

TOWN OF FORT FRANCES

AGENDA - March 12, 2018

MEETING - Council Chambers , Civic Centre

Page

1. COUNCIL MEETING

(Session No. 081) to immediately follow the Committee of the Whole

1.1 Call to Order

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting

1.4 Disclosure of pecuniary interest and the general nature thereof.

2. Delegations/Deputations:

2.1 Presentation from Anita Marcotte, Community Coordinator, Rainy River District, Cloverbelt Local Food Coop

4 - 15

3. Consent Agenda:

3.1 Items Referred from Committee of the Whole

3.2 Letter dated January 22, 2018 from J. Horton, BIA Board Member re: Resignation

16

- will be received with thanks for contribution.

3.3 Letter dated February 28, 2018 from B. Gustafson, Staff Advisor, FFHS Chem Free Grad Committee re: Donation

17

- will be referred to the Administration & Finance Executive Committee for recommendation.

3.4 Letter dated March 5, 2018 from A. Werenko, Owner, Rainy Lake Plaza re: Application for Rebate on Property Taxes

18 - 21

- will be referred to the Administration & Finance Executive Committee for recommendation.

4. Approval of Council Minutes: *

4.1 Session No. 080, dated February 26, 2018

5. Approval of Committee of the Whole Minutes: *

5.1 Session Nos. 114 and 115, both dated February 26, 2018

6. Resolutions from tonight's Committee meeting

	Page
7. <u>By-Laws:</u>	
7.1 12/18 A by-law to approve Maintenance Agreements awarded through the Request for Quotation process.	22 - 31
7.2 13/18 A by-law to authorize the entering into of a renewal lease agreement with Bearskin Lake Air Service LP at the Fort Frances Municipal Airport.	32 - 34
8. <u>New Items:</u>	
9. <u>Information Correspondence:</u>	
9.1 Correspondence from S. Jones MPP to Hon. C. Ballard, Minister of Environment and Climate Change re: Sharing of Information.	35
9.2 Correspondence from Hon. M. Gravelle to Mayor R. Avis re: Recent delegation meeting at the Rural Ontario Municipal Association (ROMA) Conference, January 22nd, 2018.	36
9.3 Invitation from The Ag Day Committee re: Rainy River Federation of Agriculture's Spring Ag Day - April 13, 2018 at the Emo Legion.	37
9.4 Joint notice from the Ministry of Natural Resources and Forestry and Rainy Lake Tribal Resource Management Inc. re: Inspection of Approved 2018-2019 Annual Work Schedule Sapawe Forest.	38
9.5 AMO Policy Update dated March 6, 2018 re: Draft Response and Information on Proposed MCSCS Fire Regulations.	39 - 49
9.6 Correspondence from Ministry of Municipal Affairs and AMO Policy Update re: Province Broadens Municipal Investment Powers.	50 - 53
9.7 Correspondence from Ministry of Natural Resources and Forestry re: work Schedule Crossroute Forest 2018-2019	54 - 55
10. <u>Minutes:</u>	
10.1 Administration and Finance Executive Committee - February 20, 2018.	56 - 58
10.2 Operations & Facilities Executive Committee - February 21, 2018	59 - 61
10.3 Planning & Development Executive Committee - February 20, 2018	62 - 63
10.4 Downtown BIA - Board of Management January 10, 2018	64 - 66
10.5 Economic Development Advisory Committee dated January 8th, 2018.	67 - 68
11. <u>Non-agenda Items</u>	
12. <u>ADJOURNMENT</u>	
13. <u>* Previously distributed to Council</u>	

14. **** Items can be viewed by contacting the Clerk**

Draft NWO Regional Food Charter

NWO Regional Food Charter

What is the NWO Food Charter?

A vision of how we can collectively sustain a thriving local food system that supports our health and well-being in our communities, our environment, and our regional economy.

How can a NWO Regional Food Charter make a difference?

- A "reference document" for municipal, First Nation, and Unorganized Township decision makers.
- Raises awareness and education about food issues.
- Forms a basis for action for local government bodies, schools, service organizations, co-ops., and non-profit organizations
- Encourages collaboration across municipalities, First Nations, and unorganized townships for existing and new local food projects in NWO.
- Provides a mechanism for the diversity of communities' voices to collectively create a healthy, resilient food system accessible to all residents of NWO.

Vision

We will engage with all residents of our region to respect a diversity of approaches to sustain a thriving local food system that supports our health and well-being in our communities, our environment, and our regional economy.

Our Purpose

To create a just food system that ensures all members of our community have access to adequate, healthy, safe, affordable, and culturally appropriate food.

Guideposts

- *To enhance the production, processing, and purchase of regional local food*
- *To enhance food initiatives that build on wild local food strengths such as mushrooms, blueberries, fresh water fish, and wild rice*
- *To build a viable regional transportation system that enhances market access for producers, processors, and foragers*
- *To support an ecological and economically-viable sustainable food system*
- *To build an identity of Northwestern Ontario's produced and harvested foods to support culinary tourism and market access for food entrepreneurs*

Actions

Because we value education, we support:

- Initiatives in the community and through our schools that develop food skills in growing, harvesting, preparing, and preserving food for all ages;
- Programs on traditional teachings in foraging, hunting, and fishing including preserving and cooking;
- Initiatives that celebrate local foods such as chef competitions, blueberry festivals etc.;
- Programs to enhance knowledge of food safety and food labeling regulations;
- Programs that enhance knowledge for raising bees, backyard and small-scale chicken flocks, and small-scale livestock production.

Because we value a strong farming community, we support:

- Initiatives that build long-term viability for our regional abattoirs;
- Initiatives to expand greenhouses to lengthen the growing season;
- Initiatives that enhance storage capacity for perishable local foods;
- Support innovation in crop and fruit tree varieties adaptable to our region;
- Training in farming practices that are appropriate to the boreal forest ecosystem;
- Initiatives to recruit new farmers to the region;
- Enhanced access within region to locally produced grains, seeds, and feed.

Because we value a healthy ecosystem, we support:

- Programs that enhance knowledge of habitat needs of native bees for food pollination;
- Programs that promote the value of underutilized fish species in NWO diets;
- Protection for viable farmland;
- Respect for traditional territorial land use for sustaining food security;
- Promote public policy that increases food security through more access to sustainable commercial fishing licenses, crown land for local food harvesting and production, and access to wild meats for culturally appropriate uses by non-profit organizations.

Because we value social justice, we support:

- Programs that provide access to affordable, dietary, and culturally appropriate foods;
- Generation of adequate incomes for farmers, harvesters, processors, and distributors.



Community Coordinator
Rainy River District
Anita Marcotte

Regional Food Charter for the
Kenora and Rainy River District
April 2017 – March 2018

Overview

Cloverbelt Local Food Coop

Food Charters



Introduction

Our Vision

Who We Are

Fulfilling Our Vision

3



Our Vision:

To become the central hub for production and distribution of local goods in Northwestern Ontario.



4



- Ontario's first online Farmers' Market
- Operate year-round out of Dryden
- Started in 2013 with 85 members
- 1400+ current members across NWO
- 100+ producers in NWO
- 12+ producers in RRD



5



- Non-profit multi-stakeholder food Coop:
 - Connect producers and consumers of local, naturally grown food, food products, artisanal products,
 - Increase food accessibility through online farmers' market with regular scheduled order cycles (retail and wholesale),
 - Connect communities with local goods via distribution sites spanning 350 km across Northwestern Ontario.

6

- Increase amount of local food produced and sold in NWO:
 - Website sales,
 - Increased farming capacity,
 - Education about local food purchasing and supporting local economic development.



7

- Expansion into Rainy River District:
 - Distribution hubs:
 -  hub (Nov 2017)
 - Fort Frances hub (Mar 2018?)
 - Atikokan hub (Mar – Apr 2018?)
 - More?
 - Members:
 - 6 (2017)  40+ (Mar 2018)

8

Food Charters

Introduction

History of Food Charters


Purpose and Benefits

Regional Food Charter for the Kenora and Rainy River District

9

Food Charters

- First food charter in Toronto in 1991
- Across Canada:
 - Provincial, regional, and municipal levels:
 - Manitoba, Saskatchewan,
 - B.C., N.B., N.S. P.E.I., etc.
 - Ontario (North Bay Perry Sound, Waterloo, Durham Region, Dryden, etc).
- World-wide phenomenon now



We resolve
to...

10



Regional Food Charter

*A **food charter** is a value, vision, or principle statement, and/or series of goals, written by a city, town or region that has a broad base of support and describes what a community wants their food system to look like. It is a “reference document” for municipal decision makers.*

11



Regional Food Charter

*A food charter raises awareness and education about food issues, and forms a basis for action. A **regional food charter** can provide a platform for connecting existing local food projects across municipalities.*

12



Regional Food Charter

- A food charter helps to:
 - Unite diverse interests in the food system,
 - Develop a common language and vision for working together.
- Food system consists of every step from the growing to disposal of food.

13

Regional Food Charter for Kenora and Rainy River District



- April 2017 – March 2018 Partnership with:
 - Lakehead University Centre for Sustainable Food Systems Research Network,
 - Northwestern Health Unit,
 - Municipalities, and
 - Other key partners across NWO.

14

Regional Food Charter for Kenora and Rainy River District



- April 2017 – March 2018: Regional approach:
 - Small and large community involvement,
 - Collaboration to shape the vision and use of local food in the region,
 - Multiple opportunities to create a reference document with unified and clear set of principles to form basis for food procurement, decision- and policy-making.

15

Regional Food Charter for Kenora and Rainy River District



- April 2017 – August 2017: Community Input Sessions:
 - Asked community members to share their priorities for our local food system.
 - Sessions held in:
 - Sioux Lookout, Kenora, Ear Falls, Dryden, etc.
 - Emo, Devlin, Fort Frances, Stratton, Rainy River.

16

Regional Food Charter for Kenora and Rainy River District



- Sept – Nov 2017: Survey Development and Circulation:
 - Input condensed into a survey and circulated across:
 - Municipalities,
 - Community groups,
 - Social Media,
 - Local newspapers
 - Objective to narrow the focus and capture major common priorities.

17

Regional Food Charter for Kenora and Rainy River District



- Dec 2017 – Mar 2018: Draft Charter Development and Circulation:
 - Final opportunity for community feedback before document finalized:
 - Copy of document to each member of council
 - Available at:

<https://www.surveymonkey.com/r/Regionalfoodcharter>

18

Regional Food Charter for Kenora and Rainy River District



- Regional Food Charter (Spring 2018):
 - Endorsement as per each community:
 - Agree with Charter values and vision,
 - Support local and regional activities that advance these goals.
 - Reference document forms basis for decisions and actions related to food, food procurement, food security (accessibility, availability, affordability), to address child/adult hunger, low nutrition status (household food insecurity) and related negative health, social, cultural and economic impacts, etc. across the region.

19



Thank you!

clfc.rainyriverdistrict@gmail.com

www.cloverbeltlocalfoodcoop.com

20

256 Scott St
Fort Frances, ON P9A 1G7

January 22, 2018

Shelley Wepruk
Secretary
Business Improvement Association
Fort Frances, ON



Dear Shelley,

It is with regret that I am writing to inform you of my decision to resign my position as Board member of The Business Improvement Association, effective immediately.

My business responsibilities have become too great for me to be able to fulfill the requirements of my position on the Board, and I feel it is best for me to make room for someone with the time and energy to devote to this job.

Thank you for the opportunity to serve on the Board and I hope to still be able to attend meetings on occasion.

Best Regards,

Jennifer Horton

Sent from Mail for Windows 10



**FFHS Chem Free Grad
Fort Frances High School
c/o Brian Gustafson
440 McIrvine Road
Fort Frances, ON
P9A 3T8**



Phone: 807-274-7747

Fax: 807-274-5171

E-mail: brian.gustafson@mail.rrdsb.com

February 28, 2018

Fort Frances Mayor and Town Council
320 Portage Avenue
Fort Frances, ON
P9A 3M5

Dear Mayor and Council:

The arrival of spring means once again things are in motion for this year's FFHS Chem Free Grad party. We held our preliminary meeting two weeks ago and there is a dedicated group of parents starting the work to provide the best possible Chem Free Grad party for the graduates of Fort Frances High School. This will help guarantee a safe, alcohol and substance free environment in which to celebrate their children's high school accomplishments. As a committee, we rely on the support and generous contributions of the Fort Frances community and surrounding area. We thank the Town of Fort Frances for being one of these outstanding contributors year after year.

This year's FFHS Chem Free Grad Party will take place of Thursday, June 21, 2018. We are requesting a donation from the Town of Fort Frances equivalent to the cost of the rental fees for the arena and auditorium minus HST, totalling \$975.30. If there are specifics required regarding the Chem Free Grad Party in order to process this request, please contact me by e-mail, phone, or mail using the information given above.

We thank you for your time and consideration in this matter.

Respectfully yours,

Brian Gustafson
Staff Advisor – FFHS Chem Free Grad Committee

TO MAYOR AND MEMBERS OF COUNCIL, TOWN OF FORT FRANCES

March 5, 2107

Appeal - A Request For Consideration of Application for Rebate of Property Taxes

The reduced taxes (for vacant commercial units) is of assistance to owners who still have to carry a huge burden of taxes and utilities for vacant units. My application for tax rebate could not be accepted as it was a day late and due to circumstances of a personal nature I am sorry for that. Heather Hatch, Tax Administrator and Laurie Lindberg, Treasurer, understandably have no real authority to accept a Rebate Application even a day late and I appreciate that. They have advised me that my only recourse for a day's grace is to appeal to Mayor and Members of Council with a letter. I would respectfully request that the attached Application for Rebate of Property Taxes for the year 2017 be accepted by the Town of Fort Frances.

For completeness, I have included my email to Heather Hatch and Laurie Lindberg and a copy of my Application for Rebate of Property Taxes.

Thank you for your positive consideration.

Respectfully,



Alan Werenko, Owner, Rainy Lake Plaza

Attachment: Copy of Application for Rebate of Property Taxes

Attachment: email to Heather Hatch, Tax Administrator and Laurie Lindberg, Treasurer

Heather and Laurie ...

I know the Town needs to collect as many taxes as it can and I know I have certainly done more than my part over the last 30 years. At times especially recently it has been extremely extremely difficult having only two tenants out of six in the last few years.

In two of my largest units at Rainy Lake Plaza I was able to get two tenants on a short one year basis that started September 2017 but the units were still empty from January to September 1st.

A third unit was also empty January February and March and finally on April I was able to get it occupied also on a short one year lease which is expiring at the end of this month.

Unfortunately due to many circumstances of a personal nature I didn't get to complete the Vacancy Report until yesterday March 1st and I called first thing this morning to Heather. She advises that legislation does not allow any applications for vacancy reduction unless I get a letter from Council.

I am arriving in Fort Frances on Sunday for a week and will be giving a letter to Mayor and Members of Council requesting a day's Grace period. It is a significant amount of money for me.

I would sincerely request your support in this matter.

Thank you,

Alan Werenko

Owner, Rainy Lake Plaza

Application for Rebate of Property Taxes for Vacancies in Commercial and Industrial Buildings

Page 1

Taxation year for which the
application is being madeMUNICIPAL USE ONLY
Application #

INSTRUCTIONS

- The deadline for submitting applications is February 28 of the year following the taxation year to which the application relates.
- Deliver this completed application to your local municipal office.

- Any person who knowingly makes a false or deceptive statement in this application is guilty of an offence and, upon conviction, is liable for a fine.
- To be eligible for a rebate, a building or portion of a building must satisfy the conditions described in Category 1 or Category 2 below.

ELIGIBILITY (Please check ☒ to confirm eligibility.)

Category 1 - Buildings that are Entirely Vacant

A whole commercial or industrial building will be eligible for a rebate if:

- ☐ the entire building was unused for at least 90 consecutive days.

Category 2 - Buildings that are Partially Vacant

A suite or unit within a commercial building will be eligible for a rebate if, for at least 90 consecutive days, it was:

- ☒ unused; and
- ☒ clearly delineated or physically separated from the used portions of the building; and
- ☒ either ☒ capable of being leased for immediate occupation, or
- ☐ undergoing or in need of repairs or renovations that prevented it from being available for lease for immediate occupation, or
- ☐ unfit for occupation.

A portion of an industrial building will be eligible for a rebate if, for at least 90 consecutive days, it was:

- ☐ unused; and
- ☐ clearly delineated or physically separated from the used portions of the building.

Exclusions

A building or portion of a building will not be eligible for a rebate if:

- it is used for commercial or industrial activity on a seasonal basis;
- during the period of vacancy it was subject to a lease, the term of which had commenced; or
- during the period of vacancy it was included in a sub-class for vacant land.

Note: For complete information about eligibility and application requirements, refer to section 442.5 of the *Municipal Act* and Ontario Regulation 325/01.

For general information about the rebate program, you may refer to the Ministry of Finance bulletin entitled "Property Tax Rebates for Vacant Commercial and Industrial Buildings." This bulletin is available on the Internet at www.gov.on.ca/FIN.

PROPERTY INFORMATION

Address (Number and Street)

540 KINGS HIGHWAY

City/Town/Municipality, etc.

FORT FRANCES

Province

ON

Postal Code

M2L2B6

Owner's Name

Alan Werenko

Roll Number (See your notice of property assessment or your property tax bill, or contact your local municipality.)

5911201000391490

Representative's/Agent's Name (If applicable)

Mailing Address (Number and Street)

157 YORK ST.

City/Town/Municipality, etc.

WATERLOO

Province

ON

Postal Code

N2L2B6

Phone Number

() () () () () ()

Fax Number

() () () () () ()

Phone Number

() () () () () ()

City/Town/Municipality, etc.

() () () () () ()

Province

() () () () () ()

Postal Code

() () () () () ()

MPAC USE ONLY

Assessment

MUNICIPAL USE ONLY

Amount of Tax

Rebate

Description of Vacant Area

(Include unit/suite number, floor number, building number. Attach sketch if necessary.)

UNIT B

(FORMERLY INSTALLATION)

UNIT D

(FORMERLY SHOPPERS)

UNIT E

(FORMERLY SIMPLICITY)

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

() () () () () ()

I certify that the information contained in all pages of this form and attachments is true and correct.

Name of Applicant (print)

Alan Werenko

Signature

Date

Feb 28/18

MPAC USE ONLY
Name of Assessor (print)

Signature

Date

MUNICIPAL USE ONLY
Name of Municipal Representative (print)

Signature

Date

Total
from
Page 2GRAND
TOTAL

The information on this form is collected under the authority of section 442.5 of the *Municipal Act* and Ontario Regulation 325/01 and it will be used only for the purposes of determining eligibility for a property tax rebate and the amount of the rebate in respect of vacant commercial and industrial buildings. Questions about the collection of personal information should be directed to your local municipal office.

1674 (08/01) Page 1

APPENDIX A
to the
APPLICATION FOR REBATE OF PROPERTY TAXES FOR VACANCIES
IN COMMERCIAL AND INDUSTRIAL BUILDINGS

Property Address: 540 Kings Highway Roll No: 591201000301400
Name of Owner (please print): Alan W. Erenko

Additional questions to be answered:

1. Please state the reason for the vacancy (e.g. cessation of operations, termination of lease, etc.)
Units B, D, E - Businesses ceased operations
- leases expired (also vacant all 2015)
2. Is the vacancy due to the seasonal nature of the occupying business? _____
3. If this application is for part of a property, how is the vacant area separated from the area still in use?
Each unit is fully demised with full services
4. Is the vacant area normally leased to tenants? YES
5. Is the vacant area currently leased? NO YES
6. Has the area been leased again after the period of vacancy? YES
7. Is the area leased on short term (daily or monthly basis)? NO
8. Is the vacant area used by the owner for storage or any other purpose? NO
9. Is the space currently available for lease (if commercial space only)? How is the availability being advertised? Please provide contact name and number (e.g. Real Estate broker, if applicable).
NO, THEY ARE NOW LEASED
10. What event marked the start of the vacancy period? (e.g. renovation/retooling, line shutdown)
LEASES ENDED, TENANTS VACATED
11. When or by what event do you expect the vacancy to end? (e.g. completion of renovation/retooling (estimated date), sale of property (2-3 months), upturn of business (time indefinite))
UNITS ARE NOW LEASED

"I HEREBY CONFIRM THAT THE INFORMATION PROVIDED IN THE APPLICATION AND THIS APPENDIX IS TO THE BEST OF MY KNOWLEDGE ACCURATE, TRUTHFUL AND COMPLETE".

SWORN (or affirmed) before me at the

TOWN of FORT FRANCES

this 28 day of FEB, 2018

Elizabeth Skonke
A Commissioner for taking of Affidavits

Elizabeth Skonke, a Commissioner, etc.,
District of Rainy River, for the Corporation
of the Town of Fort Frances.

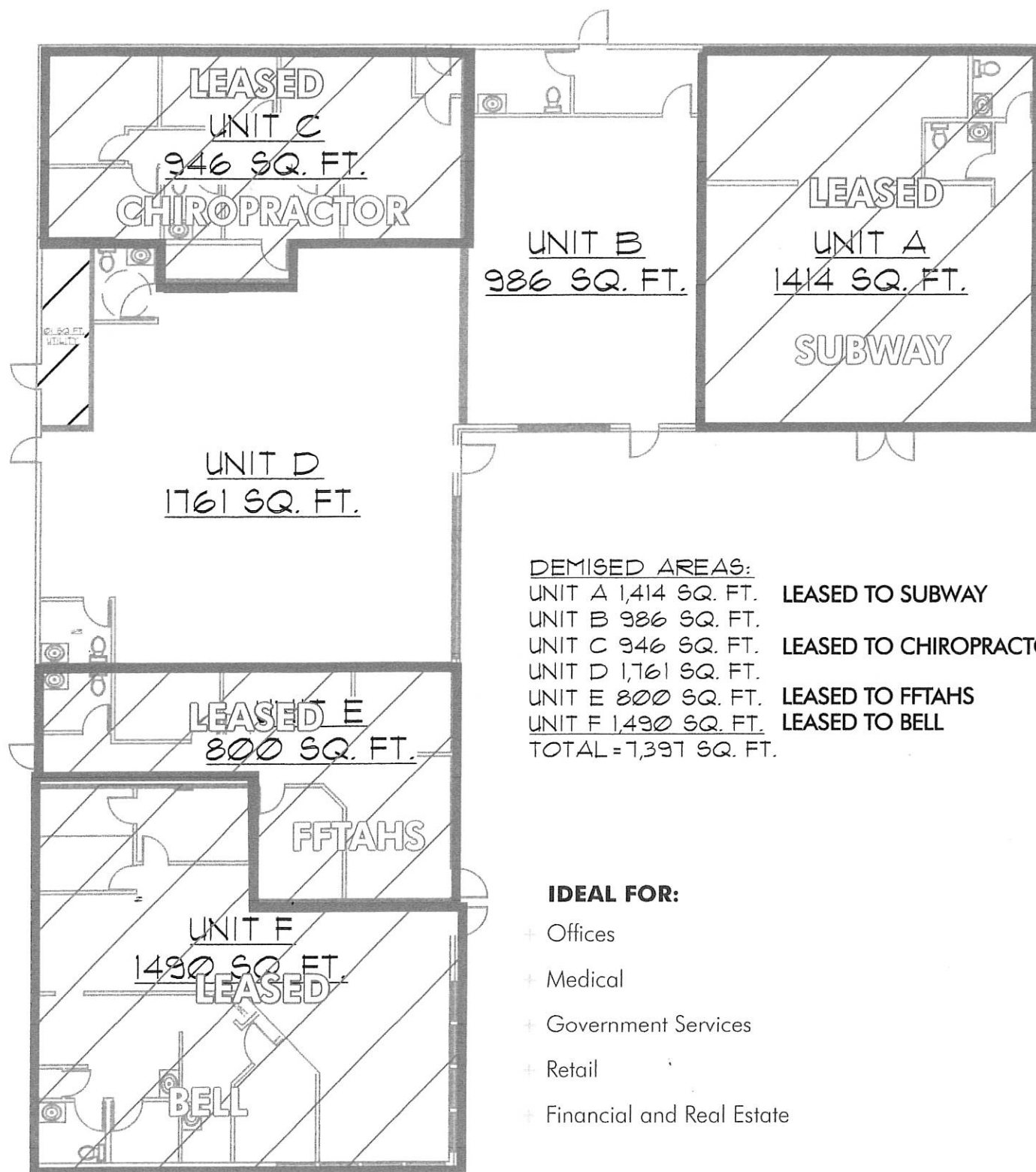
[Signature]
Signature of Applicant

* Signed before Commissioner March 5, 2018

540

KINGS HIGHWAY

Fort Frances, Ontario

**FLOOR PLAN****CBRE**

TOWN OF FORT FRANCES

BY-LAW NO. xx/18

(Being a by-law to approve Maintenance Agreements awarded through the request for quotation process)

WHEREAS on March 12, 2018, Council approved a report from T. Rob, Manager of Operations & Facilities to award Maintenance Agreements (Electrical, Plumbing and Heating & Ventilation) to preferred contractors listed below who submitted RFQ's as requested;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

- 1. That pursuant to the award of a maintenance agreement under RFQ 18-OF-01, the following agreements in the form of the schedules attached to this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto:
 - a) JD Plumbing Solutions – Plumbing Maintenance (Schedule A)
 - b) Pryde's Heating – Heating & Ventilation Maintenance (Schedule B)
 - c) CANNECT Electric – Electrical Maintenance (Schedule C)

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 12th day of March 2018.

R. Avis, Mayor

E. Slomke, Clerk

Plumbing Maintenance

STANDARD FORM OF AGREEMENT

THIS AGREEMENT made in triplicate this 11 day of FEBRUARY
in the year Two Thousand and 18.

BETWEEN:

JD PLUMBING SOLUTIONS
(herein called the "Contractor")

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWN OF FORT FRANCES
(herein called the "Owner")

OF THE SECOND PART

WITNESSETH THAT: Whereas the Bidder has represented to the Municipality that he is well able to perform the Work described in the Contract Documents.

NOW THEREFORE the parties hereto undertake and agree as follows:

Article 1 - The Bidder shall:

a) Do and fulfil every covenant contained in the Contract Documents and to furnish all labour, material and equipment, unless otherwise indicated, together with all work incidental thereto necessary and required to perform all the Work described in the Contract Documents and which have been executed in triplicate by both PARTIES.

Article 2 - The Contract

The Contract Description, Information to Bidders, Form of Quote, and Standard Form of Agreement are all to be read into and form part of the Agreement and the whole shall constitute the Contract between the PARTIES and it shall accrue to the benefit of and be binding upon them and their successors, executors, administrators and their assigns.

Article 3 - Terms

The Municipality shall pay to the Contractor in lawful money of Canada for the performance of the Contract, the amounts set out in the Form of Quote subject to the adjustments, additions, deductions and deletions as provided in the Contract Documents.

Article 4 – Invoicing

Upon completion of works allocated through this contract the contractor shall submit invoicing for work within one (1) month of completion of such work

Article 5 - Payments

The Municipality shall pay on account thereof upon the Manager's approval, all monies owing to the Bidder for the performance of the Contract. Upon receipt of invoices, any adjustments to monies owing will be made with notification to the Bidder.

Article 6 - Communications

All communications in writing between the PARTIES or between them and the Manager of Operations and Facilities shall be deemed to have been received by the Addressee if delivered to the individual or to a member of the firm or to an officer of the Municipality for whom they are intended or if sent by registered mail or by telegram or Facsimile transmission addressed as follows:

a) The Contractor at: JD PLUMBING SOLUTIONS
RR#1 RMB T9.
FORT FRANCES, ON - CANADA

b) The Owner at: The Town of Fort Frances
 320 Portage Avenue
 Fort Frances, Ontario
 P9A 3P9


Fax No. 807-274-8479

c) The Manager of
 Operations & Facilities at: Operations and Facilities Division
 320 Portage Avenue
 Fort Frances, Ontario
 P9A 3P9

Fax No. 807-274-7360

IN WITNESSETH WHEREOF the corporate parties hereto have caused to be hereto affixed their respective Corporate Seals attested by the signatures of their respective duly authorized signing officers, and the unincorporated party or parties hereto have signed and affixed their seals as of the day and year first above written.

Corporate Seals attested by the authorized signing officers of:

<u>Feb. 11/2018</u> Date	<u>JD Plumbing Solutions</u>  Contractor
_____ Date	THE CORPORATION OF THE TOWN OF FORT FRANCES _____ MAYOR _____ CLERK

(CORPORATE SEAL)

Unincorporated Contractors sign below:

SIGNED:
in the presence of:

Contractor's Signature

Witness to Contractor's Signature

Date

Heating and Ventilation Maintenance

STANDARD FORM OF AGREEMENT

THIS AGREEMENT made in triplicate this 13th day of FEBRUARY
in the year Two Thousand and 18.

BETWEEN:

PRYOR HEATING
(herein called the "Contractor")

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWN OF FORT FRANCES
(herein called the "Owner")

OF THE SECOND PART

WITNESSETH THAT: Whereas the Bidder has represented to the Municipality that he is well able to perform the Work described in the Contract Documents.

NOW THEREFORE the parties hereto undertake and agree as follows:

Article 1 - The Bidder shall:

a) Do and fulfil every covenant contained in the Contract Documents and to furnish all labour, material and equipment, unless otherwise indicated, together with all work incidental thereto necessary and required to perform all the Work described in the Contract Documents and which have been executed in triplicate by both PARTIES.

Article 2 - The Contract

The Contract Description, Information to Bidders, Form of Quote, and Standard Form of Agreement are all to be read into and form part of the Agreement and the whole shall constitute the Contract between the PARTIES and it shall accrue to the benefit of and be binding upon them and their successors, executors, administrators and their assigns.

Article 3 - Terms

The Municipality shall pay to the Contractor in lawful money of Canada for the performance of the Contract, the amounts set out in the Form of Quote subject to the adjustments, additions, deductions and deletions as provided in the Contract Documents.

Article 4 – Invoicing

Upon completion of works allocated through this contract the contractor shall submit invoicing for work within one (1) month of completion of such work

Article 5 - Payments

The Municipality shall pay on account thereof upon the Manager's approval, all monies owing to the Bidder for the performance of the Contract. Upon receipt of invoices, any adjustments to monies owing will be made with notification to the Bidder.

Article 6 - Communications

All communications in writing between the PARTIES or between them and the Manager of Operations and Facilities shall be deemed to have been received by the Addressee if delivered to the individual or to a member of the firm or to an officer of the Municipality for whom they are intended or if sent by registered mail or by telegram or Facsimile transmission addressed as follows:

a) The Contractor at: ^{MAIL →} RR#1 RMB-226 FROG CREEK RD FORT FRANCES, ONT P9A 3M2

SHOP - Hwy 11/21 Site 184 FORT FRANCES, ONT P9A-3M2

EMAIL pydeheating@gmail.com FAX - 807-274-9458

b) The Owner at: The Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

Fax No. 807-274-8479

c) The Manager of
Operations & Facilities at: Operations and Facilities Division
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

Fax No. 807-274-7360

IN WITNESSETH WHEREOF the corporate parties hereto have caused to be hereto affixed their respective Corporate Seals attested by the signatures of their respective duly authorized signing officers, and the unincorporated party or parties hereto have signed and affixed their seals as of the day and year first above written.

Corporate Seals attested by the authorized signing officers of:

Date

Contractor

THE CORPORATION OF THE TOWN OF FORT
FRANCES

Date


MAYOR

CLERK


(CORPORATE SEAL)

Unincorporated Contractors sign below:

SIGNED:
in the presence of:



Contractor's Signature



Witness to Contractor's Signature

02/13/18

Date

Electrical Maintenance

STANDARD FORM OF AGREEMENT

THIS AGREEMENT made in triplicate this 12 day of February
in the year Two Thousand and 18.

BETWEEN:

Connect Electric
(herein called the "Contractor")

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWN OF FORT FRANCES
(herein called the "Owner")

OF THE SECOND PART

WITNESSETH THAT: Whereas the Bidder has represented to the Municipality that he is well able to perform the Work described in the Contract Documents.

NOW THEREFORE the parties hereto undertake and agree as follows:

Article 1 - The Bidder shall:

a) Do and fulfil every covenant contained in the Contract Documents and to furnish all labour, material and equipment, unless otherwise indicated, together with all work incidental thereto necessary and required to perform all the Work described in the Contract Documents and which have been executed in triplicate by both PARTIES.

Article 2 - The Contract

The Contract Description, Information to Bidders, Form of Quote, and Standard Form of Agreement are all to be read into and form part of the Agreement and the whole shall constitute the Contract between the PARTIES and it shall accrue to the benefit of and be binding upon them and their successors, executors, administrators and their assigns.

Article 3 - Terms

The Municipality shall pay to the Contractor in lawful money of Canada for the performance of the Contract, the amounts set out in the Form of Quote subject to the adjustments, additions, deductions and deletions as provided in the Contract Documents.

Article 4 – Invoicing

Upon completion of works allocated through this contract the contractor shall submit invoicing for work within one (1) month of completion of such work.

Article 5 - Payments

The Municipality shall pay on account thereof upon the Manager's approval, all monies owing to the Bidder for the performance of the Contract. Upon receipt of invoices, any adjustments to monies owing will be made with notification to the Bidder.

Article 6 - Communications

All communications in writing between the PARTIES or between them and the Manager of Operations and Facilities shall be deemed to have been received by the Addressee if delivered to the individual or to a member of the firm or to an officer of the Municipality for whom they are intended or if sent by registered mail or by telegram or Facsimile transmission addressed as follows:

a) The Contractor at: 1028 Williams Ave
Fort Frances, On
P9A 2R8

b) The Owner at: The Town of Fort Frances
 320 Portage Avenue
 Fort Frances, Ontario
 P9A 3P9

Fax No. 807-274-8479

c) The Manager of
 Operations & Facilities at: Operations and Facilities Division
 320 Portage Avenue
 Fort Frances, Ontario
 P9A 3P9

Fax No. 807-274-7360

IN WITNESSETH WHEREOF the corporate parties hereto have caused to be hereto affixed their respective Corporate Seals attested by the signatures of their respective duly authorized signing officers, and the unincorporated party or parties hereto have signed and affixed their seals as of the day and year first above written.

Corporate Seals attested by the authorized signing officers of:

Date

Contractor

THE CORPORATION OF THE TOWN OF FORT
FRANCES

Date

MAYOR

CLERK

(CORPORATE SEAL)

Unincorporated Contractors sign below:

SIGNED: Jon-Paul Galbraith
in the presence of: Sarah McComb

Jon-Paul Galbraith
Contractor's Signature

Sarah McComb
Witness to Contractor's Signature

February 12, 2018
Date

TOWN OF FORT FRANCES

BY-LAW NO. xx/18

(Being a by-law to authorize the entering into of a renewal lease agreement with Bearskin Lake Air Service LP at the Fort Frances Municipal Airport)

WHEREAS in March of 2000 Council approved entering into a lease agreement with Bearskin Lake Air Service LP for office, counter and storage space at the Fort Frances Municipal Airport.

AND WHEREAS on March 12, 2018, Council approved a report from T. Rob, Manager of Operations & Facilities as recommended by the Operations & Facilities Executive Committee which recommended renewal for one year of said agreement from January 1, 2018 to December 31, 2018.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the following lease renewal agreement, in the form attached hereto as Schedule “A” to this by-law be approved for the Mayor and Clerk to sign and fix the Corporate Seal thereto:
 - a) Bearskin Lake Air Service LP, (office, counter and storage space with term January 1, 2018 to December 31, 2018.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 12th day of March 2018.

R. Avis, Mayor

E. Slomke, Clerk

THIS AGREEMENT made this 1st day of January, Two Thousand and Eighteen

BETWEEN:

THE CORPORATION OF THE TOWN OF FORT FRANCES
(The “Town”)

-And-

BEARSKIN AIRLINES
C/O EIC SHARED SERVICES
(The “Tenant”)

WHEREAS:

- A. The Town and the Tenant hereinafter collectively referred to as the “Parties” entered into an agreement of lease (the “Lease”) dated March 1, 2000 with respect to the property (“Demised Premises”) described as: Office, counter and storage space comprising a total area of 28.5 square meters at the Fort Frances Airport.
- B. The copy of the lease dated March 1, 2000, in each of the Parties possession forms Part of this Agreement as Schedule “A”.
- C. The term (the “Term”) of this lease and subsequent renewals is due to expire and end December 31, 2017.
- D. The Town desires to lease to the Tenant and the Tenant desires to lease from the Town the Demised Premises for a further Term, namely, from January 1, 2018 to and including December 31, 2018 on substantially the same terms and conditions as set out in the Lease, save and excepting the additional clause E, as set out below.
- E. The annual rental fee will be annually increased on renewal by the greater of the amounts calculated as follows:
 - 1) An amount equal to that produced by applying the Previous year’s Ontario consumer price index to the previous year’s annual rental fee;
 - 2) An amount calculated as 1.5% over the previous year’s annual rental fee

NOW THEREFORE the Parties agree as follows:

- 1. The Town agrees to lease to the Tenant and the Tenant agrees to lease from the Town the Demised Premises for a further Term from and including January 1, 2018 to December 31, 2018.
- 2. The amount payable by the Tenant to the Town in respect of the Tenant’s lease of the Demised Premises for the Term January 1, 2018 to December 31, 2018 shall be the sum of \$ 10,919.78, plus applicable taxes, which amount shall be payable by the Tenant to the Town on a monthly basis.
- 3. Except as set out in this agreement, the Lease by the Tenant of the Demised Premises from the Town for the term shall be upon the same terms and conditions as set out in the Lease.

IN WITNESS WHERE OF the Parties have executed this Agreement.

For the Corporation of the Town of Fort Frances:

Per: _____
Mayor

Per: _____
Clerk

For: Bearskin Airlines C/O EIC Shared Services:

Witness: _____ Per: _____
“I have the authority to bind the corporation”

Sylvia Jones, MPP
Dufferin-Caledon

February 8th, 2018

Hon. Chris Ballard
Ministry of Environment and Climate Change
11th Floor, Ferguson Block
77 Wellesley Street West
Toronto, Ontario M7A 2T5



Room 443, Legislative Building
Toronto, Ontario M7A1A8
Tel: 416-325-1898
Fax: 416-325-1936
E-Mail: sylvia.jonesla@pc.ola.org

Dear Minister Ballard,

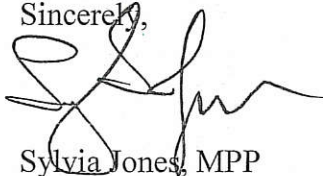
I want to draw your attention to the work of your colleague, the Minister of Infrastructure. I trust you are aware the newly released requirements for asset management plans for municipal infrastructure include a variety of measures on wastewater assets.

These include the frequency and volume of overflows in combined sewers, and a “description of the effluent that is discharged from sewage treatment plants in the municipal wastewater system.”

Municipalities are already required to send notice to the Ministry of Environment regional offices. It seems redundant for municipalities to be required to report the same information to the Ministry of Infrastructure. The government already has this information.

Municipalities are already burdened by red tape and there is concern among smaller municipalities about their ability to comply with the new asset management plans. I encourage you to reduce the burden on municipalities by sharing the information you already have on sewage bypasses with the Ministry of Infrastructure.

Sincerely,



Sylvia Jones, MPP
Dufferin-Caledon

Cc: Hon. Bob Chiarelli, Minister of Infrastructure
Cc: Progressive Conservative Municipal Affairs Critic, Ernie Hardeman

**Ministry of Northern Development
and Mines**

Office of the Minister

99 Wellesley Street West
Room 5630, Whitney Block
Toronto ON M7A 1W3
Tel: 416-327-0633
Fax: 416-327-0665

**Ministère du Développement du Nord et
des Mines**

Bureau du ministre

99, rue Wellesley ouest
Bureau 5630. Édifice Whitney
Toronto ON M7A 1W3
Tél. : 416-327-0633
Télec. : 416-327-0665



Ontario

FEB 22 2018

MNDM4676MC-2018-34

His Worship Roy Avis
Mayor
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

Dear Mayor/Avis: *Roy*

It was a pleasure meeting with you and delegates from the Town of Fort Frances at the Rural Ontario Municipal Association (ROMA) Conference on January 22, 2018 in Toronto.

As Minister of Northern Development and Mines, your input and knowledge of Northern Ontario municipal matters are important to me. Certainly, I appreciated having the opportunity to hear your thoughts and concerns regarding the pulp and paper mill, physician shortages in Fort Frances, the Connecting Links funding application, the current model for railroad-land taxation, the loss of your resident Crown Attorney, and the discontinuation of the Summer Jobs Service Program. I understand that you will send follow-up correspondence to my ministry outlining these issues.

Our government is committed to working with municipalities, Indigenous communities, and local industries of the North to take advantage of emerging opportunities for jobs and growth, while addressing the unique challenges facing the North.

I encourage you to work with Ms. Leanne Mose, Northern Development Officer, in Fort Frances. Ms. Mose would be pleased to assist you with information on the programs of the Northern Ontario Heritage Fund Corporation, as well as other applicable Ontario government programs and initiatives available. She can also help you get in touch with other provincial ministries, as may be required. Ms. Mose can be reached by telephone at 807-274-5320, or by email at leanne.mose@ontario.ca.

Once again, thank you for sharing your thoughts and concerns. It was a pleasure meeting with you at ROMA. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael".

Michael Gravelle
Minister of Northern Development and Mines

February 28, 2018

TO:

Rainy River District Municipalities
First Nations of the Rainy River Watershed



Dear Council Members and Administrators:

We hope that you will be as excited as we are about the Rainy River Federation of Agriculture's upcoming Spring Ag Day, to be held on Friday, April 13, 2018 beginning at 9 am at the Emo Legion.

Our theme this year is "Clean Air, Clean Land and Clean Water."

We are particularly pleased that representatives from Clean Farms will be attending to explain how the Rainy River District can move towards establishing an Ag Plastics collection system, so that this material will be recycled rather than filling up waste management sites...or worse.

This will be an opportunity to find out how this program is working in other areas and what we need to do to make it happen here. It will need to be a district wide initiative, with all sides working together.

The Ag Plastics portion of the event will take place from 9 to 12. You are invited for lunch, and might want to spend the rest of the day. We will be learning about how to repair, reduce and prevent stream bank erosion with strategic planting of appropriate species; why it works, and programs that support these kinds of projects.

The other afternoon topic will be about a different, but very important kind of air when we focus on mental health within our communities.

We hope you are able to attend.

RSVP to Lisa Teeple teeps@tbaytel.net to confirm attendance, ph 487-2340

Sincerely,

The Ag Day Committee

If it comes from Rainy River and its baked or broiled or braised, you will be proud to tell people that it's RAINY RIVER RAISED!



INSPECTION

Inspection of Approved 2018-2019 Annual Work Schedule Sapawe Forest

The Fort Frances District Office and the Atikokan Area Field Office of the Ontario Ministry of Natural Resources and Forestry (MNRF) have reviewed and approved the April 1, 2018 – March 31, 2019 Annual Work Schedule (AWS) for the Sapawe Forest.

Availability

The AWS will be available for public inspection at the Rainy Lake Tribal Resource Management Inc. company office, the Atikokan Area Field Office and the Ontario Government website at www.ontario.ca/forestplans beginning **March 15, 2018** and for the one-year duration of the AWS.

Scheduled Forest Management Operations

The AWS describes forest operations such as road construction, maintenance and decommissioning, forestry aggregate pits, harvest, site preparation, tree planting and tending that are scheduled to occur during the year.

Tree Planting and Fuelwood

Rainy Lake Tribal Resource Management Inc. is responsible for tree planting on the Sapawe Forest. Please contact Gary Both at the Rainy Lake Tribal Resource Management Inc. office at 807-274-9877 for information regarding tree planting job opportunities.

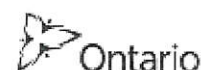
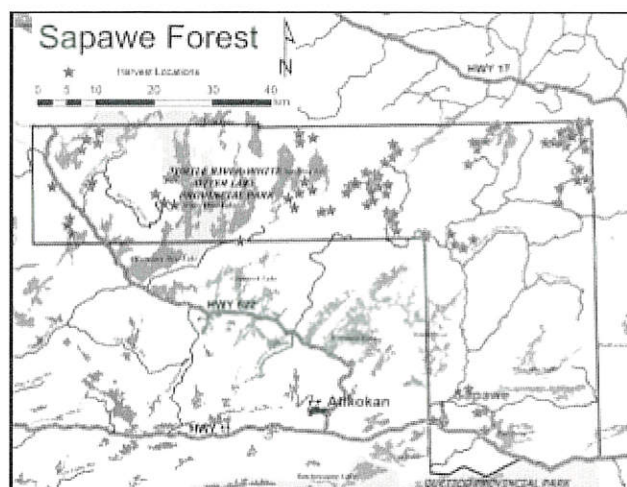
For information on the locations and licence requirements for obtaining fuelwood for personal use, please contact Laura Pfeifer at the MNRF Atikokan Area Field Office at 807-597-5001. For commercial fuelwood opportunities, please contact Gary Both at the Rainy Lake Tribal Resource Management Inc. office at 807-274-9877.

More Information

For more information on the AWS or to arrange an appointment with MNRF staff to discuss the AWS or to request an AWS operations summary map, please contact:

Renee Perry, Management Forester
Ministry of Natural Resources and Forestry
Atikokan Area Field Office
108 Saturn Avenue
Atikokan, ON P0T 1C0
tel: 807-597-5010
office hours: 8:30 a.m. – 4:30 p.m.

Gary Both, General Manager
Rainy Lake Tribal Resource Management Inc.
MNRF Fort Frances District Office
P.O. Box 522
tel: 807-274-9877
office hours: 8:30 a.m. – 4:30 p.m.



From: AMO Communications
To: [Lisa Slomke](#)
Subject: AMO Policy Update - Draft Response and Information on Proposed MCSCS Fire Regulations
Date: Tuesday, March 6, 2018 12:33:16 PM
Attachments: [MCSCS LTR AP Draft Fire Regulations Response 2018-03-06.pdf](#)

March 6, 2018

Draft Response and Information on Proposed MCSCS Fire Regulations

As promised, please find attached a final draft of AMO's comments on three proposed regulations to the *Fire Protection and Prevention Act, 1997*. We are in the process of finalizing our response but wanted to share with members now to help inform your municipality's response before the March 11th deadline. We encourage you to work with your Fire Chief to develop a comprehensive response from your municipality on all three proposed regulations.

As you know, there are three regulations from the Ministry of Community Safety and Correctional Services (MCSCS) currently open for consultation:

- Firefighter Certification;
- Community Risk Assessment; and
- Public Reports.

In addition, a reminder that **AMO is hosting a webinar tomorrow from 12:00 – 12:45 p.m.** to walk through these draft comments in detail and answer your questions on the proposed MCSCS fire regulations.

Please register here to guarantee your spot:

https://zoom.us/webinar/register/WN_gWmhbdzYShySwHm1vfU-SA.

Note that this webinar is only open to municipal management staff. You will receive a confirmation email when your registration has been received.

Previous AMO updates on the proposed MCSCS fire regulations may be found here:

[Draft Fire Regulations for Municipal Comments](#)

[Public Reporting Fire Regulation Posted.](#)

AMO Contact: Amber Crawford Policy Advisor, E-mail: acrawford@amo.on.ca,

416.971.9856 ext. 353.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please click [here](#).



Office of the President

DRAFTSent via e-mail: marie-france.lalonde@ontario.ca
registryfeedback@ontario.ca**March XX, 2018**

The Honourable Marie-France Lalonde
Ministry of Community Safety and Correctional Services
George Drew Building, 18th Floor
25 Grosvenor Street
Toronto, Ontario M7A 1Y6

RE: Comment on Draft Fire Regulations (Proposal No: 18-CSCS002 & 18-CSCS004)

Dear Minister Lalonde:

The Association of Municipalities of Ontario (AMO), representing municipal governments who are the employers and funders of fire services in Ontario, would like to provide our comments on three draft regulations to the *Fire Protection and Prevention Act, 1997* (FPPA), that were recently released by the Ministry of Community Safety and Correctional Services (MCSCS):

1. Firefighter Certification;
2. Community Risk Assessment; and
3. Public Reports.

Municipal governments are in general supportive of the efforts to modernize the FPPA and enhance the professionalism of the Fire Services that serve Ontario communities. MCSCS established the Fire Safety Technical Table (Table) in January 2017, to provide advice to the Ministry on current and future fire safety challenges and opportunities, identify priorities for action, and support the development of evidence-based recommendations that will enhance fire safety in Ontario.

Since the Table was established, AMO has been attending these monthly meetings with the Ontario Association of Fire Chiefs (O AFC), Toronto Fire Services, the Ontario Professional Fire Fighters Association, and the Fire Fighters Association of Ontario, to provide informed input to your Ministry officials on minimum standards for professional fire service qualifications. There was not always consensus at the Table; however, there were active discussions. The Table's input was considered by MCSCS staff towards the development of these three draft regulations, for your final review and approval.

Local elected officials across Ontario share in the Province's commitment to keep our communities safe by providing public and firefighter safety, and are interested in finding ways to modernize fire service delivery in this province. However, as the sole funders of fire

services in Ontario, we are recommending that the Ministry adopt key amendments to these proposed regulations before they are finalized as well as providing explicit provincial implementation resources and measures. We are very concerned about the fiscal impacts of these proposed regulations and would ask for a public provincial commitment, prior to these regulations receiving approval, for adequate financial funding for implementation so that they do not become an unfunded mandate for municipalities. We understand that MCSCS will be surveying fire services shortly to get a better handle on the resource needs for successful implementation, particularly with respect to the draft Firefighter Certification regulation, however, we need an upfront commitment from the Province that appropriate funding will be provided.

We, along with the OAF, are asking that the draft Public Reports regulation is put on hold until an overhaul of the Ontario Standard Incident Reporting (SIR) be completed through the Table. Further, the current draft Public Reports regulation is not drafted well, has ambiguous language within it, and appears to be setting service level expectations for volunteer fire service response times (either within a composite service or a volunteer) as if they were full-time fire services. It is a municipal government's responsibility to set the level of fire services, including reporting standards. This draft regulation has been a challenging matter at the Table with a very short time for consideration and discussion. We are asking you directly that this proposed regulation not be approved at this time, even if some of the language is clarified in the next few weeks.

As you will hear from our municipal members and the OAF, implementing these fire regulations will take substantial effort, time, and financial resources to ensure that they can comply with the legislation by the proposed commencement dates. While the proposed Firefighter Certification regulation does state that some of the mandatory certification to be required for only new hires, it is our concern that there is great liability risk to a municipal government if it does not certify to the new mandatory standard for all categories of fire operations.

Therefore, AMO is asking that provincial liability indemnification be provided legislatively to accompany these draft regulations. This indemnification should be in place for all municipal governments who comply with these new regulations at least 12 months before the Firefighter Certification regulation comes into force. We understand that the Province of Quebec provided such indemnification as a quid pro quo for the requirement of mandatory certification of fire service personnel.

This is essential protection as throughout this exercise the Table has not received information on what the gap might be between those fire personnel that are, or could be, certified and those that will need to receive immediate training in order to be able to be certified by the time the regulation comes into force. For these reasons, we are asking for the training and certification regulation not to come into force until at least January 2020. We know that the Ministry staff have tried to gather this information, however, the gap analysis is not available. Therefore, the current final decisions cannot be evidence-based and rather they need to be done from a risk mitigation perspective.

We do thank the Ministry for its commitment to make sure all the training and associated examinations related to the mandatory Firefighter Certification regulation will be provided at no charge to the municipal fire service. That said, we do need financial resources to cover the expected staffing costs for training that this new regulation will require. **We also ask the grandfathering provisions associated with this mandatory certification are made as broad as possible as those who could have been certified in 2014, when voluntary, should have every opportunity to be certified now.**

In closing, we are looking for the following key amendments or provincial commitments prior to the proposed Firefighter Certification and the Community Risk Assessment regulations being approved:

- Provincial commitment to fund new firefighter certification costs so that it is not an unfunded mandate for municipal governments;
- The Province provide, in legislation, liability indemnification for all municipal governments who certify their firefighters to the standards in the Firefighter Certification regulation and that this is done at least 12 months before this regulation comes into force;
- The proposed Firefighter Certification regulation does not come into force any earlier than January 1, 2020;
- Technical amendments to the draft Firefighter Certification Community Risk Assessment as per the attached appendix as well as those provided in the OAFRC submission; and
- The draft Public Reports regulation be held and not approved until Ontario's SIR framework, system improvements, and implementation strategies are discussed and consensus is achieved at the Table.

We trust that the Ministry appreciates the rationale behind why these key amendments are needed, and will recognize the significant burdens and impacts these regulations will have, especially on small, rural and northern municipalities if the fiscal, risk management, timing, and technical aspects are not resolved well.

For these reasons, further consultation with AMO and the municipal sector is needed before finalizing the regulations to ensure that these can be implemented successfully. We look forward to meeting with you soon to discuss these draft regulations.

Sincerely,

Lynn Dollin
AMO President

cc: The Honourable Kathleen Wynne, Premier of Ontario
The Honourable Bill Mauro, Minister of Municipal Affairs

Appendix A

Technical Comments on the Proposed Firefighters Certification

AMO's Proposed Change	Rationale
<p>Intern Firefighter</p> <ul style="list-style-type: none"> The Internship Program of 24 months needs to be expanded to include all applicable areas and positions, such as Fire Inspectors and Fire Officer I & II, replacing the limiting language found in section 3(b). 	<p>As it is currently written, the regulation only applies to new hires.</p>
<p>Transition</p> <ul style="list-style-type: none"> AMO agrees with the OAFCA that OFMEM should allow fire departments who previously grandfathered personnel to grandfather any additional staff that did not qualify in 2013/14, once grandfathering is re-opened. OFMEM must also ensure timely access to free, online testing for departments. 	<p>Opening the grandfathering provision to <u>all</u> existing firefighters for a limited time could alleviate significant cost pressures for municipalities and unorganized territories. We are aware that there has been significant training over the years to NFPA standards outlined in the regulations, which should limit risk exposure.</p> <p>Access to free, online testing will aid the certification process and reduce municipal travel expenses. Otherwise, success/compliance is not likely.</p>

AMO's Proposed Change	Rationale
<p>Commencement</p> <ul style="list-style-type: none"> While departments should begin the work to move their department toward compliance with the regulation, the commencement date should be extended to at least January 1, 2020. Certification for some individual chapters with NFPA 1006 may not be available for the January 1, 2020 deadline. Therefore, additional wording should be added, allowing the Authority Having Jurisdiction (AHJ) to manage the implementation of NFPA 1006 Technical Rescue as the standards are updated, published, and testing/skills are made available, in order to support and complete the certification process. 	<p>Given that municipal elections are in October 2018, there is not enough time before July 2018, or at the initial council meeting on/or after December 1, 2018, to make decisions (e.g. training funding) to ensure full implementation of the regulation.</p> <p>A delayed commencement date will also enable the provincial government to provide the necessary funding for training and liability indemnification 12 months prior to the regulations coming into force.</p>
<p>Table 1: Mandatory Certification</p> <ul style="list-style-type: none"> Wording should be introduced to ensure future updates to NFPA standards are implemented by the AHJ as standards are updated, published, and testing/skills are made available. 	<p>As certification for some individual chapters within NFPA 1006 may not be available for the January 1, 2020 deadline, allowing the AHJ to implement this, will support and complete the certification process.</p>

Technical Comments on the Proposed Community Risk Assessments Regulation

AMO's Proposed Change	Rationale
<p>Mandatory Use</p> <ul style="list-style-type: none"> The new requirements for a community risk assessment must be accompanied with guidance and resources from OFMEM and/or MCSCS to ensure that the data that is being required is retrievable, and the forms which are being used are user-friendly and accessible. 	<p>This regulation will require significant support and assistance for small rural and northern municipalities in meeting the new requirements of a community risk assessment. Standardized fillable forms for fire departments, and ensuring the criteria are easy to understand is needed to obtain success/compliance.</p>
<p>Commencement</p> <ul style="list-style-type: none"> The commencement date should be extended to at least July 1, 2019 or ideally January 1, 2020 to allow municipalities to transition from the existing simplified risk assessment, and become trained on the new requirements. 	<p>This will allow OFMEM & MCSCS to secure resources and roll out the tools that will make success/compliance with this regulation possible.</p>
<p>Schedule 1: Mandatory Profiles</p> <ul style="list-style-type: none"> The reference to building stock and classifications should use MPAC data to classify building usage in regards to fire risk, with amendments to existing municipal agreements about what information is available to fire services. The line about reporting the "state of compliance with the fire code" in Section 2 be deleted. Section 6 needs to be removed. 	<p>Further analysis is needed to determine if the MPAC information currently accessible by each municipality is sufficient to complete risk assessment profiles.</p> <p>The line needs to be deleted because it is directly dependent upon municipalities' set level of service for fire prevention (e.g. fire inspections upon request or complaints as permitted, under the FPPA).</p> <p>In a multi-tier government (e.g. lower-tier fire, upper-tier EMS and provincial police), the data required for a public safety response profile, as currently</p>

AMO's Proposed Change	Rationale
<ul style="list-style-type: none"> Section 9(2) should be edited to remove the requirement to compare to other "like" municipalities. 	<p>called for in the draft regulation, is not attainable.</p> <p>Comparison to other "like" communities will be difficult to achieve. Reporting to provincial trends would be more appropriate.</p>

Technical Comments on the Proposed Public Reports Regulation for the purposes of illustrating the challenges the current draft contains.

Please note AMO is asking that this draft regulation be put on hold at this time.

AMO's Proposed Change	Rationale
<p>Do Not Approve this Regulation</p> <p>An overhaul of Ontario's Standard Incident Reporting (SIR) framework needs to be completed before any public reporting regulation is approved and implemented.</p>	<p>The Table should reconvene to discuss SIR system improvements and implementation strategies, while the proposed regulation is put on hold.</p>
<p>Ambiguous Language</p> <p>The proposed regulation is not reflective of the different types of service delivery across the province. Need to use the terms "full-time", "composite" and "volunteer" firefighters or services for clarity.</p> <p>Greater clarity is needed on who or what the regulation applies to. "Fire departments" are often not a legal entity, and therefore, might not be able to be compelled to report pursuant to the FPPA. Given this, the obligations should be required of the fire chief. That is a statutory position.</p> <p>The proposed regulation references "non-volunteer firefighters" often," which is not a term used Ontario to describe any member of its fire service. If this is to define full-time firefighters, then use the term "full-time".</p>	<p>The draft language is ambiguous with respect to composite departments and may have the result of volunteers within a composite service being misclassified as full-time firefighters.</p> <p>Wording used throughout the proposed regulation in reference to "fire department" reporting accountabilities is problematic and confusing. Requiring the obligations to the fire chief would accomplish the same objective.</p> <p>This term needs to be clarified to be understood.</p>
<p>Composite Fire Services</p> <p>Reporting by composite fire services should have those areas that are serviced by full-time firefighters should report to NFPA 1710 response standards and the volunteer firefighters should report to NFPA 1720 response standards.</p>	<p>Schedule 1.1 (1) appears to have the potential impact of having some composite services into 1710 standard reporting as the first truck may not include a volunteer firefighter but the next few trucks to arrive do have mostly volunteer firefighters</p>

AMO's Proposed Change	Rationale
<p>Response Standards for Volunteer Services</p> <p>Delete the 90% reference in Schedule 2(1) 1 as NFPA 1720 response standard for volunteer fire services do not require a 90% performance level.</p>	<p>It would appear that this proposed regulation is trying to establish service levels not required by the NFPA 1720 response standard in volunteer firefighter service areas. For volunteer services, the response time depends on the population, density and distances to cover.</p>

**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Téléc. : 416 585-6470



MAR 06 2018

18-76007

Dear Head of Council:

I am pleased to inform you that the Provincial government has approved reforms to municipal eligible investment authorities that will provide your municipality with access to broader investment options.

Legislative amendments to the Municipal Act, 2001 passed under the Modernizing Ontario's Municipal Legislation Act, 2017 have been proclaimed in force as of March 1, 2018. These amendments, together with changes to Ontario Regulation 438/97 (Eligible Investments and Related Financial Agreements), provide eligible municipalities with access to investing in any security in accordance with the prudent investor standard and other requirements set out in the regulation.

This new investment authority may help municipalities earn better risk adjusted rates of return which can be used to address local priorities, such as financing the repair and replacement of local infrastructure.

For municipalities that do not invest under this new standard, further regulatory changes provide broader investment authorities under the prescribed list of securities.

The amendments deliver on the commitments that our government made through the recent review of the Municipal Act, 2001 and the City of Toronto Act, 2006, and demonstrate our government's ongoing efforts to support the financial sustainability of all municipalities in Ontario.

If your municipal staff would like further information about these changes, please advise them to reach out to the appropriate Municipal Service Office of the Ministry of Municipal Affairs.

I wish your municipality success as you examine how best to take advantage of these new investment opportunities.

Sincerely,

A handwritten signature in dark ink, appearing to read "Bill Mauro".

Bill Mauro
Minister

c: Municipal Treasurer

Lisa Slomke

From: AMO Communications <communicate@amo.on.ca>
Sent: Tuesday, March 6, 2018 7:03 PM
To: Lisa Slomke
Subject: AMO Policy Update – Province Broadens Municipal Investment Powers

March 6, 2018

Province Broadens Municipal Investment Powers

Today the Minister of Municipal Affairs, Bill Mauro, sent a letter to all heads of council informing them of the Province's reforms to the municipal eligible investment regulation. The regulatory change will guide the use of the prudent investor standard by municipal governments, paving the way for new investment options and opportunities.

Rather than just being able to invest in a "legal list" of eligible investments set out by the province, qualifying municipalities will be able to invest in any security, as long as it is prudent for their situation. This standard is already used by pension fund managers and trustees.

It means that municipal governments will be able to build more diverse investment portfolios that are more tailored to local needs and better manage risk. It also provides greater flexibility to respond to changing financial markets.

Municipalities will be able to pass a by-law approving the approach on or after January 1, 2019, giving the municipal community about 10 months to prepare.

The regulation details who qualifies for the new powers, and how these investments are to be managed and governed, including:

- Municipalities will be able to qualify either independently or as part of a group. To qualify independently, the municipal government must have at least \$100 million in money and investments that it does not require immediately, or at least \$50 million in net financial assets.
- Municipalities must pass a by-law to participate, and adopt an investment policy that includes investment objectives, timeframes, and risk tolerance levels.
- A Council-appointed Investment Board will use the policy to develop and implement an investment plan. Other than the municipal treasurer, no other municipal staff or

elected officials would sit on this board, which would be comprised of investment experts. Municipal governments will have the option of establishing this Board independently or jointly with other municipalities.

- The regulation requires compliance monitoring systems, and regular reviews and financial reports.

AMO welcomes this regulation change and appreciates the support of the Ministry of Municipal Affairs in granting this new authority, which will offer municipalities more options and independence in financing critical projects.

AMO, through Local Authority Services (LAS) and its ONE Investment program, has been advocating for prudent investor standard for a long time. It is in keeping with ONE's 25-year track record of providing turnkey investment solutions for municipal governments, whether to help fund capital projects or build up reserve accounts.

ONE will ensure that all municipalities, regardless of financial assets, will have options to access the prudent investor standard and the benefits it can offer. ONE will also continue to operate its current investment programs.

Municipalities will continue to have the option of investing under the "legal list" of investments. As part of its announcement, the Province also made several changes to the list. Most significantly, it will drop the minimum credit rating for securities from AA- to A-. AMO had advocated for changing this to BBB (Triple Bs), given that many large corporations are borrowing more in the low-interest environment. The Province's change is a step in the right direction and will allow more opportunities under the legal list.

For more details, ONE Investment has developed [full analysis](#) of the regulation and legal list amendments, and what it all means for municipal governments. As well, municipal treasurers and finance directors are receiving regular updates on the details of the new investment standard.

AMO Contact:

Judy Dezell, CAE
Director AMO Enterprise Centre,
Business Partnerships and LAS
416-971-9856 ext 306

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please click [here](#).



Fort Frances District Office
922 Scott Street
Fort Frances, Ontario
P9A 1J4

Ministry of Natural
Resources and Forestry

Ministère des Richesses
naturelles et des Forêts

Tel: (807)274-5337
Fax: (807)274-4438



March 15, 2018

Dear Sir or Madam,

INSPECTION of APPROVED 2018 – 2019 ANNUAL WORK SCHEDULE - CROSSROUTE FOREST

The **Fort Frances District** of the Ontario **Ministry of Natural Resources and Forestry (MNRF)** has reviewed and approved **Resolute FP Inc.'s** April 1, 2018 – March 31, 2019 Annual Work Schedule (AWS) for the **Crossroute Forest**.

Availability

The AWS will be available for public inspection at the Resolute FP Inc. office and the MNRF public website at ontario.ca/forestplans beginning **March 16th, 2018** and throughout the one year duration. Ontario Government Information Centres in Atikokan and Rainy River provide access to the internet.

Scheduled Forest Management Operations

The AWS describes forest management activities such as road construction, maintenance and decommissioning, forestry aggregate pits, harvest, site preparation, tree planting and tending that are scheduled to occur during the year.

Tree Planting and Fuelwood

Resolute FP Inc. is responsible for tree planting on the Crossroute Forest. Please contact Resolute FP Inc. below for information regarding tree planting job opportunities.

For information on the locations and license requirements for obtaining fuelwood for personal use, please contact the Fort Frances District or Atikokan Area Offices at the addresses noted below. For commercial fuel wood opportunities; please contact Resolute FP Inc. below.

More Information

For more information on the AWS or to arrange an appointment with MNRF staff to discuss the AWS or to request an AWS operations summary map, please contact:

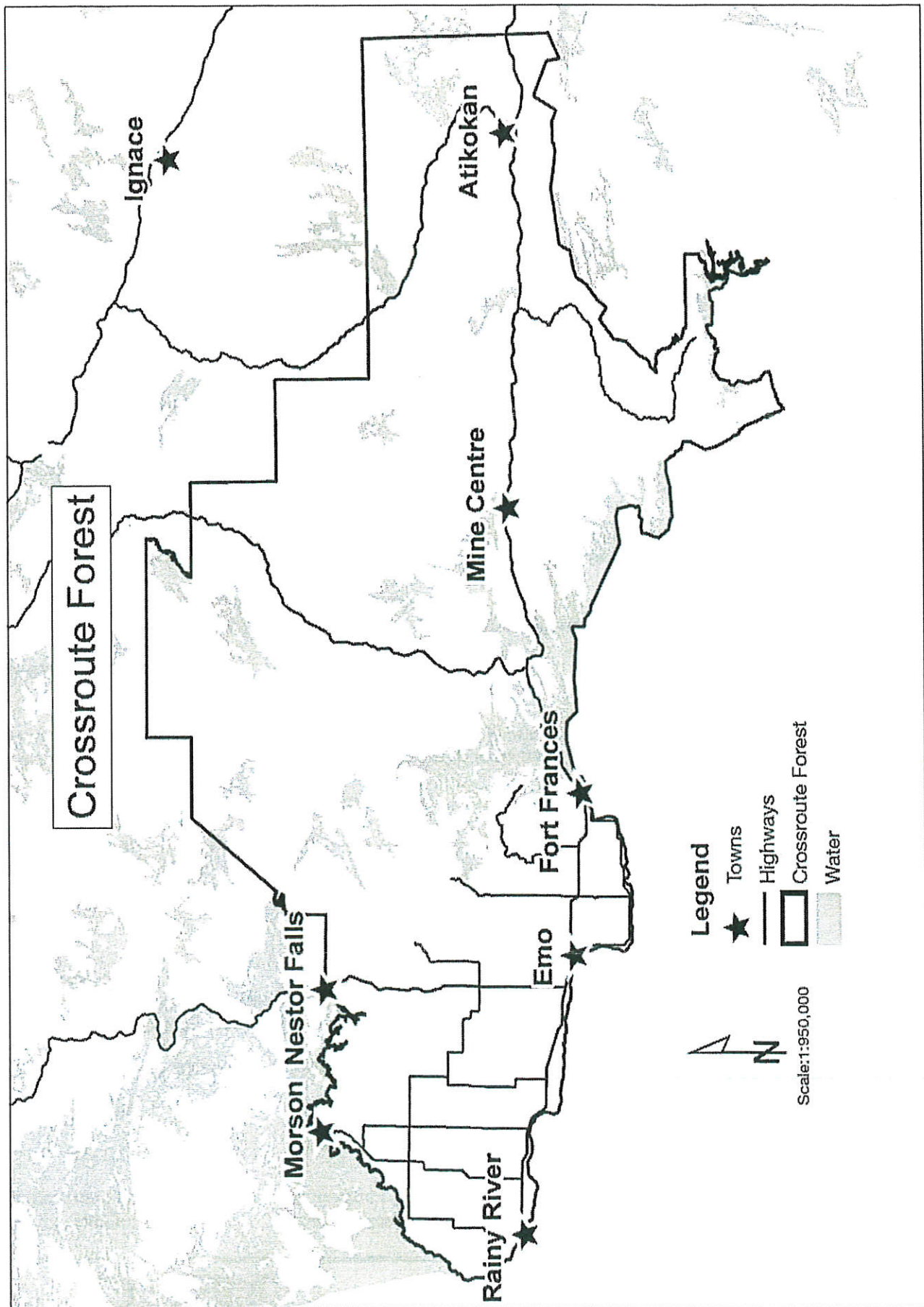
<u>Philip Cooze</u> Ministry of Natural Resources & Forestry 922 Scott Street Fort Frances, ON P9A 1J4 (807) 274-8639	<u>Renee Perry</u> Ministry of Natural Resources & Forestry 108 Saturn Ave Atikokan, ON POT 1CO (807) 597-5010	<u>Beau Johnson</u> Resolute Forest Products 2001 Neebing Ave. Thunder Bay, ON P7E 6S3 (807) 475-2030
--	---	---

Sincerely,



Greg Chapman
District Manager
Fort Frances District

Office Hours 8:30 – 5:00 Monday to Friday
Closed 12:00 – 1:00



TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE EXECUTIVE COMMITTEE

MINUTESSESSION NO. # 64February 20, 2018

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on February 20th, 2018 from 11:59 p.m. to 12:27 p.m.

PRESENT: Councillor K. Perry, Chair (11:59 p.m. to 12:18 p.m. and 12:25 p.m. to 12:27 p.m.);
 Councillor W. Brunetta and Councillor G.P. Ryan.

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer, D Galusha, Deputy Treasurer, J. Kabel, Manager Community Services, T. Moffitt, Fire Chief/CEMC (11:59 p.m. to 12:07 p.m.) and K. Lawson, Secretary

REGRETS: Mayor R. Avis

1. Call to Order

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None Identified

3. Disclosure of pecuniary interest and the general nature thereof

- 3.1 Councillor K. Perry disclosed an interest in agenda item 7.4 as the NOMA Board Meeting and KDMA Annual General Meeting per diem claims were his. He turned the Chair over to Councillor G.P. Ryan and did not participate in any discussion when the matter was discussed.

4. Approval of Previous Committee Minutes

- 4.1 Session No. 63 dated February 6th, 2018.

Brunetta-Ryan: Approved as amended.

CARRIED

5. In-Camera - No Items Identified

6. Items Referred from Council

- 6.1 Safe Communities Rainy River District per capita request.
 - Committee approved the \$0.50 per capital financial request from the Safe Communities Rainy River District for 2018 in the amount of \$3,977.50.

- 6.2 Rainy River Future Development Corporation Per Capita Request.
 - Committee approved that the \$7.00 per capital request from Rainy River Future Development in the amount of \$55,685.00 be included in the 2018 General Operational Budget.
- 6.3 Boundary Waters Dragon Boat Club Festival Tug of War and Marina Use
 - Committee will table this report until information is received from all Executive Committees.
- 6.4 Heart of the Continent Partnership Financial Request.
 - Committee recommended receiving the Heart of the Continent Partnership (HOCP) financial request with no further action being taken.
- 6.5 Rainy River District Music Festival Financial Request.
 - Committee recommended authorizing a donation of \$100.00 to the Rainy River District Music Festival Association's 78th Festival of the Performing Arts taking place in April 2018.
- 6.6 Request from Nolan and Davis Ross - review of ice time invoice.
 - J. Kabel, Manager Community Services was in attendance to provide input. Committee along with Community Services Division recommended that the rental contract, as signed, be upheld without revision.

7. **New Business**

- 7.1 Doug Brown, CAO - Purchase Card Expenses.
 - Committee approved the purchase card explain claim in the total amount of \$607.08 as submitted by Doug Brown, CAO for ROMA Conference expenses and Freedom of Information request fee as outlined in the report.
- 7.2 Councillor John Albanese - RRDMA Annual General Meeting Per Diem.
 - Committee recommended approval of Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor John Albanese for his attendance at the RRDMA Meeting held on January 13th, 2018 in Fort Frances.
- 7.3 Councillor Doug Kitowski - RRDMA Annual General Meeting Per Diem.
 - Committee recommended approval of Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Doug Kitowski for his attendance at the RRDMA Meeting held on January 13th, 2018 in Fort Frances.
- 7.4 Councillor Ken Perry - NOMA Board Meeting & KDMA Conference Per Diem Claims.

- Committee recommended approval of Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$240.00 as submitted by Councillor Ken Perry for his attendance at the NOMA Board Meeting held on February 14th, 2018 in Thunder Bay, and further approved deferring the Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$480.00 as submitted by Councillor Ken Perry for his attendance at the KDMA Annual General Meeting held on February 1st, 2nd and 3rd, 2018 in Thunder Bay for additional information.

8. Non-agenda Items - None identified

9. Information

- 9.1 Fort Frances Fire and Rescue Service - January 2018 Report.
- received as information.

10. Adjourn / Next Meeting Date - March 6, 2018


Executive Committee Chair


D. Brown, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #002February 21, 2018

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on February 21, 2018 from 8:30 a.m. to 10:07 a.m.

PRESENT: Paul Ryan, Chairperson, Ken Perry, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Crystal Tan (8:30 a.m. to 9:04 a.m.) and Tyson Dennis (8:30 a.m. to 9:30 a.m.) Jim Cumming (8:45 a.m. to 9:04 a.m.)

1. Call to Order

1.1 The meeting was called to order at 8:34 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

2.1 None

3. Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on February 7, 2018 - the minutes were approved as circulated.

4. Non-agenda Items

4.1 None

5. Items Referred from Council

5.1 OGRA Policy and Research - Municipal Class Environmental Assessment Process - Resolution should be brought forward to Council for their support.

6. New Business

6.1 January 2018 Drinking Water Systems Monthly Summary Report - the administration report was received as presented.

6.2 Requested dated January 17, 2018 from Boundary Waters Dragon Boat Festival - the items were accepted as presented and will be forwarded to Administration and Finance Committee.

- 6.3 Referral from Economic Development Advisory Committee - Urban Trees (back up material previously distributed) - Mr. Jim Cummings presented on urban trees and an update on the municipalities requirements was given to the committee. Tyson and Crystal were there to discuss Asset Management and Planning aspects.

7. Outstanding Items

- 7.1 Review of Sidewalk Snow Removal By-law - the By-law was amended as discussed and will be brought forward to Council.
- 7.2 Request from EDAC to Review Sewer and Water Infrastructure Installation Costs - report to be brought forward to Council as recommended.
- 7.3 Letter from Mr. Anthony J. Coen Re: 350 Scott Street Storm Sewer Issues - matter on hold until Spring when the work can be completed.

8. Information

- 8.1 Fort Frances Wastewater Treatment Facility January 2018 Monthly Report - the administration report was reviewed and will be forwarded to Council as information only. No action required.
- 8.2 Operations and Facilities Division - Public Works Area - Operations Statistics - November 2017 - the administration report was reviewed and will be forwarded to Council as information only. No action required.
- 8.3 Operations and Facilities Division - Public Works Area - Operations Statistics - December 2017 - the administration report was reviewed and will be forwarded to Council as information only. No action required.
- 8.4 Aircraft Landings 2018 - as of February 12, 2018 - the administration report was reviewed and will be forwarded to Council as information only. No action required.

9. Adjourn / Next Meeting Date

- 9.1 The meeting adjourned at 10:07 a.m.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #39

February 20, 2018

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on February 20, 2018 from 8:00 a.m. to 9:10 a.m.

PRESENT: J. Caul, Chair, J. Albanese, Councillor.

ALSO PRESENT: D. Brown, CAO, T. Dennis, CBO/Planner, T. Rob, O&F Manager, P. Briere, Secretary, J. Cumming, Guest.

1. **Call to Order**
Session #39
2. **Disclosure of pecuniary interest and the general nature thereof**
None.
3. **Approval of Previous Committee Minutes**
 - 3.1 Approval of February 5th, 2018 meeting minutes.
- Approved as presented.
4. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
None.
5. **In-Camera**
None.
6. **Items Referred from Council**
 - 6.1 Request Letter from Boundary Waters Dragon Boat Club.
- There is nothing in this request letter for consideration by the Planning & Development Executive Committee.
7. **New Business**
 - 7.1 Referral from Economic Development Advisory Committee - Urban Trees Deputation. (Please refer to attached information, as provided from EDAC).- The Planning & Development Executive Committee received a deputation from Mr. J. Cumming on Urban Trees and proper planning to sustain an urban forest within our community. A discussion was had on this item and the Planning & Development Executive Committee is recommending to the Operations & Facilities Executive Committee to follow the direction from the Province and the Municipal Act Amendments in regards to the development of a policy for the manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality.
8. **Outstanding Items**
None.
9. **Information**
None.
10. **Non-agenda Items**
None.

- 11. **Adjourn / Next Meeting Date - 0910AM**
Monday March 5th, 2018.

Executive Committee Chair

Secretary, Planning & Development Executive
Committee

Downtown BIA – Board of Management Meeting
Wednesday, 10 January 2018 @ 8 a.m.
Board Office
Page 1 of 3

**DRAFT MINUTES – motion required to
 approve**

Richard Boileau -Chair McTaggart	P	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gackley Flinthouse	P	RRFDC – Geoff Gillon	A
Jennifer Horton Curvy Chick	P	John Albanese – Town Councilor Town of Fort Frances	P
Scott Krienke-Turvery Ink Spotz Apparel	A	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	A	Duane Cridland – Flint House	P
Doug Cuthbertson Northwoods	A		
Pat Gartshore Gartch's International Pub	P		
Kim Nicholson Emes Financial	A		



1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Richard Boileau opened the meeting. The meeting was called to order at 8:02 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

2. Approval of Minutes

B.I.A Board of Management Meeting – 10 January 2018

Copies of the minutes from the 13 December 2017 Board of Management Meeting circulated for review and approval. The following motion was made:

Motion #1 John Albanese/Ed Gackley
 TO accept the minutes presented of 13 December 2017
 Also to ratify all motions made on that date.
 No against or abstentions
CARRIED

3. Accounts Payable & Financial Report

Motion #2 – Pat Gartshore/Jen Horton
 TO accept the total payable for April in the amount of \$1,259.05
 No against or abstentions
CARRIED

Board of Management Meeting –10 January 2018
Page 1 of 3

4. New Business

5. Additions to Agenda

6. Business Arising from the Minutes

Finance and Administration Committee

1. All good

Promotions Committee

1. Radio ads will be running re sales downtown. There are no print ads scheduled.
2. Market Thursdays & Saturdays are set to begin 1 May, 2018
3. Dragon Boat event at LaPlace Rendezvous on 17 February, 2018
4. Ed is waiting on Olympic schedule before releasing event. (Hockey gold medal)
5. Jackie is still willing to do run during event.
6. Festival of Frost: Make it known Shops on Scott are promoting.

Maintenance Committee

1. Baskets – Baskets should be taken down in February.

Chamber of Commerce

1. Business awards will be held on 22 February, 2018. The Chamber will be revamping how it is run.
2. Expo will be revamped with Chamber trying to lower the booth cost. It will be the last weekend in April.

New Committee

1. Nothing new, will be meeting in the new year.

7. Old Business

1. Market Thursdays – closed for season. We received a letter the business license for the market. Does it cover Saturdays? Shelley to talk to Lisa and ask to have it included for the same cost.
2. Market Square – it was suggested that we should have a Christmas tree there next year. Suggestions welcome.

8. New Business

1. It was suggested that we make a package for new businesses welcoming them including a welcome letter.
2. Our Annual General Meeting will be held on 11 April, 2018. MARK IT ON YOUR CALANDER!!
3. Shelley will contact Lisa Slomke at Town re BIA levy for businesses.

Setting of Next Board Meeting

Motion # 4: John Albanese/Ed Gackley

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 14 February 2018 at 8 a.m. at the board office.

PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.

Meeting closed at 8:55 am.

TOWN OF FORT FRANCES
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

MINUTESJanuary 8, 2018

The meeting of Economic Development Advisory Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on January 8, 2018 from 11:45 a.m. to 1:07 p.m.

PRESENT: G. Rogozinski, Chair; R. Avis, K. Perry, M. Caron, J. Cumming, K. McCaig, J. McTaggart

ALSO PRESENT: D. Brown, CAO, G. Gillon, RRFDC, T. Drysdale, Economic Development Consultant, RRFDC and K. Lawson, Secretary

REGRETS: L. Mose, MNDM, J. Gillon

1. Call to Order - 11:45 a.m.

2. Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting.

2.1 J. McTaggart re: Lack of Christmas lights at the Market Square over the holiday season.

2.2 T. Drysdale - Update re: Grand Opening - Market Square.

3. Disclosure of pecuniary interest and the general nature thereof

4. Approval of Previous Advisory Committee Minutes

4.1 December 4th, 2017 Meeting Minutes.

McTaggart-Cumming: THAT the minutes from the December 4, 2017 regular meeting be approved as distributed.

CARRIED

5. Deputation/Delegations

5.1 Todd Hamilton, Physician Recruiter, Riverside Health Care Facilities re: Physician Recruitment in Rainy River District.
 - Mr. Hamilton was in attendance (11:45 a.m. to 1:07 p.m.) to provide information and answer questions respecting Physician Recruitment and Retention. He provided a general overview of the status of recruitment efforts of surgeons, Family Physicians and GP Anesthetists. He identified a need for GP Anesthetists, currently being filled by locums and Riverside's recruiting efforts. When asked what the biggest deterrent for locums or full time physicians was in coming to Fort Frances, he stated that travel times and distances were the biggest obstacles, including the absence of weekend flights in or out of Fort Frances. The issue of a full days travel to get in and out from Southern Ontario was discussed. He gave an overview of how Health Force Ontario (HFO) pays travel stipends and how the recruitment committee has to match the stipends individually. He identified that funding requests have been sent to all local municipalities and larger local corporations in the district.

6. New Business

6.1 Activity Report - Tannis provided an overview on the Rainy River Future Development Activity Report for the period June to December 2017.

7. Non-agenda Items

- 7.1 Christmas Lights at the Rainy Lake Square. Mr. McTaggart expressed concerns that not having the Market Square decorated over the holiday season was a missed opportunity. It was identified that because the completion date went so late into the year, that no planning was able to be done and that Tannis would be meeting with the BIA to discuss their ideas for usage of the facility and other matters.
- 7.2 Grand Opening - Rainy Lake Square. - Tannis advised that the date for the Grand Opening has been set for May 17th with opening ceremonies at Noon. More details will be provided as they are confirmed and Tannis is hoping that all members will be in attendance.

8. Adjourn / Next Meeting Date - February 5th, 2018