

TOWN OF FORT FRANCES
Fort Frances Municipal Non-Profit Housing Corporation

MINUTES

SESSION NO. # 3

September 28, 2017

The meeting of Fort Frances Municipal Non-Profit Housing Corporation of the Town of Fort Frances was held in the Committee Room, Civic Centre on September 28th, 2017 from 12:05 p.m. to 12:27 p.m.

PRESENT: C. Mallory, Chair, Councillor W. Brunetta, Councillor D. Kitowski, G. McBride (12:11 p.m. to 12:27 p.m.), A. Hallikas, L. Slomke, K. Lawson

ALSO PRESENT: F. Sinninghe, Financial Analyst, S. Weir, Integrated Services Manager (Housing), Rainy River District Social Services Administration Board.

REGRETS: D. McTaggart, D. Brown, CAO

1. Call to Order - 12:05 p.m.

2. Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting. - none identified

3. Disclosure of pecuniary interest and the general nature thereof - none identified

4. Approval of Previous Minutes

4.1 Session No. 2 dated June 15, 2017.

13/17 Kitowski-Brunetta: THAT the minutes of the regular meeting dated June 15, 2017 be approved as distributed.

CARRIED

5. New Business

5.1 Current Year 2nd and 3rd Quarter Financials.

1) May 31st, 2017;

2) June 30th, 2017;

3) July 31st, 2017;

4) August 31st, 2017.

- Financial statements were presented by F. Sinnighe and S. Weir, RRDSSAB.

14/17 Brunetta-Kitowski: THAT the financial statements for the months dated May 31st, 2017, June 30th, 2017, July 31st, 2017 and August 31st, 2017 be approved as presented by Rainy River District Social Services Administration Board.

CARRIED

5.2 Consideration of Market Rent Increase.

A report prepared by S. Weir, RRDSSAB respecting consideration of 2018 rental increases was presented for members consideration.

15/17 Kitowski-Brunetta: THAT the Fort Frances Municipal Non-Profit Housing Corporation Issues Sheet dated September 25th, 2017 as prepared by Sandra Weir, Integrated Services Manager (Housing) RRDSSAB re: 2018 Rental Increase Guidelines be received and further that a 1.8% rental increase be approved for 2018.

CARRIED

5.3 Mortgage Renewal Reminder (January 1st 2019).

5.4 2016 Tenant Write Offs - Nothing to report at this meeting.

6. Standing Items

6.1 Agenda Template.

7. Non-agenda Items - None were identified.

8. Adjourn / Next Meeting Date - December 14, 2017

The meeting closed sine die at 12:27 p.m. with the next meeting scheduled for December 14th, 2017.

President / Chairperson

Secretary