

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 003

Tuesday January 4th, 2011

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday January 4th, 2011 at 12:00 noon.

PRESENT: Councillor Sharon Tibbs, Councillor Ken Perry, Councillor Andrew Hallikas, Mark McCaig, CAO, Mayor Roy Avis and Laurie Witherspoon, Treasurer.

ALSO PRESENT: Glenn Treftlin, Clerk, Randy Thoms (B93), Leo Melanson (B93) and Lori Pattison, Secretary.

Called to order 12:05 p.m.

1. Non – Agenda Items: None.
2. Disclosure of pecuniary interest and the general nature thereof – None.
3. **Ken Perry – Andrew Hallikas:** that the minutes from the previous meeting on December 14, 2010 be accepted as circulated.

CARRIED.

4. Delegation:
 - i) CFOB Media Relations – Leo Melanson & Randy Thoms were in attendance – they put forth the following questions
 - i) Media Relations Policy – Leo Melanson and Randy Thoms were in attendance to express their concerns regarding the distribution of agenda materials to the media as well as posing questions regarding any policies that the Town of Fort Frances has in place regarding media relations and advertising.

The Town will research the policies in place and bring this item forward to the next meeting on January 18, 2011.

In-Camera

- i) 1578289 Ontario Limited – Agreement

Ken Perry – Andrew Hallikas – that this regular meeting of the Administration and Finance Executive Committee now meet in-camera in order to address a matter pertaining to: the receiving of advice that is

COUNCIL


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ACTION

subject to solicitor/client privilege, including communications necessary for that purpose.

A discussion took place and direction was given.

5. Laurie Witherspoon:
 - i) Northwestern Ontario Sports Hall of Fame and Museum Membership – recommend the payment of a 2011 Business/Organization Membership Fee in the amount of \$60.00 for the Northwestern Ontario Sports Hall of Fame and Museum.
 - ii) Fort Frances Lakers Fan Club Request to Waive Signage By-Law - input to Planning and Development Executive Committee was to deny the request.
 - iii) Interim Tax Levy for 2011 – recommend that the Interim Tax Levy By-Law for 2011 be brought forth.
 - iv) North Western Ontario Tourism Association Membership Request – recommend to approve the 2011 Associate Membership in the amount of \$70.00 with the North Western Ontario Tourism Association.
 - v) Audit Services – recommendation was to obtain estimates for 2 years with an option to renew for another 2 years from BDO Dunwoody.
 - vi) item moved to in camera section following the delegation.
 - vii) OMPF 2011 Allocation Notice – recommend that a letter be forwarded to the Rainy River District Social Services Board indicating the expectation that the Town of Fort Frances receive direct benefit of the 2011 social assistance benefit program uploads.
6. Outstanding Items:
 - i) Old Shambles Road – CAO/Solicitor. – no report
 - ii) Couchiching Sewer and Water Agreement Signage – no report.
7. Non Agenda Items: None.
8. Next Meeting Date: January 18, 2011.


Sharon Tibbs, Chair


Mark McCaig, Administrator