

TOWN OF FORT FRANCES

AGENDA - September 11, 2017

MEETING - Council Chambers , Civic Centre

Page

1. COUNCIL MEETING

(Session No. 70) to immediately follow the Committee of the Whole

1.1 Call to Order

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting

1.4 Disclosure of pecuniary interest and the general nature thereof.

2. Delegations/Deputations: 7:00 p.m.

2.1 Presentation of Canada 150 Volunteer Pins/Certificates.

2.2 Presentation from Rainy River Future Development Corporation re: 5 - 20
1) Fort Frances Economic Development Activity Report for the period April 1, 2017 to June 30th, 2017;
2) Invoice No. 001-06-2017 in the amount of \$24,832.89 for Services for the period April 1, 2017 to June 30th, 2017.

2.3 Presentation from D. Kit Young-Hoon, Northwestern Ontario Health Unit re: Municipal Alcohol Policy (MAP). 21 - 42

3. Consent Agenda:

3.1 Items Referred from Committee of the Whole

3.2 Sponsorship opportunity from Riverside Foundation for Health Care re: Annual Fall Gala ("Making Magic for District Health Care") - Saturday October 14th, 2017 at La Place Rendez-Vous. 43
- request will be referred to the Administration and Finance Executive Committee for recommendation.

3.3 Letter re: Traffic concerns and request for stop signs from C. Gagne. 44
- request will be referred to Operations and Facilities Executive Committee for recommendation with input from the Traffic Safety Committee.

3.4 Request from Teachers of English as a Second Language Association of Ontario re: Proclaiming October 29th to November 4th, 2017 as 45 - 46

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"English as a Second Language Week" in the Town of Fort Frances. - requester will be advised of Council's proclamation.	
3.5 Montreal Canadiens Alumni Hockey Tour sponsorship opportunities re: Canadiens Alumni Charity Hockey Game - February 24th, 2017. - request will be referred to the Administration and Finance Executive Committee with input from the Community Services Executive Committee.	47 - 48
3.6 Sponsorship Opportunity from the Voyageurs Lion Club re: "Seeing is Believing Magic Show", October 4th, 2017 at the Townshend Theatre. - request will be referred to the Administration and Finance Executive Committee for recommendation.	49
4. <u>Approval of Council Minutes: *</u>	
4.1 Session No. 069 dated August 21, 2017*.	
5. <u>Approval of Committee of the Whole Minutes: *</u>	
5.1 Session No. 097 dated August 21, 2017*.	
6. <u>Resolutions from tonight's Committee meeting</u>	
7. <u>By-Laws:</u>	
7.1 Being a by-law designating and deeming a certain plan of subdivision, or part thereof, not to be a registered plan of subdivision (730 and 740 Sixth Street West).	50
7.2 Being a by-law to amend Zoning By-law #03/14, as amended (605 McIrvine Road)	51
7.3 Being a by-law to amend the Official Plan 2011, as amended - Section 4.2.2 (605 McIrvine Road)	52 - 53
7.4 Being a by-law to approve an agreement with Wasaw Enterprises for operation of concessions in the Memorial Sports Centre.	54 - 65
8. <u>New Items:</u>	
8.1 Request for support of Resolution No. 64-2017 as passed August 25th, 2017 from the Northwestern Ontario Health Unit re: The Fair Workplaces, Better Jobs Act, 2017 (Bill 148). - requester will be advised of Council's support.	66 - 68
8.2 Rainy River District Municipal Association General Meeting - September 28th, 2017 - Emo LaVallee Community Centre.	69 - 78

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- Council resolution will confirm attendees for registration purposes.	
8.3 Rural Ontario Municipal Association (ROMA) - 2018 AGM and Annual Conference, January 21st to 23rd, 2018 - Toronto.	79 - 80
- Council resolution will confirm attendees for registration purposes.	
8.4 Ontario Good Roads Association (OGRA) - 2018 Annual Conference, February 25th, 2017 to February 28th, 2017 - Toronto.	81
- Council resolution will confirm attendees for registration purposes.	
9. <u>Information Correspondence:</u>	
9.1 Correspondence dated July 31, 2017 from C. Pittens, Program Manager, Emergency Management Field Operations re: Confirmation of 2017 Municipal Compliance under the Emergency Management and the Civic Protection Act (EMCPA) and its associated Regulation, Ontario Regulation 380/04.	82
9.2 Association of Municipalities of Ontario Communications: August 21st, 2017 re: AMO Report to Member Municipalities - Highlights of the August 2017 Board Meeting and Helping Latest Double Hatter Firefighters; August 22nd, 2017 re: AMO Releases Digital Government Report; September 7, 2017 Watchfile.	83 - 90
9.3 August 2017 News Letter from Fort Frances Museum & Cultural Centre.	91 - 96
9.4 Resolution as passed August 22nd, 2017 from the City of Kawartha Lakes re: Farm House Severance.	97 - 98
9.5 Resolution as passed August 9th, 2017 from Township of Oro-Medonte re: Ontario's Wildlife Damage Compensation Program.	99 - 100
10. <u>Minutes:</u>	
10.1 Operations & Facilities Executive Committee - August 9, 2017	101 - 103
10.2 Community Services Executive Committee - August 8, 2017	104 - 105
10.3 Planning & Development Executive Committee - August 8, 2017	106 - 107
10.4 Administration & Finance Executive Committee - August 8, 2017	108 - 110
10.5 Downtown BIA - Board of Management Meeting (July 12, 2017)	111 - 113

11. **Non-agenda Items**
12. **ADJOURNMENT**
13. *** Previously distributed to Council**
14. **** Items can be viewed by contacting the Clerk**



RRFDC ACTIVITY REPORT

January 2017 to June 2017

The RRFDC continued to move forward with the enhanced economic development project and “The Path Forward” action plan.

- Supported the Fort Frances Economic Development Office (FFEDO) with Economic Development Advisory Committee (EDAC) meetings and numerous projects.

Report to Fort Frances Council

January to June 2017

Economic Development Activities:

Mining – Industrial and Residential Preparedness

The RRFDC assisted with labour market shortages and it undertook activities to help the business community by:


- a) becoming better at marketing positions
- b) understanding the resources available to them through government/local agencies
- c) connecting with potential employees

Meetings were held with project partners dedicated to Labour Market Issues and two events were planned.

Working with partners the RRFDC reviewed several speakers who could facilitate a session on small business marketing to employees.

Rainy River Future Development Corporation Proudly Presents

RECRUITING, RETAINING & MOTIVATING EMPLOYEES IN SMALL BUSINESS






With 'Customer Service Activist,'
Roy Prevost
As seen on CBS News,
Fox, NBC & ABC!

A 2-hour interactive event!
The Future of the Workplace
Your Life as an Owner/Manager
Motivating & Retaining Employees

Thursday, January 19th **FREE**
Copper River Inn
Appetizers at 5:30 pm | Workshop at 6:00 pm

RSVP by Wednesday, January 18th
Email: ecdev@fort-frances.com | Call: (807) 274-9621

Roy Prevost is Roy is a management consultant with experience in marketing, wholesale, retail, and manufacturing in the giftware industry. He has presented more than 250 workshops on Big Box Retail as well as guest lectured at Simon Fraser University on the future consumer. His clients include The Retail Council of Canada, Chambers of Commerce, Economic Development Associations, and Shopping Centre Associations across North America

The workshop outline was:

Recruiting, Retaining & Motivating Z gen Employee's

This workshop is for the Small Business who is looking for ways to create a "Team" Culture among their millennial employees as well as a culture of "Contribution" and Engagement" for their customers.

Report to Fort Frances Council

January to June 2017

The event was held with the support of NTAB and NCDS Career Works. 25 employers attended with their key staff. Roy Prevost did one-on-one follow up meetings the next day with area small businesses.

In May, we helped to put on a hiring fair to link employees with employers. As employers explained that labour shortages were a significant impediment to growth and stability, the fair aimed at finding a new labour force for the small business community. Over 25 employers attended and most reported that they had found suitable potential employees.



**SPRING INTO
YOUR CAREER
HIRING
FAIR**

ON-THE-SPOT INTERVIEWS
FREE PROFESSIONAL HEADSHOTS
REAL-TIME RESUMES
DOOR PRIZES

93.1 The Border | Boston Pizza | Canada Border Services Agency | Carl's Eatery |
Community Living Fort Frances & District | Copper River Inn | Correctional Services Recruitment Unit |
Curves | Fort Frances Tribal Area Health Services | M&M Food Markets | McDonald's Restaurant |
Ministry of Natural Resources | New Gold | New Moon Lodge | Northwest Business Centre |
Seven Generations Education Institute | TD Bank | Town of Fort Frances | Walmart | AND MORE

MAY 2, 2017
3 - 7 PM
COPPER RIVER INN

Ontario
Trillium
FoundationRAINY RIVER FUTURE
DEVELOPMENT CORPORATION
A Community Futures Development Corporation

Report to Fort Frances Council

January to June 2017

The adjustment of the dates for the mine's opening slowed down the "landing" on permanent suppliers of goods and services. Contracts will begin to be awarded again and we will continue to work closely with New Gold's material procurement manager in order to identify potential companies for locating in the District.

Forestry and Wood Products:

The RRFDC met with the Ministry of Natural Resources' officers responsible for the Resolute file and discussed the mill's actions encouraging a sale, the current prospect and mill position is a going concern and what the next steps will be if the efforts to abandon and demolish the mill will be. A brief for council was prepared and shared with the community at a recent council meeting by the Mayor.

The RRFDC also met with other forest/fiber users to continue discussions regarding fiber access and availability.

We prepared correspondence to Resolute inquiring about Mill status.

Geoff attended a workshop regarding new fiber use industries.

We assisted with briefs to be presented at AMO.

Early discussions at EDAC have begun, regarding opportunities in a post Resolute Mill Fort Frances if demolition is the course. We have made inquiries with various Ministries and are assembling a proposal to subsidize the large-scale land use planning activity that will be triggered by a demolition.

Resolute has provided the Economic Development Office with a list of buildings that they might be interested in selling and those are being marketed appropriately to external inquiries.

Tourism

We participated in the renegotiation of the Tourism Center lease, and we lobbied the Provincial Government via Northern Tourism Marketing, for funds to continue to operate the Center. This resulted in a reduction of 44% in costs to operating a \$20,000 grant.

Grant applications were written to both the Provincial and Federal governments seeking funds for the TIC three summer students. Both applications were approved allowing for 3 students to be hired. The value of these grants is approximately \$17,000 that helps to subsidize student costs.

Report to Fort Frances Council

January to June 2017



The RRFDC continued to work with the Early Iron Club to help them market their Canada Coasters event. We have produced a sponsorship package, flyers and posters and helped them understand how to position their event in the marketplace.

A sponsorship and marketing organizer was sourced to work with the Ontario high school hockey championship planning committee to make sure that the event is well funded and results in the best possible Public Relations for the community. As a result, the event was well funded. A letter from the OSSFSA committee is attached in Appendix A.

Summer Ads

We placed ads in Sunset Country and the Fort Frances Guide this year. (Attached in Appendix A) We offered to partner with the Chamber and have a joint advertisement.

Hotel Development

In the fall of 2016, the RRFDC began working with two companies interested in placing a chain hotel in Fort Frances. To help facilitate this interest we began to measure occupancy daily, compile a competitor analysis, and provide property information and data on the marketplace. One of the interested consortiums is now building a Microtel on the highway.

Branding/Digital Marketing

The RRFDC continued the social media work to ramp up the Town of Fort Frances' presence on Twitter, Facebook and Instagram. We continued to train in social media management and the utilization of those tools to market the district.

We have added more live video to our media offering and are increasing engagement. A visit to the lookout Tower is now on the Town's Facebook page.

These tools are proving to be useful in providing information to potential residents moving here as a result of New Gold.

We have added a feature to the Facebook that automatically responds to inquiries.

Report to Fort Frances Council

January to June 2017

We added two more Facebook pages Rainy Lake Square and Rainy Lake Fishing with the goal of developing a community of interest and being able to direct market into the US for fishing and International Falls and District for the square.

Rainy Lake Market Square

The RRFDC applied successfully to Ontario 150 to support a summer entertainment series at the Market Square in the summer of 2017, we believe we will receive Ontario Arts grant monies and have obtained sponsorship from Tbaytel.

This has allowed us to create 5 nights of entertainment in the square to start to build a community habit of being there.

Dates are:

The Wild Horses	August 24 (local band)
Pop Vegas	August 31 (top 40)
Elvis Show	September 7
Little Miss Higgins	Sept 14 (folk - jazz)
Various Northern Artists	Sept 21 (local singers - in Sunset Country)

We will also make sure entertainment in the form of buskers and singer/players is active in the square.

We have attended markets in the community and reached out to vendors across the North to make a market a success. We will continue with a Thursday market and add in a Saturday morning market.

We will be providing tables and tents to vendors.

A marketing plan has been created. We have applied for \$20,000 in funding over two years to help accomplish this.

We purchased a giant blow up movie screen, projector, and using the sound system we will put on family movies in the square in September.

A highway sign was purchased at the east end of the community.

Light weight barricades were purchased for the market area to contain events.

Report to Fort Frances Council

January to June 2017

Canada Day

We planned the Canada Day Parade.



Small and Medium Enterprise (SME) Support

The RRFDC continues to support small and medium sized businesses in the district a report of those activities is outlined in our annual report.

Telecommunications

Fiber optics will be installed in Fort Frances in the Spring and Summer of 2017. Tbaytel will build a permanent office in the industrial park. We sold a building lot to Tbaytel in the industrial park as a result of this project.

Report to Fort Frances Council

January to June 2017



Canada 150 PIN

Canada 150 pins specific to Fort Frances were ordered and we have worked to encourage volunteer groups and individuals to nominate community members for awards.

Project Petunia

We initiated the Project Petunia package again for Spring 2017. Sponsorship is available for \$50 a basket. All baskets were sold this year.

Project Petunia

COMMUNITY BEAUTIFICATION INITIATIVE

Dedicated to...

THE FLOWER BASKETS YOU SEE HANGING ALONG
KING'S HIGHWAY ARE DEDICATED TO:

IN MEMORY OF:

George Armstrong - Simone Caron - James Plumridge - Jane Sus - Ingrid Christiansen
Jack Mutz - Doris Brown - Elinor McTaggart - Marvin Olson - Bill & Joan Allison
Campbell Smith - Hilda Busch - JoAnne McCaig - Bruce Holmlund - Edith Newman
Vivian O'Donnell - Lee Oelke - Mary Caul

IN HONOUR OF:

Kim Metke - Community Living Fort Frances & District - Good Impressions Printing
Those who strive to enhance the beauty of our community - Mr. & Mrs. Louis Camirand
The Fagerdahl & Polenske families - Mr. & Mrs. Buster Saunders - Mrs. Elizabeth Patricia Ford

Thank You

PROJECT PETUNIA WISHES TO THANK THE FOLLOWING SPONSORS WHO MADE THIS PROJECT A REALITY

David & Linda Bourgeault - Doug Brown - William Plumridge - George Armstrong Co.
ML Caron Electric - Roy Avis - Chad Avis - West End Motors - Judy & Dan Webster
Chris Lowe - Gay & Paul Ryan - Jean & Eloise Camirand - Dr. Lorena Jenks & Dr. John Nelson
John & Helen Pohanka - John & Debbie McTaggart - Jim Cumming - Sunset Country Ford
Community Living Fort Frances & District - Good Impressions Printing - Susan Allison - NCDS
Gillons' - Geoff & Nancy Gillon - Elvi Colvin - Tannis Drysdale - June Caul - June Smith
Wendy Brunetta - Teresa Engler - Rainy River Teacher's Local - Marilyn Allan - Marilyn Brown
Cynde Milette - Ladies Auxiliary of the Royal Canadian Legion - Mark McCaig
La Place Rendezvous - Kathy Judson - International Early Iron Club - Rainy Lake Conservancy
The UPS Store - Holmlund Financial - Boston Pizza - Ken Perry - Flint House - Evelyn Metke
Fort Frances Horticultural Society - Gary & Lorna Angus - Sarah Mueller - Eric & Caren Fagerdahl



Report to Fort Frances Council

January to June 2017

**Go Local Report: June 2017**

Our program continues to show strong results and is being recognized by economic development agencies across Ontario as a “best practices” case study.

Agriculture**Land Clearing and Tile Drainage**

The Tile Drainage #2 project was completed during the last week of September. Our Tile Drainage #3 project has been sent to the NOHFC for review.

The NOHFC has requested that the members of Land Clearing #2 project whom have not received assistance yet be included in Land Clearing #1; and, the combined project is to be sent to them for approval. This is due to numerous participants in Land Clearing #1 withdrawing leaving a sizable amount of approved funding unutilized.

Housing Grants

The Fort Frances Residential Building Grant brochure was updated. (Attached in Appendix A)

Report to Fort Frances Council

January to June 2017

APPENDIX A

EXPERIENCE THE CANADIAN EXPERIENCE



Ahh the great outdoors – where the free spirit of wild abandon leads to bad pictures and tell it like it was stories in the nursing home.



Fort Frances – a better life exposed.

Call the Fort Frances Chamber of Commerce for more information 1-800-820-FORT.

VISIT WWW.FORT-FRANCES.COM



FREQUENTLY ASKED QUESTIONS

How do I know if my planned improvements are eligible?

You may discuss your plans with us before you apply and a local realtor may be able to give you advice on the value of your improvements.

How long will the Town accept applications?

This is an on going program, you may apply at any time. The Town will review this program regularly and the program may be cancelled/ changed at the discretion of Town Council.

Does it cost anything to apply?

The Town has no charge to process this application.

How long will it take to process my application?

If your application is complete and contains all the information required to process, an approval or denial will normally be issued within 10 working days.

How do I receive my rebate?

Included in your application package will be a form to apply for the rebates. You **MUST** keep copies of all receipts and submit them to the Town office for reimbursement.



HOW TO APPLY

It is suggested that you consult with your realtor before you begin your application. In most cases you may require a realtor to advise you of the increase in value that your property will likely achieve as a result of the improvements.

In all cases property owners must apply in advance of starting their improvements. And applicants must have a building permit or a building permit for demolition.

Full application and program details are available at www.fort-frances.com or by contacting the Town of Fort Frances.



FORTFRANCES
BOUNDLESS

Town of Fort Frances

Tyson Dennis

Phone: (807) 274-5323 ext 1216

tdennis@fortfrances.ca

FORTFRANCES
BOUNDLESS



RESIDENTIAL
BUILDING GRANT

WWW.FORTFRANCES.CA

BUILDING GRANTS

The Town of Fort Frances believes in the value of having strong, healthy residential communities. Knowing that every community is only as strong as its weakest link the Town has endeavored to create a program that can help residents improve their properties.

This program will help improve properties that have deteriorated to the point where repairs are not feasible and demolition is the only option or where the permit amount will be greater than \$25,000.00. By encouraging property owners to partake in repairs and renovations, this program provides the opportunity to increase the value of such pre-existing properties.

By promoting construction within existing infrastructure, our community will continue to grow without expanding core services and incurring future maintenance costs. This not only benefits today's citizens but will be an advantage for generations to come.



This Brochure is intended to provide a brief overview of the program offered. Full details and requirements are available at the time of application.

PROGRAM INFORMATION

Property Value Revitalization Grant

DEMOLITION, REBUILD, REVITALIZATION

This grant will provide a rebate on identified Town services or costs relating to demolition and property revitalization up to a maximum of \$2,000.00. Page 113

PROGRAM REQUIREMENTS:

- The property must be residential.
- The value of the renovation must be \$25,000.00 as determined by a building permit.
- The property must be located on existing water and sewer services.
- Rebates for town services related to a demolition on a residential property are eligible if the intent is to rebuild on the property within two years, the rebate will be provided at the time that a building permit is issued.

Grant rebates only apply to approved in kind Town services. All services must be paid for in advance and then with receipts applicants will receive rebates.





Geoff Gillon
Regional Economic Developer
Rainy River Future Development Corporation
601 Mowat Avenue
Fort Frances, ON P9A 1Z2

To Geoff

On behalf of the entire OFSAA Committee, we want to once again thank you and your team for their generous support and valuable direction with the 69th annual Ontario Federation of Secondary School Athletic Association Provincial High School Hockey Championship held last March in our District.

A special thanks to Tannis for her suggestion and facilitation of John Graham who was instrumental in providing direction to our committee and was such a big part in making this endeavour successful. This direction helped us showcase the incredible spirit of the communities of our District to the many hockey families and fans from across Ontario, as well demonstrate once again the exceptional passion and talent of our army of incredible volunteers.

Once again, we thank the Rainy River Future Development Corporation for their help in contributing to the success of this Championship.

Sincerely,

Mike Allison

2017 OFSAA Committee Member



**RAINY RIVER FUTURE
DEVELOPMENT CORPORATION**
A Community Futures Development Corporation

30-Jun-17

Invoice # 001-06-2017

INVOICE

To: Town of Fort Frances
Attn: Doug Brown

From: Rainy River Future Development Corporation

For: **Fort Frances Economic Development**
For the period of April 1, 2017 to June 30, 2017

Amount: **\$24,832.89**



Description:

Forest Industry Re-Positioning	\$3,508.75
Mining Supply and Services	\$3,727.60
Tourism Product Development	\$6,317.23
Existing SME Support	\$3,508.74
Enhanced Services Economic Development	\$4,053.61
Economic Development Intern	\$19,465.16

Total Expenses **\$40,581.09**

Less Grants and Contributions Apr 1/17 to Jun 30/17 **-\$15,748.20**

AMOUNT DUE **\$24,832.89**

Any questions, please give us a call.
Thank you!

Due Upon Receipt





Municipal Alcohol Policy (MAP)

Fort France Committee of the Whole
September 11 2017
Dr. Kit Young-Hoon



"In our community, it seems that all events or activities are tied to alcohol use. Hunting, fishing, camping, four wheeling, all have a drinking component to them. Events have beer gardens, the golf course has a beer cart, some activities end the day at the legion, etc." –

- *Community Member*



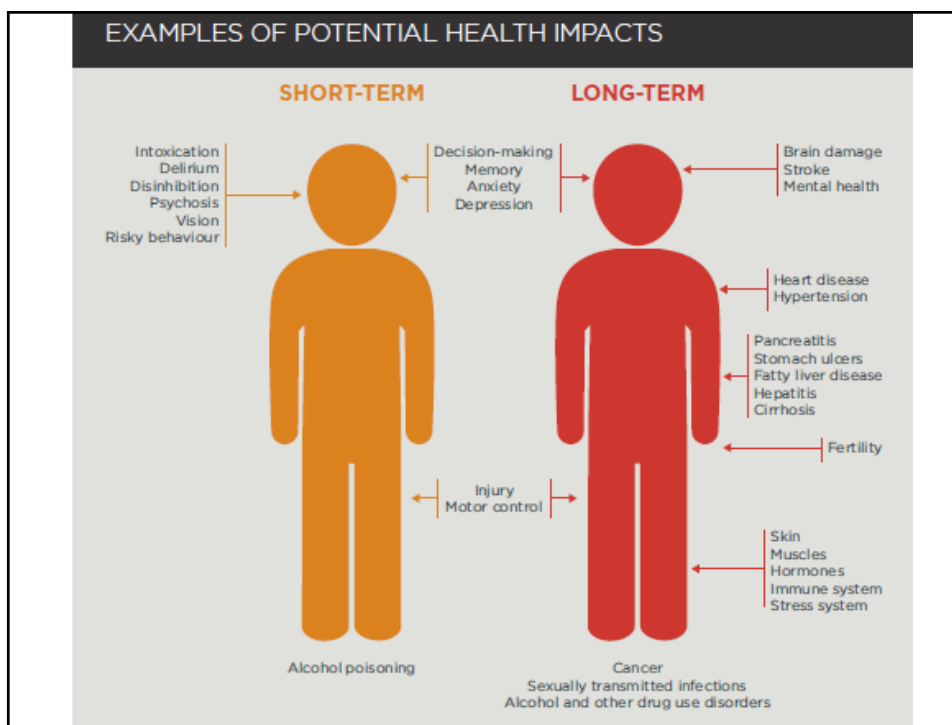
Alcohol Misuse and MAPs

- Health Harms from Alcohol Misuse
- Alcohol in our Community Online Discussion Panel
- Municipal Alcohol Policy(MAP)
- Ways to strengthen Fort Frances' Municipal Alcohol Policy (MAP)

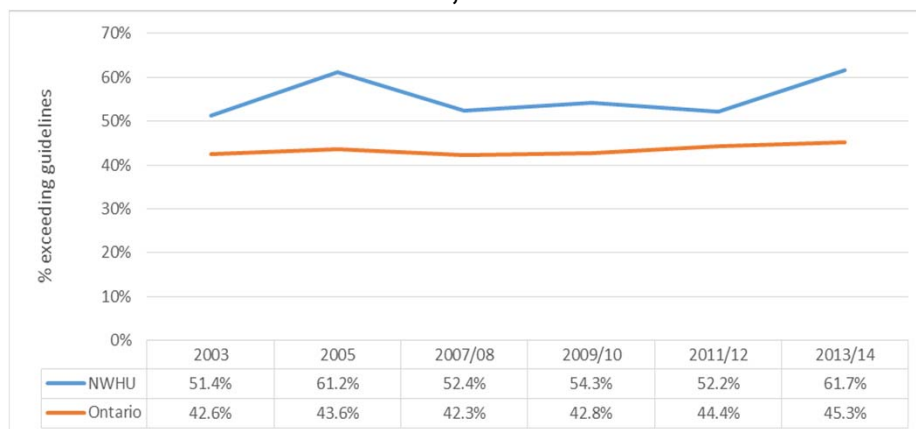


Health Harms

- In Canada, alcohol is second only to tobacco as a leading risk factor for death, disease and disability -World Health Organization
- An estimated 1,000 to 3,000 new cancer cases in Ontario in 2010 were attributed to alcohol consumption –Cancer Care Ontario



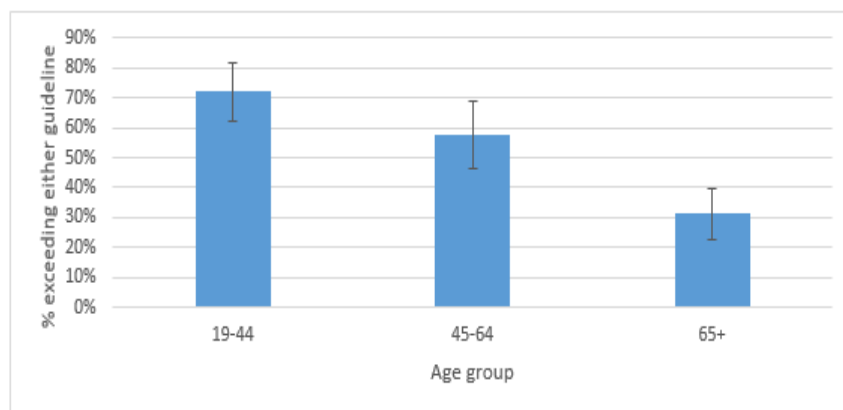
Proportion of population exceeding the low-risk drinking guidelines for either injury or chronic disease, 2003-2013/14



Source: Public Health Ontario. Snapshots: Self-reported rate of exceeding either low-risk alcohol drinking guidelines. Toronto, ON: Agency for Health Protection and Promotion; 2015 Dec 14 [cited 2016 May 26]. Available from: <http://www.publichealthontario.ca/en/DataAndAnalytics/Snapshots/Pages/Health-Behaviours---Alcohol-Use.aspx#.V0b70iGVkQM>

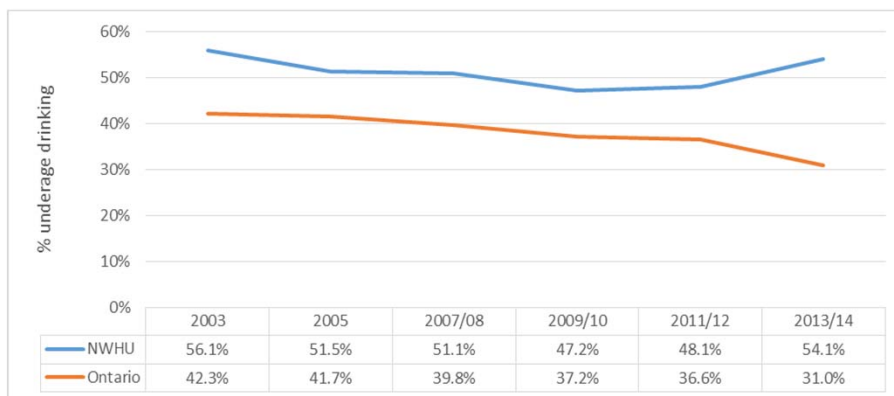
Note: Data excludes First Nations reserves

Proportion of Population Exceeding the LRDG in the NWHU by Age Group, 2013/14



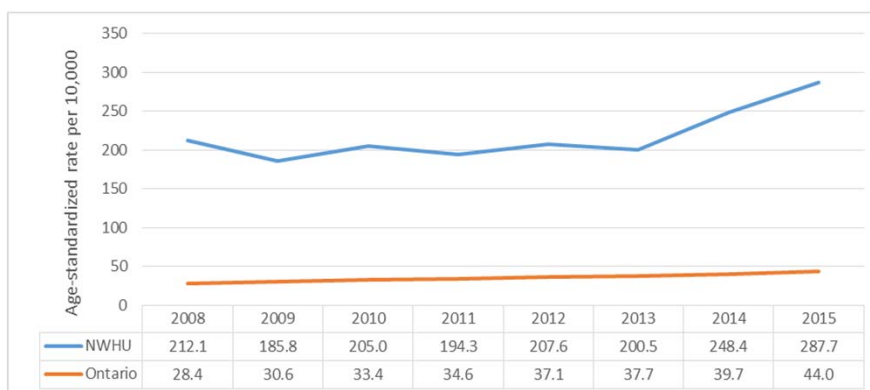
Source: Public Health Ontario. Snapshots: Self-reported rate of exceeding either low-risk alcohol drinking guidelines. Toronto, ON: Agency for Health Protection and Promotion; 2015 Dec 14 [cited 2016 May 26]. Available from: <http://www.publichealthontario.ca/en/DataAndAnalytics/Snapshots/Pages/Health-Behaviours---Alcohol-Use.aspx#.V0b70iGVkQM>

Underage Drinking Prevalence, 2003-2013/14



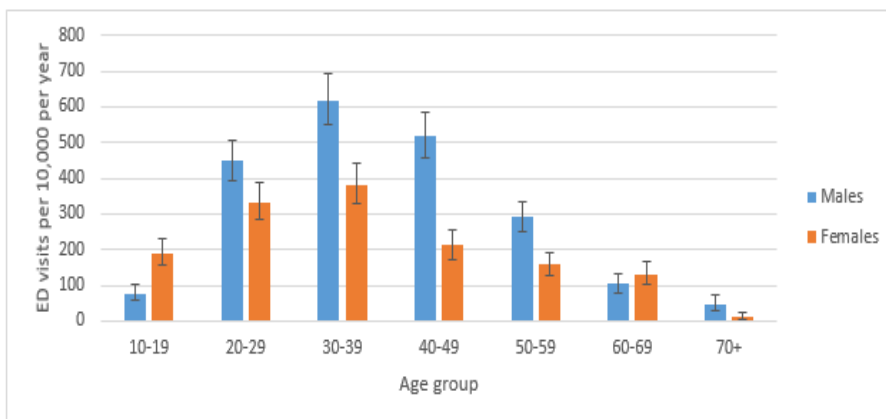
Source: Public Health Ontario. Snapshots: Self-reported underage drinking rate. Toronto, ON: Agency for Health Protection and Promotion; 2015 Dec 14 [cited 2016 May 26]. Available from: <http://www.publichealthontario.ca/en/DataAndAnalytics/Snapshots/Pages/Health-Behaviours---Alcohol-Use.aspx#.V0b70iGVkQM>
Note: Data excludes First Nations reserves

ED Visits due to Mental/Behavioural Disorders from Alcohol Use, Age- Standardized Rates per 10,000, 2008-2015



Sources: Ambulatory Emergency 2008-2015, Ministry of Health and Long-Term Care, IntelliHEALTH Ontario, Date Extracted: Dec 15, 2016.

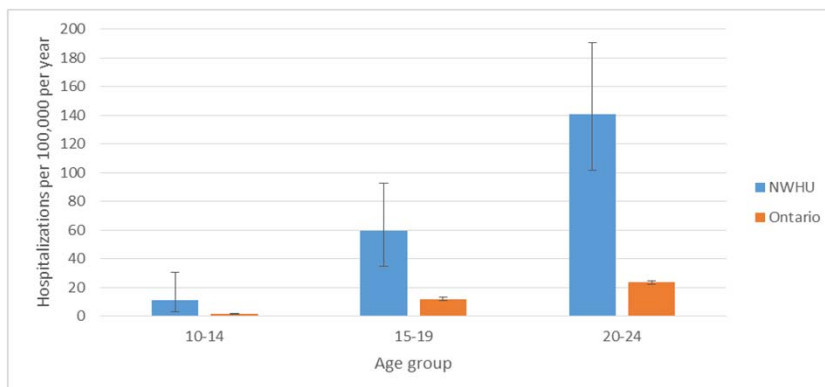
ED Visits due to Mental/Behavioural Disorders from Alcohol Use by Age Group and Sex, rates per 10,000 per year, NWHU, 2011-2015



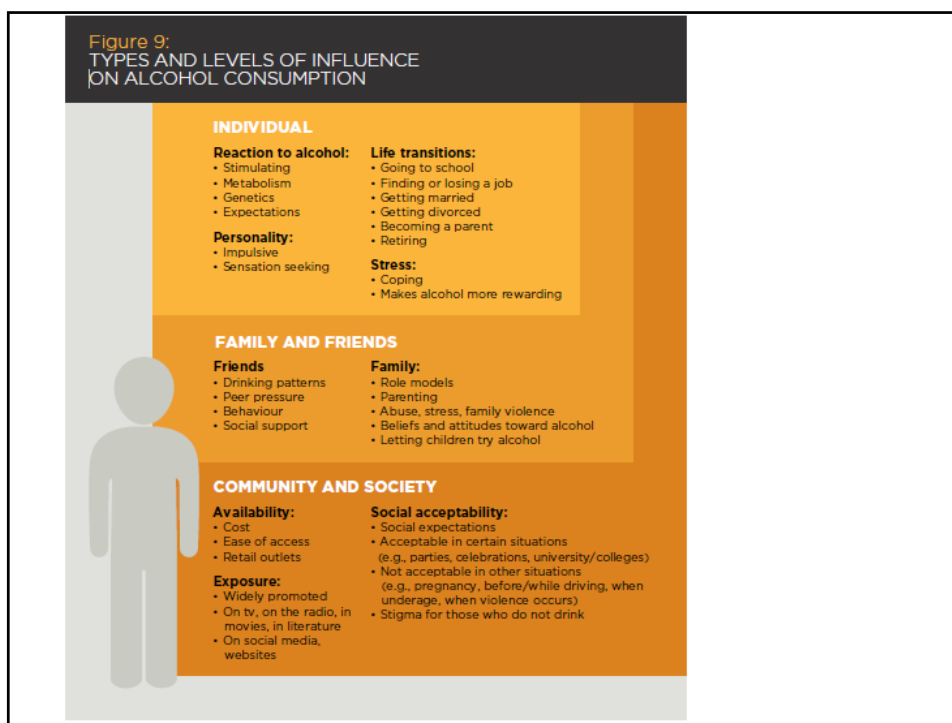
Sources: Ambulatory Emergency 2008-2015, Ministry of Health and Long-Term Care, IntelliHEALTH Ontario, Date Extracted: Dec 15, 2016.

Alcohol Misuse

Hospitalization from alcohol misuse by age group, NWHU and Ontario, rates per 100,000 per year, 2011-2015



Source: Inpatient Discharges 2011-2015, Ontario Ministry of Health and Long-Term Care, IntelliHEALTH Ontario, Date Extracted: September 26, 2016.



Alcohol in our Community

Online Discussion Panel and Survey

- Municipal Alcohol Policies (MAPs)
- Alcohol at community events run by municipalities, or hosted on municipal property
- The availability of alcohol
- Marketing of alcohol to children and youth

Alcohol in our Community

Common Themes

- Health harms and benefits
- Criminal activity/ public safety
- Drain on financial resources
- Social impacts



Alcohol in our Community

Common Themes

- Social norms – incl. underage drinking
- Mental health and addictions
- Impact on the family unit



Alcohol in our Community

Final Recommendations

- Community education on Municipal Alcohol Policy (MAP) and why it is important
- Community education on the harms of alcohol use – awareness and skill-building



Alcohol in our Community

Final Recommendations

- Plan and promote safe transportation to and from events where alcohol is being consumed
- Update and strengthen their MAPs
- Promote family-friendly, alcohol free events



Alcohol in our Community

Best Practice Alcohol Controls

- pricing and taxation controls
- regulating physical availability
- marketing and advertising restrictions
- modifying the drinking environment



Alcohol in our Community

Best Practice Alcohol Controls

- drinking and driving countermeasures
- education and awareness-raising strategies
- treatment and early intervention



Municipal Alcohol Policy (MAP)

What is it?

- A civic policy tool that aligns with provincial liquor laws
- Outlines the appropriate use of alcohol on local government owned or managed property
- Complimentary to a healthy events policy



Municipal Alcohol Policy (MAP)

What is it?

- ensures renters execute safe events where adults can still have fun, raise money and drink alcohol
- Informs the public about their responsibilities and potential liability when hosting events where alcohol is available



Municipal Alcohol Policy (MAP)

Purpose

- Regulations developed by municipalities that require groups to use more responsible serving practices and to manage the drinking environment



Municipal Alcohol Policy (MAP)

Goal

- Encouragement of moderate, responsible consumption for those who choose to drink alcohol by changing social norms and the value placed on alcohol in a community



Municipal Alcohol Policy (MAP)

Benefits

- Establish rules for appropriate alcohol consumption in municipal facilities
- Educate community members about alcohol issues within the context of liability and responsibility



Municipal Alcohol Policy (MAP)

Benefits

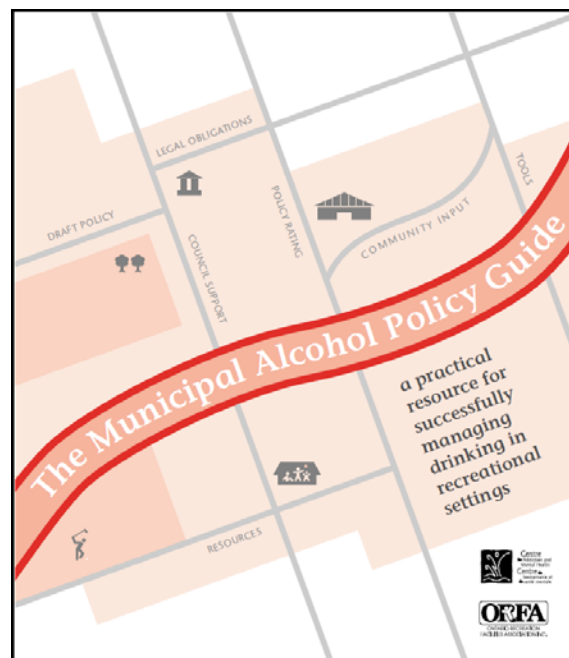
- Create a foundation for positive community values
- Vehicle to mobilize community on alcohol-related issues and other health concerns
- Complimentary to a healthy events policy



Municipal Alcohol Policy (MAP)

Benefits

- Encourage individuals to shift behaviours
- Encourage environmental shifts that limit access to alcohol
- Support attempts to influence government action at all levels
- Maintain contact with the community and affected stakeholders



Municipal Alcohol Policy (MAP)

Key Policy Components

1. Designation of properties, facilities and events
2. Management practices
3. Prevention strategies
4. Enforcement procedures and penalties
5. Signs
6. Ongoing policy support



Alcohol controls

- Pricing and taxation
- Alcohol availability
 - Hours of sale
 - Outlet density
 - Government controlled
 - Legal drinking age
- Marketing and advertising
- Warning labels and signage



Safe communities

- Server training
- Responsible serving and hosting
- Drinking and driving countermeasures
 - Zero tolerance for novice drivers
 - Minimum blood alcohol concentration
 - Fines, suspensions, required education and programming.
- Roadside screening



Fort Frances MAP

<i>The Town of Fort Frances</i>	SECTION
<u>Alcohol Policy</u>	COMMUNITY SERVICES
<u>POLICY</u>	REVISED
Resolution No.	February 1995
Policy Number 2.1	Supercedes Resolution No.
	PAGE 1 of 6



Fort Frances MAP

Strengths

- Municipal properties eligible/not eligible for a Special Occasions Permit (SOP) clearly defined
- Strong managements practices (i.e. insurance, server training, door and floor monitoring, etc.)



Fort Frances MAP

Strengths

- Some prevention strategies (i.e. safe transportation, non-alcoholic options available, plastic cups, redeem unused tickets, etc.)
- Enforcement procedure
- Very good policy support (i.e. implementation and review of plan)



Fort Frances MAP

Some Areas to Strengthen

- Add youth events to those not eligible for a SOP
- Limit number of drink tickets sold at one time to 8 or less
- Specify a ratio of workers to attendees
- Special security measures for large events



Fort Frances MAP

Some Areas to Strengthen

- Restrict youth admission to adult SOP events (private family events not included)
- Have low alcohol drinks available
- Have no extra strength beer available
- No alcohol advertising in facilities accessible by youth



Fort Frances MAP

Some Areas to Strengthen

- Add short term penalties for policy violators
- Add signage for accountability, safe transportation, ticket sale limit, acceptable ID, restricted areas



Fort Frances MAP

- Staff at the NWHU would be happy to support municipal policy makers as needed if mayor and council would like to update their MAP to meet the blue ribbon standard



Fort Frances MAP

- Questions?





396 Scott Street
Fort Frances, ON P9A 1G9

Mayor Roy Avis and Council
c/o Lisa Slomke
320 Portage Avenue
Fort Frances, ON P9A 3P9
Tel: (807) 274-5323 ext. 1215

Dear Mayor Roy Avis and Council:

Re: Municipal Alcohol Policy

Alcohol use is part of many aspects of Northwestern Ontario community culture. It plays a role in our economy, politics, health status, and relationships. Many people use alcohol to relax, to socialize and to celebrate. Alcohol accompanies our meals, and is incorporated into our holidays and events. Given that there are risks associated with alcohol misuse, it is important to understand the different ways alcohol can impact communities and how municipalities can lead the way in supporting healthy outcomes. One of the ways Municipalities can support healthy public policy is by reviewing and updating their Municipal Alcohol Policy (MAP) to be consistent with the latest municipal strategies to mitigate health harms related to alcohol misuse.

The purpose of a MAP is to put in place regulations developed by municipalities that require groups to use more responsible serving practices and to manage the drinking environment. The goal of a MAP is to encourage moderate, responsible consumption for those who choose to drink alcohol by changing social norms and the value placed on alcohol in a community.

This past year the Northwestern Health Unit released two reports on alcohol use trends in our region; *Northwestern Health Unit Alcohol in Our Communities: A Report on Alcohol Use in Northwestern Ontario 2017* and *Northwestern Health Unit Report on Alcohol Trends 2017*. In these reports it was noted that in Ontario, alcohol consumption is the second leading cause of death, disease and disability. Alcohol consumption results in substantial health and social costs to individuals, families, communities, and society as a whole. (Cancer Care Ontario, 2016).

Looking specifically at our region, evidence demonstrates the high level of morbidity and incidence of adverse health outcomes related to alcohol consumption in the NWHU catchment area relative to the rest of province:

- Over 3 in 5 people (61.7%) in the NWHU area exceeded the low-risk alcohol drinking guidelines in 2013/14, which is statistically higher than the provincial rate of 45.3%.
- The rate of heavy drinking is statistically higher in the NWHU area; 23.3% of the population engaged in heavy drinking in 2013/14 compared to 17.9% of the provincial population.

September 5, 2017
 Mayor Roy Avis and Council
 Page 2

- In the NWHU area over half of the population (54.1%) aged 12-18 engaged in underage drinking in 2013/14, which is statistically higher than the provincial rate of 31.0%.
- In 2015, 7.2% of mothers in the NWHU area consumed alcohol while pregnant, which is over twice as high as (and statistically different from) the provincial rate of 2.5%.
- In 2015, the incidence rate of emergency department (ED) visits from alcohol misuse in the NWHU was 287.7 per 10,000 people. This was over 6 times as high as the provincial rate of 44.0 per 10,000.

Healthy public policy: a tool to promote moderation

Local alcohol policies can be an important and effective way to promote moderate alcohol consumption, support community values, raise awareness of harms, influence community social norms and promote healthier communities (Government of British Columbia, 2012).

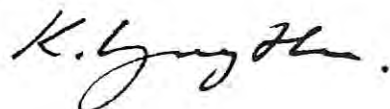
NWHU recommendations for municipal action on alcohol use

Based on best-practice evidence, as well community and partner input, the NWHU recommends that municipalities:

- Work with the health unit to update Municipal Alcohol Policies (MAPs), add their policy to the Municipal Alcohol Policy Repository, and educate communities on the importance of MAPs.
- Support the health unit's work to educate the public and provide skill-building activities related to:
 - The health harms of alcohol use through awareness campaigns such as *Rethink Your Drinking*;
 - The harms associated with underage drinking and the provision of alcohol to minors through local partnerships and campaigns; and,
 - Canada's Low-risk Alcohol Drinking Guidelines and encouraging drinking in moderation.
- Promote, encourage and host family friendly events in our communities that do not include alcohol.
- Educating the public and community groups/coalitions on the benefits of stricter controls on alcohol availability and marketing

I would be pleased to provide a deputation with more information about Municipal Alcohol Policies at the Council of the Whole meeting scheduled for September 11, 2017.

Sincerely,



Dr. Kit Young Hoon, MBBS, MPH, MSc, FRCPC
 Medical Officer of Health
kyounghoon@nwhu.on.ca
 (807) 468-3147 x3266



RIVERSIDE FOUNDATION MAKING MAGIC FOR DISTRICT HEALTH CARE

Riverside Foundation for Health Care hopes to see you at our
Annual Fall Gala "*Making Magic for District Health Care*" which is taking place
Saturday, October 14th at the La Place Rendez-Vous.

This gala is guaranteed to be a marvelously mystical experience. The evening will feature very special entertainment, a live and silent auction, a meal fit for any palate, drinks of course, and all kinds of ways to support our district health care. This event continues to grow and sell out year after year. We expect around 180 guests. Sponsoring this event is a wonderful way to promote your business in our district, while also giving back to the community.

The following sponsorship packages are available for this year's Gala:

PLATINUM SPONSOR: \$2,500

PUBLIC RECOGNITION IN MEDIA * THANK YOU AD ON RADIO AND NEWSPAPER * YOUR BANNER
DISPLAYED AT EVENT * LOGO ON PRINTED MATERIAL INCLUDING EVENT PROGRAM &
ADVERTISEMENTS * PREMIUM SEATING
* 8 COMPLIMENTARY TICKETS AND TABLE SIGN

GOLD SPONSOR: \$1,500

PUBLIC RECOGNITION IN MEDIA * THANK YOU AD ON RADIO AND NEWSPAPER
* YOUR BANNER DISPLAYED AT EVENT * PREMIUM SEATING
* 8 COMPLIMENTARY TICKETS AND TABLE SIGN

SILVER SPONSOR: \$1,000

NAME IN EVENT PROGRAM * SMALL BANNER DISPLAYED AT EVENT
* PREMIUM SEATING * 8 COMPLIMENTARY TICKETS AND TABLE SIGN

BRONZE SPONSOR: \$600

NAME FEATURED ON TABLE THANK YOU CARDS
* 8 COMPLIMENTARY TICKETS AND TABLE SIGN

Please see back page for another way to gain extra recognition!

The proceeds from this year's Gala will go towards the purchasing of new beds and mattresses for Raincrest, Emo, and Rainy River District health centres. These beds are ergonomically and therapeutically designed to promote safety for long term care residents. We hope you can join us for a memorable evening in support of local Health Care.

Individual tickets will be on sale mid-September for \$55.00 each





Mayor Avis & Town of Fort Frances Council

Dear Mayor and Council:

I am writing to you today to request that 2 stop signs be erected. The first on the South corner of Fifth Street East and Minnie Avenue and the second on the North corner of Fifth Street East and Minnie Avenue. My family and our neighbors' direct concerns are that of the safety of our children and grandchildren. We wish to see the through traffic speed slowed down considerably. The traffic that goes down our street can be heard and seen to exceed town speed limits from both east and west directions. This has been an ongoing issue throughout the 20 years we have lived here. Unfortunately, we have witnessed far too many 'close calls' with our children crossing the street, and have even lost family pets due to traffic speeding down our street. We will not wait until there is a tragedy to do something about this very real concern.

Thank you all for your time.

I trust that my letter is the first step to moving forward for these stop signs to be put in place. Please keep our children and families in your thoughts regarding this request.

With sincere appreciation,

Mrs. Cynde Gagné
1109 Fifth St. E.
Fort Frances, ON P9A 1V8
807-274-7460



TEACHERS OF ENGLISH
AS A SECOND LANGUAGE
ASSOCIATION OF ONTARIO



27 Carlton Street, Suite 405
Toronto, Ontario M5B 1L2
T 416-593-4243 F 416-593-0164
TF 1-800-327-4827
administration@teslontario.org
www.teslontario.org

August 24, 2017

His Worship Mayor Roy Avis
The Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Your Worship,

We thank you and your community for previously taking part in our Ontario wide initiative to raise awareness of the importance of English language learning opportunities for newcomers to Canada by declaring English as a Second Language (ESL) Week in your community during the weeks in years past when our annual conference took place.

I am writing on behalf of TESL Ontario (Teachers of English as a Second Language) to invite you to again take part in our province-wide initiative to recognize Ontario's ESL community and declare the week of October 29 to November 4, 2017 as "English as a Second Language Week". Given the ever growing diversity of the population of Ontario, we hope you will continue to support our efforts and grant us this request. In 2016, several dozen municipalities declared ESL Week and we hope that this number will continue to grow, helping the ESL community to celebrate and expand its development.

For 44 years, TESL Ontario has held its Annual Conference to provide professional development for the ESL educators, administrators, students and volunteers who make it possible for immigrants, refugees, citizens, and visitors to learn the English language. This year, our conference "Celebrating Success" will be held November 2 & 3, 2017 and we would be honoured if representatives of your Council could participate in our conference, which is held in Downtown Toronto. If you, or any member of your Council, are interested in participating please contact our Office Manager, Kevin Gamble, at administration@teslontario.org for further details.

Last year's TESL Ontario Conference attracted more than 900 attendees. Our members travel from across the province and beyond to attend workshops, research symposia, a technology fair and publishers' displays. For many of us, this annual journey to Toronto marks a time when we can share our experiences, expand our skills, and reaffirm the positive contribution that our province makes to diversity.

Through a set of criteria developed to ensure measurable qualifications among ESL professionals, TESL Ontario demands the best of qualifications from our members, as well as the best of training from the TESL training programs accredited by TESL Ontario. As a result, we offer the finest in second language education to our students, who are capable of contributing a wealth of knowledge and experience to Ontario communities.

Attached, please find our suggested wording of the proclamation. If you have any suggestions or comments as to the content of this document, please contact our Executive Director, Renate Tilson, at 416-593-4243 ext. 203.

Thank you for your consideration,

Sincerely,

James Papple,
Chair

SUGGESTED WORDING FOR ESL WEEK PROCLAMATION

WHEREAS the Province of Ontario has welcomed many peoples from around the world who have chosen this province as the place to start a new life in Canada, now as much as any other time in its history, and many of these immigrants undertake to learn English in order to communicate with their fellow Ontarians, allowing them to start the process of building productive and rewarding lives in their new country.

AND WHEREAS this diverse and multifaceted group of learners of English as a Second Language can be found throughout all levels of society in Ontario, whether they are students in school, at any level, teachers, researchers, caregivers, volunteers and workers, business owners and employees, professionals and labourers, all benefit from instruction in English as a Second Language and use that new knowledge to contribute to this province on an ongoing basis.

AND WHEREAS our professional organization, TESL (Teachers of English as a Second Language) Ontario, hosts a conference each fall in downtown Toronto that features professional development in the form of workshops, keynote speakers and diverse presentations for teachers of English as a Second Language to develop, update and expand their knowledge base, skills and abilities to aid newcomers to our province in their efforts to acquire English language skills.

NOW THEREFORE, I, _____ on behalf of _____ of _____ Council, do hereby proclaim October 29th to November 4th, 2017 as "English as a Second Language Week" in the _____ of _____.

Lisa Slomke

From: Kathy Lawson
Sent: Monday, August 28, 2017 1:00 PM
To: Lisa Slomke
Subject: Montreal Canadiens Alumni Hockey Tour

From: Kathy Lawson
Sent: August-28-17 12:59 PM
To: 'Da Silva, Brian' <BrDaSilva@Canadiens.com>
Subject: RE: Montreal Canadiens Alumni Hockey Tour

Good Afternoon Mr. Da Silva:

Thank you for your request. I will be forwarding it to the next meeting of Council dated for September 11th, 2017 at which time Council will refer it to the appropriate executive committee(s) for their deliberations and recommendations.

The Clerk's Office will undertake to correspond with your office post meeting(s) to advise you of Council's decisions.

Best regards,

Kathryn Lawson, Deputy Clerk
 Phone - 807-274-5323 ext 1212
 fax - 807-274-8479
klawson@fortfrances.ca

From: Da Silva, Brian [<mailto:BrDaSilva@Canadiens.com>]
Sent: August-28-17 11:36 AM
To: Kathy Lawson <klawson@fortfrances.ca>
Subject: Montreal Canadiens Alumni Hockey Tour

Hello Ms. Lawson,

Thank you taking the time to speak with me today.

The Montreal Canadiens Alumni are looking for an association to work with to organise a charity hockey game featuring our Canadiens Alumni in Fort Frances on February 24th.

Attached you will find a planning guide which gives you an idea of the events that we provide. The cost of hosting a game is 18,500\$ plus taxes and hotel accommodations however as you can see in the planning guide, the potential revenue is significant. With the help of a couple sponsors, a large success is highly likely for your community.

Here are some examples;

- VIP section behind the players bench, meet and greet with the players before or after the game, etc...) You can sell 200 tickets X \$75.00 = \$15,000.00

- 2 'Thrill of a lifetime' super fans that come and play with the Montreal Canadiens Alumni team. You can sell those for \$1,500.00 each player = \$3,000.00
- 1 Coach for the Montreal Canadiens Alumni team = \$750.00
- Build your local team; 22 players that will pay (and encourage your charity) to play against their hockey heroes. Your team of 22 players X \$200.00 = \$4,400.00

You have raised \$23,150.00 and have not sold one ticket to the general public yet.

If you would be interested in hosting a fundraiser of this type or have any questions regarding our charity hockey games, please respond to this email or give me a call at 1-514-925-4364.

Thank you for considering our event,



BRIAN DA SILVA

Coordonnateur ventes et événements, Anciens Canadiens
Sports Coordinator – sales and events, Canadiens Alumni / Sports
Club de hockey Canadien, Inc.
T (514) 925-4364

     **CANADIENSMTL**



Info regarding the “Seeing Is Believing” Magic Show taking place in Fort Frances.

The “Seeing Is Believing” Magic Show this year featuring the illusions of Ray Anderson, is in support of the Voyageur Lions Club and will be held Wednesday, October 4th 2017, at the Townshend Theatre at 7:00 pm. It is hoped that you or your company will be able to support this fund-raiser by purchasing some advertising and/or tickets to the performance. The show is assured to be one of the finest stage shows ever brought to the Fort Frances area and is suitable for the whole family.

Purchased advertising will be placed in an attractive Souvenir Program to be given out at the performance. When you purchase tickets you may use them yourself of course or, if you like, we will distribute them on your behalf to a worthwhile community organization or underprivileged group of your choice.

Advertising

Center Page Spread	(+15 Free Tickets)	: \$650
Full page Ad	(+10 Free Tickets)	: \$450
1/2 page Ad	(+ 5 Free Tickets)	: \$255
1/4 page Ad	(+ 2 Free Tickets)	: \$200
Business Card Ad	(+ 2 Free Tickets)	: \$175

Ticket Packages

Book of 75 Tickets		: \$1200
Book of 50 Tickets		: \$850
Book of 25 Tickets		: \$475
Book of 20 Tickets		: \$390
Book of 15 Tickets		: \$300
Book of 12 Tickets		: \$250
Book of 9 Tickets		: \$190
Book of 7 Tickets		: \$145
Book of 5 Tickets		: \$100
Family/Group Pass	(4 for the price of 3)	: \$ 75

For further information or to place an order, call 855-478-6309.
We appreciate your consideration and look forward to your support.

Thank You.

**THE CORPORATION OF THE TOWN OF FORT FRANCES
(the “Municipality”)**

BY-LAW *****

(Being a By-law designating and deeming a certain plan of subdivision, or part thereof, not to be a registered plan of subdivision)

WHEREAS pursuant to the provisions of s. 50(4) of the Planning Act, R.S.O. 1990, c. P. 13, as amended (the “Act”), the Council of a local municipality may by by-law designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed not to be a registered plan of subdivision for the purposes of s. 50(3) of the Act;

AND WHEREAS plan of subdivision Plan 48M-353 has been registered for eight years or more;

AND WHEREAS the Council of the Municipality desires to designate and deem part of Plan 48M-353, namely, Lot 33 and Lot 34 thereon (Lot 33 and Lot 34 are in this By-law sometimes referred to collectively as the “Lots”), not to be a registered plan of subdivision for purposes of s. 50(3) of the Act.

NOW THEREFORE the Council of the Municipality **HEREBY ENACTS** as follows:

- 1. Part of Plan 48M-353, namely, the Lots, shall be and are hereby designated under s. 50(4) of the Act, and such part of Plan 48M-353 (namely, the Lots) shall be deemed not to be a registered plan of subdivision for the purposes of s. 50(3) of the Act.
- 2. This By-law shall take effect upon the passing thereof subject to s. 50(28) of the Act.

READ THREE TIMES AND FINALLY PASSED in open Council this 11th day of September, 2017.

per: _____
R. Avis, Mayor

per: _____
E. Slomke, Clerk

THE CORPORATION OF TOWN OF FORT FRANCES
 (the "Municipality")
BY-LAW NO. *****

(Being a By-Law to amend Zoning By-Law #03/14, as amended – 605 McIrvine Road)

WHEREAS an application has been received from The Evangelical Fellowship Church, on behalf of 1921495 Ontario Limited, to have the zoning designation changed at 605 McIrvine Road ("the site") to permit the proposed use of, A Place of Worship.

AND WHEREAS the zoning designation at 605 McIrvine Road to change from Enterprise to Institutional.

AND WHEREAS August 21, 2017 Council received a report from Tyson Dennis, Town Building official and Municipal Planner, to allow the application for allowing a site-specific zoning change from Enterprise to Institutional at the site, to be accepted and final approval of a zoning amendment By-Law be brought to Council for final reading.

NOW THEREFORE the Council of the Municipality **HEREBY ENACTS** as follows:

- 1 The site-specific Zoning By-Law Amendment changing the zoning designation from Enterprise to Institution for the purpose of A Place of Worship to be an allowed use at 605 McIrvine Road.
- 2 That this By-Law shall come into force and take effect upon the final passing thereof as provided in The Planning Act c. 13, R.S.O. 1990, as amended, and thereupon shall be effective from the date of its passing.

READ THREE TIMES AND FINALLY PASSED in open Council this 11th day of September 2017.

Original signed by R. Avis
 R. Avis, Mayor

Original signed by E. Slomke
 E. Slomke,

THE CORPORATION OF TOWN OF FORT FRANCES
 (the "Municipality")
BY-LAW NO. *****

(Being a By-Law to amend the Official Plan-2011, as amended – Section 4.2.2)

WHEREAS an application has been received from The Evangelical Fellowship Church, on behalf of 1921495 Ontario Limited, to have a policy added to the Official Plan in Section 4.2.2. site-specific to 605 McIrvine Road ("the site") to permit the proposed use of, A Place of Worship.

AND WHEREAS August 21, 2017 Council received a report from Tyson Dennis, Town Building Official and Municipal Planner, to allow the application for a site-specific Official Plan Amendment to be added to Section 4.2.2 of the OP. The report was accepted and final approval of a OP Amendment By-Law is to be brought to Council for final reading.

NOW THEREFORE the Council of the Municipality **HEREBY ENACTS** as follows:

1.

That Town of Fort Frances Official Plan 2011, as amended, be further amended by:

Adding a site-specific policy in the Official Plan in Section 4.2.2 of the OP as a new paragraph after the second paragraph to state:

"In keeping with the Employment Area objectives in this Official Plan, the lands municipally known as 605 McIrvine Road, legally described as Parcel 26018, Part Lot 41, River Range, being Part 2, 48 R 3747, Fort Frances shall be zoned as Institutional which permits A Place of Worship, in addition to other employment-generating uses."

2.

The effect of this new policy would allow the 605 McIrvine property to be used as a Place of Worship. The proposed site-specific amendment is in keeping with the intention of the Employment Area objectives and policies that support employment-generating uses on the site and implemented through Institutional zones.

3.

That this By-Law shall come into force and take effect upon the final passing thereof as provided in The Planning Act c. 13, R.S.O. 1990, as amended, and thereupon shall be effective from the date of its passing.

READ THREE TIMES AND FINALLY PASSED in open Council this 11th day of September 2017.

Original signed by R. Avis
R. Avis, Mayor

Original signed by E. Slomke
E. Slomke

DRAFT

TOWN OF FORT FRANCES

BY-LAW NO. xx/17

(Being a by-law to approve an agreement with Wasaw Enterprises for operation of concessions in the Memorial Sports Centre)

WHEREAS on August 21, 2017, Council approved a recommendation from the Community Services Executive Committee to enter into an agreement for the operation of concessions in the Memorial Sports Centre.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the agreement dated August 21st, 2017 with Wasaw Enterprises in the form of Schedule “A” attached hereto and forming part of this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 11th day of September 2017.

R. Avis, Mayor

E. Slomke, Clerk

THIS AGREEMENT to come into effect the **21st day of August, 2017.**

B E T W E E N :

THE CORPORATION OF THE TOWN OF FORT FRANCES

hereinafter called the "Town".

- A N D -

WASAW ENTERPRISES

hereinafter called the "Concessionaire, or Operator, or Canteen Operator".

WHEREAS the Town is the owner of the Memorial Sports Centre situated within the Town of Fort Frances;

AND WHEREAS the Concessionaire is desirous of contracting with the Town for the operation of the two (2) Concessions situated within this facility;

NOW THEREFORE, in consideration of the covenants and promises herein contained, the parties hereby agree as follows:

1. DEFINITIONS

In all documents forming part of this Contract, unless the context requires otherwise:

"Town Equipment" means the equipment supplied to the Concessionaire on an "as is" basis and owned by the Town as described in Schedule "A".

"Facility" means the buildings within which the concession areas (as are described in the Agreement) are located, includes the entire Memorial Sports Centre.

"Gross Sales" means, when used in relation to any period of time, the entire amount charged by the Concessionaire on all concession sales of merchandise, foods, beverages, services and any other products or services whatsoever which are provided under this Contract during any such period of time whether or not such sales are made on a cash basis or on credit, paid or unpaid, collected or uncollected, including deposits not refunded to customers, but gross sales shall not include, to the degree that the Concessionaire has included them therein:

any sales or excise tax imposed by any government authority and added to the price of a sale or service or absorbed therein and collectable from the customer;

the amount of money recovered on any return of goods to suppliers of the Concessionaire; and

the amount of any credit or refund for any merchandise returned or exchanged or any allowance made for loss of or damage to merchandise sold.

2. THE CONCESSION

The Town hereby grants to the Concessionaire/Operator the exclusive rights to sell at the Concessionaire's sole expense, food, beverages, services and miscellaneous products (subject always to the approval of the Town through the Community Services Division Manager), in the concession areas more particularly detailed in section four (4) hereinafter set out. The Concessionaire agrees to operate the concessions and to sell the said food, beverages, services and miscellaneous products during the term of this Agreement in a good and professional like manner subject always to all terms of the Agreement.

3. EXCEPTED SALES AND SPECIAL EVENTS

Although the Concessionaire has the authority to sell the products (in the discretion of the Town) that are herein provided in the concession locations specified in section four (4), the Concessionaire acknowledges and agrees as follows:

Circus - The Town has historical arrangements with the Shriners that allow them to sell candy floss, peanuts, plus novelty, and souvenir items.

The Concessionaire must agree and adhere to this stipulation under this contract and any subsequent extensions to other groups as deemed appropriate by the Town.

Socials and Weddings – The Town rents the Auditorium to community members for socials, youth dances, weddings, beer gardens, and banquets where they can provide their own food and beverage or contract to a caterer. It is therefore agreed that the Concessionaire would have the option to provide these services subject to all terms & conditions herein. The concessionaire can provide services at the renter's request that would be subject to all terms & conditions herein, including the gross sales calculation payable to the Town. The Concessionaire agrees to not limit, inhibit, or otherwise obstruct this past practice.

Festivals and Trade Shows – the Town rents the arenas for a variety of events when the ice is out, including but not limited to Pow-Wows, Employee Appreciation Days, Trade Shows, and the like where the renter provides food and beverage as part of the activities. This agreement will not limit, inhibit, or otherwise obstruct the renter's ability to provide food & beverage for their activities. The concessionaire can provide services at the renter's request that would be subject to all terms & conditions herein.

4. CONCESSION AREAS

The said concession areas, in addition to being detailed below, are more particularly outlined on the plans attached hereto as Schedule "B":

Memorial Sports Centre: Main Foyer contains approximately 64 square meters of concession's space inclusive of receiving and storage area.

5. PAYMENT FOR PRIVILEGES

In consideration of the Concessionaire's rights herein to provide services, the Concessionaire shall pay to the Town \$18,000 annually (\$2,250/month for 8 months (September to April inclusive)); herein this Agreement sometimes referred to as 'percentage charges'. These charges shall be payable on the fifteenth (15) day after the end of each month throughout the term of the agreement.

In the event that this Agreement or the concession privileges hereby granted are terminated prior to the end of the term hereof, the payment to the Town shall be apportioned to the date of termination and paid forthwith by the Concessionaire to the Town, all without prejudice to any other claims entitlement of the Town.

6. RECEIPTS FROM CONCESSION OPERATION

The Town shall have the right to have access to all financial information of the Concessionaire in the Facilities, the Concessionaire shall be entitled to retain all receipts derived from the Concession for its own use absolutely.

7. ALTERATIONS AND ADDITIONS

The Concessionaire shall not alter, add to, or in any way vary a Concession area or Town property without first obtaining consent in writing of the Town from the Community Services Division Manager.

8. REPORT OF ACCIDENTS:

The Concessionaire shall give immediate notice to the Town of any accident arising out of the operation of any Concession and any damage to any part of the facility.

9. TERM

This Agreement shall be for a term of two winter ice seasons commencing on the 21st Day of August 2017 and terminating on the 30th day of June 2019 and can be renewed thereafter for up to an additional two years, or four years total, at the agreement of both parties.

10. EQUIPMENT AND FACILITIES

The Town equipment shall be maintained and repaired by the Town. In those circumstances where damage was a direct result of neglect by the concessionaire, any of its employees or agents, the concessionaire shall be solely responsible for repairs. The Concessionaire shall be responsible for any additional or new equipment necessary for the efficient operation of the concessions. The Concessionaire will maintain the premises and fixtures in a clean and wholesome condition at all times. The Concessionaire will not allow refuse or other objectionable material to accumulate on or around the premises and will keep the premises in a clean and tidy condition at all times.

11. COMPLIANCE WITH REGULATIONS

The Concessionaire agrees to comply with all laws and regulations, including Federal, Provincial, Municipal, and all Municipal bylaws and regulations pertaining to the storage and serving of food goods and refreshments. The Concessionaire agrees to comply with all labor and employment laws & regulations in the operation of the concession and will, at his or her own expense, obtain and pay for all required licenses or permits that may be required.

12. COVENANT TO OPERATE

The Concessionaire shall provide its concession services in the concession areas at Memorial Sports Centre during the operating hours and seasons hereinafter set out, the Concessionaire may extend the hours, if business demand dictates with the approval of the Town.

i. OPERATING HOURS

Weekdays 03:30 p.m. to 10:00 p.m. and weekends 08:00 a.m. to 10:00 p.m. These hours are only subject to change in order to meet the program needs of the Sports Centre upon written agreement by both parties.

ii. CLOSING OF FACILITIES

The Town at all times reserves the right to close the Facilities, or part of them, in the Town's sole and absolute discretion. The Town may consider closing the Facilities during inclement weather, for repairs, or in cases of an emergency. The Town may also close parts of the facility in the event that a season is shortened due to lack of interest in the use of the facility. In such event, the operating hours and days for which the facilities are not opened shall be correspondingly reduced in this agreement.

13. VENDING MACHINES

The Memorial Sports Centre staff will assume the responsibility of the vending machines and they will not be subject to revenue for the concessionaire in any way. The concessionaire hereby relinquishes any right or privilege to the revenue generated by the vending machines and will not otherwise inhibit the ability for such to generate revenue for the facility.

14. OCCUPANCY OF PREMISES

Notwithstanding anything herein contained, the Concessionaire is not and shall not be a tenant of the Town and is not and shall not be entitled to exclusive possession or occupancy of any part of the Facilities or concession areas. The use of the Facilities is limited to their use in order to provide the services under this Contract by the Concessionaire, to the extent necessary to do so and only to that extent. The Town and its authorized personnel shall have access to all parts of the Facilities, including the concession areas without any prior notice for any and all purposes, including, but not limited to Public Health and Fire Inspections. The Town shall use reasonable best efforts not to interfere with the performance of services hereunder.

15. TERMINATION Notwithstanding the foregoing:

- i) Either party to this Agreement shall have the right to terminate this Contract giving sixty (60) days written notice to the other and neither party, in the event of exercising its right of early termination, shall have to provide any reason whatsoever for terminating the Contract.
- ii) If the Concessionaire is in default hereunder, the Town shall have the right to immediately terminate this Contract by the delivery of written notice to the Concessionaire, in which case this

contract shall be at an end and the parties shall have no further obligations except any outstanding payments due, one to another, save and except.

iii) The Concessionaire shall be responsible for any obligations incurred in this agreement or breaches of this agreement up to date of termination.

iv) The Concessionaire will be obligated to continue to account and provide all information and payments under this Agreement with respect to any net profit made or transacted before the termination hereof.

v) The right of the Town to any and all financial and sales information for the period up to termination will survive beyond the termination of this Agreement for at least one year.

16. DEFAULT

For the purpose of this section, the Concessionaire will be deemed to have defaulted under the terms of this Contract upon incidence of any of the following:

i) The Concessionaire breaches any of the terms or conditions of this contract.

ii) The Concessionaire violates any law, commits or becomes involved in any situation or occurrence which, in the opinion of the Town or Community Services Division Manager, would tend to bring the Town into public disrepute or dishonor.

17. VERBAL AND OTHER ARRANGEMENTS

This Contract may not be amended, modified, or in any way changed except by a written document of equal formality herewith.

18. DAMAGE TO PROPERTY OF THE TOWN

In carrying out the operation from its inception and until the conclusion of the same, the Concessionaire shall make good any damage, due to neglect, caused to property of the Town at its own expense.

19. DAMAGES AND INDEMNITY

The Concessionaire shall be responsible for any and all claims, demands, damages, law suits, other proceedings, causes of action, liabilities, claims for lien, civil and criminal penalties and charges, costs and other expenses including reasonable legal fees done or caused by it, its employees or patrons, or resulting from the prosecution of the operation or caused by reason of the existence or location or condition of the premises or of any equipment used therein, or which may happen by reason thereof, or any and all claims, demands, damages, law suits, other proceedings, causes of action, liabilities, claims for lien, civil and criminal penalties and charges, costs and other expenses including reasonable legal fees whatsoever which may arise as a result of the operations of the Concessionaire, the Concessionaire's servants, agents or employees, or arising or related to the use or the occupation of the concession areas and Facilities or the exercise of any privileges herein granted or arising from any failure, neglect or omission on their part, or on the part of any of their employees, to do or perform any or all of the several acts or things required to be done by them under and by these conditions, and covenants and agrees to hold the Corporation harmless and indemnified for all such claims, demands, damages, lawsuits, other proceedings, causes of action, liabilities, claims for lien, civil and criminal penalties and charges, costs and other expenses including reasonable legal fees; and in case of the Concessionaire's failure, neglect or omission to observe and perform faithfully and strictly, all the provisions of these Conditions, the Town may either with or without notice (except where in these Conditions notice is specially provided for, and then upon giving the notice therein provided for), take such steps, procure such materials and workers, do such work or things as deemed advisable toward carrying out and enforcing the same, and any and all expenses so incurred may be deducted or collected by the Town from the Concessionaire, and any such action by the Town as herein empowered to take, shall not in any way relieve the Concessionaire from any liability under this Contract.

20. CONCESSIONAIRE'S EQUIPMENT

Equipment and property of the Concessionaire are not protected against fire, theft, vandalism or other risks by the Town, and the protection of such, and any damage caused too such, is the sole and complete responsibility of the Concessionaire.

21. CONCESSIONAIRES' REPORTS AND AUDITS

i) The Concessionaire shall submit to the Town on or before the 15th day following the end of each calendar month and partial calendar month during the term of this agreement, written statements

signed by the Concessionaire certified to be true and correct showing the amount of gross sales for the preceding month or partial calendar month, together with the payment to the Town of the appropriate percentage charges set out in section five (5) hereof.

ii) For the purpose of ascertaining the amount payable under section five (5) and for permitting verification by the Town, the Concessionaire shall keep at the Facilities or at its office, for a period of not less than 3 years following the end of each calendar year or a part thereof within the term of this Contract adequate books and records including but not limited to records of inventories, purchases and receipts of merchandise and all sales and other transactions by the Concessionaire.

iii) In addition to any other right of the Town, the Town, its employees and authorized representatives may require an audit of the books and records of the sales and expenses of the Concessionaire and all persons conducting business on or from the premises necessary to verify "Gross Sales". The report on the audit made by the Town's auditor will be final and binding upon the Concessionaire and the Town upon all questions relating to financial matters or compensation. Acceptance by the Town of any payments under this Contract is without prejudice to the Town's right to an audit of the books and records of the Concessionaire.

22. WORKPLACE SAFETY AND INSURANCE BOARD (ONTARIO)

Upon the execution of this Contract, the Concessionaire shall deliver to the Town, certificates of good standing from the Workplace Safety and Insurance Board of Ontario, with respect to all the employees of the Concessionaire and shall provide such additional certificates as often as is deemed necessary by the Town during the term, but in any event shall provide such a certificate at least annually on the anniversary date of the commencement of the term. The Concessionaire shall be responsible, at its expense, for the charges, assessments or other payments required to be paid to the WSIB with respect to the Concessionaire's employees. The Concessionaire shall pay to the Workplace Safety and Insurance Board of Ontario all assessments and levies owing to the Board in respect to this contract and any unpaid assessments or levies shall be the sole responsibility of the Concessionaire.

23. OCCUPATIONAL HEALTH AND SAFETY ACT

The Concessionaire shall be solely responsible for employee safety and for compliance with the Occupational Health and Safety Act and Regulations and the Concessionaire shall, at its sole cost and expense, ensure that all contractors, agents, servants and employees comply with the Act and Regulations and the Concessionaire shall indemnify the Town against any contravention thereof whatsoever.

24. TAXES

The Concessionaire shall be solely responsible for the payment of all taxes and necessary permits of any kind whatsoever including, but not limited to, income, sales, business, employer health and all other applicable taxes which may be assessed or levied against the Concessionaire or which may relate to the Concessionaire, its operations. The Concessionaire shall reimburse, indemnify and save harmless the Town of and from any liability for all such taxes.

25. UTILITIES

The Town shall provide all heat, electrical power, fuel, refrigeration, ventilation and air conditioning (where installed), and utility services reasonably required for the efficient provision of services under this contract.

26. GLASS OR CROCKERY

In the Arena Facilities the Concessionaire shall not use glass or crockery or bottles for the service of food, tea, coffee, milk or beverages, but shall use paper or plastic containers for this service.

27. CONCESSION SEATING AREA

During specified hours of operation, the concessionaire is responsible for cleaning and housekeeping of the concession seating area in the lobby of the Arena and shall keep all tables clean and remove used dishes and refuse there from.

28. ITEMS FOR SALE

For the purpose of providing Food Service, the Concessionaire agrees to offer commonly accepted fast food items, snacks and abide by the contractual requirements between the Town and Pepsi Cola Limited. The Town will provide at the cost to the concessionaire all the necessary products from Pepsi for resale. The sale of sunflower seeds and peanuts in the shell is not permitted.

29. PRICES TO BE DISPLAYED

Prices must be displayed in prominent places, in order that the patrons may be kept informed of such prices. Menus must be displayed at each of the concession areas in the facility.

30. ALCOHOL

The Concessionaire and its employees, agents and representatives, shall not offer for sale, sell, serve, store, consume or permit to be consumed, any liquor or alcohol products in the concession areas and Facilities. Such rights are reserved to the Town in the Facilities and the Concessionaire acknowledges that the Town may carry on liquor and alcohol sales as aforesaid. As well, the Town may permit any other groups, clubs, persons to sell liquor or alcohol products in its facilities as the Town in its absolute discretion deems advisable. The Concessionaire specifically acknowledges the Town's exclusive rights in this regard.

31. SECURITY

The Concessionaire shall be responsible for his/her own cash control and handling procedures, including insuring that cash is picked up on a daily basis.

32. INSURANCE

The Concessionaire shall provide and maintain during the term of the Contract Comprehensive General Liability insurance acceptable to the Corporation of the Town of Fort Frances and subject to limits of not less than \$2,000,000.00 inclusive per occurrence for bodily injury, death and damage to property including loss of use thereof.

33. NO ASSIGNMENTS

Neither this Contract and the rights granted to the Concessionaire hereunder nor any part thereof are assignable by the Concessionaire without the prior written approval of the Town to such assignment, which approval may be withheld without reason by the Town.

34. MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

i) All of the records and documents of the Concessionaire referred to and cited in this Agreement where such records and documents have been created in order to comply with the terms, provisions, requirements and obligations of the Concessionaire as set out in this agreement are "records" of the Town as "records" are defined in the Municipal Freedom of Information and Protection of Privacy Act.

ii) The records and documents referred to in the paragraph above are, for the purposes of this Agreement, in the joint care and custody of the Concessionaire and of the Town; and

iii) The Concessionaire hereby agrees with the Town that the records and documents referred to in the first paragraph above will be managed and administered in accordance with the requirements of the Municipal Freedom of Information and Protection of Privacy Act.

35. NOTICE

To the Concessionaire by mailing the notice to:

Wasaw Enterprises

P.O. Box 352 320 Harry's Rd. Fort Frances, ON P9A 3M7 Attention: Ron Archie, CEO

To the Town by mailing the notice to:

The Corporation of the Town of Fort Frances

320 Portage Avenue Fort Frances, ON P9A 3M3 Attention: Lisa Slomke, Clerk

OR to such other address as each party may advise the other by notice in writing. Notice given in this manner shall be deemed to have been given and effective as of the fifth day following the date of mailing.

IN WITNESS WHEREOF the Town hereto has affixed its Corporate Seal and attested by its proper Officers duly authorized on their behalf and has hereunto set

SIGNED SEALED
AND DELIVERED

) THE CORPORATION OF THE TOWN
) OF FORT FRANCES

MAYOR:_____

CLERK: _____

Per:_____Printed:_____

Per:_____Printed:_____

Witness:_____Printed:_____

SCHEDULE "A" Town Owned Canteen Equipment

One Quest gas grill and oven combination One

Quest two basket deep fryer

One popcorn machine Four deep

freeze chests

Two Bunn coffee machines with glass pots

One Gaggia Espresso/ Cappuccino coffee machine One hot

chocolate dispenser

One microwave oven Two

coffee percolators One kettle

Various pots, utensils, can opener, etc. Display

racks

2 Pepsi Display Coolers

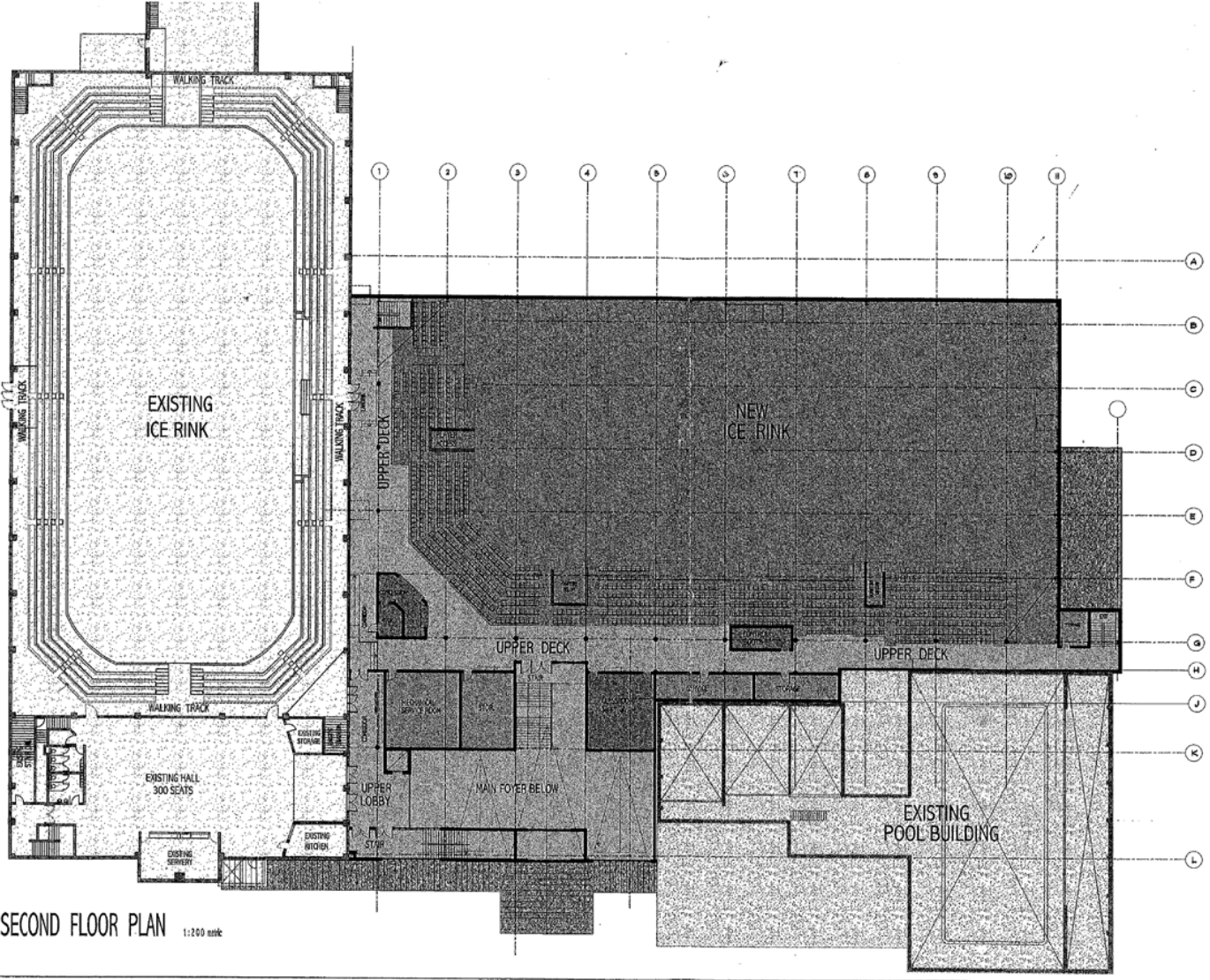
SCHEDULE "B" Concession Areas – Two drawings attached

INDOOR ICE FACILITY

FOR THE TOWN OF FORT FRANCES

MAIN FLOOR PLAN 1/200 NORTH

KUCH STEPHENSON
ARCHITECTS
131 Cook Street North, Thunder Bay, Ontario
P7A 4T1 Tel: 807 345 3382 Fax: 345 4092
www.kuchstephenson.com kuchstephenson.net
REG-19847

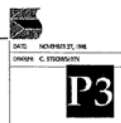


SECOND FLOOR PLAN 1:200 scale



INDOOR ICE FACILITY
FOR THE TOWN OF FORT FRANCES

KUCH STEPHENSON
ARCHITECTS
131 Court Street North, Thunder Bay, Ontario
P7A 4V1 ph. 807 345 5582 fax 345 4093
email: dsp@kstephenson.com web: kstephenson.com
©2007 KStephenson.com PROJECT 10047



P3



210 First Street North
Kenora, ON P9N 2K4

September 1, 2017

The Fair Workplaces, Better Jobs Act, 2017 (Bill 148)

The Northwestern Health Unit expects Provincial Bill 148: Fair Workplaces, Better Jobs Act, 2017 will lead to significantly improved health outcomes for many residents in the region. As such, the Board of Health has shown its support of the Bill by passing a resolution (attached) at its August 28th meeting commending the provincial government for taking steps to improve income levels and working conditions.

Decades of research show that people with lower incomes have poorer physical and mental health and higher rates of mortality. The poorer you are, the more likely you are to have health risks in your daily life, and difficulties accessing adequate healthy food or affordable safe housing. It is estimated that the changes to the minimum wage outlined in Bill 148 will increase the wages and improve the working conditions of more than one quarter of Ontario workers.

The Bill, now under consideration by the Standing Committee on Finance and Economic Affairs, will move into Second Reading in September 2017, and must go through Third Reading and Royal Assent prior to the proposed implementation date of January 1st, 2018. As the Bill proceeds, it is important to be aware of the potential health, social and economic benefits this significant piece of legislation may provide for local families, employers and the community as a whole. The attached Public Health Communique provides further details regarding these benefits and outlines the rationale for the Board of Health support for this Bill.

If you have any questions please feel free to contact me at 807-468-3147 or email kyoungphoon@nwhu.on.ca.

Sincerely,

Dr. Kit Young Hoon, MBBS, MPH, MSc, FRCPC
Medical Officer of Health
Northwestern Health Unit



NORTHWESTERN HEALTH UNIT
BOARD OF HEALTH
MOTION/RESOLUTION

No. 64 -2017

Moved by 

Seconded by 

WHEREAS, the Northwestern Health Unit Board of Health has a mandate to decrease health inequities such that everyone has equal opportunities for health and can attain their full health potential without disadvantage due to social position or other socially determined circumstances; and

WHEREAS, a day's work deserves a fair day's pay and no one working full-time to support a family should have to live in poverty; and

WHEREAS, the current minimum wage is not adequate to cover basic needs, and low-income individuals and families are more likely to be challenged with social factors such as low education, precarious employment, inadequate housing, and social exclusion; and

WHEREAS, the costs of food, housing, child care and transportation make it increasingly difficult for low-wage workers to make ends meet; and

WHEREAS, over 1 in 10 people in the NWHU catchment area (11.1%) are in low-income households and nearly 1 in 5 children (19.4%) live in low-income houses compared with 18.1% provincially; and

WHEREAS, the NWHU region has a higher proportion of the population considered to have lower socioeconomic status when compared with the rest of the province, and this population is at risk of experiencing health inequities, both in terms of health outcomes and access to care; and

WHEREAS, evidence confirms that people with lower incomes have higher rates of mortality, and poorer physical and mental health; and

WHEREAS, through the proposed amendments to the Employment Standards Act and the Labour Relations Act, it is estimated that more than one quarter of Ontario workers will receive an increase in their wages, along with more stable and fair employment conditions; and

WHEREAS, Bill 148 will help to assure health, social and economic benefits for the communities as a whole;

THEREFORE BE IT RESOLVED that the Northwestern Board of Health commend the provincial government's actions to address the root causes of precarious work through the Changing Workplaces Review of 2015-16 and subsequent introduction of Bill 148; and



NORTHWESTERN HEALTH UNIT
BOARD OF HEALTH
MOTION/RESOLUTION

FURTHER BE IT RESOLVED THAT the Board of Health support the proposed changes to the Employment Standards Act that expand the pay equity provisions and increase the minimum wage for workers and the proposed changes to the Labour Relations Act that better support precarious workers' rights; and that the Northwestern Board of Health share this motion and supporting materials with community agencies, municipalities and elected representatives, and the Association of Local Public Health Agencies (ALPHA), Ontario Boards of Health and others as appropriate.

carried ✓ Aug. 25/17.


chair

Fort Frances	RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION	
Atikokan	OFFICE OF THE SECRETARY-TREASURER	
Alberton	P.O. BOX 4	Rainy River
La Vallee	BARWICK, ON P0W 1A0	Dawson
Emo		Lake of the Woods
		Morley
		Chapple

Phone: (807) 487-2354 Fax: (807) 487-2406

August 24, 2017

Member Municipalities
Rainy River District Municipal Association
Attention: Municipal Clerk

Dear Sir/Madam:

This is to inform you that the RRDMA Executive have scheduled the next general meeting of the members on Thursday, September 28, 2017 in Emo., ON at the Emo LaVallee Community Centre (Upstairs). An agenda will be sent out mid-September with final details.

Please find attached draft copy of proposed amendments to the RRDMA constitution for your Council's review prior to the General Meeting.

Thank you for your assistance in this matter.

Sincerely,



Peggy Johnson, CMO
Secretary-Treasurer

Encl.

THE CONSTITUTION OF THE ...

"RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION"

September, 2017

ARTICLES OF THE CONSTITUTION

I	NAME
II	OBJECTS
III	MEMBERSHIP
IV	REPRESENTATION
V	ANNUAL MEMBERSHIP FEES
VI	RESERVE FUND
VII	EXECUTIVE
VIII	OFFICERS
IX	TERMS OF OFFICE
X	DUTIES OF OFFICERS
XI	VACANCIES IN OFFICE
XII	APPOINTMENTS
XIII	MEETINGS
XIV	QUORUMS
XV	VOTING
XVI	EXPENSES
XVII	EXTRA-ORDINARY EXPENSES
XVIII	RESOLUTIONS
XIX	AUDIT
XX	CONSTITUTION AMENDMENTS

... Page 1 of 6 ...

I) NAME:

The organization shall be known as the Rainy River District Municipal Association - hereinafter called "the Association".

II) OBJECTS:

The objects of the Association shall be:-

- i) To consider matters of general interest to the members and to take united action as required to promote their interests;
- ii) To petition for the enactment of legislation advantageous to the members;
- iii) To promote the free exchange of information and mutual understanding among members;
- iv) To contribute to and support the activities of the Northwestern Ontario Municipal Association;
- v) To provide a forum wherein the above objects may be accomplished.

III) MEMBERSHIP:

All incorporated municipalities, ~~local service boards and local roads boards~~ within the District of Rainy River are entitled to membership in the Association upon payment of annual dues.

IV) REPRESENTATION:

Each member organization may be represented by:-

- i) Its Mayor, Reeve, or Chairperson.
- ii) Its members of Council or Board.
- iii) Its Clerk, Treasurer, Clerk-Treasurer, or Chief Administrative Officer.

V) ANNUAL MEMBERSHIP FEES:

- i) Annual membership fees shall be assessed on a per capita basis, and shall be determined by the Executive in each year based on the funds required for the year's operating costs, dues to the Northwestern Ontario Municipal Association, and provisions for extra-ordinary expenditures.
- ii) Annual membership fees shall be set by the Executive and billed to the members not later than May 31st each year.
- iii) The deadline for payment of dues shall be July 31st of each year.

... Page 2 of 6 ...

VI) RESERVE FUND:

The Executive shall have the authority to maintain a reserve fund for extra-ordinary expenditures provided that the size of the reserve fund is not greater than \$30,000.00.

VII) EXECUTIVE:

- i) The Executive of the Association shall consist of one elected official appointed by each member organization for a term of four (4) years.
- ii) Each member organization may appoint an alternate to attend executive meetings in the absence of the appointed official.
- iii) Member organizations shall notify the Secretary-Treasurer of their executive member prior to the December Executive Meeting.
- iv) Elected representatives to the NOMA Board shall provide reports to all executive meetings and are expected to attend all General Meetings and the Annual General Meeting.

VIII) OFFICERS:

- i) The officers of the Association shall be:-
 - a.) President
 - b.) Vice-President
 - c.) Secretary-Treasurer
- ii) The President and Vice-President shall be elected by the member organizations at the Annual General Meeting. A simple majority of the members present shall be required for election to these two (2) offices. The President and the Vice-President shall be elected municipal officials.
- iii) The Secretary-Treasurer shall be appointed by the member organizations and need not be an elected municipal official.
- iv) The President shall serve as Vice-President on the NOMA Board.

IX) TERMS OF OFFICE:

- i) The term of office of the President and Vice-President shall be ~~two (2) one (1) years~~ **effective January, 2019**. No persons shall be eligible to hold either of these offices for more than four (4) consecutive years.
- ii) Any officer may be removed from office by a two-thirds majority vote of the Executive present at a meeting called for the purpose of considering such removal from office **for illegal practices**. Such a meeting must be called by the Secretary-Treasurer upon petitioning of four (4) members of the executive.

X) DUTIES OF OFFICERS:

- i) The President shall preside at all general and executive meetings, decide and rule on all questions of order, make any suggestions
... Page 3 of 6 ...

that may be deemed necessary or advisable in the interest of the Association, and may limit the time for speaking on any motion.

- ii) The Vice-President shall, when requested by the President, assist the President in the discharge of presidential duties, and, in the absence of the President, shall assume the President's duties.
- iii) The Secretary-Treasurer shall attend all general and executive meetings and shall keep a record of the proceedings. The Secretary-Treasurer shall receive all monies belonging to the Association, and pay out of such monies all accounts payable by the Association which have been approved for payment. The Secretary-Treasurer shall properly account for all such monies received or paid out, and shall present a report of such transactions for approval by the membership at the Annual General Meeting. The Secretary-Treasurer shall be, by virtue of the office, a member of every committee established by the Association.

XI) VACANCIES IN OFFICE:

- i) When a vacancy occurs for in the offices of President, the or Vice-President shall fill the vacancy. If the Vice-President is not able to fulfil these duties, the Executive shall elect a member of the Executive body to the office vacated for the balance of the term of office. A simple majority of the Executive members present shall be required to fill vacancies in these two (2) offices.
- ii) When a vacancy occurs in the office of Secretary-Treasurer, the Executive, by a simple majority vote, shall appoint a qualified person until the next general meeting where the appointment shall be ratified by the general membership.
- iii) When a vacancy occurs on the Executive, the member organization losing representation by reason of the vacancy shall appoint a successor for the balance of the term of office.

XII) APPOINTMENTS:

- i) The Association shall make appointments to the following boards or committees whenever necessary. Appointments shall be by simple majority vote of members at the annual general meeting.
 - a.) Rainy River Valley Agricultural Society
 - b.) Rainy River District Veterinary Committee
 - c.) Safe Communities Rainy River District
 - d.) Rainy River District Stewardship
 - e.) Dr. Recruitment and Retention Committee
- ii) The Association shall make an appointment to the Northwestern Health Unit Board whenever necessary. Appointment shall be by simple majority vote of the members from the municipalities of Alberton, La Vallee, Emo, Chapple, Morley, Dawson, Lake of the Woods and Rainy River at the annual general meeting. The appointment shall be for a four (4) year term.
- iii) An appointee shall forfeit an appointment upon ceasing to be an elected member of a member council.

... Page 4 of 6 ...

- iv) The vacant committee or board seat shall be filled by an appointment made by the executive and shall remain until the next Annual General Meeting.

XIII) MEETINGS:

- i) All meetings shall be governed by "*Robert's Rules of Order*" except where controlled or over-ruled by this Constitution.
- ii) The Annual General Meeting of the Association shall be held during the **month** ~~last week~~ of January. The location of the annual meeting shall be determined by the Executive.
- iii) General Meetings of the Association shall be held at seven o'clock in the evening on the third Wednesday of each of the months of May and September, or as determined by the Executive. The location of each general meeting shall be determined by the Executive.
- iv) Executive meetings shall be held on the third Wednesday of the month preceding each general meeting at a time and place set by the President, and at any other time deemed necessary by the Executive, or the President.
- v) The Secretary-Treasurer shall, upon receipt of a petition signed by any four (4) members of the Executive, call a special meeting of the Executive for the purpose(s) outlined in the petition. Such a special meeting must be held within 10 days of receipt of the petition.

XIV) QUORUMS:

- i) To constitute a quorum for the transaction of business at a General Meeting of the Association, a minimum number of five (5) member organizations shall be represented thereat.
- ii) At meetings of the Executive, a minimum number of five (5) Executive Members shall constitute a quorum.
- iii) No meeting shall carry out the business of the Association unless a quorum is present.

XV) VOTING:

- i) At the Annual Meeting and at General Meetings, each registered delegate of a member organization shall be entitled to vote on any and all matters brought before the Association, with the exception of the appointment to the Northwestern Health Unit Board as per section ii) of Article XII) APPOINTMENTS, for consideration and action provided that no objection is raised. If **an** objection, **pertaining to the Health Unit appointment**, is raised by any registered delegate, the voting shall be limited to one vote for each **municipal** ~~member~~ organization, and the senior representative present shall cast the vote. Seniority shall be decided as follows:-
 - a.) The Mayor, Reeve or Chairman
 - b.) The Deputy Mayor/Reeve, Councillor or Board Member having the greatest number of years of service in the member organization which he/she represents.
 - c.) Appointed officials:

1.) Chief Administrative Officer
... Page 5 of 6 ...

- 2.) Clerk
- 3.) Treasurer
- 4.) Clerk-Treasurer

- ii) A simple majority of votes shall be sufficient to carry any motion.
- iii) Voting during Elections/Appointments shall be done by secret ballot. All other voting shall be done by a show of hands.
- iv) Any motion on which there is an equality of votes shall be declared lost.

XVI) EXPENSES:

- i) Expenses and remuneration for delegates attending General Meetings and for members attending Executive Meetings shall be the responsibility of the member organizations which they represent.
- ii) One of the three elected official representatives of RRDMA appointed to the Executive of the NOMA board shall represent the RRDMA at the AMO, ROMA and OGRA AGM's with associated reasonable expenses to be covered by RRDMA.

XVII) EXTRA-ORDINARY EXPENSES:

- i) In matters of general benefit to member organizations, any extra-ordinary expense shall be borne by an assessment apportioned on a per capita basis to all member organizations.
- ii) Where any member organization or group of organizations request the active support of the Association on a question of particular benefit to that organization or group thereof seeking the same, that organization or group, as the case may be, shall bear all extra-ordinary expenses incurred in respect thereof.
- iii) All assessments made under i) and ii) thereof, shall be determined by the Executive.

XVIII) RESOLUTIONS:

- i) All resolutions to be placed before the Annual General Meeting for endorsement and submission to the Northwestern Ontario Municipal Association shall be delivered to the Secretary-Treasurer at least thirty (30) days in advance of the Annual General Meeting.
- ii) The Secretary-Treasurer shall circulate to the member organizations copies of all such resolutions at least fourteen (14) days in advance of the Annual General Meeting.
- iii) The business of the Executive shall be endorsed by ratification at the Annual General Meeting.

XIX) AUDIT:

The Executive of the Association shall appoint an auditor to audit the Secretary-Treasurer's yearly financial report before presentation at the Annual General Meeting.

... Page 6 of 6 ...

XX) CONSTITUTION AMENDMENTS:

- i) Amendments to this constitution may be recommended by the Executive of the Association.
- ii) Notice of Amendment shall be sent to each member organization prior to any General Meeting.
- iii) It shall require a two-thirds majority vote of the members present at a General Meeting to pass the amendments and to adopt the revised constitution.

The revised constitution of the "Rainy River District Municipal Association" as hereinbefore set out was approved and adopted by resolution passed at the General Meeting of the said Association held at Emo, Ontario the 28th day of September, 2017, and shall serve to govern the Association from that day forward.

DATED AT EMO, ONTARIO this TWENTY EIGHTH day of SEPTEMBER, 2017.

KEN PERRY, ~~VALERIE PIZEY~~, President

PETER SPUZAK, Vice-President

PEGGY JOHNSON, ~~GLENN TREFTLIN~~,
Secretary-Treasurer

2018 ROMA CONFERENCE: PROGRAMMING

Program updates will be posted as confirmed. For your planning purposes, please note the program timing.

SUNDAY:

Trade Show and Conference Welcome starts at 1pm

MONDAY:

- Breakfast and Trade Show starts at 7:00 a.m.
- Program ends at 5:00 p.m.

TUESDAY:

- Breakfast starts at 8:00 a.m.
- Program ends at 11:30 a.m.

- > 2018 ROMA Conference
- > 2017 ROMA Conference

CONTACT

ROMA Conference Coordinator
events@roma.on.ca
T 416.971.9856
TF 1.877.426.6527
F 416.971.6191



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2018 ROMA AGM and Annual Conference

Sheraton Centre Toronto Hotel | January 21 - 23, 2018

Registration Form

Name: _____

Title: _____

Organization: _____

Address: _____

City, Province, Postal Code: _____

Phone: _____ E-mail: _____

Registration Fees

Please check registration type below.	Early Bird Rate (until September 29, 2017)		Regular Rate (until January 19, 2018)		On Site Rate (January 20 - 23, 2018)	
	Member	Non Member	Member	Non Member	Member	Non Member
<input type="checkbox"/> Full Registration	\$ 550	\$620	\$600	\$675	\$ 650	\$ 750
<input type="checkbox"/> Half Day - Sunday	\$200	\$250	\$250	\$300	\$300	\$350
<input type="checkbox"/> One Day - Monday	\$350	\$425	\$400	\$475	\$ 450	\$ 550
<input type="checkbox"/> Half Day - Tuesday	\$200	\$250	\$250	\$300	\$ 300	\$ 350

Payment:

Completed forms with payment can be sent to ROMA via fax at 416.971.9372 or e-mailed to events@roma.on.ca or mailed to ROMA, 200 University Avenue, Suite 801, Toronto, ON, M5H 3C6

Please remit:

Registration Fee	\$
HST (13%)	\$
TOTAL TO BE REMITTED	\$

☐ Invoice Me (option only available to Member municipalities)

☐ Cheque made out to Rural Ontario Municipal Association

☐ MasterCard ☐ Visa

Credit Card # _____

Expiry Date _____

Signature _____

Name on Card _____

Things to Know:

- Rates listed do not include HST. Please ensure to include HST when submitting your payment.
- Confirmation will be sent after each registration, modifications or cancellation. Review your confirmation carefully for accuracy.
- All cancellations must be submitted in writing to ROMA via e-mail at events@roma.on.ca. Cancellations received prior to 4:30 pm ET, October 31, 2017 will be eligible for a refund less \$95.00 (plus HST) administration fee. Cancellations made after 4:30 pm are non-refundable. An alternate attendee name may be substituted at any time.

Additional Needs

Please list any dietary, accessibility or other needs:

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in (<https://www.linkedin.com/company/ontario-good-roads-association>)

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search

Hold the Date – 2018 OGRA Annual Conference



The **2018 OGRA Annual Conference** will take place from Sunday, February 25 – Wednesday, February 28, 2018 at the Fairmont Royal York Hotel, Toronto, ON

#OGRA2018

Posted by bds on September 3, 2015



VENUE

The Fairmont Royal York Hotel,
100 Front Street West,
Toronto, ON
M5J 1E3, CA

QUICK LINKS

Accommodation (<http://ograconference.ca/accommodation/>)

Ministry of
Community Safety and
Correctional Services

Office of the
Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère de la
Sécurité communautaire et
des Services correctionnels

Bureau du
commissaire des incendies et
de la gestion des situations d'urgence

25, avenue Morton Shulman
Toronto ON M3M 0B1
Tél. : 647-329-1100
Téléc. : 647-329-1143



Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

July 31, 2017

Dear Head of Council:

It is the responsibility of municipalities to ensure they are in compliance with the Emergency Management and Civil Protection Act (EMCPA) and its associated Regulation, Ontario Regulation 380/04.

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and have determined that your municipality was compliant with the EMCPA and O.Reg 380/04 in 2016.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2016.

I look forward to continuing to work with you to ensure your continued compliance in 2017.

If you have any questions or concerns about the compliance monitoring process, please contact your Emergency Management Field Officer.

Sincerely,

A handwritten signature in dark ink, appearing to read "Chris Pittens", written over a light blue horizontal line.

Chris Pittens
Program Manager
Emergency Management Field Operations


cc: Tyler Moffitt - CEMC
Sharon Bak - Field Officer

Lisa Slomke

From: AMO Communications <communicate@amo.on.ca>
Sent: Monday, August 21, 2017 2:48 PM
To: Lisa Slomke
Subject: AMO Policy Update - AMO Report to Member Municipalities - Highlights of the August 2017 Board Meeting and Helping Latest Double Hatter Firefighters

August 21, 2017

AMO Report to Member Municipalities Highlights of the August 2017 Board Meeting and Helping Latest Double Hatter Firefighters

	<p>Five new firefighters charged by their union for volunteering in their hometown. Each has been convicted by an OPFFA jury, fined and is awaiting an OPFFA appeal process before they can go to the Ontario Labour Relations Board. Mandy Gould, one of the firefighters received two standing ovations at the AMO conference for her courage to stand up. Help by contributing as individuals or municipally through www.gofundme.com and search for Support our Local Two Hatters. Show you care!</p>
---	---

August 2017 Board Meeting

To keep members informed, AMO provides updates on important issues considered at regular AMO Board of Directors' meetings. The Board met in Ottawa, Ontario prior to the 2017 Annual AMO Conference. Highlights of the August 12, 2017 meeting include:

One-Third Tax Exemption Resolution

The Board passed a resolution requesting that the Federation of Canadian Municipalities champion this matter federally and to coordinate other provinces impacted by the federal policy change set to take place January 2019. (FCM has recently advised that it will discuss this matter at its September Board meeting.) AMO's survey responses from municipal treasurers demonstrate that there is a cost impact to municipal governments in Ontario.

AMO Contact: Pat Vanini, Executive Director, pvanini@amo.on.ca, (416) 971-9856 ext. 316.

Bill 148, *Fair Workplace, Better Jobs 2017*

The AMO Board continues to recommend amendments to Bill 148 to exempt municipal operations. The recent annual conference profiled the legislation and our concerns. The Minister of Labour has assured AMO and delegates that the unintended consequences in the drafting as relates to municipal governments will be re-examined. Exemptions will be needed to the Bill that would frustrate municipal public safety and emergency activities. If not amended, it would make big changes to the *Employment Standards Act* and *Labour Relations Act*. Scheduling, on-call payments, equal pay provisions, vacation entitlements, personal emergency leave, union certification, and successor rights are a few of the issues that would impact municipal operations and budgets.

AMO Contact: Cathie Brown, Senior Advisor, cathiebrown@amo.on.ca, (416) 971-9856 ext. 342.

Bill 139, *Building Better Communities and Conserving Watersheds Act, 2017* – Land Planning Appeals Tribunal (OMB Review)

The AMO Board will be advising Ministers Mauro and Naqvi that it supports this proposed direction for a renewed land use appeal process with a couple of suggestions such as:

- all provincial land use policies should be transferred to the Provincial Policy Statement where it is easily found and more apparent;
- 90 days seems too short for the 2nd decision process so 120 days will be recommended;
- the effectiveness of the second decision process should be reviewed a couple of years after implementation; and
- greater upfront dialogue between provincial and local planning staff at the outset of amendments so that there is better understanding of the application of provincial policy to local circumstances, so the likelihood of appeal is reduced.

AMO Contact: Cathie Brown, Senior Advisor, cathiebrown@amo.on.ca, (416) 971-9856 ext. 342.

Digital Government and Ontario's Municipal Governments

The AMO Board received and approved a comprehensive paper, including its four recommendations, enabling municipal government digitization. The AMO Digital Government Task Force report, ["#OnMuni Online: Towards Digital Transformation and Opportunities for Ontario's Municipal Governments"](#), explores how municipal governments can consider available digital opportunities, overcome perceived barriers to digital transformation, and show how municipal governments can digitally mature.

AMO Contact: Nicholas Ruder, LAS Research Advisor, nruder@amo.on.ca, (416) 971-9856 ext. 411.

Waste Management Update

AMO, with its municipal partners and key producers, have been advocating the move of the Blue Box program to full producer responsibility faster than the Ministry's proposed 2023 date. The advocacy has resulted in an announcement at the recent AMO Conference by MOECC Minister Chris Ballard that he has directed the Resource Productivity and Recovery Authority and Stewardship Ontario to amend the Blue Box Program Plan as a first phase of transition to the *Resource Recovery and Circular Economy Act, 2016*. In addition, municipal comments to the EBR posting of MOECC's "Discussion Paper: Addressing Food and Organic Waste in Ontario" were recently submitted.

AMO Contact: Dave Gordon, Senior Advisor, dgordon@amo.on.ca, (416) 971-9856 ext. 371.

Leadership "Onward" Project

The AMO Board received an update on the Leadership "Onward" Project. With the critical need for municipal succession planning at the senior leadership staff level, the objectives of this project include the development of programs to respond to leadership gaps that include: creation of champions at the political level, active promotion of municipal succession planning and talent development efforts, and increased awareness of municipal management as a career choice.

Jim Pine, CAO, County of Hastings, pinej@hastingscounty.com, and Tony Haddad, CAO, Town of Tecumseh, thaddad@tecumseh.ca are the project's municipal leads.

Highlights of the 2017 AMO Annual Conference: For plenary session videos including Local Share, Nik Nanos polling, panel discussion on global trends and impacts, provincial leaders' sessions and more, please click here:

<https://www.amo.on.ca/Events/AMOConference/OnAtAMO>.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please click [here](#).



Lisa Slomke

From: AMO Communications <communicate@amo.on.ca>
Sent: Tuesday, August 22, 2017 7:02 PM
To: Lisa Slomke
Subject: AMO Releases Digital Government Report

AMO Releases Digital Government Report

AMO is pleased to release a report on municipal digital government transformation, "#OnMuni Online: Towards Digital Transformation and Opportunities for Ontario's Municipal Governments".

Digital transformation is occurring in the municipal sector at a rapid pace. Municipal governments are responding to emerging technologies and disruption by implementing digital approaches to operations and service delivery. While some municipal governments are well ahead in their digital transformation efforts, many are at an early stage of maturation and require assistance moving digital priorities forward. Others, particularly in smaller, rural, northern and remote communities, have neither identified nor considered digital transformation as a priority for their local government.

To address this, last year, AMO formed a Digital Government Task Force to identify digital barriers and opportunities for municipal governments and to provide input to the provincial government on digital government initiatives recognizing the potential for impacts on the municipal and the broader public sector. AMO Board members Cathy Downer, Councillor, City of Guelph, and Rob Foster, Councillor, Town of Lincoln co-chair AMO's Digital Government Task Force.

The intent of the report is to provide the municipal perspective on how to achieve effective and efficient digital transformation. Input from the Task Force, available research, and a survey of municipal staff responsible for digital efforts in their municipalities formed the basis of the report. Case studies of municipalities advancing the concept of digitalization are included to provide best practices and points of reference for others considering similar initiatives. The AMO Board approved the report at its meeting on August 12.

The report outlines key issues for municipal governments including capacity and resourcing to address IT and digital priorities, access to reliable high-speed internet, and preparing local governments for impacts to current services from ongoing disruptive technology and innovations. Opportunities including the value of digital documents and workflows, collaboration with the provincial government through its Ontario Digital Service, streamlining municipal reporting through digital portals, public engagement tools, among many others, are highlighted. The report also provides a detailed "how-to" approach to assist municipal governments considering digital transformation.

Recommendations made to the Province to help enable digital transformation for Ontario's municipalities include:

- Recognizing that municipal governments are at varying stages of digital maturation. Municipal digital transformation is an organic process, often driven by local needs within the community.
- Providing support to enable successful municipal digital initiatives and overcome barriers through appropriate funding and human resourcing.
- Collaborating with municipal governments to share data and establish coordinated integrated digital initiatives.
- Establishing provincial-municipal digital government forums to engage with the sector to address municipal challenges.

- Prioritizing improvements to broadband and cellular service so that all municipal governments and their communities have access to reliable, high-speed internet that enables them to be competitive and viable in the burgeoning digital economy.

AMO will use the paper as the basis for potential business and service development as well as advocacy to the provincial government concerning digital government initiatives. The paper is available on the AMO website: [#OnMuni Online: Towards Digital Transformation and Opportunities for Ontario's Municipal Governments](#).

AMO Contact: Nicholas Ruder, Research Advisor, E-mail: nruder@amo.on.ca, 416-971-9856 ext. 411.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO Digital Government please [Click Here](#).



Kathy Lawson

From: AMO Communications <Communicate@amo.on.ca>
Sent: September-07-17 9:01 AM
To: Kathy Lawson
Subject: AMO WatchFile - September 7, 2017

AMO Watch File not displaying correctly? [View the online version](#) | [Send to a friend](#)
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September 7, 2017

In This Issue

- Municipal GHG Challenge Fund.
- September 21 - Human Services Symposium 2.0.
- September 22 - Municipal Labour Relations Symposium.
- Know the Risks. Reap the Rewards.
- AMO Social Media Webinars Return on September 20.
- Location! Location! Investment Basics Workshops are here!!!
- Better roads data for better decision making.
- Harness your inner energy champion.
- West Lincoln resolution concerning Municipal Asset Management Planning Regulation.
- Municipal Innovation Conference September 27-28 #MiC2017.
- FCM's Annual report highlights Green Municipal Fund impact on sustainability.
- Careers with Durham College and South Frontenac.

Provincial Matters

The new Municipal GHG Challenge Fund will support projects such as renewable energy and energy efficiency retrofits to municipal facilities like arenas, and making energy-efficiency upgrades to drinking water or wastewater treatment plants, to achieve long-term and cost-effective pollution reductions. Municipalities are invited to submit applications for the fund by November 14, 2017.

AMO, LAS and ROMA Events

Check out the full program at a glance for AMO's Human Services Symposium 2.0! This full day of learning explores topics such as reducing poverty, income security reform, human service integration and so much more. Don't miss out, register today.

New for 2017, the AMO Municipal Labour Relations Symposium works to promote open dialogue between elected officials and senior staff on topics related to municipal labour relations. The inaugural event explores the future of the municipal workforce in terms of the Changing Workplace Review; Performance Management; Workplace Happiness and other hot topics. Look for the full program and registration details on our website today.

Five years ago, LAS and Frank Cowan Company launched the first Risk Management Symposium. Since then the business of municipal government has adapted to the needs of their citizens and so has the risks associated with it. The Symposium continues to look at timely and relevant topics, and this year is no exception. Join us October 5th and 6th at the Westin Prince and know the risks, and reap the rewards. Full program details available online. Space is limited – register today.

AMO's social media webinars return this fall with Getting the Most Out of Facebook. Join the workshop from the comfort of your desk or home and learn about timelines, profiles, messaging and likes. This one hour lunch and learn session will look at social media 101, common platforms, trends, handling negative feedback and measuring success. [Learn more about this session](#) and others and register today.

Learn the Basics of Investing for municipalities and become familiar with the One Investment Program offered by LAS/CHUMS. Spaces still available in Barrie, Milton, Brockville, & Port Hope. [Sign up now!](#)

LAS

The [LAS Roads Assessment Service](#) provides high quality, objective data to make the most of your roads maintenance dollars. FCM grants are available. [Contact us](#) for a proposal today.

Each individual in your organization is constantly making energy-purchasing decisions. Discover how simple, actionable messages can [inspire and motivate employees to make changes](#) in their daily tasks to achieve 3-5% in energy savings.

Municipal Wire*

The West Lincoln Township [resolution](#) resolves that the proposed Municipal Asset Management Planning Regulation is overly prescriptive; does not reflect the principle that municipalities are responsible, mature governments; and it will create a resource and fiscal strain on our municipality and others.

[Municipal Innovation Conference September 27-28](#): If you like cities, innovation, and public service, this conference is for you ~ [program](#) ~ [speakers](#) ~ [events](#). Municipal innovators need each other. Keynotes: [Lawrence Hill](#) and [Dr. Martha Lenio](#). Panels: Digital Transformation - City Labs - Innovation Impact. Workshops: failure and innovation - behavioural insights. Register today!

[FCM's Green Municipal Fund 2016–2017 Annual Report](#) highlights stories how the Fund helps municipalities of all sizes reach their sustainability goals and enhance the quality of life of their residents.

Careers

[Executive Director, Strategic Planning, Government and Community Relations - Durham College](#).

Please apply by submitting your cover letter and resume to the [online portal](#). Job Competition closes at 4:00 p.m. on September 19, 2017. Email: HumanResources@durhamcollege.ca. Competition number AD17-20.

[Manager of Development Services - Township of South Frontenac](#). For a complete job description please visit the Township [website](#) under Living Here/Careers. Resumes and cover letters may be emailed in confidence to [Sherry Corneil](#), Human Resources/Legislative Compliance Officer, Township of South Frontenac by 4:00 pm on Friday, October 6, 2017.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File Team](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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before printing this.

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200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
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Fort Frances Museum & Cultural Centre

259 Scott Street
Fort Frances, ON P9A 1G8
807 274-7891
Fax: 807 274-4103
www.fort-frances.com/museum
sgeorge@fortfrances.ca
Find us on Facebook!



August 2017

Closing the Distance: *150 Years of Getting from 'A' to 'B'*

There is still time to see our summer exhibit, featuring transportation.



Above: Steamers: Itasca & Agwinde—Howarth photo.
Left: 983.018.001—railway crew

Below: 977.034.003 — T.H. Best Livery
Below left: Norseman at Manion Lake

Until you see the photos, it's hard to believe that so many steamers and other large vessels plied the river: ferries, passenger ships, freighters, fishing boats, logging tugs, cruise ships, pleasure craft and more.

Later came the era of rail and road, which employed dozens of local crews in manual labour, carving a path through forest and rock, and around our many waterways.

And where the roads could not go... due to terrain, weather or distance... the bush-planes did, opening the north to mineral exploration and tourism, and bringing needed health care to northerners.



The scope of Northwestern Ontario has been determined by its ease of navigation, a key component to communication and economy in this part of Canada.

Exhibit closes Sept 30th.

Museum Upgrades

As reported earlier, the Museum has received funding through the Canada 150 initiative for some needed upgrades to our facility. Trillium, through the provincial government, will fund half (\$77,000); FedNor, through the federal government, has announced funding for the other half (\$69,300).



Canada

This will replace our roof, build a ramp in the courtyard that will bypass the seven steps, and combine the two small washrooms in the foyer into one large, accessible washroom.

We are very grateful for this opportunity to enhance our museum! The roof was due for replacement, and work in the front will increase the accessibility of our museum, making it inclusive to all visitors! Roof work begins soon!

Ontario
Trillium
Foundation



Fondation
Trillium
de l'Ontario

*Thank you to both levels of government,
and to Trillium and FedNor
for financial assistance!*



2017! As we celebrate Canada 150, we know it's important to find a few quality souvenirs of this momentous year. To mark the event, the museum is offering a line of souvenirs that is very attractive, well-made and available only through museums.

They include the hat, shot glass and book mark in one design (showing a stylized Canada goose and polar bear), and umbrellas and china mugs in the iconic Canadian images design similar to those on the box of chocolates.

We are very pleased with the product... something to keep in mind for holiday giving!



With the end of summer, and students heading back to school, we conclude **Tea & Scones!**

We thank all of you who participated. Numbers were down slightly, but we did contend with a number of road closures and lack of parking due to construction at the Rainy Lake Square site and replacement of sidewalks. As these are very positive developments for the future of our community, we must make way.

Our apologies if you missed out. Join us next year as we show off a new ramp and washroom!

Important Museum Initiatives

Reminder! Our interactive programming is now available!

If you haven't been in to check them out, our tablets are now in place throughout our permanent exhibit areas. In addition, eight more in two smaller versions can be carried about by visitors or shared by a classroom. Information is available by touching the screen and covers subjects in a variety of ways... video, audio, text.

Stop by! The tablets are very simple to use, but should you like some instruction, we will be happy to walk you through it.



William Hampden Tener (Tenner)

Coming soon... the **William Hampden Tener photos!** Great quality, important history!

Photo book will be available later this year through the hard work of author, **Merv Ahrens**. We also thank summer student, **Cameron Cawston**, for his help with photographs.

This will be great Christmas gift for the historian on your list!

Strategic Planning

The Museum Advisory Committee would like to thank everyone who took the time to read through our new strategic plan, sent comments or made suggestions.

A final copy will be posted to our website soon. It will also be available in hard copy at the museum, if you care to pick one up.

Thanks once again to Ian Simpson for giving so generously of his time to lead us through this important process.

Newspaper Digitization

Our newspaper digitization project is closer to completion!

Each summer our students continue photographing our weekly newspapers — a project that was begun a few years ago with the help of a grant through the Northern Ontario Heritage Fund Corporation.

But as students moved through the decades, they encountered larger weeklies, meaning that progress slowed down.

This fall, with an anonymous donation from a generous patron, we will keep someone working on the project until it is finished.

Whoohoo!

Calendar of Events

Exhibit ends Sept 30 — **150 Years of Getting from 'A' to 'B'**

Writers Group starts again in September—2nd Wed, 6:30

Adult and children's arts programming resumes. Caren has put together an exciting line-up! Details on next page.

Oct — **Keep it Hanging Around!** Details on page 5!

Thurs Nov 2 — **Friends Gala**. Did someone say beer?!

Nov/Dec — **Fashion 150**, Costume Museum of Canada. Do you have an interesting fashion piece you can loan?

In the new year, 2018, the **museum celebrates 40 years!**

Starting Sept 5th, we're back to off-season hours:
Tues - Sat, 11 - 4. Admission by donation.

Interested in volunteering? We're looking for someone (or group) who would like to decorate for the season or events.
Call Sherry at 274-7891.

Night at the Museum — So much fun!



Fall workshops!

Typically Saturdays, from 1 - 4 p.m. unless otherwise indicated. Book early as classes fill up fast!

Adult classes are for age 12 and up, but young adults must be interested and able to participate. Both candy-making and rug-hooking have special requirements, so stop by and pick up instructions.

Open Studios for children and families will run the last Saturday of each month, 1-4 p.m. These are drop-in sessions, so depending on your child and your schedule. \$2 per child, or \$5 maximum family rate. Lauren Hyatt will lead classes. Sessions emphasize individual expression and may include dramatic play. *A shy child? No worries; he/she won't even know they're acting!*

***Reminder:** These classes have been subsidized with funding from **Friends of the Museum** who help pay for artist's fees, advertising and snacks! So please be generous to Friends fundraising efforts!

Adult Classes	Instructor	Date/Time	Cost	Max size
Felting	Jamie Nelson	Sat Sept 16 & 23	\$16	13
Thanksgiving floral arrangements	Jen Coats	Wed Oct 4, 6-9	\$30	10
Sushi-making	Aya Sletmoen	Sat Oct 14 11 - 1 p.m.	\$25	10
Advanced Soap-making	Char Mallory	Wed Oct 25, 6-9	\$25	10
Fudge/candy for Christmas	Deb Ballard	Wed Nov 8, 6-9	\$8	10
Christmas cookies	Meghan Spooner	Sat Dec 9	TBA	10
Christmas floral arrangements	Jen Coats	Sat Dec 16 10 - 1 p.m.	\$30	10

Coming in the new year... Cup-cake decorating MSpooner Jan 20; Sip & Paint Sun-catcher glass CPruys Jan 22; Rughooking DBallard Feb 3 & 10; Silk Tie painting CPruys Mar 3; Spring floral arrangement JCoats Mar 24; Scone-making SGeorge & MHickling Apr 15; Garden stepping stone NLowey May 5. Details to be confirmed.

SAVING THE OWANDEM!

The Fort Frances Museum, in partnership with Friends of the Museum, has launched four fundraising initiatives to save the OwanDEM:

- 1) In July we sent out pledge sheets with Town utility bills. We thank those who were quick to respond; your generosity is greatly appreciated! If you still have plans to fill out a form, we will be accepting pledges for the remainder of the year.
- 2) You may have noticed donation boxes around town, suitable for anyone not requiring a tax receipt. Loose change and small bills are gratefully accepted!
- 3) In October, the museum is hosting “Keep It Hanging Around!” ...for those who’d prefer to help out in another way — information below.
- 4) All proceeds from this fall’s gala go toward the boat.

Help save this important piece of our logging history!

**\$4000 plus
& counting!**



OwanDEM, pictured above, in front of the mill boat-house, located at Crowe Avenue.

Below right: Donation boxes made by Eric Fagerdahl.



Left: logging tug and bug forwarding wood, featured on the old Canadian \$1 bank note.



We gratefully acknowledge all those who have so generously pledged money to the OwanDEM!
Admirals: the George Armstrong Company Ltd, & Robert & Kathie Nugent;
Old Salts: Fort Frances General Supply, & Mary & Dave Hickling; **Ship's Mates:** Kimberley & Guy Beaudry, West End Motors, Jack & Elaine Allen, & Robert & Joyce Schulz;
Deck Hands: Margaret Kircher, Fort Floral, Pat Basaraba, Carolyn Oliver; and Louise Erb

Keep It Hanging Around! Raising funds for refurbishing the OwanDEM! *Let's make this happen!*

Have you recently renovated? Are you changing colour schemes, or simply tired of last year's décor? If yes, we want your gently used art pieces. Whether a painting, a vase or that antique lamp that no longer works with your contemporary design, consider donating it to a worthy cause: *Keep It Hanging Around!*

Drop off your gently used art pieces at the museum during the month of October, Tues through Sat, 11-4. Items will be displayed at the museum and sold through silent auction.

Silent auction forms will be pulled each Tuesday, beginning October 10th thru Oct 31st, so stop in often and make your bids!!

Keep it mind that this is NOT a garage sale! Only like-new, decorative items, please!



Left: 987.153.605—Flanders meat run, Calm Lake, 1947

Below: 987.153.600a—Little Turtle River drive, 1947



Owandem - hard at work



Above: 987.153.606b—Calm Lake, October

Below: 995.009.004—Hallett & bug, boom at the dock, 1950

Above: 987.153.551—poling logs for a boom

Below: 2005.021.005—Hallett & bug in Bear Pass Channel





The Corporation of the
City of Kawartha Lakes
P. O. Box 9000, 26 Francis St.,
LINDSAY, ON K9V 5R8
Tel. (705) 324-9411 Ext 1295, 1-888-822-2225
Fax: (705) 324-8110

Judy Currins, City Clerk

August 30, 2017

Town of Lakeshore
419 Notre Dame St.
Belle River, ON N0R 1A0

Attention: Mary Masse

Dear Ms. Masse:

Re: Farm House Severances

Your correspondence regarding the above referenced matter was on the August 22nd, 2017 Regular Council Meeting agenda for consideration. For your information your correspondence was received and the following resolution was adopted at that meeting:

CR2017-672

RESOLVED THAT the Memorandum from the Agricultural Development Advisory Board dated July 11, 2017, regarding Farm House Severances, be received;

THAT the City of Kawartha Lakes Council does not support the request by the Town of Lakeshore to the Province of Ontario for easing of restrictions on surplus dwelling severances in areas zoned agriculture; and

THAT this resolution be circulated to the Association of Municipalities for Ontario and Ontario Municipalities including the Town of Lakeshore.

CARRIED

Please contact Kelly Maloney, Economic Development Officer 9705-324-9411, ext. 1208) if you have any questions with respect to this matter.

Yours very truly,

A handwritten signature in cursive script, appearing to read "Judy Currins".

Judy Currins, CMO,
City Clerk
City of Kawartha Lakes

cc: Kelly Maloney, Economic Development Officer
Association of Municipalities Ontario (AMO)
Via Email – All Ontario Municipalities



Via Email

August 24, 2017

Kathleen Wynne, Premier
Legislative Building, Queen's Park
Toronto ON M7A 1A1

Re: Ontario's Wildlife Damage Compensation Program

Dear Premier Wynne,

At its meeting on August 9, 2017 the Council of the Township of Oro-Medonte adopted the following motion pertaining to the Ontario Ministry of Agriculture, Food and Rural Affairs, Ontario's Wildlife Damage Compensation Program:

"Be it resolved

1. That the Ontario's Wildlife Damage Compensation Program Guide from the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) and presented by Councillor Jerney be received.
2. And Whereas Council of the Township of Oro-Medonte recognizes that The Ontario Wildlife Damage Compensation Program (OWDCP) provides compensation to eligible producers whose livestock and/or poultry have been injured or killed as a result of wildlife predation or whose bee colonies, beehives and/or beehive-related equipment has been damaged as a result of wildlife predation.
3. And Whereas livestock producers are passionate about caring for their animals, creating a sustainable environment for future generations and providing high-quality livestock to represent the industry.
4. And Whereas the Municipal Investigators are appointed by the Municipality to conduct a thorough investigation ensuring that all relevant evidence is documented.
5. Now therefore be it resolved that the Township of Oro-Medonte respectfully requests that the Province:
 - a) expand the OWDCP to include evidence of partial carcass' to allow eligible producers to process legitimate claims; and



b) rely more heavily on the opinions of the Municipal Investigator, as they are experienced, familiar and knowledgeable with the Municipality's producers, as they continue to process genuine and valid applications.

6. And That correspondence be forwarded, under the Mayor's signature, to the Premier, the Ministry of Agriculture, Food and Rural Affairs, the Ontario Sheep Marketing Agency, the Beef Farmers of Ontario and Ontario municipalities requesting their support."

We respectfully request your consideration and support of Council's resolution of this matter and thank you in advance for your time.

Sincerely,

Mayor Harry Hughes
/so

Cc: Hon. Jeff Leal, Minister of Agriculture, Food and Rural Affairs
Jennifer MacTavish, General Manager, Ontario Sheep Marketing Agency
Beef Farmers of Ontario
Ontario Municipalities
Township of Oro-Medonte Council

TOWN OF FORT FRANCESMINUTESSESSION NO. #011August 9, 2017

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on August 9, 2017 from 8:30 a.m. to 10:00 a.m.

PRESENT: Paul Ryan, Chairperson, Doug Brown, CAO and Travis Rob

ALSO PRESENT: Mayor Roy Avis

1. Call to Order

1.1 The meeting was called to order at 8:30 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

2.1 None

3. Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on July 5, 2017 - the minutes from the previous meeting were approved as circulated

4. Non-agenda Items

4.1 None

5. New Business

5.1 Easement Agreement with Alberton for the provision of sewer and water to 45 Oakwood Road - was recommended to enter into the easement agreement as proposed.

5.2 Annual Energy Consumption Report - the committee accepts the provided data and recommends amending the plan as recommended.

5.3 June 2017 Drinking Water Systems Monthly Summary Report - the monthly report for June 2017 was recommended as proposed.

5.4 2018 Intake of the Ontario Community Infrastructure Fund - the installation of sanitary and sewer infrastructure along Eighth Street East was recommended to be submitted for

funding as presented.

6. Outstanding Items

- 6.1 Removal of Traffic Control Signals - 2017 Budgetary Cost Reducing Strategy - Report 2 - the Operations and Facilities Executive Committee recommended all lights remain and one controller be ordered and replaced as a pilot in 2017.

7. Information

- 7.1 Tonnage at Landfill Site - As of July 31, 2017 - the Tonnage at the Landfill Site was reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Operations and Facilities Division - Environmental Area - Operations Statistics - May 2017 - the Environmental Division Report for May 2017 was reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Sewer and Water Data - As of July 31, 2017 - the sewer and water data summary was reviewed and will be forwarded to Council as information only. No action required.
- 7.4 Operations and Facilities Division -Environmental Area - Operations Statistics - June 2017 - the Environmental Area Statistics for June 2017 were reviewed and will be forwarded to Council as information only. No action required.
- 7.5 Fort Frances Wastewater Treatment Facility June 2017 Monthly Report - the Wastewater Treatment Facility June Report was reviewed and will be forwarded to Council as information only. No action required.

8. Non Agenda Items

- 8.1 None

9. Adjourn / Next Meeting Date

- 9.1 The meeting was adjourned at 10:00 a,m,

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #050

August 8, 2017

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on August 8, 2017 from 10:30 a.m. to 11:37 a.m.

PRESENT: Wendy Brunetta - Chairperson, John Albanese - Councillor, Doug Kitowski - Councillor, Roy Avis - Mayor, Doug Brown - CAO, Jason Kabel - Manager of Community Services

1 CALL TO ORDER (Session #050)

W. Brunetta called the meeting to order at 10:33 a.m.

2 APPROVAL OF AGENDA (call for non-agenda items)

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

4.1 Community Services Executive Committee - July 4, 2017 **-Approved as circulated.**

5 ITEMS REFERRED FROM COUNCIL

5.1 Fort Frances Lakers Request - The executive gave direction for the Lakers to get notice that several criteria would need to be satisfied before a recommendation would be made to Council, that being: drafting an agreement for the selling of beer at Lakers games (all costs borne by the Lakers) with a hold harmless clause (indemnification), appropriate insurance in place, time of game that beer sales will stop (after 50/50 draw), trial period until the end of December 2017, & potential designated location in arena.

6 NEW BUSINESS

6.1 Healthier Beverage Choices Policy - Memorial Sports Centre - The committee recommended that the draft agreement be presented to Council for consideration.

6.2 Community Services mid-year budget - Community Services Manager highlighted particular budgetary items from the 11 budget cost centres in the division at mid-year.

6.3 Memorial Sports Center Canteen RFP (moved from in-camera to open session new business) - The Committee recommends that Wasaw Enterprises be awarded the RFP and that Council enter into a Canteen Operating Agreement with them.

7 NON-AGENDA ITEMS

7.1 Graffiti on skateboard park - the profanity will be cleaned and a previous resolution of Council will be sought on the matter.

8 INFORMATION

8.1 Next Meeting Date - Tuesday, September 5, 2017

9 CLOSING

There being no further matters before the committee at this time, the meeting was closed at 11:37 a.m.

W. Brunetta, Executive Committee Chair

J. Kabel, Manager of Community Services

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #31

August 8, 2017

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre on August 8, 2017 from 8:00 p.m. to 10:14 a.m.

PRESENT: D. Kitowski, Chair, J. Caul, J. Albanese, R. Avis

ALSO PRESENT: D. Brown, CAO, T. Dennis, CBO/Planner, E. Slomke, Clerk/Acting Committee Secretary, J. Kabel, Manager of Community Services

1. Call to Order
Session #31

2. Disclosure of pecuniary interest and the general nature thereof - None.

3. Approval of Previous Committee Minutes

- 3.1 Approval of July 4th, 2017 meeting minutes.
- Approved as presented.

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

5. In-Camera

- 5.1 Request to Purchase Town Property - Industrial Park (Lots 1 to 5 and 10)
- A lengthy discussion took place. The Planning & Development Executive Committee recommends that the report be approved as presented and proceed to Committee of the Whole agenda.

Albanese-Caul: THAT Planning & Development Executive Committee now meet in-camera in order to address a matter pertaining to:
- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 5.1 Industrial Park Lots

CARRIED

6. Items Referred from Council

- 6.1 Fort Frances Lakers Request Letter.
- A lengthy discussion took place with additional input provided by J. Kabel, Manager of Community Services. The Planning & Development Executive Committee provided direction to J. Kabel to take forward to the Community Services Executive Committee for consideration.

7. New Business

- 7.1 Sister Kennedy Centre Request to Suspend Calendar Parking in the 400 & 500 Blocks of Nelson Street.
- A brief discussion took place. The Planning & Development Executive Committee recommends the report be approved as presented and proceed to the Committee of the Whole agenda.
- 7.2 Deeming of Properties at 740 Sixth Street West / 730 Sixth Street West (Plan 48M353 Lots 34 & 33)
- A brief discussion took place. The Planning & Development Executive Committee

recommends the report be approved as presented and proceed to the Committee of the Whole agenda.

- 7.3 Official Plan Amendment and Zoning By-law Amendment for 605 McIrvine Road
- A verbal presentation was made by C. Rogoza and N. Dasanti on behalf of the Evangelical Fellowship Church. Members of the Committee were provided the opportunity to ask additional questions and obtain clarification. The Planning & Development Executive Committee recommends the report be approved as presented and proceed to the Committee of the Whole agenda.

8. Outstanding Items

- 8.1 Request for Water Well Installation - Church of the Holy Spirit
- A lengthy discussion took place. The Planning & Development Executive Committee recommends the report be approved as presented and proceed to the Committee of the Whole agenda.
- 8.2 Residential Property Review and Future Residential Development Planning
- A lengthy discussion took place. The Planning & Development Executive Committee recommends Administration proceed with tendering the project and further that an amended report proceed to the Committee of the Whole agenda.

9. Information

- 9.1 By-Law Activities 2nd Quarter Report.
Received.

10. Non-agenda Items - None.

11. Adjourn / Next Meeting Date - 10:14 a.m.
Tuesday September 5th, 2017.

Executive Committee Chair

Secretary, Planning & Development Executive Committee

TOWN OF FORT FRANCESMINUTESSESSION NO. # 54August 8th, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on August 8th, 2017 from 12:00 Noon to 1:36 p.m.

PRESENT: G.P. Ryan, Chair, Mayor R. Avis (12:05 p.m. to 1:36 p.m.) and Councillor W. Brunetta

ALSO PRESENT: D. Brown, CAO, L. Slomke, Clerk, D. Galusha, Deputy Treasurer, T. Dennis, CBO/Municipal Planner (12:00 Noon to 12:01 p.m. and 12:16 p.m. to 12:36 p.m.), T. Rob, Manager Operations and Facilities (12:00 Noon to 12:16 p.m.), A. Petrin, Human Resources Manager and T. Moffitt, Fire Chief/CEMC (12:00 Noon to 12:01 p.m. and 12:16 p.m. to 12:36 p.m.).

REGRETS:**1. Call to Order at 12:00 noon****2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

8.1 Residential Property Matter

3. Disclosure of pecuniary interest and the general nature thereof.

Mayor Avis disclosed an interest in Item 7.8 from this agenda as two of the properties being considered are owned by his company. He did not speak to the item nor vote on it.

4. Approval of Previous Committee Minutes

4.1 Session No. 53 dated July 4, 2017.

- Approved as presented.

5. In-Camera

5.1 Identifiable Individual - Position Evaluation

Verbal explanation and input was provided by A. Petrin, Human Resources Manager, T. Rob, Manager of Operations & Facilities and D. Brown, CAO. The Administration & Finance Executive Committee provided direction to the Human Resources Manager.

6. Items Referred from Council - None.**7. New Business**

7.1 Volunteer Firefighter Employment Policy.

A verbal summary was provided by T. Moffitt, Fire Chief / CEMC. The Administration & Finance Executive Committee requested minor revisions to the policy and the addition of a waiver and then directed that the amended report be forwarded to the Committee of the Whole agenda.

7.2 Modernizing Ontario's Municipal Legislation (Bill 68).

A brief verbal summary was provided by E. Slomke, Town Clerk. The Administration & Finance Executive Committee recommends approval of the report as presented and further that the report be forwarded to the Committee of the Whole agenda.

7.3 Amendment to Existing Employee Communications - Policy 3.9

A verbal summary was provided by D. Brown, CAO. After a lengthy discussion, the Administration & Finance Executive Committee recommends that Policy 3.9 - Communications be eliminated and further that the report be forwarded to the

Committee of the Whole agenda.

7.4 B. Godin Kiwanis Skate Park Brick Donation

A brief discussion took place. The Administration & Finance Executive Committee recommends that an acknowledgement of the generous contributions to the Skate Park be placed at the arena.

7.5 D. Brown, CAO - Purchase Card Expenses

The Administration & Finance Executive Committee recommends approval of this report as presented.

7.6 Doug Brown, CAO - Northwestern Ontario CAO's Group Travel Expense

The Administration & Finance Executive Committee recommends approval of this report as presented.

7.7 357/358 Applications for Tax Adjustment (902 Crowe Avenue)

The Administration & Finance Executive Committee recommends approval of this report as presented.

7.8 Request for Reconsideration - Minutes of Settlement

(600 Kings Hwy, 620 Kings Hwy, 363 Church St., 942 Crowe Ave., 504 Armit Ave., Williams Ave.)

****Mayor Avis disclosed an interest in this item as two of the properties being considered are owned by his company. He did not speak to the matter nor vote on it.**

The Administration & Finance Executive Committee recommends approval of this report as presented.

7.9 Amended Property Assessment

(1721 Kings Hwy, 1700 Kings Hwy and 335 Scott St.,)

The Administration & Finance Executive Committee recommends approval of this report as presented.

7.10 Amended Property Assessment Notice & Minutes of Settlement

(Pit Road No. 2 APAN, 1533 Kings Hwy MOS and Pit Road No. 2 APAN)

The Administration & Finance Executive Committee recommends approval of this report as presented.

8. Non-agenda Items

8.1 Residential Property Matter

A verbal summary was provided by T. Dennis, CBO/Municipal Planner. A lengthy discussion took place. The Administration & Finance Executive Committee supported the previous recommendation of the Planning & Development Executive Committee and further recommends the amended report be forwarded to the Committee of the Whole agenda.

9. Outstanding Items - None.

10. Information

10.1 Fire and Rescue Services - June 2017 Activity Report.

10.2 Capital Financial Statements as of July 31, 2017

10.3 General Fund (Operating) Summary as of July 31, 2017

10.4 Water and Sewer Fund (Operating) Summary as of July 31, 2017

10.5 2017 Capital Budget vs Actual Financial Statement as of June 30, 2017

11. Adjourn at 1:36 p.m. / Next Meeting Date - September 5, 2017

Executive Committee Chair

D. Brown, CAO

Richard Boileau -Chair McTaggart	P	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gackley Flinthouse	P	RRFDC – Geoff Gillon	P
Jennifer Horton Curvy Chick	P	John Albanese – Town Councilor Town of Fort Frances	A
Scott Krienke-Turvery Ink Spatz Apparel	A	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P		
Doug Cuthbertson Northwoods	A		
Pat Gartshore Gartch's International Pub	A		
Kim Nicholson Emes Financial	A		



1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Richard Boileau opened the meeting. The meeting was called to order at 8:02 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

2. Approval of Minutes

B.I.A Board of Management Meeting – 14 June 2017

Copies of the minutes from the 14 June, 2017 Board of Management Meeting circulated for review and approval. The following motion was made:

Motion #1 Ed Gackley/Jennifer Horton
TO accept the minutes presented of 14 June 2017
Also to ratify all motions made on that date.
No against or abstentions
CARRIED

3. Accounts Payable & Financial Report

Motion #2 Ed Gackley/Shelley Wepruk
TO accept the total payable for April in the amount of \$3,185.29
No against or abstentions
CARRIED

Board of Management Meeting –12 July 2017
Page 1 of 3

4. BUSINESS ARISING FROM THE MINUTES

Finance and Administration Committee

1. No report at this time

Promotions Committee

1. Still promoting car show and Market Thursdays

Maintenance Committee

1. Trees will be removed the week of July 24. Will be a 2 day street closure
2. Bird Houses must come down. Betty's has a ladder we can use.
3. Hopefully we can reuse bird houses in Rainy Lake Square
4. One basket need to be replaced at far end of Scott Street.
5. Tree in front of Living Art – town will cut down but we will get the whole tree. Living Art has expressed that she would like it.
6. Tents we own are not in good shape. If anyone want one, go to Betty's and pick one up. We will no longer be supplying them.
7. The brick wall on Resolute will possibly be repainted with murals. Should we get involved in some way?

Chamber of Commerce

1. Tanis from RRFDC will now be providing the tents
2. Board is off for the summer. Focusing on Quest right now. They have 18 participants to date.

New Committee

1. Meeting with Tanis when she returns from holidays.
2. Rainy Lake Square planned events are as follows:
 - August 24 – Wild Horses
 - August 31 – Pop Vegas (Top 40's band)
 - September 7 – Elvis Show
 - September 14 – Little Miss Higgins
 - September 21 – Various Northern Artists

All events will be held on Thursdays.

OLD BUSINESS

1. Map – on hold
2. HOPC – nothing new
3. Calendar of Events – Fort Frances Times has a calendar that you can post on.
4. Market Thursdays – discussed above, busy considering limited space with the construction.
5. Back of Signs – no report
6. Social Media – facebook has been receiving lots of shares
7. Car Show & Shine – everything is looking good.
8. Mall Day – deemed a huge success. Next year hope to have signage & volunteers to direct people.

NEW BUSINESS

1. International Early Iron Car Club – Stuffing bags this weekend. Reminder sent re windows.

5. Closing & Setting of Next Board Meeting

Motion # 4: Jen Horton

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 11 October 2017 at 8 a.m. at the board office.

PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.

Meeting closed at 8:40 am.