

REPORT

COMMITTEE OF THE
WHOLE

September 11, 2017

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on September 11, 2017 from 5:30 p.m. to 6:50 p.m.

PRESENT: Councillor J. Caul, Chairperson; Councillors K. Perry, J. Albanese, W. Brunetta, G. P. Ryan (5:30-5:31 and 6:00-6:50) and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Deputy Treasurer (5:30-5:31 and 6:30-6:50), T. Rob, Manager of Operations & Facilities, J. Kabel, Manager of Community Services (5:30-5:31 and 6:30-6:50), T. Drysdale, Economic Development Consultant (5:30-5:54)

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Ryan disclosed an interest in Item 4.1 from this agenda as he has a relationship with the Company inquiring about the property, and he also disclosed an interest in Item 8.2 from this agenda as the expenses and per diem claim being considered is his.

4. In-Camera:

4.1 A proposed or pending acquisition or disposition of land by the municipality or local board: Industrial Park Property Inquiry

Councillor Ryan disclosed an interest in this item as he has a relationship with the Company inquiring about the property. He left the room while this item was being discussed.

Input was provided by E. Slomke, T. Drysdale and T. Rob. Council provided further direction.

4.2 A proposed or pending acquisition or disposition of land by the municipality or local board: Flinders Avenue Request

Input was provided by E. Slomke and T. Rob. Council provided additional direction and will consider a resolution during tonight's Council meeting.

4.3 A proposed or pending acquisition or disposition of land by the municipality or local board: Front Street Property Inquiry

A verbal update was provided by E. Slomke and T. Rob. Council provided direction.

247 Brunetta - Albanese: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.1 Industrial Park Property, Item 4.2 Flinders Avenue Request and Item 4.3 Front Street Property Inquiry

CARRIED

5. Public Session Resumes in Council Chambers at 6:30 p.m.

6. Council Reports on Board & Committee Activity:

6.1 Mayor Roy Avis - Absent

Councillor John Albanese - No Verbal Update

Councillor Wendy Brunetta - A Verbal Update was provided regarding RRDMA and Dr. Recruitment.

Councillor June Caul - No Verbal Update

7. Consent Agenda:

7.1 Northwest Ontario's Sunset Country Travel Association

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the annual per capita request in the amount of \$2,187.63 plus HST.

- 248 Brunetta - Albanese: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, ~~7.12~~, ~~7.13~~ and ~~7.14~~.

CARRIED

7.2 Northwestern Ontario Sports Hall of Fame and Museum Financial Request

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive this request with no further action taken.

7.3 Amendment to Policy No. 6.2 - Sale of Town Lands

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee that revisions to the policy be approved and further that the Economic Development Advisory Committee be tasked with reviewing the Marketing Strategy for the Industrial Park and the Property Value Revitalization Program.

7.4 Request for Reconsideration - Minutes of Settlement for the 2017 taxation year (363 Church Street; 333 Third Street West; 335 Third Street West and 1151 River Road West)

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of settlement for the above listed properties located in Fort Frances for the 2017 taxation year.

7.5 New Multi-Residential Class

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to amend By-law 23/17 by adding a new line m. The New Multi-Residential property class is 1.0 and that the By-law 31/17 Schedule 'A' be amended by adding New Multi-Residential Education Tax Rate of 0.00179000 and General Tax Rate of 0.01686886.

7.6 Doug Brown, CAO - Purchase Card Expenses

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the purchase card travel expenses in the total amount of \$123.17 as submitted by D. Brown, CAO for his attendance at the Northwestern Ontario CAO's Group Meeting with MPAC and the Ministry of Municipal Affairs held on July 4 & 5, 2017 in Thunder Bay, Ontario.

7.7 Doug Brown, CAO - 2017 AMO Conference Travel Expense

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel Expense Claim in the amount of \$1,077.24 as submitted by D. Brown, CAO for his attendance at the 2017 AMO Conference in Ottawa, Ontario held August 12-17, 2017.

7.8 2018 Budget Timetable

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the 2018 Budget Timetable as presented.

- 7.9 Fort Frances High School Hockey Academy
- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the arrangement with the Fort Frances High School Hockey Academy to operate at the Memorial Sports Centre with a Memorandum of Understanding (MOU) forthcoming.
- 7.10 July 2017 Drinking Water Systems Monthly Summary Report
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the July 2017 report prior to it being made available to the general public.
- 7.11 Award of Tender 17-OF-11 - Purchase of new Wheeled Excavator
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to award Tender 17-OF-11 to Nortrax Canada of Thunder Bay for a purchase price of \$295,924.40 after trade in and taxes, and further that the Mayor and Clerk be authorized to enter into a purchase agreement.
- 7.12 Official Plan Amendment & Zoning By-law Amendment (605 McIrvine Road)
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to allow adoption of a site specific polity to section 4.2.2 of the Official Plan as outlined in the report and further that the Mayor and Clerk be authorized to execute said amendments.

This item was pulled by Councillor Kitowski.

- 7.13 Rainy River District Social Services Administration Board (RRDSSAB) Site Plan Agreement for 1301 Elizabeth Street
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to finalize the Site Plan Agreement and further that the Mayor and Clerk be authorized to execute said agreement.

This item was pulled by Councillor Perry.

- 7.14 4 High Street Inc. - 850 King's Highway (Great Canadian Oil Change) Site Plan Agreement
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to finalize the Site Plan Agreement and further that the Mayor and Clerk be authorized to execute said agreement.

This item was pulled by Councillor Perry.

8. Administration and Finance Division:

- 8.1 Mayor Avis - AMO Conference Per Diem & Travel Expense
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claims in the total amount of \$2,267.33 as submitted by Mayor Avis for his attendance at the AMO Conference held in Ottawa, ON from August 12-17, 2017.
- 8.2 Council Paul Ryan - AMO Conference Per Diem & Travel Expense
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claims in the total amount of \$2,438.98 as submitted by Councillor Ryan for his attendance at the AMO Conference held in Ottawa, ON from August 12-17, 2017.

Councillor Ryan disclosed an interest in this item as the travel expense and per diem claim being considered is his. He did not speak to this item.

9. Planning and Development Division:

- 9.1 Deeming of properties located at 730 and 740 Sixth Street West
- approval of this report will agree to complete the application by passing the by-law for deeming of municipal addresses known as 730 and 740 Sixth Street West and further that the Mayor and Clerk be authorized to execute said by-law.

10. Operations and Facilities Division:

- 10.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities.

11. Information:

- 11.1 Fort Frances Fire & Rescue Service - July 2017 Statistical Report.
Received.
- 11.2 Town of Fort Frances Capital Financial Statements for the Eight Months Ending August 31, 2017.
Received.
- 11.3 Town of Fort Frances General Fund (Operating) Summary for the Eight Months Ending August 31, 2017.
Received.
- 11.4 Town of Fort Frances Water & Sewer Fund (Operating) Summary for the Eight Months Ending August 31, 2017.
Received.
- 11.5 Operations and Facilities Division - Public Works Area - Operations Statistics (May & June 2017)
Received.
- 11.6 Sewer & Water Data for 2017 (as of August 31, 2017)
Received.
- 11.7 2017 Tonnage at Landfill Site (as of August 31, 2017)
Received.
- 11.8 Aircraft Landings 2017 (as of September 1, 2017) and FF Airport Fuel Sales (as of September 1, 2017)
Received.

12. Non-agenda items - None.

13. ADJOURNMENT

- 13.1 The meeting adjourned at 6:50 p.m.

249 Albanese - Brunetta: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

J. Caul, Chairperson

E. Slomke, Clerk