

TOWN OF FORT FRANCES

MINUTES

SESSION NO. 076

December 11, 2017

The meeting of Council of the Town of Fort Frances was held in the Council Chambers on December 11, 2017 from 7:16 p.m. to 7:45 p.m.

PRESENT: Mayor R. Avis, Chairperson; Councillors J. Albanese, W. Brunetta, J. Caul, D. Kitowski, K. Perry and G. Paul Ryan.

ALSO PRESENT: D. Brown, Administrator, K. Lawson, Deputy Clerk; L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer, T. Rob, Manager Operations and Facilities, J. Kabel, Manager Community Services

1. COUNCIL MEETING

(Session No. 076) to immediately follow the Committee of the Whole

- 1.1 Call to Order 7:16 p.m.
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting - None
- 1.4 Disclosure of pecuniary interest and the general nature thereof. - None

2. Delegations/Deputations:

- 2.1 Presentation from S. Hoard re: Wood Burning Health Hazards. - Mr. Hoard was unable to attend and requested that this item be deferred to a future meeting.

3. Consent Agenda:

- 3.1 Items Referred from Committee of the Whole

963 Ryan-Brunetta: THAT the following Consent items be approved:

- 1) Committee of the Whole Consent items # 6.1, ~~6.2~~, ~~6.3~~, ~~6.4~~, 6.5, 6.6, 6.7, 6.8, 6.9, 6.10, ~~6.11~~, ~~6.12~~, 6.13, 6.14 and 6.15
- 2) Council Consent items # 3.2, 3.3, 3.4

CARRIED

- 3.2 Request dated November 26, 2017 from Eric and Antoinette Kaufman re: Consideration for resurfacing on Cornwall Avenue between 6th Street and 8th Street East.
- request will be referred to Operations and Facilities Executive Committee for recommendation.
- 3.3 Financial request received November 20, 2017 from S. Lange, Treasurer - Fort Frances Meals on Wheels Grant for 2018.
- request will be referred to Administration and Finance Executive Committee for recommendation.
- 3.4 Resolution as passed December 4th, 2017 from the Economic Development Advisory Committee re: Request for review of existing sewer and water infrastructure installation costs for residential properties.
- request will be referred to the Operations and Facilities Executive Committee for recommendation with input from the Municipal Planner.

4. Approval of Council Minutes: *

4.1 Session No. 075 dated November 27, 2017.

964 Ryan-Brunetta: THAT the minutes of the Council meeting being Session No. 075 dated November 27, 2017 having been typed and distributed be approved.

CARRIED

5. Approval of Committee of the Whole Minutes: *

5.1 Session No. 107 dated November 27, 2017.

965 Brunetta-Ryan: THAT the report of the Committee of the Whole of Council meeting being Session No. 107 dated November 27, 2017 having been typed and distributed be approved.

CARRIED

6. Resolutions from tonight's Committee meeting

6.1 Council considered the following resolutions from tonight's Committee of the Whole meeting.

966 Caul-Kitowski: THAT the report dated December 11, 2017 from A. Petrin, Human Resources Manager re: Staffing Matters be received and further that the matter proceed as directed.

CARRIED

967 Kitowski-Caul: THAT the verbal update from D. Brown, CAO re: Human Resources Manager position be received and further that the matter proceed as directed.

CARRIED

968 Kitowski-Caul: THAT the report dated December 4, 2017 from P. Briere, By-Law Enforcement Officer re: Designate a Private Parking Space in front of H&R Block be approved to agree with the recommendation of the Planning and Development Executive Committee to 1) approve a Private Parking Space in front of H&R Block; 2) instill a moratorium on any requests for parking in the BIA area until further review by Administration and the Planning and Development Executive Committee and further that an amending by-law be prepared.

CARRIED

969 Caul-Kitowski: THAT the report dated December 4, 2017 from P. Briere, By-Law Enforcement Officer re: Designate a Handicap Parking Zone in the 300 Block of Scott Street be approved to agree with the recommendation of the Planning and Development Executive Committee to direct that By-Law 21/14 be amended to reflect the proposed Handicap Parking Zone for Service Canada as outlined in the report.

CARRIED

970 Kitowski-Caul: THAT the report dated December 5, 2017 from T. Dennis, Chief Building Official/Municipal Planner re: Provision of Janitorial Services in the Museum, Children's Complex, Library, Public Works, Civic Centre and Sister Kennedy (Tender 13-PD-17) as amended be approved to agree with the recommendation of the Planning and Development Executive Committee to award the Janitorial Tender commencing January 1, 2018 for three years as recommended under Scenario 3 as outlined in the report in the amounts as follows:

Nicolson Janitorial Services **Civic Centre** 2018 Total \$64,800.00 + HST;

RAS Maintenance **Civic Centre** 2019/2020 Total \$140,349.17 + HST

RAS Maintenance **Children's Complex** 2018/2019/2020 Total \$139,275.00 + HST

RAS Maintenance **Museum** 2018/2019/2020 Total \$34,396.20 +HST

RAS Maintenance **Sister Kennedy** 2018/2019/2020 Total \$40,981.40 +HST

S and A Cleaners **Library** 2018/2019/2020 Total \$85,320.00 +HST

Marianne Hellsoe **Public Works** 2018/2019/2020 Total \$43,430.04 +HST
with the total contract pricing for 2018/2019/2020 for all facilities being \$548,551.81
+HST and further that an authorizing by-law be prepared.

CARRIED

- 971 Caul-Kitowski: THAT the report dated December 6, 2017 and December 11, 2017 from T. Rob, Manager of Operations and Facilities re: Request to Utilize the Point Park for a Training Exercise be approved as amended to agree with the recommendation of the Operations and Facilities Executive Division to ensure that 1) the use of municipal property north and east of the Fort Frances Curling Club be granted for the purpose of a training exercise by the 116th Independent Field Battery January 26 to January 28, 2018 with a back up date of February 9 to 11, 2018; and 2) That the Mayor and Clerk be authorized to enter into a land use agreement for the purposes of this exercise on behalf of the Corporation.

CARRIED

- 972 Kitowski-Caul: THAT the report dated November 30, 2017 from J. Kabel, Manager of Community Services re: Sister Kennedy Centre Name Change be approved to agree with the recommendation of the Community Services Executive Committee to endorse changing the name of the Sister Kennedy Centre to the Fort Frances Seniors Centre and further that Sister Betty Kennedy be recognized for her contributions with a dedicated memory wall named in honour to be located inside the facility.
- A recorded vote was requested by Mayor R. Avis with the following results:
AVIS - Nay ALBANESE - Nay BRUNETTA - Yea CAUL - Yea KITOWSKI - Yea
PERRY - Nay RYAN - Yea

CARRIED

7. By-Laws:

- 7.1 A By-Law to amend By-Law 34/95, the Procedure By-Law (compliance with the newly enacted Bill 68 Legislation – Modernizing Ontario’s Municipal Legislation Act).
- 7.2 A by-law to amend By-Law 10/12 to approve an emergency plan.
- 7.3 A By-Law to amend Zoning By-Law 03/14, as amended, *The Planning Act*, Section 34 - (608 Scott Street, Fort Frances).
- 7.4 A By-Law to amend Zoning By-Law 03/14, as amended, *The Planning Act*, Section 34 (Setback from Navigable and Non-Navigable Watercourses, Hazard Land and Municipal Surface Drains).
- 7.5 A by-law to impose certain user fees.

- 973 Ryan-Brunetta: THAT the following by-laws be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith:
A By-Law to amend By-Law 34/95, the Procedure By-Law (compliance with the newly enacted Bill 68 Legislation – Modernizing Ontario’s Municipal Legislation Act)
A By-law to amend By-Law 10/12 to approve an emergency plan
A By-law to amend Zoning By-Law 03/14, as amended, *The Planning Act*, Section 34 – (608 Scott Street, Fort Frances)
A By-law to amend Zoning By-Law 03/14, as amended, *The Planning Act*, Section 34 (Setback from Navigable and Non-Navigable Watercourses, Hazard Land and Municipal Surface Drains)
A By-law to impose certain user fees

CARRIED

8. Information Correspondence:

- 8.1 Association of Municipalities of Ontario (AMO) Watchfile dated December 7, 2017.
- received.
- 8.2 Correspondence dated November 21st, 2017 from Hon. D. Rusnak, MP Thunder Bay-Rainy River re: Considerations for 2018 Federal Budget.
- received.
- 8.3 November 24, 2017 Memorandum from Ministry of Municipal Affairs re: Legislative Changes to Transient Accommodation Taxation.
- received.
- 8.4 December 5, 2017 Memorandum from Municipal Property Assessment Corporation (MPAC) re: Budget and Municipal Levy for 2018.
- received.

9. Minutes:

- 9.1 Economic Development Advisory Committee dated October 2, 2017 and November 6, 2017.
- received.
- 9.2 Community Services Executive Committee dated November 20, 2017.
- received.
- 9.3 Planning and Development Executive Committee dated November 20, 2017.
- received.
- 9.4 Administration and Finance Executive Committee dated November 21, 2017.
- received.
- 9.5 Operations and Facilities Executive Committee dated November 22, 2017.
- received.

10. Non-agenda Items - None

11. ADJOURNMENT - 7:45 p.m.

- 11.1 Mayor Avis presented Canada 150 Certificates to Council and Staff. He wished all residents a Safe and Merry Christmas.

974 Ryan-Albanese: THAT this meeting of the Council of the Town of Fort Frances be now closed.

CARRIED

R. Avis, Mayor

K. Lawson, Deputy-Clerk