

REPORT

COMMITTEE OF THE
WHOLE

January 8, 2018

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on January 8, 2018 from 5:30 p.m. to 6:37 p.m.

PRESENT: Councillor K. Perry, Chairperson; Mayor R. Avis; Councillors K. Perry, J. Albanese, W. Brunetta, G.P. Ryan and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, L. Lindberg, Treasurer (5:30-5:31 and 6:28-6:37), T. Rob, Manager of Operations & Facilities (5:30-6:15 and 6:28-6:37), J. Kabel, Manager of Community Services (5:30-5:31 and 6:28-6:37)

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Brunetta disclosed an interest in Item 8.1 from tonight's agenda as the per diem claim being considered is hers.

Councillor Perry disclosed an interest in Item 8.2 from tonight's agenda as the per diem claim being considered is his.

4. In-Camera:

4.1 Potential Disposition of Land: Front Street Property

A verbal summary was provided by the Clerk, with additional input from the Manager of Operations & Facilities and the CAO. A lengthy discussion took place. Direction was provided.

4.2 Identifiable Individual - A verbal update was provided by the CAO on HR Manager vacancy.

275 Brunetta - Albanese: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.2 HR Manager vacancy

- a proposed or pending acquisition of land for municipal purposes or disposal of land no longer needed for municipal purposes; more specifically Item 4.1 Front Street Property

CARRIED

5. Public Session Resumes in Council Chambers at 6:28 p.m.

6. Council Reports on Board & Committee Activity:

6.1 Mayor Roy Avis - A Verbal Update was provided regarding the distribution of the 2018 Draft Budget to be considered at future meetings.

Councillor Doug Kitowski - No Verbal Update

Councillor Ken Perry - No Verbal Update

Councillor G. Paul Ryan - No Verbal Update

7. Consent Agenda:

7.1 Building Permit Programming Software

- approval of this report will agree to the recommendation of the Planning &

Development Executive Committee to approve changing to the building permit program "The Works" by Public Sector Digest, further allow the agreement with Public Sector Digest to be executed by the Mayor and Clerk which will continue regular operations of building permit approvals.

- 276 Brunetta - Albanese: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9 and 7.10.

CARRIED

- 7.2 Deeming By-law - Tom Veert Contracting
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to deem the lots on Part of Plans 48M357 and 48R4436; 2, 4, 5, 6, 7, 8, 9, 10, 11, 12, part 18, 19, 20, 21, 22, 23 and part of the road allowance of Seventh Street, owned by Tom Veert Contracting, further, administration will prepare a by-law for Council's approval and execution by Mayor and Clerk to complete the deeming process.
- 7.3 Rainy Lake Square Parking Issues
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to accept the proposed parking controls as presented and amend the 2018 Capital Budget accordingly.
- 7.4 Financial Request - 2018 Fort Frances Meals on Wheels Grant
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to recommend that the Fort Frances Meals on Wheels request for additional funding of \$3000.00 be referred to the 2018 budget process.
- 7.5 2018 Temporary Borrowing to meet Current Expenditures
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize the preparation of an authorizing by-law for temporary borrowing in the amount of \$4,000,000.00 to meet 2018 expenditures.
- 7.6 Interim Tax Levy for 2018
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize that the Interim Tax Levy by-law for 2018 be brought forth.
- 7.7 POA Business Plan 2018-2020
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Town of Fort Frances Provincial Offences Division 2018-2020 Business Plan as prepared by Lisa Sheppard, POA Coordinator.
- 7.8 Appeal Minutes of Settlement - 210 Nelson Street (2017)
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee that the minutes of settlement for the 2017 taxation year for property located at 210 Nelson Street be received.
- 7.9 Request to have fires on municipal property during a Training Exercise
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to permit the 116th Independent Field Battery of the Royal Canadian Artillery to have fires for recreational purposes during the weekend of January 26-28, 2018 (alternative dates February 9-11), on the municipal property north of the Fort Frances Curling Club.
- 7.10 Central Emergency Reporting Bureau (CERB) 911 Services Agreement with the Ontario Provincial Police (OPP)
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to renew the 911 Central Emergency Reporting Bureau

8. Administration and Finance Division:

- 8.1 Councillor Wendy Brunetta NOMA meeting Per Diem
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$240.00 as submitted by Councillor Brunetta for her attendance at the Northern Ontario Municipal Association (NOMA) meeting held in Thunder Bay on November 28-29, 2017.

Councillor Brunetta disclosed an interest in this item as the per diem claim being considered is hers. She did not speak to the matter.

- 8.2 Councillor Ken Perry NOMA meeting Per Diem
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee
to approve the per diem claim in the amount of \$240.00 as submitted by Councillor Perry for his attendance at the Northern Ontario Municipal Association (NOMA) meeting held in Thunder Bay on November 28-29, 2017.

Councillor Perry disclosed an interest in this item as the per diem claim being considered is his. He did not speak to the matter. Councillor Brunetta chaired the meeting for this item.

9. Community Services Division:

- 9.1 2017/18 Provincial Dedicated Gas Tax Program
- approval of this report will authorize full execution of the Letter of Agreement with the Ministry of Transportation for submission by January 31, 2018 and endorse the support of a municipal by-law.
- 9.2 Ontario Sport and Recreation Communities Fund (OSRCF)
- approval of this report will endorse the grant application submission to the Ontario Sport and Recreation Communities Fund as presented.

10. Operations and Facilities Division:

- 10.1 ESRI Small Local Government Enterprise License Agreement Renewal
- approval of this report will ensure that Council renew the Enterprise License Agreement with Environmental Systems Research Inc. for a three-year term commencing January 31, 2018 for an annual cost of \$17,400.00 and further that a by-law be passed authorizing the Mayor and Clerk to sign the agreement on behalf of the organization.
- 10.2 Request to Reconstruct Cornwall Avenue North between Sixth Street and Eighth Street
- approval of this report will ensure that the resurfacing of Cornwall Avenue North from Sixth Street to Eighth Street be added to the 2018 Capital Budget process at a total cost of \$80,000.00.

11. General:

- 11.1 Approval of Emergency Management Committee minutes dated December 7, 2017

12. Information:

- 12.1 By-law Enforcement 4th Quarter Activities Report

12.2 Fort Frances Fire & Rescue Services - November 2017 Report
Received.

12.3 Financial Indicator Review
Received.

12.4 Building Statistics (November 2017 and December 2017)
Received.

12.5 G. Beck, POA Prosecutor - 2017 summary of Statistics
Received.

13. Non-agenda items - None.

14. ADJOURNMENT

14.1 The meeting adjourned at 6:37 p.m.

277 Brunetta - Albanese: THAT this meeting of the Committee of Whole of Council of the
Town of Fort Frances be now closed.

CARRIED

K. Perry, Chairperson

E. Slomke, Clerk