

TOWN OF FORT FRANCES

AGENDA - October 23, 2017

MEETING - Council Chambers , Civic Centre

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1. COUNCIL MEETING

(Session No. 073) to immediately follow the Committee of the Whole

1.1 Call to Order

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting

1.4 Disclosure of pecuniary interest and the general nature thereof.

2. Delegations/Deputations:

2.1 Jackie Muller & Jeff St. Pierre, Ontario Clean Water Agency (6:45 p.m.)

4 - 9

2.2 Presentation of Canada 150 Volunteer Pins (7:00 p.m.)

3. Consent Agenda:

3.1 Items Referred from Committee of the Whole

3.2 Letter dated October 17, 2017 from S. Marusyk, Youth Representative, Sunset Country Metis Community Council re: Proclamation and Flag Raising

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- will be advised of Council's proclamation and flag raising will be coordinated with Mayor Avis.

3.3 Letter dated October 18, 2017 from R. Watson, President, Branch 29 Royal Canadian Legion re: Proclamation 'Poppy Week'

11

- will be advised of Council's proclamation

3.4 Letter dated October 19, 2017 from A. Petrin, Franchise Owner, H & R Block Fort Frances re: request for private parking space rental

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- will be referred to the Planning & Development Executive Committee for recommendation

4. Approval of Council Minutes: *

4.1 Session 072 dated October 10, 2017

5. Approval of Committee of the Whole Minutes: *

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5.1 Session Nos. 101, 102 and 103 dated October 16, 2017 and October 16, 2017 respectively	
6. <u>Resolutions from tonight's Committee meeting</u>	
7. <u>By-Laws:</u>	
7.1 A by-law of the Corporation of the Town of Fort Frances to Licence and Regulate the Keeping of Animals and the Registration of Dogs and Cats within the Municipality.	13 - 28
8. <u>New Items:</u>	
8.1 Letter received from R. Schulz, President, Friends of the Fort Frances Museum re: Invitation to Gala 'Novemberfest' - Council to decide if they will buy tickets, sponsor event or receive request with no action taken.	29
9. <u>Information Correspondence:</u>	
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9.4 Municipality of Killarney - support Halton Hills re: Zero Tolerance Against Racism	42 - 43
9.5 Invitation to Participate from Ministry of Natural Resources and Forestry - Sapawe Forest 2020-2013 Forest Mgmt Plan	44 - 46
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10.3 Operations & Facilities Executive Committee - October 4, 2017	54 - 56
10.4 Sister Kennedy Board of Management - September 12, 2017	57 - 58
10.5 Fort Frances Museum Advisory Committee - October 17, 2017	59
11. <u>Non-agenda Items</u>	
12. <u>ADJOURNMENT</u>	
13. <u>* Previously distributed to Council</u>	
14. <u>** Items can be viewed by contacting the Clerk</u>	

The Corporation of the Town of Fort Frances Wastewater Treatment Plant (WWTP)

The Ontario Clean Water Agency (OCWA) provides safe, reliable, environmentally responsible, and cost-effective water and wastewater services. OCWA manages water and wastewater systems throughout Ontario — ranging from complex treatment and collection for millions of users to single well facilities for small, remote communities.

Our partnership in serving the communities of Fort Frances has been our privilege since 2009 and the Ontario Clean Water Agency is pleased to report that 2017 has been another successful year of operations.

DESCRIPTION OF THE WORKS

Capacity of Works	9,000 m ³ /day (average flow) 18,000 m ³ /day (peak)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9,000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

OPERATIONAL OVERVIEW AND EFFICIENCIES



Fort Frances Wastewater Treatment Plant

OCWA's day-to-day activities help ensure the Town's facilities operate reliably and efficiently and that water returning to your waterways is clean and meets regulatory standards. To do this, a variety of regular operational activities are performed including maintaining and monitoring process control equipment, pumps, and other equipment. We also complete sampling and reporting, maintaining daily activity logs, prepare for Ministry of the Environment and Climate Change (MOECC) inspections, and check all buildings for maintenance and security.

24-hour contingency plan have been established to ensure that during unusual circumstances — power failures, snow and ice storms, and other unexpected events — we are ready and able to respond quickly and effectively.

Over the years we have worked together to ensure local contingency planning and emergency response programs are in place. We have solidified emergency preparation activities and co-ordinated our Facility Emergency Plan with the Town's emergency plan where possible.

What We Do

On behalf of the Town, OCWA provides operations and maintenance services, fulfills a broad range of duties, and ensures regulatory requirements are met. As your operator, we:

- Act as the Town's representative with regulatory agencies
- Provide 7 days/week on site operations
- Ensure security at all facilities
- Be available 24/7 to respond to alarms and emergencies
- Maintain 5 lift stations
- Inspect process control equipment to ensure proper operation and compliance
- Analyze data for trending, gap analysis, testing, compliance, and reporting
- Monitor Couchiching Lift Stations and provide flow data for billing purposes
- Maintain daily on-site logs and records
- Procure chemicals to take advantage of OCWA's bulk procurement policy
- Coordinate and administer sludge disposal
- Complete routine wastewater tests (i.e. suspended solids, total solids, dissolved oxygen, temperature, 30 min. settling), record results, calculate plant process control parameters, and make operational adjustments
- Monitor discharges as per provisions of Environmental Compliance Approval (ECA) and provincial and federal regulations



What We Do
As a trusted partner to municipalities, First Nations communities, businesses, governments and institutions across Ontario, we provide our clients with total solutions in water and wastewater. We are dedicated to working closely with our clients to help them build healthy sustainable communities and organizations.

Proud Sponsor of OFSAA 2017

Northwestern Ontario
Regional Hub Office,
574B Memorial Ave., Thunder Bay
807-622-2493
Manager: Jeff St. Pierre

OCWA
ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

In 2017, OCWA sponsored the OFSAA hockey program.

Operational Highlights

The Town of Fort Frances' wastewater treatment facilities are part of OCWA's operational Northwest Hub, which encompasses 24 municipal clients with a total of 55 facilities, and two First Nations with a total of 53 small systems. The facilities are supported by Thunder Bay regional and corporate resources. Operational services are delivered by trained and certified operations staff who live and work in your community.

The Fort Frances wastewater facilities are operated in compliance with applicable regulations while enhancing the performance of your facilities.

Highlights in 2017 include:

- We continue to try to find better ways to save on sludge and polymer, for example, we will continue to ensure each bin is raked to its fullest before hauling
- 7 day a week coverage is provided as we continue to work weekends at no extra cost to the Town
- We insulated the digester doghouse to prevent freezing and also installed temporary heaters for use when needed
- We worked with Lakeside to install programming at lift stations so that when a high wetwell event happens, both pumps are turned on, thus reducing additional call ins
- We worked with Lakeside to develop additional wasting screens for added plant performance
- OCWA purchased a truck mounted lifting davit to remove pumps and valves at lift stations reducing the need for contractors to do this work
- An enhanced Uninterrupted Power Supply with longer life was installed at the water plant to help prevent loss of power on our radio hub, for lift station communications thus reducing call ins
- The bio-solids upgrades were substantially completed in 2016. Contractors are still expected on site to finish some of the work required. OCWA continues to look at ways to optimize the process through polymer usage as well as decreasing the cost of sludge haulage
- We will continue to investigate chemical procurement options in Northwestern Ontario
- In the reporting year 2017, CBOD₅, suspended solids and total phosphorus concentration limits and loading limits met both the Environmental Compliance Approval (ECA) limits and the objectives
- The pH met the requirements of the ECA in 2017
- The effluent met the limit for E-Coli targets and objective targets with a maximum monthly geometric mean density of 16.7 organisms per 100ml



Sludge Generation and Disposal

Sludge is hauled by a local contractor for further drying and disposal at the Town of Fort Frances landfill site. The new Fournier Rotary Press, in operation as of September 19, 2016, decreased the water content of the sludge for disposal at the landfill. The new dewatering process is expected to continue to reduce the volume of sludge for disposal in 2017 thereby reducing its associated costs. For a detailed comparison of sewage and hauled sludge over 2016 and 2017 please see **Appendix A**.

REGULATORY COMPLIANCE AND REPORTING

Throughout 2017, OCWA provided formal, comprehensive reports to the Town in a timely manner. We ensure you can always monitor performance and the condition of your facilities through reports designed to satisfy the stringent requirements for reporting regular water quality results to the MOECC.

There were no community complaints received during the period of this report.

Wastewater Influent

The peak flow (12,238 m³/day) occurred in June. Additionally, the flow through the plant exceeded the daily design flow of 9,000 m³/day in February, April and June. The monthly flow averages for these months was below the 9000 m³/day allowed in the permit.



Effluent Quality Assurance or Control Measures

The effluent sample is a 24 hr. composite sampled downstream of the UV disinfection system. The influent and effluent samplers are set to collect samples at a frequency of at the least one sample per hour interval.

Operators send weekly influent and effluent samples to ALS Laboratories in Thunder Bay. Digester contents are analyzed on a quarterly basis.

Suspended solids are sampled and tested in house on both influent and effluent and total phosphorus is tested on the effluent. Plant operators perform in-house laboratory testing for several other process parameters to monitor plant performance.

Maintenance

Operators performed required routine maintenance through the 2017 period. Additional maintenance activities conducted during the year are as follows:

Fort Frances Wastewater Treatment Plant

- Replaced flexible coupler blower 4 outlet
- New heat trace & insulation installed on outside alum line
- Repaired digester automatic air valve
- Replaced a shear pin in clarifier longitudinal drive 1
- Installed new shear pin drive sprocket for clarifier 2 longitudinal drive
- Replaced belt head works exhaust fan EF 01
- Backflow preventer and expansion tank for the boiler make up water were replaced by Pryde's Plumbing
- A coolant hose on the portable diesel generator was replaced by TOFF
- Removed 1 link from clarifier 1 longitudinal drive chain
- Installed new level sensor old digester
- Replaced pressure relief valve blower 4
- Replaced UV bulbs & acid washed sleeves bank B (2)
- Replaced tubing on effluent sampler and calibrated
- Replaced belt EF 02
- Replaced blower 4 with spare and new belts and oil
- Replaced coupler in Blower 4 air line and tightened valve flange
- Hot water flushed and repaired blockage alum lines
- Drained and inspected both clarifiers. Removed 2 links from flight chain in tank 1 and 1 link from tank 2
- Replaced 4" valve on RAS 1 stack to WAS transition
- Replaced air filter channel blower
- Replaced blower 4 case seal
- Changed oil grit pumps gear boxes

Pump Stations

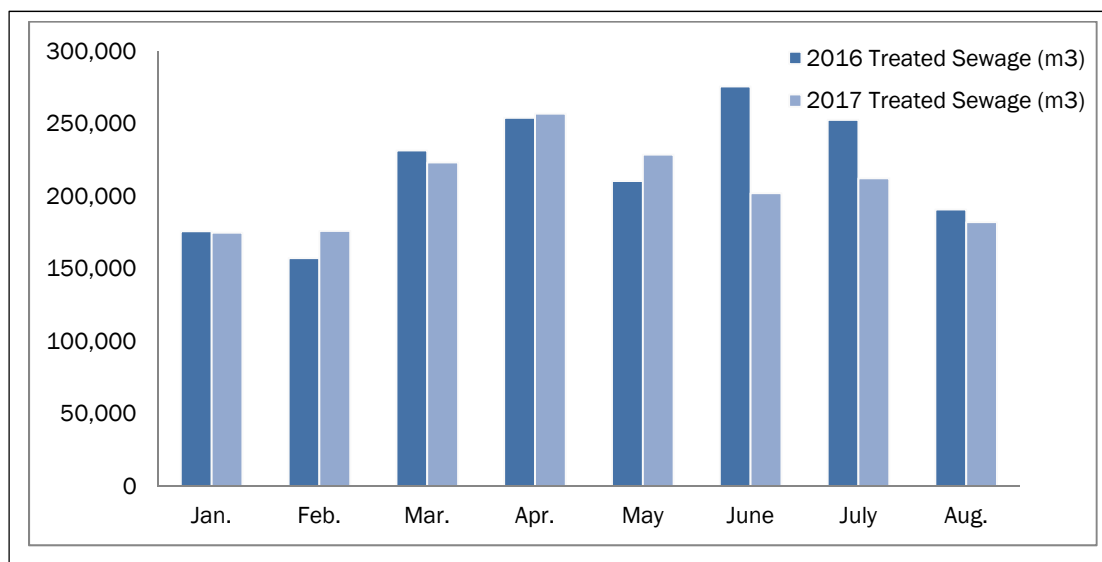
- Replaced block heater Central Avenue genset
- Repaired seal water tubing Central Avenue pump 2
- Adjusted signal cut off value Boundary Road flow meter and replaced couplant
- Replaced generator battery Fifth Street lift station
- A control relay for the Central Avenue lift station generator transfer switch failed, Wajax was called in to provide a solution
- A control relay for the Central Avenue lift station generator transfer switch was replaced by Wajax

Appendix A 2016-2017 Comparison Chart and Graphs

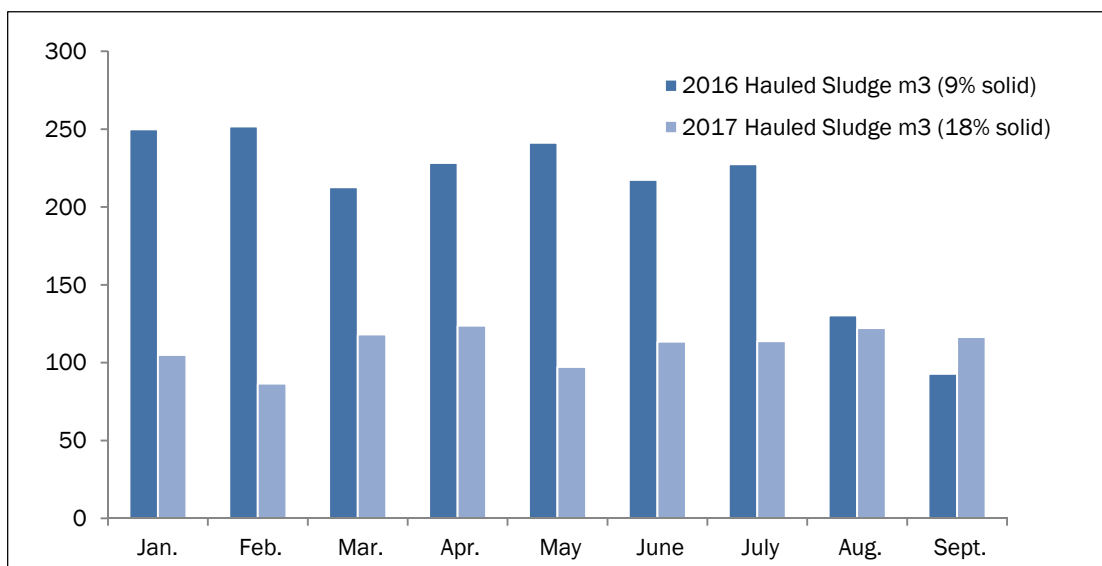
2016 v. 2017 Treated Sewage
and Sludge Hauled

	2016 Treated Sewage (m ³)	2017 Treated Sewage (m ³)	% Variance 2016 to 2017	2016 Hauled Sludge m ³ (9% solid)	2017 Hauled Sludge m ³ (18% solid)	% Variance 2016 to 2017
Jan.	175,712	174,745	-1%	249.9	104.9	-58%
Feb.	157,117	175,956	11	251.7	86.5	-66%
Mar.	231,365	223,183	-4	212.7	118.1	-44%
Apr.	253,871	256,759	1	228.3	123.7	-46%
May	210,352	228,551	8	241.2	97.2	-60%
June	275,522	201,914	-36	217.4	113.5	-48%
July	252,416	212,264	-19	227.5	113.8	-50%
Aug.	190,658	181,956	-5	130.3	122.2	-6%
Sept.	180,285	174,796	-3	92.8	116.5	26%
Oct.	181,205			108.0		
Nov.	169,075			92.6		
Dec.	187,407			92.6		
TOTALS	2,464,985	1,830,124		2,145	996.40	

2016 v. 2017 Treated Sewage



2016 v. 2017 Hauled Sludge





Sunset Country Métis

October 17th, 2017

Dear Mayor and Council,

The Sunset Country Métis Community Council would like to request that Thursday, November 16th, 2017 be declared Louis Riel Day in our community.

Louis Riel was the great Métis leader executed by the Canadian government on November 16th, 1885 for leading the Northwest Resistance in defense of Métis rights and the Métis way-of-life. Our community celebrates Louis Riel Day every year to recognize the many contributions of the Métis to Canada and to highlight the continuing struggles that Métis continue to face.

We hope to raise the Métis flag on Thursday, November 16th at 11:30 am with the presence of local citizens, Sunset Country Métis Council Members, Mayor Avis and/or members of Fort Frances Town Council – followed by a light meal and refreshments at our Sunset Country Métis Hall.

Please feel free to contact me to make the necessary arrangements. Sunset Country Métis Council can provide a flag for the ceremony.

I will be in touch with local media once details have been confirmed.

Thank you so much for your time and continued support.

Sincerely,

Sarah Marusyk

Youth Representative, Sunset Country Métis Community Council

(807) 276-4481

sarahmarusyk@gmail.com



FORT FRANCES BRANCH 29, MANITOBA AND NORTHWESTERN
ONTARIO COMMAND
The Royal Canadian Legion
250 Church Street
FortFrances, ON
P9A 1C8
Office Phone 807-274-0129 Lounge Phone 807-274-5462
Kitchen Phone 807-274-3772 Fax # 807-274-6740
e-mail: rcl29@bellnet.ca

Comrade Ray Watson
PRESIDENT

Veronica Davis
OFFICE MANAGER

October 18, 2017

Town of Fort Frances
320 Portage Ave.
Fort Frances, ON
P9A 3P9

ATTN: Lisa Slomke

Dear Ms. Slomke:

Re: Proclamation Request

I am writing on behalf of the Fort Frances Royal Canadian Legion in regard to Poppy Week. As November 11th approaches, we at the Legion begin our preparation of poppy sales and Cenotaph activities.

In honor of our Veterans, the week of November 4th -11th has been designated "Poppy Week" and we are hoping the Town will make a proclamation in the paper as well as a photoshoot to make it public.

We are also asking permission from the Town to sell poppies on the corners of Scott Street.

Please contact me at the above number or by e-mail if you have any questions. Thank you in advance for your consideration.

Sincerely,

Cde. Ray Watson
President Branch 29



H&R BLOCK

H&R Block Fort Frances
Box 211, 302-C Scott Street
Fort Frances, ON P9A 3M6

October 19, 2017

Mayor and Council
The Corporation of the Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

Dear Mayor and Council:

Re: Private parking space

This letter is regarding the on-street public parking space on Portage Avenue at Scott Street, directly in front of the entrance to H&R Block Fort Frances.

I am requesting that this parking space be changed from on-street parking to a privately-rented parking space, in order to provide an easily accessible on-site parking space for our clients.

Best regards,



Aaron Petrin
Franchise Owner

TOWN OF FORT FRANCES

BY-LAW No. xx~17

A BY-LAW OF THE CORPORATION OF THE TOWN OF FORT FRANCES
TO LICENCE AND REGULATE THE KEEPING OF ANIMALS AND THE
REGISTRATION OF DOGS AND CATS WITHIN THE MUNICIPALITY.

WHEREAS The Council of the Corporation of the Town of Fort Frances deems it necessary and expedient to pass a by-law to license and regulate the keeping of animals and the registration of dogs and cats within the Municipality.

AND WHEREAS The *Municipal Act, 2001*, as amended provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising the authority under the Act;

AND WHEREAS The *Municipal Act, 2001*, as amended provides that a single tier municipality may pass by-laws respecting animals;

AND WHEREAS The *Municipal Act, 2001*, as amended provides that a local municipality may licence, regulate and govern any business wholly or partly carried on within the municipality even if the business is being carried on from a location outside the municipality;

AND WHEREAS The *Municipal Act, 2001*, as amended provides that a municipality may pass by-laws with respect to matters of health, safety and well-being of persons;

AND WHEREAS The *Municipal Act, 2001*, as amended, provides that if a municipality passes a by-law regulating or prohibiting with respect to the being at large or trespassing of animals, it may provide for,

- (a) the seizure and impounding of animals being at large or trespassing contrary to the by-law; and
- (b) the sale of impounded animals,
 - (i) if they are not claimed within a reasonable time,
 - (ii) if the expenses of the municipality respecting the impounding of animals are not paid, or
 - (iii) at such time and in such manner as provided in the by-law.

AND WHEREAS The *Municipal Act, 2001*, as amended, provides that a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality passed under the Act is guilty of an offence;

AND WHEREAS The *Municipal Act, 2001*, as amended, provides that a municipality may establish a system of fines for offences, subject to section 429 under by-law of the municipality passed under the Act;

AND WHEREAS on January 16, 2017, Council approved a recommendation from the Planning & Development Executive Committee to review and rewrite the By-Laws pertaining to animal control within the Municipality.

NOW THEREFORE, the Council of The Corporation of the Town of Fort Frances enacts as follows:

SECTION 1- Definitions

Definitions of words, phrases and terms used in this By-law that are not included in the list of definitions in this section shall have the meanings which are commonly assigned to them in the context in which they are used in this By-law.

The words, phrases and terms defined in this section have the following meaning for the purpose of this By-law.

“animal” – means a member of the animal kingdom, other than a human, not covered by the Wildlife Act;

“animal for research act” – means the Animal for Research Act, R.S.O. 1990, c. A.22, as amended;

“at large” – means a dog, cat or animal being in a place other than a property owned or occupied by its owner and not under the effective control of a responsible person acting on behalf of the owner and, in the case of a hen means being outside a coop or hen run;

“building code act” – means the Building Code Act, S.O. 1992, C25, as amended;

“by-law enforcement officer” – means the person or persons duly appointed by Council as Municipal Law Enforcement Officers and/or Animal Control Officers for the purpose of enforcing all regulatory by-laws and the Town’s Animal Control By-Law;

“cat” – means a male or female feline of any breed of domesticated cat or crossbreed of domesticated cat;

“cat tag” – means a cat tag issued pursuant to this By-law;

“control” – includes care and custody;

“coop” – means a fully enclosed weatherproof building where hens are kept and which the interior of includes perches for hens not roosters to sleep on, food and water containers and nest boxes for egg laying;

“council” – means the Municipal Council of the Town of Fort Frances;

“dog” – means a male or female of the domesticated canine species;

“dog owners liability act” – means the Dog Owners Liability Act, R.S.O. 1990, c. D.16, as amended;

“dog tag” – means a dog tag issued pursuant to this By-law;

“dwelling unit” – means a suite operated as a housekeeping unit, used or intended to be used as a domicile by one or more persons and usually containing cooking, eating, living, sleeping and sanitary facilities;

“effective control” – means to be in the care and custody of a responsible person;

“feed(s)/feeding” – means the regular or intermittent supply of food or allowing the placing or maintenance of a supply of food on a regular or intermittent basis, which food is accessible to or accessed by a dog, cat or animal;

“fire chief” – means the head of the Fort Frances Fire/Rescue Service as designated by Council;

“harbour” – means living with, having care and control of, feeding, leaving food in a manner that is likely to attract a dog, cat or animal to a property, and shall also specifically include a situation in which any person provides food to any dog, cat or animal whether domesticated or feral;

“hen” – means a domesticated female chicken that is at least sixteen weeks old;

“hen run” – means a covered secure enclosure that allows hens not roosters access to the outdoors;

- “herding dog” – means a dog that has been trained and is actively being used in a bona fide farming operation for the purposed controlling of livestock on the farm;
- “keeps/keeping” – means to own, keep, harbour, maintain or feed a cat, dog, or animal;
- “leash” – means a restraining device, by which a dog, cat or other animal is held in check;
- “leashed” – means restrained by a leash securely attached to the dog or cat and a person or object;
- “livestock guardian dog” – means a dog that works and/or lives with domestic farm animals to protect them while repelling predators and is used exclusively for that purpose;
- “livestock, poultry and honey bee protection act” – means the Livestock, Poultry and Honey Bee Protection Act R.S.O. 1990, c. L24, as amended;
- “lot line” – means the boundary line between adjoining properties and or the boundary line between a property and a highway, laneway, municipal sidewalk or municipal road allowance;
- “maintain” – means to carry out repairs to any part of parts of a fence or structure retention equipment, muzzling device, or other such equipment necessary so it can properly perform its intended function;
- “medical officer of health” – means the Medical Officer of Health of the Northwestern Health Unit;
- “microchip” – means an approved “Canadian Standard” encoded identification device implanted into a dog or cat which contains a unique code that permits or facilitates access to owner information, including the name and address of the owner, which is stored in a central database;
- “municipality” – means the land within the geographic limit of the Town of Fort Frances;
- “muzzle” – means a humane fastening or covering device over the mouth of a dog and of sufficient strength to prevent the dog from biting;
- “noise(s)” – means unwanted sound;
- “owner” – when used in relation to a dog or cat, or animal, includes a person who possesses or harbours the dog, cat or animal where the owner is a minor, the person responsible for the custody of the minor and “owns” has a corresponding meaning;
- “paramedic” – means a person employed by the Rainy River District Social Administration Board to provide emergency medical services;
- “person” – means an individual, firm or corporation;
- “police dog” – means a dog trained to aid law enforcement officers and used by such officers in the execution of their duties;
- “police officer” means a member of the Ontario Provincial Police;
- “pound” – means premises that are used for the detention, maintenance or disposal of dogs or cats that have ben impounded pursuant to the by-law or the Dog Owners Liability Act;
- “pound act” – means the Pound Act. R.S.O. 1990, c. P.17, as amended;
- “private property” – means property which is privately owned and is not property owned by the Town;
- “premises” – means the entire lot on which a single dwelling unit building or multi-dwelling unit building is situated;
- “provincial offences act” – means the Provincial Offences Act, R.S.O. 1990, c. P.33, as amended;
- “public property” – includes all lands owned by the Town, any local boards, any corporations owned or controlled by the Town and includes all Crown lands;

“registrar” – means the By-Law Enforcement Officer for the Town, pursuant to this by-law;

“reasonable amount of time” – means no less than minimum detention period seventy-two (72) hours as prescribed by the Legislation or Regulations;

“responsible person” – means a person having the strength and capacity to securely control a dog so as not to permit or allow the unwanted contact with another person ,dog, cat or animal;

“run/running at large” – means to be found in any place other than the premises of the owner of the dog, cat or animal and not under the control of a person in such a manner as to prevent escape;

“service animal” – means any animal used by a person with a disability for reasons relating to the disability where it is readily apparent that the animal is used by the person for reasons relating to his or her disability; or where the person provides a letter from a health professional confirming that he or she requires the animal for reasons relating to his or her disability’ or a valid identification card signed by the Attorney general of Canada or a certificate of training from a recognized guide dog or service training school;

“suite” – means a single room or series of rooms of complementary use, operated under a single tenancy, and includes dwelling units, individual guest rooms in motels, hotels, boarding houses, rooming houses and dormitories;

“tag” – in reference to a dog means a dog tag, and in reference to a cat means a cat tag;

“tattoo” – means a permanent ink marking identification purposes;

“town” – means the Corporation of the Town of Fort Frances;

“veterinarian” – means a person registered or licensed under the Veterinarian Act;

“veterinarian act” – means the Veterinarian Act, R.S.O. 1990, c. V.3, as amended;

“vicious cat” – means a cat that has attacked or bitten a person, dog, cat or animal as determined by the By-Law Enforcement Officer in accordance with Section 5.1 herein;

“vicious dog” – means a dog that has attacked or bitten a person, dog, cat or animal as determined by the By-Law Enforcement Officer in accordance with Section 5.1 herein;

“zoning by-law” – means all current by-laws and amendments thereto and any subsequent by-laws which may be enacted in substitution thereto under the Planning Act with respect to land use within the Town.

SECTION 2 - GENERAL PROVISIONS

2.1 SHORT TITLE

This By-law shall be cited as the Animal Control By-Law.

2.2 SCOPE

Except where otherwise provided, the provisions of this By-law shall apply to all persons and property within the geographic limits of the Town of Fort Frances.

2.3 ENFORCEMENT

This By-law shall be enforced by a By-Law Enforcement Officer for the Town of Fort Frances, or any member of the Ontario Provincial Police.

2.4 CONFLICTS WITH OTHER BY-LAWS

Where a provision of this By-law conflicts with a provision of another by-law in force in the Town, the provision that establishes the higher standard in terms of protecting the health, safety and welfare of the general public and the environmental wellbeing of the municipality, shall prevail to the extent of the conflict.

2.5 SEVERABILITY

Should any section of this by-law be declared by a Court of competent jurisdiction to be ultra vires or illegal for any reason, the remaining parts shall nevertheless remain valid and binding, and shall be read as if the offending section or part had been struck out.

SECTION 3 – REGISTRATION OF CATS AND DOGS

3.1 REGISTRAR

The registrar is responsible for the issuance of tags and may, from time to time appoint in writing agents for the issuance of tags as he or she may consider necessary. The Registrar may revoke any such appointment in writing for such reason as the Registrar in his or her sole discretion may determine.

3.2 REQUIREMENT TO REGISTER

3.2.1 Except as provided to the contrary in this By-law, every owner of a dog or cat shall register the dog or cat with the Registrar on or before January 1st in each year that he or she is the owner of that dog or cat.

3.2.2 Every person who becomes the owner of a dog or cat after January 1st in any year; shall register the dog or cat with the Registrar within 14 days of becoming the owner of the dog or cat and on or before January 1st in each year thereafter.

3.2.3 Notwithstanding Sections 3.2.1 and 3.2.2, no person need register a dog or cat before the dog or cat reaches the age of six (6) months. The onus of proof of age of the dog or cat shall rest with the owner.

3.2.4 Notwithstanding Section 3.2.1 the owner of a cat(s) who resides in a dwelling unit in an area which is zoned resource development pursuant to the Zoning By-Law shall not be required to register his or her cat(s), provided the property on which the dwelling unit is located is used for agricultural uses, as defined by the Zoning By-Law.

3.2.5 The registration of a dog or cat shall expire upon the earliest of:

- (a) the transfer of ownership of the dog or cat for which is was issued;
- (b) the death of the dog or cat for which it was issued; and
- (c) December 31st of the year in which it was issued.

3.3 REGISTRATION PROCESS

3.3.1 Every person who applies to the Registrar to register a dog or cat, shall:

- (a) provide the name, physical and mailing address and telephone number of the owner of the dog or cat;
- (b) provide the name of the dog or cat;
- (c) provide a description of the dog or cat;
- (d) disclose whether the dog or cat has a microchip implant or has been tattooed;
- (e) disclose if the animal is a Service Animal;
- (f) disclose if the dog is a Livestock Guardian Dog, or Herding Dog;
- (g) proof of spay or neuter; and
- (h) pay the required registration fee as outlined in the Schedule of Fees By-Law, as amended.

3.4 ISSUANCE OF DOG OR CAT TAG

3.4.1 Upon the applicant providing all information and documentation required by the Registrar, and paying the appropriate fee(s), the Registrar shall register the dog or cat and shall issue to the applicant a dog tag or a cat tag as the case may be, which bears a unique number, shows the year of issue and such other information as may be determined by the Registrar.

3.4.2 Every owner of a registered dog or cat shall advise the Registrar in writing within 14 days thereafter, of:

- (a) change of address or phone number of the owner of the dog or cat;
- (b) sale or other transfer of ownership of the dog or cat;
- (c) the death of the dog or cat.

3.4.3 The Registrar shall have the right to cancel the registration of a dog or cat in the event that the registration fee is not paid in full, through error, as a result of a cheque being returned marked 'Not Sufficient Funds', a debit or credit card being refused or for any other reason.

3.5 REPLACEMENT TAGS

3.5.1 The Registrar shall issue a replacement dog tag or cat tag to the owner of a registered dog or cat upon;

- (a) application of the owner;
- (b) evidence satisfactory to the Registrar that the tag was lost or damaged; and
- (c) payment of the prescribed replacement tag fee.

3.6 REGISTRAR'S RECORDS

3.6.1 The Registrar shall maintain records of all dog tags, cat tags and replacement tags issued by the Registrar in each calendar year and shall update such records as additional information is received pursuant to Section 3.4.2.

3.6.2 The records under Section 3.6.1 shall include:

- (a) the name, physical and mailing address and phone number of the owner of the dog or cat;
- (b) name of the animal;
- (c) a description of the dog or cat;
- (d) the particulars of any tattoo or microchip implanted in the dog or cat;
- (e) the number of the dog tag or cat tag issued for that dog or cat;
- (f) the fee paid;
- (g) if the animal is a Service Animal;
- (h) if the dog is a Livestock Guardian Dog, or a herding Dog;
- (i) if the dog or cat is spayed or neutered;
- (j) the particulars of any evidence provided in support of a fee reduction; and
- (k) other information as the Registrar in his or her sole discretion determines to be necessary.

SECTION 4 – REGULATION – DOG, CAT AND ANIMAL

4.1 DOG AND CAT TO WEAR TAG

4.1.1 Every owner of a dog and every owner of a cat shall keep the tag securely fixed on the dog or cat while the tag was issued, at all times during the year of issue.

4.1.2 Notwithstanding Section 4.1.1, an owner need not keep the tag on his or her dog or cat:

- (a) while the dog or cat is within the dwelling unit of its owner;
- (b) in the case of a dog or cat, while the dog or cat is being lawfully used for hunting in the bush, and the tag is produced upon request of a By-Law Enforcement Officer or member of the Ontario Provincial Police; or,
- (c) where a veterinarian has determined it is necessary to remove the tag for medical treatment of that dog or cat; or,
- (d) if the dog is a Livestock Guardian Dog or a Herding Dog and the dog is being actively used in farming practices, and has been tattooed or implanted with a microchip; and
- (e) if the dog or cat has been tattooed or implanted with a microchip and the dog or cat has been registered with the Town.

4.1.3 No person shall remove a tag from a dog or cat without the consent of the owner thereof.

4.1.4 No person shall attach a tag to a dog or cat other than the dog or cat for which it was issued.

4.2 NUMBER OF DOGS AND CATS

There is no limit to the number of dogs and cats that a resident of the Town of Fort Frances can own; as long as all of the dogs and cats have current tags and the owner is in compliance with any other By-Law or other Legislation as deemed appropriate.

4.3 **AT LARGE**

4.3.1 No owner of a dog or cat shall cause, allow or permit a dog or cat he or she owns to be at large within the limits of the Town of Fort Frances.

4.3.2 No owner shall permit a dog or cat to run at large that is not within the dwelling unit or on the premises of its owner or on private property without the consent of the owner of that private property.

4.3.3 No owner shall permit a dog or cat to be at large that is not under the effective control of a responsible person.

4.3.4 When not within the dwelling unit or on the premises of its owner or on private property with the consent of the owner of that private property all dogs and cats shall be under the effective control of a responsible person.

4.3.5 Notwithstanding Section 4.3.4 this requirement shall not apply to an owner exercising/walking his or her dog(s), in any area that requires dog(s) to be leashed at all times, as set out in Schedule A of this By-Law.

4.3.6 Notwithstanding Section 4.3.1 this requirement shall not apply to an owner of Livestock Guardian Dogs and Herding Dogs while such dogs are being used in accordance with their defined function on property owned or leased by the owner.

4.4 **OWNER NOT TO PERMIT TRESPASS**

4.4.1 No owner shall allow or permit his or her dog or cat to trespass on private property whether on a leash or not.

4.5 **REQUIRED TO STOOP AND SCOOP**

4.5.1 Every owner or person who keeps a dog or cat or animal shall forthwith remove and dispose of excrement left by the dog, cat or animal on any public property or private property without the consent of the owner of the property.

4.5.2 Notwithstanding Section 4.5.1 this requirement shall not apply to a Service Animal.

4.6 **OWNER NOT TO PERMIT NOISE**

4.6.1 No person or owner shall permit any noise made by any dog, cat, bird or any other animal kept or used for any purpose, which is likely to disturb the peace or comfort of any individual in any location.

4.6.2 Notwithstanding Section 4.6.1 Livestock Guardian Dogs, Herding Dogs and Police Dogs shall be exempt from the foregoing provision while actively engaged in their duties.

4.7 NO PERSON TO HARBOUR

No person shall keep or harbour any dog, cat or animal in a manner that adversely impacts neighbouring properties or residents whether through offensive odours, noise likely to disturb inhabitants, running at large of dog(s), cat(s) or animal(s), accumulation of feces or otherwise.

SECTION 5 – VICIOUS

5.1 No owner shall permit his or her dog, cat, or animal to attack, bite or show aggressiveness towards a person, or other dog, cat or animal.

5.2 Where a By-Law Enforcement Officer or Police Officer is informed upon receipt of complaint, and is satisfied that a dog, cat or animal has attacked, bitten a person or animal or has been threatening or aggressive towards a person or animal without being provoked, and has further been provided with satisfactory evidence as to the name and address of the owner of the dog, cat or animal that the By-Law Enforcement Officer or Police Officer shall serve notice on the owner of the dog, cat or animal that the dog, cat or animal is deemed to be a vicious dog, cat or animal and requiring the owner to comply with any or all of the requirements set out in Section 5.4 and 5.5.

5.3 Service of notice that a dog, cat or animal has been deemed a vicious dog, cat or animal may be effected on the person who shows in the Town's records as the owner of the dog, cat or animal, or where the dog, cat or animal does not appear to be registered pursuant to this By-law, on such other person who appears to be the owner of the dog, cat or animal. Service may be effected by personal service, by registered mail, or by posting up in a conspicuous place at the address shown in the records of the Town as the address of the owner of the dog, cat or animal, or there the dog, cat or animal is not registered under this By-law, at such address as appears to be the address of the owner of the dog, cat or animal. Service of the notice shall be effective upon the date that a personal service is effected or where served by registered mail or by posting, shall be deemed effective on the third day after mailing or posting as the case may be.

5.4 Every owner of a vicious dog, cat or animal shall at all times when the vicious dog, cat or animal is not in the owner's dwelling unit, but otherwise within the boundaries of the owner's premises, ensure that:

- (a) the vicious dog, cat or animal is muzzled so to prevent it from biting a person or animal;
- (b) the vicious dog, cat or animal is securely leashed on a leash which does not allow it to go beyond the Lot Line of the owner's lands; or
- (c) the vicious dog, cat or animal is confined within a secure structure in a good state of repair so as to prevent escape; and
- (d) a warning sign stating 'beware of dog' is posted in a conspicuous place so as to be visible from the road.

5.5 Every owner of a vicious dog, cat or animal shall at all times when the vicious dog, cat or animal is not within the boundaries of the owner's premises;

- (a) keep the vicious dog, cat or animal under effective control of a responsible person on a leash held by the person; and
- (b) keep the vicious dog, cat or animal muzzled.

5.6 Every owner of a vicious dog, cat or animal shall notify the Registrar within two (2) working days of any change in ownership or residence of the vicious dog, cat or animal and provide the Registrar with the new address and telephone number of the owner.

5.7 Where the owner of a vicious dog, cat or animal is informed that his dog, cat or animal has been deemed to be a vicious dog, cat or animal, the owner may, within fourteen (14) days of receipt of such notice, request in writing to the Secretary of the Planning and Development Executive Committee a hearing by the Planning and Development Executive Committee for that purpose. The Planning and Development Executive Committee may confirm the order, exempt the owner from the muzzling or leashing requirements and modify the conditions for muzzling or leashing or both such requirements.

5.8 The notification that a dog, cat or animal is a vicious dog, cat or animal is effective the date it is served, even if a hearing to the Planning and Development Executive Committee is requested by the owner of the dog, cat or animal affected.

SECTION 6 – SEIZE AND IMPOUND

6.1 OFFICERS MAY SEIZE

A By-Law Enforcement Officer or Police Officer may seize and impound any dog, cat or animal found at large.

6.1.2 A By-Law Enforcement Officer or Police Officer may enter onto any private property without the consent of the owner of the property, for the purpose of discharging the duties imposed by this By-law and to enforce its provisions, without a search warrant, provided he or she is in active pursuit of a dog, cat or animal.

6.1.3 In no instance shall a By-Law Enforcement Officer or Police Officer enter into any dwelling unit or other building situated on private property without a search warrant authorizing such entry.

6.1.4 Any dog, cat or animal seized by a By-Law Enforcement Officer or Police Officer under this by-law shall be impounded for three (3) days from the time of its impoundment, exclusive of the day on which the dog, cat or animal was impounded, and days on which the pound facility is closed.

6.1.5 Any dog, cat or animal at large contrary to the provisions of this By-law which in the opinion of a By-Law Enforcement Officer or Police Officer appears to be vicious or rabid and to be a threat to the safety of the community, and which cannot be captured by a By-Law Enforcement Officer or Police Officer, may be killed by a Police Officer or other duly appointed officer. The owner of the dog, cat or animal shall not be entitled to damages or compensation on account of its killing.

6.1.6 Notwithstanding Section 6.1.4, where in the opinion of a By-Law Enforcement Officer or Police Officer, a dog, cat or animal seized under Section 6.1.1 is injured or should be destroyed without delay for humane reasons or for reasons of safety to persons, dogs, cats, or animals, the By-Law Enforcement Officer or Police Officer may have the dog, cat or animal euthanized in a

humane manner as soon as after seizure as he or she thinks fit without permitting any person to reclaim the dog, cat or animal without offering it for sale and no person shall be entitled to damages or compensation on account of the euthanasia.

6.1.7 Any person may capture any dog, cat or animal at large and trespassing on his or her property and, upon doing so, shall report capture of the dog, cat or animal to the By-Law Enforcement Officer who may impound the dog, cat or animal

6.1.8 During the impound period referred to in Section 6.1.4, the owner of the dog, cat or animal shall be entitled to redeem the dog, cat or animal upon:

(a) payment of the impound fees and board fees in the amount as set out in the Schedule of Fees By-law, as amended.

(b) payment of any veterinarian fees incurred for the well-being of the dog, cat or animal;

(c) registering the dog, cat or animal in accordance with this By-law if there is no evidence the dog, cat or animal is already registered. When registration is completed as per this requirement, the registration fee is in accordance with the Schedule of Fees By-law, as amended.

6.1.9 If a dog, cat or animal is not redeemed within the time frame specified in subsection 6.1.4, the By-Law Enforcement Officer may dispose of the dog, cat or animal as they see fit without liability to any person for the disposition of the dog, cat or animal or the manner thereof.

6.2 PROTECTIVE CARE

6.2.1 The By-Law Enforcement Officer is authorized should they choose, upon a request of a Police Officer, Fire Chief or his or her designate, or paramedic to impound a dog, cat or animal for protective care purposes, pursuant to an incarceration, fire, medical emergency, or for any other situation that the By-Law Enforcement Officer deems appropriate and to keep such dog(s), cat(s) or animal(s) for a maximum of five (5) days.

6.2.2 In the event that the owner of a dog, cat or animal impounded for protective care does not claim the dog, cat or animal and pay the impound fees, protective care fees, as set out in the Schedule of Fees By-law, as amended within five (5) days, then on the sixth day, the dog, cat or animal shall be deemed to have been impounded as running at large in accordance with Section 6.1 and impound timelines as set out in Section 6.1.4 shall begin.

6.3 IMPOUND FEES

6.3.1 Where a dog, cat or animal is seized, or impounded for protective care, the owner, if known, shall be liable for the impound fees and protective care fees as set out in the Schedule of Fees By-law, as amended, before the dog, cat or animal is released to the owner.

6.3.2 Notwithstanding Section 6.3.1, in appropriate humanitarian circumstances, as determined by the By-Law Enforcement Officer, the By-Law Enforcement Officer, may, in his or her discretion, waive all or part of the impound fees and protective care fees, or provide for delayed or installment payments of same.

6.4 TRAP REGULATIONS

6.4.1 Any dog, cat or animal seized in accordance with Section 6.1.7 shall be:

- (a) trapped in a humane manner;
- (b) not kept in a trap for more than 24 hours;
- (c) protected from the elements while in a trap.

6.4.2 In no circumstance shall a person use any trap that causes or may cause injury, pain or suffering to an animal. Without limiting the generality of the foregoing, no person shall set a trap within the Town:

- (a) without permission being granted by the By-Law Enforcement Department;
- (b) no person shall use a killer trap, leg-hold trap, body gripping trap or snare.

6.4.3 Notwithstanding Sections 6.4.1 and 6.4.2 shall not apply to the trapping of an animal where the animal is trapped by a person who is licensed by Ministry of Natural Resources or is otherwise authorized by law to trap an animal, and the trapping is conducted in accordance with any applicable legislation.

SECTION 7 – REGULATIONS - PRESCRIBED BIRDS

7.1 PRESCRIBED BIRDS

7.1.1 A person may keep in a dwelling unit or on a premises with the Town, any combination of domestic cardinals, finches, budgies, bulbuls, canaries, tanagers, amazons, cockatoos, onures, macaws, parakeets, cockatiels, lorikeets, touracos, toucans, orioles, mynahs, magpies, barbets, ascaries, pied hornbills or cock-of-the-rocks, provided same are housed and kept in an escape proof enclosure.

7.2 HENS (FEMALE CHICKENS)

7.2.1 Any person keeping hens on their property are only permitted to do so within the Town of Fort Frances if the following requirements have been met by the property owner:

- (a) the hens are confined in either a hen coop or hen run; and the hens are kept in the hen coop between 9:00pm and 6:00am
- (b) the owner of the hens resides on the property where the hens are kept;
- (c) each hen is provided with food, water, shelter, light, ventilation, veterinary care and opportunities for essential behaviours such as scratching, dust-bathing and roosting, all sufficient to maintain the hen in good health;
- (d) establish a maximum area of 0.1 cubic metre for manure storage in an enclosed container;
- (e) the external storage of feed must be kept in a rodent-proof container within the coop area
- (f) must comply with all other applicable legislation.

7.3 HEN COOP CONSTRUCTION

7.3.1 Any hen coop which is erected, used or maintained for the housing of hens must:

- (a) be constructed in such a manner as to prevent the escape of the hens;
- (b) be constructed in such a way as to be rodent proof;
- (c) be equipped with perches and nest boxes to appropriately accommodate each hen;
- (d) no hen coop or hen run may be located in any front, side or flank yard as described in the Zoning By-Law;
- (e) must be located within the rear yard and must be a minimum of 3.0m from any rear lot line or side lot line;

(f) at a distance of no less than 15m from any school, church or business.

7.2 HEN COOP MAINTAINENCE

7.2.1 Every owner of any building which is erected, used or maintained as a hen coop for the housing of hens shall be maintained as follows:

- (a) in a clean condition and free of obnoxious odours, substances and vermin;
- (b) all refuse and waste matter from the hen coop must be disposed of in a proper and sanitary manner and no such refuse or waste matter shall be burned or stored on the property.

7.3 GENERAL PROHIBITIONS

7.3.1 Home slaughter of hens is prohibited and any deceased hens shall be disposed of at a livestock disposal facility or through the services of a veterinarian.

7.3.2 The sale of eggs, meat, manure or other products derived from the hens is not permitted;

7.3.3 No owner shall cause or permit his or her hen to become a public nuisance by persistently clucking. No owner shall cause or permit his or her hen to violate the Noise By-law.

7.3.4 No owner shall cause or permit his or her hen to be at large.

7.3.5 No person shall keep a rooster.

SECTION 8 – PROHIBITED ANIMALS

8.1 GENERAL PROHIBITIONS

8.1.1 No person shall keep any animal other than a dog, cat, prescribed bird or prescribed animal within the Town of Fort Frances.

8.1.2 Nothing herein shall give any person any right to keep animals where such animal is prohibited by this By-law.

8.1.3 In the event that any setback requirements set out herein are inconsistent with the requirements set out in the Zoning By-Law, the requirements of the by-law which are more restrictive shall prevail.

8.2 PROHIBITED ANIMALS LISTING

8.2.1 The following list of animals are prohibited to be owned within the Town of Fort Frances. The list of prohibited animals may not include all animals prohibited in Town.

- All Marsupials (such as Kangaroos and Opossums)
- All Non-Human Primates (such as Gorillas and Monkeys)
- All Felids, (Except the Domestic Cat)
- All Canids (Except the Domestic Dog)
- All Viverrids (Such as Mongooses, Civets and Genets)

- All Mustelids (Such as Skunks, Weasels, Otters, Badgers) (Exception is domestic Ferret)
- All Ursids (Bears)
- All Artiodactylus Ungulates. (Such as Goats, Sheep, Pigs, and Cattle)
- All Procyonids (Such as Racoons, Coatis, Cacomistles, etc.)
- All Hyaenas
- All Perissodactylus Ungulates (Such as Horses and Asses)
- All Elephants
- All Pinnipeds (Such as Seals, Fur Seals, Walruses, etc.)
- All Snakes of the families Pythonidae and Boidae
- All Venomous Reptiles
- All Ratite Birds (Such as Ostriches, Rheas, Cassowaries, etc.)
- All Diurnal and Nocturnal Raptors (Such as Eagles, Hawks, Owls, etc.)
- All Edentates (Such as Anteaters, Sloths, Armadillos, etc.)
- All Bats
- All Crocodilians (Such as Alligators, Crocodiles, etc.)
- All Anatidae and Genus Cygnus (Ducks, Geese, Swans, etc.)

SECTION 9 – INTERFERE

9.1 INTERFERE

9.1.1 No person shall interfere with, hinder or molest a By-Law Enforcement Officer or Police Officer in the performance of their duties, or to seek to release any dog, cat or animal in the custody of the Town, except as herein provided.

9.1.2 No person shall tamper, remove or interfere with traps or equipment.

9.1.3 No person shall refuse to produce any documents or things required by a By-Law Enforcement Officer or Police Officer in the exercise of a power or performance of a duty under this by-law, and every person shall assist in entry, inspection, examination or inquiry by an agent.

9.1.4 No person shall knowingly furnish false information to a By-Law Enforcement Officer or Police Officer.

SECTION 10 – EXEMPTIONS

10.1 POLICE DOG EXEMPT

No part of this By-Law shall apply to a Police Dog or other working dog performing their legal duties.

SECTION 11 – PENALTIES

11.1 GENERAL PENALTIES

Any person who contravenes, suffers or permits any act or thing to be done in contravention of, or neglects to do or refrains from doing anything required to be done pursuant to any provisions of this By-Law or any permit or order issued pursuant thereto, commits an offence and except where specifically set out in Schedule “B” attached to and forming part of this By-Law, shall be liable of a fine of not more than \$5,000 pursuant to the Provincial Offences Act, R.S.O., 1990, c. P.33, As amended. Where an offence is a continuing offence, each day that the offence is continued shall constitute a separate and distinct offence.

SECTION 12 - REPEAL

12.1 By-Law 17/90, By-Law 12/79, By-Law 45/87 and By-Law 16/90 and all amendments are hereby repealed.

This By-Law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this _____ day of _____ 2017.

R. Avis, Mayor

E. Slomke, Clerk

TOWN OF FORT FRANCES
AREA LEASHING REQUIRED ALL TIMES

BY-LAW NO.
SCHEDULE “A”

<u>NO.</u>	<u>AREA LEASHING REQUIRED ALL TIMES</u>
1.	Point Park.
2.	Front Street (waterfront area) From Victoria Ave. To Col Rd. E.
3.	Seven Oaks Area.



Dearest Museum Lover,

NOVEMBERFEST, the sixth annual Friends of the Museum Gala fundraising event will be held **Thursday, November 2nd** from **6:30 pm to 9:30 pm** at the **Fort Frances Museum & Cultural Centre**.

This year's event will feature live music from local musicians, silent auctions, games, an exhibit from the national Costume Museum, and socializing with beer, wine, and Oktoberfest themed hors d'oeuvres!

We are encouraging local businesses and individuals such as yourself to support your local museum by donating a unique item for our live auction or by joining us for the evening. Heck, if you'd like to do both, we won't stop you!

If you are interested in donating an auction item, please call Sherry or Lauren at the museum (274-7891) to make arrangements for pick up.

If you're keen on attending, dig into your tickle trunks and assemble your favourite costume from the last 150 years for a night that will surely go down in history or just come as you are- (museum patrons with open wallets are always welcome!).

Tickets cost **\$30** in advance and **\$35** at the door.

Tickets are available at the **Fort Frances Museum & Cultural Centre** and **From the Grind Up**.

Friends of the Museum is a non-profit group of volunteers which has been working over the past five years to raise funds for additional programming at the museum which go beyond its annual operating budget. This year the proceeds will go to the restoration of the Owandem boat.

Sincerely,

Robert Schulz

President,

Friends of the Fort Frances Museum

**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Télééc. : 416 585-6470



OCT 05 2017

Your Worship
Mayor Roy Avis
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9



17-74995

Dear Mayor Avis: *Roy*

I would like to thank you, your fellow council member, Paul Ryan and Chief Administrative Officer Doug Brown, for taking the time to meet with me at the 2017 Association of Municipalities Ontario (AMO) Conference in Ottawa.

Your input and knowledge of local matters are important to me, I appreciated hearing about your concerns regarding the need for an additional Assistant Crown Attorney and a sitting Judge for the Rainy River District, as well as Connecting Link funding. I trust you have raised these issues directly with the Ministers responsible. I will also bring these matters to their attention.

We have put our focus on restoring the important partnership between the province and our municipalities. Funding provided through the Ontario Municipal Partnership Fund (OMPF) and municipal uploads has had a positive impact on municipalities in all corners of the province. The province was asked to stop downloading costs to Ontario's limited property tax base. Instead, we have uploaded significant costs. AMO asked for a new permanent fund for municipal infrastructure and we responded with the largest infrastructure investment in the province's history. We're investing \$190 billion over 13 years. We launched the Ontario Community Infrastructure Fund which helps build and repair critical roads, bridges, water and waste water systems in small, rural and northern municipalities.

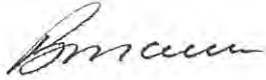
The fund was first introduced in the 2014 budget. It is set to triple to \$300 million per year by 2018/19, including \$200 million per year in stable formula based funding. This is predictable, bankable, stackable money. And we're cost matching a portion of the funding set aside in the federal government's clean water and waste water fund. This fund has provided over \$569 million in federal infrastructure investments across the province.

If your staff would like to discuss these matters further, ministry staff would be pleased to assist them. Please feel free to contact Susan Fraser, Manager, Local Government and Housing in the Northern Municipal Services Office (Thunder Bay) at 475-1653 or susan.fraser@ontario.ca.

.../2

Once again, thank you for meeting with me at the conference. I look forward to working with you and your colleagues in the months ahead.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Mauro".

Bill Mauro
Minister

c. The Honourable Steven Del Duca,
Minister of Transportation

The Honourable Yasir Naqvi,
Attorney General of Ontario

Sarah Campbell, MPP
Kenora – Rainy River

Lisa Slomke

From: AMO Communications <communicate@amo.on.ca>
Sent: Thursday, October 12, 2017 2:59 PM
To: Lisa Slomke
Subject: AMO Breaking News - AMO Opposes Proposed Changes to Public Health System

October 12, 2017

AMO Opposes Proposed Changes to Public Health System

The government is considering far reaching changes to the public health system based on recommendations made by the Expert Panel on Public Health in their report – [Public Health within an Integrated Health System](#), which was released on July 20, 2017.

After careful consideration by AMO's Board of Directors and our Health Task Force, AMO does not support the recommendations of the Expert Panel on Public Health and [urges](#) the government not to adopt them.

If the Expert Panel recommendations are implemented, it will completely change and dilute over time the mandate of the local public health system by integrating it with the health care system. There was no analysis provided by either the Expert Panel or the Ministry on the implications of this proposed integration from either a patient, program/service, or cost benefit analysis perspective. Further information on AMO's analysis is found in the attached [briefing note](#).

AMO is encouraging municipal leaders and councils to review the report and voice their opposition to Minister Dr. Eric Hoskins, Minister of Health and Long-Term Care, and local MPP's.

AMO Contact: Monika Turner, Director of Policy, mturner@amo.on.ca, (416) 971-9856 ext. 318.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please click [here](#).



Lisa Slomke

From: AMO Communications <communicate@amo.on.ca>
Sent: Monday, October 16, 2017 1:48 PM
To: Lisa Slomke
Subject: AMO Policy Update - CRA Pursuing Municipal Emergency Workers Parking as Taxable Benefit

October 16, 2017

CRA Pursuing Municipal Emergency Workers Parking as Taxable Benefit

Canada Revenue Agency (CRA) has assessed added taxes to Toronto municipal employees, particularly fire, police and paramedic workers who park at their local emergency stations.

City of Toronto's CRA settlement dealt with 2013, 2015 and 2016 tax years. The City had to determine the value of station property used for fire and paramedics for parking. The back taxes amount to \$1 million so far. The City has agreed to assist these emergency service employees by covering the retroactive amounts.

CRA says that any employer who provides free or discounted parking to employees must include the "fair market value" minus any amount paid by the employee as income. CRA says that any employee receives a taxable benefit unless the parking is provided for business reasons, or for reasons of disability.

It is not clear how wide spread this CRA targeting of municipal government emergency service personnel is or will become and the full impact on municipal governments, employees and property taxpayers. However, given that the federal government collects half of each household tax dollar and Ontario's municipal governments collect 9%, it points out the vulnerability and inability for municipal governments to achieve fiscal sustainability when the federal and provincial orders of government look to municipal governments for revenue. If anything, the local share of tax dollars should be bigger than 9%.

If your municipality is in a CRA audit or is given notice of audit by CRA, please let AMO know by sending an email to Matthew Wilson, Senior Policy Advisor at mwilson@amo.on.ca.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

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THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

October 2nd, 2017

Judy Currins, CMO
Clerk, City of Kawartha Lakes
Via Email

Dear Ms. Currins,

Please be advised the Council of the Township of Montague passed the following resolution at its regular meeting of Council of September 5th, 2017:

MOVED BY: V. Carroll
SECONDED BY: J. Abbass

RESOLUTION NO: 220-2017
DATE: September 05, 2017

That the Council of Township of Montague support the Town of Lakeshore in request for the easing of restrictions on surplus zoning severances.

And that this resolution be circulated to AMO, Ontario municipalities and Kawartha lakes.

CARRIED

Please contact me if you have any additional questions.

Thank you,

Jasmin Ralph
Clerk

Cc: Mary Masse, Town of Lakeshore
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

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October 2nd, 2017

Mayor Harry Hughes,
Township of Oro Medonte
Via Email

Dear Mr. Hughes,

Please be advised the Council of the Township of Montague passed the following resolution at its regular meeting of Council of September 5th, 2017:

MOVED BY: V. Carroll RESOLUTION NO: 221-2017
SECONDED BY: K. Van Der Meer DATE: September 05, 2017

That the Council of the Township of Montague hereby support the Township of Oro-Medonte's resolution related to the Ontario Wildlife Damage Compensation Program.

CARRIED

Please contact me if you have any additional questions.

Thank you,



Jasmin Ralph
Clerk

Cc: Hon. Jeff Leal, Minister of Agriculture, Food and Rural Affairs
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



Via Email

August 24, 2017

Kathleen Wynne, Premier
Legislative Building, Queen's Park
Toronto ON M7A 1A1

Re: Ontario's Wildlife Damage Compensation Program

Dear Premier Wynne,

At its meeting on August 9, 2017 the Council of the Township of Oro-Medonte adopted the following motion pertaining to the Ontario Ministry of Agriculture, Food and Rural Affairs, Ontario's Wildlife Damage Compensation Program:

"Be it resolved

1. That the Ontario's Wildlife Damage Compensation Program Guide from the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) and presented by Councillor Jerney be received.
2. And Whereas Council of the Township of Oro-Medonte recognizes that The Ontario Wildlife Damage Compensation Program (OWDCP) provides compensation to eligible producers whose livestock and/or poultry have been injured or killed as a result of wildlife predation or whose bee colonies, beehives and/or beehive-related equipment has been damaged as a result of wildlife predation.
3. And Whereas livestock producers are passionate about caring for their animals, creating a sustainable environment for future generations and providing high-quality livestock to represent the industry.
4. And Whereas the Municipal Investigators are appointed by the Municipality to conduct a thorough investigation ensuring that all relevant evidence is documented.
5. Now therefore be it resolved that the Township of Oro-Medonte respectfully requests that the Province:
 - a) expand the OWDCP to include evidence of partial carcass' to allow eligible producers to process legitimate claims; and



b) rely more heavily on the opinions of the Municipal Investigator, as they are experienced, familiar and knowledgeable with the Municipality's producers, as they continue to process genuine and valid applications.

6. And That correspondence be forwarded, under the Mayor's signature, to the Premier, the Ministry of Agriculture, Food and Rural Affairs, the Ontario Sheep Marketing Agency, the Beef Farmers of Ontario and Ontario municipalities requesting their support."

We respectfully request your consideration and support of Council's resolution of this matter and thank you in advance for your time.

Sincerely,

Mayor Harry Hughes
/so

Cc: Hon. Jeff Leal, Minister of Agriculture, Food and Rural Affairs
Jennifer MacTavish, General Manager, Ontario Sheep Marketing Agency
Beef Farmers of Ontario
Ontario Municipalities
Township of Oro-Medonte Council



**THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE**



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October 2nd, 2017

Honourable Kathleen Wynne, Premier of Ontario
Legislative Building - Room 281
Queen's Park
Toronto Ontario, M7A 1A1
Via Email

Dear Premier Wynne,

Please be advised the Council of the Township of Montague passed the following resolution at its meeting of Committee of the Whole of September 19th, 2017:

MOVED BY: K. Van Der Meer
SECONDED BY: I. Streight

RESOLUTION NO: 104-2017
DATE: September 19, 2017

WHEREAS The Township of Montague maintains a motivated and well-functioning volunteer fire department;

AND WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services in a rural municipality;

AND WHEREAS many Ontario municipalities will be unable to maintain fire services if this change is enacted;

AND WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal volunteer firefighters;

NOW THEREFORE The Township of Montague requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148;

AND That the Township of Montague request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario;

AND That this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities.

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE**



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Please contact me if you have any additional questions.

Thank you,

**Jasmin Ralph
Clerk**

**Cc: Minister of Labour Kevin Daniel Flynn;
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities**



*The Corporation of the Municipality of Killarney
32 Commissioner Street
Killarney, Ontario
P0M 2A0*

MOVED BY: Pierre Paquette

SECONDED BY: Nancy Wirtz

RESOLUTION NO. 17-382

BE IT RESOLVED THAT the Municipality of Killarney support the resolution passed by the Town of Halton Hills at its meeting held on August 28, 2017 regarding Zero Tolerance Against Racism.

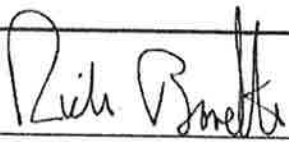
CARRIED

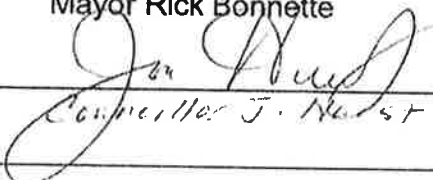
I, Candy K. Beauvais, Clerk Treasurer of the Municipality of Killarney do certify the foregoing to be a true copy of Resolution #17-382 passed in a Regular Council Meeting of The Corporation of the Municipality of Killarney on the 11th day of October, 2017.


Candy K. Beauvais
Clerk Treasurer



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Moved by:  Date: August 28, 2017
Mayor Rick Bonnette

Seconded by:  Resolution No.: 2017-0152
Councillor J. Hunt

15A

WHEREAS on August 12, 2017 a horrific, cowardly, and racially motivated act of violence took place in Charlottesville, Virginia that led to the death of a 32 year old woman, and injuries to at least 19 others;

AND WHEREAS this horrific and cowardly act took place during what has been described as one of the largest white supremacist events in U.S. history;

AND WHEREAS further incidents of racially motivated acts of violence have taken place both locally and abroad;

AND WHEREAS we must join together as a community, province, and nation to condemn this type of hatred and racism;

THEREFORE BE IT RESOLVED that Council for the Town of Halton Hills supports zero tolerance for racism of any kind, including nazi'ism and white supremacy;

AND FURTHER THAT Council for the Town of Halton Hills encourages all Ontario Municipalities to pass a resolution to support zero tolerance against racism and condemn all racism acts of violence;

AND FURTHER THAT a copy of this resolution be sent to Michael Chong, MP, Wellington Halton-Hills, Ted Arnott, MPP, Wellington Halton-Hills, FCM, AMO, Region of Halton, and Ontario municipalities.


Mayor Rick Bonnette



Fort Frances District Office
922 Scott Street
Fort Frances, Ontario
P9A 1J4

Ministère des Richesses
naturelles et des Forêts

Tel: (807)274-5337
Fax: (807)274-4438

October 17, 2017

Invitation to Participate

SAPAWE FOREST 2020-2030 FOREST MANAGEMENT PLAN

The Ontario **Ministry of Natural Resources and Forestry (MNRF)**, **Rainy Lake Tribal Resource Management Inc.** and the **Atikokan Resource Management Advisory Committee (RMAC)** invite you to participate in the development of the 2020-2030 Forest Management Plan (FMP) for the **Sapawe Forest**.

The Planning Process

The FMP will take approximately three years to complete. During this time, five formal opportunities for public consultation and First Nation and Métis community involvement and consultation are provided. This first stage notice is to advise you that preparation of the plan has started and to request:

- Your contribution to background information, particularly information relating to values and important ecological features that could be affected by forest management activities, and
- Your view of the desired forest condition and desired benefits which can be obtained from the forest.

How to Get Involved

Please provide any comments or information to the MNRF office listed below or if you wish to meet and discuss your interests and concerns with the planning team, plan author and/or the LCC, please contact the individuals identified below.

Background information and sources of direction that are available for you to view includes the following:

- Description of the management responsibilities on the forest and of the forest industry that is supplied from the forest;
- Values maps showing natural resource features, land uses and values;
- Description of the historic forest condition;
- A map of existing roads and their use management strategies;
- Management unit annual reports, audit reports, and provincial reports pertaining to forest management;
- Sources of direction for the forest such as past plans, land use plans, any relevant policy direction under the *Endangered Species Act, 2007*, MNRF's provincial goals, objectives and policies for natural resource management.

The background information and further information about the forest management planning process will be available for the duration of plan preparation.

Office Hours 8:30 – 4:30 Monday to Friday
Closed 12:00 – 1:00

"Your comments regarding our services are welcome at anytime"

The general information regarding the FMP process as well as the information described in this notice, will be available at the Resolute FP Canada Inc. office and at the MNRF Fort Frances District office, at the locations shown below, during normal office hours. Meetings with representatives of the planning team and the LCC can be requested at any time during the planning process. Reasonable opportunities to meet planning team members during non-business hours will be provided upon request. If you require more information or wish to discuss your interests and concerns with a planning team member, please contact one of the individuals listed below:

Company Contact

Beau Johnson, R.P.F.
Plan Author
Resolute FP Canada Inc.
2001 Neebing Ave
Thunder Bay ON, P7E 6S3
Phone: (807) 475-2705-3136
Beau.johnson@resolutefp.ca

MNRF Contact

Renee Perry, R.P.F.
Management Forester
MNRF Atikokan Area Office
108 Saturn Ave
Atikokan, ON P0T 1C0
Phone: (807) 597-5010
renee.perry@ontario.ca

LCC Contact

Shane Selman
Atikokan LCC Representative
Resource Management Advisory Committee
c/o MNRF Atikokan Area Office
108 Saturn Ave
Atikokan, ON P0T 1C0

Anytime during the planning process you may make a written request to seek resolution of issues with the MNRF District Manager or the Regional Director using a process described in the 2017 *Forest Management Planning Manual (Part A, Section 2.4.1)*.

Stay Involved

There will be four more formal opportunities for you to be involved. These stages are listed and tentatively scheduled as follows:

Stage Two - Review of the Proposed Long-Term Management Direction: **Sep, 2018**

Stage Three - Information Centre: Review of Proposed Operations: **Dec, 2018**

Stage Four - Information Centre: Review of Draft Forest Management Plan: **Aug, 2019**

Stage Five - Inspection of MNRF-Approved Forest Management Plan: **Jan, 2020**

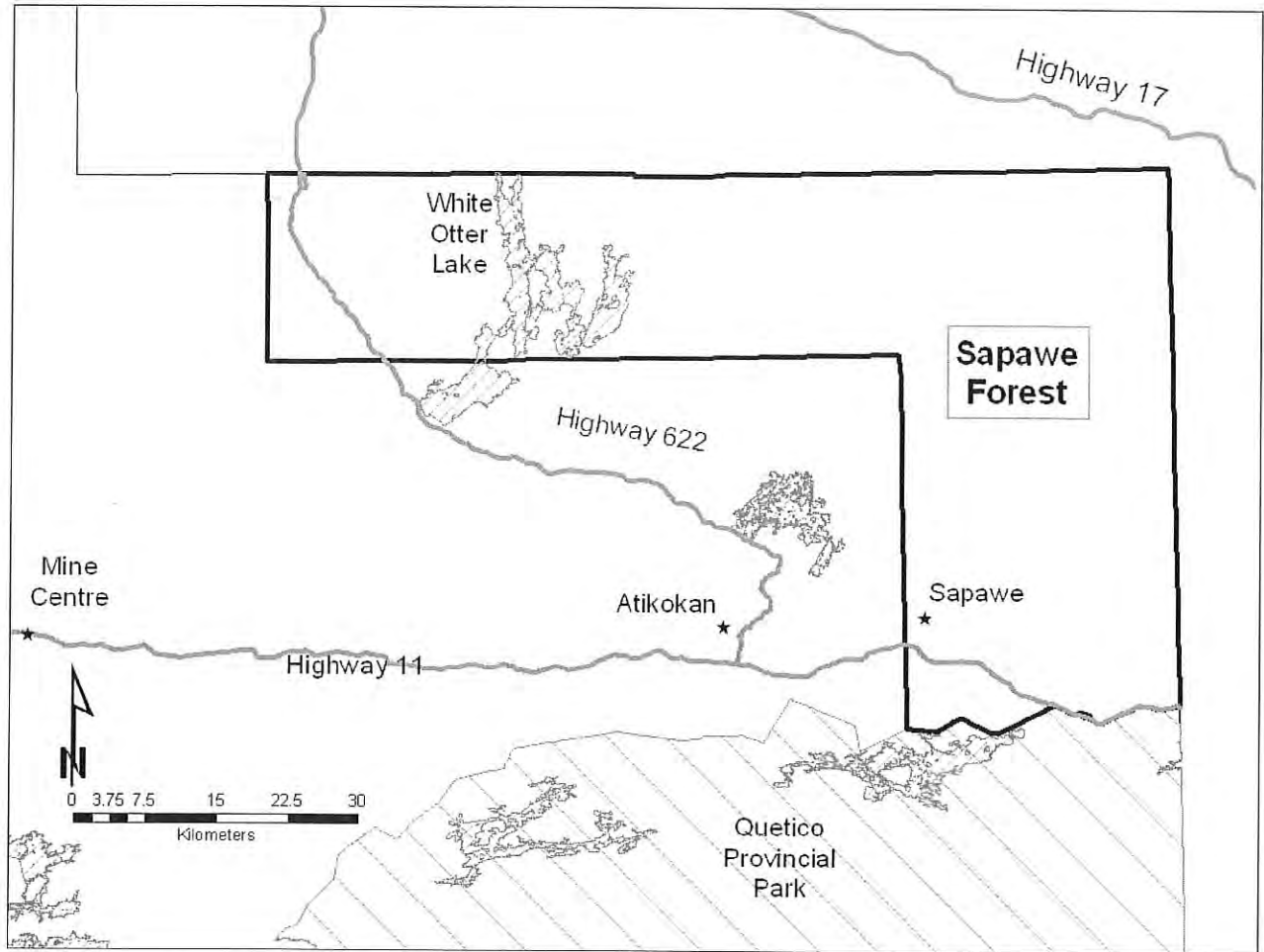
If you would like to be added to a mailing list to be notified of public involvement opportunities, please contact **Renee Perry** at **(807) 597-5010**.

The Ministry of Natural Resources and Forestry is collecting your personal information and comments under the authority of the *Crown Forest Sustainability Act*. Any personal information you provide (address, name, telephone, etc.) will be protected in accordance with the *Freedom of Information and Protection of Privacy Act*; however, your comments will become part of the public consultation process and may be shared with the general public. Your personal information may be used by MNRF to send you further information related to this forest management planning exercise. If you have questions about the use of your personal information, please contact **Tanis Williamson, MNRF Fort Frances District, at (807) 274-8606**.

Sincerely,



Greg Chapman
District Manager
Fort Frances





Fort Frances District Office
922 Scott Street
Fort Frances, Ontario
P9A 1J4



Ministry of Natural
Resources and Forestry

Ministère des Richesses
naturelles et des Forêts

Tel: (807)274-5337
Fax: (807)274-4438

October 17, 2017

Invitation to Participate

CROSSROUTE FOREST 2020-2030 FOREST MANAGEMENT PLAN

The Ontario **Ministry of Natural Resources and Forestry (MNRF)**, **Resolute FP Canada Inc.** and the **Fort Frances Forest Natural Resource Advisory Committee (NRAC)** invite you to participate in the development of the 2020-2030 Forest Management Plan (FMP) for the **Crossroute Forest**.

The Planning Process

The FMP will take approximately three years to complete. During this time, five formal opportunities for public consultation and First Nation and Métis community involvement and consultation are provided. This first stage notice is to advise you that preparation of the plan has started and to request:

- Your contribution to background information, particularly information relating to values and important ecological features that could be affected by forest management activities, and
- Your view of the desired forest condition and desired benefits which can be obtained from the forest.

How to Get Involved

Please provide any comments or information to the MNRF office listed below or if you wish to meet and discuss your interests and concerns with the planning team, plan author and/or the LCC, please contact the individuals identified below.

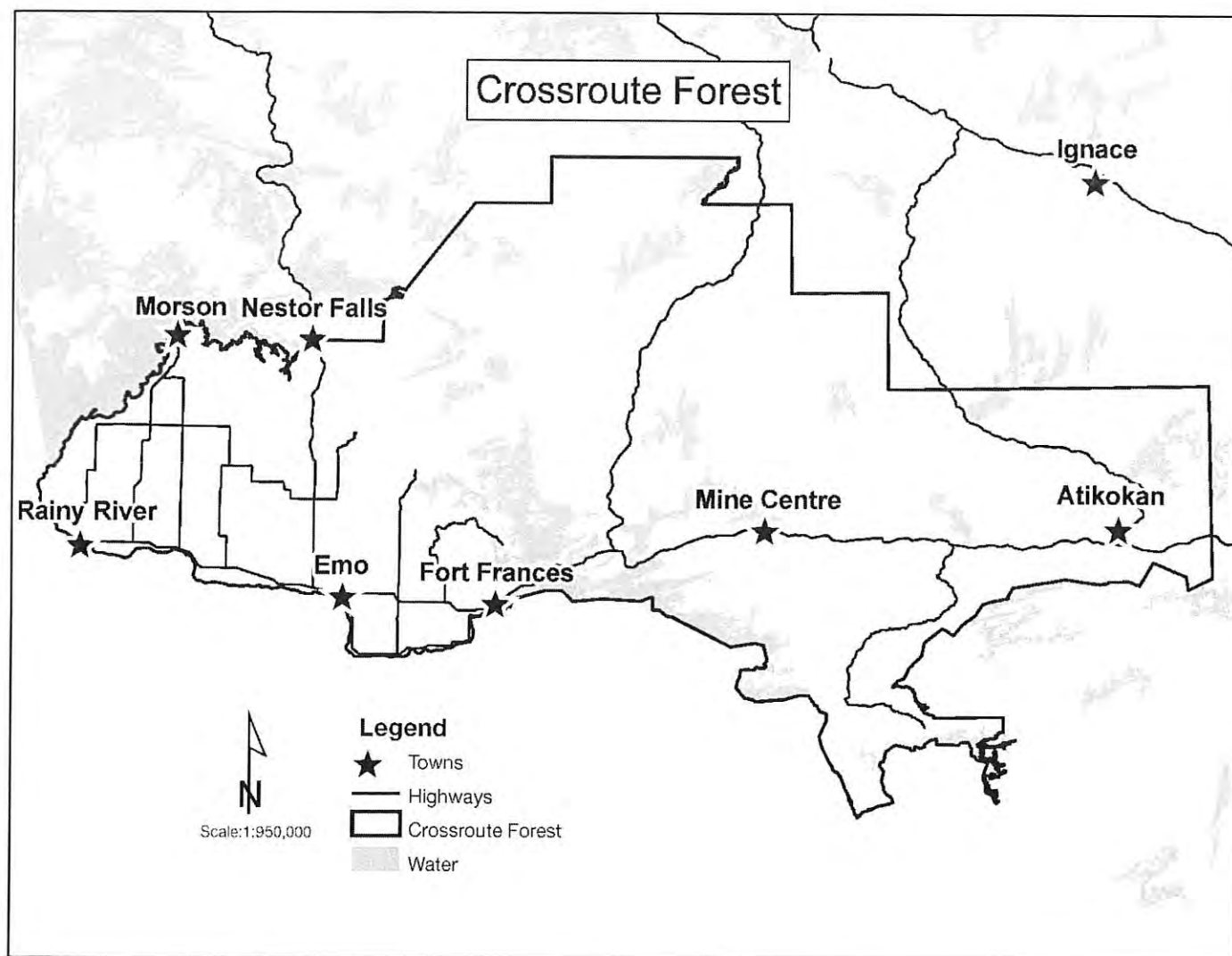
Background information and sources of direction that are available for you to view includes the following:

- Description of the management responsibilities on the forest and of the forest industry that is supplied from the forest;
- Values maps showing natural resource features, land uses and values;
- Description of the historic forest condition;
- A map of existing roads and their use management strategies;
- Management unit annual reports, audit reports, and provincial reports pertaining to forest management;
- Sources of direction for the forest such as past plans, land use plans, any relevant policy direction under the *Endangered Species Act, 2007*, MNRF's provincial goals, objectives and policies for natural resource management.

The background information and further information about the forest management planning process will be available for the duration of plan preparation.

Office Hours 8:30 – 4:30 Monday to Friday
Closed 12:00 – 1:00

"Your comments regarding our services are welcome at anytime"



TOWN OF FORT FRANCES

MINUTES

SESSION NO. #33

October 2, 2017

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on October 2, 2017 from 8:02 a.m. to 9:00 a.m.

PRESENT: D. Kitowski, Chair, J. Albanese, Councillor, R. Avis, Mayor (ex-officio member)

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk (Acting Secretary), T. Dennis, CBO/Planner, S. Kaun, Guest, G. McQuarrie, Guest

- 1. **Call to Order at 8:02 a.m.**
Session #33
- 2. **Disclosure of pecuniary interest and the general nature thereof - None.**
- 3. **Approval of Previous Committee Minutes**
 - 3.1 Approval of September 5th, 2017 meeting minutes.
-Approved as presented.
- 4. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None.**
- 5. **In-Camera**
 - 5.1 Potential Disposition or Acquisition of Land - Front Street Property.
- A verbal update was provided by E. Slomke, Clerk.

2017-08 Albanese-Avis: THAT the Planning & Development Executive Committee now meet in-camera in order to address a matter pertaining to:
- A proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes; more specifically Item 5.1 Front Street Property

CARRIED
- 6. **Items Referred from Council - None.**
- 7. **New Business - None.**
- 8. **Outstanding Items**
 - 8.1 Draft Animal Control By-Law.
- A discussion took place. The Committee recommends that this item move forward to Committee of the Whole as presented.
 - 8.2 Letters from Residents in regards to Zoning By-Law Restrictions.
- A lengthy discussion took place. The Committee recommends that this item move forward to Committee of the Whole as presented.
- 9. **Information**
 - 9.1 3rd Quarter By-Law Enforcement Department Activities Report.
- Received.
- 10. **Non-agenda Items - None.**

11. Adjourn / Next Meeting Date
Monday October 16, 2017.

Executive Committee Chair

Secretary, Planning & Development Executive
Committee

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 57

October 3rd, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on October 3rd, 2017 from 12:15 p.m. to 12:47 p.m.

PRESENT: Councillor P. Ryan, Vice Chair; Mayor R. Avis, Councillor W. Brunetta

ALSO PRESENT: L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer and K. Lawson, Secretary

REGRETS: D. Brown, CAO

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - none identified**
3. **Disclosure of pecuniary interest and the general nature thereof**
 - 3.1 Mayor R. Avis disclosed an interest in agenda item 7.1 as the Per Diem & Travel Expense for the Northwestern Ontario Municipal Association (NOMA) Conference was his. He did not participate in any discussion of the item.
 - 3.2 Councillor W. Brunetta disclosed an interest in agenda item 7.2 as the Per Diem & Travel Expense for the Northwestern Ontario Municipal Association (NOMA) Conference was hers. She did not participate in any discussion of the item.
 - 3.3 Councillor P. Ryan disclosed an interest in agenda item 7.6 as the Per Diem & Travel Expense for the Northwestern Ontario Municipal Association (NOMA) Conference was his. He turned the Chair over to Councillor W. Brunetta when the matter was introduced and did not participate in any discussion of the matter.
4. **Approval of Previous Committee Minutes**
 - 4.1 Session No. 56 dated September 18, 2017.

Brunetta-Avis: Approved as presented.
5. **In-Camera - none identified.**
6. **Items Referred from Council**
 - 6.1 Support re: Proposed Changes Under Bill 68 - Out of Court Payments.
- committee approved supporting the resolutions as passed by the Township of South Stormont and the Municipality of Killarney requesting that the Minister of Municipal Affairs reconsider the proposed changes under *Bill 68* pertaining to Out of Court Payments.
 - 6.2 2018 Budget Requests.
- committee recommended forwarding the financial requests from the Canada Day Committee (Fun in the Sun) and Fun in the Sun Fireworks to the 2018 Budget process for consideration and further recommended bringing forward the OFSAA Provincial Curling Championship financial request to Council separately with a request to have the Fort Frances OFSAA Sponsorship Committee appear before Council as a delegation to present their request.
7. **New Business**

CARRIED

- 7.1 Mayor Roy Avis NOMA Conference Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$585.80 as submitted by Mayor Roy Avis for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.2 Councillor Wendy Brunetta NOMA Conference Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$727.00 as submitted by Councillor Wendy Brunetta for her attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.3 Councillor June Caul NOMA Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$545.00 as submitted by Councillor June Caul for her attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.4 Councillor Doug Kitowski NOMA Conference Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$782.07 as submitted by Councillor Doug Kitowski for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.5 Council Ken Perry NOMA Conference Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$744.00 as submitted by Councillor Ken Perry for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.6 Councillor Paul Ryan NOMA Conference Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$682.00 as submitted by Councillor Paul Ryan for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.7 Doug Brown NOMA Conference Per Diem & Travel Expense.
- committee recommended approval of the per diem and travel expense claims in the total amount of \$135.00 as submitted by Doug Brown, CAO for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.8 Request for Reconsideration M.O.S. re: 1243 Idylwild Drive (2017).
- committee recommended receiving the Minutes of Settlement for property located at 1243 Idylwild Drive in Fort Frances for the 2017 taxation year.
- 7.9 Renewal of Municipal Insurance 2017-2018.
- committee recommended renewal of the 2017-2018 Municipal Insurance with Frank Cowan Company for the period November 1, 2017 to November 1, 2018 in the amount of \$189,854.00 plus applicable taxes.
- 7.10 Approval of Non Budgeted Item 11-3 Aerial Ladder Testing and Inspection.
- committee recommended approval of the non-budgeted request for Aerial Ladder Testing and Truck Inspection in the amount of \$3,872.14 plus applicable taxes for completion of the Non-Destructive Testing component to be completed by Keewatin Truck Service and the full Truck Inspection to be completed by Fort Garry Fire Trucks in the amount of \$1,200.00 plus applicable taxes.

- 8. **Non-agenda Items**
- 9. **Adjourn / Next Meeting Date - October 17, 2017**

Executive Committee Chair

D. Brown, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #013October 4, 2017

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on October 4, 2017 from 8:30 a.m. to 9:01 a.m.

PRESENT: Paul Ryan, Chairperson, Ken Perry, June Caul, Doug Brown, CAO and Travis Rob

ALSO PRESENT: Mayor Roy Avis

1. Call to Order

1.1 The meeting was called to order at 8:30 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

2.1 None

3. Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on September 6, 2017 - the minutes from the previous meeting were approved as circulated.

4. Non-agenda Items

4.1 None

5. Items Referred from Council

5.1 Request from C. Gagne - re: Installation of Additional Stop Signs at Minnie Avenue and Fifth Street East - the administration report was approved as recommended.

5.2 Request Dated September 8, 2017 from the Royal Canadian Legion - Maintenance Services for the Lane along the Legion - the administration report was approved as recommended.

5.3 Letter Dated September 14, 2017 from Tom Veert Contracting re: Street Lighting - the administration report was approved to be sent to the 2018 Capital Budget Process.

5.4 Discussion of Budget Requests - verbal presentation on budget requests.

- 5.5 Verbal - Cross Walk between Municipal Parking Lot and the Fort Frances Legion -

6. New Business

- 6.1 Co-op Agreement for the Provision of Propane at the Fort Frances Airport - the administration report was approved as recommended.
- 6.2 Participant Agreement with Her Majesty the Queen in the Right of Ontario for the Supply of Orthophotography - the administration report was approved as recommended.
- 6.3 Airport Facility Lease Renewal - CBRE Maintenance Garage Bay - November 1, 2017 to March 31, 2018 - the administration report was approved as recommended.
- 6.4 Airport Property Land Lease Private Aircraft Hangers - the administration report was approved as recommended.
- 6.5 August 2017 Drinking Water Systems Monthly Summary Report - the Monthly Report for the Drinking Water Systems for August 2017 was approved as circulated.

7. Information

- 7.1 Fort Frances Wastewater Treatment Facility August 2017 Monthly Report - the administration report was reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Operations and Facilities Division - Public Works Area - Operations Statistics July 2017 - the administration report was reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Operations and Facilities Division - Public Works Area - Operations Statistics August 2017 - the Public Works Operations Statistics for August 2017 were reviewed and will be forwarded to Council as information only. No action required.
- 7.4 Operations and Facilities Division - Environmental Area - Operations Statistics July 2017 - the Environmental Statistics for July 2017 were reviewed and will be forwarded on to Council as information only. No action required.
- 7.5 Operations and Facilities Division - Environmental Area - Operations Statistics August 2017 - the Environmental Statistics for August 2017 were reviewed and will be forwarded to Council as information only. No action required.
- 7.6 2017 Tonnage at Landfill Site - updated September 28, 2017 - the Tonnage at the Landfill Site as of September 28, 2017 was reviewed and will be forwarded to Council

as information only. No action required.

- 7.7 Sewer & Water Data for 2017 - updated September 28, 2017 - the Sewer and Water Data as of September 28, 2017 was reviewed and will be forwarded to Council as information only. No action required.

8. Adjourn / Next Meeting Date

The meeting adjourned at 9:01 a.m.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

**SISTER KENNEDY BOARD OF MANAGEMENT
REGULAR MEETING – September 12, 2017
Session #007
Sister Kennedy Centre Dining Hall/Program Space**

IN ATTENDANCE Cindy Noble, Dalton Taylor, John Reader, Ed Haglund, Doug Kitowski, Diane Maxey, June Caul

REGRETS Irene Laing, Jason Kabel

CALL TO ORDER The meeting was called to order at 10:32 by the Chair, Diane Maxey

CONFLICT OF INTEREST There were no conflicts declared.

ADOPTION OF THE AGENDA

The Chair declared the agenda approved as circulated.

APPROVAL OF MINUTES

926 June Caul/Doug Kitowski That the minutes of the June 12, 2017 meeting be accepted as circulated. **Carried**

MANAGER'S REPORT

Cindy Noble presented the Manager's Report.

927 Dalton Taylor/June Caul That the Manager's Report be accepted as presented. **Carried**

BILLS AND ACCOUNTS

928 Ed Haglund/June Caul That the June, July and August accounts be accepted and approved for payment. **Carried**

CORRESPONDENCE

No correspondence

PAST BUSINESS

- **Outdoor signage** – Cindy advised that it had been installed on Monday
- **Baffles** Gary Wilde will be coming to look at the space and provide a price.
- **Lighting Program** As Jason was not present this item was deferred to the next meeting.
- **Exercise Program** Discussion regarding \$1.00 per session rather than an up-front fee and if grant available. Sign up has started so there will be no fee for this session. Cindy will check with Jason.

- **Seniors' Fair** Posters are up and have been mailed to Stratton and Rainy River. Set up will be at 8 a.m. on Friday, October 6. A list will be put out for helpers.

NEW BUSINESS

No new business

PUBLIC PARTICIPATION

- Millie asked if we could get the shuffleboard fixed before the summer games.

Action: Cindy will check with Ernie Clinker to see if he is still willing to do it.

CLOSE

The president declared the meeting adjourned at 10:52.

Diane Maxey, Chair

Irene Laing, Secretary

Next meeting October 10 at 10:30 a.m. at Sister Kennedy Centre.

Fort Frances Museum Advisory Committee Meeting

Meeting: Tues Oct 17, noon.

Present: Debbie Ballard✓ Robert Schulz✓ Mary Hickling✓ Caren Fagerdahl✓ Nell Laur✓

Council representative: Paul Ryan Committee Secretary: Sherry George✓ Guest:

Minutes from last meeting, Sept 19, 2017: adopted as sent.

Governance:

- Sherry attended Regional Museums meeting in Ear Falls on Thurs Sept 28. Will host in spring of 2018.
- Strategic plan – ensured a photo of the Ojibwe fashion show was added to the final copy.
- There will be directives from OMA on new guidelines, policies and standards around indigenous peoples.

Finance:

- NOHFC – Intern position application still waiting on approval.
- Fundraiser: *Keep It Hanging Around* underway. Final draw date Sat. Oct 28th at 3 p.m. Owandem successfully moved to Devlin. \$4000 issued to Mark Faragher so he can begin work. Boom chains also donated by Larry Norton.
- Budget process begun. On list for museum: Hallett repairs, technology support for museum, and full-time assistant.
- Museum is looking at purchasing a cash register to help reduce cash boxes and multiple data sheets.

Collections:

- Tener project is now in the hands of the Times. One additional review with Roseann and then print.
- S.Brunetta has spoken to Fontana family re: Bill Fontana's memorabilia on log-rolling career. Photos dropped off.

Exhibitions:

- No exhibit this month as fundraiser in main exhibit gallery.
- Nov/Dec: Costuming over 150 years. Costume Museum of Canada delivering and assisting with set up.

Interpretation & Education:

- Fall workshops underway. Most classes full with waiting lists.
- Problem now with Open Studio as no instructor; L.Hyatt unable to work.
- Coffee parties held Sept 26 and 28th, boats and planes respectively.

Research:

- Truth & Reconciliation at local level.
- Push on to collect our seniors' stories. S.Brunetta volunteering her time for this endeavor.

Conservation:

- Jane Dalley, conservator preparing report (electronics and captured bugs).
- Tugboat work at Mark Faragher's shop in Devlin.
- Looking for manpower (16 weeks) to complete newspaper digitization at request of anonymous donor (\$10,000).

Physical Plant:

- Roof work completed as part of Canada 150/Ontario 150 funding.
- No tender once again for ramp/washrooms. Need to look at options. Perhaps an extension?
- Hallett requiring serious attention on windows and doors. All windows and doors will have to be custom built.

Community:

- Final push for Canada 150 merchandise prior to Christmas. Tote bags shipped and will sell at \$10 each.
- **Friends Fall Fundraising Gala – Novemberfest! – Thurs Nov 2, 6:30-9:30 p.m.** \$30 each or \$35 at the door. All proceeds go to refurbishing the Owandem.

Human Resources/Professional Development:

- Contract for L.Hyatt complete (volunteering). Sherry now without coverage or assistance.
- Sherry attended Ontario Museums conference in Kingston. \$600 bursary will cover some costs.

Numbers: September visitors: 343 (335 in 2016).

Ontario Arts Council: one applicant has applied for exhibition assistance. Recommended for \$1000.

Recommendations to be made to Executive Committee of Community Services....

Meeting adjourned at 1:10 p.m.

Next meeting: Tues Nov 21 at noon.