

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 008

Tuesday March 22nd, 2011

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday March 22nd, 2011 at 12:00 noon.

PRESENT: Councillor Sharon Tibbs, Councillor Andrew Hallikas, Councillor Ken Perry, Mark McCaig, CAO, Mayor Roy Avis and Laurie Witherspoon, Treasurer.

ALSO PRESENT: Doug Cain, Gord Watson (Fort Frances Canadian Bass Championship Committee) and Lori Pattison, Secretary.

Called to order 12:10 p.m.

1. Non – Agenda Items: a) Add Library Expression of Interest Advertisement to item 5.

b) 2010 Year End Surplus

c) Meeting Investigator

2. Disclosure of pecuniary interest and the general nature thereof - None

3. **Andrew Hallikas – Ken Perry:** that the minutes from the previous meeting on March 8, 2011 be accepted as circulated.

CARRIED.

4. Laurie Witherspoon:

- i) Federal Gas Tax & Federal Public Transit Audited Statements – recommend to accept the Federal Gas Tax Revenues Auditor's Report on Compliance with Agreement for the year ended December 31, 2010 and further that the invoice in the amount of \$1,892.75 be paid.

- ii) Fort Frances Canadian Bass Championship – will be going to all other executive committees for their input – will bring back to this committee once we have received all the necessary input.

- iii) 235 Scott Street – proceeding to Strategic Plan.

5. Mark McCaig:

- i) Request for Expressions of Interest – Old Library Building – recommend to proceed with the EOI process for the old library building with immediate public advertisement.

6. Outstanding Items:
 - i) Old Shambles Road – CAO/Solicitor. – no report
 - ii) Couchiching Sewer and Water Agreement Signage – no report.
7. Non Agenda Items:
 - a) Old Library Building – Expression of Interest Advertisement - was approved to proceed with the advertisement.
 - b) 2010 Year End Surplus – recommend to authorize the following transactions for the December 31, 2001 year end process:
 - 1) General Fund Contributions to Reserve Funds of \$400,000.00 to Corporate Reserve Funds by percentages as listed in the report
 - 2) Water Fund Contributions to Reserve Funds in the amount of \$299,476.00 to the Waterworks Reserve Fund
 - 3) Sanitary Sewer Fund Contribution to Reserve Funds in the amount of \$69,277.86 surplus to the Sanitary Sewer Reserve Fund.
 - c) Closed Meeting Investigator Agreement – bring forward a by-law to Council on Monday to bound over Paul Heayn's services as closed meeting investigator in the agreement that just expired on December 31, 2010 in its entirety effective January 1, 2011 on the same terms and conditions.
8. Next Meeting Date: April 5, 2011.

