

## TOWN OF FORT FRANCES

### Administration and Finance Executive Committee

#### Minutes of Meeting No. 11

Tuesday May 3<sup>rd</sup>, 2011

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday May 3<sup>rd</sup>, 2011 at 12:00 noon.

PRESENT: Councillor Sharon Tibbs, Councillor Ken Perry, Councillor Andrew Hallikas, Mark McCaig, CAO and Debbie Scofield, Deputy Treasurer.

REGRETS: Mayor Roy Avis and Laurie Witherspoon, Treasurer

ALSO PRESENT: Lori Pattison, Secretary

Called to order 12:10 p.m.

1. Non – Agenda Items:
  - a) Potential Sub Division Development
  - b) Councillor Rick Wiedenhoeft – Noma Travel Expenses and Per Diem Claims
  - c) Councillor John Albanese – Noma Travel Expenses and Per Diem Claims
  - d) Councillor Paul Ryan – Noma Travel Expenses and Per Diem Claims
  - e) Councillor Andrew Hallikas – Noma Travel Expenses and Per Diem Expenses
  - f) Mayor Roy Avis – Noma Travel Expenses and Per Diem Expenses
  - g) Mark McCaig, CAO – Purchase Card Expenses
2. Disclosure of pecuniary interest and the general nature thereof - Councillor Andrew Hallikas declared a conflict on item 8e) Councillor Andrew Hallikas Noma Travel Expenses and Per Diem Claims and Councillor Sharon Tibbs claimed a conflict on item 4ii) Councillor Sharon Tibbs – Per Diem Claim
3. **Ken Perry – Andrew Hallikas:** that the minutes from the previous meeting on April 19, 2011 be accepted as circulated.

CARRIED.

4. Debbie Scofield:
  - i) 12<sup>th</sup> Annual Fly-In, Drive in BBQ Financial Request – recommend to provide financial support, to a maximum of \$1,500.00 towards the 12<sup>th</sup> Annual Fly-In, Drive-In BBQ at the Fort Frances airport on June 4, 2011.
  - ii) Councillor Sharon Tibbs – Per diem Claim – recommend to approve the per diem claim for Councillor Sharon Tibbs in the amount of \$75.00 for attendance at the RRDMA meeting held in the Township of Alberton on April 20, 2011.
  - iii) District 1A – Senior Games – recommend to donate scratch pads, pens and

pins for the District 1A Senior Games registration packages as well as a financial contribution in the amount of \$150.00, in accordance with the Memberships and Grants Policy 1.16.

- iv) Border Shrine club Request – recommend to purchase 10 tickets, for a Total cost of \$105.00, for the Border Shrine Circus being held May 17, 2011.
  - v) MOS – Requests for Reconsideration re: 319 Third Street, West Roll #5912 010 001 01800 0000 – recommend to receive the Minutes of Settlement for property located at 319 Third Street West as listed in this report.
5. Mark McCaig:
- i) Strat Plan ( date of meeting ) – recommend to authorize a special meeting of council on June 16<sup>th</sup> at Sunny Cove Camp for the purposes of a Strategic Plan Session and further that appropriate advertising be undertaken for written and verbal submissions.
6. Outstanding Items:
- i) Old Shambles Road – CAO/Solicitor. – no report
  - ii) Couchiching Sewer and Water Agreement Signage – no report.
7. Information Items:
- i)
7. Non Agenda Items:
7. Next Meeting Date: May 17, 2011.

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Sharon Tibbs, Chair

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Mark McCaig, Administrator

