

SEP 26 2011

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

ACTION _____

Minutes of Meeting No. 18

Tuesday August 16th, 2011

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday August 16th, 2011 at 1:30 p.m.

PRESENT: Councillor Sharon Tibbs, Councillor Ken Perry, Councillor Andrew Hallikas, Mayor Roy Avis (1:30 – 2:10), Mark McCaig, CAO, and Laurie Witherspoon, Treasurer.

ALSO PRESENT: L. Pattison, Secretary and G. Treftlin (1:30 – 2:15 p.m.)

Called to order 1:30 p.m.

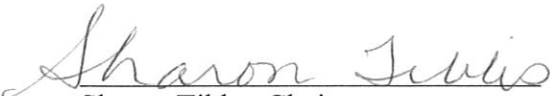
1. Non – Agenda
 - i) Application for Demo Grant – re: Mr. Dawkin
2. Disclosure of pecuniary interest and the general nature thereof – Mayor Roy Avis declared a conflict on item 5ii) Mayor Roy Avis – Purchase Card Expenses.
3. **Andrew Hallikas – Ken Perry:** THAT the minutes from the previous meeting of August 2, 2011 be approved as circulated. CARRIED
4. **In-Camera:**

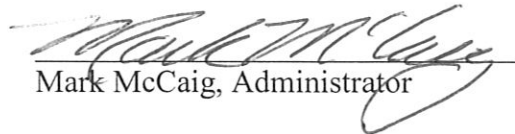
Andrew Hallikas – Ken Perry: THAT the Administration and Finance Executive Committee now meet in-camera in order to address a matter pertaining to: a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes.

CARRIED.

- i) Old Public Library Building – a discussion took place and we will invite The Clinic Board and our Town solicitor to attend the next Administration and Finance Executive Committee meeting on September 6, 2011 to discuss the matter in more detail.
5. **Laurie Witherspoon:**
 - i) Sunset Country Travel Association Financial Request – recommend to approve the Northwest Ontario's Country Travel Association membership request in the amount of \$1,891.25 plus applicable taxes.
 - ii) Mayor Roy Avis – Purchase Card Expenses – recommend to approve Mayor Roy Avis purchase card expenses in the total amount of \$37.03 as listed in his report.

- iii) Borderland Roller Derby Marketing – Derby Bout in Honour of Rachel's Challenge – recommend that the financial request from the Borderland Roller Derby League be received with no further action.
 - iv) Solar Panel Project Financing – recommend to approve that the Solar microFIT Generation installations at the Public Works Building, Memorial Sports Centre and Children's Complex be financed from Reserve Funds in the amount of \$276,266.00 and approve a 10 year repayment schedule for principal amount plus interest at a rate of 3.5%. Further that Reserve Fund repayment is on a quarterly basis commencing on December 31, 2011 in the amount of \$8,300.00 as detailed in the attached Schedule #1.
6. **Outstanding Items:**
- i) Old Shambles Road – CAO/Solicitor. – no report
 - ii) Couchiching Sewer and Water Agreement Signage – no report
7. **Non-Agenda Items**
- i) Residential Demolition Grant re: 1107 Second Street East – recommend to approve the Residential Demolition Grant Application, File Number 2011-01 received from R. Dakin as submitted in the amount of \$500.00
8. **Information Items:**
- i) Town of Fort Frances General Fund (Operating) actuals as at July 31, 2011, Water and Sewer Fund (Operating) actuals to July 31, 2011 and Capital Fund actuals to July 31, 2011 – were received as information.
 - ii) Administration and Finance Department Stats for the period ending July 31, 2011 – were received as information.
9. **Next Meeting Date: September 6th, 2011.**


Sharon Tibbs, Chair


Mark McCaig, Administrator