

TOWN OF FORT FRANCES

AGENDA – TUESDAY JANUARY 5TH, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 01/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
December 15, 2009.
4. **Laurie Witherspoon:**
 - i) Interim Tax levy 2010
 - ii) Northwestern Ontario Sports Hall of Fame and Museum
 - iii) Fort Frances Curling club Inter-Regional 1 & 2 Senior Play-down Request
 - iv) Northwestern Ontario Tourism Association Membership Request
5. **Mark McCaig:**
 - i) EDAC Financial Request
6. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
7. **Information Items:**
8. **Non – Agenda Items**
9. **Next Meeting Date: January 19, 2010.**

/lp
23/12/09

TOWN OF FORT FRANCES

AGENDA – TUESDAY JANUARY 19TH, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 02/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
January 5, 2010.
4. **Glenn Treftlin:**
 - i) iCompass
5. **Christine Ruppenstein:**
 - i) Family Day
6. **Laurie Witherspoon:**
 - i) Councillor Sharon Tibbs – Per Diem
 - ii) POA Write-Off Request
 - iii) Mayor Roy Avis – Purchase Card Expenses
7. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
8. **Information Items:**
 - i) Grants Approved and/or Ongoing 2009/2010
9. **Non – Agenda Items**
10. **Next Meeting Date: February 2, 2010.**

/lp
15/01/10

TOWN OF FORT FRANCES

AGENDA – TUESDAY February 2nd, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 03/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
January 19, 2010.
4. **Laurie Witherspoon:**
 - i) Fort Frances Junior Financial Request
 - ii) MOS Requests for Reconsideration – re: 420 Mowat Avenue – Roll #5912 020 007 12800
 - iii) Councillor Rick Wiedenhoeft – Travel Expense & Per Diem Claims
 - iv) Councillor John Albanese – Travel Expense & Per Diem Claims
5. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
6. **Non – Agenda Items**
7. **Next Meeting Date: February 16, 2010.**

/lp
29/01/10

TOWN OF FORT FRANCES

AGENDA – TUESDAY February 16th, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 04/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
February 2, 2010.
4. **In-Camera**

Rick Hallam:
 - i) Proposed new Condominium Development, 625 Nelson Street
5. **Laurie Witherspoon:**
 - i) Fort Frances Canadian Bass Championship
 - ii) Length of Term for Boards and Committees
 - iii) BIA – Request for Yearly Electrical Credit
 - iv) Rainy River Valley Safety Coalition Financial Request
 - v) Rainy River District Music Festival Association
 - vi) Community Broadcasting Services – March Break Child Safety Program Ads
 - vii) Tim Nordin Men's Curling Team Financial Request
 - viii) RRDSSAB – New Tenant Welcome Package
 - ix) Capital Long-Term Debit Financing
 - x) 2010 Operating Budget – Corporate
 - xi) 2010 Operating Budget – Administration and Finance
6. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
7. **Non – Agenda Items**
8. **Next Meeting Date: March 2, 2010.**

/lp
12/02/10

TOWN OF FORT FRANCES

AGENDA – TUESDAY March 1st, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 05/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
February 16, 2010.
4. **Laurie Witherspoon:**
 - i) Paramedics & Dispatchers Curling Bonspiel Donation Request
 - ii) P.O.A. Audited Statements for the year ending December 31, 2009
 - iii) Mark McCaig, CAO – Travel Expense – OGRA/ROMA
 - iv) Councillor Ken Perry – Travel Expenses and Per Diem Claims – OGRA/ROMA
 - v) Mayor Roy Avis – Travel Expenses and Per Diem Claims – OGRA/ROMA
6. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
7. **Non – Agenda Items**
8. **Information Items:**
 - i) Administration and Finance Department Stats – for the period ending December 31, 2009.
 - ii) Administration and Finance Department Stats – for the period ending January 31, 2010.
8. **Next Meeting Date: March 2, 2010.**

/lp
26/02/10

TOWN OF FORT FRANCES

AGENDA – TUESDAY March 16th, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 06/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
March 1, 2010.
4. **Laurie Witherspoon:**
 - i) Councillor Andrew Hallikas – Travel Expense and Per Diem Claim – OGRA
 - ii) Mayor Roy Avis – Purchase Card Expenses
 - iii) Federal Gas Tax & Federal Public Transit Audited Statements
 - iv) G. Domanski – 2010 Interim Tax Penalty
 - v) Sunny Cove Camp – Wedding Receptions
 - vi) Women's Health Symposium 2010 – Donation Request
 - vii) Mark McCaig, CAO – Purchase Card Expense
 - viii) 2009 Capital Fund Financing
5. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
6. **Non – Agenda Items**
7. **Next Meeting Date: April 6th, 2010.**

/lp
12/03/10

TOWN OF FORT FRANCES

AGENDA – TUESDAY April 6, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 07/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
March 16, 2010.
4. **Glenn Treftlin:**
 - i) 2010 Municipal Elections
 - ii) Civil Marriage Services
5. **Laurie Witherspoon:**
 - i) Rainy River Future Development Corporation – 2010 Per Capita Funding
 - ii) Fort Frances Canadian Bass Championship
 - iii) Future of the Rainy Lake Hotel
 - iv) Chem-Free Grad Party
6. **Mark McCaig:**
 - i) OPSEU – Service quality issues at the Municipal Property Assessment Corporation.
 - ii) NOMA – Proposed Changes to the Constitution.
7. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
8. **Non – Agenda Items**
9. **Next meeting date April 20th, 2010.**

/lp
01/04/10

TOWN OF FORT FRANCES

AGENDA – TUESDAY April 20th, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 08/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
April 6th, 2010.
4. **Glenn Treftlin:**
 - i) 2010 Municipal Elections
 - ii) Civil Marriage Services
5. **Laurie Witherspoon:**
 - i) Council Remuneration
 - ii) Fun In the Sun Financial Request
 - iii) 357/358 Applications for Tax Adjustment re: 533 Scott Street, 1033 Scott Street, 439 Third Street, East and 907 Crowe Avenue.
 - iv) Rainy River Vet Services Committee
6. **Information Items:**
 - i) Town of Fort Frances General Fund (Operating) actuals to March 31, 2010 and Water and Sewer Fund (Operating) actuals to March 31, 2010.
 - ii) Administration and Finance Department Stats for the period ending March 31, 2010.
 - iii) Grants Approved and/or Ongoing 2009/2010.
 - iv) 2010 Reserve Funds
7. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
8. **Non – Agenda Items**
9. **Next meeting date May 4th, 2010.**

/lp
01/04/10

TOWN OF FORT FRANCES

AGENDA – TUESDAY MAY 4th, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 09/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
April 20th, 2010.
4. **Laurie Witherspoon:**
 - i) The One Investment Program Amended and Restated Agency Agreement
 - ii) Fort Frances Curling Club Request
 - iii) Councillor Rick Wiedenhoeft – Travel Expense & Per Diem Claim
 - iv) Councillor Paul Ryan – Travel Expense & Per Diem Claim
 - v) Mayor Roy Avis – Travel Expense & Per Diem Claim
 - vi) Child Care Service Audited Statements
 - vii) Councillor Sharon Tibbs – Per Diem
 - viii) Travel Policy – Schedule “A” Item 1
 - ix) Fort Frances Public Library Technology Centre Grand Opening Request
 - x) EDAC – Enhanced Services Proposal
5. **Mark McCaig:**
 - i) Future Budget Meeting Dates
6. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
7. **Non – Agenda Items**
8. **Next meeting date May 18th, 2010.**

/lp
30/04/10

TOWN OF FORT FRANCES

AGENDA – TUESDAY JUNE 8th, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 11/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
May 18th, 2010.
4. **Debbie Scofield:**
 - i) 2010 Capping Parameters for Capped Properties
 - ii) 2010 BIA Budget
 - iii) RBC Financial Group & Riverside Foundation for Health Care Charity Golf Classic Financial Request
5. **Mark McCaig:**
 - i) BIA – Request re: Assistance with In-Kind Operational Services
6. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
7. **Non – Agenda Items**
8. **Information Items: None**
9. **Next meeting date: June 22nd, 2010.**

/lp
04/06/10

TOWN OF FORT FRANCES

AGENDA – TUESDAY JUNE 22nd, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 12/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
June 8th, 2010.
4. **Laurie Witherspoon:**
 - i) Mayor Roy Avis – Purchase Card Expenses
 - ii) MOS – Requests for Reconsideration re: 406 Sixth Street West – Roll #5912 010 007 14700
5. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
6. **Non – Agenda Items**
7. **Information Items:**
 - i) Town of Fort Frances General Fund (Operating) Actuals as at May 31, 2010, Water and Sewer Fund (Operating) Actuals to May 31, 2010 and Capital Fund Actuals to May 31, 2010.
 - ii) Administration and Finance Department Stats
8. **Next meeting date: July 6th, 2010.**

/lp
18/06/10

TOWN OF FORT FRANCES

AGENDA – TUESDAY JULY 6th, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 13/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
June 22nd, 2010.
4. **Glenn Treftlin:**
 - i) Civil Marriage Ceremonies – to be distributed
5. **Laurie Witherspoon:**
 - i) MOS – Requests for Reconsideration re: 439 Third Street, East (2010), Roll #5912 020 004 03700, 533 Scott Street (2010), Roll #5912 020 002 05800 and 907 Crowe Avenue(2010), Roll #5912 020 005 09500.
 - ii) BIA Request for Loan Support
 - iii) OGRA Request to Support the MMS Litigation Fund
 - iv) Police Services Board – Financial Request re: Annual Police Auction Proceeds.
6. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
7. **Non – Agenda Items**
8. **Information Items:**
9. **Next meeting date: July 20th, 2010.**

/lp
02/07/10

TOWN OF FORT FRANCES

AGENDA – TUESDAY AUGUST 3RD, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 15/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
July 20th, 2010.
4. **Laurie Witherspoon:**
 - i) 357/358 Applications for Tax Adjustment – re: 533 Scott Street, 439 Third Street, East and 907 Crowe Avenue.
 - ii) Mayor Roy Avis – Purchase Card Expense
 - iii) The Canadian Postal Service Charter and the Future
5. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
6. **Non – Agenda Items**
7. **Information Items:**
8. **Next meeting date: August 17th, 2010.**

/lp
30/07/2010

TOWN OF FORT FRANCES

AGENDA – TUESDAY SEPTEMBER 21ST, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 17/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
September 7, 2010.
4. **Glenn Treftlin:**
 - i) Records Retention Schedule
5. **Darryl Allan:**
 - i) Provision of Municipal Insurances
6. **Laurie Witherspoon:**
 - i) MOS – Requests for Reconsideration- re: 1029 Colonization Road. W – Roll #5912 010 005 04900, 1206 Olde Shambles Road – Roll #5912 010 005 02405 and 288 Scott Street – Roll #5912 020 070 08200.
 - ii) Councillor Andrew Hallikas – Expense Reimbursement
7. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
8. **Non – Agenda Items**
9. **Information Items:**
 - i) Town of Fort Frances General Fund (Operating) Actuals as at August 31, 2010, Water and Sewer Fund (Operating) Actuals to August 31, 2010 and Capital Fund Actuals to August 31, 2010.
 - ii) Administration and Finance Department Stats for the period ending August 31, 2010.
10. **Next meeting date: October 5, 2010.**

TOWN OF FORT FRANCES

AGENDA – TUESDAY OCTOBER 5TH, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 18/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
September 21, 2010.
4. **In - Camera**
 - i) Potential Business Proposal
5. **Darryl Allan:**
 - i) Provincial Offences Act Technology Migration
6. **Laurie Witherspoon:**
 - i) 2011 Budget – Public Meeting
 - ii) 2011 Vacation Guide Maps
 - iii) 357/358 Applications for Tax Adjustment re: 535 Lillie Avenue, Roll #5912 010 002 12900 0000 and 322 Third Street West, Roll #5912 010 001 05600 0000.
 - iv) Mayor Roy Avis – Per Diem Claim
 - v) MOS – Requests for Reconsideration – re: Island G669 PCL 22649, Roll #5912 010 001 11200.
7. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
8. **Non – Agenda Items**
9. **Information Items: None**
10. **Next meeting date: October 12, 2010.**

TOWN OF FORT FRANCES

AGENDA – TUESDAY OCTOBER 12TH, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 19/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
October 12, 2010.
4. **Laurie Witherspoon:**
 - i) 357/358 Application for Tax Adjustment re: 137 Sixth Street East, Roll #5912 010 007 05000 0000.
 - ii) Mayor Roy Avis – Purchase Card Expenses
 - iii) Mark McCaig, CAO – Purchase Card Expenses
5. **Mark McCaig:**
 - i) Procurement Policy
6. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
7. **Non – Agenda Items**
8. **Information Items:**
 - i) Town of Fort Frances General Fund (Operating) Actuals as at September 30, 2010, Water and Sewer Fund (Operating) Actuals to September 30, 2010 and Capital Fund Actuals to September 30, 2010.
 - ii) Administration and Finance Department Stats for the period ending September 30, 2010.
9. **Next meeting date: November 2, 2010.**

TOWN OF FORT FRANCES

AGENDA – TUESDAY OCTOBER 20TH, 2009

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 19/2009)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
October 6, 2009.
4. **Darryl Allan:**
 - i) Accidental Death and Dismemberment Policy
5. **Laurie Witherspoon:**
 - i) Abitibi-Bowater 2009 Property Tax Payment
 - ii) MOS – Requests for Reconsideration re: 1335 Idylwild Drive
 - iii) Mayor Dennis Brown – Financial Request re: “Path of the Voyageur”
6. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
7. **Non-Agenda Items**
8. **Information Items:**
 - i) Town of Fort Frances General Fund (Operating), Water and Sewer Fund (Operating) and Capital Fund Actuals to September 30, 2009.
9. **Next Meeting Date: November 3, 2009.**

/lp
16/10/09

TOWN OF FORT FRANCES

AGENDA – TUESDAY NOVEMBER 2ND, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 20/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
October 12, 2010.
4. **Mark McCaig:**
 - i) Procurement Policy Review
5. **George Bell:**
 - i) OPP Lease Renewal
6. **Sharon Tibbs:**
DSSAB Insurance Renewal
7. **Ken Perry:**
 - i) J. W. Walker School - acknowledgement
8. **Laurie Witherspoon:**
 - i) Sunset Country Travel Association Financial Request.
 - ii) MOS – Requests for Reconsideration – re: 56 Elm Avenue, Roll #5912 010 002 16500 and 1048 Cornwall Avenue, Roll #5912 010 007 26001.
 - iii) Meals on Wheels – 2011 Financial Support
 - iv) Fort Frances Volunteer Bureau – Christmas Dinner Financial Request
 - v) Accounts Receivable Credit and Collection Policy
 - vi) User Fees
9. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
10. **Non – Agenda Items**
11. **Next meeting date: November 16, 2010.**

TOWN OF FORT FRANCES

AGENDA – TUESDAY NOVEMBER 16th, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 21/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
November 2, 2010.
4. **Mark McCaig:**
 - i) Old Library Building
5. **Laurie Witherspoon:**
 - i) Community Broadcasting Services Advertising Request
 - ii) Tax Arrears – Roll #5912 030 001 12901 0000 PCL Plan Sec SM 122; Lot 5 SM 122 McIrvine PIN # 56018-0634 (LT)
 - iii) Accounts Receivable Credit and Collection
 - iv) Councillor Sharon Tibbs – Per Diem Claim
 - v) 501 Sixth Street West – Rental Property
 - vi) Preliminary Corporate and Administration and Finance 2011 Budget
6. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
7. **Information Items:**
 - i) Town of Fort Frances General Fund (Operating) actuals as at October 31, 2010, Water and Sewer Fund (Operating) actuals to October 31, 2010 and Capital Fund actuals to October 31, 2010.
 - ii) Grants Approved and/or Ongoing 2009/2010
8. **Non – Agenda Items**
9. **Next meeting date: November 7, 2010.**

TOWN OF FORT FRANCES

AGENDA – TUESDAY DECEMBER 7th, 2010

ADMINISTRATION AND FINANCE EXECUTIVE COMMITTEE- (Session No. 22/2010)
12:00 Noon

1. Non agenda Committee items which, because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in meeting.
2. Disclosure of pecuniary interest and the general nature thereof.
3. Minutes
November 16, 2010.
4. **Glenn Treftlin:**
 - i) Designation of Head for Municipal Freedom of Information and Protection of Privacy Legislation.
5. **Laurie Witherspoon:**
 - i) Mayor Roy Avis – AMO Heads of Council Training Travel and Per Diem Claims
 - ii) Uncollectable Accounts Receivable – Customer #010618, #010572, #004416 and #003908.
 - iii) MOS – Requests for Reconsideration – re: 411 First Street, East – Roll #5912 020 002 10900 0000 and 1726 Colonization Road, West – Roll #5912 010 006 03551 0000.
 - iv) Investment Policy No. 1.15 Update.
 - v) Fort Frances Public Library and Technology Centre Reserve Fund
 - vi) Doubtful Receivable Accounts – Skateboard Park
 - vii) Doubtful Receivable Account – Couchiching First Nation – Water and Sewer
6. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor.
 - ii) Couchiching Sewer and Water Agreement Signage
7. **Non – Agenda Items**
8. **Next meeting date: December 14th, 2010.**