

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 62

January 2, 2018

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on January 2, 2018 from 12:03 p.m. to 1:05 p.m.

PRESENT: Councillor K. Perry, Chair, Mayor R. Avis, Councillor W. Brunetta and Councillor G.P. Ryan

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer, T. Moffitt, Fire Chief/CEMC (12:03 p.m. to 12:36 p.m.), L. Sheppard, POA Coordinator (12:03 p.m. to 12:17 p.m.) and K. Lawson, Secretary

REGRETS:

1. Call to Order - 12:03 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

2.1 L. Lindberg re: Councillor K. Perry - NOMA Meeting Per Diem Claim

3. Disclosure of pecuniary interest and the general nature thereof

3.1 Councillor W. Brunetta disclosed an interest in agenda item 7.6 as the Per Diem claim for the Northern Ontario Municipal Association (NOMA) meeting held in Thunder Bay on November 28-29, 2017 was hers. She did not participate in any discussion of the item.

3.2 Councillor K. Perry disclosed an interest in non-agenda item 8.1 as the Per Diem claim for the Northern Ontario Municipal Association (NOMA) meeting held in Thunder Bay on November 28-29, 2017 was his. He turned that Chair over to Councillor P. Ryan and did not participate in any discussion when the matter was discussed.

4. Approval of Previous Committee Minutes

4.1 Session No. 61 dated December 5, 2017.

Brunetta-Ryan: Approved as presented.

CARRIED

5. In-Camera - No Items Identified

6. Items Referred from Council

6.1 Financial Request - 2018 Fort Frances Meals on Wheels Grant.
- Committee recommended that the Fort Frances Meals on Wheels funding request for additional \$3000.00 be referred to the 2018 budget process.

7. New Business

7.1 Request to have fires on municipal property during a Training Exercise.
- Committee recommended that the request from the 116th Independent Field Battery of the Royal Canadian Artillery to have fires for recreational purposes during the weekend of January 26-28, 2018 (alternative dates February 9-11), on the municipal property north of the Fort Frances Curling Club be approved.

- 7.2 911 Central Emergency Reporting Bureau (CERB) Services Agreement with the Ontario Provincial Police (OPP).
- Committee recommended renewing the 911 Central Emergency Reporting Bureau (CERB) services agreement with the Ontario Provincial Police and The Towns of Fort Frances and Emo; The Townships of Albion, Chapple, Morley, Dawson, LaVallee, Lake of the Woods, Emo; Naicatchewenin First Nation and the Rainy River First Nation as well as bringing forward an authorizing by-law.
- 7.3 2018 Temporary Borrowing to meet Current Expenditures
- Committee recommended preparation of a by-law to authorize the borrowing of money to meet current expenditures of the Council of the Town of Fort Frances.
- 7.4 Interim Tax Levy for 2018
- Committee recommended preparation of a by-law to provide for an interim tax levy in the year 2018 and to provide for penalty and interest to be charged on the unpaid balance for late payment of said interim taxes.
- 7.5 POA Business Plan 2018-2020 - L. Sheppard, POA Coordinator was in attendance to provide a focused presentation of the POA Business Plan 2018-2020. The plan included key changes for both the POA Coordinator (Clerk of the Court) and the Municipal Prosecutor as a result of the passage of the *Stronger, Fairer Ontario Act* Bill 177 and its imminent changes to Part 3 prosecution as well as downloaded duties now performed by the Justice of the Peace to the Clerk of the Court. Committee received as information.
- 7.6 Councillor Wendy Brunetta NOMA Meeting Per Diem
- Committee recommended approval of the per diem claim in the amount of \$240.00 as submitted by Councillor Brunetta for her attendance at the Northern Ontario Municipal Association (NOMA) meeting held in Thunder Bay on November 28-29, 2017.
- 7.7 Appeal Minutes of Settlement - 210 Nelson Street (2017)
- Committee recommended the minutes of settlement for the 2017 taxation year for property located at 210 Nelson Street be received.

8. Non-agenda Items

- 8.1 Councillor K. Perry NOMA Meeting Per Diem.
- Committee recommended approval of the per diem claim in the amount of \$240.00 as submitted by Councillor Perry for his attendance at the Northern Ontario Municipal Association (NOMA) meeting held in Thunder Bay on November 28-29, 2017.

9. Outstanding Items - None Identified

10. Information

- 10.1 Fort Frances Fire & Rescue Services - November 2017 Report.
- received as information.
- 10.2 Financial Indicator Review
- received as information.

11. Adjourn 1:05 p.m. / Next Meeting Date - February 6, 2018

Executive Committee Chair

D. Brown, CAO