

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #058

March 19, 2018

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - Conference Room on March 19, 2018 from 10:30 a.m. to 11:37 a.m.

PRESENT: Wendy Brunetta - Chairman, Doug Kitowski- Councillor, Roy Avis - Mayor, Doug Brown - CAO, Jason Kabel - Community Services Division Manager

REGRETS: John Albanese - Councillor

ALSO PRESENT: Natasha Gaudio

1 CALL TO ORDER (Session #058)

The meeting was called to order by chair Wendy Brunetta at 10:31 a.m.

2 AGENDA APPROVAL (Call for non-agenda items)

- Approved without revision.

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

4.1 Community Services Executive Committee - February 5, 2018 - **Approved as circulated.**

5 ITEMS REFERRED FROM COUNCIL

5.1 Rainy Lake Square Recommendations - The Committee recommended the following guidelines for the operations of the Rainy Lake Square for the 2018 season on a trial basis and that these guidelines be assessed at the end of season prior to finalizing the 2019 user fees:

1. The Community Services Division Manager, or designate, be part of the RLS operational committee to ensure the present booking practices are adhered to and to provide input as required.

2. RLS bookings will be processed at the Memorial Sports Centre through the existing ActiveNet booking system. The BIA and RRFDC will have access to view the calendar of bookings.

3. There will not be charges to book the RLS for the following uses:

A) Casual use – no reservation (e.g. birthday parties and gatherings where the facility remains open to the public)

B) Non-profit – by reservation (e.g. fenced in ticketed events for community groups & charities)

4. User Fees will be set at \$433.60 +HST (resident) & \$542.00 +HST (non-resident) per event for the following usage:

A) Private events fenced in – by reservation – Invitation only – No public – not ticketed (e.g. weddings, social gatherings)

B) For profit – by reservation (e.g. trade shows, car shows)

5. Alcohol - RLS events involving the serving of alcohol will only utilize the catering endorsement method as prescribed by the Ontario Liquor License Act (Alcohol and Gaming Commission of Ontario). This will encourage the growth and retention of local businesses in the community. No alcohol will be served past 11:00 pm. The Town is the process of amending its alcohol policy where these terms will be considered prior to finalizing the revised alcohol policy. Also, all applicable terms and conditions outlined in the Town's existing alcohol policy will be adhered too.

6. Smoking at the Rainy Lake Square will be prohibited with an update to the existing municipal bylaw.

6 NEW BUSINESS

- 6.1 Election Ontario Polling Locations: Memorial Sports Centre, Sister Kennedy Senior Centre - The Community Services Executive Committee recommends to Mayor & Council to authorize the Mayor & Clerk to execute the formal lease agreement forthcoming from Elections Ontario in May 2018 for the Memorial Sports Centre and Fort Frances Senior Centre to be used as polling locations on June 7, 2018.
- 6.2 Museum FedNor - Canada 150 Community Infrastructure Program Agreement Amendment - There was no recommendation required.

7 NON-AGENDA ITEMS

-NIL

8 INFORMATION

- 8.1 Next Meeting Date - April 2, 2018 - Fort Frances Children's Complex

9 CLOSING

There being no further matters before the committee at this time, the meeting was closed at 11:37 a.m.

W. Brunetta, Executive Committee Chair

J. Kabel, Manager of Community Services