

REPORT

COMMITTEE OF THE
WHOLE

October 10, 2017

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on October 10, 2017 from 5:43 p.m. to 6:35 p.m.

PRESENT: Councillor J. Caul, Chairperson; Mayor R. Avis; Councillors K. Perry, J. Albanese, W. Brunetta, G. P. Ryan and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, J. Kabel, Manager of Community Services (5:43-5:44 and 6:00-6:35pm), T. Rob, Manager of Operations & Facilities (5:43-5:46 and 6:00-6:35pm) and D. Galusha, Deputy Treasurer (5:43-5:44 and 6:00-6:35pm).

1. Call to Order at 5:43 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Perry disclosed an interest in Item 8.5 from this agenda as the per diem and travel claim being considered is his.

Councillor Brunetta disclosed an interest in Item 8.2 from this agenda as the per diem and travel claim being considered is hers.

Councillor Ryan disclosed an interest in Item 8.6 from this agenda as the per diem and travel claim being considered is his.

Councillor Kitowski disclosed an interest in Item 8.4 from this agenda as the per diem and travel claim being considered is his.

Mayor Avis disclosed an interest in Item 8.1 from this agenda as the per diem and travel claim being considered is his.

Councillor Caul disclosed an interest in Item 8.3 from this agenda as the per diem and travel claim being considered is hers.

4. In-Camera:

- 4.1 Potential acquisition or disposition of land: Front Street Property
- A verbal update was provided by E. Slomke, Clerk.

257 Albanese - Brunetta: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees, more specifically Item 4.2 HR Matter

- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.1 Front Street Property

CARRIED

- 4.2 Personal matters about an identifiable individual, including municipal or local board employees: HR Matter

- A verbal update was provided by D. Brown, CAO.

5. Public Session Resumes in Council Chambers at 6:00 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor Roy Avis - No Verbal Update

Councillor John Albanese - No Verbal Update

Councillor Wendy Brunetta - A verbal update was provided in regards to RRDMA, FFMNPH, FedNor Consultation, Chamber of Commerce, AMO Task Force and Women in Politics.

Councillor June Caul - A verbal update was provided in regards to the Age Friendly Committee, Seniors Fair and Assisted Living.

7. Consent Agenda:

- 7.1 Support re: Proposed Changes under Bill 68 - Out of Court Payments.
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to support the Township of South Stormont and the Municipality of Killarney requesting the Minister of Municipal Affairs to reconsider the proposed changes under Bill 68 pertaining to out of court payments.
- 258 Brunetta - Albanese: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, ~~7.6~~, 7.7, 7.8, ~~7.9~~, 7.10, 7.11, 7.12, 7.13, 7.14 and 7.15.
CARRIED
- 7.2 Doug Brown, CAO - Northern Ontario Municipal Association Conference Per Diem and Travel Expense.
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the travel expense claim in the total amount of \$135.00 as submitted by D. Brown, CAO for his attendance at the NOMA conference held in Thunder Bay on September 19-22, 2017.
- 7.3 Request for Reconsideration Minutes of Settlement re: 1243 Idylwild Drive (2017).
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for property located at 1243 Idylwild Drive in Fort Frances for the 2017 taxation year.
- 7.4 Renewal of Municipal Insurance 2017-2018.
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to renew the Municipal Insurance with Frank Cowan Company for the period November 1, 2017 to November 1, 2018 in the amount of \$189,854.00 plus applicable taxes.
- 7.5 Approval of Non-Budgeted Item - 11-3 Aerial Ladder Testing and Inspection.
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve a non-budgeted request for Aerial Ladder Testing and Truck inspection in the amount of \$3872.14 with completion of the Non-Destructive testing component by Keewatin Truck Service and the full truck inspection by Fort Garry Fire Trucks in the amount of \$1200.00 plus applicable taxes.
- 7.6 Updated Draft Animal Control By-law
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to approve the draft Animal Control By-law as presented and further that said by-law be brought forward at the next Council meeting for passage and enactment.
- This item was pulled by Councillor Brunetta and a brief discussion took place.
- 7.7 Citizen letters with concern to Section 3.31 in the Zoning By-law 03/14
- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to allow application for Zoning By-law amendment to be forwarded to the Committee of Adjustment for a public meeting on October 25, 2017, which will continue the process to amend the setbacks for navigable and non-navigable watercourse and hazard lands on a site by site basis.

- 7.8 Request for Installation of Additional Stop Signs at Minnie Avenue and Fifth Street East
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to agree with the recommendation of the Traffic Safety Committee to deny the request and further that a letter be sent from Council to the Police Services Board requesting additional patrols in this area to address the concern of speeding vehicles.
- 7.9 Request from Royal Canadian Legion - Maintenance Services for the lane along the Legion
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to deny the request from the Fort Frances Legion for the Town to take over the maintenance of land on private property to the east of their building on Church Street.
- This item was pulled by Mayor Avis and a brief discussion took place. Council requested that this matter return to Executive Committee for further discussion and deliberation.
- 7.10 Request from Tom Veert Contracting re: Street Lighting on Eighth Street
- approval of this request will agree to the recommendation of the Operations & Facilities Executive Committee to add this request to the 2018 Capital Budget.
- 7.11 Co-op Agreement for the provision of Propane at the Fort Frances Airport
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to enter into a 2 year propane supply and delivery agreement with Energy Tech Services Co-op for propane supply at the Fort Frances Airport Maintenance Garage and further that the Mayor and Clerk be authorized by by-law to execute said agreement.
- 7.12 Participant Agreement for the supply of Orthophotography
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to enter into a participant agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Natural Resources for the provision of Orthophotography data for the Town of Fort Frances and further that an authorizing by-law be passed and executed by the Mayor and Clerk on behalf of the organization.
- 7.13 Airport Facility Lease Renewal - CBRE Maintenance Garage Bay
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to renew the lease with MNRF at \$103.34 per day for the next five months and further that the Mayor and Clerk be authorized to execute the lease agreement on behalf of the Corporation.
- 7.14 Airport Property - Land Lease Private Aircraft Hangers
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to renew the hangar lot lease rate with Melaire LTD at \$1.79 per square meter for the next five years and further that the Mayor and Clerk be authorized to execute the by-law and agreement on behalf of the Corporation.
- 7.15 August 2017 Drinking Water Systems Monthly Summary Report
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the August 2017 report prior to it being made available to the general public.

8. Administration and Finance Division:

- 8.1 Mayor Roy Avis Northern Ontario Municipal Association (NOMA) Conference Per Diem & Travel Expense.
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claims in the

amount of \$585.80 as submitted by Mayor Avis for his attendance at the NOMA Conference held in Thunder Bay on September 20-22, 2017.

-Mayor Avis disclosed an interest in this Item as the per diem and travel claim being considered is his. He did not speak to the matter.

8.2 Councillor Wendy Brunetta Northern Ontario Municipal Association (NOMA) Conference Per Diem & Travel Expense.

- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claims in the amount of \$727.00 as submitted by Councillor Brunetta for her attendance at the NOMA Conference held in Thunder Bay on September 19-22, 2017.

- Councillor Brunetta disclosed an interest in this Item as the per diem and travel claim being considered is hers. She did not speak to the matter.

8.3 Councillor June Caul Northern Ontario Municipal Association (NOMA) Conference Per Diem & Travel Expense.

- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claims in the amount of \$585.00 as submitted by Councillor Caul for her attendance at the NOMA Conference held in Thunder Bay on September 20-22, 2017.

- Councillor Caul disclosed an interest in this Item as the per diem and travel claim being considered is hers. She did not speak to the matter and Councillor Perry assumed chair responsibilities.

8.4 Councillor Doug Kitowski Northern Ontario Municipal Association (NOMA) Conference Per Diem & Travel Expense.

- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claims in the amount of \$782.07 as submitted by Councillor Kitowski for his attendance at the NOMA Conference held in Thunder Bay on September 19-22, 2017.

- Councillor Kitowski disclosed an interest in this Item as the per diem and travel claim being considered is his. He did not speak to the matter.

8.5 Councillor Ken Perry Northern Ontario Municipal Association (NOMA) Conference Per Diem & Travel Expense.

- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claims in the amount of \$744.00 as submitted by Councillor Perry for his attendance at the NOMA Conference held in Thunder Bay on September 19-22, 2017.

- Councillor Perry disclosed an interest in this Item as the per diem and travel claim being considered is his. He did not speak to the matter.

8.6 Councillor Paul Ryan Northern Ontario Municipal Association (NOMA) Conference Per Diem & Travel Expense.

- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claims in the amount of \$682.00 as submitted by Councillor Ryan for his attendance at the NOMA Conference held in Thunder Bay on September 19-22, 2017.

- Councillor Ryan disclosed an interest in this Item as the per diem and travel claim being considered is his. He did not speak to the matter.

9. Operations and Facilities Division:

9.1 A verbal update on Capital Projects was provided by T. Rob, Manager of Operations &

10. Information:

- 10.1 3rd Quarter By-law Enforcement Department Activities Report
Received.
- 10.2 September 2017 Building Statistics
Received.
- 10.3 Fort Frances Wastewater Treatment Facility - August 2017 Monthly Report
Received.
- 10.4 Operations and Facilities Division - Public Works Area - Operations Statistics (July 2017 and August 2017)
Received.
- 10.5 Operations and Facilities Division - Environmental Area - Operations Statistics (July 2017 and August 2017)
Received.
- 10.6 Tonnage at Landfill Site - updated September 28, 2017
Received.
- 10.7 Sewer & Water Data - updated September 28, 2017
Received.

11. Non-agenda items - None.

12. ADJOURNMENT

- 12.1 The meeting adjourned at 6:35 p.m.

259 Albanese - Perry: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

J. Caul, Chairperson

E. Slomke, Clerk