

REPORT

COMMITTEE OF THE
WHOLE

March 26, 2018

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on March 26, 2018 from 5:30 p.m. to 7:10 p.m.

PRESENT: Councillor K. Perry, Chairperson; Mayor R. Avis; Councillors W. Brunetta, J. Caul and G. P. Ryan.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, S. Freamo, IT Manager (5:30-6:08), D. Galusha, Deputy Treasurer (5:30-6:08), L. Lindberg, Treasurer (5:30-6:08 and 6:56-7:10), T. Rob, Manager of Operations & Facilities (5:30-6:08 and 6:56-7:10), J. Kabel, Manager of Community Services (5:30-6:08 and 6:56-7:10), J. Forbes, Human Resources Coordinator (5:30-6:15)

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

The Clerk requested an in-camera item to discuss a land matter.

The Mayor requested an in-camera item to discuss potential litigation.

The Mayor requested an in-camera item to discuss a land matter.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Perry disclosed an interest in Item 8.1 from this agenda as the per diem claim being considered is his.

4. In-Camera:

4.1 The security of the Property of the municipality or local board: Governance Update (6:08-6:15)

A verbal summary was provided by the Human Resources Coordinator with additional input from the CAO. Direction was provided.

4.2 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose: Potential Policy Implementation (5:31-6:08)

A verbal summary was provided by the CAO with additional input from the Human Resources Coordinator. Direction was provided.

4.3 A proposed or pending acquisition or disposition of land by the municipality or local board: Land Inquiry (6:16-6:24)

A verbal summary was provided by the Clerk. The interested party will be invited to make a presentation at a future meeting.

4.4 NON-AGENDA:

A proposed or pending acquisition or disposition of land by the municipality or local board: 5th Street Property. (6:24-6:35)

Councillor Ryan disclosed an interest in this matter as he has a personal relationship with the party interested in purchasing the town land. He did not speak to the matter.

A verbal update was provided by the Clerk. Council provided direction and will consider a resolution in tonight's Council meeting.

4.5 NON-AGENDA:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: First Nations Advisory Update (6:35-6:45)

A verbal update was provided by Mayor Avis.

4.6 NON-AGENDA:

A proposed or pending acquisition or disposition of land by the municipality or local board: Property Update (6:45-6:51)

A verbal update was provided by Mayor Avis.

298 Ryan - Caul: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- security of the property of the municipality or local board; more specifically Item 4.1 Governance Update

- a proposed or pending acquisition or disposition of land by the municipality or local board; more specifically Item 4.3 Land Inquiry, Item 4.4 5th Street Land and Item 4.6 Land Matter

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; more specifically Item 4.5 First Nation Advisory Update

- advice that is subject to solicitor/client privilege, including communications necessary for that purpose; more specifically Item 4.2 Potential Policy Implementation

CARRIED

5. **Public Session Resumes in Council Chambers at 6:56 p.m.**

6. **Council Reports on Board & Committee Activity:**

6.1 Mayor Roy Avis - No Verbal Update

Councillor Doug Kitowski - Absent

Councillor Ken Perry - No Verbal Update

Councillor G. Paul Ryan - No Verbal Update

7. **Consent Agenda:**

7.1 FFHS Chem Free Grad Party Donation Request.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve a donation to the FFHS Chem Free Grad Committee in the amount of \$975.30 for the 2018 chem free grad event taking place at the Memorial Sports Centre.

299 Caul - Ryan: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12 and ~~7.13~~.

CARRIED

7.2 A. Werenko Late Vacancy Application Consideration Request.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to deny the request received from Mr. A. Werenko to consider a grace period for the late submission for his Application for Vacancy Rebate of property taxes.

7.3 Lame Duck Council.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to bring forward a by-law to delegate decision making authority for the four restricted matters of a Lame Duck Council to the CAO during the Lame Duck period which could begin on July 27th, 2018.

7.4 Policy Update review - Volunteer Firefighter Employment.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Volunteer Firefighter Employment Policy.

- 7.5 2017 Capital Financing.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to allocate Contributions to Capital from Reserve Funds in the amount of \$424,495.41 and Contributions to Capital in the amount of \$37,651.09 from the General Operating Fund to finance 2017 Capital Fund expenditures as outlined in the report.
- 7.6 2017 Contributions to Reserve Funds.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Waterworks & Sanitary Sewer Reserve Fund and that the General Operating surplus be transferred to Corporate Reserve Funds as outlined in the report.
- 7.7 P.O.A. Audited Statements for the year ending December 31, 2017.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to authorize acceptance of the Provincial Offences - Fort Frances Court Services Area Trust Fund audited financials for the year ended December 31, 2017 as prepared by BDO Canada LLP management, and further authorize payment for the invoice of \$3,988.67 for services.
- 7.8 Airport Insurance April 1, 2018 to March 31, 2019.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to award Gillon's Insurance with the Airport Insurance for the term April 1, 2018 to March 31, 2019.
- 7.9 2018 Tax Ratios.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to authorize the use of the Revenue Neutral Tax Ratios for the 2018 Municipal Taxation as laid out in the report and further that a by-law be enacted, entitled a By-Law to Establish Tax Ratios for Prescribed Property Classes.
- 7.10 Sister Kennedy Centre Request to Waive Calendar Parking on Nelson Street.
- approval of this report will agree with the recommendation of the Planning and Development Executive Committee to authorize Calendar Parking be waived in the 400 and 500 blocks of Nelson Street during the Senior Games being held Tuesday, June 5th and Wednesday, June 6th, 2018
- 7.11 Award of Tender 18-OF-02 - Supply of Various Vehicles
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to award the purchase of one 1/2 ton crew cab four-wheel drive pickup truck to Sunset Country Ford at a cost of \$34,115.00 plus applicable taxes; the purchase of one 3/4 ton crew cab four-wheel drive pickup truck to Jim MacDonald Motors at a cost of \$38,601.00 plus applicable taxes; and one four-wheel drive SUV to Jim MacDonald Motors at a cost of \$27,317.00 plus applicable taxes, and further that Mayor and Clerk be authorized to enter into a purchase agreement with both vendors
- 7.12 2018 Provincial General Election - Polling Location - Letter of Intent.
- approval of this report will agree to the recommendation of the Community Services Executive Committee to authorize the Mayor and Clerk to execute the formal lease agreement forthcoming from Elections Ontario.
- 7.13 Rainy Lake Market Square Recommendations.
- approval of this report will agree with the recommendation of the Community Services Executive Committee to endorse the guidelines for the operations of the Rainy Lake Square for the 2018 season on a trial basis as outlined in the report and that the guidelines be assessed at the end of season prior for finalizing the 2019 user fees.

Councillor Caul pulled this item from consent so she could verbally oppose permitting alcohol in the Rainy Lake Square.

8. Administration and Finance Division:

- 8.1 Councillor Ken Perry - KDMA Annual General Meeting Per Diem Claim.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$480.00 as submitted by Councillor Ken Perry for his attendance at the Kenora District Municipal Association (KDMA) Annual General Meeting representing the Rainy River District Municipal Association held in Ear Falls, Ontario from February 1-3, 2018. Further that a letter be written to RRDMA for consideration of per diems for the President of their association to attend events on their behalf.

Councillor Perry disclosed an interest in this item as the per diem claim being considered is his. He did not speak to the matter. Councillor Brunetta assumed the chairperson responsibility for this item.

9. General:

- 9.1 AMO Conference - August 19-22, 2018 in Ottawa, ON
A discussion took place and a resolution will be considered in tonight's Council meeting.

10. Information:

The following seven information items are received.

- 10.1 Rainy River District Social Services Administration Board 2018 - Approved Budget & 2018 Approved Levy.
- 10.2 Fort Frances Fire & Rescue Service - February 2018 Report.
- 10.3 Ontario Clean Water Agency Fort Frances Wastewater Treatment Facility - February 2018 Monthly Report.
- 10.4 Operations and Facilities Division Sewer & Water Data for 2018 - updated March 19, 2018.
- 10.5 Operations and Facilities Division - 2017 Tonnage at Landfill Site - updated March 19, 2018.
- 10.6 Council Remuneration for 2017.
- 10.7 Complaint Register - February 2018

11. Non-agenda items - None.

12. ADJOURNMENT

- 12.1 The meeting adjourned at 7:10 p.m.

300 Caul - Ryan: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

K. Perry, Chairperson

E. Slomke, Clerk