

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

AGENDA - September 5, 2017 - Noon

MEETING -Committee Room - Civic Centre

Session #55

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
4. **Approval of Previous Committee Minutes**
 - 4.1 Session No. 54 dated August 8th, 2017 3 - 5
5. **In-Camera**
6. **Items Referred from Council**
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 - 6.2 Northwest Ontario's Sunset Country Travel Association. 11 - 12
 - 6.3 Northwestern Ontario Sports Hall of Fame and Museum Financial Page. 13 - 15
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 - 7.1 Amendment to Policy No. 6.2 - Sale of Town Lands. 16 - 25
 - 7.2 Request for Reconsideration - Minutes of Settlement re: 363 Church Street (2017); 333 Third Street West (2017); 335 Third Street West (2017); and 1151 River Road West (2017). 26 - 35
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 - 7.6 Doug Brown, CAO - Purchase Card Expenses. 62 - 64
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9. <u>Outstanding Items</u>	
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10.4 Town of Fort Frances Water & Sewer Fund (Operating) Summary for the Eight Months Ending August 31, 2017.	85
11. <u>Adjourn / Next Meeting Date - September 19, 2017</u>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 54

August 8th, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on August 8th, 2017 from 12:00 Noon to 1:36 p.m.

PRESENT: Councillor K. Perry, Chair, Mayor R. Avis (12:05 p.m. to 1:36 p.m., Councillor W. Brunetta, Councillor G.P. Ryan

ALSO PRESENT: D. Brown, CAO, L. Slomke, Clerk, D. Galusha, Deputy Treasurer, T. Dennis, CBO/Municipal Planner (12:00 Noon to 12:01 p.m. and 12:16 p.m. to 12:36 p.m.), T. Rob, Manager Operations and Facilities (12:00 Noon to 12:16 p.m.), A. Petrin, Human Resources Manager and T. Moffitt, Fire Chief/CEMC (12:00 Noon to 12:01 p.m. and 12:16 p.m. to 12:36 p.m).

REGRETS:

1. Call to Order at 12:00 noon

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

8.1 Residential Property Matter

3. Disclosure of pecuniary interest and the general nature thereof.

Mayor Avis disclosed an interest in Item 7.8 from this agenda as the two of the properties being considered are owned by his company. He did not speak to the item nor vote on it.

4. Approval of Previous Committee Minutes

4.1 Session No. 53 dated July 4, 2017.

- Approved as presented.

5. In-Camera

5.1 Identifiable Individual - Position Evaluation

Verbal explanation and input was provided by A. Petrin, Human Resources Manager, T. Rob, Manager of Operations & Facilities and D. Brown, CAO. The Administration & Finance Executive Committee provided direction to the Human Resources Manager.

6. Items Referred from Council - None.

7. New Business

7.1 Volunteer Firefighter Employment Policy.

A verbal summary was provided by T. Moffitt, Fire Chief / CEMC. The Administration & Finance Executive Committee requested minor revisions to the policy and the addition of a waiver and then directed that the amended report be forwarded to the Committee of the Whole agenda.

7.2 Modernizing Ontario's Municipal Legislation (Bill 68).

A brief verbal summary was provided by E. Slomke, Town Clerk. The Administration & Finance Executive Committee recommends approval of the report as presented and further that the report be forwarded to the Committee of the Whole agenda.

7.3 Amendment to Existing Employee Communications - Policy 3.9

A verbal summary was provided by D. Brown, CAO. After a lengthy discussion, the Administration & Finance Executive Committee recommends that Policy 3.9 - Communications be eliminated and further that the report be forwarded to the

Committee of the Whole agenda.

7.4 B. Godin Kiwanis Skate Park Brick Donation

A brief discussion took place. The Administration & Finance Executive Committee recommends that an acknowledgement of the generous contributions to the Skate Park be placed at the arena.

7.5 D. Brown, CAO - Purchase Card Expenses

The Administration & Finance Executive Committee recommends approval of this report as presented.

7.6 Doug Brown, CAO - Northwestern Ontario CAO's Group Travel Expense

The Administration & Finance Executive Committee recommends approval of this report as presented.

7.7 357/358 Applications for Tax Adjustment (902 Crowe Avenue)

The Administration & Finance Executive Committee recommends approval of this report as presented.

7.8 Request for Reconsideration - Minutes of Settlement

(600 Kings Hwy, 620 Kings Hwy, 363 Church St., 942 Crowe Ave., 504 Armit Ave., Williams Ave.)

**Mayor Avis disclosed an interest in this item as two of the properties being considered are owned by his company. He did not speak to the matter nor vote on it.

The Administration & Finance Executive Committee recommends approval of this report as presented.

7.9 Amended Property Assessment

(1721 Kings Hwy, 1700 Kings Hwy and 335 Scott St.,)

The Administration & Finance Executive Committee recommends approval of this report as presented.

7.10 Amended Property Assessment Notice & Minutes of Settlement

(Pit Road No. 2 APAN, 1533 Kings Hwy MOS and Pit Road No. 2 APAN)

The Administration & Finance Executive Committee recommends approval of this report as presented.

8. Non-agenda Items

8.1 Residential Property Matter

A verbal summary was provided by T. Dennis, CBO/Municipal Planner. A lengthy discussion took place. The Administration & Finance Executive Committee supported the previous recommendation of the Planning & Development Executive Committee and further recommends the amended report be forwarded to the Committee of the Whole agenda.

9. Outstanding Items - None.

10. Information

10.1 Fire and Rescue Services - June 2017 Activity Report.

10.2 Capital Financial Statements as of July 31, 2017

10.3 General Fund (Operating) Summary as of July 31, 2017

10.4 Water and Sewer Fund (Operating) Summary as of July 31, 2017

10.5 2017 Capital Budget vs Actual Financial Statement as of June 30, 2017

11. Adjourn at 1:36 p.m. / Next Meeting Date - September 5, 2017

Executive Committee Chair

D. Brown, CAO



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/81**

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Deputy Treasurer
DATE: August 31, 2017
SUBJECT: Fort Frances Girls Hockey Association Sponsorship Request

BACKGROUND

At the August 21st, 2017 Council Meeting, the sponsorship request received from the Fort Frances Girls and Women's Hockey Association (FFGWWHA) was referred to the Administration & Finance Executive Committee for their recommendation.

The FFGWWHA is requesting support for the 2017-2018 hockey season by way of a sponsorship. As indicated in the attached letter, there is a choice of levels of sponsorship from Friends (\$100+) to the Gold (\$750+). Over the past few years, Council has not provided this financial support.

This year the FFGWWHA has joined with the FFMHA and is offering a community event that will take place October 19th. The attached email lists the sponsorship opportunities available for this event which includes advertising.

Kathy Lawson

From: Laureen Hill <ljhillont@hotmail.com>
Sent: August-10-17 12:32 PM
Subject: Fort Frances Girls/Women Hockey
Attachments: Sponsorship Letter.docx; Sponsorship Letter (1).docx; Glenn_Anderson_Program_Treva (1).pdf

Hi everyone

First I would like to say thank you to our continuing sponsors throughout the years and we would like to welcome new ones as well! I have attached two letters, one to our previous sponsors and one for new sponsors. This year we are also offering a community event that will take place Oct. 19, FFGWHA has joined with FFMHA to make this event happen.

In regards to the event, FFGWHA and FFMHA would like to offer the following sponsor/ad opportunities to your business. These ads would also include game tickets.

Platinum - Main Event Sponsor: Full Page Ad, Logo on posters, tickets, social media, recognition throughout the game, 20 game tickets, 15 meet/greet tickets and visit by Legends All-Stars - \$1500

Gold - Main Event Sponsor : Full Page Ad - Logo on posters and tickets - social media, recognition throughout the game - 10 game tickets, 5 meet/greet tickets - \$1000

Silver - 1/2 Page Ad - 8 Game Tickets \$400

Bronze - 1/4 Page Ad - 4 Game Tickets \$250

Business Card - 2 Game Tickets - \$175.00

These NHL Alumni who join us and are always 100% engaged and committed with the fans and community to ensure a positive experience, impact and a successful event. These individuals are true leaders both on and off the ice. Although our roster may change due to em so far includes the following with more being confirmed:

Mike Krushelnyski - 4 time Stanley Cup Winner - 16 year career, 897 games
Cliff Ronning - 18 year career, 1137 games
Doug Bodger - 15 year career, 1071 games
Rick Vaive - 13 year career, 819 games, first Leafs player to score 50 goals in franchise history
Trevor Kidd - 12 year career - goalie
Jyrki Lumme - 22 year career - 985 games
Jocelyn Lemieux - 13 year career - 598 games
Dave McLlwain - 13 year career - 501 games
Also joining us not only on stage but on the ice Country Music Artist (CCMA) Aaron Pritchett

I have attached an example of what the program will look like and if you decide to sponsor both FFGWHA and/or the community event it will greatly appreciated!! Myself, FFGWHA and FFMHA are very excited for this event and look forward to see you all be a part of it as well. If you have any questions please give me contact me via email or at home 274-4581.

Thank you so much for your support!

Laureen Hill
President FFGWHA



Fort Frances Girls Hockey Association

August 10, 2017

Dear FFGWHA Sponsor :

First, the Fort Frances Girls & Women's Hockey Association (FFGWHA) would like to thank you for your valuable sponsorship this past season. Through your sponsorship & our Radio Bingo fundraiser, we were able to have a very successful season that allowed us to start renewing player jerseys, provide player development camps at a reduced cost, reduce registration fees for this season & award four bursaries to graduating players moving onto post-secondary studies!

FFGWHA is a non-profit organization that provides positive, rewarding hockey experience for girls in Fort Frances & surrounding communities. Girls learn how to play hockey but they also learn team work & good sportsmanship that will help develop them into valuable citizens for our communities. Hockey is an empowering sport for girls of all ages & contributes to higher self-esteem, healthy active lifestyles & overall work ethic.

The FFGWHA is submitting this letter to request your support for the 2016-2017 hockey season. You can choose at which level you are able to contribute & will not have to take on the responsibility of supporting an entire team in order to support FFGWHA. One of our goals is to provide affordable access to hockey for our membership. Your support allows us to continue to keep our annual fees at a reasonable level &, going forward, helping to keep tournament entry fees at a reasonable level for our membership.

Sponsorship monies will go directly towards off-setting the costs of our programs that we offer to the girls in our community. You will receive recognition on our website & Facebook page for the season, your sponsorship will be recognized in all tournament programs & we will be placing a sign in or display case at the arena, highlighting our generous sponsors. As well, our Radio Bingo program allows us the opportunity to highlight our sponsors on a weekly basis during our Radio Bingo broadcast on Monday evenings.

GOLD \$750+	SILVER \$500+	BRONZE \$250+	FRIENDS \$100+
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If you choose to make a financial donation to support our program, please email info@ffgwha.com or call or text Craig Miller (Treasurer) at 807-271-1661 to indicate that you are able to support FFGWHA & please kindly make cheques payable to "FFGWHA" & mail them to:

FFGWHA
PO Box 238
Fort Frances, Ontario
P9A 3M1

We look forward to your support for FFGWHA.

Thank you,

Craig Miller, Treasurer
FFGWHA



Fort Frances Girls Hockey Association

August 10, 2017

Dear Valued Business Owner and Community Member :

The Fort Frances Girls and Women's Hockey Association is a non-profit organization that provides a positive, rewarding hockey experience for girls in Fort Frances & surrounding communities. Girls learn how to play hockey but they also learn team work & good sportsmanship that will help develop them into valuable citizens for our communities. Hockey is an empowering sport for girls of all ages & contributes to higher self-esteem, healthy active lifestyles & overall work ethic.

Our 2015-2016 hockey season was a successful season, in terms of hockey, re-branding our organization, fundraising and sponsorship. We were able to start renewing player jerseys, provide player development camps at a reduced cost, reduce registration fees for this season & award four bursaries to graduating players moving onto post-secondary studies!

The FFGWHA is submitting this letter to request your support for the 2016-2017 hockey season. You can choose at which level you are able to contribute & will not have to take on the responsibility of supporting an entire team in order to support FFGWHA. One of our goals is to provide affordable access to hockey for our membership. Your support allows us to continue to keep our annual fees at a reasonable level &, going forward, helping to keep tournament entry fees at a reasonable level for our membership.

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FFGWHA
PO Box 238
Fort Frances, Ontario
P9A 3M1

We look forward to your support for FFGWHA.

Thank you,

Craig Miller, Treasurer
FFGWHA



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/79**

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Deputy Treasurer
DATE: August 30, 2017
SUBJECT: Northwest Ontario's Sunset Country Travel Association

BACKGROUND

At the August 21st, 2017 Council Meeting, the annual per capita marketing contribution request received from Northwest Ontario's Sunset Country Travel Association was referred to the Administration & Finance Executive Committee for their recommendation.

The Northwest Ontario's Sunset Country Travel Association annual membership supports tourism marketing and promotional advertising activities funded through per capita membership contributions. The Town of Fort Frances has supported their marketing activities through per capita membership contributions since 2005. The 2017/18 membership request is for \$0.275 per capita for a total of \$2,187.63 plus HST based on the 2016 Ontario Municipal Directory population of 7,955.

Box 647, Kenora, ON P9N 3X6 ☎ 800-665-7567 ☎ 807-468-5853 ✉ gerry@visitsunsetcountry.com
29 June, 2017

Mayor Roy Avis and Council
Town of Fort Frances
Box 38, Fort Frances, ON P9A 3M5

Dear Mayor Avis & Council:

Re: Annual Per Capita Marketing Contribution – Sunset Country Travel Association

Sunset Country Travel Association has launched its annual membership drive and we are looking forward to working with Fort Frances again in 2017/18. The Town has been an important and valued marketing partner over the past years by providing the Association with a per capita contribution. Last year, the Town supported us with the per capita contribution so thanks! This year's request is the same = 27.5 cents per capita.

I want to highlight a number of improvements we have made this year specific to promoting towns and cities in Sunset Country. These include:

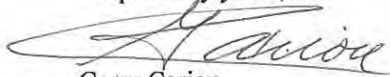
- Launch of visitsunsetcountry.com – an immense Regional tourism website with tools that allow us to better promote the communities in the region.
- We have also done extensive work identifying “points of interest” in each community including local attractions such as museums, beaches, parks and other community assets. These points of interest also receive a photo, description and map showing their location on the website.
- Launching a dynamic “Events Manager” on visitsunsetcountry.com to better promote community events and festivals.
- Distribution of your town tourism brochure in the Sunset Country space at the newly re-opened border travel info centre in Fort Frances (during the summer tourism season).
- A direct financial contribution by TNO through Sunset Country, to support operating costs of the Tourism Centre at the Border operated by the Town for the past two years.

In assessing this per capita contribution request, we acknowledge some municipalities also have tourism departments which pay a separate fee – a “Local Tourist Organization” fee – but these fees cover specific services we deliver to them. This includes the allocation of a Summer Student grant for Fort Frances valued at \$2,500.00 and weekly travel information inquiries. This student works during the summer and the wages are paid for through a grant administered by Sunset Country (if accepted by the Town).

Our per capita request to Council is simply asking for a show of support by your municipality for the regional tourism marketing that we undertake. Over the last two years extensive improvements have been made in our marketing activities. A full section on Fort Frances is included in the new website. We also produce our annual Travel Guide and Map and we attend 5 consumer sport shows in key travel markets.

Enclosed is a copy of our 2017 Travel Guide we produced. This is one example of what we do but there are many more. Through your contribution, Fort Frances is supporting a marketing plan that averages a travel inquiry received from real people, every 3 hours, each day, 365 days a year.

Respectfully yours,


Gerry Cariou
Executive Director



TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Deputy Treasurer
DATE: August 30, 2017
SUBJECT: Northwestern Ontario Sports Hall of Fame and Museum Financial Request

BACKGROUND

At the August 21st, 2017 Council Meeting, the annual per capita marketing contribution request received from the Northwestern Ontario Sports Hall of Fame and Museum requesting advertising consideration for the 2017 inductees was referred to the Administration & Finance Executive Committee for their recommendation.

On September 30, 2017, the Northwestern Ontario Sports Hall of Fame will be inducting its newest Honoured Members at the Valhalla Inn in Thunder Bay and are in the process of putting together their 36th Annual Induction Dinner Souvenir Program.

In prior years, the Town has placed ½ page advertisements for congratulatory messages in the souvenir programs for the Northwestern Ontario Sports Hall of Fame and Museum for inductees that were Fort Frances natives.



Northwestern Ontario Sports Hall of Fame and Museum

219 May Street South Thunder Bay Ontario P7E 1B5

Telephone (807) 622-2852 Fax (807) 622-2736

e-mail: nwosport@tbaytel.net www.nwosportshalloffame.com



August 1, 2017

Mayor Roy Avis
Town of Fort Frances
320 Portage Ave
Fort Frances ON P9A 3P9

Dear Mayor Avis & Council,

On Saturday September 30th, 2017, at the Valhalla Inn Ballroom, the Northwestern Ontario Sports Hall of Fame will be inducting it's newest Honoured Members. We have enclosed a listing of our 2017 Inductees for your review. We are in the process of putting together our commemorative **36th Annual Induction Dinner Souvenir Program** and are contacting the **Town of Fort Frances** to invite you to again be a part of it. The Souvenir Program is a keepsake for the Inductees, their families and friends and those patrons who attend the dinner.

Part of the Souvenir Program is used for congratulatory messages in the form of advertisements. We currently have the following formats available and have enclosed samples of each for your review.

Full Page Advertisement - \$500

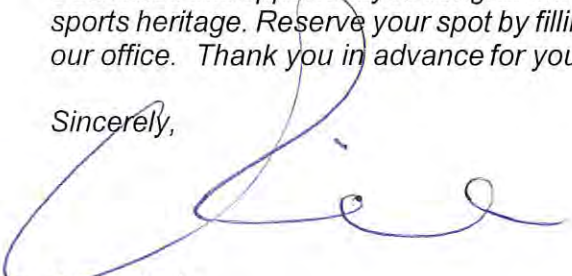
- *opportunity to congratulate the 2017 Inductees with a full page advertisement
- *acknowledgement of your support on the Induction Dinner Video

½ Page Advertisement - \$250

- *opportunity to congratulate the 2017 Inductees with a ½ page advertisement
- *acknowledgement of your support on the Induction Dinner Video

Don't miss this opportunity to congratulate the 2017 Inductees and show your support of our region's proud sports heritage. Reserve your spot by filling in the enclosed program advertisement form and returning it to our office. Thank you in advance for your consideration and support.

Sincerely,


Diane Imrie
Executive Director

Northwestern Ontario Sports Hall of Fame 36th Annual Induction Dinner & Ceremonies

"An evening in honour of sports excellence"

Saturday, September 30th, 2017 ~ Valhalla Inn Ballroom

Doors Open : 5:30 p.m.

Dinner : 6:30 p.m.

Athletes

John Jones - Auto Racing

Bob Kelly - Hockey

Lou Kok - Wrestling

Chris Pronger - Hockey

Builders

Ab Cava - Hockey

Irene MacLeay - Swimming

Share in a celebration of our region's proud sports heritage. Reserve your tickets today ~ seating is limited.

Number of tickets required _____ @\$100 (includes \$50 tax receipt)

Amount enclosed \$ _____

Name: _____

Address: _____ Postal Code: _____

Phone: _____ E-mail: _____

Seating Request: _____
(Seating is pre-arranged, so please indicate your request and we will accommodate you as best we can.)

☐ Cheque

☐ MasterCard

☐ Visa

☐ Cash

Card Number _____ Card Expiry Date _____

Authorized Signature _____

Send orders to: Northwestern Ontario Sports Hall of Fame 219 May St S Thunder Bay ON P7E 1B5
Phone (807) 622-2852 / Fax (807) 622-2736 / e-mail: nwosport@tbaytel.net
www.nwosportshalloffame.com

August 20, 2017

Report To: Mayor and Council

From: Doug Brown, CAO

SUBJECT: Amendment to Policy # 6.2 – Sale of Town lands

As a result of receiving a request from a local developer to purchase Town owned property in the Industrial Park, several members of Council and administration felt that a more definitive policy should be adopted respecting the processes for presenting requests for sales of town owned land to Council.

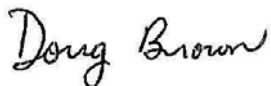
Administration is recommending that certain revisions to the existing Policy # 6.2 – Sale of Town Lands be adopted to reflect current practices and to provide more clarity going forward. Please find attached draft revisions of the proposed amendments to the policy for your review.

Back in November of 2015, the process of administering the sale of town owned lands or properties was transferred from the Municipal Planner position to the Clerk position. This realignment of duties was necessary in order to combine the f/t CBO position and the f/t Municipal Planner position into one position.

In this regard, the responsibility for reporting the marketing and the evaluation of the economic benefits respecting any sales of industrial park properties to Council will be assumed by the Rainy River Future Development Corporation (RRFDC). New members of administration were unaware of the role carried out by RRFDC in this matter. Please refer to the attached memo dated July 28, 2010 from Tannis Drysdale, RRFDC). These practices are reflected in the proposed amended policy.

The Administration and Finance Executive Committee recommends that certain revisions to Policy 6.2 – Sale of Town lands be forwarded to Council for approval.

Respectfully submitted,



Doug Brown, CAO

Council approval of this report will agree with the following recommendations from the Administration and Finance Executive Committee:

- 1) **Policy 6.2 – Sale of Town lands** – that attached revisions to the policy be approved.

MEMO

July 28, 2010

To: Mark McCaig CAO Town of Fort Frances
Fay Flatt, Planner

From: Tannis Drysdale on behalf of the RRFDC
cc: Geoff Gillon

Re: Land Sales Fort Frances

As per our conversation and agreement the RRFDC and the Town will endeavour to work in collaboration to sell commercial and industrial properties within the Town of Fort Frances.

We understand that with regard to property sales:

- The RRFDC will be the first point of contact for land sale inquiries related to industrial and commercial properties.

Contact may be made at 807 274 3276, 1 877 887 9621 or ecdev@fort-frances.com
ATT Geoff Gillon or Tannis Drysdale

- The RRFDC will communicate with the Town's administration on these matters.
- The RRFDC will promote the Town's incentive programs as well as any Provincial or Federal programs that may be available and assist with applications. However, the RRFDC **will not** make any type of commitment to potential purchasers.
- The RRFDC will assist purchasers navigating the land purchase, understanding their obligations and directing them to the appropriate division such as Planning and Development for information and decisions on their projects.
- The RRFDC will consider the Town of Fort Frances as the client in all matters related to the sale of lands.
- The RRFDC will work with the Economic Development Committee to review the industrial park marketing efforts and provide council with a report and if appropriate recommendations related to marketing efforts.

THE TOWN OF FORT FRANCES	SECTION PLANNING AND DEVELOPMENT
<u>SALE OF TOWN LANDS</u>	REVISED September 2015
Resolution No. 12/12 (Consent)	Resolution No.
Policy Number 6.2	PAGE 1 of 8

1.0 POLICY STATEMENT

The Town will dispose of surplus *Land* in an open and transparent process to ensure that the consideration for such disposal is fair, reasonable and in the best interest of the Town.

2.0 AUTHORITY

Section 270(1) of The Municipal Act, 2001, requires that a municipality adopt and maintain policies with respect to the sale and other *disposition* of *Land*.

Section 5(3) of The Municipal Act, 2001, requires the municipality to adopt policies by by-law.

By-Law #23/95 was enacted by Council for the Town of Fort Frances on March 13, 1995 to establish procedures and provides options for the giving of notice governing the sale of real property.

3.0 APPLICATION

This policy applies to the sale or other disposal of *Land* by The Corporation of the Town of Fort Frances and is intended to augment and be read in consultation with By-Law #23/95, as may be amended from time to time.

It is the intent of this policy to focus on the management and dispersal of industrial, commercial and residential *Land* in order to make real property readily available for long term economic development, *Land* revitalization and residential development.

This policy and the sale of real property shall be administered through the office of the Municipal ~~Planner~~ Clerk.

4.0 DEFINITIONS

In this policy, the following terms shall have the meaning ascribed to them:

- 4.1 **Abutting** means *Land* adjoining another parcel having one (1) or more lot lines in common;
- 4.2 **As is** means without regard for state of repair, location of any and all structures, walls, retaining walls or fences (freestanding or otherwise) or encroachments by buildings or fences or otherwise, on the *Land* or *Abutting* properties or streets, and without warranty or representation as to use, environmental contamination, hazards or risks;
- 4.3 **Disposition** shall mean the sale, transfer, conveyance or exchange of the fee simple interest in *Land* or the granting of a lease for a term of twenty-one (21) years or longer, and does not

include the granting of an easement or right of way, and “disposal” shall have a similar meaning;

- 4.4 **Executive Committee** means the Planning and Development Executive Committee of the Town of Fort Frances.
- 4.5 **Industrial Park** means *Land* located in the municipality bounded on the south by the CNR Railway line, on the west by McIrvine Road, on the north by Eighth Street West and on the east by Webster Avenue and zoned Industrial in the Town of Fort Frances Zoning By-Law.
- 4.6 **Land** means real property and any improvements thereon owned by the Town, including highways which have been or may be stopped up and closed, but does not include any *Land* which Council has otherwise determined by resolution or by-law is not available for sale. Property has the same meaning as *Land*.
- 4.7 **Major Extensions of Services** means extension of services deemed by council to be significant either in terms of distance or cost.
- 4.8 **Person** means a legal entity, whether a corporation or individual, capable of purchasing property or otherwise entering into an agreement.
- 4.9 **Sale** and **Sell** shall not include:
- 4.9.1 a lease of less than twenty-one (21) years;
 - 4.9.2 transfers of easement or rights-of-way by the Town;
 - 4.9.3 releases of restrictive covenants by the Town; or
 - 4.9.4 releases of rights of first refusal by the Town.
- 4.10 **Services** means municipally piped water and sanitary sewer infrastructure.
- 4.11 **Serviced Land** means *Land* with services installed to the property line.
- 4.12 **Services Pending** means *Land* identified for future development but requiring *Major Extensions of Services* to accommodate it.
- 4.13 **Serviceable Land** means *Land* with immediate development potential because services are either located within the adjacent road allowance or *Major Extension of Services* are not required.
- 4.14 **Surplus** means property that the Town no longer requires to meet its current or future needs;
- 4.15 **Zoning By-Law** means a by-law enacted by the Corporation of the Town of Fort Frances in accordance with section 34 of *The Planning Act*.

5.0 PROCEDURES

The following procedures have been developed to ensure all departments have the opportunity to conduct an evaluation to identify and/or address any issues relative to the property prior to it being disposed of, and to ensure efficient and consistent administration is maintained throughout the process.

5.1 Expression of Interest/Offer to Purchase (Form A) received for *Land*

5.1.1 developed for and/or declared surplus for *disposition* with **no** deviations from approved conditions, sale price, etc., a covering report will be forwarded to Council for approval with an authorizing By-Law for enactment. This will enable the sale to be expedited directly to the municipal solicitors for the legal process.

5.1.2 developed for and/or declared surplus for *disposition* where there are deviations from approved conditions, sale price, etc., will be referred to the *Executive Committee* for support in principle with deviations and potential issues for consideration identified.

5.1.3 not developed for or declared surplus will be referred to the *Executive Committee* for support in principle.

5.2 Support in Principle – If the *Executive Committee* supports the proposal in principle, the process will continue. If not, a report with reasons is generated for council consideration with recommending no further action.

5.3 Circulation – A Property Disposition Checklist (Form B) is circulated to all departments through Division Managers/Supervisors including Fort Frances Power Corporation for evaluation as to whether *Land* is eligible for *disposition* (ie. required by municipality, conditions, etc.). The *Executive Committee* will consider all comments, conditions, etc. and a report with reasons generated to Council with recommendation as appropriate.

5.4 Council decision to declare surplus and dispose of pursuant to By-Law #23/95.

5.4.1 If road/lane allowance - referred to Clerk

~~5.4.2 If other – referred to Municipal Planner or otherwise.~~

6.0 PROPERTY CLASSIFICATIONS

Land will be classified as

Schedule “A” – Industrial Property

Schedule “B” – Commercial Property

Schedule “C” – Residential Property

Within each Property Classification, *Land* will be further categorized as

Class 1 – *Serviced*

Class 2 – *Serviceable*

Class 3 – *Services Pending*

7.0 MARKETING

Specific policies will be developed for each property class/category to govern marketing and other components of a property as follows:

- Appendix “A-1” – Industrial Property located in the *Industrial Park* that is *Serviced*
- Appendix “A-2” – Industrial Property located in the *Industrial Park* that is *Serviceable*
- Appendix “A-3” – Industrial Property located in the *Industrial Park* with *Services Pending*
- Appendix “A-4” – Industrial Property outside the *Industrial Park* that is *Serviced*
- Appendix “A-5” – Industrial Property outside the *Industrial Park* that is *Serviceable*
- Appendix “A-6” – Industrial Property outside the *Industrial Park* with *Services Pending*
- Appendix “B-1” – Commercial Property that is *Serviced*
- Appendix “B-2” – Commercial Property that is *Serviceable*
- Appendix “B-3” – Commercial Property with *Services Pending*
- Appendix “C-1” – Commercial Property that is *Serviced*
- Appendix “C-2” – Residential Property that is *Major*
- Appendix “C-3” – Residential Property with *Services Pending*

SCHEDULE “A”

Industrial

Application

The policies contained in this Schedule pertain to *Land* within the municipality that has been declared surplus to the needs of the municipality and is zoned Industrial.

Disposition

All Industrial *Land* being disposed of will be governed by the following Disposition Guidelines:

The basis of *Land* sales is to generate economic development **whereby Rainy River Future Development Corporation (RRFDC) is responsible for marketing of those properties. RRFDC may be the first point of contact and will provide a report outlining all available economic benefits as a result of the proposed property development.**

- 1) *Land* will be priced by the acre.
- 2) Prices established are for the *Land* only. The cost of services connections to the property from the main and culverts, etc. will be priced separately.
- 3) *Land* is sold “as is”.
- 4) Prices for municipal services, culverts, etc. will be reviewed and/or established annually based on a recommendation from the Rainy River Future Development Corporation (RRFDC) in consultation with the Economic Advisory Committee (EDAC) and based on information provided by the Operations & Facilities Division.

- 5) Notwithstanding costing established in #5 above, servicing costs will be calculated at the time services are requisitioned by the purchaser and/or installed.
- 6) The purchaser will be responsible for payment of the Town's legal fees and disbursements associated with the transaction. The purchaser will be responsible for survey or other costs associated with the transaction. Every effort will be made to mitigate the costs incurred on behalf of the Town.
- 7) Conditions may be imposed to ensure development of the property. Conditions, if any are identified in the Marketing Strategy.

Schedule "A" "Appendix "A-2" Industrial Property in the Industrial Park Class 2 – Serviceable

A. PROPERTIES:

The following are considered Class 2 properties:

- Sixth Street – Plan 48M-353 lots 26, 27, 28, 29
- Webster Avenue/Wright Avenue – Plan 48M-353 Lots 41, 42, 43 and 44
- Fifth Street lots – Plan 48R-3880, Parts 1, 2, 3, 4, 5 and 10
- Plan 48M-357 Lots 15, 16, 17, 18 (part) and 7th Street West – stopped up and closed

B. PRICING

1. The price of *Land* is established at \$3,500 per acre.

C. MARKETING STRATEGY

1. A Development Guarantee in the sum of \$10,000 per acre shall be added to the purchase price as a mechanism to ensure the *Land* being sold is developed.
2. With exception of *Land* purchased for non-taxable purposes, the Development Guarantee will be refunded to the purchaser provided the following conditions have been satisfied within two years of the date of sale:
 - a. The construction, and completion, of a building having a minimum value of \$40,000, based on value calculated building permit purposes; and
 - b. Installation of services to the property.

Schedule "A" Appendix "A-3" Industrial Property in the Industrial Park Class 3 – Services Pending

A. PROPERTIES

The following are considered Class 3 properties:

- Webster Avenue/Wright Avenue – Plan 48M-353 Lots 38, 39, 40, 45, 46, 47, 48 and 49

B. PRICING

2. The price of *Land* is established at \$3,500 per acre.

C. MARKETING STRATEGY –

Based on development proposed

NOT YET DEVELOPED

Schedule "A" - Industrial Property

- Appendix "A-1" – Industrial *Land* located in the *Industrial Park* that is Serviced
- Appendix "A-4" – Industrial *Land* outside the *Industrial Park* that is Serviced
- Appendix "A-5" – Industrial *Land* outside the *Industrial Park* that is Serviceable
- Appendix "A-6" – Industrial *Land* outside the *Industrial Park* with Services Pending

Schedule "B" – Commercial Property

- Appendix "B-1" – Commercial *Land* that is Serviced
- Appendix "B-2" – Commercial *Land* that is Serviceable
- Appendix "B-3" – Commercial *Land* with Services Pending

Schedule "C" – Residential Property

- Appendix "C-1" – Residential *Land* that is Serviced
- Appendix "C-2" – Residential *Land* that is Serviceable
- Appendix "C-3" – Residential *Land* with Services Pending

SCHEDULE "C" **Residential**

Application

The policies contained in this Schedule pertain to *Land* within the municipality that has been developed and/or declared surplus to the needs of the municipality and is zoned Residential.

Disposition

Land being disposed of will be governed by specific pricing strategies as set out in Appendix to this Schedule attached hereto.

Schedule "C" Appendix "C-1" Residential Property Class 1 – Serviced

A. PROPERTIES

The following are considered Class 1 properties:

- 822 to 844 Williams Avenue (Lots 1 to 5 Plan 48M-382)

- 820 to 844 Huffman Court (Lots 7 to 16 Plan 48M-382)

B. PRICING

1. The price of *Land* is established as follows: - Lots
1 to 5 - \$39,900
 - Lots 7 to 9 and 14 to 16 - \$41,500 -
Lots 10 and 13 - \$49,500
 - Lots 11 and 12 - \$65,000

C. MARKETING STRATEGY –

Not Yet Developed (Strat Plan Initiative #28)

TO: Administration & Finance Executive Committee

FROM: Laurie Lindberg, Treasurer

DATE: August 31, 2017

SUBJECT: Request for Reconsideration M.O.S.

RE:	363 Church Street (2017)	Roll #5912-020-001-06500-0000
	333 Third Street W (2017)	5912-010-001-02200-0000
	335 Third Street W (2017)	5912-010-001-02300-0000
	1151 River Road W (2017)	5912-010-005-02300-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2017 taxation year under Section 39.1 of the *Assessment Act* from MPAC with regard to the following properties:

363 Church Street – Commercial (CT) CVA of 235,000 reduced to CVA of 147,250 for 2017 taxation year resulting from updated Commercial building value and condition of structure.

333 Third Street W – Residential (RT) CVA of 54,000 reduced to CVA of 31,000 for 2017 taxation year resulting from changed value due to condition of structure.

335 Third Street W – Residential (RT) CVA of 49,625 reduced to CVA of 29,000 for 2017 taxation year resulting from changed value due to condition of structure.

1151 River Road W – Residential (RT) CVA of 300,750 reduced to CVA of 288,000 for 2017 taxation year resulting from adjustment based on similar properties.

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Last date for a municipal appeal is November 18, 2017 as noted on the Minutes of Settlement for each property.

That total financial impact of the Minutes of Settlement is \$4,894.03 consisting of a reduction of municipal revenue of \$3,816.31 and education revenue of \$1,077.72 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

2017 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2017	2.1.065	-87,750	CT	0.03265332	0.01113172	-2,865.33					-976.81		-3,842.14
	2017	1.1.022	-23,000	RTEP	0.01686886	0.00179	-387.98	-41.17						-429.15
	2017	1.1.023	-20,625	RTEP	0.01686886	0.00179	-347.92	-36.92						-384.84
	2017	1.5.023	-12,750	RTEP	0.01686886	0.00179	-215.08	-22.82						-237.90
Minutes of Settlement							-3,816.31	-100.91	0.00	0.00	0.00	-976.81	0.00	-4,894.03

**Minutes of Settlement
2017 Tax Year
Results of Request for Reconsideration
Property Assessment Notice**



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

MARLIS BRUYERE, EXEC DIR
301 VICTORIA AVE
FORT FRANCES ON P9A 2C1

Contact Us



Call: 1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

If you have any accessibility
needs, please contact MPAC
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

Owner name(s)	FORT FRANCES COMMUNITY CLINIC INC
Roll number	59-12-020-001-06500-0000
Property location and description	363 CHURCH ST ALBERTON TOWN PLOT PT LOTS 239 AND 240 RR181 PARTS 1 & 2 PCL 18709
Municipality/Local taxing Authority	Town of Fort Frances

CURRENT Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Commercial (CT)	\$243,000	\$235,000	\$235,000	\$235,000	\$235,000	\$235,000
Total	\$243,000	\$235,000	\$235,000	\$235,000	\$235,000	\$235,000

RECOMMENDED Property Assessment

Effective date: January 01, 2017

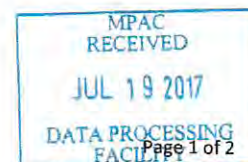
Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Commercial (CT)	\$143,000	\$160,000	\$147,250	\$151,500	\$155,750	\$160,000
Total	\$143,000	\$160,000	\$147,250	\$151,500	\$155,750	\$160,000

Why your property assessment changed

- Updated commercial/industrial building value
- Changed value due to condition of structure(s)
- Adjustment for obsolescence

To complete your Request for Reconsideration, please complete the back of this form.

-87,750



What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2016 to 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.

Please check (✓) one of the following:

☒ I **accept** my recommended assessment

I understand that if I **accept** the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

☐ I **reject** my recommended assessment

I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by October 02, 2017.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:




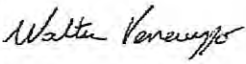
Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

We must receive your response no later than August 18, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative 	Print name MARLIS BREWER	Date (yyyy/mm/dd) 2017/07/13
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Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/07/04
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Objection by Municipality or Local Taxing Authority

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: November 16, 2017

PLEASE NOTE: MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2017 Roll Number: 59-12-020-001-06500-0000

**Minutes of Settlement
2017 Tax Year
Results of Request for Reconsideration
Property Assessment Notice**



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

DAVID WADE PETSNIK
ANGELA HELENE PETSNIK
1345 EMO RD SUITE A
FORT FRANCES ON P9A 2V6

Contact Us



Call: 1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

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for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

Owner name(s) DAVID WADE PETSNIK
ANGELA HELENE PETSNIK

Roll number 59-12-010-001-02200-0000

Property location and description 333 THIRD ST W
PLAN SM29 E25FT LOT 62 PCL 62-2 SAE & EXCEPT PT 4
48R3794

Municipality/Local taxing Authority Town of Fort Frances

CURRENT Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$56,000	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000
Total	\$56,000	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000

RECOMMENDED Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$56,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000
Total	\$56,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000

Why your property assessment changed

- Changed value due to condition of structure(s)

-23,000

To complete your Request for Reconsideration, please complete the back of this form.

What this change means to you

Under Ontario's Assessment Act, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2016 to 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.

Please check (✓) one of the following:

☒ I **accept** my recommended assessment

I understand that if I **accept** the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

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I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by September 18, 2017.

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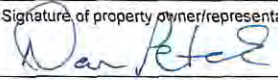



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

We must receive your response no later than August 04, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative 	Print name DAVID PETRUCCI	Date (yyyy/mm/dd) 2017/08/04
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Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/06/20
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Objection by Municipality or Local Taxing Authority

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: November 16, 2017

PLEASE NOTE: MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2017 Roll Number: 59-12-010-001-02200-0000

**Minutes of Settlement
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ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

ANGELA HELENE PETSNIK
DAVID WADE PETSNIK
1345 EMO RD SUITE A
FORT FRANCES ON P9A 2V6

Contact Us



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Toronto, ON M1S 5T9

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for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

Owner name(s) ANGELA HELENE PETSNIK
DAVID WADE PETSNIK

Roll number 59-12-010-001-02300-0000

Property location and description 335 THIRD ST W
PLAN SM29 W1/2 LOT 62 PCL 62-1 SAVE & EXCEPT PART 3
48R3794

Municipality/Local taxing Authority Town of Fort Frances

CURRENT Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$49,500	\$50,000	\$49,625	\$49,750	\$49,875	\$50,000
Total	\$49,500	\$50,000	\$49,625	\$49,750	\$49,875	\$50,000

RECOMMENDED Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$49,500	\$29,000	\$29,000	\$29,000	\$29,000	\$29,000
Total	\$49,500	\$29,000	\$29,000	\$29,000	\$29,000	\$29,000

Why your property assessment changed

- Changed value due to condition of structure(s)

- 20,625

To complete your Request for Reconsideration, please complete the back of this form.

What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2016 to 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.

Please check (✓) one of the following:

☒ I **accept** my recommended assessment

I understand that if I **accept** the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

☐ I **reject** my recommended assessment

I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by September 18, 2017.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:




Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

We must receive your response no later than August 04, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative 	Print name DAVID PETNICK	Date (yyyy/mm/dd) 2017/08/04
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Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/06/20
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Objection by Municipality or Local Taxing Authority

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: November 16, 2017

PLEASE NOTE: MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2017 Roll Number: 59-12-010-001-02300-0000

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MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

TAMARA MICHELLE DEGAGNE
DALE LONNY DEGAGNE
1151 RIVER RD W
FORT FRANCES ON P9A 2V3

Contact Us



Call: 1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

If you have any accessibility
needs, please contact MPAC
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

Owner name(s) TAMARA MICHELLE DEGAGNE
DALE LONNY DEGAGNE

Roll number 59-12-010-005-02300-0000

Property location and description 1151 RIVER RD W
PLAN SM59 LOT 2 PT LOT 3 PCL 2-3

Municipality/Local taxing Authority Town of Fort Frances

CURRENT Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$267,000	\$402,000	\$300,750	\$334,500	\$368,250	\$402,000
Total	\$267,000	\$402,000	\$300,750	\$334,500	\$368,250	\$402,000

RECOMMENDED Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$267,000	\$351,000	\$288,000	\$309,000	\$330,000	\$351,000
Total	\$267,000	\$351,000	\$288,000	\$309,000	\$330,000	\$351,000

Why your property assessment changed

- Adjustment based on similar properties

- 12,750

To complete your Request for Reconsideration, please complete the back of this form



What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2016 to 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.

Please check (✓) one of the following:

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OR

☐ I **reject** my recommended assessment

I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by October 02, 2017.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:





Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

We must receive your response no later than August 18, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative 	Print name DALE DEGANGE	Date (yyyy/mm/dd) 2017/07/14
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Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/07/04
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Objection by Municipality or Local Taxing Authority

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
---------------------------------------	----------------------	-------------------

Last date for a municipal appeal: November 16, 2017

PLEASE NOTE: MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2017 Roll Number: 59-12-010-005-02300-0000



TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: September 1, 2017
SUBJECT: New Multi-Residential Class

BACKGROUND

In accordance with the recent Fair Housing Plan, the Province has created the New Multi-Residential property class mandatory province-wide to ensure that municipalities tax the new multi-residential buildings at a similar rate as other residential properties.

Ontario Regulation 261/17 made under the Education Act added the definition of the new multi-residential property class, Ontario Regulation 262/17 under the Municipal Act sets out the 2017 transition ratio for the new multi-residential property class is 1.0 and Ontario Regulation 264/17 made under the Assessment Act sets out the parameters of when property the new multi-residential property class comes into effect. All of three Ontario Regulation came into effect on July 5, 2017 when they were filed.

In consideration of the filed Ontario Regulations, Administration recommends that By-Law No 23/17 to establish Tax Ratios for prescribed property classes be amended to add a new line m. The New Multi-Residential property class is 1.0 and that the By-Law No 31/17 Schedule "A" be amended by adding New Multi-Residential Education Tax Rate of 0.00179000 and General Tax Rate of 0.01686886 (total municipal & education tax rate of .01865886 the same as residential).

[HOME PAGE](#) / [LAWS](#)

/ O. REG. 261/17: TAX MATTERS - DEFINITION OF BUSINESS PROPERTY AND RESIDENTIAL PROPERTY



Français

ONTARIO REGULATION 261/17

made under the

EDUCATION ACT

Made: July 5, 2017

Filed: July 5, 2017

Published on e-Laws: July 5, 2017

Printed in The Ontario Gazette: July 22, 2017

AMENDING O. REG. 394/98

(TAX MATTERS - DEFINITION OF BUSINESS PROPERTY AND RESIDENTIAL PROPERTY)

1. Section 2 of Ontario Regulation 394/98 is amended by adding the following paragraph:

2. The new multi-residential property class prescribed under the *Assessment Act*.

Commencement

2. This Regulation comes into force on the day it is filed.

Made by:

Pris par :

Le ministre des Finances,

CHARLES SOUSA

Minister of Finance

Date made: July 5, 2017

Pris le : 5 juillet 2017

[HOME PAGE](#) / [LAWS](#) / O. REG. 262/17: TAX MATTERS - TRANSITION RATIOS AND AVERAGE TRANSITION RATIOS



[Français](#)

ONTARIO REGULATION 262/17

made under the

MUNICIPAL ACT, 2001

Made: July 5, 2017

Filed: July 5, 2017

Published on e-Laws: July 5, 2017

Printed in The Ontario Gazette: July 22, 2017

AMENDING O. REG. 385/98

(TAX MATTERS - TRANSITION RATIOS AND AVERAGE TRANSITION RATIOS)

1. Section 10 of Ontario Regulation 385/98 is revoked and the following substituted:

10. For the 2017 taxation year, the transition ratio for the new multi-residential property class in a municipality is 1.0.

2. Section 10.1 of the Regulation is revoked.

3. Paragraph 1 of section 11 of the Regulation is amended by striking out "section 10.2" and substituting "sections 10 and 10.2".

Commencement

4. This Regulation comes into force on the day it is filed.

Made by:

Pris par :

Le ministre des Finances,

CHARLES SOUSA

Minister of Finance

[HOME PAGE](#) / [LAWS](#) / O. REG. 264/17: GENERAL



[Français](#)

ONTARIO REGULATION 264/17

made under the

ASSESSMENT ACT

Made: July 5, 2017

Filed: July 5, 2017

Published on e-Laws: July 5, 2017

Printed in The Ontario Gazette: July 22, 2017

AMENDING O. REG. 282/98

(GENERAL)

1. (1) Subsection 10 (1) of Ontario Regulation 282/98 is revoked.

(2) Subsection 10 (2) of the Regulation is revoked and the following substituted:

(2) The new multi-residential property class consists of land described in paragraph 1 of subsection 4 (1) whose units have been built, or converted from a non-residential use, pursuant to a building permit issued,

(a) on or after April 20, 2017; or

(b) before April 20, 2017, if, at the time at which the permit was issued, a by-law was in force that opted to have the property class apply in the municipality, in accordance with subsection (1) of this section as it read immediately before it was revoked by O. Reg. 264/17.

(3) Subsection 10 (2.1) of the Regulation is amended by striking out "paragraph 1 of".

(4) Subsection 10 (3) of the Regulation is revoked and the following substituted:

(3) Despite subsection (2), after being included in the new multi-residential property class for 35 taxation years, land ceases to be included in that class and is instead included in the multi-residential property class for subsequent taxation years.

(5) Subsection 10 (4) of the Regulation is revoked and the following substituted:

(4) Despite subsections (2) and (3), land that ceased to be included in the new multi-residential property class under this subsection, as it read immediately before O. Reg. 264/17 came into force, remains excluded from the new multi-residential property class.

(6) Subsections 10 (5) to (7) of the Regulation are revoked.

Commencement

2. This Regulation comes into force on the day it is filed.

Made by:

Pris par :

Le ministre des Finances,

CHARLES SOUSA

Minister of Finance

Date made: July 5, 2017

Pris le : 5 juillet 2017

Français

To: Administration & Finance Executive Committee
From: Dawn Galusha, Deputy Treasurer
Date: August 30, 2017
Subject: Mayor Avis AMO Conference Per Diem & Travel Expense

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$880.00 and Travel Expense Claim in the amount of \$1,387.33 to attend the Association of Municipalities of Ontario (AMO) Conference held in Ottawa, Ontario August 12-17, 2017 as submitted by Mayor Roy Avis.

Travel Expense Summary

1. Accommodation	\$ 217.84
2. Gasoline (Own Vehicle)	115.49
3. Meals	387.00
4. Taxi	45.00
5. Travel in Lieu of Airfare	622.00
6. Per Diem (5 ½ Days)	<u>880.00</u>
Total	<u>\$2,267.33</u>

The registration fee of \$697.06 and hotel accommodations of \$1,566.61 were paid by the Town resulting in the total cost of \$4,531.00 to attend the AMO Conference as authorised by Council.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’.

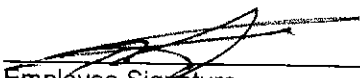
**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1. Attendee	Roy Avlis							
2. Conference/Seminar Attended	AMC							
Location (Facility and City)	OTTAWA							
Dates	August 12, 13, 14, 15, 16, 17 12 & 17 TRAVEL DAYS							
3.	Sun. 13	Mon. 14	Tues. 15	Wed. 16	Thurs.	Fri.	Sat. 12	Total
Accommodation	KATHY'S CREDIT CARD EXCEPT SATURDAY						217.84	217.84
Transportation Fuel					85.45		30.04	115.49
Breakfast	20.00		20.00	20.00	20.00			80.00
Lunch	25.00		25.00	25.00	17.00			92.00
Dinner	45.00	45.00	45.00	45.00			35.00	215.00
Parking TAXI		20.00		25.00				45.00
Other TRAVEL (IN LIEU OF AIR FARE)								622.00
"ROAD WITH DOUG BROWN TO AIRPORT IN OTTAWA"								
4. Prepaid Expenses	Registration		Air Travel		Other		Total	
5. Town Used Vehicle	Yes	<input checked="" type="checkbox"/> NO	Reason		IN USE FUEL ONLY		Total	
Mileage Claimed	KM x CRA rate =							
6. Approved					Total Expenses		1387.33	
					Advance Received			
					Balance Claimed			
					Balance Refunded			

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date August 11 2017


Employee Signature

Date _____

Supervisor Signature

Date _____

Division Manager Signature

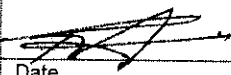
Date	Treasurer	A/P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	<i>Roy Avis</i>
Conference / Seminar Attended	AMO
Location	OTTAWA
Dates	AUGUST 13 14 15 16

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	AUGUST 14	AUGUST 15	AUGUST 16	AUGUST 17		AUGUST 12	AUGUST 13	
Amount	160.00	160.00	160.00	160.00		80.00	160.00	880.00

Name (Please Print)	Signature
<i>Roy Avis</i>	
Approved	Date
	AUGUST 18 2017

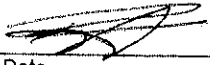
To be submitted to Payroll for processing when approved by Council

TOWN OF FORT FRANCES - SCHEDULE "E"
TRAVEL WAIVER OF LIABILITY FORM

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) <i>ROY AVIS</i>	Signature 
Approved	Date <i>AUGUST 11 2017</i>

Holiday Stationstore
Shop the Difference
Store # 212
109 Main St. E
Baudette, MN

56623
218-634-2210
CREDIT CARD SALE
Holiday
08/17/17 TIME: 17:04
Store#:0212
Terminal#:0001
VC
XXXXXXXXXXXX9549

Supra
Pump #: 01
Gallons: 25.895
Price/Gal: \$2.599
Total Fuel: \$67.30
Total Sale: \$67.30
Tran Seq #: 869480

85-45 CANADIAN

I AGREE TO PAY THE
ABOVE TOTAL AMOUNT
ACCORDING TO THE
CARDHOLDER AGREEMENT

INV#: 170423001
APPROVAL: 095687

AVIS/ROY
Visit us at

holidaystationstores.com



17 AUG 14
Job #
RECEIPT FOR CAB FARE

Amount \$10.00 Date _____
From _____
To _____
Cab No. _____ Driver _____
H.S.T. Included in meter fare



17 AUG 14

BLUE LINE TAXI
(613) 258-1111

TERMINAL ID: 324-355-115
VEHICLE ID: 1315
DRIVER ID: 00052980

TRIP NUMBER: 7111
PASSENGERS: 1

08-14-2017
START: 18:59 END: 18:59

FARE AMOUNT: \$ 10.00



Job #
RECEIPT FOR CAB FARE

Amount 15.00 Date Aug 16
From _____
To _____
Cab No. 642 Driver [Signature]
H.S.T. Included in meter fare



TOTAL: \$ 10.00

TIP AMOUNT: \$ _____

GRAND TOTAL: \$ _____

CASH RECEIPT

CUSTOMER SERVICE 1-800-443-2812
INQUIRY@TAXITAB.COM
TAXITAB



Aug 16

THE BEST WAY TAXI

011706 00
06137 224 0001

TERM ID: B6590282
EMPLOYEE ID: 4510

BATCH#: 076
SHIFT#: 003

Cash Sale

Total: CAD\$ 10.00

16-Aug-17 19:15:16

011706 00
1101
2493

Safeway
417 Scott Street
Fort Frances, ON
P9A1H3

STORE NO: 4809
GST/HST: 831536503

Inv#: 9034756
Trans: Pre-Auth
Completion
*****8498
/
PROXIMITY
VISA
AID: A0000000031010
Seq#: 734001001003
Terminal ID: S4809C08
Auth No: 066301
ACI/ISO: 001/00
Date: 20/08/2017
Time: 11:43:34 AM
APPROVED

Pump #: 8-Midgrade
Vol: 25.920 L
Price/L: \$1.159
Total: \$30.04

Fuel Includes:
GST/HST(13%): \$3.46

GROCERY COUPON

Save \$0.91 on your
next grocery purchase
at Safeway!
Offer valid until
10/19/2017.

Coupon cannot be
exchanged for cash.

Some exclusions
apply.

See Customer Service
for full details.



LORD ELGIN

Roy Avis

Canada

Company Name:

Group Name:

H.S.T: 102094604RT

INFORMATION INVOICE

Room No. : 0201
Arrival : 08-13-17
Departure : 08-17-17
Folio No. :
Conf. No. : 384685
Cashier No. : 98
I.D.

Date	Description	Charges	Credits
08-13-17	Room Charge	369.00	
08-13-17	Destination Marketing Fee	11.07	
08-13-17	Room HST	49.41	
08-14-17	Room Charge	369.00	
08-14-17	Destination Marketing Fee	11.07	
08-14-17	Room HST	49.41	
08-15-17	Room Charge	369.00	
08-15-17	Destination Marketing Fee	11.07	
08-15-17	Room HST	49.41	
08-16-17	Room Charge	239.00	
08-16-17	Destination Marketing Fee	7.17	
08-16-17	Room HST	32.00	
08-17-17	Visa		1,566.61
		Total Charges	1,566.61
		Total Credits	1,566.61
		Balance	0.00

— PAID ON KATITY'S CREDIT CARD —

Page No. 1 of 1

To: Administration & Finance Executive Committee
From: Dawn Galusha, Deputy Treasurer
Date: August 30, 2017
Subject: Councillor Ryan's AMO Conference Per Diem & Travel Expense

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule "F" Travel Statement – Mayor/Council Honorarium per diem in the amount of \$880.00 and Travel Expense Claim in the amount of \$1,345.40 to attend the Association of Municipalities of Ontario (AMO) Conference held in Ottawa, Ontario August 12-17, 2017 as submitted by Councillor Paul Ryan.

Travel Expense Summary

1. Accommodation	\$ 213.57
2. Mileage (Own Vehicle)	388.80
3. Meals	388.00
4. Taxi	77.00
5. Airfare, Baggage, and Parking at Airport	491.60
6. Per Diem (5 ½ Days)	<u>880.00</u>
Total	<u>\$2,438.97</u>

The registration fee of \$697.06 and hotel accommodations of \$1,547.98 were paid by the Town resulting in the total cost of \$4,684.01 to attend the AMO Conference as authorized by Council.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule 'A'.

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1. Attendee	PAUL RYAN							
2. Conference/Seminar Attended	ASSOCIATION OF MUNICIPALITIES OF ONTARIO 118th ANNUAL CONFERENCE AND AGM							
Location (Facility and City)	SHAW CONVENTION CENTRE, OTTAWA ONTARIO							
Dates	AUGUST 12, 13, 14, 15, 16, 17 / 2017							

3. 2017 - August	Sun. 13 th	Mon. 14 th	Tues. 15 th	Wed. 16 th	Thurs. 17 th	Fri.	Sat. 12 th	Total
Accommodation							213.57	213.57
Transportation								
Breakfast	13.00	/	20.00	20.00	20.00		/	73.00
Lunch	25.00	/	25.00	25.00	25.00		/	100.00
Dinner	45.00	45.00	45.00	45.00	/		35.00	215.00
Air Travel - T. Bay to Ottawa + Return								390.13
Air Canada Baggage Charge = 2 Flights @ 28.25 each (Tax Incl.)								56.50
Parking Fees - Personal Vehicle @ Avis Airport Thunder Bay - 5 Days								44.97
4. Prepaid Expenses	Registration	Air Travel		Other			Total	
	Yes	No						

5. Town Used Vehicle	Yes	(No)	Reason	Total
Mileage Claimed	720	KM x \$0.54 = 388.80	Not Available	388.80
Taxi - OTTAWA Airport + Return (= 40.00 + 37.00) Aug 13 & Aug 17 / 17				77.00
6. Approved	Total Expenses			1558.97
	Advance Received			0
	Balance Claimed			0
	Balance Refunded			1558.97

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB - a valid and detailed receipt must accompany hotel Visa slips.

August 21 / 2017
Date

Paul Ryan
Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

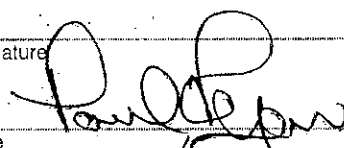
Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	PAUL RYAN
Conference / Seminar Attended	ASSOCIATION OF MUNICIPALITIES OF ONTARIO 118 TH ANNUAL CONFERENCE & AGM.
Location	SHAW CONVENTION CENTRE, OTTAWA ON
Dates	AUGUST 12 - 17 TH / 2017

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date 2017	AUG 14	AUG 15	AUG 16	AUG 17		AUG 12	AUG 13	
Amount	160.00	160.00	160.00	160.00		80.00	160.00	880.00

Name (Please Print) PAUL RYAN	Signature 
Approved	Date AUGUST 21 / 2017

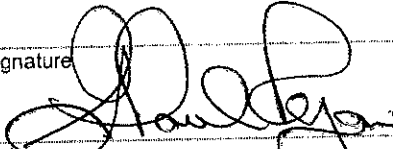
To be submitted to Payroll for processing when approved by Council

TOWN OF FORT FRANCES - SCHEDULE "E"
TRAVEL WAIVER OF LIABILITY FORM

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) G. PAUL RYAN	Signature 
Approved	Date August 21 2017

INTERNATIONAL TRAVEL 539647 ONTARIO LTD
265 SCOTT ST
FORT FRANCES ONT P9A 1G8
807 274 9895 OR 1800 465 7795
EMAIL ADDRESS IS PHERR SHAW CA

SALES PERSON: PH ITINERARY/INVOICE NO. 0049655
DUPLICATE YODUJW

DATE: 23 JUN 17
PAGE: 01

TO: 1226 FIFTH ST E FORT FRANCES ON P9A1V9
807 274 9195

FOR: RYAN/GORDON PAUL MR

13 AUG 17 - SUNDAY

AIR AIR CANADA FLT:8532 ECONOMY
OPERATED BY /AIR CANADA EXPRESS - JAZZ
LV THUNDER BAY ON 0720

EQP: DH4
01HR 55MIN
NON-STOP
REF: QXSW7Z

AR TORONTO ON 0915
ARRIVE: TERMINAL 1
AIR AIR CANADA FLT:446 ECONOMY
LV TORONTO ON 1010
DEPART: TERMINAL 1
AR OTTAWA ON 1111

EQP: E90
01HR 01MIN
NON-STOP
REF: QXSW7Z

18 AUG 17 - FRIDAY

AIR AIR CANADA FLT:445 ECONOMY
LV OTTAWA ON 0900

EQP: E90
01HR 03MIN
NON-STOP
REF: QXSW7Z

AR TORONTO ON 1003
ARRIVE: TERMINAL 1
AIR AIR CANADA FLT:8535 ECONOMY
OPERATED BY /AIR CANADA EXPRESS - JAZZ
LV TORONTO ON 1150
DEPART: TERMINAL 1
AR THUNDER BAY ON 1353

EQP: DH4
02HR 03MIN
NON-STOP
REF: QXSW7Z

AIR TICKET AC4939755667
ELEC TKT

RYAN GORDON PAUL MR
BILLED TO CAXXXXXXXXXXXXXX:
39.68 G.S.T./H.S.T.

305.25*
39.68*

CONTINUED ON PAGE 2

INTERNATIONAL TRAVEL 539647 ONTARIO LTD
265 SCOTT ST
FORT FRANCES ONT P9A 1G8
807 274 9895 OR 1800 465 7795
EMAIL ADDRESS IS PHERR SHAW CA

SALES PERSON: PH ITINERARY/INVOICE NO. 0049655
DUPLICATE YODUJW

DATE: 23 JUN 17
PAGE: 02

TO: 1226 FIFTH ST E FORT FRANCES ON P9A1V9
807 274 9195

FOR: RYAN/GORDON PAUL MR

18 AUG 17 - FRIDAY

SUB TOTAL	305.25
TOTAL G.S.T./H.S.T.	39.68
NET CC BILLING	344.93*
<hr/>	
TOTAL AMOUNT DUE	0.00

THANK YOU FOR BOOKING WITH INTERNATIONAL TRAVEL.
ALL TIMES LOCAL AND SUBJECT TO CHANGE.
ENSURE VALID PASSPORT IN YOUR POSSESSION.
TRIP CANCELLATION/OUT OF CANADA MEDICAL INSURANCE
HAS BEEN DECLINED OR STATED
OTHERWISE. LIVING STANDARDS AND PRACTICES AT THE DESTINATION
MAY DIFFER FROM THOSE IN CANADA. ENTRY TO ANOTHER COUNTRY MAY
BE REFUSED EVEN WITH COMPLETED TRAVEL DOCUMENTS. HAVE A SAFE
AND ENJOYABLE TRIP. ANY QUESTIONS PLEASE CALL ABOVE NUMBER.
HST REGISTRATION R106346745
TICO REGISTARATION 2392278

C/C +45.²⁰
Total = 390.¹³/_{xx}

PHONE (807) 274-9895
FAX (807) 274-2908



265 SCOTT STREET
HST#R106346745

international travel services (fort frances) Ltd.

FORT FRANCES, ONTARIO 22 JUNE 2017
NAME RYAN/Paul (GORDON Paul)
ADDRESS _____

POSTAL CODE _____

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	T. Bay - Ottawa		
	13-18 August		344 93
	Iata AIR SERVICE Fee		45 20
	Total HST = 44188		
	- OUR TRAVEL # 49655		

CLERK	CASH	C.O.D.	CHARGE	ON ACCT.	MOSE. RET.	PAID OUT	TAX
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
I HAVE RECEIVED THE ABOVE IN GOOD ORDER.							TOTAL 390 13

8407

TERMS 15TH OF MONTH FOLLOWING PURCHASE
SERVICE CHARGE 24% PER YEAR APPLICABLE ON ALL ACCOUNTS OVERDUE (MINIMUM \$.50)

Fee Receipt**PASSENGER
SELECT****FLIGHT
INFORMATION****BAGGAGE****ADDITIONAL TRAVEL
INFORMATION****PRINT
DOCUMENTS**

Your fees have been successfully collected.

Departure Date: **2017-08-13**

Passenger: **GORDONPAUL RYAN**
Departure city: **THUNDER BAY YQT**

Destination city: **OTTAWA YOW**

Fee Breakdown:

Baggage fee 25.00 CAD
HST 3.25 CAD

Total CAD: 28.25 CAD

Form of payment used:

Please Note: This fee is non refundable.
RC - HARMONIZED SALES TAX -CANADA NO. 100092287 RT0001

Please enter your email address if you wish to have this receipt emailed to you.

Fee Receipt

PASSENGER SELECT	FLIGHT INFORMATION	BAGGAGE	ADDITIONAL TRAVEL INFORMATION	PRINT DOCUMENTS
---------------------	-----------------------	---------	----------------------------------	--------------------

Your fees have been successfully collected.

Departure Date: **2017-08-18**

Passenger: **GORDONPAUL RYAN**

Departure city: **OTTAWA YOW**

Destination city: **THUNDER BAY YQT**

Fee Breakdown:

Baggage fee	25.00 CAD
HST	3.25 CAD

Total CAD: 28.25 CAD

Form of payment used:

Please Note: This fee is non refundable.
RC - HARMONIZED SALES TAX -CANADA NO. 100092287 RT0001

Please enter your email address if you wish to have this receipt emailed to you.



LORD ELGIN

Paul Ryan

Canada

Company Name:

Group Name:

H.S.T: 102094604RT

INVOICE


Room No. : 0208
Arrival : 08-13-17
Departure : 08-18-17
Folio No. : 190551
Conf. No. : 384688
Cashier No. : 38
I.D.

Date	Description	Charges	Credits
08-13-17	Room Charge	365.00	
08-13-17	Destination Marketing Fee	10.95	
08-13-17	Room HST	48.87	
08-14-17	Room Charge	365.00	
08-14-17	Destination Marketing Fee	10.95	
08-14-17	Room HST	48.87	
08-15-17	Room Charge	365.00	
08-15-17	Destination Marketing Fee	10.95	
08-15-17	Room HST	48.87	
08-16-17	Room Charge	235.00	
08-16-17	Destination Marketing Fee	7.05	
08-16-17	Room HST	31.47	
08-18-17	Visa		1,547.98
		Total Charges	1,547.98
		Total Credits	1,547.98
		Balance	0.00

Page No. 1 of 1

*PAID IN ADVANCE
By TOWN OF FORT FRANCES*

Job #

 CAPITAL

RECEIPT FOR CAB FARE




Amount \$40.00 Date 13 Aug 2017


From _____

To _____

Cab No. 764 Driver M12

H.S.T. included in meter fare
Le prix inclus la T.V.H.

 **Avis**
Airpark
Thunder Bay, ON

08/18/2017 2:13PM 01
000000#1695 CLERK01

COPY

Reg. Park	6 @ \$7.96
SUBTOTAL	T2 \$47.76
MDSE ST	\$53.97
H. S. T.	\$47.76
	\$6.21

ITEMS 6Q

***TOTAL \$53.97

CASH \$60.00

CHANGE 5 Days \$6.03

- 44.97 (Total)



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/75**

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Deputy Treasurer
DATE: August 30, 2017
SUBJECT: Doug Brown, CAO – Purchase Card Expenses

BACKGROUND

Attached is a copy of the Purchase Card expense of \$123.17 for one night hotel related to attending the Northwestern Ontario CAO's Group Meeting with MPAC and the Ministry of Municipal Affairs meeting held on July 4 & 5, 2017 in Thunder Bay, Ontario as submitted by Doug Brown, CAO.

The travel expenses are in compliance with Town of Fort Frances Travel Policy Number 3.11.

DOUG BROWN

CREDITS
\$0.00

PURCHASES
\$123.17

CASH ADV
\$0.00

TOTAL ACTIVITY
\$123.17

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-10	07-05	74529007187910403610709	VALHALLA INN THUNDER BAY ON	123.17

10-020-0264-1500-71531

Doug R

Aug 18/17





MR. Douglas Brown
320 Portage Ave
Fort Frances, On P9A 3T9
Canada

Room No. 146
Arrival : 07/04/17
Departure : 07/05/17
Invoice No. :
Conf. No. : 317502
Cashier No. : 53
Purchase :
Order :
A/R No. :

Group Name: Municipality of Red Lake

INVOICE

HST No.: RT 895695716

Date	Description	Charges	Credits
07/04/17	Room Charge	109.00	
07/04/17	Harmonized Sales Tax	14.17	
07/05/17	Visa - Front Desk		123.17

10-020-0264-1500-71531

Day 2

Aug 18/17

Total Charges	123.17	
Total Credits		123.17
Balance		0.00

Page No. 1 of 1

Signature: _____

I agree to the charges and understand that any outstanding charges will be charged to my credit card after departure.

Valhalla Inn



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/76**

To: Administration & Finance Executive Committee
From: Dawn Galusha, Deputy Treasurer
Date: August 30, 2017
Subject: CAO Doug Brown 2017 AMO Conference Travel Expense

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule "B" Travel Expense Claim in the amount of \$1,077.24 to attend the 2017 AMO Conference in Ottawa, Ontario August 12-17, 2017 as submitted by Dog Brown, CAO.

Travel Claim Summary

1. Meals	\$365.00
2. Taxi	40.00
3. Per Diem	50.00
4. Air Fare and Baggage	<u>622.24</u>
Total	<u>\$1,077.24</u>

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1.	Attendee	Doug Brown							
2.	Conference/Seminar Attended	2017 AMO Conference							
	Location (Facility and City)	Ottawa (Winnipeg) Westin Hotel Shaw Center							
	Dates	Aug 12 to 17, 2017							
		13	14	15	16	17		12	
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation	429.48 ^K	429.48 ^K	429.48 ^K	278.17 ^K	0	0	131.25	1697.86
	Transportation	622.24 ^D	Doug (AIR FARE)					12.95 ^{USA}	635.19
	Breakfast	20.00	0	0	0	20.00		0	40.00
	Lunch	25.00	0	25.00	25.00	25.00		0	100.00
	Dinner	45.00	45.00	45.00	45.00	0		45.00	225.00
	Per Diem	10.00	10.00	10.00	10.00	5.00		5.00	50.00
	Other Taxi	40.00 ^D				36.61 ^T			76.61
	PARKING		10.00	10.00	10.00	11.30			45.20 ^K
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
		685.00 ^K		635.19 ^(NIA)		0		685.00	
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x \$0.47 =							
6.	Approved	Total Expenses							3554.86
		Advance Received							0
		Balance Claimed							1077.24
		Balance Refunded							1077.24

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date Aug 18/ 2017

Employee Signature Doug B.

Date _____

Supervisor Signature _____

Date _____

Division Manager Signature _____

		10-020-0264-1500-71531	
Date	Treasurer	A / P	Cashier



Dy 2

eTicket Receipt

Prepared For
BROWN/DOUG D MR [ADT]

RESERVATION CODE	CSYPUA
ISSUE DATE	29Jun17
TICKET NUMBER	8382127197294
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SSW

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
13Aug17	WESTJET WS 520	WINNIPEG MB, CANADA Time 5:10am	TORONTO ON, CANADA Time 8:30am Terminal TERMINAL 3	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis XC21K Not Valid Before 13AUG17 Not Valid After 13AUG17
13Aug17	WESTJET WS 3464 Operated by: WESTJET ENCORE	TORONTO ON, CANADA Time 12:00pm Terminal TERMINAL 3	OTTAWA ON, CANADA Time 1:07pm	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis XC21K Not Valid Before 13AUG17 Not Valid After 13AUG17
17Aug17	WESTJET WS 357	OTTAWA ON, CANADA Time 7:00am	TORONTO ON, CANADA Time 8:02am Terminal TERMINAL 3	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis XC21UK Not Valid Before 17AUG17 Not Valid After 17AUG17
17Aug17	WESTJET WS 521	TORONTO ON, CANADA Time 9:00am Terminal TERMINAL 3	WINNIPEG MB, CANADA Time 10:34am	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis XC21UK Not Valid Before 17AUG17 Not Valid After 17AUG17

Allowances

Baggage Allowance

YWG to YOW - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YOW to YWG - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YWG to YYZ , YYZ to YOW , YOW to YYZ , YYZ to YWG - 1 Piece (WS - WESTJET)

Carry On Charges

YWG to YYZ , YYZ to YOW , YOW to YYZ , YYZ to YWG - (WS - WESTJET)

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXX 3059
Fare Calculation Line	YWG WS X/YTO WS YOW192.00WS X/YTO WS YWG162.00CAD354.00END
Fare	CAD 354.00
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 21.96 XG (GOODS AND SERVICES TAX (GST))
	CAD 4.03 RC1 (HARMONIZED SALES TAX (HST))
	CAD 56.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 46.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 496.24

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with Westjet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

WESTJET

PAYMENT RECEIPT/RECU DE PAIEMENT

114

Name/Nom

BROWN/DOUG D

PNR
CSYPUA

Date

17AUG17

Time/Heure

5:37AM

Description		Fee/Frais (CAD)	GST/TPS	Total (CAD)
FIRST BAG	8382605401351	\$25.00	1.25	26.25
SECOND BAG	8382605401351	\$35.00	1.75	36.75
		\$60.00	3.00	63.00

Total (CAD)

BROWN/DOUG D

\$60.00 \$3.00

10-020-0264-1500-71531

RECEIPT/RECU 1/1

VI XXXXXXXXXXXXX3059 0420

AUTH 02089I

GST/TPS No. 866112535

QST/TVQ No. 1202807956 TQ000

KIOSK ID

YOWCK470

WESTJET

PAYMENT RECEIPT/RECU DE PAIEMENT

114

Name/Nom

BROWN/DOUG D

PNR
CSYPUA

Date

13AUG17

Time/Heure

4:05AM

Description		Fee/Frais (CAD)	GST/TPS	Total (CAD)
FIRST BAG	8382605339014	\$25.00	1.25	26.25
SECOND BAG	8382605339014	\$35.00	1.75	36.75
		\$60.00	3.00	63.00

Total (CAD)

BROWN/DOUG D

\$60.00 \$3.00

10-020-0264-1500-71531

RECEIPT/RECU 1/1

VI XXXXXXXXXXXXX3059 0420

AUTH 08496I

GST/TPS No. 866112535

QST/TVQ No. 1202807956 TQ0001

KIOSK ID

YWGCUSS10

MY

CAPITAL TAXI
(613) 744 - 3333

TERMINAL ID: 324-335-776
MERCHANT ID: 4325878A
VEHICLE ID: 6041
DRIVER ID: 00052190
TRIP NUMBER: 0225
PASSENGERS: 1
08/13/2017
START: 13:31
END: 13:32
FARE AMOUNT: \$ 40.00

TOTAL : \$ 40.00
VISA SALE : XXXX3059
APPROVAL NUMBER : 015811
PASSENGER COPY

CUSTOMER SERVICE 1-800-443-2812
INQUIRY@TAXITAB.COM
TAXITAB



TOWN

BLUE LINE TAXI
(613) 238 - 1111

TERMINAL ID: 324-301-315
MERCHANT ID: 43257364
VEHICLE ID: 1537
DRIVER ID: 00054413
TRIP NUMBER: 5363
PASSENGERS: 1
08/17/2017
START: 05:32
END: 06:33

FARE AMOUNT: \$ 31.61

TIP AMOUNT: \$ 5.00

TOTAL : \$ 36.61

VISA SALE : XXXX4129

APPROVAL NUMBER : 011543

PASSENGER COPY

CUSTOMER SERVICE 1-800-443-2812
INQUIRY@TAXITAB.COM
TAXITAB



Town

Holiday Stationstore
Shop the Difference
Store # 342
901 N. State St
Warroad, MN
56763
218-386-1700
CREDIT CARD SALE
Holiday
08/12/17 TIME: 17:05
Store#:0342
Terminal#:0001
VC
XXXXXXXXXXXX4124

Unleaded
Pump #: 06
Gallons: 5.397
Price/Gal: \$2.399
Total Fuel: \$12.95
Total Sale: \$12.95
Iran Seq # 568681

I AGREE TO PAY THE
ABOVE TOTAL AMOUNT
ACCORDING TO THE
CARDHOLDER AGREEMENT

INV#: 170520001
APPROVAL: 086627

BROWN/DOUG
Visit us at

holidaystationstores.com

10-020-0264-1500-71531

Dy

Kathy



BEST WESTERN PLUS Winnipeg Airport Hotel

Mr Doug Brown
Canada

Arrival : 08-12-17
Departure : 08-13-17
Room No. : 622
Invoice No. :
Conf. No. : 139339
Page : 1 of 1

GST 896932449 R0001
PST 896932449 MT0001

Date	Description	Charges	Payments
08-12-17	Guest Parking Fee	40.00	
	park and fly 4 nights		
08-12-17	GST	2.00	
08-12-17	PST	3.20	
08-12-17	Room Individual	110.99	
08-12-17	Accommodation Tax	5.55	
08-12-17	GST	5.83	
08-12-17	PST	8.88	
08-13-17	Visa		176.45
	471516XXXXXX8250 06/18		
Total		176.45	176.45
Balance			0.00

1715 Wellington Avenue, Winnipeg, Manitoba, R3H 0G1, Canada
Telephone: (204) 775-9889 Fax: (204) 775-4576

Each Best Western® branded hotel is independently owned and operated.

10-020-0264-1500-71531

Kathy

Doug M ✓



LORD ELGIN

Doug Brown

Canada

Company Name:

Group Name:

H.S.T: 102094604RT

INFORMATION INVOICE

Room No. : 0702
 Arrival : 08-13-17
 Departure : 08-17-17
 Folio No. :
 Conf. No. : 384686
 Cashier No. : 98
 I.D.

Date	Description	Charges	Credits
08-13-17	Room Charge	369.00	
08-13-17	Destination Marketing Fee	11.07	
08-13-17	Room HST	49.41	
08-14-17	Room Charge	369.00	
08-14-17	Destination Marketing Fee	11.07	
08-14-17	Room HST	49.41	
08-15-17	Room Charge	369.00	
08-15-17	Destination Marketing Fee	11.07	
08-15-17	Room HST	49.41	
08-16-17	Room Charge	239.00	
08-16-17	Destination Marketing Fee	7.17	
08-16-17	Room HST	32.00	
08-17-17	Visa		1,566.61
Total Charges		1,566.61	
Total Credits			1,566.61
Balance			0.00

Page No. 1 of 1



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/83**

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Deputy Treasurer
DATE: August 31, 2017
SUBJECT: 2018 Budget Timetable

BACKGROUND

Early preparation and planning are critical components of an effective budget process. The budget timetable provides a logical process and ensures that all information is available when required. The attached proposed 2018 Budget Timetable has been prepared based on time lines and experience of previous years.

**TOWN OF FORT FRANCES
2018 BUDGET TIMETABLE**

DATE	RESPONSIBILITY	PURPOSE
September 11, 2017	Council	Approval of Timetable
September 25, 2017	Council	Public Meeting
October 2 - 6, 2017	Executive Committees	Review Information received at Public Meeting
November 20 - 24, 2017	Executive Committees	Review of Division Budgets and Recommendations
December 15, 2017	Administration	Documents to Deputy Treasurer
December 30, 2017	Deputy Treasurer	Consolidate Budget
January 2-4, 2018	Administration	Review
January 8, 2018	Committee of the Whole	Receive Preliminary Budget
January 23, 2018	Administration	Review
February 5, 2018	Special Committee of the Whole	Review/Revisions
February 6, 2018	Administration	Review
February 20, 2018	Special Committee of the Whole	Review/Revisions
February 21, 2018	Administration	Review
March 5, 2018	Special Committee of the Whole	Review/Revisions
March 6, 2018	Administration	Review
March 19, 2018	Special Committee of the Whole	Review/Revisions
March 20, 2018	Administration	Review
April 2, 2018	Special Committee of the Whole	Ratification
April 23, 2018	Council	Public Meeting
April 23, 2018	Council	Anticipated Passage



FIRE & RESCUE SERVICE

JULY 2017 REPORT
FROM: TYLER MOFFITT – FIRE CHIEF/CEMC



Total Hours: Incidents and Training	Training Sessions:	Public Ed & Prevention; Public Events:	Fire Safety Standards Enforcement Inspections:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss in Dollars:
10.3	0	2	14	0	18	2	\$2,000
Alarm Calls:	MVC Calls:	Ice / Water Calls:	(CO) Carbon Monoxide & Hazmat Calls:	High Angle Rescue / CS Calls:	Mutual Aid Calls:	Other Calls:	Critical Incident Stress Debriefs:
6	1	0	2	0	0	0	0

FORT FRANCES FIRE & RESCUE SERVICE RESPONDED TO 29 EMERGENCY RESPONSE CALLS DURING JULY 2017.

Total Hours: A total of **10.3 Hours** were spent on responding to emergency incidents.

Time of Day: During this month **65%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **35%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

Public Fire Safety Education / Public Events / Fire Drills: The MNR Rangers, which is a group of young adults came to our fire hall for a tour, and took part in some fire safety education with members of our team. As well, our team members went to the Fort Frances Day Care to promote fire safety education.

Fire Prevention Inspections / Re-inspections: 14 (Fourteen) inspections / re-inspections were completed, which was down from the previous month due to staff members taking vacation.

Emergency Medicals Service (EMS) Response Calls: There were **18 (Eighteen)** Emergency Medical Service (EMS) requests, which accounted for **62%** of our calls, with **61%** of them occurring on the Day Shift between 07:00 & 19:00 and **39%** of them occurring during the Night Shift between 19:00 & 07:00.

As well, these EMS calls accounted for a total of **5.6 hours**. Note: **5 (Five)** or **28%** of our EMS calls were "FIRST RESPONSE CALLS."

NOTE: THIS IS THE LEAST AMOUNT OF EMS RESPONSE CALLS IN A MONTH SINCE I BECAME FIRE CHIEF/CEMC. THIS IS DUE IN PART OF THE NEW TIERED RESPONSE AGREEMENT SIGNED ON JULY 13, 2017.

Fire Response Calls: There were **2 (Two)** Fire Response Calls:

One of the fires involved a Garbage Bin near the Memorial Sports Centre; this fire was put out by a Memorial Sports Centre staff member. The scene was handed over to the OPP, as it was a suspected incendiary fire.

Another fire involved a detached garage; it was confirmed to be a suspected incendiary fire, and was handed over to the OPP. Fire Loss in Dollars was estimated at: \$2,000

Pre- Fire Response Calls / Alarm Calls: There were **6 (Six)** False Alarm Calls.

Carbon Monoxide (CO) & Hazardous Material (Hazmat) Response Calls: There were **2 (Two)** CO Calls this month; both calls were false alarms.

TOWN OF FORT FRANCES
Capital Financial Statements
For the Eight Months Ending Thursday, August 31, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
MARKET SQUARE DEVELOPMENT				
Federal Grant	(\$108,465.21)	(\$455,400.00)	(\$346,934.79)	23.82%
Provincial Grant	-	(708,811.00)	(708,811.00)	0.00%
Contribution from Others	(16,361.73)	(100,000.00)	(83,638.27)	16.36%
Contribution From Reserves	-	(273,425.00)	(273,425.00)	0.00%
Market Square Development (2016 Carryover)	416,322.82	1,537,636.00	1,121,313.18	27.08%
Total Market Square Development	<u>291,495.88</u>	<u>-</u>	<u>(291,495.88)</u>	<u>0.00%</u>
ADMINISTRATION				
Contribution from Others	-	(22,330.00)	(22,330.00)	0.00%
Contribution From Reserves	-	(93,170.00)	(93,170.00)	0.00%
Fibre Optic to Town Facilities	-	10,000.00	10,000.00	0.00%
Mag Locks & Access Control - Main Entry	9,201.60	10,000.00	798.40	92.02%
Main Entrances Remove and Replace Floor Tiles	58.40	53,500.00	53,441.60	0.11%
Replace Front Walkway/Sidewalk	95,321.78	42,000.00	(53,321.78)	226.96%
Contribution From Reserves	-	(68,000.00)	(68,000.00)	0.00%
Folding/Inserter Machine Replacement (approx. 100,000/yr.)	12,108.42	18,000.00	5,891.58	67.27%
Computer Upgrades/Server/Switches	40,669.97	35,000.00	(5,669.97)	116.20%
Financial Software Additions	-	15,000.00	15,000.00	0.00%
Total Administration	<u>157,360.17</u>	<u>-</u>	<u>(157,360.17)</u>	<u>0.00%</u>
EMERGENCY SERVICES				
Contribution From Reserves	-	(50,390.00)	(50,390.00)	0.00%
SCBA & Air Cylinders	-	3,900.00	3,900.00	0.00%
GIS Capital Upgrade	505.17	1,020.00	514.83	49.53%
Fire Truck Replacement (2016 Carryover)	36,639.40	36,470.00	(169.40)	100.46%
Fire Hose Replacement/Portable Air Monitor	6,890.45	9,000.00	2,109.55	76.56%
Contribution From Reserves	-	(5,830.00)	(5,830.00)	0.00%
Mobile Speed Sign	4,898.32	5,830.00	931.68	84.02%
Total Emergency Services	<u>48,933.34</u>	<u>-</u>	<u>(48,933.34)</u>	<u>0.00%</u>

TOWN OF FORT FRANCES
Capital Financial Statements
For the Eight Months Ending Thursday, August 31, 2017

	Actual	Budget	Variance	% Variance
PLANNING & DEVELOPMENT				
By-Law				
Contribution From Reserves	-	(6,500.00)	(6,500.00)	0.00%
Ticket Device for Issuing Parking Tickets	-	6,500.00	6,500.00	0.00%
Total By-Law	-	-	-	0.00%
Building/Planning				
Contribution From Reserves	-	(1,530.00)	(1,530.00)	0.00%
GIS Capital	757.76	1,530.00	772.24	49.53%
Total Building/Planning	757.76	-	(757.76)	0.00%
Total Planning & Development	757.76	-	(757.76)	0.00%
PUBLIC WORKS				
Transporation				
Provincial Grant	-	(911,974.00)	(911,974.00)	0.00%
Contribution from Others	-	(15,550.00)	(15,550.00)	0.00%
Contribution From Reserves	-	(262,437.00)	(262,437.00)	0.00%
Frog Creek Road - Surface Treatment Application	-	44,750.00	44,750.00	0.00%
Phair Ave. Reconstruction from 3rd to 5th	1,996.86	-	(1,996.86)	0.00%
Nelson Street Reconstruction from Mosher Ave west to mid block	65,653.43	216,063.00	150,409.57	30.39%
Second Street E. Reconstruction between Mowat Ave & Portage Ave	39,110.32	898,048.00	858,937.68	4.36%
Oakwood Road - Surface Treatment Application	-	31,100.00	31,100.00	0.00%
Federal Grant	-	(155,250.00)	(155,250.00)	0.00%
Contribution From Reserves	-	(62,400.00)	(62,400.00)	0.00%
Public Works Small Equipment	1,014.35	8,000.00	6,985.65	12.68%
Asset Management Plan	95,800.79	155,250.00	59,449.21	61.71%
Stores / Coffee Room Renovations	44,551.00	40,000.00	(4,551.00)	111.38%
Public Works Landscaping & Drainage Repairs	6,952.83	14,400.00	7,447.17	48.28%
Federal Grant	-	(46,231.00)	(46,231.00)	0.00%
Provincial Grant	(15,633.60)	(431,715.00)	(416,081.40)	3.62%
Contribution From Reserves	-	(1,737.00)	(1,737.00)	0.00%
Colonization Rd East from Scott to North of 5th St	458,986.68	462,311.00	3,324.32	99.28%

TOWN OF FORT FRANCES
Capital Financial Statements
For the Eight Months Ending Thursday, August 31, 2017

	Actual	Budget	Variance	% Variance
Mill Road Overpass Reconstruction	17,371.17	17,372.00	0.83	100.00%
Federal Grant	-	(281,026.00)	(281,026.00)	0.00%
Provincial Grant	-	(69,644.00)	(69,644.00)	0.00%
Contribution from Others	-	(15,000.00)	(15,000.00)	0.00%
Contribution From Reserves	-	(110,750.00)	(110,750.00)	0.00%
Phair Ave. Reconstruction from 3rd to 5th- Sidewalk	278.69	-	(278.69)	0.00%
Nelson Street - Butler Ave. to Shevlin Ave.- Sidewalk	-	-	-	0.00%
Nelson Street Reconstruction from Mosher Ave West to mid block	-	22,811.00	22,811.00	0.00%
Second Street E. Reconstruction between Mowat Ave & Portage Ave	-	92,859.00	92,859.00	0.00%
Kings Hwy/McIrvine Sidewalk	-	30,000.00	30,000.00	0.00%
Interlocking Bricks 200 Blocks of Scott Street (North & South sides)	23,463.07	330,750.00	307,286.93	7.09%
Contribution From Reserves	-	(116,800.00)	(116,800.00)	0.00%
Lg Equipment Bobcat with Track & Attachments	117,045.37	116,800.00	(245.37)	100.21%
Contribution From Reserves	-	(15,000.00)	(15,000.00)	0.00%
10 - Waterfront Walkway Poles	16,116.15	15,000.00	(1,116.15)	107.44%
Contribution From Reserves	-	(1,530.00)	(1,530.00)	0.00%
Engineering GIS Capital Upgrade	757.76	1,530.00	772.24	49.53%
Total Transportation	<u>873,464.87</u>	<u>-</u>	<u>(873,464.87)</u>	<u>0.00%</u>
Airport				
Contribution From Reserves	-	(25,000.00)	(25,000.00)	0.00%
Sanitary Holding Tank installation	21,347.43	25,000.00	3,652.57	85.39%
Total Airport	<u>21,347.43</u>	<u>-</u>	<u>(21,347.43)</u>	<u>0.00%</u>
Parks				
Trade-In Value	-	(11,000.00)	(11,000.00)	0.00%
Cemetery Trust Donations	-	(11,000.00)	(11,000.00)	0.00%
Contribution From Reserves	-	(58,500.00)	(58,500.00)	0.00%
Small Equipment Replacement (Mowers & whipper snippers)	4,522.13	5,500.00	977.87	82.22%
Replace 1988 V406 - 3/4 ton 2WD Crew Cab Truck with 6'6" Box	31,045.06	42,000.00	10,954.94	73.92%
X730 Law Tractor c/w 60" mower deck (Trade in old X720 Tractor)	20,755.99	33,000.00	12,244.01	62.90%
Total Parks	<u>56,323.18</u>	<u>-</u>	<u>(56,323.18)</u>	<u>0.00%</u>

TOWN OF FORT FRANCES
Capital Financial Statements
For the Eight Months Ending Thursday, August 31, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Landfill				
Contribution From Reserves	-	(75,000.00)	(75,000.00)	0.00%
Landfill Site Expansion - 2017 RFP and 1st Phase Design activities	-	75,000.00	75,000.00	0.00%
Total Landfill	-	-	-	0.00%
Total Public Works	951,135.48	-	(951,135.48)	0.00%
 LIONS MILLENIUM PARK				
Donations	(1,600.00)	-	1,600.00	0.00%
Contracted Works	1,421.84	-	(1,421.84)	0.00%
Total Lions Millenium Park	(178.16)	-	178.16	0.00%
 COMMUNITY SERVICES				
Day Care				
Contribution From Reserves	-	(77,200.00)	(77,200.00)	0.00%
Roof Replacement	58.39	42,200.00	42,141.61	0.14%
Vehicle Replacement -AWD (2016 Carryover)	29,586.13	35,000.00	5,413.87	84.53%
Total Day Care	29,644.52	-	(29,644.52)	0.00%
 MSC/Recreation				
Contribution From Reserves	-	(8,000.00)	(8,000.00)	0.00%
Sunny Cove Upgrades (5-year Plan)	57.97	8,000.00	7,942.03	0.72%
Contribution From Reserves	-	(10,000.00)	(10,000.00)	0.00%
Fitness Equipment (annual)	-	10,000.00	10,000.00	0.00%
Contributions from Others	(3,000.00)	-	3,000.00	0.00%
Contribution From Reserves	-	(166,345.00)	(166,345.00)	0.00%
Small Capital Purchases	66.52	-	(66.52)	0.00%
Olympia Edger	7,841.00	5,245.00	(2,596.00)	149.49%
Ladies Sauna	6,668.34	7,800.00	1,131.66	85.49%
52 Canadian Rink North Dehumidifier (Carryover)	17,500.00	23,000.00	5,500.00	76.09%
IFK Compressor Rebuild	16,414.61	40,000.00	23,585.39	41.04%

TOWN OF FORT FRANCES
Capital Financial Statements
For the Eight Months Ending Thursday, August 31, 2017

	Actual	Budget	Variance	% Variance
52 Canadian Brine Pump Filter (Maintenance)	9,542.60	8,000.00	(1,542.60)	119.28%
52 Canadian Compressor Overhaul	9,343.45	65,000.00	55,656.55	14.37%
Auditorium Flooring	57.38	17,300.00	17,242.62	0.33%
Total MSC/Recreation	<u>64,491.87</u>	<u>-</u>	<u>(64,491.87)</u>	<u>0.00%</u>
HANDI-VAN				
Federal Grant	-	(23,775.00)	(23,775.00)	0.00%
Provincial Grant	-	(23,776.00)	(23,776.00)	0.00%
Contribution From Reserves	-	(131,067.00)	(131,067.00)	0.00%
Handivan Bus (2016 Carry Over)	<u>-</u>	<u>178,618.00</u>	<u>178,618.00</u>	<u>0.00%</u>
Total Handi-Van	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
MULTI-USE TENNIS COURTS				
Provincial Grant	-	(15,000.00)	(15,000.00)	0.00%
Contribution from Others	-	(53,785.00)	(53,785.00)	0.00%
Contribution From Reserves	-	(60,770.00)	(60,770.00)	0.00%
Tennis Courts (Carryover)	<u>12,214.09</u>	<u>129,555.00</u>	<u>117,340.91</u>	<u>9.43%</u>
Total Multi-Use Tennis Courts	<u>12,214.09</u>	<u>-</u>	<u>(12,214.09)</u>	<u>0.00%</u>
LIBRARY				
Contribution From Reserves	-	(35,000.00)	(35,000.00)	0.00%
Maker Space Equipment	-	10,000.00	10,000.00	0.00%
Computer Upgrades	296.60	20,000.00	19,703.40	1.48%
New Library- Capital	5,922.43	-	(5,922.43)	0.00%
Surveillance Upgrade	<u>2,497.19</u>	<u>5,000.00</u>	<u>2,502.81</u>	<u>49.94%</u>
Total Library	<u>8,716.22</u>	<u>-</u>	<u>(8,716.22)</u>	<u>0.00%</u>

TOWN OF FORT FRANCES
Capital Financial Statements
For the Eight Months Ending Thursday, August 31, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
MUSEUM				
Federal Grant	(69,300.00)	(77,000.00)	(7,700.00)	90.00%
Provincial Grant	-	(77,000.00)	(77,000.00)	0.00%
Roof Replacement, Accessible Washroom, Front Entrance Ramp	583.95	154,000.00	153,416.05	0.38%
Interactive Programming-App Design	3,000.00	-	(3,000.00)	0.00%
Total Museum	<u>(65,716.05)</u>	<u>-</u>	<u>65,716.05</u>	<u>0.00%</u>
Total Community Services	<u>49,350.65</u>	<u>-</u>	<u>(49,350.65)</u>	<u>0.00%</u>
 SANITARY SEWER				
Provincial Grant	-	(200,912.00)	(200,912.00)	0.00%
Contributions from Revenue Fund	-	(352,477.00)	(352,477.00)	0.00%
Sanitary Sewer Tools & Equipment	6,204.50	12,000.00	5,795.50	51.70%
GIS Capital Upgrades	757.76	1,530.00	772.24	49.53%
Refurbish Manholes	-	50,000.00	50,000.00	0.00%
Design for Infrastructure Renewal Project for 2018 Construction Work	36,477.78	37,500.00	1,022.22	97.27%
Phair Ave. Reconstruction from 3rd to 5th	1,291.22	-	(1,291.22)	0.00%
Nelson Street Reconstruction from Mosher Ave west to mid block	168,032.00	184,476.00	16,444.00	91.09%
Second Street E. Reconstruction from Mowat Ave & Portage Ave	15,421.82	267,883.00	252,461.18	5.76%
Colonization Rd. E. Reconstruction from Scott St. to WTP	19.36	-	(19.36)	0.00%
Total Sanitary Sewer	<u>228,204.44</u>	<u>-</u>	<u>(228,204.44)</u>	<u>0.00%</u>
 SEWAGE TREATMENT PLANT				
Provincial Grant	(55,418.71)	(83,166.00)	(27,747.29)	66.64%
Contribution From Reserves	-	(103,102.00)	(103,102.00)	0.00%
Contributions from Revenue Fund	-	(384,138.00)	(384,138.00)	0.00%
Misc. Capital Upgrades	39,850.03	120,000.00	80,149.97	33.21%
Honeywell Improvements at STP including Street lighting	-	50,406.00	50,406.00	0.00%
Sludge Watering Upgrades	76,424.56	400,000.00	323,575.44	19.11%
Total Sewage Treatment Plant	<u>60,855.88</u>	<u>-</u>	<u>(60,855.88)</u>	<u>0.00%</u>

TOWN OF FORT FRANCES
Capital Financial Statements
For the Eight Months Ending Thursday, August 31, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
WATER TREATMENT PLANT				
Contributions from Revenue Fund	-	(60,000.00)	(60,000.00)	0.00%
Misc. Small Capital Equipment	11,565.78	60,000.00	48,434.22	19.28%
Total Water Treatment Plant	<u>11,565.78</u>	<u>-</u>	<u>(11,565.78)</u>	<u>0.00%</u>
WATERWORKS ADMINISTRATION				
Provincial Grant	(143,976.29)	(181,132.00)	(37,155.71)	79.49%
Contributions from Revenue Fund	-	(982,156.00)	(982,156.00)	0.00%
Miscellaneous Tools/Equipment	8,274.77	12,000.00	3,725.23	68.96%
Replace 1995 Large Wheeled Hyundai Excavator	-	400,000.00	400,000.00	0.00%
GIS Capital Upgrades	1,515.49	3,055.00	1,539.51	49.61%
Replacing Main Line Water Valves/Hydrants (to be included in Nelson St Tender)	46,637.62	100,000.00	53,362.38	46.64%
Design for Infrastructure Renewal 2018 Construction Work	36,477.76	37,500.00	1,022.24	97.27%
Phair Ave. Reconstruction from 3rd to 5th	1,416.91	-	(1,416.91)	0.00%
Nelson Street Reconstruction from Mosher Ave west to mid block	99,742.37	137,917.00	38,174.63	72.32%
Second Street E. Reconstruction between Mowat Ave & Portage Ave	11,175.16	241,509.00	230,333.84	4.63%
Colonization Rd. E. Reconstruction from Scott St. to WTP	141.24	-	(141.24)	0.00%
Mill Road Overpass Reconstruction	-	231,307.00	231,307.00	0.00%
Total Waterworks Administration	<u>61,405.03</u>	<u>-</u>	<u>(61,405.03)</u>	<u>0.00%</u>
Total Capital	<u>1,860,886.25</u>	<u>-</u>	<u>(1,860,886.25)</u>	<u>0.00%</u>

TOWN OF FORT FRANCES
General Fund (Operating) Summary
For the Eight Months Ending August-31-17

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
CORPORATE				
Municipal Tax Levy	(\$10,595,331.05)	(\$10,595,333.00)	(\$1.95)	100.00%
Education Tax Levy	(1,599,069.10)	(1,599,847.00)	(777.90)	99.95%
Supp/Omit Municipal Tax Levy	(22,781.95)	-	22,781.95	0.00%
Supp/Omit Education Tax Levy	(2,947.21)	-	2,947.21	0.00%
W/O Municipal	16,798.15	226,140.00	209,341.85	7.43%
W/O Education	78,994.27	21,007.00	(57,987.27)	376.04%
OMPF	(2,329,875.00)	(3,106,500.00)	(776,625.00)	75.00%
Payments-in-Lieu	(718,328.92)	(789,904.00)	(71,575.08)	90.94%
Sale of Land	(161,850.00)	-	161,850.00	0.00%
Mayor & Council	328,213.55	719,600.00	391,386.45	45.61%
Contribution to Reserves & Reserve Funds	-	1,375,000.00	1,375,000.00	0.00%
Long Term Debt	341,473.08	633,228.00	291,754.92	53.93%
Riverside Health Care/Dr Recruitment	68,000.00	68,000.00	-	100.00%
Clinic Financing Interest	-	7,000.00	7,000.00	0.00%
RR DSSAB	1,275,407.27	1,991,502.00	716,094.73	64.04%
Northwestern Health Unit	276,610.05	368,814.00	92,203.95	75.00%
Economic Development	82,425.44	167,768.00	85,342.56	49.13%
Travel Information Centre	32,777.15	19,000.00	(13,777.15)	172.51%
Solar Panel Project	(10,005.35)	(25,625.00)	(15,619.65)	39.05%
English Public School Board	663,136.90	1,308,908.00	645,771.10	50.66%
English Separate School Board	134,702.73	265,764.00	131,061.27	50.69%
French Public School Board	661.01	1,322.00	660.99	50.00%
French Separate School Board	1,423.29	2,846.00	1,422.71	50.01%
Total Corporate	<u>(12,139,565.69)</u>	<u>(8,941,310.00)</u>	<u>3,198,255.69</u>	<u>135.77%</u>
ADMINISTRATION AND FINANCE				
Other Unassigned Revenue	(167,518.33)	(319,195.00)	(151,676.67)	52.48%
Administration	236,410.80	382,295.00	145,884.20	61.84%
Admin Vehicle	4,255.87	3,330.00	(925.87)	127.80%
Municipal Buildings	7,014.18	11,830.00	4,815.82	59.29%
HR Department	47,509.39	58,500.00	10,990.61	81.21%
Clerk	163,471.21	198,660.00	35,188.79	82.29%
Treasury	352,996.81	397,297.00	44,300.19	88.85%
FFPC Administration	91,739.14	108,000.00	16,260.86	84.94%
Total Administration and Finance	<u>735,879.07</u>	<u>840,717.00</u>	<u>104,837.93</u>	<u>87.53%</u>
EMERGENCY SERVICES				
Emergency Services	591,945.97	963,438.00	371,492.03	61.44%
Emergency Measures	3,663.04	14,107.00	10,443.96	25.97%
911 Service	15,534.58	11,800.00	(3,734.58)	131.65%
Police Revenue	(18,033.30)	(24,000.00)	(5,966.70)	75.14%
Police Services Board	9,157.03	17,670.00	8,512.97	51.82%
Police Administration	1,400,051.37	2,030,005.00	629,953.63	68.97%
Total Emergency Services	<u>2,002,318.69</u>	<u>3,013,020.00</u>	<u>1,010,701.31</u>	<u>66.46%</u>
COMMUNITY SERVICES				
Sister Kennedy Centre	15,636.08	43,053.00	27,416.92	36.32%
Fort Frances Children's Complex	78,219.50	51,358.00	(26,861.50)	152.30%
Best Start Hub	(34,377.10)	-	34,377.10	0.00%
Day Care Resource Teachers	(18,496.45)	-	18,496.45	0.00%
Handi-Transit System	35,890.79	103,377.00	67,486.21	34.72%
Townshend Theatre	(8,580.98)	-	8,580.98	0.00%
Recreation Facilities	462,174.91	602,187.00	140,012.09	76.75%
Recreation Programs	(12,030.68)	138,656.00	150,686.68	(8.68%)
Community Services	94,582.96	133,742.00	39,159.04	70.72%

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TOWN OF FORT FRANCES
General Fund (Operating) Summary
For the Eight Months Ending August-31-17

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Sunny Cove Camp	(12,079.71)	23,705.00	35,784.71	(50.96%)
Fort Frances Public Library	330,298.42	480,749.00	150,450.58	68.70%
Museum	107,094.02	144,027.00	36,932.98	74.36%
Waterfront Development/Marina	12,218.67	38,056.00	25,837.33	32.11%
Total Community Services	<u>1,050,550.43</u>	<u>1,758,910.00</u>	<u>708,359.57</u>	<u>59.73%</u>

OPERATIONS AND FACILITIES

PW Administration	(26,422.83)	(198,059.00)	(171,636.17)	13.34%
PW Buildings & Yards	85,535.63	119,380.00	33,844.37	71.65%
Municipal Roads	781,391.78	1,382,899.00	601,507.22	56.50%
Public Parking Lots	3,020.84	16,994.00	13,973.16	17.78%
Sidewalks	38,421.34	101,671.00	63,249.66	37.79%
Private Works Charges	12,344.62	47,060.00	34,715.38	26.23%
Private Crossing Charges	18,384.01	16,678.00	(1,706.01)	110.23%
PW Vehicles	113,422.70	230,462.00	117,039.30	49.22%
PW Equipment	110,999.97	264,141.00	153,141.03	42.02%
PW Stores	51,798.67	72,336.00	20,537.33	71.61%
Traffic Signal Maintenance	4,261.29	8,735.00	4,473.71	48.78%
Streetlight Maintenance	50,412.66	75,496.00	25,083.34	66.78%
Garbage Collection	(97,656.24)	(208,376.00)	(110,719.76)	46.87%
Recycling Services	81,024.81	213,649.00	132,624.19	37.92%
Sanitary Landfill	(113,511.03)	(5,273.00)	108,238.03	2152.68%
Engineering	24,559.62	33,795.00	9,235.38	72.67%
Airport	(16,413.34)	(28,880.00)	(12,466.66)	56.83%
Airport Building Maintenance	27,391.81	46,625.00	19,233.19	58.75%
Airport Grounds Maintenance	22,497.01	63,704.00	41,206.99	35.31%
Parks & Cemeteries Maintenance	126,516.28	163,466.00	36,949.72	77.40%
Fort Frances Cemetery	93,865.21	78,580.00	(15,285.21)	119.45%
Riverview Cemetery	133,257.76	186,636.00	53,378.24	71.40%
Point Park	(13,482.42)	30,111.00	43,593.42	(44.78%)
Parks - Outdoor Facilities	185,188.59	266,840.00	81,651.41	69.40%
Lions Millennium Park	5,983.41	9,634.00	3,650.59	62.11%
Total Operations and Facilities	<u>1,702,792.15</u>	<u>2,988,304.00</u>	<u>1,285,511.85</u>	<u>56.98%</u>

PLANNING AND DEVELOPMENT

Civic Centre	65,554.91	114,718.00	49,163.09	57.14%
By-Law Enforcement	102,165.33	146,640.00	44,474.67	69.67%
Animal Shelter	2,750.90	9,105.00	6,354.10	30.21%
Building Official	3,212.96	21,776.00	18,563.04	14.75%
Planning & Zoning	6,330.05	48,120.00	41,789.95	13.15%
Total Planning and Development	<u>180,014.15</u>	<u>340,359.00</u>	<u>160,344.85</u>	<u>52.89%</u>

Sub-Total General Fund (Operating)	<u>(6,468,011.20)</u>	<u>-</u>	<u>6,468,011.20</u>	<u>0.00%</u>
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TOTAL BUDGET- Revenue	<u>(18,918,984.85)</u>	<u>(21,739,787.00)</u>	<u>(2,820,802.15)</u>	<u>87.02%</u>
TOTAL BUDGET- Expenditures	<u>12,450,973.65</u>	<u>21,739,787.00</u>	<u>9,288,813.35</u>	<u>57.27%</u>
	<u>(6,468,011.20)</u>	<u>-</u>	<u>6,468,011.20</u>	<u>0.00%</u>

TOWN OF FORT FRANCES
Water and Sewer Fund (Operating) Summary
For the Eight Months Ending August-31-17

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Water and Sewer Fund				
WATER				
Waterworks Administration	(\$887,861.80)	(\$680,548.00)	\$207,313.80	130.46%
Water Treatment Plant	428,643.61	556,442.00	127,798.39	77.03%
Water Storage Facility	102,005.56	124,106.00	22,100.44	82.19%
	<u>(357,212.63)</u>	<u></u>	<u>357,212.63</u>	<u>0.00%</u>
SEWER				
Sanitary Sewer Administration	(891,248.26)	(756,652.00)	134,596.26	117.79%
Sewage Treatment Plant	394,056.76	756,652.00	362,595.24	52.08%
	<u>(497,191.50)</u>	<u></u>	<u>497,191.50</u>	<u>0.00%</u>