

REPORT

COMMITTEE OF THE
WHOLE

September 25, 2017

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on September 25, 2017 from 5:39 p.m. to 6:40 p.m.

PRESENT: Councillor J. Caul, Chairperson; Mayor R. Avis; Councillors K. Perry, J. Albanese, W. Brunetta, G. P. Ryan and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, L. Lindberg, Treasurer (5:39-5:40 and 6:15-6:40), J. Kabel, Manager of Community Services (5:39-5:40 and 6:15-6:40), T. Rob, Manager of Operations & Facilities, (5:39-5:40 and 6:15-6:40), D. Galusha, Deputy Treasurer (5:39-5:40 and 6:15-6:40), A. Petrin, Human Resources Manager (5:39-6:06)

1. Call to Order at 5:39 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

Item 4.2 Identifiable Individual - Personnel Matter (Verbal Update from D. Brown, CAO)

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Brunetta disclosed an interest in item 8.1 from this agenda as the expense claim being considered is hers.

Councillor Caul disclosed an interest in item 8.2 from this agenda as the travel expense being considered is hers.

4. In-Camera:

4.1 Receiving of advice that is subject to solicitor/client privilege - HR Matter (5:40-6:06pm)

A Verbal Update was provided by A. Petrin, Human Resources Manager and D. Brown, CAO. Direction was provided.

252 Ryan - Kitowski: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose, more specifically Item 4.1 HR Matter Non-Agenda - personal matters about an identifiable individual, including municipal or local board employees, more specifically Item 4.2 Personnel Matter

CARRIED

4.2 Personal matters about an Identifiable Individual, including municipal or local board employees - Personnel Matter (6:06-6:10pm)

A Verbal Update was provided by D. Brown, CAO. A resolution will be considered in tonight's Council meeting.

5. Public Session Resumes in Council Chambers at 6:15 p.m.

6. Council Reports on Board & Committee Activity:

6.1 Mayor Roy Avis provided a verbal update on last week's NOMA conference.

Councillor Doug Kitowski - No Verbal Update

Councillor K. Perry - No Verbal Update

Councillor G.P. Ryan - No Verbal Update

7. Consent Agenda:

- 7.1 Accessibility Plan and Multi-Year Accessibility Plan.
- approval of this report will agree with the recommendations of the Administration and Finance Executive Committee to approve the Town's 2017 Accessibility plan as attached and to revise the Town's Accessibility Plan as outlined in the report.

This item was pulled by Councillor Caul. A brief discussion took place.

- 253 Kitowski - Ryan: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # ~~7.1~~, 7.2, 7.3, 7.4, 7.5, 7.6 and 7.7.

CARRIED

- 7.2 Montreal Canadiens Alumni Sponsorship Request.
- approval of this report will agree with the recommendation from the Administration and Finance Executive Committee along with input from the Community Services Executive Committee to receive the request with no further action.
- 7.3 Voyageur Lions Club Magic Show Advertising and Ticket Packages.
- approval of this report will agree with the recommendation from the Administration and Finance Executive Committee to receive the request with no further action.
- 7.4 Riverside Foundation for Health Care Annual Gala Event.
- approval of this report will agree with the recommendation from the Administration and Finance Executive Committee to approve a Bronze Sponsorship in the amount of \$600.00 for the Riverside Foundation for Health Care "Making Magic for District Health Care" Gala event taking place on October 14th, 2017.
- 7.5 Fort Frances Girls and Women's Hockey Association Sponsorship.
- approval of this report will agree with the recommendation from the Administration and Finance Executive Committee to receive the request for sponsorship of the Fort Frances Girls Hockey Association 2017-2018 hockey season with no further action and further approve the recommendation to purchase a Bronze Sponsorship in the amount of \$175.00 for the October 19th, 2017 community event sponsored by the FFGWHA and FFMHA.
- 7.6 Children's Complex Policies:
1) Parent Code of Conduct;
2) Children's Code of Conduct.
- approval of this report will agree with the recommendation of the Community Services Executive Committee to endorse the Parent Code of Conduct Policy and the Children's Code of Conduct Policy for implementation at the Fort Frances Children's Complex.
- 7.7 Memorandum of Understanding with Fort Frances High School - Lockers in IFK.
- approval of this report will agree with the recommendations of the Community Services Executive Committee to endorse the Memorandum of Understanding between the Memorial Sports Centre and the Fort Frances High School for lockers to be placed at Memorial Sports Centre for the Hockey Academy.

8. Administration and Finance Division:

- 8.1 Councillor Brunetta - Fort Frances Sports Hall of Fame Reimbursement.
- approval of this report will agree with the recommendation from the Administration and Finance Executive Committee to approve the expense claim in the amount of \$70.00 as submitted by Councillor Wendy Brunetta for her attendance at the Fort Frances Sports Hall of Fame Second Induction Ceremonies.

Councillor Brunetta disclosed an interest in this item as the expense claim being

8.2 Councillor June Caul - AMO Conference Travel Expense.

- approval of this report will agree with the recommendation from the Administration and Finance Executive Committee to approve the travel expense claim in the total amount of \$848.32 as submitted by Councillor Caul for her attendance at the Association of Municipalities of Ontario (AMO) Conference held in Ottawa - August 12th - 17th, 2017.

Councillor Caul disclosed an interest in this item as the travel expense being considered is hers. Councillor Perry assumed chair responsibilities for this item.

8.3 Pitney Bowes Lease Agreement.

- approval of this report will agree with the recommendation from Administration to renew the lease agreement with Pitney Bowes for an additional 60 month term on the mailing machine located at the Civic Centre.

9. Operations and Facilities Division:

9.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities.

10. General:

10.1 Town of Fort Frances Surplus Assets Sale Items.

- approval of this report will ensure that the 44 obsolete items outlined in the report be declared surplus and disposed of as outlined in the report.

11. Information:

11.1 Fort Frances Fire & Rescue - August 2017 Activity Report.
Received.

11.2 Building Department Statistics Canada Report for the period August 1, 2017 to August 31, 2017.
Received.

11.3 Complaint Register - August 2017
Received.

12. Non-agenda items - None.

13. ADJOURNMENT

13.1 The meeting adjourned at 6:40 p.m.

254 Kitowski - Ryan: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

J. Caul, Chairperson

K. Perry, Vice Chairperson

E. Slomke, Clerk