

TOWN OF FORT FRANCES

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE

AGENDA - October 17, 2017

MEETING - Committee Room - Civic Centre

Session # 58

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
4. **Approval of Previous Committee Minutes**
 - 4.1 Session No. 57 dated October 3rd, 2017. 2 - 4
5. **Items Referred from Council**
 - 5.1 CUPE Local 65 Retirement Dinner and Dance Request. 5 - 6
 - 5.2 Royal Canadian Legion Manitoba/NW Ontario Command Advertising. 7 - 11
6. **New Business**
 - 6.1 Consumer Price Index (CPI) Increase for 2018 User Fees. 12 - 13
 - 6.2 Request for Reconsideration Minutes of Settlement (M.O.S.) re: 412 Scott Street (2017); 509 Victoria Avenue (2017); 213 Second Street East (2017); and 1014 Scott Street (2017). 14 - 23
7. **Non-agenda Items**
8. **Information**
 - 8.1 Town of Fort Frances General Fund (Operating) for the Nine Months Ending September 30, 2017. 24 - 25
 - 8.2 Town of Fort Frances Water and Sewer Fund (Operating) Summary for the Nine Months Ending September 30, 2017. 26
 - 8.3 2017 Capital Budget vs Actual Financial Statement as at September 30, 2017. 27 - 30
9. **Adjourn / Next Meeting Date - November 7, 2017**

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 57

October 3rd, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on October 3rd, 2017 from 12:15 p.m. to 12:47 p.m.

PRESENT: Councillor P. Ryan, Vice Chair; Mayor R. Avis, Councillor W. Brunetta

ALSO PRESENT: L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer and K. Lawson, Secretary

REGRETS: D. Brown, CAO

1. Call to Order

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - none identified

3. Disclosure of pecuniary interest and the general nature thereof

- 3.1 Mayor R. Avis disclosed an interest in agenda item 7.1 as the Per Diem & Travel Expense for the Northwestern Ontario Municipal Association (NOMA) Conference was his. He did not participate in any discussion of the item.
- 3.2 Councillor W. Brunetta disclosed an interest in agenda item 7.2 as the Per Diem & Travel Expense for the Northwestern Ontario Municipal Association (NOMA) Conference was hers. She did not participate in any discussion of the item.
- 3.3 Councillor P. Ryan disclosed an interest in agenda item 7.6 as the Per Diem & Travel Expense for the Northwestern Ontario Municipal Association (NOMA) Conference was his. He turned the Chair over to Councillor W. Brunetta when the matter was introduced and did not participate in any discussion of the matter.

4. Approval of Previous Committee Minutes

- 4.1 Session No. 56 dated September 18, 2017.

Brunetta-Avis: Approved as presented.

CARRIED

5. In-Camera - none identified.

6. Items Referred from Council

- 6.1 Support re: Proposed Changes Under Bill 68 - Out of Court Payments.
 - committee approved supporting the resolutions as passed by the Township of South Stormont and the Municipality of Killarney requesting that the Minister of Municipal Affairs reconsider the proposed changes under *Bill 68* pertaining to Out of Court Payments.
- 6.2 2018 Budget Requests.
 - committee recommended forwarding the financial requests from the Canada Day Committee (Fun in the Sun) and Fun in the Sun Fireworks to the 2018 Budget process for consideration and further recommended bringing forward the OFSAA Provincial Curling Championship financial request to Council separately with a request to have the Fort Frances OFSAA Sponsorship Committee appear before Council as a delegation to present their request.

7. New Business

- 7.1 Mayor Roy Avis NOMA Conference Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$585.80 as submitted by Mayor Roy Avis for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.2 Councillor Wendy Brunetta NOMA Conference Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$727.00 as submitted by Councillor Wendy Brunetta for her attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.3 Councillor June Caul NOMA Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$545.00 as submitted by Councillor June Caul for her attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.4 Councillor Doug Kitowski NOMA Conference Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$782.07 as submitted by Councillor Doug Kitowski for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.5 Council Ken Perry NOMA Conference Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$744.00 as submitted by Councillor Ken Perry for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.6 Councillor Paul Ryan NOMA Conference Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$682.00 as submitted by Councillor Paul Ryan for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.7 Doug Brown NOMA Conference Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$135.00 as submitted by Doug Brown, CAO for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.8 Request for Reconsideration M.O.S. re: 1243 Idylwild Drive (2017).
- committee recommended receiving the Minutes of Settlement for property located at 1243 Idylwild Drive in Fort Frances for the 2017 taxation year.
- 7.9 Renewal of Municipal Insurance 2017-2018.
- committee recommended renewal of the 2017-2018 Municipal Insurance with Frank Cowan Company for the period November 1, 2017 to November 1, 2018 in the amount of \$189,854.00 plus applicable taxes.
- 7.10 Approval of Non Budgeted Item 11-3 Aerial Ladder Testing and Inspection.
- committee recommended approval of the non-budgeted request for Aerial Ladder Testing and Truck Inspection in the amount of \$3,872.14 plus applicable taxes for completion of the Non-Destructive Testing component to be completed by Keewating Truck Service and the full Truck Inspection to be completed by Fort Garry Fire Trucks in the amount of \$1,200.00 plus applicable taxes.

8. Non-agenda Items

9. Adjourn / Next Meeting Date - October 17, 2017

Executive Committee Chair

D. Brown, CAO

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Deputy Treasurer

DATE: October 11, 2017

SUBJECT: CUPE Local 65 Retirement Dinner and Dance Request

BACKGROUND

At the October 10, 2017 Council Meeting, the letter received from the Retirement Planning Committee for CUPE 65 was referred to the Administration & Finance Executive Committee for recommendation.

The Committee is requesting a donation for their annual Retirement Dinner and Dance which will be held at the Royal Canadian Legion, Branch #29 in Fort Frances on November 18, 2017. This annual event is held to honour the retirees from Fort Frances, Atikokan, Sioux Lookout, Dryden, Rainy River, Emo and all communities in between. Any donation would be appreciated as it will enable them to have special draws for the evening.

Last year, Council provided Town of Fort Frances promotional items for attendance draws.



To Whom It May Concern;

The Retirement Planning Committee for CUPE 65 would appreciate it if you and your business would consider donating a gift for our Annual Retirement Dinner and Dance. This is an annual event we have held for several years to honour our retirees who come from Fort Frances, Atikokan, Sioux Lookout, Dryden, Rainy River, Emo and all communities in between.

We thank you for considering our request as you probably receive similar requests. Any donation would be greatly appreciated to enable us to have some special draws for the evening, which will be held at the Royal Canadian Legion, Branch #29, in Fort Frances on November 18th, 2017. We would appreciate it if you would please inform us of your decision by November 1, 2017.

*The contact people are: Tracy Smith - 807.276.2042
 Bobbi Smith - 807.276.1830*

Please leave a message if there is no answer and we will respond as soon as possible.

Once again, Thank You very much for taking the time to address our request.

Sincerely,

*Tracy Smith
Bobbi Smith*

On behalf of the CUPE 65 Retirement Planning Committee 2017



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/106**

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Deputy Treasurer

DATE: October 11, 2017

SUBJECT: Royal Canadian Legion Manitoba/NW Ontario Command Advertising

BACKGROUND

At the October 10, 2017 Council Meeting the letter received from the Royal Canadian Legion Manitoba/NW Ontario Command requesting advertising consideration in the printing of the "Military Service Recognition Book" was referred to the Administration & Finance Executive Committee for recommendation.

This book is designed to recognize and honour many of Manitoba/NW Ontario's brave Veterans on an individual basis who have served our Country so well. The publication is intended to help the legion in their role as the "Keepers of Remembrance".

A rate sheet is enclosed for consideration of levels of advertising. In 2016 Council received the request with no further action taken.

Lisa Slomke

From: John Richards <jrichards@campaign-office.com>
Sent: Tuesday, September 26, 2017 1:43 PM
To: Lisa Slomke
Subject: Manitoba / NW Ontario Command of the Royal Canadian Legion "Military Service Recognition Book"
Attachments: rates09.pdf

Hello Mayor & Council

Thank you for taking a moment to talk with me today. Here is the information you have requested regarding our the **9th Annual "Military Service Recognition Book"**. This annual publication recognizes those brave individuals who sacrificed so much for the freedoms that we enjoy today. Thousands of copies will be distributed free of charge to all Legion Branches including the Fort Frances Branch and your local members will distribute it to public waiting rooms and schools so the younger generation never forgets the sacrifice of our Veterans. It will also be available on-line for anyone to view or print.

We are profoundly indebted to our Veterans. Their extraordinary service and commitment have afforded us the rights and freedoms that are merely a dream to millions of people around the globe.

The Royal Canadian Legion has honoured these deserving citizens with unwavering support. **The Military Service Recognition Book** is a fitting tribute to our Veterans and will be an invaluable resource to our young people, whose pride and character will be enhanced by learning about the very important role played by our Veterans, the Royal Canadian Legion, and the contributions of its members and supporters.

We would like to extend an invitation to **TOWN OF FORT FRANCES** to show its support to our Veterans through a **support/thank you advertisement** in our Book. Our most popular size ad has always been the quarter page colour, this allows space for thanking our veterans for their service and sacrifice, along with recognizing your own company.

Every year, we recognize about 5-10 local Veterans from Fort Frances that served. Examples of local names: James A (Jim) Birt WWII, Maurice Thomas Godin WWII, Don C Kerr WWII, Merdo Krawchuk WWII, Arthur F. Scheirer Special Duty Area, Colin A H Campbell WWII.

We do have a lot of Township's, Municipalities and Town's closer to your area that are helping with this and we hope you could be part of a beautiful project too.

If you have any questions or concerns please do not hesitate to contact me at my number listed below, or simply by replying to this email.

Thank you again for your consideration.

Sincerely,

John Richards

Manitoba / NW Ontario Command of the Royal Canadian Legion

Campaign Office

Web Site: www.mbnwo.ca

Ad copy to mbcl@fenety.com

1-855-559-5056





The Royal Canadian Legion Manitoba/NW Ontario Command

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Manitoba/NW Ontario Command** and the local **Veterans**. Please consider this our written request for your support as per our recent telephone conversation.

Our **Command** is very pleased to be printing our **“Military Service Recognition Book”**, which is designed to recognize and honour many of **Manitoba/NW Ontario’s** brave **Veterans** on an individual basis who have served our Country so well in the past three major world conflicts (WW1, WW2 and the Korean War) and recent conflicts such as Afghanistan. This publication will go a long way to help our Legion in our role as the **“Keepers of Remembrance”**.

It will be distributed to school and university libraries, Legion branches, and many other public facilities in Manitoba and NW Ontario.

We would like to have your organization’s support for this milestone project of our **Manitoba/NW Ontario Command Legion**, by purchasing an advertisement space in our **“Military Service Recognition Book”**. Proceeds raised from this important project will allow us to make this unique publication available throughout the Province and will also benefit the many ongoing community activities of our Legion Command including **Scholarships, Youth Sponsored Programs** and, of course, our ongoing tireless support for **Manitoba/NW Ontario’s Veterans** and their dependants.

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be sincerely appreciated. For further information please contact our **Manitoba/NW Ontario Command Military Service Recognition Book Office** toll free at **1-855-559-5056**.

Thank you for your consideration and/or support.

Sincerely,

**Ronn Anderson
President
The Royal Canadian Legion Manitoba/NW Ontario Command**

**The Royal Canadian Legion
Manitoba/NW Ontario Command
“Military Service Recognition Book”**

Advertising Prices

<u>AD SIZE</u>	<u>PRICE</u>	<u>GST</u>	<u>TOTAL</u>
Full Color Outside Back Cover	\$1,495.24	+ \$74.76	= \$1,570.00
Inside Front/Back Cover (Full Colour)	\$1,295.24	+ \$64.76	= \$1,360.00
2 Page Full Colour Spread 15.25x9.735	\$1,990.48	+ \$99.52	= \$2,090.00
Full Page (Full Colour) 7x4.735	\$995.24	+ \$49.76	= \$1,045.00
Full Page 7x9.625	\$795.24	+ \$39.76	= \$835.00
½ Page (Full Colour) 7x4.735	\$595.24	+ \$29.76	= \$625.00
½ Page 7x4.735	\$495.24	+ \$24.76	= \$520.00
¼ Page (Full Colour) 3.375x4.735	\$395.24	+ \$19.76	= \$415.00
¼ Page 3.375x4.735	\$295.24	+ \$14.76	= \$310.00
1/10 Page (B/Card Full Colour) 3.375x1.735	\$223.81	+ \$11.19	= \$235.00
1/10 Page (Business Card) 3.375x1.735	\$195.24	+ \$9.76	= \$205.00

G.S.T. Registration # 107933665RT0001

All typesetting and layout charges are included in the above prices.

A complimentary copy of the Military Service Recognition Book will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation.



PLEASE MAKE CHEQUE PAYABLE TO:

MB/NW Ontario Command
The Royal Canadian Legion
(MB RCL)
P.O.Box 1967 Stn. Main
Winnipeg, MB R3C 3R2
Tel (Toll Free): 1-855-559-5056



TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Deputy Treasurer

DATE: October 11, 2017

SUBJECT: Consumer Price Index (CPI) Increase for 2018 User Fees

BACKGROUND

User Fees are an important part of the operational budget preparation for the coming year. In the past few years we have endeavored to pass the user fees, with the exception of water and sewer rates, for the upcoming year in November or early December.

The first step in this process is to provide the Ontario Provincial Consumer Price Index (CPI) and the Canada Consumer Price index as guide for the user fee increases for the coming calendar year. The Ontario CPI indicates inflationary increase of 1.5% change for the period of August 2016 to August 2017 and the Federal CPI indicates 1.4% change for the same period as published by Statistics Canada, of which is attached for your information.

Administration is seeking direction for the inflationary increase for the 2018 user fees. Divisions will bring user fee schedules forward to their respective executive committees the week of November 6th for committee review and recommendation.

**Consumer Price Index, by province (monthly)
(Ontario)**

	August 2016	July 2017	August 2017	July 2017 to August 2017	August 2016 to August 2017
	2002=100			% change	
Ont.					
All-items	129.9	131.9	131.8	-0.1	1.5
Food	142.4	145.1	144.3	-0.6	1.3
Shelter	138.7	139.8	140.0	0.1	0.9
Household operations, furnishings and equipment	123.4	124.2	123.5	-0.6	0.1
Clothing and footwear	91.8	88.9	89.7	0.9	-2.3
Transportation	128.5	132.7	132.8	0.1	3.3
Health and personal care	123.6	126.4	126.7	0.2	2.5
Recreation, education and reading	115.5	119.2	118.6	-0.5	2.7
Alcoholic beverages and tobacco products	160.4	166.0	166.1	0.1	3.6
Special aggregates					
All items excluding food	127.7	129.6	129.6	0.0	1.5
All items excluding energy	128.2	130.6	130.4	-0.2	1.7
Energy	155.8	151.6	152.9	0.9	-1.9
Source: Statistics Canada, CANSIM, table 326-0020 and Catalogue nos. 62-001-X and 62-010-X . Last modified: 2017-09-22.					

**Consumer Price Index, by province (monthly)
(Canada)**

	August 2016	July 2017	August 2017	July 2017 to August 2017	August 2016 to August 2017
	2002=100			% change	
Canada					
All-items	128.7	130.4	130.5	0.1	1.4
Food	142.3	144.1	143.6	-0.3	0.9
Shelter	136.2	137.7	138.0	0.2	1.3
Household operations and furnishings	122.2	122.2	121.9	-0.2	-0.2
Clothing and footwear	93.6	92.5	93.2	0.8	-0.4
Transportation	128.2	131.3	131.8	0.4	2.8
Health and personal care	122.7	124.7	125.0	0.2	1.9
Recreation, education and reading	112.9	115.8	115.3	-0.4	2.1
Alcoholic beverages and tobacco products	157.3	161.7	162.0	0.2	3.0
Special aggregates					
All items excluding food	126.1	127.8	128.0	0.2	1.5
All items excluding energy	127.1	128.9	128.8	-0.1	1.3
Energy	147.0	147.8	150.4	1.8	2.3
Source: Statistics Canada, CANSIM, table 326-0020 and Catalogue nos. 62-001-X and 62-010-X . Last modified: 2017-09-22.					

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Deputy Treasurer

DATE: October 11, 2017

SUBJECT: Request for Reconsideration M.O.S.

RE:	412 Scott Street	(2017)	Roll # 5912-020-002-08001-0000
	509 Victoria Ave	(2017)	Roll # 5912-020-002-13300-0000
	213 Second St E	(2017)	Roll # 5912-020-008-01500-0000
	1014 Scott St	(2017)	Roll # 5912-030-005-01200-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2017 taxation year under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

- **412 Scott Street- Commercial Vacant Land (CX) CVA of 24,125 reduced to CVA of 0 for 2017 taxation year resulting from a consolidation of properties**
- **509 Victoria Ave – Residential (RT) CVA of 168,500 reduced to CVA of 161,250 for 2017 taxation year resulting from an adjustment based on similar properties and updated structure data**
- **213 Second St E – Commercial (CT) CVA of 44,250 reduced to CVA of 0 and Commercial Vacant (CX) CVA of 0, increased to 9,316 for the 2017 taxation year resulting from structures being demolished and an adjustment to lot size**
- **1014 Scott St – Residential (RT) CVA of 71,250 reduced to CVA of 66,250 for the 2017 taxation year resulting from an adjustment based on similar properties and updated structure data**

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Many of the dates for municipal appeal have passed, with the exception of the property at 213 Second St E which is November 3, 2017.

That total financial impact of the Minutes of Settlement is \$2,619.95 consisting of a reduction of municipal revenue of \$1,990.04 and education revenue of \$629.91 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

2017 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2017	2.2.08001	-24,125	CX	0.02285733	0.0077922	-551.43					-187.99		-739.42
	2017	2.2.133	-7,250	RTEP	0.01686886	0.0017900	-122.30	-12.98						-135.28
	2017	2.8.015	-44,250	CT	0.03265332	0.01113172	-1,444.91					-492.58		-1,937.49
	2017	2.8.015	9,316	CX	0.02285733	0.00779220	212.94					72.59		285.53
							-1,231.97	0.00	0.00	0.00	0.00	-419.99	0.00	-1,651.96
	2017	3.5.012	-5,000	RTES	0.01686886	0.0017900	-84.34		-8.95					-93.29
Minutes of Settlement							-1,990.04	-12.98	-8.95	0.00	0.00	-607.98	0.00	-2,619.95

**Minutes of Settlement
2017 Tax Year
Results of Request for Reconsideration
Property Assessment Notice**



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

DALTON LYLE TAYLOR
1021 THIRD ST E
FORT FRANCES ON P9A 1S3

Contact Us



Call: 1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

If you have any accessibility
needs, please contact MPAC
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

Owner name(s) DALTON LYLE TAYLOR

Roll number 59-12-020-002-08001-0000

Property location and description 412 SCOTT ST
PLAN SM126 PT LOT 4 RP 48R2139 PART 1 PCL 4-1

Municipality/Local taxing Authority Town of Fort Frances

CURRENT Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Commercial: Vacant land (CX)	\$21,500	\$32,000	\$24,125	\$26,750	\$29,375	\$32,000
Total	\$21,500	\$32,000	\$24,125	\$26,750	\$29,375	\$32,000

RECOMMENDED Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Commercial: Vacant land (CX)	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0

Why your property assessment changed

- Adjustment due to a consolidation

To complete your Request for Reconsideration, please complete the back of this form.

**MPAC
RECEIVED
OCT 03 2017
FORT FRANCES**

What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2016 to 2020 property taxes. MPAC will introduce any increase in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make any decrease in the assessed value of your property right away.

Please check (✓) one of the following:

☒ I accept my recommended assessment

I understand that if I accept the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

☐ I reject my recommended assessment

I understand that if I reject the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by October 02, 2017.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

We must receive your response no later than August 18, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative <i>Dalton Taylor</i>	Print name DALTON TAYLOR	Date (yyyy/mm/dd) OCT 3-2017
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Signature of MPAC representative <i>Walter Veneruzzo</i>	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/07/04
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Objection by Municipality or Local Taxing Authority

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: January 3, 2018

PLEASE NOTE: MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2017 Roll Number: 59-12-020-002-08001-0000

**MPAC
RECEIVED
OCT 03 2017
FORT FRANCES**

**Minutes of Settlement
2017 Tax Year
Results of Request for Reconsideration
Property Assessment Notice**



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

HEATHER ROBIN GUSTAFSON
509 VICTORIA AVE UNIT B
FORT FRANCES ON P9A 2C5

Contact Us



Call: 1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca

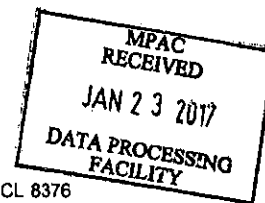


Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

If you have any accessibility
needs, please contact MPAC
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

Owner name(s) HEATHER ROBIN GUSTAFSON
Roll number 59-12-020-002-13300-0000
Property location and description 509 VICTORIA AVE
PLAN M70 BLK 3 LOT 3 S PT LOT 2 PCL 8376
Municipality/Local taxing Authority Town of Fort Frances



CURRENT Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$158,000	\$200,000	\$168,500	\$179,000	\$189,500	\$200,000
Total	\$158,000	\$200,000	\$168,500	\$179,000	\$189,500	\$200,000

RECOMMENDED change to your Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$158,000	\$171,000	\$161,250	\$164,500	\$167,750	\$171,000
Total	\$158,000	\$171,000	\$161,250	\$164,500	\$167,750	\$171,000

Why your property assessment changed

- Adjustment based on similar properties
- Updated structure data

To complete your Request for Reconsideration, please complete the back of this form.

What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2017 to 2020 property taxes. MPAC will introduce any increase in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make any decrease in the assessed value of your property right away.

Please check (✓) one of the following:

☒ I accept my recommended assessment

I understand that if I accept the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

☐ I reject my recommended assessment

I understand that if I reject the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by April 12, 2017.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

We must receive your response no later than February 26, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative <i>Heather R Gustafson</i>	Print name <i>Heather R Gustafson</i>	Date (yyyy/mm/dd) <i>2017/01/16</i>
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Signature of MPAC representative <i>Walter Veneruzzo</i>	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/01/12
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Objection by Municipality or Local Taxing Authority May 3, 2017

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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PLEASE NOTE: MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2017 Roll Number: 59-12-020-002-13300-0000

**Minutes of Settlement
2017 Tax Year
Results of Request for Reconsideration
Property Assessment Notice**



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

1578289 ONTARIO LTD
RMB 3
RR 1
FORT FRANCES ON P9A 3M2

Contact Us



Call: 1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

If you have any accessibility
needs, please contact MPAC
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property.
You have a choice to accept or reject the revised property assessment below.

Owner name(s) 1578289 ONTARIO LTD

Roll number 59-12-020-008-01500-0000

Property location and description 213 SECOND ST E
PLAN M68 BLK 2 E25FT LOT 3 PCL 2-3-2

Municipality/Local taxing Authority Town of Fort Frances

CURRENT Property Assessment

**Property
Classification**

Current Value Assessed

	2012	2016
Commercial (CT)	\$40,000	\$57,000
Total	\$40,000	\$57,000

**Property
Classification**

Effective date: January 01, 2017
Phase-in Assessment for Taxation Years

	2017	2018	2019	2020
Commercial (CT)	\$44,250	\$48,500	\$52,750	\$57,000
Total	\$44,250	\$48,500	\$52,750	\$57,000

RECOMMENDED Property Assessment

**Property
Classification**

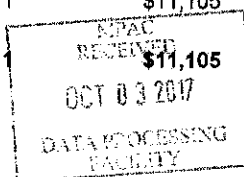
Current Value Assessed

	2012	2016
Commercial: Vacant land (CX)	\$8,421	\$12,000
Total	\$8,421	\$12,000

**Property
Classification**

Effective date: January 01, 2017
Phase-in Assessment for Taxation Years

	2017	2018	2019	2020
Commercial: Vacant land (CX)	\$9,316	\$10,211	\$11,105	\$12,000
Total	\$9,316	\$10,211	\$11,105	\$12,000



Why your property assessment changed

- Structure(s) demolished
- Adjustment to lot size

What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2017 to 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.

Please check (✓) one of the following:

☒ I accept my recommended assessment

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OR

☐ I reject my recommended assessment

I understand that if I reject the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by December 18, 2017.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:

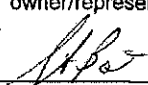


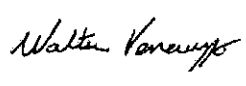
Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

We must receive your response no later than November 03, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative 	Print name STEVE BUEL	Date (yyyy/mm/dd) 2017/09/22
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Signature of MPAC representative 	Print Name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/09/19
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Objection by Municipality or Local Taxing Authority

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: January 4, 2018

PLEASE NOTE: MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2017 Roll Number: 59-12-020-008-01500-0000

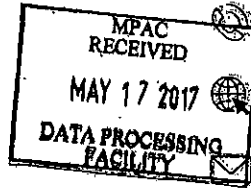
**Minutes of Settlement
2017 Tax Year
Results of Request for Reconsideration
Property Assessment Notice**



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

KATHERINE DEBRA BURNS
1014 SCOTT ST
FORT FRANCES ON P9A 1J5

Contact Us



Call: 1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday 8 a.m. to 5 p.m.

Email: enquiry@mpac.ca

Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

If you have any accessibility
needs, please contact MPAC
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

Owner name(s) KATHERINE DEBRA BURNS

Roll number 59-12-030-005-01200-0000

Property location and description 1014 SCOTT ST
PLAN SM48 LOT 118 TO 119 PCL 118-1, 119-1 SEC SM 48

Municipality/Local taxing Authority Town of Fort Frances

CURRENT Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$64,000	\$93,000	\$71,250	\$78,500	\$85,750	\$93,000
Total	\$64,000	\$93,000	\$71,250	\$78,500	\$85,750	\$93,000

RECOMMENDED Property Assessment

Effective date: January 01, 2017

Property Classification	2012 Assessed value	2016 Assessed value	Phase-In Assessment for Taxation Years			
			2017	2018	2019	2020
Residential (RT)	\$64,000	\$73,000	\$66,250	\$68,500	\$70,750	\$73,000
Total	\$64,000	\$73,000	\$66,250	\$68,500	\$70,750	\$73,000

Why your property assessment changed

- Adjustment based on similar properties
- Updated structure data

K Burns K Burns K Burns K Burns K Burns

To complete your Request for Reconsideration, please complete the back of this form.

What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2016 to 2020 property taxes. MPAC will introduce any increase in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make any decrease in the assessed value of your property right away.

Please check (✓) one of the following:



I accept my recommended assessment

I understand that if I accept the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR



I reject my recommended assessment

I understand that if I reject the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by July 24, 2017.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of both sides of this form to MPAC in one of the following ways:



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

We must receive your response no later than June 09, 2017. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative <i>Katherine Burns</i>	Print name KATHERINE BURNS	Date (yyyy/mm/dd) May 04/17
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Signature of MPAC representative <i>Walter Veneruzzo</i>	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2017/04/25
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Objection by Municipality or Local Taxing Authority

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: January 4, 2018

PLEASE NOTE: MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2017 Roll Number: 59-12-030-005-01200-0000

TOWN OF FORT FRANCES
General Fund (Operating) Summary
For the Nine Months Ending September-30-17

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
CORPORATE				
Municipal Tax Levy	(\$10,595,331.05)	(\$10,595,333.00)	(\$1.95)	100.00%
Education Tax Levy	(1,599,069.10)	(1,599,847.00)	(777.90)	99.95%
Supp/Omit Municipal Tax Levy	(44,458.79)	-	44,458.79	0.00%
Supp/Omit Education Tax Levy	(8,908.02)	-	8,908.02	0.00%
W/O Municipal	30,520.06	226,140.00	195,619.94	13.50%
W/O Education	82,989.85	21,007.00	(61,982.85)	395.06%
OMPF	(2,329,875.00)	(3,106,500.00)	(776,625.00)	75.00%
Payments-in-Lieu	(742,439.11)	(789,904.00)	(47,464.89)	93.99%
Sale of Land	(161,850.00)	-	161,850.00	0.00%
Mayor & Council	385,144.25	719,600.00	334,455.75	53.52%
Contribution to Reserves & Reserve Funds	-	1,375,000.00	1,375,000.00	0.00%
Long Term Debt	384,843.85	633,228.00	248,384.15	60.77%
Riverside Health Care/Dr Recruitment	68,000.00	68,000.00	-	100.00%
Clinic Financing Interest	-	7,000.00	7,000.00	0.00%
RR DSSAB	1,436,718.38	1,991,502.00	554,783.62	72.14%
Northwestern Health Unit	276,610.05	368,814.00	92,203.95	75.00%
Economic Development	107,280.21	167,768.00	60,487.79	63.95%
Travel Information Centre	23,589.32	19,000.00	(4,589.32)	124.15%
Solar Panel Project	(10,005.35)	(25,625.00)	(15,619.65)	39.05%
English Public School Board	994,544.41	1,308,908.00	314,363.59	75.98%
English Separate School Board	202,020.34	265,764.00	63,743.66	76.01%
French Public School Board	991.51	1,322.00	330.49	75.00%
French Separate School Board	2,134.93	2,846.00	711.07	75.02%
Total Corporate	<u>(11,496,549.26)</u>	<u>(8,941,310.00)</u>	<u>2,555,239.26</u>	<u>128.58%</u>
ADMINISTRATION AND FINANCE				
Other Unassigned Revenue	(203,933.74)	(319,195.00)	(115,261.26)	63.89%
Administration	273,930.97	382,295.00	108,364.03	71.65%
Admin Vehicle	4,739.60	3,330.00	(1,409.60)	142.33%
Municipal Buildings	9,070.99	11,830.00	2,759.01	76.68%
HR Department	50,532.96	58,500.00	7,967.04	86.38%
Clerk	186,116.60	198,660.00	12,543.40	93.69%
Treasury	374,897.06	397,297.00	22,399.94	94.36%
FFPC Administration	107,182.01	108,000.00	817.99	99.24%
Total Administration and Finance	<u>802,536.45</u>	<u>840,717.00</u>	<u>38,180.55</u>	<u>95.46%</u>
EMERGENCY SERVICES				
Emergency Services	675,794.82	963,438.00	287,643.18	70.14%
Emergency Measures	3,663.04	14,107.00	10,443.96	25.97%
911 Service	15,534.58	11,800.00	(3,734.58)	131.65%
Police Revenue	(19,337.73)	(24,000.00)	(4,662.27)	80.57%
Police Services Board	9,221.03	17,670.00	8,448.97	52.18%
Police Administration	1,577,899.38	2,030,005.00	452,105.62	77.73%
Total Emergency Services	<u>2,262,775.12</u>	<u>3,013,020.00</u>	<u>750,244.88</u>	<u>75.10%</u>
COMMUNITY SERVICES				
Sister Kennedy Centre	23,000.20	43,053.00	20,052.80	53.42%
Fort Frances Children's Complex	105,662.66	51,358.00	(54,304.66)	205.74%
Best Start Hub	(31,964.61)	-	31,964.61	0.00%
Day Care Resource Teachers	(17,629.35)	-	17,629.35	0.00%
Handi-Transit System	80,119.40	103,377.00	23,257.60	77.50%
Townshend Theatre	(8,580.98)	-	8,580.98	0.00%
Recreation Facilities	488,423.20	602,187.00	113,763.80	81.11%
Recreation Programs	1,702.91	138,656.00	136,953.09	1.23%
Community Services	106,219.58	133,742.00	27,522.42	79.42%
11/10/2017				1 of 2
5:36 PM				

TOWN OF FORT FRANCES
General Fund (Operating) Summary
For the Nine Months Ending September-30-17

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Sunny Cove Camp	(9,455.19)	23,705.00	33,160.19	(39.89%)
Fort Frances Public Library	381,568.34	480,749.00	99,180.66	79.37%
Museum	124,029.09	144,027.00	19,997.91	86.12%
Waterfront Development/Marina	23,297.24	38,056.00	14,758.76	61.22%
Total Community Services	<u>1,266,392.49</u>	<u>1,758,910.00</u>	<u>492,517.51</u>	<u>72.00%</u>

OPERATIONS AND FACILITIES

PW Administration	(92,700.28)	(198,059.00)	(105,358.72)	46.80%
PW Buildings & Yards	95,162.31	119,380.00	24,217.69	79.71%
Municipal Roads	969,324.69	1,382,899.00	413,574.31	70.09%
Public Parking Lots	3,020.84	16,994.00	13,973.16	17.78%
Sidewalks	41,129.86	101,671.00	60,541.14	40.45%
Private Works Charges	14,748.45	47,060.00	32,311.55	31.34%
Private Crossing Charges	30,332.61	16,678.00	(13,654.61)	181.87%
PW Vehicles	134,132.73	230,462.00	96,329.27	58.20%
PW Equipment	137,093.31	264,141.00	127,047.69	51.90%
PW Stores	61,803.59	72,336.00	10,532.41	85.44%
Traffic Signal Maintenance	4,809.45	8,735.00	3,925.55	55.06%
Streetlight Maintenance	53,513.91	75,496.00	21,982.09	70.88%
Garbage Collection	(149,894.10)	(208,376.00)	(58,481.90)	71.93%
Recycling Services	90,799.88	213,649.00	122,849.12	42.50%
Sanitary Landfill	(126,984.96)	(5,273.00)	121,711.96	2408.21%
Engineering	29,254.13	33,795.00	4,540.87	86.56%
Airport	(38,547.75)	(28,880.00)	9,667.75	133.48%
Airport Building Maintenance	27,643.15	46,625.00	18,981.85	59.29%
Airport Grounds Maintenance	24,071.49	63,704.00	39,632.51	37.79%
Parks & Cemeteries Maintenance	152,552.07	163,466.00	10,913.93	93.32%
Fort Frances Cemetery	111,602.72	78,580.00	(33,022.72)	142.02%
Riverview Cemetery	151,488.71	186,636.00	35,147.29	81.17%
Point Park	(13,953.86)	30,111.00	44,064.86	(46.34%)
Parks - Outdoor Facilities	246,004.68	266,840.00	20,835.32	92.19%
Lions Millennium Park	7,774.40	9,634.00	1,859.60	80.70%
Total Operations and Facilities	<u>1,964,182.03</u>	<u>2,988,304.00</u>	<u>1,024,121.97</u>	<u>65.73%</u>

PLANNING AND DEVELOPMENT

Civic Centre	65,477.58	114,718.00	49,240.42	57.08%
By-Law Enforcement	115,437.23	146,640.00	31,202.77	78.72%
Animal Shelter	3,776.43	9,105.00	5,328.57	41.48%
Building Official	(26,200.77)	21,776.00	47,976.77	(120.32%)
Planning & Zoning	32,003.35	48,120.00	16,116.65	66.51%
Total Planning and Development	<u>190,493.82</u>	<u>340,359.00</u>	<u>149,865.18</u>	<u>55.97%</u>

Sub-Total General Fund (Operating)	<u>(5,010,169.35)</u>	<u>-</u>	<u>5,010,169.35</u>	<u>0.00%</u>
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TOTAL BUDGET- Revenue	(19,537,194.55)	(21,739,787.00)	(2,202,592.45)	89.87%
TOTAL BUDGET- Expenditures	<u>14,527,025.20</u>	<u>21,739,787.00</u>	<u>7,212,761.80</u>	<u>66.82%</u>
	<u>(5,010,169.35)</u>	<u>-</u>	<u>5,010,169.35</u>	<u>0.00%</u>

TOWN OF FORT FRANCES
Water and Sewer Fund (Operating) Summary
For the Nine Months Ending September-30-17

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Water and Sewer Fund				
WATER				
Waterworks Administration	(\$1,276,413.95)	(\$680,548.00)	\$595,865.95	187.56%
Water Treatment Plant	485,232.20	556,442.00	71,209.80	87.20%
Water Storage Facility	105,600.03	124,106.00	18,505.97	85.09%
	<u>(685,581.72)</u>	<u></u>	<u>685,581.72</u>	<u>0.00%</u>
SEWER				
Sanitary Sewer Administration	(1,274,527.91)	(756,652.00)	517,875.91	168.44%
Sewage Treatment Plant	523,667.99	756,652.00	232,984.01	69.21%
	<u>(750,859.92)</u>	<u></u>	<u>750,859.92</u>	<u>0.00%</u>

2017 Capital Budget vs Actual Financial Statement
as at September 30, 2017

	Account Number	TOTAL BUDGET	Actual To Date September 30, 2017	Current Year Variance	COMMENTS
GENERAL GOVERNMENT					
Fibre Optic to Town Facilities	20-020-0253-9125-71523	10,000.00		10,000.00	Need more info from Tbaytel before we know what hardware we require
Folding/Inserter Machine Replacement (approx. 100,000/yr.)	20-020-0265-9107-71471	18,000.00	12,108.42	5,891.58	Purchase Complete
Computer Upgrades/Server/Switches	20-020-0265-9109-71471	35,000.00	40,669.97	-5,669.97	Backup server and tape library , domain controller, environmental monitor for server room, KVM for servers, windows server licenses, veeam license, UPS
Financial Software Additions	20-020-0265-9109-71503	15,000.00	559.68	14,440.32	Network Management Card, Power Distribution Units for Server Rack
TOTAL GENERAL GOVERNMENT		78,000.00	53,338.07	24,661.93	By-Law Ticketing Software Addition - In Progress
PROTECTION					
Fire					
SCBA & Air Cylinders	20-040-0410-9122-75363	3,900.00		3,900.00	
GIS Capital Upgrade	20-040-0410-9123-71471	1,020.00	505.17	514.83	Fire Department portion ledger enter.
Fire Truck Replacement (2016 Carryover)	20-040-0410-9133-71471	36,470.00	36,639.40	-169.40	Completed
Fire Hose Replacement	20-040-0410-9239-71431	3,000.00	2,840.87	159.13	All Fire Hose acquired.
Portable Air Monitor	20-040-0410-9239-71431	6,000.00	4,049.58	1,950.42	
		50,390.00	44,035.02	6,354.98	
Police Services Board					
1 - Mobile Speed Sign	20-040-0422-9278-71471	5,830.00	4,898.32	931.68	Sign has been received and will be installed when staff is available.
TOTAL PROTECTION		56,220.00	48,933.34	7,286.66	
TRANSPORTATION					
Public Works Buildings/General Misc.					
Public Works Small Equipment	20-060-0614-9105-71471	8,000.00	1,278.87	6,721.13	On Going
Asset Management Plan	20-060-0614-9115-71523	155,250.00	114,384.22	40,865.78	On Going - AMP Coordinator started July 17/17
Stores / Coffee Room Renovations	20-060-0614-9127-71471	40,000.00	45,868.36	-5,868.36	Complete
Public Works Landscaping & Drainage Repairs	20-060-0614-9129-71471	14,400.00	6,952.83	7,447.17	On Going - PW landscaping approx 90% complete
Engineering GIS Capital Upgrade	20-060-0624-9123-71471	1,530.00	757.76	772.24	On Going
		219,180.00	169,242.04	49,937.96	
Large Equipment & Vehicles					
Replace 1989 Bobcat with Track c/w Bucket (Carryover)	20-060-0619-9298-71471	90,500.00	90,388.32	111.68	Complete
Attachments for Track Bobcat Landscaping Rake & Stump Grinder	20-060-0619-9298-71471	26,300.00	26,657.05	-357.05	Complete
		116,800.00	117,045.37	-245.37	
Roads / Storm Sewers					
Frog Creek Road - Surface Treatment Application	20-060-0611-9268-71523	44,750.00		44,750.00	Tender awarded to MSO July 10/17 - To be completed October 4th
Phair Ave 3rd to 5th Contracted Works	20-060-0611-9271-71523	0.00	1,996.86	-1,996.86	2017 Finalizing
Nelson Street Reconstruction from Mosher Ave west to mid block	20-060-0611-9274-71523	216,063.00	231,158.03	-15,095.03	Complete waiting on Asphalt
Second Street E. Reconstruction between Mowat Ave & Portage Ave	20-060-0611-9275-71523	898,048.00	77,257.25	820,790.75	On Going
Oakwood Road - Surface Treatment Application	20-060-0611-9283-71523	31,100.00		31,100.00	Tender awarded to MSO July 10/17 - To be completed October 4th
Connecting Link					
Kings Hwy - Wright to York Cont Works			1,707.53	-1,707.53	
Colonization Rd E - Scott Street to WTP Contracted Works	20-060-0616-9277-71523	462,311.00	460,651.80	1,659.20	Work substantially complete - Deficiency clean up remains
Mill Road Overpass Design (2016 Hatch carryover)	20-060-0616-9303-71523	17,372.00	17,371.17	0.83	Completed

	Account Number	TOTAL BUDGET	Actual To Date September 30, 2017	Current Year Variance	COMMENTS
		1,669,644.00	790,142.64	879,501.36	
Sidewalks					
Phair Ave 3rd to 5th Contracted Works	20-060-0617-9271-71523	0.00	278.69	-278.69	Complete
Nelson Street - Butler to Shevlin Sidewalk	20-060-0617-9272-71523	0.00		0.00	Completed
Nelson Street Reconstruction from Mosher Ave west to mid block	20-060-0617-9274-71523	22,811.00		22,811.00	Complete waiting on Asphalt
Second Street E. Reconstruction between Mowat Ave & Portage Ave	20-060-0617-9275-71523	92,859.00		92,859.00	On Going
Kings Hwy/McIrvine Sidewalk	20-060-0617-9276-71523	30,000.00		30,000.00	No update from FFHS
Scott Street Interlocking Bricks 200 Blocks (North & South sides)	20-060-0617-9299-71523	330,750.00	219,770.80	110,979.20	Complete
		476,420.00	220,049.49	256,370.51	
Streetlight Pole Replacement & Traffic Lighting					
10 - Waterfront Walkway Poles	20-060-0623-9135-71471	15,000.00	16,191.59	-1,191.59	Complete
		15,000.00	16,191.59	-1,191.59	
TOTAL TRANSPORTATION		2,497,044.00	1,312,671.13	1,184,372.87	
PARKS & CEMETERIES					
Parks					
Small Equipment Replacement (Mowers & whipper snippers)	20-160-1610-9105-71471	5,500.00	5,728.79	-228.79	
Replace 1988 V406 - 3/4 ton 2WD Crew Cab Truck with 6'6" Box	20-160-1610-9133-71471	42,000.00	31,045.06	10,954.94	New Truck received June 9/17
X730 Law Tractor c/w 60" mower deck (Trade in old X720 Tractor)	20-160-1610-9174-71471	16,000.00	10,582.03	5,417.97	New Tractors in service
		63,500.00	47,355.88	16,144.12	
Cemeteries					
2 - John Deere X360 Lawn Tractors (Trade-in 2 x 360 lawnmowers)	20-160-1610-9174-71471	17,000.00	10,173.96	6,826.04	New Tractors in service
		17,000.00	10,173.96	6,826.04	
TOTAL PARKS & CEMETERIES		80,500.00	57,529.84	22,970.16	
AIRPORT					
Groundwater Well & Treatment	20-060-0660-9302-71523	0.00	12,692.58	-12,692.58	Complete
Sanitary Holding Tank installation	20-060-0660-9304-71523	25,000.00	13,639.67	11,360.33	Complete
TOTAL AIRPORT		25,000.00	26,332.25	-1,332.25	
WASTE MANAGEMENT SYSTEM					
Landfill Site Expansion - 2017 RFP and 1st Phase Design activities	20-080-0860-9238-71523	75,000.00		75,000.00	Getting additional information from MOECC
TOTAL WASTE MANAGEMENT SYSTEM		75,000.00	0.00	75,000.00	
ENVIRONMENT					
Sanitary Sewer - Collection System					
Sanitary Sewer Tools & Equipment	20-080-0811-9105-71471	12,000.00	7,288.35	4,711.65	
GIS Capital Upgrades	20-080-0811-9123-71471	1,530.00	757.76	772.24	
Refurbishing Sanitary Manholes	20-080-0811-9138-71523	50,000.00		50,000.00	TopShot not coming in 2017. Looking at other vendors
Design for Infrastructure Renewal Project for 2018 Construction Work	20-080-0811-9238-71523	37,500.00	36,477.78	1,022.22	On Going
Phair Ave 3rd to 5th Street Sewer	20-080-0811-9271-71523		1,291.22	-1,291.22	Deficiency Clean up on going
Nelson Street Reconstruction from Mosher Ave west to mid block	20-080-0811-9274-71523	184,476.00	168,032.00	16,444.00	Complete waiting on Asphalt
Second Street E. Reconstruction between Mowat Ave & Portage Ave	20-080-0811-9275-71523	267,883.00	79,384.09	188,498.91	On Going
Colonization Rd E - Scott Street to WTP	20-080-0811-9277-71523		80.66	-80.66	Complete
Sanitary Study - Church Street Lift Station	20-080-0811-9281-71524		274.75	-274.75	
		553,389.00	293,586.61	259,802.39	

	Account Number	TOTAL BUDGET	Actual To Date September 30, 2017	Current Year Variance	COMMENTS
Sewage Treatment Plant					
Misc. Capital Upgrades	20-080-0812-9105-71471	120,000.00	41,836.69	78,163.31	Working with Design firm to finalize design works, installation this fall
Honeywell Improvements at STP including Street lighting	20-080-0812-9280-71523	50,406.00		50,406.00	
Sludge Watering Upgrades	20-080-0812-9290-71523	400,000.00	76,424.56	323,575.44	
		570,406.00	118,261.25	452,144.75	Finalizing details with Associated Engineering to get the works completed
Water System					
Water Distribution System					
Miscellaneous Tools/Equipment	20-080-0832-9105-71471	12,000.00	8,338.54	3,661.46	Tender awarded to Nortax - Delivery anticipated late December or January
Replace 1995 Large Wheeled Hyundai Excavator	20-080-0832-9107-71471	400,000.00		400,000.00	
GIS Capital Upgrades	20-080-0832-9123-71471	3,055.00	1,515.49	1,539.51	
Replacing Main Line Water Valves/Hydrants (to be included in Nelson St Tender)	20-080-0832-9137-71523	100,000.00	47,130.35	52,869.65	Complete awaiting final billing
Design for Infrastructure Renewal 2018 Construction Work	20-080-0832-9238-71523	37,500.00	36,477.76	1,022.24	On Going
Phair Ave 3rd to 5th Street Sewer	20-080-0832-9271-71523		1,416.91	-1,416.91	Deficiency Clean up on going
Nelson Street Reconstruction from Mosher Ave west to mid block	20-080-0832-9274-71523	137,917.00	112,522.34	25,394.66	Complete waiting on Asphalt
Second Street E. Reconstruction between Mowat Ave & Portage Ave	20-080-0832-9275-71523	241,509.00	49,690.44	191,818.56	On Going
Colonization Rd E - Scott Street to WTP	20-080-0832-9277-71523		614.56	-614.56	Deficiency Clean up on going
Mill Road Overpass Reconstruction (Pending Funding)	20-080-0832-9303-71523	231,307.00		231,307.00	No funding - Will not be in the 2018 Capital Program
Water - Market Square Project	20-080-0832-9286-71523		28,433.57	-28,433.57	Complete
		1,163,288.00	286,139.96	877,148.04	
Water Treatment Plant					
Misc. Small Capital Equipment	20-080-0831-9105-71471	60,000.00	18,277.05	41,722.95	
		60,000.00	18,277.05	41,722.95	
TOTAL ENVIRONMENT		2,347,083.00	716,264.87	1,630,818.13	
SOCIAL & FAMILY SERVICES					
Children's Complex					
Roof Replacement	20-120-1230-9127-71523	42,200.00	34,841.99	7,358.01	Completed
Vehicle Replacement -AWD (2016 Carryover)	20-120-1230-9133-71471	35,000.00	29,586.13	5,413.87	Completed
		77,200.00	64,428.12	12,771.88	
Handi-van Transit Services					
Handivan Bus (2016 Carry Over)	20-060-0632-9133-71471	86,100.00	86,083.67	16.33	Delivered
Handivan Bus (PTIF Grant)	20-060-0632-9133-71471	92,518.00		92,518.00	Delivered- bill to be paid mid October
		178,618.00	86,083.67	92,534.33	
TOTAL SOCIAL & FAMILY SERVICES		255,818.00	150,511.79	105,306.21	
Memorial Sports Centre					
Olympia Edger	20-160-1634-9107-71471	5,245.00	7,841.00	-2,596.00	Completed
Small Capital Purchases	20-160-1634-9105-71471		66.52	-66.52	
Ladies Sauna	20-160-1634-9127-71523	7,800.00	6,668.34	1,131.66	Completed - modifications required
52 Canadian Rink North Dehumidifier (Carryover)	20-160-1634-9631-71471	23,000.00	34,000.00	-11,000.00	Completed
IFK Compressor Rebuild	20-160-1634-9633-71471	40,000.00	31,059.61	8,940.39	Completed
52 Canadian Brine Pump Filter (Maintenance)	20-160-1634-9637-71471	5,000.00	3,675.00	1,325.00	Completed
52 Canadian Ammonia Gas Detector	20-160-1634-9637-71471	3,000.00	5,867.60	-2,867.60	Completed
52 Canadian Compressor Overhaul	20-160-1634-9637-71523	12,000.00	6,816.07	5,183.93	Completed
52 Canadian Water Line Loop Tie-in	20-160-1634-9637-71523	50,000.00		50,000.00	Water Guys to access as per Randy White
52 Canadian Meeting Room Windows	20-160-1634-9637-71523	3,000.00	2,527.38	472.62	Completed
Auditorium Bar Renovations	20-160-1634-9638-71523	17,300.00	57.38	17,242.62	Completed- not yet billed
		166,345.00	98,578.90	67,766.10	

	Account Number	TOTAL BUDGET	Actual To Date September 30, 2017	Current Year Variance	COMMENTS
Recreation					
Sunny Cove Upgrades (5-year Plan)	20-160-1614-9108-71523	8,000.00	57.97	7,942.03	Washroom renovations - late October by Ed Halvorsen
Fitness Equipment (annual)	20-160-1620-9624-71471	10,000.00		10,000.00	water fitness bikes being spec'd
Waterfront Fitness Equipment	20-160-1621-9624-71471		85.22	-85.22	
Fitness Station Sign	20-160-1631-9624-1471		156.00	-156.00	completed
Tennis Courts (Carryover)	20-160-1636-9294-71523	129,555.00	12,214.09	117,340.91	Completed - difficiencies being addressed beginning Oct 13
		147,555.00	12,513.28	135,041.72	
Museum					
Interactive Programming - App Design	20-160-1645-9109-71523		3,000.00	-3,000.00	
Roof Replacement, Accessible Washroom, Front Entrance Ramp (Dependant on Canada 150 Grant & Federal Grant)	20-160-1645-9127-71523	154,000.00	9,233.55	144,766.45	Tender - Tyson D. Roof Complete. Sherry is looking for funding extension
		154,000.00	12,233.55	141,766.45	
TOTAL RECREATION & CULTURAL SERVICES		467,900.00	123,325.73	344,574.27	
Library					
Maker Space Equipment	20-160-1640-9105-71471	10,000.00	620.54	9,379.46	As per Caroline/Library Board
Computer Upgrades	20-160-1640-9109-71471	20,000.00	296.60	19,703.40	As per Caroline/Library Board
Materials	20-160-1640-9165-71471		5,922.43	-5,922.43	
Surveillance Upgrade	20-160-1640-9220-71471	5,000.00	2,497.19	2,502.81	As per Caroline/Library Board
		35,000.00	9,336.76	25,663.24	
PLANNING & DEVELOPMENT					
By-Law					
Ticket Device for Issuing Parking Tickets	20-040-0440-9109-71471	6,500.00		6,500.00	Deferred purchasing unit in 2017 as preferred unit not compatible with new Diamond financial software. Diamond By-law module has been implemented instead
Building/Planning					
GIS Capital	20-180-1810-9109-71471	1,530.00	757.76	772.24	
		8,030.00	757.76	7,272.24	
Civic Centre					
Mag Locks & Access Control - Main Entry	20-020-0253-9127-71471	10,000.00	9,201.60	798.40	Complete
Main Entrances Remove and Replace Floor Tiles	20-020-0253-9127-71523	53,500.00	58.40	53,441.60	Completed- not yet billed
Replace Front Walkway/Sidewalk	20-020-0253-9232-71523	42,000.00	72,359.74	-30,359.74	Complete
		105,500.00	81,619.74	23,880.26	
Old Rainy Lake Hotel Site Development - Market Square (2016 Carryover)	20-020-0251-9286-71523	1,537,636.00	1,249,871.34	287,764.66	90% Complete - Anticipated full completion mid October
TOTAL PLANNING & DEVELOPMENT		1,651,166.00	1,332,248.84	318,917.16	
TOTAL CAPITAL BUDGET vs ACTUAL TO DATE		7,568,731.00	3,830,492.62	3,738,238.38	