	<u>(8,941,310.00)</u>	<u>2,797,545.18</u>	<u>131.29%</u>
<b>ADMINISTRATION AND FINANCE</b>				
Other Unassigned Revenue	(137,250.73)	(319,195.00)	(181,944.27)	43.00%
Administration	209,933.43	382,295.00	172,361.57	54.91%
Admin Vehicle	4,164.66	3,330.00	(834.66)	125.06%
Municipal Buildings	6,712.16	11,830.00	5,117.84	56.74%
HR Department	37,311.86	58,500.00	21,188.14	63.78%
Clerk	148,595.49	198,660.00	50,064.51	74.80%
Treasury	297,337.28	397,297.00	99,959.72	74.84%
FFPC Administration	79,598.75	108,000.00	28,401.25	73.70%
Total Administration and Finance	<u>646,402.90</u>	<u>840,717.00</u>	<u>194,314.10</u>	<u>76.89%</u>
<b>EMERGENCY SERVICES</b>				
Emergency Services	529,425.27	963,438.00	434,012.73	54.95%
Emergency Measures	3,663.04	14,107.00	10,443.96	25.97%
911 Service	11,454.58	11,800.00	345.42	97.07%
Police Revenue	(16,671.66)	(24,000.00)	(7,328.34)	69.47%
Police Services Board	9,303.26	17,670.00	8,366.74	52.65%
Police Administration	1,044,534.10	2,030,005.00	985,470.90	51.45%
Total Emergency Services	<u>1,581,708.59</u>	<u>3,013,020.00</u>	<u>1,431,311.41</u>	<u>52.50%</u>
<b>COMMUNITY SERVICES</b>				
Sister Kennedy Centre	15,371.35	43,053.00	27,681.65	35.70%
Fort Frances Children's Complex	44,675.32	51,358.00	6,682.68	86.99%
Best Start Hub	(29,052.52)	-	29,052.52	0.00%
Day Care Resource Teachers	(19,220.32)	-	19,220.32	0.00%
Handi-Transit System	8,907.87	103,377.00	94,469.13	8.62%
Townshend Theatre	(8,580.98)	-	8,580.98	0.00%
Recreation Facilities	438,272.45	602,187.00	163,914.55	72.78%
Recreation Programs	(43,854.25)	138,656.00	182,510.25	(31.63%)
Community Services	84,291.63	133,742.00	49,450.37	63.03%
Sunny Cove Camp	(7,843.30)	23,705.00	31,548.30	(33.09%)

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**TOWN OF FORT FRANCES**  
**General Fund (Operating) Summary**  
**For the Seven Months Ending Monday, July 31, 2017**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Fort Frances Public Library	295,888.24	480,749.00	184,860.76	61.55%
Museum	94,042.86	144,027.00	49,984.14	65.30%
Waterfront Development/Marina	(10,171.96)	38,056.00	48,227.96	(26.73%)
Total Community Services	<u>862,726.39</u>	<u>1,758,910.00</u>	<u>896,183.61</u>	<u>49.05%</u>

**OPERATIONS AND FACILITIES**

PW Administration	(45,018.88)	(198,059.00)	(153,040.12)	22.73%
PW Buildings & Yards	78,866.33	119,380.00	40,513.67	66.06%
Municipal Roads	705,321.26	1,382,899.00	677,577.74	51.00%
Public Parking Lots	3,020.84	16,994.00	13,973.16	17.78%
Sidewalks	37,646.15	101,671.00	64,024.85	37.03%
Private Works Charges	9,570.65	47,060.00	37,489.35	20.34%
Private Crossing Charges	16,137.80	16,678.00	540.20	96.76%
PW Vehicles	105,570.76	230,462.00	124,891.24	45.81%
PW Equipment	97,621.27	264,141.00	166,519.73	36.96%
PW Stores	43,219.61	72,336.00	29,116.39	59.75%
Traffic Signal Maintenance	4,257.93	8,735.00	4,477.07	48.75%
Streetlight Maintenance	44,211.31	75,496.00	31,284.69	58.56%
Garbage Collection	(117,213.17)	(208,376.00)	(91,162.83)	56.25%
Recycling Services	65,704.79	213,649.00	147,944.21	30.75%
Sanitary Landfill	(107,647.91)	(5,273.00)	102,374.91	2041.49%
Engineering	21,790.22	33,795.00	12,004.78	64.48%
Airport	(8,116.65)	(28,880.00)	(20,763.35)	28.10%
Airport Building Maintenance	25,694.79	46,625.00	20,930.21	55.11%
Airport Grounds Maintenance	20,586.41	63,704.00	43,117.59	32.32%
Parks & Cemeteries Maintenance	99,371.89	163,466.00	64,094.11	60.79%
Fort Frances Cemetery	82,757.76	78,580.00	(4,177.76)	105.32%
Riverview Cemetery	92,048.15	186,636.00	94,587.85	49.32%
Point Park	(8,479.81)	30,111.00	38,590.81	(28.16%)
Parks - Outdoor Facilities	138,937.13	266,840.00	127,902.87	52.07%
Lions Millennium Park	5,494.99	9,634.00	4,139.01	57.04%
Total Operations and Facilities	<u>1,411,353.62</u>	<u>2,988,304.00</u>	<u>1,576,950.38</u>	<u>47.23%</u>

**PLANNING AND DEVELOPMENT**

Civic Centre	38,580.62	114,718.00	76,137.38	33.63%
By-Law Enforcement	93,914.21	146,640.00	52,725.79	64.04%
Animal Shelter	2,750.90	9,105.00	6,354.10	30.21%
Building Official	6,990.31	21,776.00	14,785.69	32.10%
Planning & Zoning	4,331.13	48,120.00	43,788.87	9.00%
Total Planning and Development	<u>146,567.17</u>	<u>340,359.00</u>	<u>193,791.83</u>	<u>43.06%</u>

Sub-Total General Fund (Operating)	<u>(7,090,096.51)</u>	<u>-</u>	<u>7,090,096.51</u>	<u>0.00%</u>
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TOTAL BUDGET- Revenue	(17,889,264.85)	(21,739,787.00)	(3,850,522.15)	82.29%
TOTAL BUDGET- Expenditures	<u>10,799,168.34</u>	<u>21,739,787.00</u>	<u>10,940,618.66</u>	<u>49.67%</u>
	<u>(7,090,096.51)</u>	<u>-</u>	<u>7,090,096.51</u>	<u>0.00%</u>

**TOWN OF FORT FRANCES**  
**Water and Sewer Fund (Operating) Summary**  
**For the Seven Months Ending Monday, July 31, 2017**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Water and Sewer Fund				
WATER				
Waterworks Administration	(\$911,468.55)	(\$680,548.00)	\$230,920.55	133.93%
Water Treatment Plant	346,504.27	556,442.00	209,937.73	62.27%
Water Storage Facility	15,776.34	124,106.00	108,329.66	12.71%
	<u>(549,187.94)</u>		<u>549,187.94</u>	<u>0.00%</u>
SEWER				
Sanitary Sewer Administration	(911,079.75)	(756,652.00)	154,427.75	120.41%
Sewage Treatment Plant	306,512.73	756,652.00	450,139.27	40.51%
	<u>(604,567.02)</u>		<u>604,567.02</u>	<u>0.00%</u>

**2017 Capital Budget vs Actual Financial Statement**  
as at June 30, 2017

	Account Number	TOTAL BUDGET	Actual To Date June 30, 2017	Current Year Variance	COMMENTS
<b>GENERAL GOVERNMENT</b>					
Fibre Optic to Town Facilities	20-020-0253-9125-71523	10,000.00		10,000.00	Need more info from Tbaytel before we know what hardware we require
Folding/Inserter Machine Replacement (approx. 100,000/yr.)	20-020-0265-9107-71471	18,000.00		18,000.00	On Order with Xerox - July Delivery
Computer Upgrades/Server/Switches	20-020-0265-9109-71471	35,000.00	40,669.97	-5,669.97	Backup server and tape library , domain controller, environmental monitor for server room, KVM for servers, windows server licenses, veeam license, UPS
Financial Software Additions	20-020-0265-9109-71503	15,000.00	0.00	15,000.00	Network Management Card, Power Distribution Units for Server Rack
<b>TOTAL GENERAL GOVERNMENT</b>		<b>78,000.00</b>	<b>40,669.97</b>	<b>37,330.03</b>	
<b>PROTECTION</b>					
<b>Fire</b>					
SCBA & Air Cylinders	20-040-0410-9122-75363	3,900.00		3,900.00	
GIS Capital Upgrade	20-040-0410-9123-71471	1,020.00	505.17	514.83	Fire Department portion ledger enter.
Fire Truck Replacement (2016 Carryover)	20-040-0410-9133-71471	36,470.00	36,639.40	-169.40	Completed
Fire Hose Replacement	20-040-0410-9239-71431	3,000.00		3,000.00	All Fire Hose aquired.
Portable Air Monitor	20-040-0410-9239-71431	6,000.00		6,000.00	
		50,390.00	37,144.57	13,245.43	
<b>Police Services Board</b>					
1 - Mobile Speed Sign	20-040-0422-9278-71471	5,830.00	0.00	5,830.00	Sign should be received by July 21, 2017
<b>TOTAL PROTECTION</b>		<b>56,220.00</b>	<b>37,144.57</b>	<b>19,075.43</b>	
<b>TRANSPORTATION</b>					
<b>Public Works Buildings/General Misc.</b>					
Public Works Small Equipment	20-060-0614-9105-71471	8,000.00	540.84	7,459.16	On Going
Asset Management Plan	20-060-0614-9115-71523	155,250.00	66,913.89	88,336.11	On Going - AMP Coordinator started July 17/17
Stores / Coffee Room Renovations	20-060-0614-9127-71471	40,000.00	58.39	39,941.61	On Going - Stores work approx 75% complete
Public Works Landscaping & Drainage Repairs	20-060-0614-9129-71471	14,400.00	58.39	14,341.61	On Going - PW landscaping approx 75% complete
Engineering GIS Capital Upgrade	20-060-0624-9123-71471	1,530.00	757.76	772.24	On Going
		219,180.00	68,329.27	150,850.73	
<b>Large Equipment &amp; Vehicles</b>					
Replace 1989 Bobcat with Track c/w Bucket (Carryover)	20-060-0619-9298-71471	90,500.00	90,388.32	111.68	Complete
Attachments for Track Bobcat Landscaping Rake & Stump Grinder	20-060-0619-9298-71471	26,300.00	26,657.05	-357.05	Complete
		116,800.00	117,045.37	-245.37	
<b>Roads / Storm Sewers</b>					
Frog Creek Road - Surface Treatment Application	20-060-0611-9268-71523	44,750.00		44,750.00	Tender awarded to MSO July 10/17
Nelson Street Reconstruction from Mosher Ave west to mid block	20-060-0611-9274-71523	216,063.00	1,610.42	214,452.58	On Going
Second Street E. Reconstruction between Mowat Ave & Portage Ave	20-060-0611-9275-71523	898,048.00	1,934.01	896,113.99	On Going
Oakwood Road - Surface Treatment Application	20-060-0611-9283-71523	31,100.00		31,100.00	Tender awarded to MSO July 10/17
Phair Ave 3rd to 5th Contracted Works	20-060-0611-9271-71523	0.00		0.00	
<b>Connecting Link</b>					



	Account Number	TOTAL BUDGET	Actual To Date June 30, 2017	Current Year Variance	COMMENTS
Colonization Rd E - Scott Street to WTP Contracted Works	20-060-0616-9277-71523	462,311.00	1,633.94	460,677.06	Work substantially complete - Deficiency clean up remains
Mill Road Overpass Design (2016 Hatch carryover)	20-060-0616-9303-71523	17,372.00	17,371.17	0.83	Completed
		1,669,644.00	22,549.54	1,647,094.46	
<b>Sidewalks</b>					
Phair Ave 3rd to 5th Contracted Works	20-060-0617-9271-71523	0.00	115.25	-115.25	Deficiency on going
Nelson Street - Butler to Shevlin Sidewalk	20-060-0617-9272-71523	0.00	803.90	-803.90	Completed
Nelson Street Reconstruction from Mosher Ave west to mid block	20-060-0617-9274-71523	22,811.00		22,811.00	On Going
Second Street E. Reconstruction between Mowat Ave & Portage Ave	20-060-0617-9275-71523	92,859.00		92,859.00	On Going
Kings Hwy/McIrvine Sidewalk	20-060-0617-9276-71523	30,000.00		30,000.00	No update from FFHS
Scott Street Interlocking Bricks 200 Blocks (North & South sides)	20-060-0617-9299-71523	330,750.00	17,935.20	312,814.80	On Going with completion slated for early August
		476,420.00	18,854.35	457,565.65	
<b>Streetlight Pole Replacement &amp; Traffic Lighting</b>					
10 - Waterfront Walkway Poles	20-060-0623-9135-71471	15,000.00	13,624.55	1,375.45	Poles received and installed
		15,000.00	13,624.55	1,375.45	
<b>TOTAL TRANSPORTATION</b>		2,497,044.00	240,403.08	2,256,640.92	
<b>PARKS &amp; CEMETERIES</b>					
<b>Parks</b>					
Small Equipment Replacement (Mowers & whipper snippers)	20-160-1610-9105-71471	5,500.00		5,500.00	
Replace 1988 V406 - 3/4 ton 2WD Crew Cab Truck with 6'6" Box	20-160-1610-9133-71471	42,000.00	30,888.06	11,111.94	New Truck received June 9/17
X730 Law Tractor c/w 60" mower deck (Trade in old X720 Tractor)	20-160-1610-9174-71471	16,000.00		16,000.00	New Tractors in service
		63,500.00	30,888.06	32,611.94	
<b>Cemeteries</b>					
2 - John Deere X360 Lawn Tractors (Trade-in 2 x 360 lawnmowers)	20-160-1610-9174-71471	17,000.00	0.00	17,000.00	New Tractors in service
		17,000.00	0.00	17,000.00	
<b>TOTAL PARKS &amp; CEMETERIES</b>		80,500.00	30,888.06	49,611.94	
<b>AIRPORT</b>					
Groundwater Well & Treatment	20-060-0660-9302-71523	0.00		0.00	
Sanitary Holding Tank installation	20-060-0660-9304-71523	25,000.00	11,630.65	13,369.35	New Well in service and old Septic field decommissioned
<b>TOTAL AIRPORT</b>		25,000.00	11,630.65	13,369.35	
<b>WASTE MANAGEMENT SYSTEM</b>					
Landfill Site Expansion - 2017 RFP and 1st Phase Design activities	20-080-0860-9238-71523	75,000.00		75,000.00	RFP to be out by the end of July
<b>TOTAL WASTE MANAGEMENT SYSTEM</b>		75,000.00	0.00	75,000.00	
<b>ENVIRONMENT</b>					
<b>Sanitary Sewer - Collection System</b>					
Sanitary Sewer Tools & Equipment	20-080-0811-9105-71471	12,000.00	3,561.72	8,438.28	
GIS Capital Upgrades	20-080-0811-9123-71471	1,530.00	757.76	772.24	
Refurbishing Sanitary Manholes	20-080-0811-9138-71523	50,000.00		50,000.00	Awaiting word from TopShot as per when they will be in Town
Design for Infrastructure Renewal Project for 2018 Construction Work	20-080-0811-9238-71523	37,500.00	36,477.78	1,022.22	On Going
Phair Ave 3rd to 5th Street Sewer	20-080-0811-9271-71523		557.55	-557.55	Deficiency Clean up on going
Nelson Street Reconstruction from Mosher Ave west to mid block	20-080-0811-9274-71523	184,476.00	1,588.93	182,887.07	On Going
Second Street E. Reconstruction between Mowat Ave & Portage Ave	20-080-0811-9275-71523	267,883.00	1,285.42	266,597.58	On Going
Colonization Rd E - Scott Street to WTP	20-080-0811-9277-71523		19.36	-19.36	Complete

	Account Number	TOTAL BUDGET	Actual To Date June 30, 2017	Current Year Variance	COMMENTS
<b>Sewage Treatment Plant</b>		553,389.00	44,248.52	509,140.48	
Misc. Capital Upgrades	20-080-0812-9105-71471	120,000.00	1,813.90	118,186.10	
Honeywell Improvements at STP including Street lighting	20-080-0812-9280-71523	50,406.00		50,406.00	Working with Design firm to finalize design works, installation this fall
Sludge Watering Upgrades	20-080-0812-9290-71523	400,000.00	60,515.60	339,484.40	Finalizing details with Associated Engineering to get the works completed
		570,406.00	62,329.50	508,076.50	
<b>Water System</b>					
<b>Water Distribution System</b>					
Miscellaneous Tools/Equipment	20-080-0832-9105-71471	12,000.00	4,643.67	7,356.33	
Replace 1995 Large Wheeled Hyundai Excavator	20-080-0832-9107-71471	400,000.00		400,000.00	Tender to be out by the end of July
GIS Capital Upgrades	20-080-0832-9123-71471	3,055.00	1,515.49	1,539.51	
Replacing Main Line Water Valves/Hydrants (to be included in Nelson St Tender)	20-080-0832-9137-71523	100,000.00		100,000.00	On Going
Design for Infrastructure Renewal 2018 Construction Work	20-080-0832-9238-71523	37,500.00	36,477.76	1,022.24	On Going
Phair Ave 3rd to 5th Street Sewer	20-080-0832-9271-71523		585.95	-585.95	Deficiency Clean up on going
Nelson Street Reconstruction from Mosher Ave west to mid block	20-080-0832-9274-71523	137,917.00	572.67	137,344.33	On Going
Second Street E. Reconstruction between Mowat Ave & Portage Ave	20-080-0832-9275-71523	241,509.00	552.61	240,956.39	On Going
Colonization Rd E - Scott Street to WTP	20-080-0832-9277-71523		141.24	-141.24	Deficiency Clean up on going
Mill Road Overpass Reconstruction (Pending Funding)	20-080-0832-9303-71523	231,307.00		231,307.00	No funding - Will not be in the 2017 Capital Program
		1,163,288.00	44,489.39	1,118,798.61	
<b>Water Treatment Plant</b>					
Misc. Small Capital Equipment	20-080-0831-9105-71471	60,000.00	10,626.61	49,373.39	
		60,000.00	10,626.61	49,373.39	
<b>TOTAL ENVIRONMENT</b>		<b>2,347,083.00</b>	<b>161,694.02</b>	<b>2,185,388.98</b>	
<b>SOCIAL &amp; FAMILY SERVICES</b>					
<b>Children's Complex</b>					
Roof Replacement	20-120-1230-9127-71523	42,200.00	58.39	42,141.61	Tender - Tyson D.
Vehicle Replacement -AWD (2016 Carryover)	20-120-1230-9133-71471	35,000.00	29,586.13	5,413.87	Completed
		<b>77,200.00</b>	<b>29,644.52</b>	<b>47,555.48</b>	
<b>Handi-van Transit Services</b>					
Handivan Bus (2016 Carry Over)	20-060-0632-9133-71471	86,100.00		86,100.00	In Process
Handivan Bus (PTIF Grant)	20-060-0632-9133-71471	92,518.00		92,518.00	In Process
		<b>178,618.00</b>	<b>0.00</b>	<b>178,618.00</b>	
<b>TOTAL SOCIAL &amp; FAMILY SERVICES</b>		<b>255,818.00</b>	<b>29,644.52</b>	<b>226,173.48</b>	
<b>Memorial Sports Centre</b>					
Olympia Edger	20-160-1634-9107-71471	5,245.00	7,841.00	-2,596.00	Completed
Ladies Sauna	20-160-1634-9127-71523	7,800.00	6,668.34	1,131.66	Completed - modifications required
52 Canadian Rink North Dehumidifier (Carryover)	20-160-1634-9631-71471	23,000.00	17,500.00	5,500.00	Completed
IFK Compressor Rebuild	20-160-1634-9633-71471	40,000.00		40,000.00	Completed
52 Canadian Brine Pump Filter (Maintenance)	20-160-1634-9637-71471	5,000.00		5,000.00	Completed
52 Canadian Ammonia Gas Detector	20-160-1634-9637-71471	3,000.00		3,000.00	Completed
52 Canadian Compressor Overhaul	20-160-1634-9637-71523	12,000.00	57.38	11,942.62	Completed
52 Canadian Water Line Loop Tie-in	20-160-1634-9637-71523	50,000.00		50,000.00	Water Guys to access as per Randy White
52 Canadian Meeting Room Windows	20-160-1634-9637-71523	3,000.00		3,000.00	Completed
Auditorium Bar Renovations	20-160-1634-9638-71523	17,300.00	57.38	17,242.62	Tender - Tyson D.
		166,345.00	32,124.10	134,220.90	
<b>Recreation</b>					

	Account Number	TOTAL BUDGET	Actual To Date June 30, 2017	Current Year Variance	COMMENTS
Sunny Cove Upgrades (5-year Plan)	20-160-1614-9108-71523	8,000.00	57.97	7,942.03	Washroom renovations not scheduled Completed - lights JUL 24
Fitness Equipment (annual)	20-160-1620-9624-71471	10,000.00		10,000.00	
Tennis Courts (Carryover)	20-160-1636-9294-71523	129,555.00		129,555.00	
		147,555.00	57.97	147,497.03	
<b>Museum</b>					
Roof Replacement, Accessible Washroom, Front Entrance Ramp (Dependant on Canada 150 Grant & Federal Grant)	20-160-1645-9127-71523	154,000.00	58.40	153,941.60	Tender - Tyson D.
<b>TOTAL RECREATION &amp; CULTURAL SERVICES</b>		<b>467,900.00</b>	<b>32,240.47</b>	<b>435,659.53</b>	
<b>Library</b>					
Maker Space Equipment	20-160-1640-9105-71471	10,000.00		10,000.00	As per Caroline/Library Board
Computer Upgrades	20-160-1640-9109-71471	20,000.00	296.60	19,703.40	As per Caroline/Library Board
Surveillance Upgrade	20-160-1640-9220-71471	5,000.00	2,497.19	2,502.81	As per Caroline/Library Board
		<b>35,000.00</b>	<b>2,793.79</b>	<b>32,206.21</b>	
<b>PLANNING &amp; DEVELOPMENT</b>					
<b>By-Law</b>					
Ticket Device for Issuing Parking Tickets	20-040-0440-9109-71471	6,500.00	0.00	6,500.00	
<b>Building/Planning</b>					
GIS Capital	20-180-1810-9109-71471	1,530.00	757.76	772.24	
		<b>8,030.00</b>	<b>757.76</b>	<b>7,272.24</b>	
<b>Civic Centre</b>					
Mag Locks & Access Control - Main Entry	20-020-0253-9127-71471	10,000.00		10,000.00	
Main Entrances Remove and Replace Floor Tiles	20-020-0253-9127-71523	53,500.00	58.40	53,441.60	In Progress
Replace Front Walkway/Sidewalk	20-020-0253-9232-71523	42,000.00	5,978.40	36,021.60	In Progress
		105,500.00	6,036.80	99,463.20	
Old Rainy Lake Hotel Site Development - Market Square (2016 Carryover)	20-020-0251-9286-71523	1,537,636.00	91,204.08	1,446,431.92	In Progress
<b>TOTAL PLANNING &amp; DEVELOPMENT</b>		<b>1,651,166.00</b>	<b>97,998.64</b>	<b>1,553,167.36</b>	
<b>TOTAL CAPITAL BUDGET vs ACTUAL TO DATE</b>		<b>7,568,731.00</b>	<b>685,107.77</b>	<b>6,883,623.23</b>	