

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 60

November 21, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on November 21st, 2017 from 12:01 p.m. to 1:54 p.m.

PRESENT: Councillor K. Perry, Chair; Mayor R. Avis; Councillor W. Brunetta (12:06 p.m. to 1:54 p.m.) and Councillor G. P. Ryan

ALSO PRESENT: D. Brown, CAO, D. Galusha, Deputy Treasurer, E. Slomke, Clerk, S. Freamo, Information Technology Manager, T. Moffitt, Fire Chief/CEMC (12:01 p.m. to 12:21 p.m.) and K. Lawson, Secretary

REGRETS: L. Lindberg, Treasurer

1. **Call to Order 12:01 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None declared**
3. **Disclosure of pecuniary interest and the general nature thereof - None identified**
4. **Approval of Previous Committee Minutes**

4.1 Session No. 59 dated November 7, 2017.

Ryan-Avis: Approved as presented.

CARRIED

5. **In-Camera - None declared**

6. **Items Referred from Council**

- 6.1 Fort Frances Choraliers Sponsorship Opportunity.
- Committee recommended approval of a \$500.00 donation to the Choraliers for assistance with the costs of their Christmas performance.
- 6.2 Fort Frances Chamber of Commerce Tourism Grant.
- Committee recommended approval of the Fort Frances Chamber of Commerce request for a 2018 Tourism Advertising Grant at the same level as 2017 in the amount of \$2,833.00 and further that this request be forwarded through to the Budget Process.
- 6.3 OFSAA Provincial Curling Championships Funding Request.
- Committee recommended approval of a Platinum level sponsorship in the amount of \$3,000.00 to be donated in 2017.

7. **New Business**

- 7.1 Honeywell Energy Projects Financing.
- Committee recommended approval for combining the Honeywell Energy Project loans and that the \$1,577,050.66 principal be repaid on a five year amortization and term.
- 7.2 Part 3 of Modernizing Ontario's Municipal Legislation Act (Bill 68)
- L. Slomke, Town Clerk was in attendance to speak to this matter. Committee recommended that the Clerk bring forward an amendment to the current Procedural By-Law as outlined in her report and further that no action be taken regarding electronic voting participation at this time.

- 7.3 2018 Administration & Finance Budget Considerations
- Corporate
 - Administration & Finance
 - Police Services
 - A&F Capital
 - Committee reviewed the draft budget items for each department and provided direction.
- 7.4 Summary of Information Technology Work Completed to Date and Outlining a 3-Year Plan
- S. Freamo was in attendance to provide an overview of the implementation of technological changes completed to date and outlining plans for information technology over the next 3 years. Committee recommended approval for the replacement of the current WatchGuard firewall with two (2) Fortinet FortiGate 200E firewalls to be purchased in 2017 at an estimated cost of \$10,867.48.
- 7.5 2018 Fire & Rescue Services Budget Considerations
- T. Moffitt, Fire Chief/CEMC was in attendance (12:01 p.m. to 12:21 p.m.) to provide an overview of the draft budget items and his prioritized Capital items. Committee provided direction.
8. **Non-agenda Items - None declared**
9. **Adjourn 1:54 p.m / Next Meeting Date - December 5th, 2017**

Executive Committee Chair

D. Brown, CAO