

# TOWN OF FORT FRANCES

## AGENDA - November 27, 2017

### MEETING - Council Chambers , Civic Centre

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**1. COUNCIL MEETING**

(Session No. 075) to immediately follow the Committee of the Whole

1.1 Call to Order

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting

1.4 Disclosure of pecuniary interest and the general nature thereof.

**2. Delegations/Deputations:**

2.1 Citizen of the Year Presentation (6:00 p.m.)

2.2 Presentation of Survey Results by Caroline Goulding, CEO and  
Andrew Hallikas, Board Chair

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Fort Frances Public Library & Technology Centre

2.3 Canada 150 Volunteer Pins (7:00 p.m.)

**3. Consent Agenda:**

3.1 Items Referred from Committee of the Whole

3.2 Letter dated November 10, 2017 from M. Carter, Programs and Events  
Coordinator, Alzheimer Society Kenora/Rainy River Districts re:  
Alzheimer Awareness Month flag raising & proclamation

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- will be advised of Council's proclamation and flag raising will be  
coordinated with Mayor Avis' office.

3.3 E-mail dated November 13, 2017 from D. Plummer, Station Manager,  
93.1 The Border re: Christmas Greeting opportunity

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- will be referred to the Administration & Finance Executive  
Committee for recommendation.

3.4 Letter dated November 16, 2017 from J. McTaggart, Chair, Police  
Services Board re: Point Park concerns

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- will be referred to the Operations & Facilities Executive Committee  
for recommendation with input from Administration & Finance  
Executive Committee.

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3.5 Letter dated November 20, 2017 from J. Petrin, Community Homeless Liaison re: Temporary Overnight Emergency Shelter - will be referred to the Community Services Executive Committee for recommendation.	10
3.6 Letter dated November 20, 2017 from Dr. Kit Young-Hoon, Medical Officer of Health, Northwestern Health Unit re: Municipal Alcohol Policy - will be referred to the Community Services Executive Committee for recommendation.	11 - 12
3.7 Letter dated November 22, 2017 from C. MacKintosh re: Snow Removal on Scott Street - will be referred to the Operations & Facilities Executive Committee for recommendation.	13
<b>4. <u>Approval of Council Minutes: *</u></b>	
4.1 Session No. 074, dated November 14	
<b>5. <u>Approval of Committee of the Whole Minutes: *</u></b>	
5.1 Session Nos. 105 and 106, dated November 14, 2017 and November 22, 2017 respectively	
<b>6. <u>Resolutions from tonight's Committee meeting</u></b>	
<b>7. <u>By-Laws:</u></b>	
7.1 A by-law to approve an agreement with iCompass Technologies Inc. for Meeting Manager Pro and Board Manager services.	14 - 17
7.2 A by-law to approve a lease renewal agreement with 427112 Ontario Limited o/a Skynorth Air at the Fort Frances Municipal Airport.	18 - 20
<b>8. <u>Information Correspondence:</u></b>	
8.1 AMO Communications - Call to Action - Talk to Your MPPs about Legislated Protection for Fire-Medic Approach for Municipalities - Policy Update - New Apprenticeship Grant, Tax Cuts for Small Businesses at Centre of Fall Economic Statement - AMO Watchfile Nov. 16, 2017 - Policy Update - 2018 Ontario Municipal Partnership Fund (OMPF) Allocations - Policy Update - AMO Queen's Park Legislative Update	21 - 35

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8.2 Letter from Ministry of Municipal Affairs and Ministry of Labour re: Fair Workplaces, Better Jobs Act (Bill 148)	36 - 37
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<b>9. <u>Minutes:</u></b>	
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9.4 Operations & Facilities Executive Committee - November 8, 2017	47 - 48
9.5 Downtown BIA - Board of Management Meeting (October 18, 2017)	49 - 51
9.6 Fort Frances Police Services Board dated May 9, 2016, June 24, 2016, September 27, 2016, November 3, 2016, March 17, 2017, April 28, 2017, May 26, 2017, June 30, 2017 and September 22, 2017.	52 - 70
<b>10. <u>Non-agenda Items</u></b>	
<b>11. <u>ADJOURNMENT</u></b>	
<b>12. <u>* Previously distributed to Council</u></b>	
<b>13. <u>** Items can be viewed by contacting the Clerk</u></b>	

# 2017 FFPLTC COMMUNITY SURVEY RESULTS

Through the survey data was gathered on how the community feels about the Library and its services, whether they use or know about them, what encourages and discourages use, and what new services community members would like to see.

## What new services do people want?

- More programs for all age groups
- Larger collection

## What encourages people to use the library?

- Collection
- Events
- Staff
- Physical Space

## What is a barrier to people using the library?

- Collection is not large enough
- More technology help is needed
- The cost of using the library is too high
- Hours

*To me our library is a beacon of a progressive and ongoing learning situation. It is the first place our family felt at home and welcomed when we first moved to Fort Frances.*

In order to ensure that Library goals align with community goals a number of questions were asked in order to identify the community's needs.

## WHAT DOES THE IDEAL COMMUNITY LOOK LIKE?

Some respondents (8%) felt that Fort Frances represented the ideal community. Others described their ideal community as being:

- Community-Minded, a place where people help one another and work together
- Inclusive and Welcoming, where everyone is embraced and there is something for everyone
- Supportive of Community Services, with a vibrant library and updated sports facilities, many cultural, athletic, and artistic events, and opportunities for outdoor and athletic recreation
- Safe, a place free of substance abuse problems (drug and alcohol), vandalism, and crime
- Filled with entertainment options, including better shopping hours and more restaurants
- Healthy, with an updated hospital and enough doctors
- Educated, with a good education system and learning supports for everyone

Additional descriptions included: Age Friendly, Clean, Innovative, Prosperous, Child Friendly, More Populous, and Less Expensive.

People feel these ideals reflect their personal values/interests and they are important to them. They feel that people have a right to these ideals. They believe that it will make the community stronger, better, or more prosperous.

## **HOW IS THE COMMUNITY DIFFERENT FROM WHAT IS IDEAL?**

Most people felt that the ideal community had already been reached. Those that believed more work needed to be done felt that:

- Nothing or not enough is being done now to address the issues within the community and enact real change
- The community has problems with substance abuse and crime
- There is a lack of communication to and between residents
- The Library is not valued enough
- The community is moving away from ideal and becoming worse
- The community is not welcoming/accessible enough
- The community needs more economic growth

Additionally, respondents felt that the goals of the municipality need to become aligned with the goals of the community. Also, that there is a lack of civic pride within the community and that the community is not age friendly.

*My ideal community is one that is safe, innovative and vibrant while providing residents/business with facilities and services which allow for an enhanced quality of life*

## **WHAT NEEDS TO CHANGE ?**

Many people were unsure of what change could be enacted or responded that either nothing should change or that nothing could change. Those that suggested changes believe that:

- People need to change, become more involved, and work together
- There needs to be more community supports for residents, including educational and addictions
- There needs to be more support for the Library
- That there should be more community programs and entertainment options
- The municipality needs to become aligned with the goals of the community
- There needs to be more inter-organizational communication and co-operation

Further changes listed include: more economic growth, better communication with residents, more marketing to residents/tourists, more education, better infrastructure and health care, and more strategic planning, accountability, provincial/federal support, and support for arts and culture.

# Alzheimer Society

## KENORA/RAINY RIVER DISTRICTS

Alzheimer Society of  
Kenora/Rainy River Districts

618-9<sup>th</sup> Street N

Kenora, Ontario P9N 2S9

Tel: (807) 468.1516

Toll-Free: 1.800.682.0245

Fax: (807) 468.9013

[www.alzheimerkrr.com](http://www.alzheimerkrr.com)

[maryc@alzheimerkrr.com](mailto:maryc@alzheimerkrr.com)

November 10, 2017

Dear Mayor Avis:

The Alzheimer Society of Kenora/Rainy River Districts is a local not-for-profit organization dedicated to providing free support services, educational programs and information to people with Alzheimer's disease or a related Dementia, as well as to their families, caregivers, the general public, and community organizations. Join us in promoting understanding and recognition in support of those affected by and diagnosed with Alzheimer's disease or a related Dementia.

January is National Alzheimer Awareness Month, and this year we are promoting the "Still Here" campaign. Life doesn't end when Alzheimer's begin. It is still possible to live well with dementia. **BE THERE. FOR THOSE WHO ARE #STILLHERE.**

We would appreciate if you could proclaim January 2018 "National Alzheimer Awareness Month" to be established on behalf of the City of Fort Frances, ON. We would also like permission to have the Alzheimer Society flag raised on the pole outside the Municipal Office for the month of January. We would lastly request that a photo be taken with you, the Mayor, and an Alzheimer Society member for the newspaper and to be posted within our organization.

Please inform me of the days you are available for this photo and we will do our best to fit your schedule.

Sincerely,



Mary Carter  
Programs and Events Coordinator



Charitable Business Number:  
88961-4970-RR0001

## Lisa Slomke

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**From:** Plummer, Darell <plummer.darell@radioabl.ca>  
**Sent:** Monday, November 13, 2017 3:39 PM  
**To:** Lisa Slomke  
**Subject:** Radio Christmas Greeting CRM:0040053  
**Attachments:** CFOB Christmas Greetings 2017.pdf

Hi Lisa,

Hope all is well. Just wondering if the Mayor and Council would like to do a Christmas Greeting on the radio again this year. Details attached on two options: \$249 or \$349

Here's the greeting script from last year:

**"The Holiday Season brings friendship, warm feelings and happiness. May you be surrounded by those dear to you during this very special time of year...Have a joyful, festive and safe holiday... and a Very Happy New Year...from the Town of Fort Frances."**

Thanks,

**Darell Plummer**

Station Manager

**89.5 the Lake - Kenora, ON**

**93.1 the Border – Fort Frances, ON**

C: 807-466-1246




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This communication and its attachments are confidential and may be privileged. If you are not the intended recipient, please immediately notify the sender and then delete this communication and its attachments without reading or forwarding it. Thank You.

THINK GREEN! before printing this email.

CA: 210 Scott St. • Fort Frances, ON • P9A 1G7 t: (807) 274-5341  
US: Box 1250 • International Falls, MN • 56649 t: (218) 283-4420

f: (807) 274-2033  
www.931theborder.ca

## *Radio Christmas Cards*



SEASON'S GREETINGS AND HAPPY NEW YEAR!!

EXTEND WARM HOLIDAY WISHES TO YOUR FAMILY, FRIENDS AND CUSTOMERS.

**45 Customized Holiday Greetings  
(3/day Dec 17 to Dec 31)  
\$349**

**26 Customized Holiday Greetings  
(2/day Dec 19 to Dec 31)  
\$249**

HST Extra

**All Holiday greetings are 15 seconds each.  
Space is limited!**





Administration & Finance Division  
Planning & Development Division  
Phone: 807-274-5323  
Fax: 807-274-8479

Mailing Address for All Divisions:  
Civic Centre  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9



Operations & Facilities Division  
Phone: 807-274-9893  
Fax: 807-274-7360

Community Services Division  
Phone 807-274-4561  
Fax: 807-274-3799

email: [town@fortfrances.com](mailto:town@fortfrances.com)  
[www.fort-frances.com](http://www.fort-frances.com)

## POLICE SERVICES BOARD

November 16, 2017

Town of Fort Frances  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9

Attention: Mayor and Council

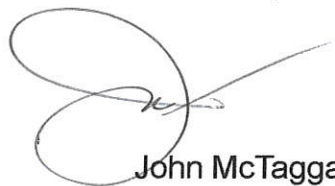
Dear Sirs and Madams:

As a result at the recent meeting of the Police Services Board held October 20, 2017, the following resolution was approved:

“That the Police Services Board recommend to the Town of Fort Frances that they staff the Point Park Office and jointly monitor the park with the OPP.”

This recommendation is being made as a direct result of more calls for Police service to the Point Park this past summer, pertaining to the issue of long term transient individuals camping back in the bush causing security issues with partying, drinking and drug use. There also have been reports of the washrooms at the point being abused, and other campers being concerned about their safety. There is in addition the possible loss of revenue to the town for unpaid camping.

Yours truly



John McTaggart  
Chair

/elh



## Rainy River District Social Services Administration Board

450 Scott Street  
Fort Frances, ON  
P9A 1H2

Ph: (807) 274-5349  
Fax: (807) 274-0678  
Toll Free: 1-800-265-5349

• Children's Services • Land Ambulance • Ontario Works • Social Housing

November 20, 2017

Attention: Jason Kabel  
Community Services Manager – Town of Fort Frances  
740 Scott Street  
Fort Frances, ON P9A 1H8

Dear Mr. Kabel,

I am writing to you on behalf of a collective of agencies that service the Rainy River district's most vulnerable population: individuals and families experiencing homelessness, requesting your input to help address emergency shelter issues. A committee dedicated to finding solutions to homelessness in our district has been working toward strengthening social supports as well as looking for immediate and preventative solutions. However, we have a major hurdle to address.

As you may be aware, our district has no emergency shelter, with the exception of the Atikokan Women's Shelter of Hope, which houses female victims of domestic violence. With no safe space for this vulnerable population to sleep, those experiencing homelessness are more likely to be victims of violent crime, develop serious health problems, have untreated mental or physical illnesses and addictions, among others.

In the human services, we know that change is most impactful when community members from all walks of life come together. In order to achieve a positive outcome for those experiencing homelessness, **we are asking you to assist us by providing space at either the East End Hall or the Banquet Room on the second floor of the Memorial Sports Centre to be used at night as temporarily overnight emergency shelter until April 2018.** Contingent on approval, we are requesting consistently the same night(s) every week.

We are also asking churches in our community to assist in this effort by opening up space in their basements and having volunteers provide refreshments and set up this temporary overnight shelter. If you would like to speak, you can reach me at (807) 274-5349 ext. 248 or [jpetrin@rrdssab.on.ca](mailto:jpetrin@rrdssab.on.ca). Thank you for your time and I look forward to collaborating with you.

Yours Truly,

Jamie Petrin  
Community Homeless Liaison



210 First Street North  
Kenora, ON P9N 2K4

November 20, 2017

Mayor Roy Avis and Counsel  
c/o Lisa Slomke  
320 Portage Avenue  
Fort Frances, ON P9A 3P9  
Tel: (807) 274-5323 ext. 1215

Dear Mayor Roy Avis and Counsel:

Re: Municipal Alcohol Policy

The Northwestern Health Unit (NWHU) would like to recognize the commitment from the Mayor, Counsel and work of city staff to update the Municipal Alcohol Policy (MAP). MAPs promote moderate and responsible alcohol consumption and support community values at municipally owned and managed events and properties. MAPs set a positive benchmark for events where alcohol is distributed or consumed and limit what type of events are eligible for Special Occasion Permits (SOP) on municipal property. Therefore MAPs have the potential to influence social norms in the larger community.

Drawing from evidence taken from the MAP Policy Guide, I would like to request Mayor and Counsel take a stance that all youth-focused and family events, including minor hockey games, remain not eligible for SOPs within municipal property. I would ask Mayor and Counsel to vote against the proposed sale of alcoholic beverages, brought forward by Mr. Wayne Strachan, General Manager of the Fort Frances Lakers, at SIJHL games in Fort Frances for the following reasons:

1. **Regulating the Physical Availability of Alcohol** – It is best to limit alcohol allowed at public events, especially those events where families and youth will be in attendance. Research has repeatedly shown that consumption and related problems increase as alcohol becomes more available, and vice versa. It can be noted that other SIJHL League teams (English River, Dryden, and Thunder Bay) do not provide alcohol at their games.
2. **Modifying the Drinking Environment** – Youth are strongly influenced by their friends and family. When friends and parents approve of drinking alcohol, youth are more likely to drink and suffer negative impacts from drinking. Alcohol consumption becomes a social norm, and it is perceived that alcohol is needed to have a good time. Youth idolize hockey as a sport, and we should be cautious of fostering the acceptance of drinking alcohol at youth focused sporting events. Building community partnerships is vital to creating a comprehensive, multi-component community-based intervention to modify the drinking environment at the local level. (The Alcohol Locally Driven Collaborative Project (LDCP), 2014)

MAPs are part of a comprehensive approach to alcohol policy. They aim to support existing provincial alcohol policies, and build on them to tailor the policy landscape to the local context. The Northwestern Health Unit supports the use of MAPs to influence the social norms throughout our region and reduce the high level of morbidity and incidence of adverse health outcomes related to alcohol consumption in the NWHU catchment area that was previously presented to Mayor and Counsel.

Sincerely,



Dr. Kit Young-Hoon  
Medical Officer of Health  
Northwestern Health Unit

#### References

The Alcohol Locally Driven Collaborative Project (LDCP). (2014, 10 02). *Addressing Alcohol Consumption and Alcohol Related Harms at the Local Level*. Retrieved 11 21, 2017, from Ontario Injury Prevention Resource Centre:  
[http://www.oninjuryresources.ca/downloads/workgroups/ldcpalcohol/LDCP\\_report\\_rev\\_Oct\\_14\\_6.pdf](http://www.oninjuryresources.ca/downloads/workgroups/ldcpalcohol/LDCP_report_rev_Oct_14_6.pdf)

CAROLE F. MACKINTOSH

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November 22, 2017

Fort Frances Town Council  
Fort Frances Civic Centre  
320 Portage Avenue  
Fort Frances ON P9A 3P9

Dear Mayor and Council:

This letter is being submitted as a matter of public safety; for your edification and, hopefully, action in the near future. I refer specifically to snow removal practices in the Scott Street business district. The local downtown merchants are very good at clearing their stretches of sidewalk but are limited by the street side snowbanks. Many of them (merchants) cut access gaps in the snow but these are often rendered inaccessible by vehicles parked on the street.

Attempting to climb over these banks is extremely hazardous for all, but especially for persons with diminished mobility. Moreover, these snow banks also form miniature ice dams which impede drainage from the sidewalks and, upon freezing create doubly treacherous clear ice on the backside of the banks.

I write as a recent casualty of the snowbanks on Scott Street and - in the interests of reducing the risk of additional accident and/or injury to the public from the current inadequate approach - respectfully submit the following: for the designated downtown blocks, when clearing the main street, municipal crews should remove the snowbanks concurrently with their formation by the grader. While this may admittedly prove more costly than the present system, it might very well prove to be considerably less so than any potential lawsuit directed toward the town resulting from injury. Thank you in advance for your consideration of this matter.

Sincerely,

Carole F. MacKintosh

TOWN OF FORT FRANCES

BY-LAW NO. xx/17

(Being a by-law to approve an agreement with iCompass Technologies Inc. for Meeting Manager Pro and Board Manager services)

WHEREAS on November 14, 2017, Council approved a report from the Clerk which approved entering into an updated agreement with iCompass Technologies Inc. to provide for Meeting Manager Pro and Board Manager services.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the agreement with iCompass Technologies Inc. in the form of Schedule “A” attached hereto and forming part of this by-law, be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 27<sup>th</sup> day of November 2017.

\_\_\_\_\_  
R. Avis, Mayor

\_\_\_\_\_  
E. Slomke, Clerk



## iCompass Services Agreement

THIS SERVICES AGREEMENT (the “**Agreement**”) is entered into as of the January 2, 2018 (the “**Effective Date**”), between **iCompass Technologies Inc.**, (“**iCompass**”) and **Town of Fort Frances**, with an address at 320 Portage Avenue, Fort Frances, Ontario P9A 3P9 (the “**Customer**”).

### 1.0 Services.

- 1.1 Provision of Services.** Customer’s and Customer’s end-users (“End Users”) may access and use the services described in Section 9.0 of this Agreement and any other services that may be ordered by the Customer from time to time pursuant to a valid subscription (the “Services”) in accordance with the terms of this Agreement.
- 1.2 Facilities and Data Processing.** iCompass will use, at a minimum, industry standard technical and organizational security measures to store data provided by Customer in connection with the Services (“Customer Data”). These measures are designed to protect the integrity of Customer Data and guard against unauthorized or unlawful access.
- 1.3 Modifications to the Services.** iCompass may update the Services from time to time. If iCompass updates the Services in a manner that materially improves functionality, iCompass will inform the Customer.

### 2.0 Customer Obligations.

- 2.1 Customer Administration of the Services.** Customer may specify End Users as “Administrators”. Administrators have the ability to monitor, restrict, or terminate access to Services. iCompass’ responsibilities do not extend to internal management or administration of the Services. Customer is responsible for: (i) maintaining the confidentiality of passwords and Administrator accounts; (ii) managing access to Administrator accounts; and (iii) ensuring that Administrators’ use of the Services complies with this Agreement.
- 2.2 Compliance.** Customer is responsible and liable for use of the Services by its End Users and all consequences of such use (including any and all consequences and liabilities resulting from End Users making Customer Data publicly accessible through the Services). Customer will obtain from End Users any consents necessary to allow Administrators to engage in the activities described in this Agreement and to allow iCompass to provide the Services. Customer will comply with laws and regulations applicable to Customer’s use of Services, if any.
- 2.3 Unauthorized Use & Access.** Customer will prevent unauthorized use of the Services by its End Users and terminate any unauthorized use of or access to the Services. Customer will promptly notify iCompass of any unauthorized use of or access to the Services.
- 2.4 Restricted Uses.** Customer will not and will ensure that its End Users do not: (i) sell, resell, or lease the Services; or (ii) reverse engineer or attempt to reverse engineer the Services, nor assist anyone else to do so.
- 2.5 Third Party Requests.**
  - 2.5.1** “Third Party Request” means a request from a third party for records relating to an End User’s use of the Services including information regarding an End User. Third Party Requests may include valid search warrants, court orders, or subpoenas, or any other request for which there is written consent from End Users permitting a disclosure.
  - 2.5.2** Customer is responsible for responding to Third Party Requests via its own access to information policies. Customer will seek to obtain information required to respond to Third Party Requests and will contact iCompass only if it cannot obtain such information despite diligent efforts.
  - 2.5.3** iCompass will make reasonable efforts, to the extent allowed by law and by the terms of the Third Party Request, to: (A) promptly notify Customer of iCompass, receipt of a Third Party Request; (B) comply with Customer’s reasonable requests regarding efforts to oppose a Third Party Request; and (C) provide Customer with information or tools required for Customer to respond to the Third Party Request (if Customer is otherwise unable to obtain the information). If Customer fails to promptly respond to any Third Party Request, then iCompass may, but will not be obligated to do so.

### 3.0 Intellectual Property Rights; Confidentiality

- 3.1 Reservation of Rights.** Except as expressly set forth herein, this Agreement does not grant (i) iCompass any intellectual Property Rights in the Customer Data or (ii) Customer any Intellectual Property Rights in the Services, any other products or offerings of iCompass, iCompass trademarks and brand features, or any improvements, modifications or derivative works of any of the foregoing. “Intellectual Property Rights” means current and future worldwide rights under patents, copyright, trade secret, trademark, moral rights and other similar rights.
- 3.2 Suggestions.** iCompass may, at its discretion and for any purpose, use, modify, and incorporate into its products and services, and license and sublicense, any feedback, comments, or suggestions Customer or End Users send iCompass or post in iCompass’ online forums without any obligation to Customer.
- 3.3 Confidential Information.** Customer understands and agrees that it will not reveal, publish or otherwise disclose to any person, firm or corporation, without written authorization of iCompass, or except as required by law, any Confidential Information of iCompass, including without limitation any trade secrets, confidential knowledge, data or other proprietary information relating to the Services. “Confidential Information” means all information, written or oral, relating to the business, operations, services, facilities, processes, methodology, technologies, intellectual property, research and development, customers, strategy or other confidential or proprietary materials of iCompass.





#### 4.0 Fees & Payment.

##### 4.1 Fees.

- 4.1.1 Customer will pay iCompass for all applicable fees upfront annually.
- 4.1.2 Customer will pay any amounts related to the Services as per payment terms detailed on the applicable invoice. Unless otherwise indicated, all dollar amounts referred to in the Agreement are in Canadian funds.
- 4.1.3 Customer acknowledges that while it may choose to delay the implementation of the Services, this is not a valid reason for withholding payment on any invoices. Furthermore, the Customer will not withhold payment on any invoices for any other reason.
- 4.1.4 iCompass reserves the right to increase annual fees, as listed, on an annual basis. Increases will be the larger of the 12-Month Consumer Price Index (not seasonally adjusted), as published by the Bank of Canada, or five (5) percent.

4.2 **Taxes.** Customer is responsible for all taxes. iCompass will charge tax when required to do so. If Customer is required by law to withhold any taxes, Customer must provide iCompass with an official tax receipt or other appropriate documentation.

4.3 **Purchase Orders.** If Customer requires the use of a purchase order or purchase order number, Customer (i) must provide the purchase number at the time of purchase and (ii) agrees that any terms and conditions on a Customer purchase order will not apply to this Agreement or the Services provided hereunder and are null and void.

#### 5.0 Term & Termination.

- 5.1 **Term.** The initial term of this Agreement shall be one year commencing on the Effective Date, which shall automatically renew for a further period of one year upon each expiry of the then current term, unless either party provides written notice to the other party of its intention not to renew at least 45 days prior to the end of the then current term.
- 5.2 **Termination for Breach.** If, for any reason during the first 6 months after purchase, the Customer is dissatisfied with the Services or the implementation or other professional services provided by iCompass, all funds paid under this Agreement will be refunded and future commitments waived. Following the first 6 months, either party may terminate this Agreement, at its option, with 45 days' written notice.
- 5.3 **Effects of Termination.** If this Agreement terminates: (i) the rights granted by iCompass to Customer will cease immediately (except as set forth in this section); (ii) iCompass may provide Customer access to its account at then-current fees so the Customer may export its Customer Data; and (iii) after a reasonable period of time, iCompass may delete any Customer Data relating to Customer's account. The following sections will survive expiration or termination of this Agreement: 2.5 (Third Party Requests), 3.0 (Intellectual Property Rights; Confidentiality), 4.0 (Fees & Payments), 5.3 (Effects of Termination), 6.0 (Indemnification), 7.0 (Exclusion of Warranties; Limitation of Liability), and 8.0 (Miscellaneous).

#### 6.0 Indemnification.

- 6.1 **By Customer.** Customer will indemnify, defend, and hold harmless iCompass from and against all liabilities, damages, and costs (including settlement costs and reasonable attorney's fees) arising out of any claim by a third party against iCompass regarding: (i) Customer Data; (ii) Customer's use of the Services in violation of this Agreement; or (iii) End Users' use of the Services in violation of this Agreement.
- 6.2 **By iCompass.** iCompass will indemnify, defend and hold harmless Customer from and against all liabilities, damages, and costs (including settlement costs and reasonable attorney's fees) arising out of any claim by a third party against Customer to the extent based on an allegations that iCompass' technology used to provide the Services to the Customer infringes or misappropriates any copyright, trade secret, patent or trademark right of the third party. In no event will iCompass have any obligations or liability under this section arising from: (i) use of any Services in a modified form or in combination with materials not furnished by iCompass and (ii) any content, information, or data provided by Customers, End Users, or other third parties.
- 6.3 **Possible Infringement.** If iCompass believes the Services infringe or may be alleged to infringe a third party's Intellectual Property Rights, then iCompass may (i) obtain the right for Customer, at iCompass' expense, to continue using the Services; (ii) provide a non-infringing functionally equivalent replacement for the Services; or (iii) modify the Services so that they no longer infringe. If iCompass does not believe the options described in this section are reasonable then iCompass may suspend or terminate this Agreement and/or Customer's use of the affected Services with no further liability or obligation to the Customer other than the obligation to provide the Customer with a pro-rata refund of pre-paid fees for the affected portion of the Services.
- 6.4 **General.** The party seeking indemnification will promptly notify the other party of the claim and cooperate with the other party in defending the claim. The indemnifying party will have full control and authority over the defense, except that: (i) any settlement requiring the party seeking indemnification to admit liability requires prior written consent, not to be unreasonably withheld or delayed and (ii) the other party may join in the defense with its own counsel at its own expense. The indemnities above are iCompass' and Customer's only remedy under this Agreement for violation by the other party of a third party's Intellectual Property Rights.

#### 7.0 Exclusion of Warranties; Limitation of Liability.

- 7.1 **Exclusion of Warranties.** Except as explicitly set forth in this Agreement, iCompass makes no other representation, warranty or condition, express or implied, and expressly excludes all implied or statutory warranties or conditions of merchantability, merchantable quality, durability or fitness for a particular purpose, and those arising by statute or otherwise in law or from a course of dealing or usage of trade with respect to the Services. iCompass does not make any representations or warranties of any kind to client with respect to any third party software forming part of the Services.



**Strengthening Open & Efficient Government**

- 7.2 Limitation on Indirect Liability.** To the fullest extent permitted by law, except for iCompass and Customer's indemnification obligations hereunder, neither Customer nor iCompass and its affiliates, suppliers, and distributors will be liable under this Agreement for (i) indirect, special, incidental, consequential, exemplary, or punitive damages, or (ii) loss of use, data, business, revenue, or profits (in each case whether direct or indirect), even if the party knew or should have known that such damages were possible and even if a remedy fails of its essential purpose.
- 7.3 Limitation on Amount of Liability.** To the fullest extent permitted by law, iCompass' aggregate liability under this Agreement will not exceed the amount paid by Customer to iCompass hereunder during the twelve months prior to the event giving rise to liability.

**8.0 Miscellaneous.**

- 8.1 Terms Modification.** iCompass may wish to revise this Agreement from time to time. If a revision, in iCompass' sole discretion, is material, iCompass will notify Customer and possibly request that an Amendment to this Agreement be agreed upon and signed. If Customer does not agree to the revised Agreement terms, Customer may terminate the Services within 45 days of receiving notice of the change.
- 8.2 Entire Agreement.** The Agreement including the invoice and order form provided by iCompass, constitutes the entire agreement between Customer and iCompass with respect to the subject matter of this Agreement and supersedes and replaces any prior or contemporaneous understandings and agreements, whether written or oral, with respect to the subject matter of this Agreement. If there is a conflict between the documents that make up this Agreement, the documents will control in the following order: this Agreement, then the invoice, then the order form.
- 8.3 Governing Law.** This Agreement will in all respects be governed exclusively by and construed in accordance with the laws of the Province of Ontario.
- 8.4 Severability.** Unenforceable provisions will be modified to reflect the parties' intention and only to the extent necessary to make them enforceable, and the remaining provisions of the Agreement will remain in full effect.
- 8.5 Waiver or Delay.** Any express waiver or failure to exercise promptly any right under the Agreement will not create a continuing waiver or any expectation of non-enforcement.
- 8.6 Assignment.** Customer may not assign or transfer this Agreement or any rights or obligations under this Agreement without the written consent of iCompass. iCompass may not assign this Agreement without providing notice to Customer, except iCompass may assign this Agreement or any rights or obligations under this Agreement to an affiliate or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets without providing notice. Any other attempt to transfer or assign is void.
- 8.7 Force Majeure.** Except for payment obligations, neither iCompass nor Customer will be liable for inadequate performance to the extent caused by a condition that was beyond the party's reasonable control (for example, natural disaster, act of war or terrorism, riot, labor condition, governmental action and Internet disturbance).

**9.0 Services.**

- 9.1** iCompass shall provide the following Services to the Customer for the Fees indicated:

Service	Annual Fee
Meeting Manager Pro (MMP)	\$8,230.00
Board Manager (BM)	\$1,500.00

- 9.2 Storage.** Unlimited meeting related content and up to 5 GB of storage for non-meeting related content is included in the fees set out in this Agreement. Additional storage can be purchased as required.

**IN WITNESS WHEREOF** iCompass and the Customer have executed this Agreement as of the Effective Date.

<p><u>Town of Fort Frances</u> by its authorized signatory:</p>          <p>_____  Name: Roy Avis  Title: Mayor  Date:</p>          <p>_____  Name: : Elizabeth (Lisa) Slomke  Title: Clerk  Date:</p>          <p>Billing Contact: Elizabeth (Lisa) Slomke  Billing's Email: lslomke@fort-frances.com</p>	<p><b>iCompass Technologies Inc.</b> by its authorized signatory:</p>          <p>_____  Name: Scott Neufeld  Title: Director of Demand Generation  Date:</p>          <p>Account Executive: Scott Neufeld  Account Executive's Email: sneufeld@icompassstech.com</p>
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**TOWN OF FORT FRANCES**

**BY-LAW NO. xx/17**

(Being a by-law to approve a lease renewal agreement with 427112 Ontario Limited o/a Skynorth Air at the Fort Frances Municipal Airport)

WHEREAS on November 14, 2017, Council approved a recommendation from the Operations and Facilities Executive Committee that a lease renewal agreement for a hangar lot be entered into with 427112 Ontario Limited o/a Skynorth Air at the Fort Frances Municipal Airport;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the lease renewal agreement with 427112 Ontario Limited o/a Skynorth Air (hangar lot lease with term June 1, 2017 to May 31, 2022), in the form attached hereto as Schedule "A" be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 27<sup>th</sup> day of November 2017.

\_\_\_\_\_  
R. Avis, Mayor

\_\_\_\_\_  
E. Slomke, Clerk

**THIS AGREEMENT** made this 1st day of June, Two Thousand and Seventeen

**BETWEEN:**

THE CORPORATION OF THE TOWN OF FORT FRANCES  
(The "Town")

-And-

427112 ONTARIO LIMITED  
(SKYNORTH AIR)  
(The "Tenant")

**WHEREAS:**

- A. The Town and the Tenant hereinafter collectively referred to as the "Parties" entered into an agreement of lease (the "Lease") dated May 15, 1987 with respect to the property ("Demised Premises") described as: A hangar lot (30m x 30m) identified as Lot A of Development Drawing FF-1-D, at the Fort Frances Airport.
- B. The copy of the lease dated May 15, 1987, in each of the Parties possession forms Part of this Agreement as Schedule "A".
- C. The term (the "Term") of this lease and subsequent renewals is due to expire and end May 14, 2017.
- D. The Town desires to lease to the Tenant and the Tenant desires to lease from the Town the Demised Premises for a further Term, namely, from June 1, 2017 to and including May 31, 2022 on substantially the same terms and conditions as set out in the Lease.

**NOW THEREFORE** the Parties agree as follows:

- 1. The Town agrees to lease to the Tenant and the Tenant agrees to lease from the Town the Demised Premises for a further Term from and including June 1, 2017 to May 31, 2022.
- 2. The annual amount payable by the Tenant to the Town in respect of the Tenant's lease of the Demised Premises for the Term June 1, 2017 to May 31, 2022 shall be the sum of \$2725.56, HST included, which amount shall be payable by the Tenant to the Town upon the signing of this agreement.
- 3. Except as set out in this agreement, the Lease by the Tenant of the Demised Premises from the Town for the term shall be upon the same terms and conditions as set out in the Lease.

IN WITNESS WHEREOF the Parties have executed this Agreement.

For: The Corporation of the Town of Fort Frances:

Per: \_\_\_\_\_  
Mayor

Per: \_\_\_\_\_  
Clerk

For: 427112 Ontario Limited (SKYNORTH AIR)

Witness: Susan Comack Per: [Signature]  
President - 427112 Ont. Ltd.

“I have the authority to bind the corporation”

**Lisa Slomke**

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**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** Monday, November 13, 2017 4:37 PM  
**To:** Lisa Slomke  
**Subject:** AMO Call to Action -Talk to Your MPPs about Legislated Protection for Fire-Medic Approach for Municipalities

November 13, 2017

## **Call to Action – Talk to Your MPPs about Legislated Protection for Fire-Medic Approach for Municipalities**

AMO President, Lynn Dollin, is appearing before Standing Committee on November 16<sup>th</sup> to demand an amendment to legislation that would prevent arbitrators the scope of authority to impose a fire-medical service delivery on an unwilling municipal government. The province says that it is only for willing governments. We say, make that clear, real and true.

We need an amplified voice from members, particularly those delivering ambulance services. Many municipal governments have taken this position and now is the time to re-voice the concern and needed fix with your local MPPs, write the Standing Committee in support of AMO's submission and make sure the Ministers are copied. (See contacts below that will help you do this). The Standing Committee will be considering changes to the Bill over the next two weeks, so don't wait.

AMO continues to be told that these pilots are to be hosted by only willing municipalities but we have not yet received confirmation that amendments will be made to guarantee this protection. Municipal governments saw previously 24-hour shift pilots replicated by arbitrators across Ontario despite the employers' non-supportive position.

We are asking all parties to address the valid concerns of municipal employers by concurrently amending the *Fire Protection and Prevention Act* and the *Ambulance Services Collective Bargaining Act*.

Who to connect with:

- a. Standing Committee on General Government is accepting Bill 160 submissions by 12:00 noon on Thursday, November 23, 2017. [Committee Hearings Notice- Bill 160](#)
- b.

- c. Minister of Health and Long Term Care, Hon. Dr. Eric Hoskins at [Eric.Hoskins@ontario.ca](mailto:Eric.Hoskins@ontario.ca)
- d.
- e. Minister of Community Safety and Correctional Services, Hon. Marie-France Lalonde at [marie-france.lalonde@ontario.ca](mailto:marie-france.lalonde@ontario.ca)
- f. Minister of Labour, Hon. Kevin Flynn at [kevin.flynn@ontario.ca](mailto:kevin.flynn@ontario.ca)
- g.
- h. Minister of Municipal Affairs, Hon. Bill Mauro at [Minister.MMA@ontario.ca](mailto:Minister.MMA@ontario.ca)
- i.
- j. Office of the Premier, Hon. Kathleen Wynne at [premier@ontario.ca](mailto:premier@ontario.ca)
- k.
- l. Your local MPP

Read AMO's [Bill 160 written submission](#).

**AMO Contact:**

Monika Turner, Director of Policy, [mturner@amo.on.ca](mailto:mturner@amo.on.ca), 416-971-9856 ext. 318.

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**Lisa Slomke**

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**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** Tuesday, November 14, 2017 4:04 PM  
**To:** Lisa Slomke  
**Subject:** AMO Policy Update - New Apprenticeship Grant, Tax Cuts for Small Businesses at Centre of Fall Economic Statement

November 14, 2017

## **New Apprenticeship Grant, Tax Cuts for Small Businesses at Centre of Fall Economic Statement**

Today's 2017 Fall Economic Statement tabled in the Legislature by the Honourable Charles Sousa, Minister of Finance contains a number of initiatives aimed at Ontario's communities and residents.

Foremost amongst them was support for small businesses in Ontario that includes a 1% corporate tax cut and other supports up to \$500 million. The Minister also announced initiatives to help small businesses access provincial procurements by dedicating one-third of Ontario procurements to small businesses by 2020. These initiatives come amid proposed tax reductions in other jurisdictions and as the province confirms its intention to increase the minimum wage next year.

The Statement also confirmed that Ontario's provincial fiscal plan is forecast as balanced for the next two budgets as well as the current year. This means that these changes are being financed out of revenues rather than borrowing.

The Statement also contained a number of other initiatives that are aimed at helping residents and communities across the province. This included a new apprenticeship grant for businesses hiring workers

The Fall Economic Statement also confirmed:

- Ontario's long-term infrastructure plan includes investments of \$190 billion over 13 years starting in 2014-15
- Pharmacare expansion to Ontarians under 25 as of January 1<sup>st</sup>, 2017
- Licensed child care expansion by 24,000 spaces this year
- Ontario's expansion of Long Term Care beds by 5,000 by 2020 and 30,000 beds over the next decade

Although today's statement did not have a municipal focus, the 2018 Ontario Municipal Partnership Fund will be increased by \$5 million and details will be coming likely next week. AMO will provide you with an OMPF update once that information is available.

**AMO Contact:** Craig Reid, Senior Advisor, [creid@amo.on.ca](mailto:creid@amo.on.ca), (416) 971-9856 ext. 334

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November 16, 2017

### In This Issue

- Apply now to the Rural Economic Development (RED) program.
- Funding call for Seniors Active Living Centres.
- AMO presents Bill 68 Workshop.
- Building Resilience in a Turbulent World - November 24.
- ROMA Conference 2018 program update.
- Digital Signatures: The Last Mile.
- Capital vs full life cycle costs.
- Career with AMO.

### Provincial Matters

Current intake for the Rural Economic Development (RED) program closes on December 1, 2017. Prior to developing your [application](#), read the [program guidelines](#) to understand if your project is eligible. If you have questions or want your application reviewed before submitting, call 1-877-424-1300. The next intake will open on July 30, 2018.

The government is [accepting applications](#) from organizations, including municipal governments, interested in opening new Seniors Active Living Centres. The program is cost shared between the province and municipal governments. Deadline for applications is December 21, however applications will be accepted on a continuous basis for future years.

### Eye on Events

Crystal balls not required! All of Ontario's municipal councils will be impacted by Bill 68, but does your municipality have a plan on how to handle these changes and impacts? We now know that certain changes will take effect January 2018 and March 2019. This half-day workshop on January 20, 2018 (pre ROMA Conference), walks participants through a checklist of things to do, timing and considerations. Space is limited, [register today](#).

Keynote speaker Dr. Thomas Homer-Dixon's keynote address "Building Resilience in a Turbulent World: Choices and Pathway for Southern Ontario" will kick start a full day of educational programming at the 2017 Ontario West Municipal Conference. [Check out the full program and register today!](#)

[ROMA Speaks Conference 2018](#) updated [program available](#) - designed specifically for municipally elected officials and municipal staff working in rural communities in Ontario.

Is making your municipality fully paperless a priority? Are you exploring opportunities for savings in storage and process redesign? Do you want a service that manages risk and enhances the security of your documents? If you answered "yes" to any of these questions, then AMO has a solution that might help you. Join us on Thursday, December 7 for a free webinar where we will be unveiling a new digital service available to our members. [Register today](#).

### LAS

Procurement practices are as wide and varied as the municipalities that follow them. A number of internal and external factors can affect purchasing decisions, but is one way really better than another? Discover the [differences in two procurement practices](#) at opposite ends of the spectrum, as we explore capital and life cycle costing.

### Careers

[Policy Intern](#) - AMO. Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. Please apply in confidence to: [hr@amo.on.ca](mailto:hr@amo.on.ca) by Friday, January 19, 2018 at 12 noon.

**About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

**AMO Contacts**

AMO Watch File Team, Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

Media Inquiries, Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

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**Kathy Lawson**

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**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** November-20-17 1:25 PM  
**To:** Roy Avis  
**Subject:** AMO Policy Update - 2018 Ontario Municipal Partnership Fund (OMPF) Allocations

November 20, 2017

## **2018 Ontario Municipal Partnership Fund (OMPF) Allocations**

Today, the Ministry of Finance issued 2018 allocation notices from the Ontario Municipal Partnership Fund (OMPF). The total funding envelope to municipalities will be increased by \$5 million to \$510 million. We understand that this is a permanent increase to OMPF for 2018 and beyond.

Letters to heads of council and treasurers are being sent at this time. Allocation notices may also be viewed on the Ministry's [website](#).

The 2018 OMPF attempts to balance the range of views expressed by municipalities through the 2017 consultation process, while reflecting the objectives and principles of the program. Specifically, the key aspects of the 2018 funding announcement are:

- Increase targeted support to municipalities facing more challenging fiscal circumstances by providing an additional \$8 million through the Northern and Rural Fiscal Circumstances Grant.
- Recognize the challenges of rural farming communities with the highest levels of farmland by providing an additional \$5 million through the Rural Communities Grant.
- Maintain minimum funding guarantees to provide continued stability (i.e. 85 per cent of 2017 allocation in the south, 90 percent in the north).
- An additional \$5 million to be provided through the Northern Communities Grant component to further support northern municipalities, as announced in the *2017 Ontario Economic Outlook* on November 14, 2017.

### **Historical OMPF Allocation by Grant (in millions of \$) over time:**

<b>Component</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Social Services Grant	25	0	0	0	0	0	0

Policing Grant	94	0	0	0	0	0	0
Farmland and Managed Forests Grant	46	0	0	0	0	0	0
Assessment Equalization Grant	147	0	149	149	149	149	149
Northern Communities Grant	86	0	79	79	84	84	89 (84 + 5)
Rural Communities Grant	162	0	138	138	143	148	150 (145 + 5)
Northern and Rural Fiscal Circumstances Grant	0	0	50	55	67	82	89 (82 + 7)
Transitional and Stabilization Grants (incl. Northern & Rural Social Program)	38	0	134	94	61	41	33
<b>TOTAL OMPF</b>	<b>598</b>	<b>575</b>	<b>550</b>	<b>515</b>	<b>505</b>	<b>505</b>	<b>510</b>

The Ministry's changes for 2018 demonstrate a continued effort to distribute OMPF allocations based on need and the specific fiscal challenges of different types of municipalities. The remaining transitional and stabilization grants are an integral part of the overall envelope in future years. There remains an enduring need for a strong equalization program across the province.

2018 marks the full implementation of the upload of social assistance benefit costs and court security and prisoner transportation costs (up to \$125 million annually) from the property tax base as agreed to under the 2008 Provincial Municipal Fiscal Service Delivery Review agreement. The 2018 Upload Benefit to municipal governments is \$ 2.1 billion.

**AMO Contact:** Monika Turner, Director of Policy, 416.971.9856 ext. 318,  
[mturner@amo.on.ca](mailto:mturner@amo.on.ca).

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November 21, 2017

## AMO Queen's Park Legislative Update

The Ontario Legislature has about 3 weeks left in this legislative session and there are a large number of bills of interest to municipal governments still in significant motion. All of AMO's submissions to Standing Committee (where done) and Members' Updates on any of the Bills are available on the [AMO website](#).

Here are the key highlights for your information:

Name of Legislation	Highlights	AMO's Asks	Status
<b>Bill 139, <i>Building Better Communities and Conserving Watersheds Act, 2017</i></b>	<ul style="list-style-type: none"> <li>• OMB becomes Local Planning Appeal Tribunal (LPAT)</li> <li>• No <i>de novo</i> hearings</li> <li>• Some amendments not appealable</li> <li>• A support centre for citizens</li> <li>• Conservation Authorities roles, responsibilities and relationships clearer.</li> </ul>	<ul style="list-style-type: none"> <li>• Bill reflects the AMO key ask to reform the OMB to better respect municipal government decision.</li> <li>• Keep all provincial land use policy in the Provincial Policy Statement (PPS)</li> <li>• Provide 120 days for the second decisions of council</li> <li>• Delete the reference to the LGIC regulating composition of CA board members</li> </ul>	<ul style="list-style-type: none"> <li>• In the House for third reading</li> <li>• The AMO asks to reform the OMB are reflected in this Bill.</li> <li>• Putting all provincial policy in the PPS was not approved.</li> <li>• An amendment providing 120 days instead of 90 for the second decision process was defeated.</li> <li>• No amendment limiting LGIC powers to direct conservation authority board composition</li> </ul>
<b>Bill 142- <i>An Act to Amend the Construction Lien Act, 2017</i></b>	<ul style="list-style-type: none"> <li>• Bill revises the <i>Construction Lien Act</i></li> <li>• Prompt Payment is added to the Act.</li> <li>• It sets out timelines for the payment of amounts payable under contracts to</li> </ul>	<ul style="list-style-type: none"> <li>• Payment should not be made without first getting a municipal owner's express approval or</li> </ul>	<ul style="list-style-type: none"> <li>• At Standing Committee</li> <li>• AMO presented on November 1, 2017</li> </ul>

Name of Legislation	Highlights	AMO's Asks	Status
<b>Bill 142- <i>An Act to Amend the Construction Lien Act, 2017</i></b> continued	<p>contractors (payable by owners), and under subcontracts to subcontractors (whether payable by contractors or by other subcontractors).</p> <ul style="list-style-type: none"> <li>• Mandatory Construction Dispute Interim Adjudication is added to the Act</li> </ul>	<p>certification that work was done properly</p> <ul style="list-style-type: none"> <li>• Before proceeding to align lien rights and mandatory adjudication regimes, problematic timing and other practical considerations need to be addressed</li> <li>• Training support and resources needed for implementation</li> </ul>	
<b>Bill 148, <i>Fair Workplaces, Better Jobs 2017</i></b>	<ul style="list-style-type: none"> <li>• The bill changes the ESA and LRA to require more on-call pay, longer pre-scheduling timeframes, and could undermine municipal public safety and emergency operations significantly unless amended</li> <li>• It means paying volunteer firefighters wages equal to full time firefighters</li> <li>• Provides for 2 paid personal leave days, new vacation pay calculations and equal pay for seasonal, p/t, casual and temp workers</li> </ul>	<ul style="list-style-type: none"> <li>• Exemption for municipal / local board employees re: "on call" provisions to deliver statutory public safety services.</li> <li>• Exemption for volunteer firefighters re: matching pay to full-time firefighters</li> <li>• Specific reference that Bill 148 does not override other statutory obligations.</li> </ul>	<ul style="list-style-type: none"> <li>• AMO presented to the standing committee.</li> <li>• MOL + MMA Ministers' letter was sent to all heads of council Nov 14<sup>th</sup> successfully addressing AMO's core asks.</li> <li>• These amendments included at the clause-by-clause review</li> <li>• Third reading expected this week</li> </ul>
<b>Bill 160- <i>Strengthening Quality and Accountability for Patients Act, 2017</i></b>	<p>Omnibus health bill proposing amendments to several pieces of health related legislation including those of municipal interest:</p> <ol style="list-style-type: none"> <li>1. <i>Ambulance Act</i> <ul style="list-style-type: none"> <li>• Modernize the act to enable new models of low-acuity patient care on scene by paramedics</li> <li>• Opens the door to the fire-medical model</li> </ul> </li> <li>2. <i>Health Protection and Promotion Act</i> <ul style="list-style-type: none"> <li>• Permits the regulation of recreational water facilities and personal service settings</li> </ul> </li> </ol>	<ul style="list-style-type: none"> <li>• Concurrently amend the <i>Fire Protection and Prevention Act, 1997</i> and the <i>Ambulance Services Collective Bargaining Act, 2001</i> to protect unwilling municipal government employers from interest arbitration settlements replicating the fire-medical pilot across Ontario.</li> </ul> <p>Amend the <i>Ambulance Act</i> to:</p> <ul style="list-style-type: none"> <li>• update the definition of a paramedic</li> </ul>	<ul style="list-style-type: none"> <li>• Passed second reading</li> <li>• Referred to Standing Committee on General Government</li> <li>• Hearings up until November 22, 2017</li> <li>• AMO made an oral and written submission outlining municipal key asks</li> </ul>

Name of Legislation	Highlights	AMO's Asks	Status
<b>Bill 160- Strengthening Quality and Accountability for Patients Act, 2017</b> continued	<p>3. <i>Long-Term Care Homes Act</i></p> <ul style="list-style-type: none"> <li>• Strengthens enforcement and compliance Enacts a new consent-based framework for resident confinement</li> </ul>	<ul style="list-style-type: none"> <li>• protect against increased municipal liability</li> <li>• update ambulance conveyance and response requirements</li> <li>• add flexibility to operate own dispatch systems</li> <li>• address the cost of non-urgent, inter-facility transfers</li> <li>• ensure that actual costs are reimbursed by the province for the cost-shared program</li> <li>• Amend the <i>Health Protection and Promotion Act</i> to protect against rising cost share responsibilities.</li> </ul>	
<b>Bill 174 – Cannabis, Smoke-Free Ontario + Road Safety Statute Act Amendment Act, 2017</b>	<ul style="list-style-type: none"> <li>• Creates Ontario Cannabis Retail Corporation with sole authority for distribution of recreational cannabis;</li> <li>• Creates significant fines for cannabis distribution outside the new corporation;</li> <li>• Updates the Smoke Free Ontario Act to regulate smoking and vaping of cannabis (which will only be allowed in private residences);</li> <li>• Creates new fines for operating a vehicle after consumption of cannabis; prohibits people 19 years and under from purchasing, possession, cultivation and consumption of cannabis and creates new authorities to divert youths away from the court system.</li> <li>• Increased fines and penalties for distracted driving, careless driving, failing to yield to pedestrians at crosswalks and stopped school buses</li> </ul>	<ul style="list-style-type: none"> <li>• Municipalities have influence over the location of new cannabis retail outlets in their communities - LCBO and MOF consultation process in place</li> <li>• Cost neutrality for municipal gov'ts to implement the new rule</li> <li>• Cannabis tax revenue sharing with municipal governments</li> <li>• Longer-term private market available to entrepreneurs to support economic development in our communities</li> <li>• Supportive of improved safety provisions</li> </ul>	<ul style="list-style-type: none"> <li>• At Second Reading debate</li> </ul>



Name of Legislation	Highlights	AMO's Asks	Status
<b>Bill 175 Safer Ontario Act, 2017</b>	<ul style="list-style-type: none"> <li>• Provides for a new <i>Police Services Act</i> and a new <i>Policing Oversight Act</i></li> <li>• Mandates municipal gov'ts to develop Community Safety and Well-Being Plans</li> <li>• Limited civilianization for delivery of some public safety functions</li> <li>• 1 police service board per OPP detachment</li> <li>• Own Force Police Service Boards reforms- training + diversity requirements</li> <li>• Provincial Inspector General establishment</li> <li>• Limited suspension without pay provisions</li> <li>• New waterway policing requirements</li> </ul>	<p>Priority policing modernization Asks:</p> <ul style="list-style-type: none"> <li>• Make changes to the interest arbitration system.</li> <li>• Improve the quality of the existing governance and civilian oversight system.</li> <li>• Make legislative changes to permit the greater transfer of specific functions to civilians or other security providers where appropriate.</li> <li>• Please see <a href="#">2015 AMO Policing Modernization report</a></li> </ul>	<ul style="list-style-type: none"> <li>• AMO's priority Asks not included in Bill 175- doesn't address improved efficiency + affordability</li> <li>• Some of the legislative changes will advance modernization agenda esp. oversight however many elements will increase municipal costs</li> <li>• At Second Reading debate</li> </ul>
<b>Bill 177 – the Stronger, Fairer Ontario (Budget Measures) Act</b>  Note- many schedules affect municipal gov'ts	<p><u>Schedule 2 – Building Code Act</u></p> <ul style="list-style-type: none"> <li>• Enables the establishment of a Building Condition Evaluation Program and a list of building types subject to inspections;</li> <li>• Enables the creation of a continuing education and professional development program for building officials, inspectors, designers and other relevant persons;</li> <li>• Authorizes municipalities to establish administrative penalties for non-compliance and authorizes Building Code officials to impose such penalties;</li> <li>• Improves public notification of orders and enables or in some instances requiring the registration of orders in a land registry office; and</li> <li>• Permits building officials to enter into buildings and onto land without a warrant for the purposes of inspecting a building, subject to limitations on entry into dwellings.</li> </ul>	<ul style="list-style-type: none"> <li>• The approach the province took on Part 1 of the Elliot Lake Inquiry recommendations is appreciated rather than simply implementing all the recommendation without consideration of municipal impact</li> <li>• Would have been better to see Elliot Lake legislation introduced as a standalone bill rather than as a budget item.</li> <li>• It was recommended that any registry or complaints system (as part of the Building Condition Evaluation Program) be housed with the Province and not with individual municipal governments as additional administrative burden</li> </ul>	<ul style="list-style-type: none"> <li>• At Second Reading debate</li> </ul>

Name of Legislation	Highlights	AMO's Asks	Status
	<u>Schedule 26 – Ministry of Revenue Act</u> <ul style="list-style-type: none"> <li>Enables MOF to request info about a person or business entity from a municipal government and enables municipal governments to respond for the purposes of tax compliance, addressing the underground economy and with some limitations to protect privacy.</li> </ul>	<ul style="list-style-type: none"> <li>To address the underground economy for the purposes of maximizing tax compliance.</li> <li>Given the administrative burden this item may have on municipal governments, it is important that a municipal government's response to the MOF's request for information about a person or business entity remain voluntary.</li> </ul>	
	<u>Schedule 28 – Municipal Act</u> <ul style="list-style-type: none"> <li>Amends sections of <i>the Municipal Act</i> on the Vacant Unit Rebate Program enabling prescribed local municipalities to impose additional requirements or alternative requirements.</li> <li>The amendments also enable the Minister to make regulations on how the amount of the tax rebate is to be shared by municipal governments and school boards.</li> </ul>	<ul style="list-style-type: none"> <li>These changes should provide municipal governments with more local flexibility as per requests</li> </ul>	
	<u>Schedule 35 – Provincial Offences Act</u> <ul style="list-style-type: none"> <li>Amends 'prosecutor' to include persons acting on behalf of a municipality</li> <li>Introduces new procedure for 'early resolution meetings between defendant and the prosecutor'</li> <li>Requires court houses to be equipped to enable remote attendance of early resolutions meetings</li> <li>The legislation introduces changes to fine enforcement. Administrative penalties imposed for defaults will not be affected by payment extensions and there will be a requirement for defaulted fines to be paid in chronological order.</li> </ul>	<ul style="list-style-type: none"> <li>The amendments enabling the transfer of responsibility for prosecuting Part III cases to municipalities may result in another unfunded mandate for municipal governments.</li> <li>Since the legislation requires municipal 'agreement,' it is important that a pilot project model not be used to eventually transfer this responsibility onto unwilling municipalities.</li> <li>More information needed about the implications and alleged benefits of this change</li> </ul>	

Name of Legislation	Highlights	AMO's Asks	Status
	<ul style="list-style-type: none"> <li>Enables municipalities by agreement with MAG to prosecute any offence under <i>the Act</i> or the <i>Federal Contraventions Act</i> (eliminating restriction to part 1 and part 2 proceedings)</li> </ul>	<ul style="list-style-type: none"> <li>AMO has supported efforts to introduce new POA processes that enable minor matters to be resolved outside of trial to minimize costly judicial involvement.</li> <li>AMO has also been supportive of using new technologies (remote attendance) to streamline processes and reduce costs</li> </ul>	
	<p><u>Schedule 45 – Workplace Safety and Insurance Act</u></p> <ul style="list-style-type: none"> <li>The proposed amendments make workplace mental stress claim provisions retroactive to 2014</li> </ul>	<ul style="list-style-type: none"> <li>This change would result in increased costs for Ontario's municipal governments.</li> <li>In 2017 and 2018, the WSIB's Premium rate resulted in decreased rates for many employers with the notable exception of local governments, which saw premiums increase well above inflation.</li> <li>The implementation of the WSIB Workplace mental stress program is expected to be challenging for all employers.</li> </ul>	

The Ontario Legislature will rise on December 14<sup>th</sup> and will resume on February 13, 2018. We will keep members informed as more information is available.

**Contact:** Monika Turner, Director of Policy, [mturner@amo.on.ca](mailto:mturner@amo.on.ca), 416.971.9856 ext. 318

**Ministry of  
Municipal Affairs**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
 Toronto ON M5G 2E5  
 Tel. 416-585-7000  
 Fax 416-585-6470

**Ministère des  
Affaires municipales**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
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 Tél. 416-585-7000  
 Téléc. 416-585-6470

**Ministry of Labour**

Office of the Minister

400 University Avenue  
 14<sup>th</sup> Floor  
 Toronto ON M7A 1T7

**Ministère du Travail**

Bureau du ministre

400, avenue University  
 14<sup>e</sup> étage  
 Toronto ON M7A 1T7

**NOV 14 2017**

17-75368

Dear Heads of Council:

As you are aware, our government has introduced reforms through the Fair Workplaces, Better Jobs Act (Bill 148), that if passed, will enhance fairness and improve the lives of Ontario's working families.

Our government values and respects the partnership we have with municipalities, and appreciate hearing your concerns and feedback on this legislation. The submission from AMO, and input from municipal leaders, has helped us find common ground toward addressing your concerns.

As a result, we have brought forward amendments that, if approved, will ultimately make the Fair Workplaces, Better Jobs Act (Bill 148) stronger for the people of Ontario and the municipalities where they live.

We're proposing that Bill 148 be amended at Standing Committee to add exemptions to the on-call pay and the 96 hours' notice scheduling rules in Bill 148. Specifically, an employer would not be required to provide on-call pay to an employee who was on call, and not required to work, if the reason for the on-call shift was to ensure the continued delivery of essential public services, such as fire, utility and snow removal services. Similarly, an employee's right to refuse an employer's request to work or be on call would not apply if the reason for the request is to ensure the continued delivery of essential public services.

The Fair Workplaces, Better Jobs Act (Bill 148) is currently going through the legislative process. Should the Fair Workplaces, Better Jobs Act be adopted by the legislature, it is our intention to bring forward a regulation that, if approved, would exempt firefighters from the equal pay for equal work provisions with respect to employment status. It is our intention to make this regulation before the relevant section of the Act comes into force. This would provide clarity that volunteer firefighters will not be entitled the same pay as full-time firefighters.

We appreciate the support from Ontario's 444 municipalities and recognize that you have a strong record when it comes to improving your employees' lives through better working conditions, more predictable income, and access to needed personal time.

.../2

-2-

Ultimately Bill 148 will help ensure our workplaces are fairer for all Ontarians, and we look forward to your continued partnership in ensuring fairness and decency for all Ontario workers and in all Ontario workplaces.

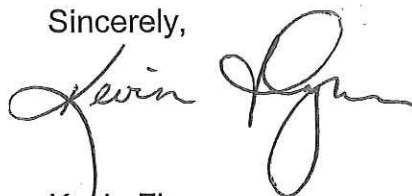
Together we are building a stronger and fairer Ontario.

Sincerely,



Bill Mauro  
Minister of Municipal Affairs

Sincerely,



Kevin Flynn  
Minister of Labour

**Attorney General**  
McMurtry-Scott Building  
720 Bay Street  
11th Floor  
Toronto ON M7A 2S9  
Tel: 416-326-4000  
Fax: 416-326-4016

**Procureur général**  
Édifice McMurtry-Scott  
720, rue Bay  
11<sup>e</sup> étage  
Toronto ON M7A 2S9  
Tél.: 416-326-4000  
Téléc.: 416-326-4016



Our Reference #: MC-2017-9129

November 16, 2017

Dear Head of Council:

As a follow-up to the ministry's letter to municipal partner CAOs dated August 2, 2017, I am pleased to let you know that the Stronger, Fairer Ontario Act (Budget Measures), 2017, was introduced in the Legislature on November 14, 2017.

As part of this bill, proposed legislative amendments to the *Provincial Offences Act* would:

1. Streamline and simplify processes;
2. Enable expanded online service delivery;
3. Enable the transfer of responsibility for a broader range of provincial offences prosecutions to municipal partners; and
4. Further strengthen municipal fine enforcement tools.

For more information on the proposed amendments please go to:

[http://www.ontla.on.ca/web/bills/bills\\_detail.do?locale=en&Intranet=&BillID=5316](http://www.ontla.on.ca/web/bills/bills_detail.do?locale=en&Intranet=&BillID=5316)

I believe that, if passed, these changes would make the process for resolving provincial offences simpler, more accessible and more convenient for Ontarians.

Thank you for your interest in this important initiative over the past few years and for your continued support and co-operation as we move forward.

Sincerely,

A handwritten signature in black ink, appearing to read "Yasir Naqvi".

Yasir Naqvi  
Attorney General

c: Chief Administrative Officer



To: Clerk / Mayor / Reeve / Councillor / Warden

November 2017

Subject: Concerns regarding Cornerstone Standards Council (CSC) Responsible Aggregate Standard and Certification System

## Background

Gravel Watch Ontario acts in the interests of residents and communities to protect the natural environment, health, safety and quality of life for Ontarians in matters relating to aggregate resources. We are a province-wide coalition of citizens' groups and individuals.

Aggregate (sand, stone & gravel) production has a long history of being controversial and challenging for municipalities. Ontario requires aggregate materials to support our built communities. Unfortunately, the process of extracting aggregate resources comes with inherent social and environmental impacts.

Many stakeholders, including the aggregate industry, governments, community and environmental groups have been seeking a way to deal with this challenge. The development of a voluntary enhanced aggregate standard was proposed. The envisioned standard would outline a set of requirements that aggregate producers could adopt and then be recognized for. After several years of work, the Cornerstone Standards Council Responsible Aggregate Standard and Certification System, the CSC program, was drafted.

Members of Gravel Watch Ontario served on the Cornerstone Standards Council Board and the founding Standard Development Panel for over two years. We have substantial knowledge of the Standard as written as well as the original intent. Gravel Watch Ontario is contacting municipal leaders across Ontario to ensure they are informed regarding serious concerns with claims made by the CSC program which are not supported by the Standard requirements. Indeed, the claims made in relation to the program outcomes appear at times to grossly misrepresent what the Standard requires.

## CSC Does Not "Raise the Bar"

For example, the program claims that it *"recognizes and rewards both public and privately owned aggregate operations that go beyond regulatory compliance and adopt industry best practices"* and that it *"ensures high levels of operational practice are met and monitored"*. Unfortunately, the Standard does not contain specific targets or requirements on some of the most relevant operational issues for aggregate production sites. For example, there are no operational targets set for noise, dust, vibration, ambient light, and water consumption, among other areas.

The Standard when addressing noise, dust, light and water has the following requirements: *"When addressing adverse environmental impacts ... the applicant implements (consistent with the scale and intensity of the operation) an Environmental Management System or a series of Standard Operating Procedures that are consistent with or exceed existing regulatory requirement"*. The Standard has no mandate to exceed regulatory requirements; being consistent is sufficient.

There is no reference in the Standard to adopting industry best practices and no reference to current industry norms. Certified sites may actually be performing below established industry benchmarks. Without

explicit requirements on the most relevant social and environmental aspects of aggregate production, the program cannot be delivering on the claims made above.

Further, a review of the audit reports relating to the four program certificates granted thus far, reveals that one or two CSC auditors spend a very limited time on an aggregate site; typically, only a day or two. The reports provide no indications that the auditors have taken any independent measurements of the environmental factors that the Standard claims to assure.

The environmental audit process seems to have become a paper exercise of reviewing reports, some of which appear to have been prepared during the application and licencing process as predictors of future outcomes and commitments for future actions. The degree to which these predictions actually became reality is unknown. Without actual measurements being taken or observations beyond a brief 48-hour interval, there can be no claims made as to how these sites generally operate. The current auditing process in no way supports the claims by CSC regarding full regulatory compliance, industry best practices and the monitoring of high levels of operational practice.

### **CSC “Lowers the Bar”**

For any certification program to be legitimate, the requirements of the program must be met before certification is awarded. A review of the audit reports relating to the certificates already granted shows that none of the four sites certified have met all the requirements of the Standard. Even when non-conformances were in areas that CSC claims as a focus (e.g., addressing adverse environmental impacts), those sites were still granted a certificate based on a requirement for future corrective action.

More concerning though were sites that had non-conformances relating to compliance with existing regulatory requirements. Of the four sites certified by CSC thus far, two were found to have non-conformances with site plan requirements. Further, one site was reported to be in non-compliance with Ontario Regulation 127 which deals with Airborne Contaminant Discharge Monitoring and Reporting. If CSC certified sites are in violation of regulatory requirements, how can the program claim that CSC “recognizes and rewards... aggregate operations that go beyond regulatory compliance”?

### **Summary**

Gravel Watch Ontario continues to believe there is value in a robust voluntary aggregates standard which recognizes performance that goes beyond existing regulation. That is why we dedicated over two years to the development of what we had hoped would be such a standard. To deliver on that promise, though, the standard must set a high bar and enforcement must be rigorous, thorough, and absolute. The current CSC Responsible Aggregate Standard and Certification System fails to deliver on those requirements and as a result fails to justify the outcomes that are being claimed.

Gravel Watch Ontario is committed to ensuring that municipalities across Ontario, as consumers and/or producers of aggregate resources, are informed regarding the Cornerstone Standards Council aggregate program. We ask that you add your voice to calls to improve the program and make it what it was originally intended to be. In its current form, it is a disservice to all those in Ontario who are working hard to address the inherent challenges for those communities where aggregate extraction activities occur.

If you have any questions or would like to discuss our comments further, please feel free to contact us.

Sincerely,  
Graham Flint  
President, Gravel Watch Ontario  
[www.GravelWatch.org](http://www.GravelWatch.org)  
[grahamflint@gravelwatch.org](mailto:grahamflint@gravelwatch.org)  
T: (905) 659-5417 F: (905) 659-5416



TOWN OF FORT FRANCES

MINUTES

SESSION NO. #34

October 16, 2017

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre on October 16, 2017 from 8:00 a.m. to 9:18 a.m.

PRESENT: D. Kitowski, Chair, J. Caul, Councillor, J. Albanese, Councillor.

ALSO PRESENT: D. Brown, CAO, L. Slomke, Clerk, T. Dennis, CBO/Planner, P. Briere, Secretary, K. Stewart, Guest. N. Westover, Guest, D. Mihichuk, Guest (teleconference).

1. **Call to Order**  
Session #34
2. **Disclosure of pecuniary interest and the general nature thereof**  
None.
3. **Approval of Previous Committee Minutes**
  - 3.1 Approval of October 2, 2017 meeting minutes.  
- Approved as presented.
4. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**  
None.
5. **In-Camera**  
None.
6. **Items Referred from Council**
  - 6.1 Multi-Residential Lots - Discussion/Direction.  
- A discussion was had on this item and the Planning and Development Executive Committee is recommending to defer the matter to Council and invite the individual to further discuss this item.
7. **Outstanding Items**
  - 7.1 Request to Rename Colonization Road West.  
- After deputations by the guests in attendance at the meeting. A lengthy discussion was had on this item and the Planning and Development Executive Committee is recommending to receive the letter as information and take no further action.
8. **Non-agenda Items**  
None.
9. **Adjourn / Next Meeting Date - 0918am**  
Monday November 6, 2017.

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Executive Committee Chair

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Secretary, Planning & Development Executive  
Committee

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #054

November 6, 2017

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on November 6, 2017 from 10:30 a.m. to 11:15 a.m.

PRESENT: Wendy Brunetta - Chairman, John Albanese - Councillor, Doug Brown - CAO,  
Jason Kabel - Manager of Community Services

REGRETS: Doug Kitowski - Councillor

- 1

**CALL TO ORDER (Session # 054)**  
The meeting was called to order by W. Brunetta at 10:30 a.m.
- 2

**DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**  
NIL
- 3

**APPROVAL OF PREVIOUS COMMITTEE MINUTES**

3.1

Community Services Executive Committee - October 16, 2017

**- Approved as circulated.**
- 4

**ITEMS REFERRED FROM COUNCIL**

4.1

2018 Community Services User Fees - the committee forwarded the Community Services user fees to the Administration & Finance Executive Committee for recommendation to Mayor & Council with one modification to the Daycare user fees .
- 5

**NON-AGENDA ITEMS**  
NIL
- 6

**INFORMATION**

6.1

Next Meeting Date - November 20, 2017
- 7

**CLOSING**  
There being no further matters before the committee at this time, the meeting was closed at 11:15 a.m.

\_\_\_\_\_  
W. Brunetta, Executive Committee Chair

\_\_\_\_\_  
J. Kabel, Manager of Community Services

TOWN OF FORT FRANCESMINUTESSESSION NO. # 59November 7, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on November 7, 2017 from 12:05 p.m. to 1:46 p.m.

PRESENT: Councillor K. Perry; Councillor W. Brunetta and Councillor G.P. Ryan

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer (12:12 p.m. to 1:46 p.m.), E. Slomke, Clerk, A. Petrin, Human Resources Manager (12:12 p.m. to 1:46 p.m.), A. Byrnes, By-Law Enforcement (12:12 p.m. to 12:17 p.m.), P. Briere, By-Law Enforcement (12:12 p.m. to 12:17 p.m.), T. Moffitt, Fire Chief/CEMC (12:12 p.m. to 12:43 p.m.) and K. Lawson, Secretary

REGRETS: Mayor R. Avis

**1. Call to Order 12:05 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

2.1 Management/Non-Union Policy.

**3. Disclosure of pecuniary interest and the general nature thereof - none identified.**

**4. Approval of Previous Committee Minutes**

4.1 Session No. 58 dated October 17, 2017.

Brunetta-Ryan: Approved as presented.

CARRIED

**5. In-Camera**

5.1 Personnel Matter-Board Secretary  
- Committee approved recommendations as outlined in the report.

**6. New Business**

6.1 Doug Brown, CAO - Purchase Card Expenses.  
- Committee recommended approval of the purchase card expense in the total amount of \$56.04 as submitted by Doug Brown, CAO for his attendance at the Northern Ontario Municipal Association Conference held on September 19-22, 2017 in Thunder Bay.

6.2 Amended Property Assessment Notices re:  
535 Riverview Drive (2017)  
414 Scott Street (2017)  
1018 First Street East (2017)  
1020 First Street East (2017)  
- Committee recommended approval of receiving the Amended Property Assessment Notices for properties located at 535 Riverview Drive, 414 Scott Street, 1018 First Street East and 1020 First Street East in Fort Frances for the 2017 taxation year.

6.3 357/358 Applications for Tax Adjustment  
re: 602 Fourth Street West (2017).  
- Committee recommended approval of the adjustment of 2017 taxes under *Section 357/358* of the *Municipal Act* for property located at 602 Fourth Street West resulting

from the demolition of a garage.

- 6.4 June 2014 Flood Event - ODRAP Audited Statement and Invoice.  
- Committee recommended approval of the acceptance of the Town of Fort Frances Ontario Disaster Relief Assistance Program audited Schedule of Revenue and Expenditures as prepared by BDO Canada LLP for the period June 10th, 2014 to December 31st, 2016 and further approved recommending payment of the BDO Canada LLP audit fees invoice in the amount of \$5,390.10 including HST be forwarded to the Ministry of Municipal Affairs and Housing for reimbursement of said audit costs. Committee further recommended approval of the Municipal Claim Forms 1 to 5 dated October 30, 2017 as signed by the Treasurer.
- 6.5 Fort Frances Non-Profit Innovative Homes Inc.  
- Committee recommended approval for authorizing the dissolution of the Fort Frances Non-Profit Innovative Homes Inc. and that the Treasurer be identified as the person who will have custody of the Corporate documents and records for a period of six years after the dissolution date.
- 6.6 Upcoming Committee & Council Meeting Dates for 2018.  
- Committee recommended approval of the Committee and Council Meeting dates for 2018 as presented in the report.
- 6.7 Part 2 of Modernizing Ontario's Municipal Legislation Act (Bill 68).  
- Committee approved the recommendation to receive the Clerk's report and further approved that work on the amendments to the Procedural By-Law be undertaken to be in effect by January 1st, 2018.
- 6.8 ICompass - New Modules (Civic Web Portal and Board Manager).  
- Committee approved recommending that the Clerk proceed with executing an updated agreement with iCompass which will include two new modules (CivicWeb Portal and Board Manager).
- 6.9 Emergency Evacuation Centres Backup Power Initiative.  
- Committee approved recommending that the Fire Chief/CEMC proceed to contact potential community partners to work together to leverage funding for establishing a Back Up Power and Infrastructure Plan for a minimum of two Emergency Evacuation Centres in Fort Frances.
- 6.10 2018 User Fees - Fort Frances Fire & Rescue Services. - Committee recommended approval of the Fort Frances Fire & Rescue Services User Fees as amended.
- 6.11 2018 User Fees - Planning and Development Division. - Committee recommended approval of the 2018 Planning and Development Division User Fees as presented.
- 6.12 2018 User Fees - Administration and Finance Division. - Committee recommended approval of the 2018 Administration and Finance Division User Fees as presented.

## **7. Non-agenda Items**

- 7.1 Management-Non-Union Benefits Policy.  
A. Petrin, Human Resources Manager presented details of the report to Committee. Committee recommended approval of the Management - Non Union Benefits Policy.

## **8. Information**

- 8.1 Fort Frances Fire & Rescue Service - September and October 2017 Reports. - Committee received as information.

- 8.2 Town of Fort Frances General Fund (Operating) Summary for the Ten Months ending Tuesday, October 31, 2017. - Committee received as information.
- 8.3 Town of Fort Frances Water & Sewer Fund (Operating) Summary for the Ten Months Ending Tuesday, October 31, 2017. - Committee received as information.

9. Adjourn 1:46 p.m. / Next Meeting Date - November 21st, 2017

\_\_\_\_\_  
Executive Committee Chair

\_\_\_\_\_  
D. Brown, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #015November 8, 2017

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on November 8, 2017 from 8:35 a.m. to 9:23 a.m.

PRESENT: Paul Ryan, Chairperson, Ken Perry, Doug Brown, CAO and Travis Rob

ALSO PRESENT:**1. Call to Order**

1.1 The meeting was called to order at 8:35 a.m.

**2. Disclosure of pecuniary interest and the general nature thereof**

2.1 None

**3. Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on October 18, 2017 - the minutes were approved as circulated.

**4. Non-agenda Items**

4.1 None

**5. New Business**

5.1 Amendment to the Cemetery Fees Listed in the 2017 User Fees By-Law 55-16 - the fees were approved as amended. An amendment to the By-Law will be prepared.

5.2 Airport Property - Land Lease Private Aircraft Hangers - the lease renewal was approved as presented.

5.3 Report No. 1 Establishing 2018 Water and Sewer Rates - the fees presented were discussed and deferred to the next meeting.

5.4 2018 Operations & Facilities Division User Fees & Charges - the User Fees were approved as presented.

**6. Outstanding Items**

- 6.1 Request for lane maintenance - Royal Canadian Legion Branch 29 - administration was directed to put together an agreement for maintenance of lane but to exclude snow removal.

**7. Adjourn / Next Meeting Date**

The meeting adjourned at 9:23 a.m.

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities



**DRAFT MINUTES – motion required to  
approve**

Richard Boileau -Chair McTaggart	P	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gackley Flinthouse	A	RRFDC – Geoff Gillon	P
Jennifer Horton Curvy Chick	P	John Albanese – Town Councilor Town of Fort Frances	P
Scott Krienke-Turvery Ink Spotz Apparel	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	A		
Doug Cuthbertson Northwoods	P		
Pat Gartshore Gartch's International Pub	P		
Kim Nicholson Emes Financial	P		



## **1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions**

Richard Boileau opened the meeting. The meeting was called to order at 7:58 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

## **2. Approval of Minutes**

### **B.I.A Board of Management Meeting – 18 October 2017**

Copies of the minutes from the 13 September, 2017 Board of Management Meeting circulated for review and approval. The following motion was made:

#### **Motion #1 Pat Gartshore/John Albanese**

TO accept the minutes presented of 13 September 2017

Also to ratify all motions made on that date.

**No against or abstentions**

**CARRIED**

## **3. Accounts Payable & Financial Report**

#### **Motion #2 – No Bills for the month**

TO accept the total payable for April in the amount of \$00.00

**No against or abstentions**

**CARRIED**

**Board of Management Meeting –18 October 2017**

**Page 1 of 3**

#### **4. New Business**

1. OFFSA

#### **5. Additions to Agenda**

1. Small Business Week
2. Christmas Parade
3. Festival of Frost
4. Rainy Lake Market

#### **6. Business Arising from the Minutes**

##### **Finance and Administration Committee**

1. In good shape

##### **Promotions Committee**

1. Moonlight Madness – Thursday 26 October so far there are 9 businesses committed.
2. Girl's Night-out – Friday 16 November
3. Black Friday – Friday 24 November
4. Send out second notice to General Membership the first week of November re Girl's Night Out

##### **Maintenance Committee**

1. One basket was left in front of Betty's by accident. It will be coming down as it need to go to Hammonds for Christmas baskets.
2. Stars and baskets to go up after Remembrance Day.

##### **Chamber of Commerce**

1. Pasta Cook-off now 5 November.
2. October 25 – Small Business Workshop
3. Kim has been approved to represent us on Chamber

##### **New Committee**

1. Nothing New

#### **7. Old Business**

1. Map – on hold
2. HOPC – nothing new
3. Calendar of Events – Nothing New
4. Market Thursdays – Annie's last day will be this Thursday

5. Back of Signs – no report
6. Social Media – Kim is working on a new promo. It will involve taking an picture of a product and have people guess which store it came from. Winner of contest gets to keep said item. Will be asking stores to donate prizes. Contest will be help once a week. Prize must be picked up the donating location. Need some sort of Christmas theme for the contest.
7. Christmas Parade – set for 2 December, 2017 @ 5:30 p.m. [ffsanta2017@gmail.com](mailto:ffsanta2017@gmail.com) if you wish to be in parade. Scott has sent in for approval of street closure.
8. Market Square – Tanis would like to meet with New Committee to discuss upcoming events for next summer. Question of when square would be finished was brought up. Good question.
9. Festival of Frost – As we would like to have it at Market Square, we will need to talk to both Tanis and the Town for permission to use space. Stuff a bus will also be held in conjunction. Streets will NOT be closed for this event. Anyone wanting to participate is welcome. Will be putting out feelers to see if feasible.
10. We will need to co-ordinate with the Sports Plex in the future for any events for the Market Square.
11. Ontario BIA – Kim brought info re membership. Membership fee is determined by tax levy. Ours is \$44,000.00 so our fees would be \$235.00 per year. We do NOT have to adopt their by-laws. Membership is January-December. Kim is waiting on a package with more information.

### 8. New Business

1. OFFSA – Curling will be held here in March. Business should start thinking about it now.

## Setting of Next Board Meeting

### **Motion # 4: Jen Horton**

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 8 November, 2017 at 8 a.m. at the board office.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 8:50 am.

**TOWN OF FORT FRANCES  
POLICE SERVICES BOARD**

**Minutes  
Session 4**

**May 9, 2016**

The regular Meeting of the Police Services Board was held at 7:30 a.m. May 9, 2016, in the Committee Room, Civic Centre.

The following members were present: Rick Wiedenhoeft, Glenn Witherspoon, Roy Avis and John Albanese.

Regrets: Ron Scofield

Also Present: Inspector S. Shouldice and Loreen Holt, Secretary

**1. Approval of Agenda –**

**19/16 J. Albanese - R. Avis:** That the Police Services Board approve the Agenda as prepared. **CARRIED.**

**2. Approval of Minutes –**

**20/16 R. Avis - J. Albanese:** THAT the Minutes of the Board Meeting being Session No. 03 dated March 18, 2016 having been typed and distributed to the members be approved. **CARRIED.**

**3. Business Arising from Previous Meeting –**

i) OAPSB Spring Conference and Annual General Meeting – Niagara Falls

**20/16 J. Albanese - R. Avis:** That the following be authorized to attend the OAPSB Spring Conference and Annual General Meeting - Niagara Falls May 11 - 14, 2016: Rick Wiedenhoeft. **CARRIED.**

**4. New Business:**

- i) Joint Meeting with Atikokan - L. Holt will contact Atikokan for September 2016
- ii) Project Sunset - Const. A. McCoy will be contacted to do a presentation on Project Sunset in September at the Joint Meeting with Atikokan.

**5. Inspector S. Shouldice March 2016 OPP Activity Report**



**21/16 G. Witherspoon - J. Albanese:** That the Police Services Board receive Insp. S. Shouldice March OPP Activity Report. CARRIED.

6. Non - Agenda Items: None

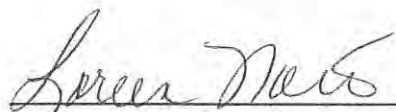
7. Information/Correspondence Received:

- i) Town of Fort Frances Financial Statement - January 2016 - March 2016
- ii) Letter/Cheque from Ministry of Community Safety and Correctional Services re - RIDE Grant 2015-2016 \$8,857.68

8. Next Meeting - June 24, 2016

9. In-Camera - None declared.

22/16 J. Albanese - G. Witherspoon: That this meeting of the Board be now closed. CARRIED.



Loreen Holt, Secretary



Rick Wiedenhoef, Chair

/elh

31/05/2016

TOWN OF FORT FRANCES  
POLICE SERVICES BOARD

**Minutes  
Session 5**

**June 24, 2016**

The regular Meeting of the Police Services Board was held at 7:30 a.m. June 24, 2016, in the Committee Room, Civic Centre.

The following members were present: Rick Wiedenhoeft, Glenn Witherspoon and John Albanese.

Regrets: Ron Scofield and Roy Avis

Also Present: Inspector S. Shouldice and Loreen Holt, Secretary

**1. Approval of Agenda –**

**23/16 J. Albanese - G. Witherspoon:** That the Police Services Board approve the Agenda as prepared. **CARRIED.**

**2. Approval of Minutes –**

**24/16 G. Witherspoon - J. Albanese:** THAT the Minutes of the Board Meeting being Session No. 4 dated May 9, 2016 having been typed and distributed to the members be approved. **CARRIED.**

**3. Business Arising from Previous Meeting –**

- i) Joint Meeting with Atikokan – September 27, 2016
  - R. Wiedenhoeft will contact Const. A. McCoy to do a presentation on Project Sunset.

**4. New Business:**

- i) Report from R. Wiedenhoeft - OAPSB Annual Conference
  - Police Services Act is in need of revision - last completed in 1990
  - 200 Section 5.1 Police Services Boards - will eventually amalgamate into Section 10 (there are 8 Section 5.1 boards in our District)
  - Next Zone 1 Conference will be hosted by Shuniah in early October

**25/16 J. Albanese - G. Witherspoon:** That the Police Services Board receive R. Wiedenhoeft's report on the OAPSB Annual Conference. **CARRIED.**

- ii) O. Reg. 58/16 Collection of Identifying Information in Certain Circumstances - Prohibition and Duties: In-Force Dates - This is for Section 31 Boards
  - iii) OPP 2014 - 2016 Action Plan - 2015 Progress Report (previously distributed) Also received OPP 2014-2016 Action Plan For the Rainy River Detachment.
  - iv) Speed Sign - 2016 Budget - 2 signs have been ordered. Inspector Shouldice suggested contacting Const. C. Spencer, Analyst for the OPP Town and District - she is able to retrieve information on the best locations to put the signs.
5. Inspector S. Shouldice April and May 2016 OPP Activity Report
- 26/16 J. Albanese - G. Witherspoon: That the Police Services Board receive Inspector Shouldice April and May OPP Activity Report. CARRIED.
6. Non-Agenda Items - None
7. Information/Correspondence Received:
- i) Rules and Procedures Protocol - signed copy returned
  - ii) Emails received from the Ministry of Community Safety and Correctional Services re: Temporary appointment of Ron Scofield and Glenn Witherspoon for a period of six months commencing April 16, 2016.
  - iii) Town of Fort Frances Financial Statement - January to May 2016.
8. Next Meeting - September 27, 2016 - Joint Meeting in Atikokan
9. In-Camera - None declared.

27/16 G. Witherspoon- J. Albanese: That this meeting of the Board be now closed. CARRIED.

  
Loreen Holt, Secretary

  
Rick Wiedenhoft, Chair

/elh  
27/06/2016



# TOWN OF FORT FRANCES POLICE SERVICES BOARD

## Minutes Session 6

**SEPTEMBER 27, 2016**

The regular Meeting of the Police Services Board was held in Atikokan Economic Development Office joint with the Atikokan Police Services Board on September 27, 2016 at 10:00 a.m.

The following members were present: Ron Scofield, Roy Avis, Glenn Witherspoon and John Albanese.

Regrets: Rick Wiedenhoef

Atikokan Police Services Board: Chair Debra Bruyere,, Eve Shine, Dennis Brown, Harold Mosley and Jim Turner.

Also Present: Inspector S. Shouldice, Const. Matt LeBlanc and Loreen Holt, Secretary

### 1. Approval of Agenda –

**28/16 J. Albanese - G. Witherspoon:** That the Police Services Board approve the Agenda as prepared. **CARRIED.**

### 2. Approval of Minutes –

**29/16 G. Witherspoon - J. Albanese:** THAT the Minutes of the Board Meeting being Session No. 5 dated June 24, 2016 having been typed and distributed to the members be approved. **CARRIED.**

### 3. Business Arising from Previous Meeting –

i) Joint Meeting with Atikokan - September 27, 2016

**30/16 J. Albanese - G. Witherspoon:** That the Police Services Board approved the travel of the Board to the Joint Meeting In Atikokan September 27, 2016. **CARRIED.**

### 4. New Business:

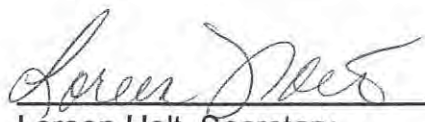
i) a) OAPSB - Zone 1 Meeting in Thunder Bay October 5 - 7, 2016.

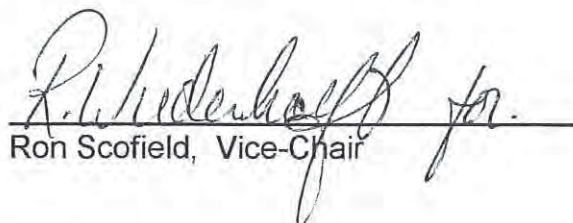
**31/16 G. Witherspoon - J. Albanese:** That the Police Services Board authorizes the following to attend the OAPSB Zone 1 Meeting in Thunder Bay October 5 - 7, 2016: Rick Wiedenhoef. **CARRIED.**



- b) Board Training - October 5, 2016 - L. Holt will contact the Ministry - Graham Wight - Police Service Advisor regarding Board Training at a later date.
  - ii) Speed Sign - 2016 Budget - One sign has been installed on Kings Highway.
  - iii) OAPSB - Board Survey - Board Members are to complete
5. **Inspector S. Shouldice June, July and August 2016 OPP Activity Report.**
- 32/16 J. Albanese - G. Witherspoon: That the Police Services Board receive Insp. S. Shouldice June, July and August OPP Activity Report. CARRIED.
6. **Non- Agenda Items - None**
7. **Information/Correspondence Received:**
- i) Town of Fort Frances Financial Statement - January to May 2016.
  - ii) Police Chief Magazine - Spring/Summer 2016
8. **Next Meeting - November 3, 2016 7:30 a.m. Committee Room, Civic Centre**
9. **In-Camera - None declared.**

33/16 J. Albanese - R. Avis: That this meeting of the Board be now closed. CARRIED.

  
Loreen Holt, Secretary

  
Ron Scofield, Vice-Chair

/elh  
17/10/2016

TOWN OF FORT FRANCES  
POLICE SERVICES BOARD

Minutes  
Session 7

November 3, 2016

The regular Meeting of the Police Services Board was held in the Committee Room, Civic Centre November 3, 2016 at 7:30 a.m.

The following members were present: Rick Wiedenhoeft, Roy Avis and John Albanese.

Also Present: Inspector S. Shouldice and Loreen Holt, Secretary

**1. Approval of Agenda –**

**34/16 J. Albanese - R. Avis:** That the Police Services Board approve the Agenda as prepared. **CARRIED.**

**2. Approval of Minutes –**

**35/16 R. Avis - J. Albanese:** THAT the Minutes of the Board Meeting being Session No. 6 dated September 27, 2016 having been typed and distributed to the members be approved. **CARRIED.**

**3. Business Arising from Previous Meeting:**

- i) **Joint Meeting with Atikokan** - Follow up discussion of the meeting - should have items in common to discuss rather than each board running their own meeting. *ASSET*

**4. New Business:**

- i) **Report from Rick Wiedenhoeft from the OAPSB Zone 1 in Thunder Bay October 5 - 7, 2016**
- Technological Advances
  - New OPP Billing Model
  - LGBTQ: Lesbian, Gay, Bisexual, Trans, or Questioning.
  - Graham Wight - Police Services Advisor - update
  - Investigations - Private Investigators
  - PTSD
  - Media Relations
  - Future of Policing
  - Electronic File Project Management
  - Zone Meeting - held October 7, 2016 at noon.



- New Location for OAPSB AGM - Blue Mountain - Collingwood
- New Zone Secretary - Feona Buchan
- Membership Fee increase from \$100.00 to \$125.00
- Thunder Bay to be the location for Zone meetings with outside communities organizing the meeting/presentations.

ii) **Board Training** - Rick Wiedenhoeft spoke to Graham Wight - Police Services Advisor and he is willing to travel to communities to do training. But would like more than one board present.

iii) **New OPP Building** - the location and building have been approved. Negotiations continue between Infrastructure Ontario and the Town of Fort Frances - completion date is schedule for 2018.

iv) **Items Referred from Council:**

Letter from Wayne Lundstrom re: Use and Care of Pedestrians and Bicyclists. **The Police Services Board supports the recommendation of the Operations and Facilities Executive Committee.**

Letter from Sandra Lori Allan re: When Eagles Fly - was referred to Administration Finance Executive Committee. **The Board discussed the Letter from Sandra Allan re: When Eagles Fly. At this time the Board will receive the report with no further action at this time.**

- v) a) OPP Annual Billing Statement
- b) 2017 OPP Municipal Policing Billing General Information
- vi) Bear Clan - This group is in operation in Winnipeg. The OPP are aware of the group but are not associated with. There is no real need for the "Bear Clan" in Fort Frances. They should be associated with the Treaty Three Police.
- vii) Crime Prevention Week November 6 - 12, 2016 - Const. G. Beaudry will contact R. Wiedenhoeft if there is anything planned.

**5. Inspector S. Shouldice September 2016 OPP Activity Report**

**36/16 R. Avis - J. Albanese:** That the Police Services Board receive Insp. S. Shouldice September OPP Activity Report. CARRIED.

**6. Non-Agenda Items - None**

**7. Information/Correspondence Received:**


- i) Town of Fort Frances Financial Statements - January - September 2016

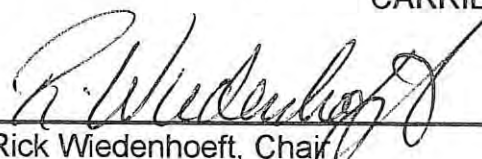
**8. Next Meeting Date - November 29, 2016**

**9. In-Camera - None**

37/16 J. Albanese - R. Avis: That this meeting of the Board be now closed.

CARRIED.

  
\_\_\_\_\_  
Loreen Holt, Secretary

  
\_\_\_\_\_  
Rick Wiedenhoef, Chair

/elh  
6/11/2016



**TOWN OF FORT FRANCES  
POLICE SERVICES BOARD**

**Minutes  
Session 2**

**March 17, 2017**

The regular Meeting of the Police Services Board was held in Meeting Room 201, La Place Rendez-Vous Hotel, Fort Frances, on March 17, 2017 from 12:58 p.m. to 2:09 p.m.

The following members were present: Rick Wiedenhoeft, John Albanese and John McTaggart

Also Present: Inspector S. Shouldice, OPP Retirees Paul Davis and Dave Saunders, Mrs. K. Saunders and Kathryn Lawson, Acting Secretary

Regrets: Mayor R. Avis

1. **Call to order:** Chair called meeting to order at 12:58 p.m.
2. **Non-Agenda Items:** Inspector Shouldice – R.I.D.E. Grant Funding Schedule
3. **Disclosure of Pecuniary Interest:** None identified.
4. **Approval of Agenda:**

10/17 **J. Albanese - R. Wiedenhoeft:** That the Police Services Board approve the Agenda as prepared with the addition of the Non-Agenda Items: R.I.D.E. Grant Funding Schedule. **CARRIED.**
5. **Approval of Minutes:**

11/17 **R. Wiedenhoeft – J. Albanese:** THAT the Minutes of the Board Meeting being Session No. 1 dated January 27, 2017 having been typed and distributed to the members be approved. **CARRIED.**
6. **Business Arising from Previous Meeting:**
  - i) Presentation of retirement plaques to Sgt. Paul Davis and Sgt. Dave Saunders. Chair J. McTaggart recognized and commended the retirees on their service record and contributions to the community with the OPP. Board members also thanked the retirees for their service.
7. **New Business:**
  - i) OAPSB'S 55<sup>th</sup> Annual AGM and Spring Conference – June 21-24, 2017. The Board directed the acting secretary to book 2 rooms and defer a formal resolution to authorize attendance until the next regular meeting of the Board. The Chair will look into the Police Services Board budget to

see if there are budgeted monies set aside for more than one attendee to participate.

**8. Inspector S. Shouldice January and February 2017 OPP Activity Report:**

**12/17 J. Albanese – R. Wiedenhoeft:** That the Police Services Board receive Insp. S. Shouldice January 2017 and February 2017 OPP Activity Report.

**CARRIED.**

**9. Non- Agenda Items:**

1) Inspector S. Shouldice re: R.I.D.E. Grant Program Annual Statistic Report (OPP Rainy River Fort Frances for the fiscal year 2015/2016) for execution.

**13/17 R. Wiedenhoeft – J. Albanese:** THAT the R.I.D.E. Grant Program Annual Statistic Report (OPP Rainy River Fort Frances) for the fiscal year 2015/2016 be approved for signing.

**CARRIED.**

**10. Standing Item:**

1) Fort Frances Police Services Board Members Appointments.

**11. Information/Correspondence Received:**


- i) Executive Order of Council dated December 20<sup>th</sup>, 2016 re: Appointment of John David McTaggart.
- i) Fully Executed Rules and Procedures.

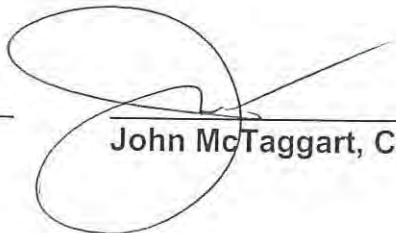
**12. Next Meeting Date – April 28<sup>th</sup>, 2017**

**13. In-Camera:** The Board did not go in-camera during this session.

**04/17 R. Wiedenhoeft – J. Albanese:** THAT this meeting of the Board be now closed.

**CARRIED.**

  
Kathryn Lawson, Acting Secretary

  
John McTaggart, Chair

/kl



**TOWN OF FORT FRANCES  
POLICE SERVICES BOARD**

**Minutes  
Session 3**

**April 28, 2017**

The regular Meeting of the Police Services Board was held in the Committee Room April 28, 2017 from 8:04 a.m. to 9:20 a.m.

The following members were present: Rick Wiedenhoeft, John Albanese and John McTaggart

Also Present: Inspector S. Shouldice and L. Holt Secretary.

Regrets: Mayor R. Avis

1. **Call to order:** Chair called meeting to order at 8:04 a.m.

2. **Non-Agenda Items:** None

3. **Disclosure of Pecuniary Interest:** None identified.

4. **Approval of Agenda:**

**15/17 J. Albanese - R. Wiedenhoeft:** That the Police Services Board approve the Agenda as prepared. **CARRIED.**

5. **Approval of Minutes:**

**16/17 R. Wiedenhoeft - J. Albanese:** That the Minutes of the Board Meeting being Session No. 2 dated March 17, 2017 having been typed and distributed to the members be approved. **CARRIED.**

6. **Business Arising from Previous Meeting:**

i) OAPSB's 55th Annual AGM and Spring Conference - June 21-24, 2017

**17/17 J. Albanese - R. Wiedenhoeft:** That the Police Services Board authorizes Rick Wiedenhoeft to attend the OAPSB's 55th Annual AGM and Spring Conference - June 21-24, 2017. **CARRIED.**

7. **New Business:**

i) 2017/2018 RIDE Grant Application

**18/17 R. Wiedenhoeft - J. Albanese:** That the Police Services Board be authorized to sign the 2017/2018 RIDE Grant Application as prepared by Insp. S. Shouldice. **CARRIED.**

8. Inspector S. Shouldice March 2017 OPP Activity Report

**19/17 J. Albanese - R. Wiedenhoeft:** That the Police Services Board receive Insp. S. Shouldice March OPP Activity Report. **CARRIED.**

9. Non-Agenda Items:

10. Standing Item:

- i) Fort Frances Police Services Board Members Appointments
  - Chair requested L. Holt to contact the Province regarding appointment.
- ii) Speed Signs
  - J. Albanese will contact T. Rob and request what information could be collected from the sign. In the 2016 there were funds for 2 signs.
  - R. Wiedenhoeft will contact the Fort Frances Times and ask them to ask the public about the effectiveness of the speed sign on Kings Highway.

11. Information/Correspondence Received:

12. Next Meeting - May 26, 2017

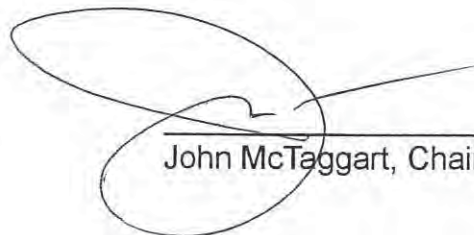
13. In -Camera:

- i) Property Matter

**20/17 R. Wiedenhoeft - J. Albanese:** That this Police Services Board now meet in-camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees; a proposed or pending acquisition of land for municipal or local board purposes. **CARRIED.**

**21/17 J. Albanese - R. Wiedenhoeft:** That his meeting of the Board be now closed. **CARRIED.**

  
Loreen Holt, Secretary

  
John McTaggart, Chair

/elh  
10/05/2017



**TOWN OF FORT FRANCES  
POLICE SERVICES BOARD**

**Minutes  
Session 4**

**May 26, 2017**

The regular Meeting of the Police Services Board was held in the Committee Room May 26, 2017 from 8:00 a.m. to 9:03 a.m.

The following members were present: Rick Wiedenhoeft, John Albanese and John McTaggart

Also Present: Inspector S. Shouldice and L. Holt Secretary.

Regrets: Mayor R. Avis

1. **Call to order:** Chair called meeting to order at 8:00 a.m

2. **Non-Agenda Items:** None

3. **Disclosure of Pecuniary Interest:** None identified.

4. **Approval of Agenda:**

**22/17 J. Albanese - R. Wiedenhoeft:** That the Police Services Board approve the Agenda as prepared. **CARRIED.**

5. **Approval of Minutes:**

**23/17 R. Wiedenhoeft - J. Albanese:** That the Minutes of the Board Meeting being Session No. 3 dated April 23, 2017 having been typed and distributed to the members be approved. **CARRIED.**

6. **Business Arising from Previous Meeting:**

i) **Speed Sign**

- Times Survey results "somewhat effective".
- J. Albanese spoke to T. Rob - Operations and Facilities Manager and he is in the process of getting ready to order another sign.
- Insp. Shouldice had a print out of a seven minute period showing the speed of all vehicles travelling west on that portion of Kings Highway

7. **New Business:**

i) **Project Sunset**

- Project Sunset is up and running in Dryden, Kenora, Sioux Lookout and all Treaty Three areas.
- The OPP provide 20 hours per week assistance on the project.

- They have hired an Activity Co-ordinator.

**3. Inspector S. Shouldice April 2017 OPP Activity Report**

**24/17 J. Albanese - R. Wiedenhoef:** That the Police Services Board receive Insp. S. Shouldice April OPP Activity Report. **CARRIED.**

- New OPP Building to be built at 200 McIrvine Road. Tender going out in mid 2017 with construction to start in 2018 and open in 2019.
- Annual OPP Auction - Insp. will check with T. Coran and advise back to the Board.
- Discussion on amalgamating Police Service Board - under the new Police Services Act - proposed to have only one board per Detachment.

**9. Non-Agenda Items: None**

**10. Standing Item:**

- i) Fort Frances Police Services Board Members Appointments
- ii) Speed Signs

**11. Information/Correspondence Received:**

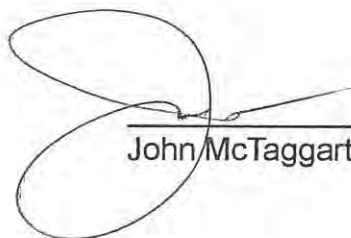
**12. Next Meeting - June 30, 2017 - 8:00 a.m.**

**13. In -Camera: None**

**25/17 J. Albanese - R. Wiedenhoef:** That this meeting of the Board be now closed. **CARRIED.**



Loreen Holt, Secretary



John McTaggart, Chair

/elh

14/06/2017



# **TOWN OF FORT FRANCES POLICE SERVICES BOARD**

## **Minutes Session 5**

**June 30, 2017**

The regular Meeting of the Police Services Board was held in the Committee Room June 30, 2017 from 8:02 a.m. to 9:25 a.m.

The following members were present: John McTaggart, Rick Wiedenhoeft and Mayor Avis.

Also Present: Inspector S. Shouldice, S/Sgt. S. Gobeil, Const. G. Beaudry and L. Holt Secretary.

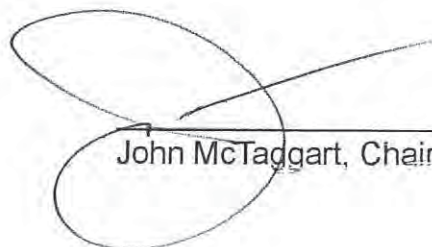
Regrets: John Albanese and A. Hallikas

1. **Call to order:** Chair called meeting to order at 8:02 a.m.
2. **Non-Agenda Items:**
  - i) Presentation from Const. G. Beaudry - OPP Kids
3. **Disclosure of Pecuniary Interest:** None identified.
4. **Approval of Agenda:**  
**26/17 R. Wiedenhoeft - R. Avis:** That the Police Services Board approve the Agenda as prepared with the addition of Non-Agenda Item - Presentation OPP Kids. **CARRIED.**
5. **Approval of Minutes:**  
**27/17 R. Avis - R. Wiedenhoeft:** That the Minutes of the Board Meeting being Session No. 4 dated May 26, 2017 having been typed and distributed to the members be approved. **CARRIED.**
6. **Business Arising from Previous Meeting:** None
8. **Non-Agenda Item:**
  - i) Const. G. Beaudry - OPP did a presentation for the Board on the Re-vamped DARE Program - **OPP Kids.** Const. Beaudry did 6 presentations to all Grade 6 classes in the Rainy River District. Introductory, 4 - 1 hour sessions and a follow-up.
7. **New Business:**
  - i) Report from R. Wiedenhoeft - OAPSB Annual Conference - Sessions attended:

11. Information/Correspondence Received:  
Executive Council of Ontario - Appointment of Andrew L. Hallikas to Fort Frances Police Services Board
12. Next Meeting - September 22, 2017 at 8:00 a.m.

**31/17 R. Avis - R. Wiedenhoeft:** That this meeting of the Board be now closed.  
**CARRIED.**

  
Loreen Holt, Secretary

  
John McTaggart, Chair

/elh  
05/07/2017

**TOWN OF FORT FRANCES  
POLICE SERVICES BOARD**

**Minutes  
Session 6**

**September 22, 2017**

The regular Meeting of the Police Services Board was held in the Committee Room September 22, 2017 from 8:03 a.m. to 9:30 a.m.

The following members were present: John McTaggart, Rick Wiedenhoeft, John Albanese and A. Hallikas.

Also Present: Inspector S. Shouldice, Supt. D. Lucas and L. Holt Secretary.

Regrets: Mayor Avis.

1. **Call to order:** Chair called meeting to order at 8:03 a.m.
2. **Non-Agenda Items:** None
3. **Disclosure of Pecuniary Interest:** None identified.
4. **Approval of Agenda:**

**32/17 R. Wiedenhoeft - R. Hallikas:** That the Police Services Board approve the Agenda as prepared. **CARRIED.**

**Chair welcomed Andrew Hallikas to the Police Services Board.**

5. **Approval of Minutes:**

**33/17 A. Hallikas - R. Wiedenhoeft:** That the Minutes of the Board Meeting being Session No. 5 dated June 30, 2017 having been typed and distributed to the members be approved. **CARRIED.**

6. **Business Arising from Previous Meeting:**

- i) Bicycle and electric mobility carts and wheelchair safety  
- there is no by-law covering. OPP have done media releases.

7. **New Business:**

8. Inspector S. Shouldice June, July and August 2017 OPP Activity Report

**34/17 R. Wiedenhoeft - A. Hallikas:** That the Police Services Board receive Insp. S. Shouldice June, July and August OPP Activity Report. **CARRIED.**



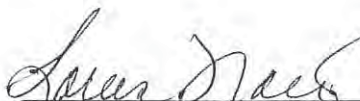
9. Non-Agenda Items: None
10. Standing Item:
  - i) Speed Signs - not installed yet. would like signs that are mobile. J. Albanese to follow-up with T. Rob.
  - ii) New OPP Building - Companies have been short-listed. RFP's are due in February 2018. Once company has been approved - construction can start.
11. Information/Correspondence Received:
  - i) Special Investigations Unit - 2015/2016 and 2016/17 Annual Report
  - ii) OPP 2017 - 2019 Action Plan
  - iii) RIDE Grant Agreement 2017/2018
12. Next Meeting - October 20, 2017 at 8:00 a.m.
13. In-Camera:

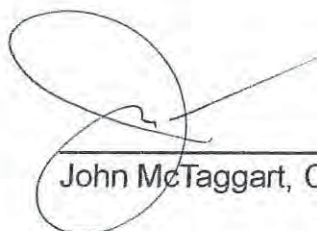
**35/17 A. Hallikas - R. Wiedenhoeft:** That this Police Services Board now meet in-camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees. CARRIED.

**36/17 A. Hallikas - R. Wiedenhoeft:** That the Police Services Board authorized John McTaggart, Chair to participate in the selection of the new Detachment Commander. CARRIED.

**37/17 R. Wiedenhoeft - A. Hallikas:** That this meeting of the Board be now closed.

CARRIED.

  
 Loreen Holt, Secretary

  
 John McTaggart, Chair

/elh  
 26/09/2016