

REPORTCOMMITTEE OF THE
WHOLEFebruary 26, 2018

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on February 26, 2018 from 5:47 p.m. to 6:50 p.m.

PRESENT: Councillor K. Perry, Chairperson; Mayor R. Avis; Councillors J. Albanese, W. Brunetta, J. Caul and D. Kitowski.

ALSO PRESENT: E. Slomke, Clerk, T. Rob, Manager of Operations & Facilities (5:47-5:48 and 6:15-6:50pm), J. Kabel, Manager of Community Services (5:47-5:48 and 6:15-6:50pm), L. Lindberg, Treasurer (5:47-5:48 and 6:15-6:50pm).

1. Call to Order at 5:47 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Albanese disclosed an interest in Item 8.1 from this agenda as the per diem claim being considered is his.

Councillor Kitowski disclosed an interest in Item 8.2 from this agenda as the per diem claim being considered is his.

Councillor Perry disclosed an interest in Item 8.3 from this agenda as the per diem claim being considered is his.

4. In-Camera:

from 5:48 p.m. to 6:06 p.m.

4.1 A proposed or pending acquisition or disposition of land by the municipality or local board: A Verbal Update was provided by the Clerk related to three pending land transactions. Next steps were outlined.

288 Albanese - Brunetta: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- a proposed or pending acquisition or disposition of land by the municipality or local board; more specifically Item 4.2 verbal update on property matters.

CARRIED

5. Public Session Resumes in Council Chambers at 6:15 p.m.

6. Council Reports on Board & Committee Activity:

6.1 Mayor Roy Avis - No Verbal Update
Councillor Doug Kitowski - No Verbal Update
Councillor Ken Perry - No Verbal Update
Councillor G. P. Ryan - No Verbal Update

7. Consent Agenda:

7.1 Safe Communities Rainy River District per capita request.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Safe Communities Rainy River District \$0.50 per capital financial request in the amount of \$3,977.50 for 2018.

289 Brunetta - Albanese: THAT the matters listed on the Consent Agenda be referred to the

Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, ~~7.7~~ and ~~7.8~~.

CARRIED

- 7.2 Rainy River Future Development Corporation Per Capita Request.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to include the \$7.00 per capita request in the amount of \$55,685.00 in the 2018 General Operational budget.
- 7.3 Heart of the Continent Partnership Financial Request.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to receive the Heart of the Continent Partnership (HOCP) financial request with no further action.
- 7.4 Rainy River District Music Festival Financial Request.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to authorize a donation in the amount of \$100.00 to the Rainy River District Music Festival of the Performing Arts taking place in April 2018.
- 7.5 Doug Brown, CAO - Purchase Card Expenses.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the purchase card expense claim in the total amount of \$607.08 as submitted by Doug Brown, CAO for ROMA Conference expenses and Freedom of Information request fee as detailed in the report.
- 7.6 Referral from Economic Development Advisory Committee - Urban Trees
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to receive the documents from Mr. Cumming and further that tree within the Town of Fort Frances will be addressed through the development of the required Municipal Tree Canopy Policy.
- 7.7 Review of Sidewalk Snow Removal By-law
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the draft by-law to regulate the depositing and removal of snow and ice from privately owned property onto Town owned or Town maintained sidewalks and road allowances, that a by-law be brought forward to the next Council meeting and further that application be made to the Ministry of Attorney General for short form wording to simplify the enforcement and levying of fines in respect to this by-law.
- This item was pulled by Councillor Brunetta. A brief discussion took place.
- 7.8 January 2018 Drinking Water Systems Monthly Summary Report
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the January 2018 report prior to it being made available to the general public.

This item was pulled by Councillor Kitowski. A brief discussion took place.

8. Administration and Finance Division:

- 8.1 Councillor John Albanese - RRDMA Annual General Meeting Per Diem.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee for approve Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor John Albanese for his attendance at the RRDMA Annual General Meeting on January 13, 2018 held in Fort Franc

Councillor Albanese disclosed an interest in this item as the per diem claim being

- 8.2 Councillor Doug Kitowski - RRDMA Annual General Meeting Per Diem.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee for approve Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Doug Kitowski for his attendance at the RRDMA Annual General Meeting on January 13, 2018 held in Fort Frances.

Councillor Kitowski disclosed an interest in this item as the per diem claim being considered is his. He did not speak to the matter.

- 8.3 Councillor Ken Perry - NOMA Board Meeting Per Diem Claim
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$240.00 as submitted by Councillor Perry for his attendance at the NOMA Board Meeting held in Thunder Bay on February 14, 2018.

Councillor Perry disclosed an interest in this item as the per diem claim being considered is his. He did not speak to the matter. Councillor Brunetta assumed the chairperson responsibilities for this item.

- 8.4 User Fee By-law Amendments
- approval of this report will agree to the recommendation from Administration to amend the User Fee by-law as outlined in the report.

9. Community Services Division:

- 9.1 Davis and Nolan Ross re: Request Ice Time Invoice Review.
- approval of this report will agree to the recommendation of the Community Services Division and the Administration and Finance Executive Committee to uphold the rental contract as signed without revision.
- 9.2 Memorial Sports Centre Spring Hours
- approval of this report will authorize the adjustment of Memorial Sports Centre hours in the Spring from ice-out to the commencement of the Summer schedule, to close on Friday, Saturday and Sunday evening at 8:00 p.m.

10. Operations and Facilities Division:

- 10.1 Request from EDAC to review Sewer & Water Infrastructure Installation Costs
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to ensure that there will be no change to the way that sewer and water services installations are invoiced to customers.

A lengthy discussion took place.

- 10.2 Municipal Class Environmental Assessment Reform
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to ensure that a resolution be passed in support of Ontario Good Roads Associations request for reforms to the Municipal Class Environmental Assessment process.
- 10.3 Frozen Water Lines - A verbal update was provided by T. Rob, Manager of Operations & Facilities.

11. Information:

- 11.1 Complaint Register - January 2018

11.2 Fire & Rescue Service - January 2018 Report
Received.

11.3 Fort Frances Wastewater Treatment Facility - January 2018 Monthly Report
Received.

11.4 Operations & Facilities Division - Public Works Area - Statistics for November 2017
and December 2017
Received.

11.5 Fort Frances Municipal Airport (Landings and Fuel Sales) as of February 12, 2018
Received.

12. Non-agenda items - None.

13. ADJOURNMENT

13.1 The meeting adjourned at 6:50 p.m.

290 Brunetta - Albanese: THAT this meeting of the Committee of the Whole of Council of
the Town of Fort Frances be now closed.

CARRIED

K. Perry, Chairperson

E. Slomke, Clerk