

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 61

December 5, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on December 5th, 2017 from 12:25 p.m. to 12:50 p.m.

PRESENT: Councillor K. Perry, Mayor R. Avis, Councillor W. Brunetta and Councillor G.P. Ryan

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer, A. Petrin, Human Resources Manager, T. Moffitt, Fire Chief/CEMC, J. Kabel, Manager Community Services and K. Lawson, Secretary.

REGRETS:

1. Call to Order 12:25 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

D. Brown re: Protocol for Collection of Fees for Loading Zone/Parking Stalls.

3. Disclosure of pecuniary interest and the general nature thereof - None Identified

4. Approval of Previous Committee Minutes

4.1 Session No. 60 dated November 21st, 2017.

Ryan-Brunetta: Approved as presented.

CARRIED

5. In-Camera - None Identified

6. Items Referred from Council

6.1 B93.1 the Border (CFOB Fort Frances) Christmas Advertising Request.
- Committee approved recommending the purchase of twenty-six 15 second Holiday Greeting Ads to be aired on B93.1 The Border from December 19 to 31, 2017 at a cost of \$249.00 plus hst.

7. New Business

7.1 Volunteer Bureau Community Christmas Dinner Financial Request.
- Committee approved recommending a donation in the amount of \$100.00 for the 2017 Community Christmas Dinner to be held at the Knox United Church.

7.2 Municipal Emergency Plan Update and Amending By-Law.
- Committee approved recommending certain amendments and housekeeping changes to the current Municipal Emergency Plan to ensure compliance with the Emergency Management and Civil Protection Act (EMPCA).

8. Non-agenda Items

D. Brown provided a verbal update respecting the Protocol for Collection of Fees for Loading Zone/Parking Stalls, which was an item from the Planning and Development Executive Committee meeting.

9. Adjourn 12:50 p.m. / Next Meeting Date - January 2, 2018

Executive Committee Chair

D. Brown, CAO