

TOWN OF FORT FRANCES  
ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE

MINUTES

SESSION NO. # 47

March 21st, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on March 21st, 2017 from 12:00 Noon to 12:39 p.m.

PRESENT: Councillor K. Perry; Councillor W. Brunetta, Councillor G. P. Ryan

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer, L. Slomke, Clerk, A. Petrin, Human Resources Manager and K. Lawson, Secretary

REGRETS: Mayor R. Avis

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. Non-Agenda In-Camera - Employment Contract**
3. **Disclosure of pecuniary interest and the general nature thereof - None identified**
4. **Approval of Previous Committee Minutes**

4.1 Sessions No. 45 and 46 dated February 7th and March 7th, 2017.

Brunetta/Ryan: Approved as presented.

CARRIED

**5. In-Camera**

- 5.1 A. Petrin, Human Resources Manager provided an in-camera non-agenda report re: Employment Contract. D. Brown, CAO and L. Lindberg, Treasurer were also in attendance to speak to this matter. This matter will be referred to the next regular meeting of Committee of Whole of Council.

Ryan-Brunetta: THAT Administration & Finance Executive Committee now meet in-camera in order to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

**6. Items Referred from Council**

- 6.1 Rainy River Cattlemen's Association Request for Support.  
- committee recommended declining this request for financial support.
- 6.2 FFHS Chem Free Grad Party Donation Request.  
- committee recommended approval of a donation to the Fort Frances High School Chem Free Grad Committee in the amount of \$960.90 for the 2017 Chem Free Grad Event taking place Thursday, June 22nd, 2017 at the Memorial Sports Centre.
- 6.3 National Aboriginal Hockey Player Sponsorship Request.  
- committee recommended receiving only the sponsorship request with no further action.
- 6.4 Rainy River District Festival Financial Request.  
- committee recommended authorizing a donation of \$100.00 to the Rainy River District Music Festival Association's 77th Festival of the Performing Arts taking place in April, 2017.

- 6.5 Town and Gown Association of Ontario (TGAO) Membership Opportunity.  
- committee recommended receiving only the membership opportunity request with no further action.
- 6.6 We Own It - Municipal Motion Request.  
- committee recommended supporting the motion as presented by Melissa Pearson at the March 13th, 2017 meeting of Council respecting the support of a moratorium of privatization and/or outsourcing of public services as amended by the committee.

**7. New Business**

- 7.1 Telephone/Internet Voting for 2018 Election.  
- committee recommended approval of this report authorizing the use of telephone/internet voting for the 2018 municipal and school board elections and preparation of an authorizing by-law for same.
- 7.2 Change of Council Meeting Date - November 13th, 2017 to November 14th, 2017.  
- committee recommended approval of this report which officially authorizes by resolution the change in meeting date for the Monday, November 13th, 2017 Committee of Whole and Council meetings to Tuesday, November 14th, 2017.
- 7.3 Execution of Northern Ontario Heritage Fund Corporation (NOHFC) Funding Agreement - Internship Program.  
- committee recommended the execution of the transfer payment (financial support) agreement for the temporary Asset Management Plan Coordinator position with NOHFC and authorizing by-law by Mayor and Clerk on behalf of the Corporation of the Town of Fort Frances.

**8. Non-agenda Items**

- 8.1 In-Camera - Report dated March 22, 2017 from A. Petrin re: Employment Contract.

**9. Information**

- 9.1 Fort Frances Fire and Rescue February 2017 Report.  
- received as information only.

**10. Adjourn 12:39 p.m. / Next Meeting Date - April 4th, 2017**

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Executive Committee Chair

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D. Brown, CAO