

TOWN OF FORT FRANCES

Planning & Development Executive Committee

AGENDA - February 5, 2018 at 8:00 AM

MEETING - Civic Centre - Committee Room

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1. <u>Call to Order</u> Session #38	
2. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
3. <u>Approval of Previous Committee Minutes</u>	
3.1 Approval of January 2, 2018 meeting minutes.	2 - 3
4. <u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u>	
5. <u>In-Camera</u>	
6. <u>Items Referred from Council</u>	
6.1 Deputation S. Hoard re: Wood Burning Smoke Health Hazards.	4 - 6
6.2 Taxi Tariff Request Letter.	7 - 10
6.3 North-Air Services (Dial-A-Ride) Rate Increase Request Letter.	
7. <u>New Business</u>	
8. <u>Outstanding Items</u>	
8.1 Traffic Control By-Law (Loading Zones & Private Parking Stalls).	11 - 12
9. <u>Information</u>	
10. <u>Non-agenda Items</u>	
11. <u>Adjourn / Next Meeting Date</u> Tuesday February 20th, 2018.	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #37

January 2, 2018

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on January 2, 2018 from 8:00 a.m. to 8:50 a.m.

PRESENT: D. Kitowski, Chair, R. Avis, Mayor, J. Albanese, Councillor.

ALSO PRESENT: D. Brown, CAO, T. Dennis, CBO/Planner, P. Briere, Secretary.

1. Call to Order - 0800AM

Session #37

2. Disclosure of pecuniary interest and the general nature thereof

None.

3. Approval of Previous Committee Minutes

Approval of December 4, 2017 meeting minutes.

3.1 Approval of December 4th, 2017 meeting minutes.

- Approved as presented.

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

None.

5. In-Camera

None.

6. Items Referred from Council

None.

7. New Business

7.1 Building Permit Software.

- A discussion was had on this item and the Planning & Development Executive Committee is recommending to support the report as presented and have an agreement prepared for signing by Mayor and Clerk.

7.2 Deeming By-Law.

- A discussion was had on this item and the Planning & Development Executive Committee is recommending to approve the report as presented.

7.3 Rainy Lake Square Parking Issues.

- A discussion was had on this item and the Planning & Development Executive Committee is recommending to support this item as presented.

8. Outstanding Items

8.1 Traffic Control By-Law (Loading Zones & Private Parking Stalls).

- A discussion was had on this item and Administration has been directed to gather further information to present to the Committee at its next meeting.

9. Information

9.1 By-Law Enforcement 4th Quarter Activities Report.

- The report was accepted as information by the Committee.

- 10. **Non-agenda Items**
None.
- 11. **Adjourn / Next Meeting Date - 0850AM**
Monday February 5th, 2017.

Executive Committee Chair

Secretary, Planning & Development Executive
Committee

Report To: Planning & Development Executive Committee

From: P. Briere, By-Law Enforcement Officer & T. Dennis, CBO/Planner.

Date: January 10, 2018

Re: Deputation S. Hoard re: Wood Burning Smoke Health Hazards.

The Planning & Development Executive Committee will recall that a deputation from Mr. Stan Hoard was referred by Council to this Committee with input from the Fort Frances Fire Rescue Service and the Northwestern Health Unit.

Since 2013, the By-Law Enforcement Department along with the Chief Building Officials (present & previous) and Fire Department Personnel have been responding to numerous complaints from Mr. Stan Hoard in regards to his neighbours frequency of burning wood in their wood stove which is located in their garage and smoke issues.

This office along with the Fort Frances Fire/Rescue Services and Chief Building Officials have investigated each and every complaint and have concluded on each occasion that the neighbours at 1211 Elizabeth Street East have been in complete compliance with all Town of Fort Frances By-Laws, Building Code and NFPA 211 Standard. We have had numerous discussions with the home owners at 1211 Elizabeth Street East in regards to the complaints that are received by this office. Each time we have had a discussion, the home owners have been more than cooperative with everyone involved in the investigation of the complaints. The home owner has on numerous occasions, allowed staff to inspect their wood burning appliance, wood pile and how they operate their appliance. The home owner has even complied with a request from the Chief Building Official at the time to extend their chimney to help resolve the issues.

Currently, the process for a wood burning appliance is as follows:

- New Building Construction – a permit is required and if a wood burning appliance is installed as the heating source it is included within the permit and inspected accordingly.
- Existing buildings – a permit is required if a wood burning appliance is installed in an existing building.
- Altered/Replaced Appliances – a permit is required to make any changes or replacements to a wood burning appliance used as a source of heating.

After the Chief Building Officials role is completed and permits are signed off and closed. The authority for wood burning appliances falls to the Insurance Industry. A home owner's insurance company has the authority to request that that wood burning appliances meet WETT Certification Standards before the company will insure your building(s).

Therefore, with this stated the By-Law Enforcement Department & Chief Building Official/Municipal Planner are completely satisfied with the current operations at 1211 Elizabeth Street East. Compliance with all Town By-Laws have been met or exceeded by the home owners and we are continuing to work alongside home owners on a regular basis to discuss any and all issues that arise or may arise with the activities that they conduct at their location.

Respectfully submitted,

Original Signed By

Patrick Briere
By-Law Enforcement Officer

Original Signed By

Tyson Dennis
CBO/Municipal Planner

TO: Planning & Development Executive Committee
FROM: Tyler Moffitt, Fire Chief/CEMC
DATE: January 11, 2018
RE: Deputation S. Hoard re: – Wood Burning Health Hazards

With regards to our authority as a Fire and Rescue Service, there are no reasonable grounds to believe that the act of someone operating a wood burning appliance and having smoke emitting from a chimney poses an **Immediate Threat to Life**.

Currently, the process for a wood burning appliance is as follows:


- New Building Construction – a permit is required and if a wood burning appliance is installed as the heating source it is included within the permit and inspected accordingly.
- Existing buildings – a permit is required if a wood burning appliance is installed in an existing building.
- Altered/Replaced Appliances – a permit is required to make any changes or replacements to a wood burning appliance used as a source of heating.

After the Chief Building Officials role is completed and permits are signed off and closed. The authority for wood burning appliances falls to the Insurance Industry.

As well, the home owner's insurance company has the authority to request that that wood burning appliances meet WETT Certification Standards before the company will insure the building(s).

Since October 29, 2013, the Fort Frances Fire & Rescue Service has been completely satisfied with the current operation of the wood burning appliance at 1211 Elizabeth Street East; the owners have been in complete compliance, and have operated their wood burning appliance within the parameters of all Town of Fort Frances By-Laws, Building Code, and NFPA 211 Standard.

Respectfully submitted,



Tyler Moffitt
Fire Chief/CEMC
Fort Frances Fire & Rescue Service

Report To: Planning & Development Executive Committee

From: Patrick Briere, By-Law Enforcement Officer

Re: Taxi Tariff Rate Increase Request Letter.

Planning & Development Executive Committee will recall at the regular Council meeting held January 8th, 2018 that a request for Taxi Tariff Rate Increase was referred to the Planning & Development Executive Committee for recommendation.

Attached to this report is a copy of the current Taxi Tariff Rates that both Taxi Companies are using.

As you are aware with the increase in minimum wage the taxi owners are looking to increase the taxi rates accordingly. With this stated, this office has had a meeting with both taxi company owners to discuss the proposed rates. The outcome of that meeting has changed the request letter. We were able to work out a two (2) year plan to help offset the costs to the consumers. The 2018 rate increase will be the first increase to help offset the added costs to the taxi owners. If these proposed rates are approved the taxi companies will use these rates to help determine the 2019 rate increase or if a second rate increase is even required.

The proposed rate increase for 2018 is as follows:

1. Four dollars and twenty-five cents (\$4.25) for the first .25 kilometres or part thereof;
2. Twenty-five cents (\$0.25) for each 0.09 kilometres or part thereof thereafter. (This is equal to \$3.25/km).
3. For waiting time, the charge shall be at the rate of Sixty dollars (\$60.00) per hour.
4. For any deliveries, the charge will be the meter rate with a minimum of Three dollars and fifty cents (\$3.50) for each delivery.

Lastly, the proposed changes for Limousine rates are as follows:

1. Group transportation – Reservations Only – Minimum Fifty dollars (\$50.00) per hour with a maximum of One hundred dollars (\$100.00) per hour for larger vehicles

For your awareness, the last taxi tariff rate increase was done in 2010. We are asking the Planning & Development Executive Committee to recommend that Council support the rate increase as proposed.

Respectfully submitted
Original Signed By

Patrick Briere
By-Law Enforcement Officer

Taxi Meter Rates

1. Four Dollars and Twenty Cents (\$4.20) for the first .25 kilometers or part thereof;
2. Ten (.10) Cents for each .043 kilometers or part thereof thereafter;
3. For waiting time, the charge shall be at the rate of Forty Dollars per hour.
4. For any deliveries, the charge will be the meter rate with a minimum of Three Dollars and Fifty Cents (\$3.50) for each delivery.

The foregoing rates are inclusive of the Harmonized Sales Tax (HST).

**THE DRIVER/OWNER OF EVERY TAXI SHALL PLACE THIS
TARIFF CARD IN A POSITION CLEARLY VISIBLE TO THE TAXI
PASSENGER(S).**

**ALL TAXI-CABS SHALL AT ALL TIMES OPENLY DISPLAY IN A
MANNER VISIBLE TO ALL PASSENGERS:**

1. The name of the Taxi Owner.
 2. Driver shall have Photo ID Card Displayed.
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LIMOUSINE TARIFF RATES

- 1. Group Transportation – Reservations Only**
- \$43.00 Per Hour

- 2. Stretch Limousine – Group Transportation – Reservations Only.**
- Maximum Per Hour \$71.00

The foregoing rates are inclusive of the Harmonized Sales Tax (HST).

THE DRIVER/OWNER OF EVERY LIMOUSINE SHALL PLACE THIS TARIFF CARD IN A POSITION CLEARLY VISIBLE TO THE LIMOUSINE PASSENGER(S).

ALL LIMOUSINES SHALL AT ALL TIMES OPENLY DISPLAY IN A MANNER VISIBLE TO ALL PASSENGER(S)

- 1. The name of the Limousine Owner.**
- 2. Driver shall have Photo ID Card displayed.**

The Corporation of the Town of Fort Frances 274-5323



Report To: Planning & Development Executive Committee

From: Patrick Briere, By-Law Enforcement Officer

Re: Traffic Control By-Law (Loading Zones & Parking Rental Stalls).

The Planning & Development Executive Committee will recall that at its last meeting direction was given to Administration to research further information in regards to what other communities in the area have for parking restrictions, rates and fines. With that stated, please see the below information for the comparison to what other communities currently use and enforce:

Community	Parking Restrictions	Parking Rates	Parking Fines
Atikokan	No Time Limits	No Rental Rates	\$25.00
Sioux Lookout	2 Hour Parking	No Rental Rates	\$30.00
Kenora	Parking Meters	\$1.00/Hour (Parking Meter)	\$25.00
Thunder Bay	Time Limits & Parking Meters	See Below \$1.00/Hour (Parking Meter & Most Parkades)	\$30.00
Fort Frances	2 Hour, 30 Min, 15 min Loading Zones & Private Parking Stalls.		\$20.00 if paid within 7 days. \$25.00 after. Provincial Status has extra increases added to fines totaling \$81.00/ticket and license plates cannot be renewed until all fines, etc. are paid.

Waterfront District or Victoriaville Parkades

Months	1	3	6	9	12
Payment	\$53.00	\$145.74	\$291.48	\$437.22	\$583.00
Savings		\$13.26*	\$26.52*	\$39.78*	\$53.00*

Surface Lots

Months	1	3	6	9	12
Payment	\$48.00	\$132.00	\$264.00	\$396.00	\$528.00
Savings		\$12.00*	\$24.00*	\$36.00*	\$48.00*

(*Calculated in comparison to making equal monthly payments vs. prepayments.)

Be advised that a refund will not be issued if there is a change in your parking arrangements and

our service is no longer required with the exception of job loss or medical reasons. It is imperative to inform the Rental Clerk to advise him/her of any such changes by calling 625-2740.

Therefore, this office is looking for further direction from the Planning & Development Executive as to setting the rates for the 2018 User Fee Schedule.

Respectfully submitted

Original Signed By

Patrick Briere
By-Law Enforcement Officer