

OPERATIONS & FACILITIES EXECUTIVE COMMITTEE

REPORT

AUGUST 3, 2011

A meeting of the Operations & Facilities Executive Committee was held on Wednesday, August 3rd, 2011 at 7:30 a.m.

PRESENT: Rick Wiedenhoeft
Paul Ryan
Ken Perry
Roy Avis
Doug Brown
Doug Herr
Travis Rob

COUNCIL

SEP 12 2011

ACTION _____



REGRETS: Mark McCaig

GUESTS: 8:00 a.m. Mr. Mike Pringle & Mr. D. Wayne Sunohara, Honeywell and Travis Rob, Town of Fort Frances, re: Solar Building Permits

9:00 a.m. Mr. Gerald Hinrichs, 1600 Colonization Road West and Doug Herr, Environmental Superintendent, Town of Fort Frances re: Sanitary Sewer Line

1. Called to order at 7:30 a.m.
2. Non-agenda items which, because of urgency, cannot be referred to subsequent meeting, identified to be considered later in the meeting – none.
3. Disclosure of pecuniary interest and general nature thereof – none.
4. Approve Minutes from July 20th, 2011 Operations & Facilities Executive Committee Meeting – approved as amended (a couple typos were corrected and initialed by the Operations & Facilities Executive Committee chairman Rick Wiedenhoeft).



5. TENDERS/CAPITAL/DEVELOPMENT/ENGINEERING SERVICES

- Tender – Selection of Municipal Special or Hazardous Waste Service Provider – the report was reviewed and will be forwarded to Council for approval.
- R.F.P. No. 11-OF-05 Energy Audit Work for 13 Town Owned Buildings and Facilities – Mike Pringle and D. Wayne Sunohara made a power point presentation on the three (3) business arrangement options available to the Town in the energy audit work. Both Mike Pringle and D. Wayne Sunohara left the meeting at 9:00 a.m. As a result of the Honeywell presentation, the Operation & Facilities Executive Committee is recommending that Option No. 3 be selected, as there are no upfront costs to complete the Energy & Facility Renewal Report (EFRR). That in the future the Town could consider entering into a performance contract with Honeywell where future energy retrofit capital improvements could be financed through the guarantee energy savings. Also Town staff will be involved in the final selection of the energy retrofit improvements for each facility where some selected improvements could take place in 2012.

The Administration report will be revised to include Option No. 3 – Letter of Intent – completion of Energy & Facility Renewal Report. The revised report will be forwarded to Council for approval.

- 2011 Operations and Facilities Division Capital Budget – the spreadsheet was reviewed and will be forwarded to Council as information only.

6. WATER

Water Treatment Plant:

Water Distribution System:

7. SEWER

- Sanitary Sewer Line – 1600 Colonization Road West – Mr. Gerald Hinrichs, Property Owner – Mr. Hinrichs made a presentation on the reasons why he should be reimbursed. Mr. Hinrichs left the meeting at 9:30 a.m. After a lengthy discussion the reasons put forward by Mr. Hinrichs didn't support his request and have no impact on the recommendations outlined in the Administration report. Doug Herr left the meeting at 9:40 a.m. The report will be forwarded to Council for approval.

Sewage Treatment Plant:



THE TOWN OF FORT FRANCES

8. TRANSPORTATION

Traffic Safety Advisory Committee:

9. WASTE MANAGEMENT

10. AIRPORT

- Verbal update on the closing of the Wildlife Control Fencing – closes on Wednesday, August 3, 2011 at 2:00 p.m. . Doug Brown, Operations & Facilities Manager gave a verbal update on the perimeter fencing tendering process. No action required at this time. A report will be forwarded to Council at the August 8th, 2011 meeting selecting a contractor to complete this work.

11. PARKS & CEMETERIES

12. INFORMATION REPORTS

- August 17th, 2011 Executive Committee Cancellation – the Operations & Facilities Manager informed the Committee that the August 17th, 2011 executive committee meeting has been cancelled and the next meeting is scheduled for Wednesday, September 7th, 2011.

13. NON-AGENDA ITEMS

There being no further matters before this committee at this time; this meeting was adjourned at 9:50 a.m.



Chairman
Operations & Facilities Executive
Committee



Manager Operations & Facilities

