

THE TOWN OF FORT FRANCES

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE

MINUTES OF MEETING

Place: Civic Centre Committee Room

Date: 2010 January 18th

Time: 0730 hours

Present:

PDEC; A. Hallikas, K. Perry, J. Albanese, R. Hallam

Delegations;

Others;

Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

Items discussed & disposition thereof;

- Appointments to Boards & Committees
 - Report forwarded to A&F Exec. Committee
- P&D Division 2010 Operational & Capital Budget
 - Reviewed by committee prior to next Committee of the Whole review
- Garbage pick up issues.
 - Verbal update as to resolution sought by staff with contractor.
- PDEC meeting dates.
 - Staff directed to place issue on next meeting agenda for discussion.


Chairperson


Committee Administrator

COUNCIL

FEB 08 2010

ACTION _____



THE TOWN OF FORT FRANCES

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE

MINUTES OF MEETING



Place: Civic Centre Committee Room

Date: 2010 February 1st

Time: 0730 hours

Present:

PDEC; A. Hallikas, K. Perry, J. Albanese, R. Hallam

Delegations;

Others; R. Avis,

Disclosure of pecuniary interest;

- Disclosure of pecuniary interest expressed by Councillor Perry re agenda item 5 (b), Laneway Purchase, Webb

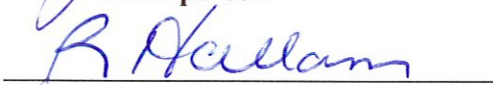
Items discussed & disposition thereof;

- Request for Easement; Union Gas
 - Referred to Municipal Planner to ensure no conflicting issues and subsequent report to PDEC.
- Request to Purchase Laneway; J.N. Webb & Sons Inc.
 - Subsequent to the meeting it was deemed appropriate to re-visit the request at the next PDEC and have the Municipal Planner and Clerk attend.
- Request from FFCBC Inc re; 2010 event
 - Report to be forwarded to AFEC
 - *Report has been forwarded*
- PDEC meeting dates
 - Decision made to schedule meetings to Monday of the week prior to regularly scheduled meetings of Council.

COUNCIL

FEB 22 2010

ACTION _____


Chairperson

Committee Administrator



THE TOWN OF FORT FRANCES

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE

MINUTES OF MEETING

Place: Civic Centre Committee Room

Date: 2010 February 16th

Time: 0730 hours

Present:

PDEC; A. Hallikas, J. Albanese, K. Perry, R. Hallam

Delegations;

Others; G. Treftlin, F. Flatt


Disclosure of pecuniary interest;

- Disclosure of pecuniary interest expressed by Councillor Perry re agenda item 7(a), Laneway Purchase, Webb

Items discussed & disposition thereof;

- Service Deliveries
 - Motion to discuss "in camera" was passed at 0740 hours
 - In Camera discussion held
 - Motion to close "in camera" session at 0755
- Request to purchase Laneway; J.N. Webb & Sons Inc.
 - Recommendation to stop up, close and sell forwarded to Council.
 - *This issue also dealt with a request to stop up, close and sell a part of MacKenzie Avenue.*
- Request for waiver of fee re; Minor Variance A2/2010
 - Recommendation to waive fee forwarded to Council.


Chairperson


Committee Administrator

COUNCIL

MAR 08 2010

ACTION _____

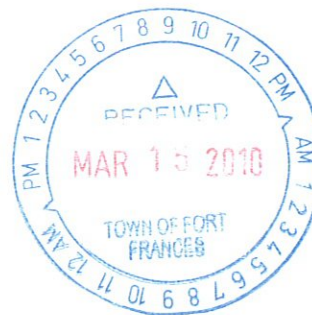


THE TOWN OF FORT FRANCES

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE

MINUTES OF MEETING

Place: Civic Centre Committee Room
Date: 2010 March 1st
Time: 0730 hours
Present:
 PDEC; J. Albanese, A. Hallikas, R. Hallam
 Delegations;
 Others; R. Avis, F. Flatt



Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

Items discussed & disposition thereof;

- Zoning By-Law & Fence By-Law re; Sight Triangle
 - Recommendation to rescind that part of an earlier resolution that dealt with the removal of 'sight triangle' from the Zoning By-Law forwarded to Council.
- Request for Easement; Union Gas
 - Municipal Planners recommendation supported and forwarded to Council for Council approval.


Chairperson

Committee Administrator

COUNCIL

MAR 22 2010

ACTION _____



THE TOWN OF FORT FRANCES

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE

MINUTES OF MEETING



Place: Civic Centre Committee Room

Date: 2010 March 15th

Time: 0730 hours

Present:

PDEC; J. Albanese, A. Hallikas, K. Perry, R. Hallam

Delegations;

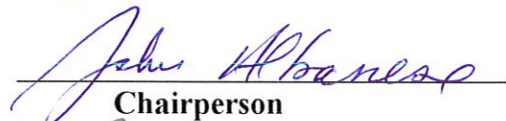
Others; R. Avis, F. Flatt,

Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

Items discussed & disposition thereof;

- Sale of Town Owned Property re; 319 Third St. West.
 - Municipal Planners Report & Recommendation forwarded to Council.
- Sale of Town Owned Property.
 - “in Camera” issue
 - Moved & Seconded Hallikas/Perry to hear issue “in camera” at 0745
 - Recommendation forwarded to Council for March 22nd meeting
- New Sign By-Law (*mobile/temporary signs component*)
 - Direction given to use City of Barrie wording as template with minor changes.


Chairperson


Committee Administrator

COUNCIL

APR 12 2010

ACTION _____



PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE
MINUTES OF MEETING

COUNCIL

MAY 10 2010

Place: Civic Centre Committee Room
Date: 2010 April 20th
Time: 7:30 a.m.
Present: PDEC: J. Albanese, A. Hallikas, K. Perry, M. McCaig, CAO
Others: R. Avis, T. Berry

ACTION _____

- 1) Call to Order.
- 2) Non-agenda Item: none declared.
- 3) Disclosure of pecuniary interest: none expressed.
4. Minutes: No minutes to put forward.

Items discussed & disposition thereof:

Agenda Item:

5. Referred from Council:

- 5(a) Community Garden
 - need to get more information from proponents
 - will invite Community Garden Team to next PDEC meeting to consult regarding the initiative, water and location.
 - Town needs to clarify location.
 - Need to talk to the Community Garden Team about the commercial aspects of the venture.

6. Outstanding Items Carried Forward:

- 6(a) Proposed Deeming By-Law 22/10 – 830 Armit Avenue.
 - Committee wants review of deeming process from a long term perspective.
 - going ahead with building permit for applicant.

IN-CAMERA

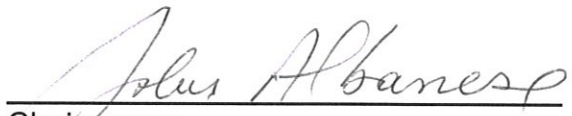
Motion to go In-Camera: Moved by K. Perry – Seconded by A. Hallikas.

- (a) Moved by A. Hallikas – Seconded by K. Perry: Recommendation to bring draft agreement to Council and agree to draft pending review by Town solicitor.



-2-

7. **Non Agenda Items** – none identified.
8. **Information Items** - none.
9. **Next Meeting Date** – May 3, 2010 – 7:30 a.m.
10. **Motion to Adjourn** - Moved by K. Perry – Seconded by A. Hallikas.


Chairperson


Committee Administrator



THE TOWN OF FORT FRANCES

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE

MINUTES OF MEETING



Place: Civic Centre Committee Room

Date: 2010 May 17th

Time: 0730 hours

Present:

PDEC; J. Albanese,, A. Hallikas, K. Perry, R. Hallam

Delegations;

Others; R. Avis, M. McCaig, F. Flatt

Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

Items discussed & disposition thereof;

- Request to create a Community Garden on Town property
 - Staff to speak to Town solicitor regarding any legal issues of concern.
 - Possible need for a formal agreement.
 - Municipal Planner to address any areas of concern as to a planning perspective
 - Request/need for water supply (hydrant) recinded by applicant.
- Sign By-Law 19/10
 - Minor amendments made to section dealing with mobile signs.
 - By-Law forwarded to Council for passing.
- Letter of Enquiry from Rod McLeod re Proposed purchase of Town property
 - Received as information only at this time.
 - Municipal Planner advises that she is in contact with Mr. McLeod and there will be no further movement until such time as a formal offer is received


Chairperson

Committee Administrator

COUNCIL

JUN 14 2010

ACTION _____



THE TOWN OF FORT FRANCES

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE

MINUTES OF MEETING



Place: Civic Centre Committee Room

Date: 2010 June 7th

Time: 0730

Present:

PDEC; J. Albanese, A. Hallikas, K. Perry, R. Hallam

Delegations; M. Belluz re; By-Law 19/10

C. Wagner, M. Johnson, M. Ahrens, B. James re; Community Garden

Others; F. Flatt, M. McCaig

Disclosure of pecuniary interest;

- Councilor K. Perry declared pecuniary interest in item 7 (a) of the Agenda being Sale of Town owned property, McKenzie Avenue.

Items discussed & disposition thereof;

- Moved & seconded (Perry/Hallikas) that the minutes of the previous meeting of 2010 May 17th be approved as circulated.
- New Sign By-Law 19/10.
 - M. Belluz made a brief presentation.
 - By-Law to be forwarded to Committee of the Whole for discussion and possible decision.
 - Mr. Beluz to make presentation to Committee of the Whole.
- Request for Community Garden on Town property.
 - PDEC supports initiative.
 - Municipal Planner to bring forward a temporary use by-law.
 - Garden committee members to meet with Municipal Planner.
 - Staff to consult with Town solicitor to create waiver document.
- Letter received re; Future of Rainy Lake Hotel
 - Recommendation forwarded to Council to receive letter only at this time.
- MNR request for one hour parking at 922 Scott Street.
 - Recommendation to erect one hour parking signs at designated area adjacent to 922 Scott Street.
- PDEC resolution 2010-003 Hallikas/Perry at 0845 hours to go "in camera" regarding Agenda items 7(a) and 8(a)
- Agenda item 7(a)
 - Recommendation regarding the disposition of the property forwarded to Council.
- Agenda item 8(a).
 - Recommendation regarding the disposition of the property forwarded to Council.

COUNCIL

JUN 28 2010

ACTION _____


Chairperson

Committee Administrator

THE TOWN OF FORT FRANCES

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE

MINUTES OF MEETING

Place: Civic Centre Committee Room
Date: 2010 June 21st
Time: 0730 hours
Present:
PDEC; A. Hallikas, K. Perry, R. Hallam
Delegations;
Others; M. McCaig

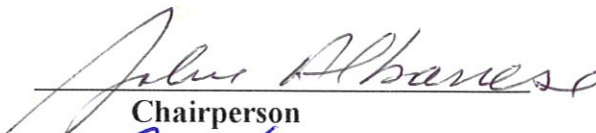
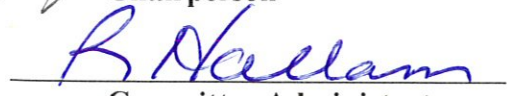


Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

Items discussed & disposition thereof;

- In the absence of chairperson Councillor Albanese, Councillor Hallikas assumed the chair.
- Moved & seconded (Perry/Hallikas) that the minutes of the previous meeting of 2010 June 7th be approved as circulated.
- Agenda item 6(a) Deeming By-Law re; Lots 13, 14, 15, & part of Lot 12, Plan SM 127.
 - Recommendation to approve deeming forwarded to Council.
- Agenda item 6(b) Deeming By-Law re; Part of Lot 191 & Part of Lot 192, RP Alberton Townplot.
 - Recommendation to approve deeming forwarded to Council.


Chairperson

Committee Administrator

THE TOWN OF FORT FRANCES

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE

MINUTES OF MEETING



Place: Civic Centre Committee Room

Date: 2010 July 5th

Time: 0730 hours

Present:

PDEC; J. Albanese, A. Hallikas, K. Perry, R. Hallam

Delegations;

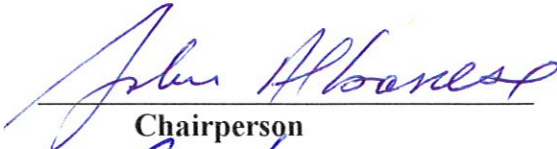
Others; R. Avis

Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

Items discussed & disposition thereof;

- Moved & seconded (Perry/Hallikas) that the minutes of the previous meeting of 2010 June 21st be approved as circulated.
- New Sign By-Law 19/10.
 - Recommendation forwarded to Council to amend section respecting Temporary & Mobile Signs to allow for a 300 day tenure in any calendar year. Executive Committee is divided on this issue.
- Community Garden Initiative.
 - General discussion as to status to date.
- New Condo Development at 625 Nelson Street.
 - General discussion as to status of project and intentions of proposed developer.
- Robert Moore School Communication Tower.
 - Information provided by Municipal Planner re proposals received to screen and enclose existing tower.
- Sign on Town owned property, Northern Nutrition.
 - Request by one member of executive to place on upcoming agenda as to tenure of sign.


Chairperson


Committee Administrator



THE TOWN OF FORT FRANCES

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE

MINUTES OF MEETING

Place: Civic Centre Committee Room

Date: 2010 August 3rd

Time: 0730 hours

Present:

PDEC; J. Albanese, A. Hallikas, K. Perry, R. Hallam

Delegations;

Others; R. Avis, F. Flatt



Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

Items discussed & disposition thereof;

- Moved & Seconded (Perry/Hallikas) that the minutes of the previous meeting of 2010 July 5th be approved as circulated.
- PDEC Resolution 2010-004 (Hallikas/Perry) at 0738 hours to go "in camera" regarding Agenda item 8 (a).
 - A Memo regarding this issue will be forwarded to the A&F Executive Committee for their consideration.
- Zoning By-Law Amendment 8/98-NN, Community Garden.
 - Municipal Planners Report and Recommendation forwarded to Council for consideration.
- Zoning By-Law Amendment 8/98-OO, 990 Scott Street.
 - Municipal Planners Report and Recommendation forwarded to Council for consideration.
- Sign on Town Owned Property, corner of Central Avenue & Second St., re; Northern Nutrition
 - PDEC are of the consensus of opinion that now that the business has relocated to a more advantageous location in the downtown core the sign should be removed.
 - A recommendation to require the removal of the sign forwarded to Council for consideration.

COUNCIL

AUG 23 2010

ACTION _____


Chairperson


Committee Administrator



THE TOWN OF FORT FRANCES

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE

MINUTES OF MEETING

Place: Civic Centre Committee Room

Date: 2010 August 16th

Time: 0730 hours

Present:

PDEC; J. Albanese, K. Perry, A. Hallikas, R. Hallam

Delegations; R. Campbell

Others; F. Flatt, Municipal Planner

COUNCIL

OCT 12 2010

ACTION _____

Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

Items discussed & disposition thereof;

- Moved & Seconded (Hallikas/Perry) that the minutes of the previous meeting of 2010 August 3rd be approved as circulated.
- Letter received from John & Elaine Hogan re; Fencing Issues
 - Mr. Ron Campbell, neighbour of Hogan, was present to address executive as to his reasons for desiring that a portion of his fence be overheight.
 - Executive directed staff to correspond with Mr. Hogan inviting him to attend an upcoming meeting.
 - *Due to the passing of Mrs. Hogan during this period and after consultation with Mr. Hogan this issue has been deferred to a time more fitting to Mr. Hogan.*
 - *In the mean time the 8' wide by 8' high lattice screen will be allowed to remain.*
- Zoning By-Law Amendment 8/98-PP, 420 Mowat Ave.
 - Municipal Planners Report and Recommendation forwarded to Council..
- Proposed new Condominium Development, 625 Nelson St.
 - Staff provided a brief verbal status of the proposed project.


Chairperson


Committee Administrator



**Planning and Development Executive Committee
Minutes of Meeting**

COUNCIL

Place: Committee Room – Civic Centre

Date: Monday October 4, 2010

Time: 7:30 a.m.

OCT 12 2010

Present:


Members: J. Albanese, K. Perry, A. Hallikas

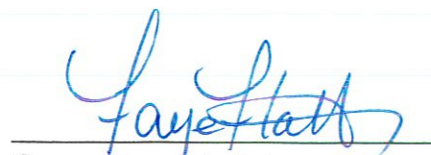
Others: F. Flatt, Municipal Planner; M. McCaig, CAO; R. Avis, Mayor

1. **Call to Order** – Chair Albanese called the meeting to order at 7:30 a.m.
2. **Identification of non-agenda items** – None
3. **Declarations, Municipal Conflict of Interest Act** - None

Regular Business

4. **Minutes of Previous Meetings** – (Perry/Hallikas) – That the minutes of the meeting held August 16, 2010 be approved as circulated. **Carried**
5. **Items referred from Council**
 - a. **Fort Frances Native Urban Wahkaihanun Corporation** – The Operations & Facilities Executive Committee to be advised that Planning and Development Executive support the agreement provided that similar agreements have been entered into in the past, and that it include a provision (a) to acknowledge that the water line will not be looped and the possible quality and quantity issues that may result; (b) that the extension may also be required if the Town determines it required for water quality and quantity reasons; and (c) the property owner be given the option of prepaying the anticipated cost of extension over a period of time or covering the cost of work when it is needed.
 - b. **Fort Frances Community Garden Committee** – A recommendation to go forward to Council that the Planning & Development Division be the point of contact for the Community Garden project and that with certain provisos a small shed and use of pesticides are permitted and that the issue of fencing should be considered separately as no details were provided.
 - c. **Ed & Rosemary Haglund** – This issue was deferred pending input from Operations & Facilities Executive Committee.
6. **New Items** - None
7. **Outstanding Items**
 - a. **Fencing issue** (Campbell/Hogan) – deferred to future meeting
8. **In Camera** - None
9. **Non-Agenda Items** - None
10. **Information only items** - None
11. **Next Meeting Date** - October 12, 2010 at 7:30 a.m.
12. **Adjournment** - the meeting was closed at 8:55 a.m.


Chairperson


Committee Administrator

**Planning and Development Executive Committee
Minutes of Meeting**

Place: Committee Room – Civic Centre

Date: Tuesday, October 12, 2010

Time: 8:00 a.m.



Present:

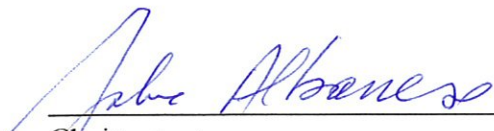
Members: J. Albanese, K. Perry, A. Hallikas


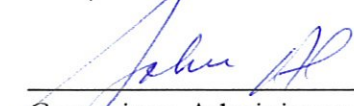
Others: F. Flatt, Municipal Planner; M. McCaig, CAO; R. Avis, Mayor

1. **Call to Order** – Chair Albanese called the meeting to order at 8:05 a.m.
2. **Identification of non-agenda items** – None
3. **Declarations, Municipal Conflict of Interest Act** - None

Regular Business

4. **Minutes of Previous Meetings** – (Hallikas/Perry) – That the minutes of the meeting held October 4, 2010 be approved as circulated. **Carried**
5. **Items referred from Council** - None
6. **Outstanding Items**
 - a. **Ed & Rosemary Haglund** – A recommendation will be forwarded to Council that the request from Mr. and Mrs. Haglund be denied on the basis that previous permission given to use town property did not include structures and because an agreement would be required to cover insurance and liability issues, could set a precedent that for future similar requests.
 - b. **Fencing issue** (Campbell/Hogan) – deferred to future meeting
7. **In Camera** - None
8. **Non-Agenda Items** - None
9. **Information only items** - None
10. **Next Meeting Date** - November 1, 2010 at 7:30 a.m.
11. **Adjournment** - the meeting was closed at 8:15 a.m.


Chairperson

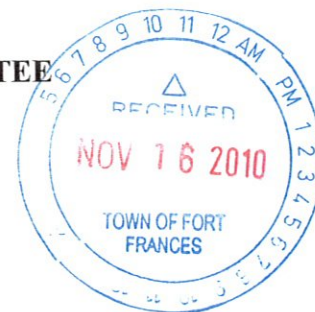


Committee Administrator

COUNCIL

NOV 08 2010

ACTION _____

**PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE
MINUTES OF MEETING**



Place: Civic Centre Committee Room

Date: 2010 November 1st

Time: 0730 hours

Present:

PDEC; J. Albanese, A. Hallikas, K. Perry, R. Hallam

Others; Faye Flatt, Municipal Planner

COUNCIL

Call to Order – Chair Albanese called the meeting to order at 0732 hours

NOV 22 2010

Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

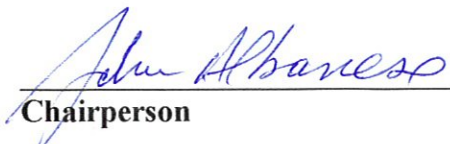
ACTION _____


Items discussed & disposition thereof;

- Moved and seconded (Hallikas/Perry) that the minutes of the previous meeting of 2010 October 12th be approved as circulated.
- RRDSB re; Review of on-street parking at RMS.
 - Pursuant to a staff meeting with RRDSB, a recommendation to amend the traffic control by-law was forwarded to Council.
- Zoning Amendment 8/98-QQ re; Fort Frances Native Urban Wahkaihanun Corporation.
 - Deferred to a future meeting pending the satisfying of a condition of Consent Files B2/2010, B3/2010, B4/2010.
- Fort Frances Native Urban Wahkaihanun Corporation re; Consent Files B2/2010, B3/2010, B4/2010.
 - Deferred to a future meeting pending the satisfying of a condition of the Consent Files.
- Sign By-Law 19/10 re; User Fees for Mobile Signs.
 - Verbal discussion regarding the implementation of a scale of fees for time limits for mobile signs.
 - Staff to bring report to next PDEC meeting.
- User Fees re; Letters of Compliance.
 - Verbal discussion re; amendments to the User Fees By-Law to include for a fee for requests for information relative to building permits, orders and occupancy permits.
 - Staff to bring report to next PDEC meeting.

Next Meeting Date; 2010 November 15th

Adjournment; 0948 hours


Chairperson


Administrator

COUNCIL

DEC 20 2010

**PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE
MINUTES OF MEETING**



Place: Civic Centre Committee Room
Date: 2010 November 15th
Time: 0730 Hours
Present:


PDEC; J. Albanese, K. Perry, R. Hallam
Delegations;
Others; F. Flatt, D. Brown, P. Briere

Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

Items discussed & disposition thereof;

- Moved and seconded, (Perry/Albanese) that the minutes of the previous meeting of 2010 November 1st be approved as circulated.
- User Fees By-Law re; Amendment to Article 2.18.10, Planning Fees for Compliance Information
 - Recommendation to approve the amendment forwarded to Council.
- Planning & Development Division 2011 Operational & Capital Budgets
 - Received by PDEC as information.
- RRDSB re; Review of on street parking
 - Recommendation to implement new parking regulations on streets adjacent to Robert Moore School forwarded to Council.
- PDEC Resolution 2010-005 (Perry/Albanese) at 0828 hours to go "in camera" regarding Agenda item 6 (c)
 - Recommendation forwarded to Council regarding appointments to Boards and Committees.
- Sign By-Law 19/10 re. Fees for Mobile Signs.
 - Recommendation forwarded to Council to establish certain fees for Mobile and Temporary Signs..


Chairperson


Committee Administrator