

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. 079

February 12, 2018

The meeting of Council of the Town of Fort Frances was held in the Council Chambers , Civic Centre on February 12, 2018 from 6:25 p.m. to 6:54 p.m.

PRESENT: Deputy-Mayor K. Perry, Chairperson; Councillors J. Albanese, J. Caul, D. Kitowski and G. Paul Ryan.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, L. Lindberg, Treasurer, J. Kabel, Manager of Community Services, T. Rob, Manager of Operations & Facilities, T. Law, GIS Expert (6:48-6:53).

### **1. COUNCIL MEETING**

(Session No. 079) to immediately follow the Committee of the Whole

1.1 Call to Order at 6:25 p.m.

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting - None.

1.4 Disclosure of pecuniary interest and the general nature thereof.

-Councillor Ryan disclosed an interest in Item 8.3 from the Committee of the Whole agenda as the per diem claim being considered is his. He did not speak to the matter.

-Councillor Caul disclosed an interest in Item 8.5 from the Committee of the Whole agenda as the travel and per diem claims being considered are hers. She did not speak to the matter.

-Councillor Perry disclosed an interest in Item 8.2 from the Committee of the Whole agenda as the per diem claim being considered is his. He did not speak to the matter.

### **2. Delegations/Deputations:**

2.1 357/358 Applications for Tax Adjustment re: 1012 Victoria Avenue N. (2017)  
No one was in attendance that wished to speak for or against this matter.

995 Albanese - Kitowski: THAT the report dated February 7, 2018 from L. Lindberg, Treasurer re: 357/358 Application for Tax Adjustment -1012 Victoria Avenue N. (2017) be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2017 taxes under Section 357/358 of the Municipal Act for property located at 1012 Victoria Avenue North resulting from garage razed by fire.

CARRIED

2.2 2017 Orthophoto Imagery for the Town of Fort Frances (at 7:00 p.m.)  
presentation by T. Law, GIS Expert

996 Kitowski - Albanese: THAT the presentation from T. Law, GIS Expert re: 2017 Orthophoto Imagery for the Town of Fort Frances be received.

CARRIED

### **3. Consent Agenda:**

3.1 Items Referred from Committee of the Whole

997 Albanese - Kitowski: THAT the following Consent items be approved:

- 1) Committee of the Whole Consent items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, ~~7.12~~, 7.13, ~~7.14~~, 7.15, 7.16, 7.17 and ~~7.18~~.
- 2) Council Consent item # 3.2, 3.3, 3.4, 3.5, 3.6 and 3.7.

CARRIED

- 3.2 Letter dated January 3, 2018 from Safe Communities Rainy River District re: Financial Support  
- will be referred to the Administration & Finance Executive Committee for recommendation.
- 3.3 Email received January 4, 2018 from Davis & Nolan Ross re: Request Ice Time Invoice Review  
- will be referred to the Community Services Executive Committee for recommendation with input from Administration & Finance Executive Committee.
- 3.4 Letter dated January 11, 2018 from Heart of the Continent re: Annual Dues  
- will be referred to the Administration & Finance Executive Committee for recommendation.
- 3.5 Letter dated January 17, 2018 from Boundary Waters Dragon Boat Club re: Festival, Tug of War & Marina Use  
- will be referred to the Administration & Finance Executive Committee for recommendation with input from all other Executive Committees.
- 3.6 Letter received January 18, 2018 from Rainy River District Festival Association re: Donation Request  
- will be referred to the Administration & Finance Executive Committee for recommendation.
- 3.7 Letter dated January 31, 2018 from Rainy River Future Development Corporation re: per capital funding request  
- will be referred to the Administration & Finance Executive Committee for recommendation.

**4. Approval of Council Minutes: \***

- 4.1 Session Nos. 077 and 078, dated January 8, 2018 and February 5, 2018 respectively

998 Caul - Albanese: THAT the minutes of the Council meetings being Session Nos. 077 and 078 dated January 8, 2018 and February 5, 2018 respectively, having been typed and distributed be approved.

CARRIED

**5. Approval of Committee of the Whole Minutes: \***

- 5.1 Session Nos. 109, 110 and 111, dated January 8, 2018 and February 5, 2018 respectively

999 Albanese - Caul: THAT the reports of the Committee of the Whole of Council meetings being Session Nos. 109, 110 and 111 dated January 8, 2018 and February 5, 2018 respectively, having been typed and distributed be approved.

CARRIED

**6. Resolutions from tonight's Committee meeting**

- 6.1 Council considered the following resolutions:

Councillor Albanese requested a recorded vote on Resolution 1002 below with the

following results:

AVIS - Absent ALBANESE - Nay BRUNETTA - Absent  
CAUL - Yea KITOWSKI - Nay PERRY - Nay  
RYAN - Yea

Councillor Kitowski chaired during the consideration/approval of resolution 1005 as Deputy Mayor Perry disclosed an interest as the per diem claim being considered is his. He did not vote on the matter.

Councillor Ryan disclosed an interest in resolution 1006 as the per diem claim being considered is his. He did not vote on the matter.

Councillor Caul disclosed an interest in resolution 1008 as the travel and per diem claims being considered are hers. She did not vote on the matter.

- 1000 Ryan - Caul: THAT the report dated January 29, 2018 from D. Brown, CAO re: Insurance Coverage for Old Library Building owned by the Fort Frances Clinic be approved to agree with the recommendation of the Administration & Finance Executive Committee to ensure that the Fort Frances Community Clinic organization be responsible to insure the old library property and that present practice of the Town insuring this property be terminated as soon as practicably possible.  
CARRIED
- 1001 Caul - Ryan: THAT the report dated February 8, 2018 from E. Slomke, Town Clerk re: Request to Purchase Lot 28 and 27 (Industrial Park) be approved to declare said land surplus and direct sale of Lots 27 and 28 to Ryan Mason Contracting at the Land Sale Policy approved price of \$3500.00 per acre as outlined in this report, further that a signed acknowledgement be crafted for execution by Ryan Mason Contracting and subsequently an authorizing by-law to accompany the Agreement of Purchase and Sale will be brought forward for Council's consideration.  
CARRIED
- 1002 Ryan - Caul: THAT the report dated February 7, 2018 from T. Rob, Manager of Operations & Facilities re: Request from EDAC to review Sewer & Water Infrastructure Installation Costs be approved to agree with the recommendation of the Operations & Facilities Executive Committee to ensure that the costs for the installation of sewer and water services remain a cost-plus model.  
DEFEATED
- 1003 Ryan - Caul: THAT the report dated February 1, 2018 from J. Kabel, Manager of Community Services re: North Air Services Dial-a-Ride User Fee Increase Request be approved to agree with the recommendation of the Community Services Executive Committee and Planning & Development Executive Committee which will sanction an increase to the Dial-a-Ride user fees effective February 13, 2018 as follows:  
1) Adult Fee increase \$0.25, from \$2.50 to \$2.75  
2) Child Fee increase \$0.25, from \$1.25 to \$1.50  
CARRIED
- 1004 Caul - Kitowski: THAT the report dated February 7, 2018 from L. Lindberg, Treasurer re: Appointment of Auditors be approved to agree with the recommendation of Administration that BDO Canada LLP be appointed as auditors for the Town of Fort Frances for a five-year term ending December 31, 2022.  
CARRIED
- 1005 Kitowski - Caul: THAT the report dated February 7, 2018 from L. Lindberg, Treasurer re: Councillor Ken Perry - RRDMA Annual General Meeting Per Diem be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the total amount of \$160.00 as submitted by Councillor Ken Perry for his attendance at the RRDMA Annual General Meeting on January 13, 2018 held in Fort Frances.

CARRIED

- 1006 Caul - Kitowski: THAT the report dated February 7, 2018 from L. Lindberg, Treasurer re: Councillor Paul Ryan - RRDMA Annual General Meeting Per Diem be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$160.00 as submitted by Councillor Ryan for his attendance at the RRDMA Annual General Meeting on January 13, 2018 held in Fort Frances.

CARRIED

- 1007 Kitowski - Caul: THAT the report dated February 7, 2018 from L. Lindberg, Treasurer re: Mayor Roy Avis - RRDMA Annual General Meeting Per Diem be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$160.00 as submitted by Mayor Avis for his attendance at the RRDMA Annual General Meeting on January 13, 2018 held in Fort Frances.

CARRIED

- 1008 Ryan - Kitowski: THAT the report dated February 7, 2018 from L. Lindberg, Treasurer re: Councillor June Caul - ROMA Conference Travel & Per Diem Claim be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the travel expense and per diem claims in the amount of \$1049.16 as submitted by Councillor Caul for her attendance at the ROMA Conference in Toronto, ON from January 21-23, 2018.

CARRIED

- 1009 Caul - Kitowski: THAT the report dated January 16, 2018 from D. Brown, CAO re: Award RFP 17-AF-14 - The Review and Update Pay Equity Plans for Union & Management/Non-Union Groups be approved to ensure that the RFP be awarded to Equity & More out of Thunder Bay at a total estimated cost of \$43,731.00 (all taxes included) as outlined in their revised proposal dated January 13, 2018, and further that the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.

CARRIED

## 7. By-Laws:

- 7.1 A by-law to authorize the entering into of certain contracts with respect to the provision of janitorial services.
- 1010 Kitowski - Albanese: THAT the following by-laws be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith:
- By-law 05~18, being a by-law to authorize the entering into of certain contracts with respect to the provision of janitorial services.
  - By-law 06~18, being a by-law to approve an agreement with the Northern Ontario Heritage Fund Corporation (NOHFC) for funding for an Community Engagement Coordinator Intern from the Northern Ontario Internship Program.
  - By-law 21/14-E, being a by-law to amend by-law 21/14, being a by-law for the regulation of traffic on the highways and regulating the use of highways by pedestrians or vehicles within the Municipality.
  - By-law 07~18, being a by-law to approve an agreement with Ontario as represented by the Ministry of Community Safety and Correctional Services for emergency 9-1-1 reporting services by the Ontario Provincial Police via a Central Emergency Reporting Bureau.
  - By-law 08~18, being a by-law designating and deeming a certain plan of subdivision, or part thereof, not to be a registered plan of subdivision.
  - By-law 09~18, being a by-law to authorize the entering into of a certain lease agreement (with Doug Macdonald) at the Fort Frances Municipal Airport.
  - By-law 10~18, being a by-law to appoint an auditor for the Town.
  - By-law 02/18-A, being a by-law to amend by-law 02/18, a by-law to provide for

an interim tax levy in the year 2018 and to provide for penalty and interest to be charged on the unpaid balance for late payment of said interim taxes, all as provided for in the Municipal Act, 2001.

CARRIED

- 7.2 A by-law to approve an agreement with the Northern Ontario Heritage Fund Corporation (NOHFC) for funding for an Community Engagement Coordinator Intern from the Northern Ontario Internship Program.
- 7.3 A by-law to amend by-law 21/14, being a by-law for the regulation of traffic on the highways and regulating the use of highways by pedestrians or vehicles within the Municipality.
- 7.4 A by-law to approve an agreement with Ontario as represented by the Ministry of Community Safety and Correctional Services for emergency 9-1-1 reporting services by the Ontario Provincial Police via a Central Emergency Reporting Bureau.
- 7.5 A by-law designating and deeming a certain plan of subdivision, or part thereof, not to be a registered plan of subdivision.
- 7.6 A by-law to authorize the entering into of a certain lease agreement (with Doug Macdonald) at the Fort Frances Municipal Airport.
- 7.7 A by-law to appoint an auditor for the Town.
- 7.8 A by-law to amend by-law 02/18, being a by-law to provide for an interim tax levy in the year 2018 and to provide for penalty and interest to be charged on the unpaid balance for late payment of said interim taxes, all as provided for in the Municipal Act, 2001.

## 8. Municipal Land declared Surplus

- 8.1 TAKE NOTICE that the Town of Fort Frances has declared the property legally described as **Plan SM129 Lots 12-14 and Pt Lot 11 and Pt Lane closed PCL 1-1** surplus to the needs of the municipality and further that Council has approved disposal of said property to be completed via direct sale.
- 8.2 TAKE NOTICE that the Town of Fort Frances has declared the property legally described as **Plan 48M353 Lots 26-28; PCL 24482** (Industrial Park), surplus to the needs of the municipality and further that Council has approved disposal via direct sale.

Councillor Albanese requested a recorded vote on resolution 1011 with the following results:

AVIS - Absent ALBANESE - Nay BRUNETTA - Absent  
CAUL - Yea KITOWSKI - Yea PERRY - Yea  
RYAN - Yea

- 1011 Ryan - Caul: THAT the municipal property legally described as Plan 48M353 Lots 26-28; PCL 24482 be declared surplus to the needs of the Municipality.

CARRIED

## 9. Information Correspondence:

- 9.1 AMO Communications
- Call to Action - Fire Medic Protection Needed for Municipal Governments
  - Policy Update - Today's Provincial Cabinet Shuffle
  - Watchfile - January 18, 2018
  - Policy Update - Important OMAFRA Mainstreet Funding Information
  - Policy Update - Draft Fire Regulations for Municipal Comments

- 9.2 Letter dated January 15, 2018 from Trevor Gibb, Park Superintendent, Quetico Provincial Park re: Quetico Provincial Park Management Plan  
Received.
- 9.3 Email dated January 17, 2018 from Scott Butler, OGRA, Policy and Research re: Request Support for MCEA Process Reform  
Received. At Council's request this matter was referred to Operations & Facilities Executive Committee.
- 9.4 E-mails dated January 24, 2018 from Cindy Lanoue, Administrative Assistant, Town of Lakeshore re: Resolutions for consideration  
Received.
- 9.5 Letter dated December 28, 2017 from G. Chapman, Fort Frances District Manager, MNRF re: Modernization of Forest Tenure  
Received.

**10. Minutes:**

- 10.1 Planning & Development Executive Committee - January 2, 2018  
Received.
- 10.2 Administration & Finance Executive Committee - January 2, 2018  
Received.
- 10.3 Operations & Facilities Executive Committee meeting - December 6, 2017  
Received.
- 10.4 Rainy Lake Market Square Advisory Committee meeting - February 8, 2017  
Received.
- 10.5 Community Services Executive Committee meeting - December 4, 2017  
Received.
- 10.6 Fort Frances Museum Advisory Committee meeting - January 14, 2018  
Received.
- 10.7 Downtown BIA - Board of Management meeting - November 8, 2017  
Received.

**11. Non-agenda Items - None.**

**12. ADJOURNMENT**

- 12.1 The meeting adjourned at 6:54 p.m.
- 1012 Caul - Albanese: THAT this meeting of the Council of the Town of Fort Frances be now closed.

CARRIED

D. Kitowski, Chairperson

E. Slomke, Clerk