

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 010

Tuesday April 19th, 2011

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday April 19th, 2011 at 12:00 noon.

PRESENT: Councillor Sharon Tibbs, Councillor Ken Perry, Mark McCaig, CAO, Mayor Roy Avis and Laurie Witherspoon, Treasurer.

REGRETS: Councillor Andrew Hallikas

ALSO PRESENT: Lori Pattison, Secretary

Called to order 12:10 p.m.

1. Non – Agenda Items: a) Councillor Ken Perry – Travel Expense and Per Diem for travel to Emo for REDC meeting on April 14, 2011.
b) Confederation College – Financial Request
2. Disclosure of pecuniary interest and the general nature thereof - Mayor Roy Avis declared on item 4v) Mayor Roy Avis – Purchase Card Expenses and Councillor Ken Perry declared on item 6a) Councillor Ken Perry – Travel Expenses and Per Diem for travel to Emo for REDC meeting on April 14, 2011.
3. **Ken Perry – Sharon Tibbs:** that the minutes from the previous meeting on April 5, 2011 be accepted as circulated.

CARRIED.

4. Laurie Witherspoon:
 - i) 2011 Capping Parameters for Capped Properties – recommends approval of the following 2011 capping parameters:
 1. Revenue neutral within each class
 2. 10 increase of annualized tax limit based on previous years annualized taxes for commercial, industrial and multi-residential property classes.
 3. Minimum tax level of 100% for new construction to capped property classes be maintained and
 4. Properties that were at CVA tax in 2010 or that would cross over CVA tax in 2011 to be excluded from capping.
 5. Further, that the authorizing capping parameters by-law and the percentage by which tax decreases are limited by-law be prepared.

- ii) 357/358 Applications for Tax Adjustment re: 704 Armit Avenue Roll #5912 020 005 03000 0000 and 1046 Cornwall Avenue Roll #5912 010 007 26001 0000 and Plan SM 122 Lot 5 PCL Plan-1 Roll #5912 030 001 12901 0000 – recommend to approve the adjustment of 2010 taxes under Section 357/358 of the Municipal Act for properties located at 704 Armit Avenue, 1046 Cornwall Avenue and Plan SM 122 Lot 5 PCL Plan-1.
- iii) Mark McCaig, CAO – Purchase Card Expenses – recommend to approve the total purchase card expenses in the amount of \$850.82 for Mark McCaig, CAO to attend the OGRA/ROMA conference in Toronto on February 28 to March 3, 2011 as submitted in his report.
- iv) Councillor Rick Wiedenhoeft – Zone 1 OAPSB Conference Travel and Per Diem Claims – recommend to approve the total Travel Expenses and Per Diem Claims for Councillor Rick Wiedenhoeft to attend the Ontario Association Police Services Board (OAPSB) Conference held in Marathon on April 7th and 8th, 2011 in the amount of \$738.74 as submitted in his report.
- v) Mayor Roy Avis – Purchase Card Expenses – recommend to approve the total purchase card expenses in the amount of \$31.58 for Mayor Roy Avis as submitted in his report.
- vi) Rainy River Vet Services Committee – recommend to approve a Contribution to the Rainy River Vet Services Committee in the amount of \$650.00 from the Council Public Relations Budget Line.
- vii) Ontario Regulation 284/09 – Budget Matters – recommend to receive the Ontario Regulation 284/09 disclosure report for the 2011 Operating Budget as presented.
- viii) 2009 Year End Surplus/Deficit Adjustment – recommend to approve a transfer \$107,323.85 from Sanitary Sewer Projects Reserve Fund to Sewer Operations for December 31, 2010.
- ix) Fort Frances Canadian Bass Championship – recommend to designate the FFCBC Live Release Tournament as a significant community festival event and proclaim the period commencing July 17, 2011 as “Fort Frances Canadian Bass Championship Week”, designate Mayor or his designate to act as Honorary Host for the FFCBC, approve a \$5,000 donation for the operating budget, enter into a 3 year agreement for payment of the outstanding Accounts Receivable resulting from the 2010 tournament in the amount of \$6,739.27 and provide a letter of support for a Rainy River

- x) Future Development Corporation application for a Community Initiative Grant.
 - xi) City of Kingston – Request to Support Increase to Heads and Beds Levy – recommend to support the City of Kingston’s motion to request the Ontario Provincial Government to increase the Heads and Beds Grant-In-Lieu levy to at least the current rate of inflation and to build in an automatic annual adjustment for inflation for future years. Further that a copy of this resolution be forwarded to Honourable Dwight Duncan, Minister of Finance, Howard Hampton M.P.P. and the City of Kingston.
 - xii) Development Proposal – 393 Pit Road No. 2 – Danny Lizotte – has not been reported on as yet by Operations and Facilities therefore we will review once we have received their recommendation.
5. Outstanding Items:
- i) Old Shambles Road – CAO/Solicitor. – no report
 - ii) Couchiching Sewer and Water Agreement Signage – no report.
6. Non Agenda Items:
- a) Councillor Ken Perry – RED Committee Meeting Travel and Per Diem Claims – forward directly on for council approval due to no quorum for this item.
 - b) Confederation College Foundation Financial Request – recommend that the request from the Confederation College Foundation to support the Patricia Lang RED Award be received.
7. Next Meeting Date: May 3, 2011.

