

Richard Boileau -Chair McTaggart	A	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gackley Flinthouse	P	RRFDC – Geoff Gillon	A
Jennifer Horton Curvy Chick	P	John Albanese – Town Councilor Town of Fort Frances	P
Scott Krienke-Turvery Ink Spotz Apparel	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	A	Duane Cridland – Flint House	P
Doug Cuthbertson Northwoods	P		
Pat Gartshore Gartch's International Pub	P		
Kim Nicholson Emes Financial	A		



1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Pat Gartshore opened the meeting. The meeting was called to order at 7:58 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

2. Approval of Minutes

B.I.A Board of Management Meeting – 8 November 2017

Copies of the minutes from the 18 October, 2017 Board of Management Meeting circulated for review and approval. The following motion was made:

Motion #1 Jen Horton/Doug Cuthbertson
TO accept the minutes presented of 18 October 2017
Also to ratify all motions made on that date.
No against or abstentions
CARRIED

3. Accounts Payable & Financial Report

Motion #2 – Dough Cuthbertson/Ed Gackley
TO accept the total payable for April in the amount of \$874.39
No against or abstentions
CARRIED

4. New Business

1. Remembrance Day
2. Go Local Ad
3. Holiday Hours

5. Additions to Agenda

1. Christmas Parade
2. Festival of Frost
3. Rainy Lake Market

6. Business Arising from the Minutes

Finance and Administration Committee

1. No Report

Promotions Committee

1. No Report

Maintenance Committee

1. Baskets - Twila doing now – going up after Remembrance Day. Richard to arrange with town.
2. Stars – To be put up at the same time as the baskets.

Chamber of Commerce

1. Pasta Cook- cancelled due to too many cancellations. Committee is looking at new ideas.
2. AGM – end of November

New Committee

1. Nothing New

7. Old Business

1. Map – on hold
2. HOPC – nothing new
3. Calendar of Events – Nothing New
4. Market Thursdays – closed for season
5. Back of Signs – no report
6. Social Media - No Report

7. Christmas Parade – set for 2 December, 2017 @ 5:30 p.m. ffsanta2017@gmail.com if you wish to be in parade. Scott has sent in for approval of street closure.
8. Market Square – spring push. We need to push for BIA to have events there on the dates WE want. It was suggested that we talk to the town re keeping snow clear from Market Square during the winter in case we want events there during that time. We would like to be in partnership with the town re usage. We need people downtown in order to realize some benefit from our funds. We need to know who has the majority of say regarding the square and where the BIA stands in relationship. We need to lay a foundation and in order to do so we need to know our options. Doug, Richard & Duane will be talking to Lisa Slomke regarding this.
9. Festival of Frost – Burst the bus on 2 December 17. It was suggested that we move the event to either January or February, perhaps tie it in with the Winter Olympics.

8. New Business

1. Remembrance Day – Give all the conflict happening it was suggested that next year ask all stores to close for full day and participate at the ceremony at the cemetery.
2. Go Local Ad – Mentions Amazon in their ads. Ed to call Tanis to have ads changes.
3. Holiday Hours – Flint House will be closed Dec 24 – 26. Boxing Day was discussed and deemed not a necessary day to be open.

Most stores will be open the following: 9 – 8 Wed, Thurs & Friday
9 – 5:30 Saturday
12 – 4 Sunday

Will ask Richard to do up ad.

Setting of Next Board Meeting

Motion # 4: Scott Krinke Turvey
To close the meeting
No against or abstentions
All in agreement – CARRIED

The next meeting date will be 13 December, 2017 at 8 a.m. at the board office.

PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.

Meeting closed at 8:50 am.