

TOWN OF FORT FRANCES

Community Services Executive Committee

AGENDA - September 5, 2017 10:30 AM

MEETING - Memorial Sports Centre - '52 Canadians Meeting Room

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TOWN OF FORT FRANCES

MINUTES

SESSION NO. #050

August 8, 2017

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on August 8, 2017 from 10:30 a.m. to 11:37 a.m.

PRESENT: Wendy Brunetta - Chairperson, John Albanese - Councillor, Doug Kitowski - Councillor, Roy Avis - Mayor, Doug Brown - CAO, Jason Kabel - Manager of Community Services

1 CALL TO ORDER (Session #050)

W. Brunetta called the meeting to order at 10:33 a.m.

2 APPROVAL OF AGENDA (call for non-agenda items)

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

4.1 Community Services Executive Committee - July 4, 2017 **-Approved as circulated.**

5 ITEMS REFERRED FROM COUNCIL

5.1 Fort Frances Lakers Request - The executive gave direction for the Lakers to get notice that several criteria would need to be satisfied before a recommendation would be made to Council, that being: drafting an agreement for the selling of beer at Lakers games (all costs borne by the Lakers) with a hold harmless clause (indemnification), appropriate insurance in place, time of game that beer sales will stop (after 50/50 draw), trial period until the end of December 2017, & potential designated location in arena.

6 NEW BUSINESS

6.1 Healthier Beverage Choices Policy - Memorial Sports Centre - The committee recommended that the draft agreement be presented to Council for consideration.

6.2 Community Services mid-year budget - Community Services Manager highlighted particular budgetary items from the 11 budget cost centres in the division at mid-year.

- 6.3 Memorial Sports Center Canteen RFP (moved from in-camera to open session new business) - The Committee recommends that Wasaw Enterprises be awarded the RFP and that Council enter into a Canteen Operating Agreement with them.

7 NON-AGENDA ITEMS

- 7.1 Graffiti on skateboard park - the profanity will be cleaned and a previous resolution of Council will be sought on the matter.

8 INFORMATION

- 8.1 Next Meeting Date - Tuesday, September 5, 2017

9 CLOSING

There being no further matters before the committee at this time, the meeting was closed at 11:37 a.m.

W. Brunetta, Executive Committee Chair

J. Kabel, Manager of Community Services

REPORT

TO: Community Services Executive Committee

FROM: Jason Kabel, Community Services Division Manager

DATE: August 31, 2017

RE: **Fort Frances High School Hockey Academy**

Background

It has been previously reported to the Community Services Executive that the Fort Frances High School was endeavouring to commence a new program at the Memorial Sports Centre in the fall of 2017 for grade 7 & 8 students attending the high school, that being Hockey Academy.

For the 2017-18 season it will include ice rental from 8:45 a.m. – 9:45 a.m. every Tuesday and Thursday on both ice surfaces (Ice For Kids & '52 Canadians) from October 3, 2017 to March 8, 2018 (user fee rate \$67.65/hr x 2 rinks).


Through discussions in preparation for the imminent new program it became important logistically to be able to store the student hockey equipment at the arena to run a successful program with minimal disturbance to families. It was necessary to arrange for equipment access and transportation when student hockey equipment was not being used for the program itself. After contemplating various options, placing lockers in the IFK dressing room hallway that is sufficiently wide enough to accommodate the depth of lockers without being an impediment to egress from the building for evacuation considerations seemed to be the best choice.

The cost of 30 lockers for the registered hockey academy participants was quoted at \$13,000 + tax. The Rainy River District School Board (RRDSB) has proposed to bear the cost of purchasing & installing the lockers to forego the need to charge families to use them for the program (if the MSC were to consider furnishing them). RRDSB also proposed that the MSC is free to use the lockers for facility purposes when Hockey Academy is not in session.

Recommendation

The Community Services Executive Committee recommends to Mayor and Council to endorse the arrangement with the Fort Frances High School Hockey Academy to operate at Memorial Sports Centre.

Respectfully Submitted,



Jason Kabel



REPORT

TO: Community Services Executive Committee

FROM: Jason Kabel, Community Services Division Manager

DATE: August 31, 2017

RE: Memorial Sports Centre Facility Use – 908 Air Cadets

Preamble

The Memorial Sports Centre has had recent discussions of facility use with the 908 Air Cadets who have been a regular patron for many years. Up to September of 2013, the 908 Air Cadets paid a \$60 flat rate for 3 hours of auditorium use on Wednesday evenings and some Sunday afternoons with complimentary use of the auditorium office & separate storage area above the auditorium. This did not reflect appropriate recognition of a user fee in the user fee bylaw established by Council annually. In, 2013 the 908 Air Cadets began paying the contracted hourly rate fashioned for such a facility rental requirement (currently \$31.10/hr).

The Memorial Sports Centre fitness programs that operate in the auditorium have outgrown the small storage room where items are currently situated and is in need of utilizing some of the space that 908 Air Cadets is occupying without charge.

It is also necessary at this time to evaluate the complementary occupation of the auditorium meeting space (approximately 12.5'x 34' ~ 425sq.ft.). It is a valuable space that should likely be generating the MSC revenue through rental to the Air Cadets or to any other patron needing meeting space.

Recommendation

The Community Services Division recommends to the Community Services Executive Committee to contemplate a rental charge for the auditorium meeting space currently occupied by the 908 Air Cadets.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Kabel".

Jason Kabel