

# TOWN OF FORT FRANCES

## AGENDA - November 28, 2011

Page

### **COUNCIL MEETING**

(Session No. 31) 6:07 p.m. to 6:42 p.m.

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda Council items which, because of urgency, cannot be deferred to a subsequent meeting, identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

### **Delegations/Deputations**

- 2.1 Presentation from G. Gillon, Regional Economic Developer, Rainy River Future Development Corporation re:
- 2.2 RRFDC Activity Report for Enhanced Services for the period July 1, 2011 to September 30, 2011. 4-9
- 2.3 Invoice - Fort Frances Portion of NOEDF Project #842-503060 for the period July 1, 2011 to September 30, 2011. 10
- 2.4 Presentation from D. Allan, IT Consultant re: Town of Fort Frances New Web Site.
- 2.5 Presentation from G. Treftlin, Clerk re: iCompass Meeting Management Solution.

### **Consent Agenda**

- 3.1 Summary Report 11
- 3.2 Items Referred from Committee of the Whole
- 3.3 Request from Fort Frances Lakers Junior A Hockey Team re: Tender for Ice for Kids Canteen. 12
- 3.4 Memorandum from M. Sedgwick, CEO Fort Frances Public Library Technology Centre re: Notice of Resignation - T. Drysdale. 13-14
- 3.5 Request from Fort Frances Police Services Board re: Designation of Official Parade Route. 15-17

### **Approval of Council Minutes \***

Session No. 30 dated November 14, 2011.

### **Approval of Committee of the Whole Minutes \***

Session No. 37 dated November 14, 2011.

### **Resolutions from tonight's Committee Meeting**

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 <b><u>By-Laws</u></b>	
7.1 57/11 A By-Law to deem Lots 70 and 71 on Plan SM-48 (1020 First Street East).	18
7.2 57/05-E A By-Law to amend the Business Licensing By-Law to replace the requirement for badges to taxicab operators with the requirement for I.D. Cards for taxicab operators/chauffeurs operating within the Town of Fort Frances.	19-20
7.3 65/11 A By-Law to approve a standard pipe agreement respecting installation of a storm sewer forcemain within CNR property in Fort Frances from mile 88.58.	21-28
 <b><u>New Items -</u></b>	
8.1 Joint request from SALT and Assisted Living Action Group re: Seniors Assessment Strategy.	29
8.2 The Fort Frances Chamber of Commerce - Annual General Meeting - December 1, 2011.	30
8.3 Ontario Good Roads Association Board of Directors nomination request.	31-33
8.4 Rainy River District Municipal Association Board of Directors nomination request.	34
 <b><u>Information Correspondence **</u></b>	
9.1 Notice of Decision from the Committee of Adjustment re: File No. A10/2011 - 566 Riverview Drive - Gary Nixon; and File No. A11/2011 - 1323 Fifth Street East - Mark Kelly Bowes.	35-38
9.2 Resolution passed October 5, 2011 from the Corporation of the County of Huron re: Private Woodlots; and November 2, 2011 re: Rural Ontario Residents Property Restrictions.	39-41
9.3 Notice of Public Meeting December 12, 2011 - Proposed Zoning Amendments re: File 08/98-TT - Lots 28 to 36 on Plan SM-144 commonly known as "Nelson Street Park"; and File 08/98-UU - Lots 12 to 14 and Part of 11 Plan SM-129 and part of Lane.	42-43
9.4 Association of Municipalities of Ontario Communications dated November 17th 2011 - Watch File*; November 22nd re: Ontario Throne Speech Promises Continued Uploading of Municipal Social Services Costs* and Connections Energy Symposium - Powering Up for 2011 - December 8, 2011*; November 23rd re: Provincial Government Delivers 2011 Fall Economic Statement*; and November 24, 2011 re: Watch File*.	44-56
9.5 Notice dated November 15, 2011 from Rainy River District Municipal Association re: 21st Annual General Meeting and Conference agenda resolution deadlines.	57

**Information Correspondence \*\***

- |     |   |    |
|-----|---|----|
| 9.6 | Letter of appreciation dated October 27, 2011 from Ministry of Community Safety and Correctional Services re: Role played by the Town of Fort Frances during the 2011 Northwestern Ontario forest fire evacuations. | 58 |
|-----|---|----|

**Minutes \*\***

- |      |  |       |
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| 10.1 | Planning and Development Executive Committee dated November 7, 2011.             | 59    |
| 10.2 | Downtown Business Improvement Area Board of Management dated September 14, 2011. | 60-62 |
| 10.3 | Fort Frances Public Library Board dated October 26, 2011*.                       | 63-64 |
| 10.4 | Operations and Facilities Executive Committee dated November 9, 2011*.           | 65-69 |
| 10.5 | Committee of Adjustment dated October 17, 2011.                                  | 70    |

**Non-agenda items - 6:37p.m.**

\* Previously Distributed to Council.

\*\*Items can be viewed by contacting the Clerk.



**RAINY RIVER FUTURE  
DEVELOPMENT CORPORATION**  
A Community Futures Development Corporation

November 2, 2011

Mr. Mark McCaig, CAO  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9



Dear Mark:

Please find attached the Rainy River Future Development Corporation's (RRFDC) invoice for services for the period July 1/11 – September 30/11. The Activity Report for the enhanced services is also attached.

I look forward to presenting our activities to Council, with the date to be determined.

If you have any questions at all, please do not hesitate to ask.

Yours truly,



Geoff Gillon  
Regional Economic Developer

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date:

Nov 23, 2011

M. McCaig, Administrator





## **Agenda Item # 2.2**

### ACTIVITY REPORT July, August and September 2011

#### Fort Frances as Business Location

##### A. Investment Attraction through Community Investment Readiness

Using the industrial asset analysis:

1. Continue to improve the Website
  - Continued and provided final edits on the new website which will coincide with a new site for the Town, Chambers (who handle tourist inquiries) and RRFDC. All 3 sites will be with the same provider, to have an improved consistency. They should also be easier to move back and forth through. Launch will be Nov 2011. These improvements include an upgraded property website.
  - Conducted Social Media review of Town of Fort Frances.
2. Develop and execute a strategy to include; both inward, corporate and site locator familiarization trips, and outward promotional trips to various conference, trade shows, corporate visits and annual meetings.
  - Continued to research GoLocal, visiting other programs and preparing funding applications and building partnerships.
  - GoLocal was approved by the Province of Ontario placed in the Towns 3 year plan and media has offered to partner.
  - GoLocal presentation to partners – Fort Frances Chamber.
  - Attended Mining Matters and Tour of Rainy River Resources.
  - Attended and placed a booth in Prosperity North in Thunder Bay.
  - Followed up on leads from conference.
3. Respond to information requests providing assistance to leads.
  - Working the CAO and Planning Department to assume the position of point of first contact for commercial and industrial sales inquiries. This quarter the RRFDC is worked with 5 inquiries; all commercial including a restaurant and a card lock station. Assisted with the completion of the sale of one industrial lot.
  - Continued to Work with Town to investigate a municipal service extension for a potential new business.
  - Began a review of industrial lot pricing and marketing program, reviewing “all in” vs services plus land costing. Reviewing various lots types and competition.
4. Telecommunication Upgrades
  -

## ***Agenda Item # 2.2***

### **B. Transportation/Border Access Project**

1. Develop ties with NASCO Project – Highway #35 trade corridor (north/south) and Canadian National (east/west) to seek opportunities.
  - **Joined the Minnesota Iron Mining Association**
2. Organized the Fort Frances at Northern Networks Conference in the fall of 2010.
  - **Completed**
3. Develop a strategy and take actions within budgets to market Fort Frances as the Gateway to the U.S., citing location, access to interstate system, ease of border crossing, etc.
  - **Continuing**

## ***Agenda Item # 2.2***

### **C. As a Tourism Destination**

1. Provide support to marketing efforts that Fort Frances as the base for fishing Rainy Lake, assisting, when required, in sport shows, marketing etc.
  - **New TV commercial aired in Wpg markets Fort Frances to air in July and August.**
  - **Social Media review**
  - **Assisted with Market Thursdays, International Tug of War, Bass Tournament, Fun in the Sun, and Quest.**
  - **Provided report to BIA regarding Improvements for Market Thursdays**
  - **Prepared for the Fort Frances Bass Tournament a volunteer retention analysis.**
  - **Conducted an economic impact Survey for the Bass Tournament.**
2. Develop and implement a strategy to increase the usage of the Fort Frances facilities. Also, develop and implement Fort Frances branding, including signage, etc. Such as, but limited to replacement of three billboard signs in Fort Frances.
  - **Replaced Highway sign on Hwy 11 from Thunder Bay**
  - **Discussions with AEDC and the Township of Atikokan regarding way finding sign for Hwy 17.**

## ***Agenda Item # 2.2***

### **D. Infrastructure In-Fill Projects**

1. Expansion of community housing, reviewing such opportunities as condominiums, apartments and increased housing lots.
  - Continued to communicate with potential developer and offer assistance.
  - Continued to work with Condo developer and realtors.
  - Discussed with interested parties the use of vacant commercial/institutional buildings.
2. Evaluate current incentive program, make adjustments as required and market.
  - Responded to several inquiries with two successful applications.
3. Evaluate the potential for the increased development/sale of industrial lots.
  - Assisted with the completion of the sale of one industrial lot.
4. Develop a strategy to market and sell these assets.
  - Strategy in implementation phase. Including mailing packages and activity soliciting leads.

## ***Agenda Item # 2.2***

### **E. Planning, Council and EDC Committee**

1. Prepare a monthly activity report for the RRFDC, attend when requested meetings with RRFDC personnel.
  - **July Report**
  - **August Report**
  - **September Report**
2. Prepare agenda for the EDC committee; provide the committee with regular updates on economic development activities. Provide opportunities for solicit members for advice on opportunities and/or activities that may provide Fort Frances with economic growth.
  - **Meetings in July, August and September and**
  - **Training opportunities provided.**
3. Report, when required, to Council on activities.
4. Provide support and input, on request, to Town departments on projects related to economic development such as, but not limited to; signage, industrial park sales, museum/tourism projects, facility usage, membership in regional organizations.
  - **Provided input when requested to Town departments.**
  - **Industrial Lots sale strategy**
5. Assist, when requested, with promoting Municipal/Community events that advertise the economic prosperity of the community such as but not limited to; waterfront development opening, ribbon cuttings and expansions.
  - **Assisted with PR's for summer events and BearCounty Ad**
6. When requested, represent the community at economic development consultations, AGM's and events related to the overall prosperity of the community.
  - **Attended Prosperity North**



## RAINY RIVER FUTURE DEVELOPMENT CORPORATION A Community Futures Development Corporation

30-Sep-11

Invoice # 14-09-2011

# INVOICE

**To:** Town of Fort Frances  
Attn: Mark McCaig

**From:** Rainy River Future Development Corporation

**For:** Fort Frances Portion of NOEDF Project #842-503060  
For the Period July 1/11 to September 30/11

**Amount:** \$19,131.45

### Description:

Investment Attraction		
Travel/Meetings		\$2,107.99
Registration Fees		\$185.00
Advertising/Distribution		\$533.26
Consultant		\$6,497.29
Community Marketing		
Advertising/Distribution		\$15,144.58
Consultant		\$6,054.52
Transportation/Cross Border Logistics		
Consultant		\$2,390.63
Enhanced Services Economic Development		
Advertising/Distribution		\$49.44
Consultant		\$4,550.32
In-fill Project		
Travel/Meetings		\$1.60
Advertising/Distribution		\$273.37
Consultant		\$311.82
<b>Total Project Expenses</b>		<b><u>\$38,099.82</u></b>
<i>FedNor Portion</i>	50%	\$19,050.00
<b>TOWN OF FORT FRANCES PORTION</b>	50%	<b>\$19,049.82</b>
<b>Mining Meeting at the Rendezvous</b>		<b>\$81.63</b>
		<b><u>\$19,131.45</u></b>

Any questions, please give us a call.  
Thank you!

Due Upon Receipt



608 Scott Street, Fort Frances, ON P9A 1H6 • Tel 807.274.3276 - 1.800.465.8502 • Fax 807.274.6989  
Email info@rrfdc.on.ca • www.rrfdc.on.ca

## Agenda Item # 3.1

### THE TOWN OF FORT FRANCES

**REPORT TO:** Mayor and Council  
**FROM:** G. Treftlin  
**SUBJECT:** Town of Fort Frances  
Council Meeting - Monday, November 28, 2011  
Consent Agenda Items

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1. Items referred from Committee of the Whole:  
See individual reports.
2. Request received November 21, 2011 from Fort Frances Lakers re: Tender for Ice for Kids Canteen.  
- will be referred to Community Services Executive Committee for recommendation.
3. Memorandum dated November 24, 2011 from M. Sedgwick, CEO Fort Frances Public Library Technology Centre re: Notice of Resignation – T. Drysdale.  
- will be received with appreciation for service.
4. Request dated November 23, 2011 from Fort Frances Police Services Board re: Designation of Official Parade Route.  
- will be referred to Administration and Finance Executive Committee for recommendation with input from all other Executive Committees.



/KI

November 24, 2011





# FORT FRANCES LAKERS

## Request for Tender for Ice for Kids Canteen

Mayor & Council  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9



November/2011

### To Mayor & Council

The Fort Frances Lakers Hockey Association is very interested in applying for the tender for the Ice for Kids upstairs canteen for the 2012/2013 hockey season.

The Fort Frances Lakers Hockey Association has huge operating expenses and an opportunity to operate the Ice for Kids upstairs canteen would be an additional revenue source.

The Lakers Fund Raising Team would bring the same level of volunteerism and 'excellence of execution' to the canteen venue as it has done and continues to do with every fund raising event it is involved in.

Please consider our request with the same 'due diligence' you do with all requests of this nature.

Sincerely,

Bev Kotnik - Chairperson of Fund Raising - FORT FRANCE  
Phone: 807-274-2243/Cell 807-275-6076  
Milton Strachan - President - FORT FRANCES LAKERS BC  
Phone: 807-274-8734/Cell 807-275-5255

- ☒ OK refer to community services
  - ☐ Recommended Executive committee
  - ☐ Includes my input for recommendation
  - ☐ Recommended as amended/with comment
  - ☐ Not recommended
  - ☐ Will Speak to this
  - ☐ Other
- Date: Nov. 21, 2011 M. McCaig, Administrator

### **FORT FRANCES LAKERS HOCKEY ASSOCIATION STATEMENT OF OPERATIONS** **Provided by: Stewart & Sande \* CHARTERED ACCOUNTANTS**

#### Statement of Operation & Net Assets for year ended 30<sup>th</sup> of April 2011

Revenue	\$189,960
Expenditures	\$205,013
Excess (Deficiency) of Revenues over Expenditures for Period	\$15,053
Net Assets (deficit) beginning of period	\$23,340
Net Assets (deficit) end of period	\$38,393

#### Statement of Operation & Net Assets for the 158 day period ending 30<sup>th</sup> of April 2010

Revenue	\$157,713
Expenditures	\$181,053
Excess (Deficiency) of Revenues over Expenditures for Period	\$23,340
Net Assets (deficit) beginning of period	-
Net Assets (deficit) end of period	\$23,340



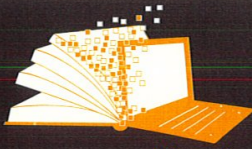
Fort Frances Lakers Junior A Hockey Team, P.O. Box 76, Fort Frances, ON P9A 3M5

**BELIEVE, ACHIEVE AND SUCCEED**  
**WITNESS THE POWER**

CC: Geo. Bell 2011



## Agenda Item # 3.4



Fort Frances Public Library  
Technology Centre

601 Reid Ave  
Fort Frances, ON  
P9A 0A2

November 24, 2011

Memo to Mayor Avis and Members of Council

From: Margaret Sedgwick

Re: Library Board Vacancy

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At the Library Board Meeting of November 23, 2011, the Board received a notice of resignation from Tannis Drysdale, which the Board accepted with regret.

The Board asks that Council initiate the appropriate procedure in order to fill the position for the remainder of Tannis's term as soon as possible.

A copy of Tannis' email is attached.

- ☒ OK *will be received with appreciation for service*
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date:

*Nov. 24, 2011*

*M. McCaig*  
M. McCaig, Administrator

[www.fort-frances.com/library](http://www.fort-frances.com/library)  
[msedgwick@fort-frances.com](mailto:msedgwick@fort-frances.com)

Phone (807) 274-9879  
Fax (807) 274-4496

...

## ***Agenda Item # 3.4***

**From:** Tannis Drysdale <tannis@tannis-drysdale.com>

**Date:** Wed, 23 Nov 2011 08:03:51 -0600

**To:** Joyce Cunningham <Joycec@jam21.net>

**Subject:** resignation

Hi Joyce:

Greetings from Markham Ontario. I was hoping to be home this month for the meeting but it seems that work is causing more travel than I had anticipated. I know that Duane Hicks applied to be on the board and it seems a complete shame that he sit out - while my chair is fairly consistently empty. So with some sincere regret I will be resigning from the board.

I really enjoyed the time I spent on the Library board and will continue to be a big supporter. Call if I can ever be helpful in anyway.

Thanks so much for everything.

Tannis

## Agenda Item # 3.5

Administration & Finance Division  
Civic Centre

Operations & Facilities Division  
Fifth Street & Wright Avenue  
Phone: 807-274-9893  
Fax: 807-274-7360

Civic Centre  
320 Portage Avenue  
Phone: 807-274-5323  
Fax: 807-274-8479  
email: town@fort-frances.com



Planning & Development Division  
Civic Centre

Community Services Division  
740 Scott Street P9A 1H8  
Phone: 807-274-4561

Mailing Address:  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

www.fort-frances.com

### POLICE SERVICES BOARD

November 23, 2011



Town of Fort Frances  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9

Attention: Mayor and Council

Dear Sirs and Madam:



OK



Recommended



Includes my input



Recommended as amended/with comment



Not recommended



Will Speak to this



Other

*refer to Administration and Finance Executive Committee for recommendation with input from Operations and Facilities Community Services & Planning & Development Executive Committee*

Date: *Nov 24 2011*

M. McCaig, Administrator

At a recent meeting of the Police Services Board there was an in depth discussion on parades within town limits and the use of limited police resources to manage the parades as they proceed through town. Several options were considered while keeping in mind that one of the objects is to try to eliminate interference with vehicular traffic at major intersections that would require a police presence.

The Police Services Board recommends to council that the town adopt an official parade route within Fort Frances that will limit the interference with motor vehicles at major intersections and therefore limit the need for extra police officers to control those intersections. Council may also wish to designate certain parades as town sanctioned parades that would be a priority for the police. Parades such as July 1, Santa Claus, come to mind with possibly the FFCBC parade of boats being another.

The parade route that the Police Services Board is recommending to council is a marshalling area that could be at the arena parking lot; the library parking lot; the wood yard (with an agreement from the mill); or along Minnie Avenue or Williams Avenue. The two routes that are recommended for the parade to proceed from the marshalling area to either Scott Street or to Front Street and then proceed westerly to a conclusion point no further west than Mowat Avenue where the parade can disperse. There is nothing to prevent the parade from doubling back to the starting point of the parade provided the parade does not proceed west of Mowat Avenue and stays south of Second Street.

## Agenda Item # 3.5

### THE TOWN OF FORT FRANCES

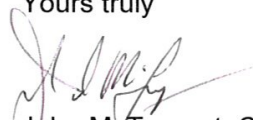
-2-

Parade organizers would, as before, need to provide qualified persons to man any barricades at intersections to allow for the passage of emergency vehicles should the need arise.

We feel this recommendation is a very good solution for security at future parades with in the Town of Fort Frances. Should you have any questions regarding this issue we would be more than pleased to discuss them with you.

Thank you for you consideration of this matter.

Yours truly



John McTaggart, Chair  
Fort Frances Police Services Board

JM/elh  
Attach.





## Agenda Item # 3.5

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Fort Frances Detachment**  
320 Portage Avenue  
Fort Frances ON P9A 3P9

Tel: (807) 274-3322  
Fax: (807) 274-7541

November 2, 2011

### MEMORANDUM TO:

Mr. John McTaggart  
Chairperson Fort Frances Police Services Board

### Re: Parades in the Town of Fort Frances

The Rainy River District Detachment is currently working with the organizers of the 2011 Fort Frances Christmas parade to resolve/address the following:

- To determine a parade route that will not require on-duty police to conduct traffic control. However, officers can be made available on a paid duty basis if the organizers want to use a route that requires police to control traffic. If a request is received for paid duty officers, the administration fee and police vehicle fees will be waived.
- The responsibility for safety arrangements rests with the organizers of the parade. Police can assist with safety recommendations.
- Organizers should have volunteers (wearing readily identifiable safety attire) in place to erect, staff, and remove barricades that will block the streets that intersect with the parade route. Barricades will have to be moved to allow for emergency vehicles to pass through if necessary. Volunteers do not have the authority to direct traffic where routes remain open to the public.

This year, there will be an OPP cruiser in the parade to promote the "Stuff A Cruiser" initiative. We have also made arrangements in partnership with the Treaty Three Police Service and the OPP Auxiliary Unit, to have at least two persons available to assist the organizers.

With the numerous requests from different organizations and groups to have parades, walks, bike rides and runs in the Town of Fort Frances and the limited availability of on-duty OPP officers to assist, it is my recommendation that a parade route be identified in the Town of Fort Frances that will be used by all groups that want to have a parade. That this route should meet the following criteria:

- A mustering point with sufficient space for participants to gather while not interfering with traffic.
- Intersecting streets that can be made safe by using barricades provided by Public Works to be staffed by volunteers.
- Should not travel through any intersections that would have to remain open to the travelling public and thus require police officers to provide traffic control. Since on-duty officers cannot be committed to parade traffic control and must remain available for calls for service, organizers are free to request the presence of police officers on a paid duty basis. Every effort will be made to fulfill paid duty requests.

A handwritten signature in blue ink, appearing to read "Shouldice".

Steve Shouldice A/Insp  
Acting Detachment Commander  
Rainy River District Detachment

## Agenda Item # 7.1

### TOWN OF FORT FRANCES

#### BY-LAW NO. 57/11

(Being a By-Law to deem Lots 70 and 71 on Plan SM-48 to no longer be lots on a registered plan of subdivision pursuant to Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13, as amended – 1020 First Street East).

**WHEREAS** Section 50(4) of The Planning Act, R.S.O. 1990, c.P.13 (the “Act”) gives Council the authority to pass a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, to not be a registered plan of subdivision for the purposes of subsection (3) of Section 50 of the Act; and

**AND WHEREAS** Plan SM-48 was registered more than eight years ago; and

**AND WHEREAS** on November 14, 2011, Council approved a report from the Planning and Development Executive Committee recommending that lots 70 and 71 on Plan SM-48 be deemed not to be lots on a registered plan of subdivision to enable the construction of a dwelling spanning both lots.

**NOW THEREFORE** the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. That the following lots are deemed not to be on a registered plan of subdivision for the purposes of subsection 3 of Section 50 of the Act:

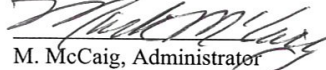
#### **Lot 70 and 71 on Plan SM-48**

2. That this By-Law shall come into full force and take effect upon the passing thereof, subject to the provisions of Subsections 28, 29 and 30 of the said Section 50 of the Act.

READ THREE TIMES AND FINALLY PASSED in open Council this 28<sup>th</sup> day of November 2011.

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date: Nov. 23, 2011

  
M. McCaig, Administrator

## Agenda Item # 7.2

### TOWN OF FORT FRANCES

#### BY-LAW NO. 57/05-E

(Being a by-law to amend the Business Licensing By-Law to replace the requirement for badges for taxicab operators with the requirement for I.D. Cards for taxicab operators/chauffeurs operating within the Town of Fort Frances. - The *Municipal Act, 2001*, S.O. 2001, c. 25, Sections 151 and 156 as amended.)

WHEREAS, Council for the Municipal Corporation of the Town of Fort Frances on March 27<sup>th</sup>, 2006, passed By-Law No. 57/05 for licensing, regulating and governing businesses within the Town of Fort Frances including the owners and drivers of cabs, taxis, motor or other vehicles regularly used for hire within the Municipality, and for revoking or canceling licenses so granted;

AND WHEREAS on November 14<sup>th</sup>, 2011, Council approved a recommendation from the Planning & Development Executive Committee to replace the requirement for badges to be issued to operators of taxicabs with the requirement for I. D. Cards to be issued to taxicab operators/chauffeurs.

NOW THEREFORE, the Municipal Council of the Corporation of the Town of Fort Frances does HEREBY ENACT as follows:-

1. That Town of Fort Frances By-Law No.57/05 (the Business Licensing By-Law) be amended as follows:

- 1) That Article 16.15 be rescinded and subsequently re-enacted as follows:

**“16.15 Licensed operator issued I. D. Card**

Each person issued an operator's license pursuant to this by-law shall be furnished by the Corporation of the Town of Fort Frances (the Town) with a Taxi/Chauffeur Operator's I.D. Card (the I.D. Card), for which a payment shall be made in accordance with the Schedule of Fees attached to and forming part of the Town's Fees By-Law. The I.D. Card shall be valid concurrent with the operator's license i.e. until 12:00 midnight December 31 of the year of issue at which time it shall expire. The I.D. Card remains the property of the Town and on expiry shall be returned by the holder to the Town. The holder of an operator's license at all times while driving a taxicab shall openly display his valid I.D. Card as issued by the Town.”

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date:

NOV. 22, 2011   
M. McCaig, Administrator

...

## ***Agenda Item # 7.2***

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 28<sup>th</sup> day of November 2011.

\_\_\_\_\_  
R. Avis, Mayor

\_\_\_\_\_  
G. Treftlin, Clerk



## **Agenda Item # 7.3**

### TOWN OF FORT FRANCES

#### BY-LAW NO. 65/11

(Being a by-law to approve a standard pipe agreement respecting the installation of a storm sewer forcemain within CNR property in Fort Frances from mile 88.58 - the *Municipal Act, 2001*, S.O. 2001, c.25.)

WHEREAS on November 14, 2011 Council approved a recommendation from the Operations and Facilities Executive Committee to enter into a standard pipe agreement and execute other documents with Canadian National Railway Company respecting installation of a storm sewer forcemain within CN property at mile 88.58 Fort Frances.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the Terms and Conditions Letter with CN Engineering Services dated October 12, 2011 in the form of Schedule "A" attached hereto be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.
2. That the agreement with Canadian National Railway Company in the form of Schedule "B" attached hereto be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.
3. That any and all other documents with CN necessary for the completion of the project to install a storm sewer forcemain across CN Right-of-Way at mile 88.58 Fort Frances be approved for execution by authorized Town officials.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 28<sup>th</sup> day of November 2011.

\_\_\_\_\_  
R. Avis, Mayor

\_\_\_\_\_  
G. Treftlin, Clerk

## Agenda Item # 7.3



ENGINEERING SERVICES  
PRAIRIE DIVISION  
M BLDG-REGIONAL ENGINEERING  
Box 1620-821 Lagimodiere Blvd.  
Winnipeg, Manitoba Ph: (204) 231-7805  
R3C 2Z6 Fx: (204) 231-7998

TOWN OF FORT FRANCES  
BY-LAW NO. 65/11  
SCHEDULE "A"

October 12, 2011  
CN File: 4715- FTF-88.59  
Previous SAP Location R/U 200084 (3059283) 3001785  
Your File: 13029-D-3008

The town of Fort Frances  
c/o Operations & Facilities Division  
320 Portage Avenue  
Fort Frances, Ont. P9A 3P9

Attention: Doug Brown

RE: Proposed U/G storm sewer forcemain crossing on CN Property at Mile 88.58 Fort Frances Subdivision.

Your application has been reviewed and approved in principle. Because this crossing does not fall within CN guidelines covered by the master agreement 3001785 it must be installed under a new separate original agreement. **Arrangements for the installation can proceed once the following documents have been returned to this office:**

- Two originals of this "Terms & Conditions" Letter signed under corporate seal or witnessed
- Three original Agreements signed under corporate seal or witnessed
- Contractor Undertaking form and Page 2 of the SCP 1005 Appendix 1
- A cheque in the amount shown below in the name of *Canadian National Railway Company*

Fees to be prepaid as follows:

Application Fee	\$ 750.00
Agreement Fee	\$ 1,850.00
Agreement change / crossing outside of guidelines	\$ 250.00
Additional review fee(\$200.00 X 3)	\$ 600.00
Prepaid Flagging Protection	\$ 825.00
Prepaid Signals Protection	\$ 375.00
Total CN	\$ 4,650.00
HST 13% HST #R100768779	\$ 604.50
<b>Total Prepaid Amount:</b>	<b>\$5,254.50</b>

CN will not reimburse any monies paid with respect to this installation.

Note:

The amount shown under flagging and signals is the minimum fee. Additional charges, if applicable, will be invoiced monthly until work has been completed. Prior to the start of construction and after the completion of this documentation, you must give at least ten working days notice to CN to arrange flagging protection.

/...2

## Agenda Item # 7.3

Page 2

The town of Fort Frances  
CN File: 4715-FTF-88.59  
October 12, 2011

This crossing must be installed as shown on your Drawing 13029-D-3008, dated September 14, 2011 and maintained under the terms of the attached agreement. A copy of your application drawing, approved for construction, will be returned to you along with a fully executed agreement.

If you have any questions/concerns, please do not hesitate to contact me.

Yours truly,



Tim McCrindle  
Utilities Coordinator  
[Tim.mccrindle@cn.ca](mailto:Tim.mccrindle@cn.ca)

I hereby accept the terms and conditions contained in the above letter.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

For: The town of Fort Frances \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_

## Agenda Item # 7.3

2011/10/12

STANDARD PIPE AGREEMENT  
Y/F: 13029-D-3008 Rev 0  
O/F: 4715-FTF-88.59  
AGREEMENT NO.

TOWN OF FORT FRANCES  
BY-LAW NO. 65/11  
SCHEDULE "B"

WHEREAS CANADIAN NATIONAL RAILWAY COMPANY has legal title to the property herein described or possesses the right to construct and operate its railway over the said property, and that Canadian National Railway Company possesses all rights to enter into this Agreement at Winnipeg Province of Manitoba this 12<sup>th</sup> day of October 2011.

**BETWEEN:**

CANADIAN NATIONAL RAILWAY COMPANY.

(hereinafter called the "Railway")

**AND:**

TOWN OF FORT FRANCES

(hereinafter called the "Applicant")

WHEREAS the Applicant proposes to install, use and maintain a storm sewer pipe at less than CN standards respecting minimum clearance to a bridge;

AND WHEREAS the Applicant has committed to encase the pipe in a secondary pipe of acceptable material (steel) and thickness (9.5mm), isolated from the casing using non-metallic spacers and installed in accordance with applicable guidelines and standards as specified below;

AND WHEREAS the Railway hereby grants the Applicant the right and privilege to install, use and maintain a **storm sewer pipe**, within the Railway's right-of-way, between mile **88.58 & 88.59** of the **Fort Frances Subdivision** (hereinafter the "works"), in the **Town of Fort Frances**, Province of **Ontario**, as shown on Plan(s) No. **13029-D-3008 REF 0** dated/revised **September 14, 2011** (hereinafter the "Plan(s)"), attached hereto and forming part hereof.

NOW THEREFORE THIS AGREEMENT WITNESSES THAT, in consideration of the mutual covenants and agreements herein and subject to the terms and conditions set out in this Agreement, the parties agree as follows:

1. The Applicant will carry out the work as shown on the attached Plan(s) (Appendix A), and in accordance with Railway requirements respecting safe railway operations, and no works shall proceed until the Agreement has been signed and the plan(s) has/have been approved by the Railway.
2. The works shall be constructed and at all times maintained in accordance with the *Railway Safety Act* and regulations, plans or specifications in force, adopted or approved by Transport Canada respecting pipe crossings under Railways, including *Standards Respecting Pipeline Crossings Under Railways*, TC E-10, effective May 10, 2001 (Appendix B), as amended from time to time, and any subsequent replacement document, according to the plans and specifications approved by the Railway.
3. No maintenance work shall be done without first obtaining the Railway's consent.
4. Under certain circumstances, before giving its permission to proceed to any work, the Railway may, at its discretion, assign an inspector to supervise the work to take place on its property. While so engaged, the inspector's wages and expenses will be chargeable to the Applicant and shall be paid by the Applicant immediately upon request by the Railway.
5. All costs associated with the construction, the replacement, the use and the maintenance of the works, including flagging, location of underground cables and engineering fees, shall be paid by the Applicant.
6. Should it become necessary or expedient for the purposes of repair or improvement on the said Railway that the works be removed, relocated or modified, the Applicant shall, at its risk and expense, comply with the request of the Railway, failing which the Railway shall have the right to execute or have executed, at the risk and expense of the Applicant, any work required to remove,

2011-10-12

relocate or modify the said works.

7. In addition to any other amounts payable by the Applicant pursuant to this Agreement, as compensation for the rights and privileges herein granted and until Clause 13 is invoked, the Applicant shall immediately pay a non-refundable one-time lump sum of \$1,850.00, plus the applicable G.S.T. All sums payable pursuant to this clause shall be payable to the order of the Railway, care of its authorized representative, at such address as the authorized representative shall provide

The Applicant shall also pay all taxes, rates and assessments of any other nature that may be levied from time to time during the course of this Agreement against the Railway's property as a result of the works constructed by the Applicant. The Railway's G.S.T. Registration Number is R100768779.

8. The Applicant shall indemnify and save the Railway harmless against any and all damages, claims, injuries, losses and expenses of any nature whatsoever (hereinafter the "damages"), resulting directly or indirectly from, or attributable to, the exercise, by the Applicant, its employees, servants, agents, licensees, invitees and generally by those for whom it is by law responsible, of the rights and privileges granted by the present Agreement, even if the damages are attributable to the negligence of the Railway and its employees. The Applicant hereby waives the right to any claim for damages against the Railway and its employees as aforesaid.
9. The Applicant further agrees to indemnify and save harmless the Railway against any and all damages, claims, injuries, losses and expenses associated with any disruption to Railway operations, including but not limited to repairs to track or other structures (hereinafter the "damages") during construction of the storm sewer pipeline or resulting from the failure of the pipe or casing at any time thereafter.
10. The Applicant shall immediately carry out all measures which the Railway, in its sole discretion, considers necessary to keep the works free and clear of all environmental contaminants or residue (hereinafter referred to as "Environmental Contamination") resulting from the Applicant's occupation or use of the Railway's premises (hereinafter the "Premises"), such condition to be confirmed (at the option of the Railway and at the sole expense of the Applicant) by a post-termination environmental inspection/audit of the Premises to be carried out by the Railway. The Applicant shall be solely responsible for the cost of all work carried out to correct any Environmental Contamination which occurs on the Premises, or which occurs on other lands as a result of the Applicant's occupation or use of the Premises.
  - 10.1. Notwithstanding the foregoing, in the event that the Railway, at any time, suspects that a potential source of Environmental Contamination may be either present on the Premises or at risk of escaping from or onto the Premises to or from the adjoining lands, the Railway shall have the right to enter upon the Premises, at all reasonable times and from time to time, in order to inspect the Premises and conduct or require the Applicant to conduct, at the Applicant's expense, such tests as may be required to verify the condition of the Premises. The Applicant shall, at its expense, take any and all action as shall be required to prevent such Environmental Contamination from occurring or escaping from or onto the Premises.
  - 10.2. The Applicant shall be responsible to notify the Railway of all Environmental Contamination that the Applicant suspects is occurring on or escaping onto the Premises from adjacent lands or resulting from third party occupation.
- 10.3. If the Applicant fails to correct any Environmental Contamination to the satisfaction of the Railway and any public authority having jurisdiction, the Railway may perform such work by its employees or agents. The Railway may charge the Applicant from time to time for all the costs incurred by the Railway in correcting such Environmental Contamination, plus fifteen per cent (15%) for overhead, and the Applicant shall pay the Railway's invoice or invoices for such costs within ten (10) days of receipt of each invoice. In the event such remedial work is carried out by any public authority, the cost of such work shall be borne by the Applicant.
- 10.4. The Applicant shall comply with the provisions of any federal, provincial or municipal laws applicable to the Premises with respect to maintaining a clean environment. If any public authority having jurisdiction with respect to environmental protection or fire protection requires the installation of equipment or apparatus on the Premises to improve the environment or to improve fire protection facilities, then the Applicant shall promptly install such equipment or apparatus or take such measures as may be required by such public authority. The Applicant shall be solely responsible for the cost of all work carried out to comply with the requirements of a public authority.

## Agenda Item # 7.3

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2011-10-12

- 10.5. Upon the termination of this Agreement, the Applicant shall leave the Premises in a clean and tidy condition, free of any Environmental Contamination resulting from or occurring during the Applicant's occupation or use of the Premises. If the Applicant has installed any facility on or under the Premises, the Applicant shall remove such facility, subject to the provisions of Clause 15. The Applicant shall have the burden of proving that any Environmental Contamination has not resulted from or occurred during its occupation or use of the Premises.
- 10.6. The responsibility of the Applicant to the Railway with respect to the environmental obligations contained herein shall continue to be enforceable by the Railway notwithstanding the termination of this Agreement.
11. The Applicant shall, at its sole expense, provide and maintain in full force and effect during the term of this Agreement, and for any subsequent renewal term, insurance coverage as follows:
  - 11.1. Commercial General Liability, in the amount of no less than Ten Million (\$10,000,000.00) per occurrence, combined single limit for bodily/personal injury (including death), or for damage to or destruction of property (including loss of use) caused by accident or occurrence. This policy shall name the Railway as an additional insured and shall contain a cross-liability clause.
  - 11.2. The Applicant shall provide the Railway with proof of insurance in the form of an insurance certificate, which certificate shall detail the coverage requirements and shall obligate the insurers to give the Railway a thirty (30) day prior written notice of cancellation or non-renewal, or of any material change affecting the coverage provided therein.
12. The Applicant's property, and any other person's property, shall, while located on the Railway's premises to fulfill any obligation covered by the present Agreement, be deemed to be there at the risk of the Applicant as to damages, loss or theft attributable to any cause whatsoever.
13. This Agreement is binding upon the respective employees, agents, successors and representatives of the Railway and the Applicant; however, the Applicant may not assign or transfer this Agreement, in whole or in part, or any of the rights and privileges resulting there from, without the prior written consent of the Railway. Said consent may not be unreasonably withheld.
14. This Agreement will continue in force from the date hereof to its termination, at any time, by giving a written notice to the other party at least thirty (30) days from the date of expiration. In the event of any failure by the Applicant to comply with any provisions of this Agreement, and upon the Applicant being notified in writing by the Railway alleging such failure and failing to remedy the failure within (thirty) 30 days of receiving such notice, the Agreement will be forthwith terminated upon receipt of written notice of termination. In either case, it is understood that the Railway will not reimburse the Applicant for any monies paid in advance under the provisions of this Agreement.
15. Unless otherwise specified, all notices, accounts, statements, reports, documents or instructions to be given by any party under the terms of this Agreement must be given in writing at the following address:

FOR THE RAILWAY:

CN – Business Development & Real Estate  
2<sup>nd</sup> Floor, Building B  
10229 – 127 Avenue  
Edmonton, Alberta T5E 0B9

Facsimile: (780) 377-4281  
Attention: Contracts Department



## Agenda Item # 7.3

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2011-10-12

FOR THE APPLICANT:  
Town of Fort Frances [town@fort-frances.com](mailto:town@fort-frances.com)  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

Attention: Doug Brown  
Facsimile: (807) 274-8479  
Phone: (807) 274-5323

Notice shall be sufficiently given if delivered by courier or facsimile, or if mailed by prepaid registered mail to the above address or to such other place as may be specified in writing. Any notice or other document, if delivered by courier or facsimile, shall be deemed to have been given or made on the date delivered or the date that a confirmation of receipt of the facsimile was recorded by the sender, and if mailed, on the third business day following the date on which it was mailed. In the event of an actual or imminent disruption of postal service in Canada, the notice shall be delivered by courier.

16. Prior to the expiry of the present Agreement or, in the cancellation of the Agreement within a period determined in writing by the Railway, the Applicant will, at its risk and expense, remove from the Railway's property all works constructed under this Agreement, as well as all material not belonging to the Railway, except for the metal casing which will remain in place in perpetuity. As for the pipe installed inside the metal casing, the Applicant will at its discretion have the option of either leaving the pipe or removing it. The Applicant will be required to fill the casing and any pipes left within with cement and restore the Railway's property to the satisfaction of the Railway. Should the Applicant fail to comply with the requirements of this Clause, the Railway reserves the right, at its discretion, to do the work that the Applicant should have done in accordance with this Clause, or to have the work done, at the risk and expense of the Applicant. Under such circumstances, all the material located on the Railway's property shall become the property of the Railway, without compensation to the Applicant and without prejudice to the Railway's right to recourse against the Applicant for compensation for any costs or damages incurred by the Railway as a result of the Applicant's default.
17. The Applicant shall not, at any time and in any way, impede the operation, the maintenance or the enjoyment of the Railway's property by the Railway and its representatives. If the Railway deems, at its discretion, that the work being undertaken or the method used to undertake the work will impede the Railway in any way, the Railway may order the work stopped, recommend a different methodology, require that adequate protective measures be taken and generally impose any measures or any combination of measures that the Railway may deem necessary under the circumstances. The Applicant will comply with the requirement of this clause, at its risk and expense and without recourse against the Railway except for damages, if justified.
18. The Applicant agrees not to register this Agreement or to file or register any caveat or other encumbrance based on this Agreement against the title for the said Works without first obtaining the written consent of the Railway.
19. This Agreement shall be governed by and construed in accordance with the laws of the Province in which the works are located, and all applicable federal laws and regulations.
20. Any dispute relating to the wording and interpretation of the clauses in this Agreement will be resolved in accordance with the Arbitration Act of the Province in which the works are located.
21. The preamble to this Agreement and all its Appendices form an integral part hereof.

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## Agenda Item # 7.3

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2011-10-12

IN WITNESS WHEREOF the parties hereto have executed these presents as of the day and year first above written.

### CANADIAN NATIONAL RAILWAY COMPANY

\_\_\_\_\_  
Witness for the Railway

\_\_\_\_\_  
Name: ANITA FLEMING  
Title: **Director, Business Development & Real Estate**  
I am authorized to bind the Company

### TOWN OF FORT FRANCES

\_\_\_\_\_  
Witness for the Applicant

\_\_\_\_\_  
Name:  
Title:  
I am authorized to bind the Company

\_\_\_\_\_  
Witness for the Applicant

\_\_\_\_\_  
Name:  
Title:  
I am authorized to bind the Company



...

## Agenda Item # 8.1



Box S c/o FF Times  
116 First St. E.  
Fort Frances, ON P9A 1K2

Monday, November 14, 2011

The Mayor and Council of the Town of Fort Frances  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9

☒ OK *for Council direction*  
☐ Recommended  
☐ Includes my input  
☐ Recommended as amended/with comment  
☐ Not recommended  
☐ Will Speak to this  
☐ Other  
*Nov 23, 2011*  
Date: *M. McCaig*  
M. McCaig, Administrator

Dear Mr. Mayor and Members of Council,

It is believed that the development of Assisted Living accommodations and services for seniors and their families in our community would decrease the out migration of seniors and health cost as well as increase healthy lifestyle, employment opportunities and family tourism. Everyone could win.

In order to move forward to accomplish our goals, our Assisted Living Action Group (ALAG) needs data. We are asking to partner with the Town Council as part of a needs assessment strategy to determine the needs of seniors and their families in our community. A fact finding mission would also benefit Town Council's strategic planning process.

We are requesting that Mayor and Council assist with the following:

- 1) assign a council member or designate to work with our committee to design a survey in order to assess the needs of seniors and their families; and
- 2) assist us by covering the cost of implementation of such data in order to implement the survey

Thank you for your ongoing support and consideration.

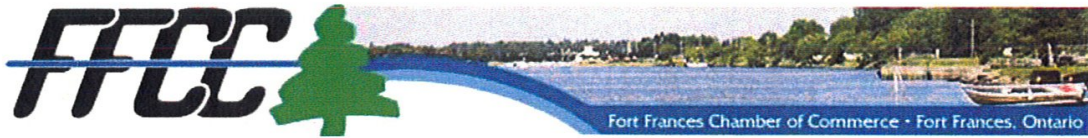
Regards,

*Robert Schulz*  
Robert Schulz

Chair, Seniors & Law Enforcement Together

*Erma Armit*  
Erma Armit

Chair, Assisted Living Action Group



## MEDIA RELEASE

For Immediate Release

Fort Frances, Ontario

November 14, 2011

### ***Chamber Holding General Meeting***

The Fort Frances Chamber of Commerce is holding its General Meeting on Thursday December 1, 2011 at the La Place Rendez Vous from 4:00 p.m. to 6:30 p.m. The General Membership Meeting is open to all businesses, both Chamber members and non-Chamber members

The meeting will feature a guest speaker from Osisko Mining who will give a presentation on an overview of the project and seek feedback/comments.

Osisko Mining is developing its 100% owned Hammond Reef gold property, which is located about 30 kilometres north of Atikokan, Ontario. The Hammond Reef property, which was acquired in 2010, has an inferred resource of more than 6.7 million ounces of gold.

At the conclusion of the presentation, comments and feedback are welcome from the AGM attendees.

The meeting will also include a Financial Report and message from President Mark Caron.

The General Membership Meeting is open to all businesses, both members and non-members. Cost to attend, which includes appetizers, is \$12 for members and \$15 for non-members.

If you are interested in attending or want more information, contact Chamber Manager Anthony Mason at 274-5773 by Friday, November 25

Anthony Mason  
Chamber Manager  
Fort Frances Chamber of Commerce  
807-274-5773  
[thefort@fortfranceschamber.com](mailto:thefort@fortfranceschamber.com)

-30-

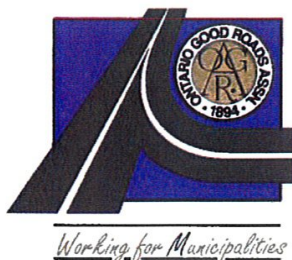
- ☒ OK for direction as to *attendance*
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date:

*Nov. 23, 2011*

*M. McCaig*  
M. McCaig, Administrator

## Agenda Item # 8.3



### ONTARIO GOOD ROADS ASSOCIATION

6355 KENNEDY ROAD, UNIT 2  
MISSISSAUGA, ONTARIO L5T 2L5  
TELEPHONE 905-795-2555  
FAX 905-795-2660  
www.ogra.org

November 21, 2011

To the Head & Members of Council:

Re: Report of the OGRA Nominating Committee

The OGRA Nominating Committee met on November 16, 2011 and recommended a slate of candidates to the Board of Directors. The Board ratified the report as presented. The recommended slate is as follows:

<b>Northern Zone</b>	
Rick Champagne, Councillor Township of East Ferris	John MacEachern, Mayor Township of Manitouwadge
<b>Southwest Zone</b>	
Tom Bateman, County Engineer County of Essex	John Parsons, Division Manager, Transportation & Roadside Operations City of London
<b>South Central Zone</b>	
Damian Albanese, Director, Transportation Division Regional Municipality of Peel	Ken Lauppe, Manager, Road Operations City of Brampton
Duncan McKinlay, Councillor County of Grey	
<b>Southeast Zone</b>	
Craig Davidson, CAO/Clerk-Treasurer Municipality of Hasting Highlands	Steve Desroches, Councillor City of Ottawa
Michelle Hendry, Director of Public Works City of Kawartha Lakes	
<b>Toronto</b>	
Robert Burlie, Manager, Road Operations City of Toronto	Mark Grimes, Councillor City of Toronto

## Agenda Item # 8.3

The following current Boards members do not have to be re-elected to the Board and will automatically assume the following positions effective February 29, 2012:

President - Alan Korell, Managing Director/City Engineer, City of North Bay  
1<sup>st</sup> Vice President – Joanne Vanderheyden, Mayor, Municipality of Strathroy-Caradoc and Warden, County of Middlesex  
Immediate Past President – John Curley, Councillor, City of Timmins

The above will serve on the 2012-2013 Board of Directors making a total of 15 on the Board.

The above slate of candidates will be ratified at the Annual Conference to be held in February, 2012. If any municipal member would still like to put their name forward for a position on the Board of Directors they must fill out and return the attached Nomination Form. All nominations must be postmarked or received by fax or e-mail no later than January 20, 2012 and sent to:

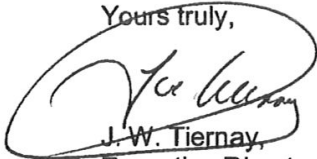
J. Paul Johnson, Chair  
Nominating Committee  
6355 Kennedy Road  
Unit 2,  
Mississauga, Ontario  
L5T 2L5

Fax: 905-795-2660  
E-mail: [info@ogra.org](mailto:info@ogra.org)

**Please be advised that if any additional nominations are received by the deadline noted that an election will be required at the ROMA/OGRA Combined Conference.**

Any questions regarding the Nomination process or serving on the Board of Directors can be directed to the undersigned at [joe@ogra.org](mailto:joe@ogra.org).

Yours truly,



J. W. Tiernay,  
Executive Director

c. Paul Johnson, Chair, Nominating Committee

- ☒ OK for Council direction
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

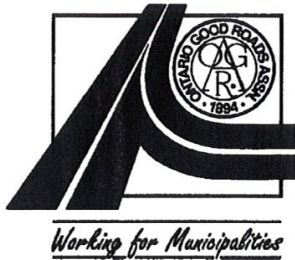
Nov 21, 2011

Date:

M. MacCaig, Administrator



## Agenda Item # 8.3



### ONTARIO GOOD ROADS ASSOCIATION

6355 KENNEDY ROAD, UNIT 2  
MISSISSAUGA, ONTARIO  
L5T 2L5  
TELEPHONE 905-795-2555  
FAX 905-795-2660

### NOMINATION/CONSENT FORM

*Please Print*

#### Candidate for 2012-2013 OGRA Board of Directors

Name	Position	Municipality
------	----------	--------------

#### Nominated by

Name	Position	Municipality
------	----------	--------------

#### Seconded by

Name	Position	Municipality
------	----------	--------------

#### Candidate's Consent

Candidate's Signature	Date
-----------------------	------

This form must be received by fax 905-795-2660 or e-mail ([info@ogra.org](mailto:info@ogra.org)) to the attention of J. Paul Johnson, Chair of the Nominating Committee, by 4:00 p.m. on January 20, 2012.

**PLEASE DO NOT MAIL.** OGRA will be relocating our offices and while mail will be forwarded, there is no guarantee that we will receive your nomination in time.

...

## Agenda Item # 8.4

**Fort Frances  
Atikokan  
Alberton  
La Vallee  
Emo**

**RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION  
OFFICE OF THE SECRETARY-TREASURER  
P.O. BOX 40  
STRATTON, ONTARIO  
P0W 1N0**

**Rainy River  
Dawson  
Lake of the Woods  
Morley  
Chapple**

**Phone: (807) 483-5455**

**Fax: (807) 483-5882**

**Email: morley@nwonet.net**

November 15, 2011

Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9



Dear Mayor, Councillors and Staff:

At the 21<sup>st</sup> Annual General Meeting and Conference to be held on Saturday, January 28<sup>th</sup>, 2012 at the Community Hall in Devlin, Ontario the membership will be electing for 2012:

- a **President**; and
- a **Vice-President**

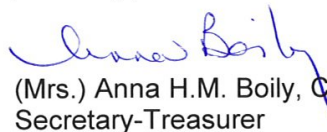
It will also be making appointments as follows:

- **Rainy River District Veterinary Committee** (1 appointee)  
- term 1 year.
- **Rainy River Valley Agricultural Society** (1 appointee)  
- term 1 year.
- **Executive of the Northwestern Ontario Municipal Association**  
(1 appointee - Vice-President) - for the 2012/2013 term.
- **Board of the Northwestern Ontario Municipal Association**  
(3 appointees – 2 elected, 1 staff) – for the 2012/2013 term.


If anyone is interested in putting their name forward for any of the aforementioned positions, please let me know prior to December 31<sup>st</sup>, 2011. After that, please contact Glenn Treftlin, Clerk, Town of Fort Frances. Please note that appointees will be required to complete a quarterly report that will be distributed to the general membership.

Thank you for your kind attention to this matter.

Sincerely,

  
(Mrs.) Anna H.M. Boily, CMO  
Secretary-Treasurer

- ☒ OK *for council direction*
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

*Nov 23 2011*  
Date:  M. McCaig, Administrator

**Agenda Item # 9.1**

Council

Applicant: Gary Nixon

Date of Decision: 21 November 2011

File No.: A10/2011

Date of Notice: 22 November 2011

Property Address: 566 Riverview Drive

Last Date for Appeal: 05 December 2011

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**NOTICE OF DECISION****for Minor Variance or Special Permission  
Section 45 of the Planning Act**

---

**TAKE NOTICE THAT** at the regular meeting of the Committee of Adjustment your application for **Minor Variance** under section 45(1) of the Planning Act to **permit an accessory building to remain on a property without a principle building** for the property referenced above.

A certified copy of the Decision is attached and provides the reasons for the decision made as well as conditions imposed (if any). Please note that it is your responsibility to fulfil the above conditions as set out on the Decision. Failure to do so will render approval null and void.

**FURTHER TAKE NOTICE THAT** decisions made and/or conditions imposed by the Committee may be appealed to the Ontario Municipal Board. The Planning Act, at Section 45(12) to 45(14) provides that a decision of the Committee becomes final and binding unless an appeal is filed within twenty (20) days of the making of the decision. Additional information can be obtained by contacting the Office of the Municipal Planner or accessing the government website at [www.e-laws.gov.on.ca](http://www.e-laws.gov.on.ca).

To appeal the decision and/or conditions to the Ontario Municipal Board, send a letter outlining the reasons for the appeal together with the appeal fee of \$125.00 for each application appealed, payable by cheque payable to the Ontario Minister of Finance to:

Town of Fort Frances  
320 Portage Avenue  
Fort Frances, On  
P9A 3P9

For your convenience, the last day of appeal, as applied to the subject application, has been noted above. Should you wish to obtain a building permit prior to the expiration of the appeal period, please contact the writer for additional information.

You will be advised by letter if an appeal has been filed.

N. Faye Flatt, AMCT, ACST, CPT  
Municipal Planner/Committee Secretary-Treasurer  
Telephone: (807) 274-5323 (ex. 275)

# Agenda Item # 9.1

TOWN OF FORT FRANCES  
320 Portage Avenue, Fort Frances, On P9A 3P9  
COMMITTEE OF ADJUSTMENT DECISION

File No.

A10 /2011

Date of Hearing 21 November 2011	Date of Decision 21 November 2011	
Name of Applicant Gary Nixon	Address of Property 566 Riverview Drive	Property Roll No. 1-2-022-00
IN THE MATTER OF Section 45 of The Planning Act for Minor Variance from the Zoning By-Law #8/98, and an application for <input checked="" type="checkbox"/> a minor variance from or <input type="checkbox"/> permission to Section 3.2.1 of Zoning By-Law 8/98, as amended to permit an accessory building to remain on a property without a principle building.		

DECISION:

The request is hereby: ☐ Denied or ☒ Granted

Subject to the following Conditions:

1. The variance is granted on a temporary basis for a maximum period of three (3) years; and
2. The property owner execute a Memorandum of Understanding acknowledging the temporary period of the variance, undertaking to reconstruct a residential dwelling within the specified period of time or take such other action as may be necessary to ensure the compliance with the noted provision, and Indemnify the Town and such officers and employees from any costs or damages as a result of said compliance.

attached ☐

Reasons for Committee's Decision:

1. The existing dwelling is beyond repair with demolition being the most reasonable option. The variance will accommodate the reconstruction within a reasonable period of time within budgetary constraints given the economy and within a reasonable period of time from the municipality's perspective.
2. No adverse affects are anticipated for either the subject or adjacent land.
3. There were no objections to the application.

Members concurring in Decision:

  
Jason KABEL

  
Cindy MASON

Approved Absence  
Bill MARTIN

  
Gary ROGOZINSKI

Approved Absence  
Peter SAS

  
Alan ZUCCHIATTI





**Agenda Item # 9.1**

Applicant:	Mark Bowes	Date of Decision:	21 November 2011
File No.:	A11/2011	Date of Notice:	22 November 2011
Property Address:	1323 Fifth Street East	Last Date for Appeal:	05 December 2011

---

**NOTICE OF DECISION**

for Minor Variance or Special Permission  
Section 45 of the Planning Act

---

**TAKE NOTICE THAT** at the regular meeting of the Committee of Adjustment your application for **Minor Variance** under section 45(1) of the Planning Act to **permit an accessory building to be constructed closer to the front lot line than the principle building** for the property referenced above.

A certified copy of the Decision is attached and provides the reasons for the decision made as well as conditions imposed (if any). Please note that it is your responsibility to fulfil the above conditions as set out on the Decision. Failure to do so will render approval null and void.

**FURTHER TAKE NOTICE THAT** decisions made and/or conditions imposed by the Committee may be appealed to the Ontario Municipal Board. The Planning Act, at Section 45(12) to 45(14) provides that a decision of the Committee becomes final and binding unless an appeal is filed within twenty (20) days of the making of the decision. Additional information can be obtained by contacting the Office of the Municipal Planner or accessing the government website at [www.e-laws.gov.on.ca](http://www.e-laws.gov.on.ca).

To appeal the decision and/or conditions to the Ontario Municipal Board, send a letter outlining the reasons for the appeal together with the appeal fee of \$125.00 for each application appealed, payable by cheque payable to the Ontario Minister of Finance to:

Town of Fort Frances  
320 Portage Avenue  
Fort Frances, On  
P9A 3P9

For your convenience, the last day of appeal, as applied to the subject application, has been noted above. Should you wish to obtain a building permit prior to the expiration of the appeal period, please contact the writer for additional information.

You will be advised by letter if an appeal has been filed.

N. Faye Flatt, AMCT, ACST, CPT  
Municipal Planner/Committee Secretary-Treasurer  
Telephone: (807) 274-5323 (ex. 275)

# Agenda Item # 9.1

Council

TOWN OF FORT FRANCES  
320 Portage Avenue, Fort Frances, On P9A 3P9  
COMMITTEE OF ADJUSTMENT DECISION

File No.

A11 /2011

Date of Hearing 21 November 2011	Date of Decision 21 November 2011	
Name of Applicant Mark Kelly Bowes	Address of Property 1323 Fifth St. E.	Property Roll No. 3-7-099-00
IN THE MATTER OF Section 45 of The Planning Act for Minor Variance from the Zoning By-Law #8/98, and an application for <input checked="" type="checkbox"/> a minor variance from or <input type="checkbox"/> permission to Section 3.2.2 of Zoning By-Law 8/98, as amended to permit an accessory building to be constructed closer to the front property line than the principle building.		

DECISION:

The request is hereby: ☐ Denied or ☒ Granted

Subject to the following Conditions:

1. That the property owner apply for a building permit within one year from the date of this decision, failing which, the variance will be deemed to have been denied.
2. That the property owner ensure the building to be constructed complies with setback and other applicable zoning regulations, namely, front and side yard setbacks.


attached ☐

Reasons for Committee's Decision:

1. With the acquisition of property to the east, the previously known front lot line on Fifth St E. became the exterior side lot line and because of this technicality, the property owner is unable to construct a storage shed without this variance.
2. The
3. No adverse affects are anticipated for either the subject or adjacent land.
4. There were no objections to the application.

Members concurring in Decision:

  
Jason KABEL

  
Cindy MASON


Approved Absence

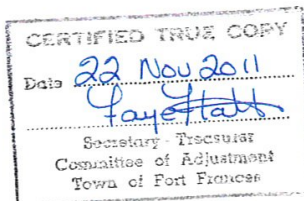
Bill MARTIN

  
Gary ROGZINSKI

Approved Absence

Peter SAS

  
Alan ZUCCHIATTI



## Agenda Item # 9.2

cc 11/11/11 Council  
Mark

2011-11-22

Corporation of the

### COUNTY OF HURON

WARDEN, Neil Vincent

1 Court House Square, Goderich, Ontario N7A 1M2

[nvincent@huroncounty.ca](mailto:nvincent@huroncounty.ca)

519-524-8394

Fax 519-524-2044

November 2<sup>nd</sup>, 2011.



The Hon. Kathleen Wynne,  
Minister of Municipal Affairs and Housing,  
17<sup>th</sup> Floor,  
777 Bay Street,  
Toronto, ON M5G 2E5

Honourable Minister:

The Council of the County of Huron at their October 5<sup>th</sup>, 2011 County Council meeting passed the following Resolution:

#### WHEREAS:

Ontario's private woodlots harvested for commercial purposes are a valuable asset and a source of income to the landowners who harvest them responsibly;

#### AND WHEREAS:

Once a woodlot is destroyed or rendered useless; for example, the tornado that hit the Goderich area in August 2011; it will take a generation for the woodlot to be sustainable again;

#### AND WHEREAS:

The woodlot landowners have no recourse for this loss of income derived from the responsible harvesting of their woodlots;

#### AND WHEREAS:

The Ontario Disaster Relief Assistance Program (ODRAP) does not currently include claims from the private woodlots harvested for commercial purposes, for their loss of income or product; even when the woodlot landowner can provide evidence of the loss of income sustained from an eligible disaster;

#### AND FURTHER THAT:

The losses sustained by the woodlot landowners could be evaluated by a member of the Ontario Professional Foresters Association;

#### AND FURTHER THAT:

Woodlots are not insurable under a property owner's insurance;

#### NOW THEREFORE BE IT RESOLVED:

The Corporation of the County of Huron strongly supports the woodlot landowners within the Province of Ontario; by requesting the Minister of Finance and the Minister of Municipal Affairs and Housing to conduct an immediate review and include the losses sustained by woodlot owners in the applications for eligible assistance under ODRAP;

.../2

## **Agenda Item # 9.2**

The Hon. Kathleen Wynne,  
Minister of Municipal Affairs and Housing.  
November 2<sup>nd</sup>, 2011

Page 2 of 2

AND FURTHER THAT:

The eligible assistance under ODRAP; be made retro active to the  
August 21<sup>st</sup>, 2011 tornado disaster that struck Goderich and area;

AND FURTHER THAT:

This Motion; be forwarded to all municipalities in the Province of  
Ontario for their support.

This Resolution was forwarded to your predecessor October 5<sup>th</sup>, 2011.  
I felt it prudent to forward it to you due to the change in the Provincial  
Ministries. If I can be of further assistance, please contact me at your  
convenience.

Sincerely,



Barbara L. Wilson, CMO,  
County Clerk,  
County of Huron.

c.c. Minister of Finance, Hon. Dwight Duncan

emailed to [kwynne.mpp@liberal.ola.org](mailto:kwynne.mpp@liberal.ola.org) this date

## Agenda Item # 9.2

cc Mayor, Council  
Mark  
2011-11-22  
v

Corporation of the  
**COUNTY OF HURON**

COUNTY CLERK, Barbara L. Wilson, CMO  
1 Court House Square, Goderich, Ontario N7A 1M2  
[bwilson@huroncounty.ca](mailto:bwilson@huroncounty.ca)

519-524-8394 (ext. 257)  
Fax 519-524-2044

November 8<sup>th</sup>, 2011.

Fire Marshal Tadeusz (Ted) Wieclawek,  
Ministry of Community Safety  
and Correctional Services,  
Office of the Fire Marshal,  
Head Office,  
5775 Yonge Street, 7<sup>th</sup> Floor,  
Toronto, ON M2M 4J1



Dear Sir:

The Council of the Corporation of the County of Huron at their Eleventh Session on the 2<sup>nd</sup> of November, 2011; passed the following Resolution:

*Moved by: Councillor J. Ginn and Seconded by: Councillor B. MacLellan:*

**WHEREAS:**

*Shed parties, barn parties and family functions held in farm buildings are an important part of rural culture;*

**AND WHEREAS:**

*Private buildings or private property should be the responsibility of the owners and as such the owners are responsible for their actions and their properties;*

**AND WHEREAS:**

*The Province of Ontario is infringing on property rights;*

**NOW THEREFORE BE IT RESOLVED:**

*The Council of the Corporation of the County of Huron strongly objects to the direction from the Fire Marshal's Office restricting said use;*

**AND FURTHER THAT:**

*This Resolution; be circulated to the Ontario Fire Marshal's Office, all Members of Provincial Parliament and all Municipalities in Ontario.*

**CARRIED**

As this Resolution states, the Province of Ontario is infringing on property rights of rural Ontario residents. The County of Huron looks forward to hearing from you on this important matter.

Respectfully yours,

*Barbara L. Wilson*  
Barbara L. Wilson, CMO,  
County Clerk,  
County of Huron.

c.c. All Members of Provincial Parliament  
All Municipalities in Ontario





### NOTICE OF PUBLIC MEETING Proposed Zoning Amendments

**TAKE NOTICE** that Council has initiated the creation of residential building lots within the municipality and to facilitate the intended goal, has directed that the following town-owned properties be rezoned:

Firstly: Lots 28 to 36 on Plan SM-144 - commonly known as the "Nelson Street Park", from Open Space (OS) to Residential Type Two (R2) (File 8/98-TT), and

Secondly: Lots 12 to 14 & Part of 11 Plan SM-129 & part of Lane, from Tourist Commercial (C4) to Open Space (OS) (File 8/98-UU).

**Purpose:**

The purpose and effect of the rezoning is

- (a) to accommodate the creation of five residential building lots to be deemed surplus for disposition (File 8/98-TT); and
- (b) to provide an equivalent area of property for use as public open space to offset the open space noted in (a) above (File 8/98-UU).

If you are interested in learning more or providing comments on the proposed Zoning Amendments, you are invited to attend the statutory public meeting required by the Planning Act that will be held:

**Meeting Date:** 12<sup>th</sup> December 2011  
**Meeting Time:** 6:45 p.m. or as soon thereafter as can be accommodated  
**Meeting Place:** Civic Centre, Council Chambers, 320 Portage Avenue, Fort Frances

**Notification:**

Any person may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposal. Any submission to Council, either in hard copy or in electronic format, must be forwarded to the Clerk's Department for receipt no later than noon on the day of the meeting to ensure its availability to the Members of Council at the meeting. Individuals making oral submissions at the Public Meeting are requested to submit a written outline of the submission to the Town Clerk. All submissions should include the full name and address of the presenter.

If you wish to be notified of subsequent meetings or the adoption of the proposed Zoning By-law Amendments, or of the refusal of a request to amend the Zoning By-law, you must make a written request to the Clerk's Department, 320 Portage Avenue, Fort Frances, On P9A 3P9.

**Key Map**





## ***Agenda Item # 9.3***

### **Appeals:**

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Fort Frances before the by-law is passed:

- a) the person or public body is not entitled to appeal the decision of the Town of Fort Frances Council to the Ontario Municipal Board; and
- b) the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Additional information relating to the proposal is available for inspection between 8:30 a.m. and 4:30 p.m. at the Planning Department or by calling Faye Flatt, Municipal Planner at 807-274-5323 ex. 275 or by email at [fflatt@fort-frances.com](mailto:fflatt@fort-frances.com).

Date of Notice: 18 November 2011

N. Faye Flatt, AMCT, ACST, CPT  
Municipal Planner  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

...

## Agenda Item # 9.4

cc Mayor, Council  
Mark 2011-11-23 (B)



Kathy Lawson/Frances  
23/11/2011 10:09 AM

To  
cc  
bcc  
Subject Fw: AMO Watch File - November 17, 2011



"AMO Communications"  
<Communicate@amo.on.ca>

17/11/2011 09:01 AM

Please respond to  
AMOWatchFileTeam@amo.on.ca

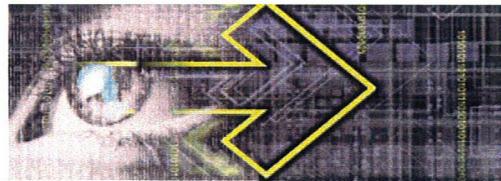
To ravis@fort-frances.com  
cc  
Subject AMO Watch File - November 17, 2011

AMO Watch File not displaying correctly? [View the online version](#) | [Send to a friend](#)  
Add Communicate@amo.on.ca to your safe list



# Watch File

November 17, 2011



### In This Issue

- Social Media and Municipalities: Risks and Rewards.
- Recent reports further AMO's call for better POA fine collection tools.
- Mowat Centre recommends changes to Canada's Employment Insurance program.
- Get ahead of coming regulatory requirements at *Connections*.
- Hotel room booking policy in effect for AMO 2012.
- Register today for *Foundations for the Future - Staying on Track* - November 25.
- New year, new workshops! 2012 AMO Councillor Training.
- LAS continues to develop solar projects.
- Springwater sets benchmark for small Ontario municipalities.
- Subscribe to Municom - Your comprehensive municipal information source!
- TD Green Streets funding deadline for 2012 is December 9, 2011.
- Township of Chisholm resolution.
- Job opportunities with Haldimand County and the Township of Cavan Monaghan.
- *Links to full text articles below.*

### Guest Column\*

Municipal use of social media has grown 600 per cent in 15 months. Brian Lambie of Redbrick Communications and Dan Michaluk of Hicks Morley LLP discuss the risks and rewards from public relations and legal perspectives.

### Provincial Matters

Two reports released last week show the municipal need for the provincial government to provide greater tools in the collection of *Provincial Offences Act* (POA) fines. This was a key "AMO Ask" during the October provincial election.

## Agenda Item # 9.4

### Federal Matters

Mowat Centre report [Making it Work](#) provides recommendations that address the barriers that keeps over 50 percent of those applying from accessing federal Employment Insurance program.

### Eye on AMO/LAS Events

The [Connections](#) program features the latest on the Regulatory obligation for energy planning from Ministry staff as well as tools to help you get ready, utility incentives for potential projects, the latest on green buildings, other policy development, and much more.

The 2012 AMO Annual Conference [room booking policy](#) is in effect at the Westin Hotel Ottawa. Please click here for details on the non-refundable booking policy.

Mark the date: November 25. Note the location: London Convention Centre. Register today for the Ontario West Municipal Conference. Discover and learn from keynotes Dr. Avi Friedman, Professor of Architecture, McGill University and David Phillips, Senior Climatologist, Environment Canada. Get full program details on our [website](#).

AMO 2012 Councillor training workshops are now open for registration. AMO presents The Meeting Series and EMCP 2 – Challenges of 2011 & Beyond - An Overview. Don't delay space is limited. Register today!

### LAS - Local Authority Service

LAS working with a number of municipalities to perform analysis and develop applications during the [FIT Program Review](#) in order to finalize development once the review is complete.

### OMKN - Ontario Municipal Knowledge Network

The Township of Springwater has developed a new [Hub for Accessible Records and Electronic Documents](#) that moves the municipality to a paperless, automated enterprise wide documents management system.

### The Municipal Wire\*

For pennies a day, [Municom](#) provides 24/7 access to an online [Municipal Directory](#) of elected and key municipal staff with contact info updated daily; a Daily [Municipal Clippings feed](#) - coverage from over 100 Ontario papers; an extensive by-law collection and much more. [Subscribe today!](#)

[TD Green Streets](#) is the flagship program of Tree Canada - the only nationally-based municipal forestry innovation program. Since its inception in 1994, more than 458 municipalities have received Green Streets funding. Funding is available to Canadian municipalities and Aboriginal communities, as well as Business Improvement Associations in Vancouver, Montreal and Toronto.

[Township of Chisholm resolution](#) seeking amendments to the *Municipal Act* re: pregnancy/parental leave.

### Career/Employment Opportunities

[Supervisor, Development Services - Haldimand County](#). Reporting to the Division Manager and utilizing a customer service orientation and approach to his / her responsibilities, the incumbent will assist with the management, direction and operation of the division. Posting Period: November 16 – December 20, 2011.

[Clerk - Township of Cavan Monaghan](#). The Township is seeking an experienced individual to become a member of the senior management team for this community. Candidates are invited to submit a detailed resume and cover letter to the undersigned no later than 12:00 p.m. December 2, 2011.

### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO

## Agenda Item # 9.4

supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### AMO Contacts

[AMO Watch File Team](#)

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services Limited](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[OMKN Ontario Municipal Knowledge Network](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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## Agenda Item # 9.4

cc Mayor, Council, Mark  
2011-11-23 (B)



Kathy Lawson/Frances  
23/11/2011 10:11 AM

To  
cc  
bcc  
Subject Fw: AMO breaking news re Ontario Throne Speech



<communicate@amo.on.ca>  
22/11/2011 07:32 PM

To <ravis@fort-frances.com>  
cc  
Subject AMO breaking news re Ontario Throne Speech

### TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

November 22, 2011

#### **Ontario Throne Speech Promises Continued Uploading of Municipal Social Services Costs**

Lieutenant Governor David Onley delivered the Speech from the Throne in the legislature today, detailing the provincial government's vision and priorities for the new legislative session. The Throne Speech comes one day before Finance Minister Dwight Duncan is to deliver his Fall Economic Statement on the government's fiscal situation and Ontario's economy.

Municipal governments in Ontario will note the province's commitment to AMO's key priority of continued uploading of social services costs from the municipal tax base, continued transit project funding and infrastructure investments. Already announced improvements to electricity transmission, home renovation support for seniors and home care services were also featured. The government will introduce a Great Lakes Protection Act in this legislative session which could have implications for municipalities.

In the Speech, Mr. Onley said the government of Ontario would pursue: a balanced budget plan by the 2017-18 fiscal year; protecting health and education services for Ontarians; and reducing the public service by five per cent by March 2012 and a further two per cent by 2014. The government is also pursuing policies it believes will enhance economic development and job creation.

The government is anticipating delivery of a report on public services by economist Don Drummond in the new year. The Drummond report is expected to include recommendations to reduce the growth of public expenditures and reform service delivery, potentially including alternate delivery of government services. While it is uncertain at this point how this will be achieved, the Throne Speech noted several principles that will guide the government through reform. These are:



## **Agenda Item # 9.4**

- protecting health and education while rejecting across-the-board service cuts, tax increases and private health care;
- reforms must improve quality of service and increase efficiency; and
- reforms that jeopardize the Ontario economy will not be pursued.

Previously, the Finance Minister has stated that each dollar of increased spending must be offset by at least an equivalent reduction in the government's expenditures.

During the upcoming legislative session, AMO is looking forward to working with the government and all members of the legislature to implement changes that improve our communities. The Association is anticipating working with the government on our 12 priorities for municipal governments, especially those the Premier committed to at AMO's annual conference in London. AMO awaits tomorrow's Fall Economic Statement that should contain additional details regarding the government's priorities and will communicate any issues of significance raised to municipalities.

**AMO Contact:** Craig Reid, Senior Policy Advisor, email: [creid@amo.on.ca](mailto:creid@amo.on.ca), (416) 971-9856 ext. 331

**PLEASE NOTE** AMO Breaking News will be broadcast to the member municipality's council, administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

**DISCLAIMER** These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.



...

## Agenda Item # 9.4

cc Mayor, Council, Mark  
2011-11-23 (5)



<communicate@amo.on.ca>  
22/11/2011 05:49 PM

To <ravis@fort-frances.com>  
cc  
bcc  
Subject Plan now for tomorrow and the day after

### YOUR MISSION

#### Parameters:

- Date: December 8, 2011
- Issued by: LAS
- Issued to: You and your peers
- Mission to be completed by: Energy Consumption Report is due 2013 and Energy Plan is due 2014
- Confidentiality: Public

#### Allocated Resources:

(to be provided to you onsite, Sheraton Toronto Airport on December 8, 2011)

- o LAS Energy Planning Tool (EPT) - an online planning tool that will allow you to manage energy activities and projects; generate reports and manage energy consuming assets.
- o Town of Caledon's new Corporate Energy Management Plan, a case study that positions it among the leaders in energy management and provides a benchmark for your own planning missions.
- o NRCan presentation and discussion on the ISO 50001 standard and how it provides a framework for integrating energy performance into management practice.

#### Mission Objectives:

Take the tools and resources provided to you at the Connections Energy Symposium on December 8, 2011 and use them to produce your Energy Consumption Report in 2013 and your BPS Energy Plan for 2104.

#### Additional:

Register today online or using the attached registration form, and don't miss out on the information you need to complete this mission.

#### Issuing Officer:

Scott Vokey, Energy Services Coordinator, LAS

*This document is intended for the addressee, if intercepted by someone other than the addressee*



*please feel free to distribute to those you wish to recruit to this energy mission.* [prelimprogra-1.pdf](#)

## Agenda Item # 9.4



SHERATON TORONTO AIRPORT

DECEMBER 8, 2011

## PRELIMINARY PROGRAM

### WHY ATTEND THE 2011 SYMPOSIUM?

The Symposium is the premier energy event of the year. The Symposium provides a rich learning environment for those working in energy management. It offers current and engaging information on new technologies; policy updates; developments and research in the sector; and highlights ongoing success stories.

### WHO SHOULD ATTEND?

The Symposium will be of interest to Policy Makers; Elected Officials; Administrators and Managers at Municipalities, Universities, Schools, and Hospitals (MUSH); all staff who are working in the relevant field of energy and environment, from policy making, technical development to management and marketing.

### CONFERENCE OBJECTIVES

- Highlight innovative projects and analyze success criteria and how you can implement them at your organization;
- Provide energy staff with the knowledge and tools to present and deploy energy related activities at their organization;
- Facilitate networking between the MUSH sector and energy related organizations including utilities;
- and much more...

### CONFERENCE LOCATION

The Symposium will be held in the Ambrosia ballroom of the Sheraton Toronto Airport located at 801 Dixon Road Toronto, ON M9W 1J5. Please note there are a number of Sheraton Hotels located near Pearson airport. The Symposium is held at the Sheraton Hotel located on Dixon Road approximately 1.5 km from the airport.

For information on directions, parking, airport shuttle service and other pertinent travel information please refer to the hotel web site at

[www.sheratontorontoairport.com](http://www.sheratontorontoairport.com)

Hotel reservations can be made by calling the Sheraton Toronto Airport at 1-888-625-5144 and use the code AMO to book your \$139 Traditional King room.

### REGISTRATION PROCESS AND POLICIES

Registration can be done online at <http://tinyurl.com/3qmyp4u> or using the registration form on page three. You do not need to register in advance for a concurrent stream or individual sessions.

If you are unable to attend the Symposium, all cancellation requests must be made in writing and received by LAS no later than November 8, 2011.

An administration fee of \$ 75.00 + 13% HST (\$84.75) will apply. Cancellations received after November 8, 2011 will not be refunded.

If you have any registration questions please e-mail [events@amo.on.ca](mailto:events@amo.on.ca)



## Agenda Item # 9.4

### PRELIMINARY PROGRAM

The program below is subject to change, please visit the LAS website for up to date information.

7:30 - 8:30 am Continental Breakfast  
 7:30 - 3:00 pm Registration Desk Open  
 7:30 - 5:00 pm Trade Show Open

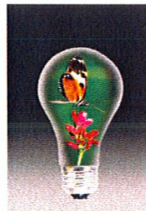
9:00 am Chair's Welcome Address  
 9:05 am Plenary: Energy Policy and Program Panel  
 10:05 am Plenary: The Biodiversity Initiative  
 11:05 am Plenary: Conservation Regulation - an armchair discussion  
 12:00 pm Luncheon and Dessert with the Exhibitors  
 1:00 pm Concurrent Session Block A  
 1:45 pm Concurrent Session Block B  
 2:30 pm Coffee Break  
 3:00 pm Concurrent Session Block C  
 3:45 pm Concurrent Session Block D

### PLENARY SESSIONS

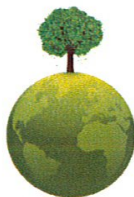
**ENERGY POLICY AND PROGRAM PANEL**  
 Environmental Commissioner Gord Miller discusses energy planning, incentive programs and related developments with representatives from the Ministry and the OPA.



**THE BIODIVERSITY INITIATIVE**  
 Protecting the environment is a top priority for Hydro One and biodiversity is a key initiative in making communities cleaner and healthier. The Biodiversity Initiative develops and supports a number of stewardship and biodiversity opportunities such as replanting grasslands, removal of invasive species, and restoring forests in the communities affected by the Bruce to Milton Project. Learn about the Initiative, its accomplishments and practical applications.



**CONSERVATION REGULATION  
 - AN ARMCHAIR DISCUSSION**  
 Municipal, utility, OPA, and private sector perspectives on current conservation regulatory environment and possible improvements.



### CONCURRENTS

Concurrents fall into three streams:

**Stream #1: Making it Fit.** Concurrents about CDM, energy efficiency and programming;

**Stream #2: Got a Plan?** Concurrents will tackle topics on energy planning, monitoring & measurement;

**Stream #3: A New Shade of Green.** Concurrents that talk to renewables, green building and DE solutions

#### Concurrent Session Block A

1:00 - 1:45 p.m.

- Union Gas Incentives: Burlington Case Study
- Concurrent to be announced
- Lessons Learned: East Northumberland Secondary School Solar Installation

#### Concurrent Session Block B

1:45 - 2:30 p.m.

- Healthy Retrofits: The Case for Better Integration of Children's Environmental Health Protection into Energy Efficiency Programs
- Horizon Utilities presents an Energy Mapping Pilot Project
- Regional Addendum to the National Green Municipal Toolkit

#### Concurrent Session Block C

3:00 - 3:45 p.m.

- Streetlight Retrofit Pilots and Measurement & Verification Protocol
- ISO 50001: The Energy Management Systems Standard
- Local Economic Benefits of Distributed Generation

#### Concurrent Session Block D

3:45 - 4:30 p.m.

- Property Assessed Payments for Energy Retrofits (PAPER)
- Prepare for New Energy Planning Requirements with EMT and EPT
- Concurrent to be announced



DECEMBER 8, 2011

Mail with payment or fax to 416.971.6191 or register online at [www.amo.on.ca](http://www.amo.on.ca)

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title

Municipality/Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_

Postal Code \_\_\_\_\_ E-mail \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Special Requirements (dietary, health, other...) \_\_\_\_\_

Conference Registration Fee: fees below are subject to a 13% HST charge.

	Early Bird Rate By October 21, 2011		Regular Rate After October 21, 2011	
	MEMBER	NON-MEMBER*	MEMBER	NON-MEMBER*
Symposium Full Rate	\$ 225	\$ 240	\$ 240	\$ 265

\*Non-member rate includes Provincial and Federal Government.

Payment must be made in full prior to the conference. Please note the Conference Organizer's reserve the right to refuse entry to any delegate as it deems fit.

Payment Summary: Registration Fee \$ \_\_\_\_\_ + 13% HST = \$ \_\_\_\_\_

<input type="checkbox"/> Cheque payable to: Local Authority Services Limited 200 University Avenue, Suite 801 Toronto, ON., M5H 3C6	<input type="checkbox"/> Mastercard <input type="checkbox"/> Visa
	Card #
	Name on Card
	Expiry Date
	Signature
Cancellation Policy: Cancellations must be made in writing and received by AMO no later than November 8, 2011. An administration fee of \$ 75.00 + 13% HST (\$84.75) will apply. Cancellations received after November 8, 2011 will not be refunded.	

## Agenda Item # 9.4

cc Mayor, Council  
Mark

2011-11-24  
⑤



Kathy Lawson/Frances  
24/11/2011 08:25 AM

To  
cc  
bcc  
Subject Fw: AMO breaking news re 2011 Fall Economic Statement

For council distribution.....Mark

### TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

November 23, 2011

#### Provincial Government delivers 2011 Fall Economic Statement

Today Finance Minister Dwight Duncan delivered the fall economic statement. Key highlights included:

- The government is projecting a deficit of \$16.0 billion for this fiscal year.
- The Commission on the Reform of Ontario's Public Services (the Drummond Report) is expected to recommend that the target for spending growth be reduced to 1%. Current government spending growth is 1.4%.
- Real GDP growth is presently 2.0 per cent. This rate is down from the 2011 *Budget* projection of 2.6 per cent.
- Ontario's October 2011 unemployment rate was 8.1%. This is down from a recessionary high of 9.4% in May 2009.
- The Healthy Homes Renovation Tax Credit is the only new spending program announced in the Fall Economic Statement. This \$60 million program will support seniors living at home and will help with the costs of home renovations such as walk-in bathtubs or wheelchair ramps. The tax credit is worth up to \$1,500 per year and is effective as of October 1, 2011.
- The Minister stated there is a need, "to examine everything the government does, piece by piece, to find creative, efficient and effective ways to deliver public services."

During the recent provincial election campaign AMO advanced a number of pragmatic, cost free proposals. Among them, the Premier has promised to work with municipalities to explore:

- Opportunities to collect up to \$1 billion in unpaid *Provincial Offences Act* fines; and
- Reviewing joint and several liability which would help protect property taxpayers



## **Agenda Item # 9.4**

from rising insurance rates and excessive claims.

The Premier also said he would honour the existing social service and court security upload agreement of \$1.5 billion by 2018 and:

- Protect Ontario's municipal property tax base from any new downloaded costs;
- Create a permanent fund for municipal roads and bridges;
- Provide permanent Provincial Gas Tax revenue – of at least \$318 million annually – for transit;
- Promote personal and producer responsibility within waste management systems;
- Ensuring that clear and fair energy policies support sound planning and investment in Ontario's electricity system;
- Avoid caps on property assessment or taxation; and,
- Continue to consolidate housing programs that are supported by current or increased funding.

AMO will continue to advocate these municipal priorities in the coming months and in its Pre-Budget Submission early in the new year. The next Ontario Budget is expected in March 2012.

AMO Contact: Matthew Wilson, Senior Policy Advisor, [mwilson@amo.on.ca](mailto:mwilson@amo.on.ca) extension 323.

**PLEASE NOTE** AMO Breaking News will be broadcast to the member municipality's council, administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

**DISCLAIMER** These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.



## Agenda Item # 9.4

cc Mayor, Council  
Mark  
2011-11-24



"AMO Communications"  
<Communicate@amo.on.ca>

24/11/2011 09:01 AM

Please respond to  
AMOWatchFileTeam@amo.on.ca

To klawson@fort-frances.com

cc

bcc

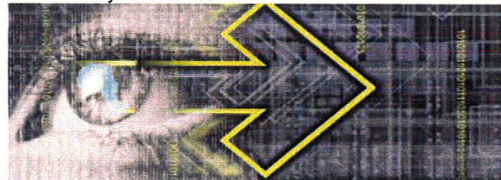
Subject AMO Watch File - November 24, 2011

AMO Watch File not displaying correctly? [View the online version](#) | [Send to a friend](#)  
Add Communicate@amo.on.ca to your safe list



Association of  
Municipalities of Ontario

# Watch File



November 24, 2011

### In This Issue

- Provincial Government delivers 2011 Fall Economic Statement.
- Ontario Throne Speech promises continued uploading of municipal social services costs.
- Government response statements finalized under the *Endangered Species Act, 2007*.
- Best practices - Canada Goose Management Plans.
- *Connections Symposium* a close second to sliced bread.
- New year, new workshops! 2012 AMO Councillor Training.
- Hotel room booking policy in effect for AMO 2012.
- Save on your personal home/auto insurance with LAS.
- Local Government Week wrap-up.
- Resolution from the Town of Ingersoll.
- Career opportunities with the Township of King, the OPS and the Town of Fort Frances.
- *Links to full text articles below.*

### Provincial Matters

Finance Minister Dwight Duncan delivered the fall economic statement. Read [key highlights](#).

Lieutenant Governor David Onley delivered the Speech from the Throne in the legislature [detailing the provincial government's vision and priorities](#) for the new legislative session.

The Province has prepared response statements for 11 species and their associated recovery strategies under the *Endangered Species Act, 2007*. Full details are available on the Ministry of [Natural Resources website](#).

The Canadian Wildlife Service (CWS) encourages municipalities and large land owners who have recurring conflicts with geese to develop a Canada Goose Management Plan. Best practices for a goose management plan are available on the [CWS website](#).

### Eye on AMO/LAS Events

The [Connections program](#) features the latest on the regulatory obligation for energy planning, plus utility incentives, solar, green buildings, streetlights, tax policy, and much more.

The 2012 AMO Annual Conference [room booking policy](#) is in effect at the Westin Hotel Ottawa. Please click here for details on the non-refundable booking policy.

AMO [2012 Councillor training workshops](#) are now open for registration. AMO presents The Meeting Series and EMCP 2 - Challenges of 2011 & Beyond - An Overview. Don't delay space is limited. Register today!

## Agenda Item # 9.4

### LAS - Local Authority Service

Leverage the buying power of all Ontario municipal staff and elected officials to achieve sizeable group home and automobile insurance discounts. This partnership with Cowan Insurance Group offers lower cost personal insurance, individual attention and custom insurance options.

### The Municipal Wire

Thank you to all members who participated in last month's Local Government Week. AMO encourages those who participated in Local Government Week activities to contact the Ministry of Municipal Affairs and Housing to share your stories. You can also post your activities and thoughts on the Local Government Week Facebook page.

The Town of Ingersoll resolution requests that municipalities and the Province of Ontario support a pledge and commit to making a stand to end bullying.

### Career/Employment Opportunities

Deputy Clerk - Township of King. Reporting to the Township Clerk the Deputy Clerk will be responsible for the provision of professional and statutory support to the Clerk. A recent and detailed job description is available on our website. Closing Date: November 30, 2011

Director, Financial Planning and Business Management - Ontario Public Service. One temporary (up to 24 months). Location: 80 Grosvenor Street, Toronto. Please apply online, by December 14, 2011, by visiting Ontario Careers and entering Job ID 40517 in the Job ID search field.

Manager of Community Services - Town of Fort Frances. Please submit completed resume and covering letter online; Fax: (807) 274-8479; Email: [cruppenstein@fort-frances.com](mailto:cruppenstein@fort-frances.com). Deadline for applications: January 20, 2012 at 4:30 p.m.

### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow @AMOPolicy on Twitter!

### AMO Contacts

AMO Watch File Team

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services Limited

MEPCO Municipal Employer Pension Centre of Ontario

OMKN Ontario Municipal Knowledge Network

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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...

## Agenda Item # 9.5

cc Mayor, Council  
Mark

2011-11-23

Fort Frances  
Atikokan  
Alberton  
La Vallee  
Emo

### RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION

#### OFFICE OF THE SECRETARY-TREASURER

P.O. BOX 40  
STRATTON, ONTARIO  
P0W 1N0

Rainy River  
Dawson  
Lake of the Woods  
Morley  
Chapple

Phone: (807) 483-5455

Fax: (807) 483-5882

Email: morley@nwonet.net



November 15, 2011

Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

Dear Mayor and Councillors:

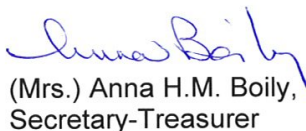
The following article of the constitution requires your attention:

**Article XVIII Resolutions:** I) "All resolutions to be placed before the Annual General Meeting for endorsement and submission to the Northwestern Ontario Municipal Association shall be delivered to the Secretary-Treasurer at least thirty (30) days in advance of the Annual General Meeting."

Therefore, as the 21<sup>st</sup> Annual General Meeting and Conference is scheduled to be held on Saturday, January 28<sup>th</sup>, 2012 in Devlin, Ontario, all resolutions should be received no later than Wednesday, December 28<sup>th</sup>, 2011.

However, please be advised that resolutions will be accepted up to and including Friday, January 6<sup>th</sup>, 2012. Also, we will do our best to circulate the resolutions received to each member municipality, prior to the annual meeting, with the request that they be circulated to all members of council.

Sincerely,

  
(Mrs.) Anna H.M. Boily, CMO  
Secretary-Treasurer

...

## Agenda Item # 9.6

Host Community

**Ministry of Community Safety  
and Correctional Services**

Emergency Management Ontario  
77 Wellesley Street West  
Box 222  
Toronto ON M7A 1N3

Office of the Assistant Deputy Minister and Chief

Telephone/Téléphone  
Facsimile/ Télécopieur  
E-mail

(416) 314-3723  
(416) 314-3758  
AskEMO@ontario.ca

**Ministère de la Sécurité communautaire  
et des Services correctionnels**

Gestion des situations d'urgence Ontario  
77, rue Wellesley Ouest  
C.P. 222  
Toronto ON M7A 1N3

Bureau du sous-ministre adjoint et chef

*cc Mayor, Council Mark  
Frank Shppard*

Unclassified

*2011-11-23*



October 27, 2011

His Worship Roy Avis  
Mayor  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances ON P9A 3P9

Dear Mayor Avis:

I am writing to express my gratitude for the role that the Town of Fort Frances played during the 2011 Northwestern Ontario forest fire evacuations.

By offering to host evacuees and provide them with essential supports and services during their stay, you have set an example of how strong Ontario can be when we work towards the shared goal of protecting our fellow citizens.

The Province of Ontario's efforts to ensure the safety and security of these vulnerable citizens would not have been successful without the hard work and dedication of you and your staff.

You have every reason to be proud of your team. I thank you for your efforts.

Sincerely,

Allison J. Stuart  
Assistant Deputy Minister and Chief  
Emergency Management Ontario

Allison J. Stuart  
EMO11-00167

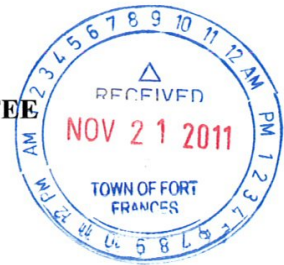
2011-10-27  
Final

Page 1 of 1



## Agenda Item # 10.1

### PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE MINUTES OF MEETING



**Place:** Civic Centre Committee Room  
**Date:** 2011 November 7th  
**Time:** 0830 hours  
**Meeting Session No.** 11  
**Present:**  
PDEC; J. Albanese, R. Wiedenhoeft, S. Tibbs, R. Hallam  
Delegations;  
Others; R. Avis, M. McCaig, F. Flatt, P. Briere,

#### Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

#### Items discussed & disposition thereof;

- Moved & Seconded (Tibbs/Wiedenhoeft) that the minutes of the meeting held 2011 September 8th be accepted as circulated.
- New Town of Fort Frances Official Plan Update
  - Recommendation forwarded to Council to a) adopt new Official Plan via authorizing by-law, and b) that application be made to MMAH for approval of same.
- Residential Properties re; Town Lots for Potential Disposition & Development
  - Recommendation to re-zone and/or stop up and close certain properties to facilitate future sales forwarded to Council.
- Taxi Operators Licensing & Identification.
  - Recommendation to adopt new form of ID's being Town of Fort Frances ID Cards forwarded to Council.
- Strategic Plan Initiative #32 re; PDEC sub-committee on property standards oversight.
  - Recommendation to agree to the formation of the oversight committee forwarded to Council.
- Planning & Development Divisional Budgets for 2012.
  - Discussed and reviewed by committee and recommended to move forward through the budget process..
- Use of Town RoW for private pursuits re; Haglund.
  - Recommendation to, a) deny Haglund request to use RoW for private pursuit of construction of an accessory building and that, b) adjacent land owners and users of the RoW for gardening purposes be advised that they must maintain the R0W in a clean and tidy fashion forwarded to Council.

  
Chairperson  
  
Committee Administrator



## Agenda Item # 10.2

...  
Downtown BIA – Board of Management Meeting  
Wednesday, 14 September, 2011 @ 8 a.m.  
BIA BOARD OFFICE  
Page 1 of 3

Draft Minutes - motion required to approve

cc Mayor, Council  
Mark  
2011-11-16

(5)

Connie Cuthbertson - Chair Northwoods Gallery & Gifts	P	Chamber of Commerce Representative	A
Ted Debenetti – Co-Chair A Buck or Two	P	RRFDC – Geoff Gillon	P
George Emes Edward Jones	P	John Albanese – Town Councillor Town of Fort Frances	A
Richard Boileau McTaggart	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P		
Pat Gartshore Gartch's International Pub	A		
Doug Anderson Betty's	P		
Mike Tullio Nirvana Spa	P		



### 1. Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Connie Cuthbertson chaired the meeting and called the meeting to order at 8:00 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

### 2. Approval of Minutes

#### B.I.A Board of Management Meeting –18 August, 2011

Copies of the minutes from the August 18, 2011 Board of Management Meeting were circulated for review and approval. The following motion was made;

**Motion #1 Richard Boileau/George Emes**

TO accept the minutes presented of the August 18, 2011 Regular Board of Management Meeting as presented.

Also to ratify all motions made on that date.

**No against or abstentions**

**CARRIED**

### 3. Accounts Payable & Financial Report

Accounts payable for July were circulated for review.

**Motion # 2 Ted Debenetti/Richard Boileau**

To accept the total payable dated June for payment in the amount of \$1,313.12

**No against or abstentions**

**All in agreement – CARRIED**

Board of Management Minutes – June 7, 2011 Page 1 of 3

## Agenda Item # 10.2

...  
Downtown BIA – Board of Management Meeting  
Wednesday, 14 September, 2011 @ 8 a.m.  
BIA BOARD OFFICE  
Page 2 of 3

**Draft Minutes - motion required to approve**

### **4. BUSINESS ARISING FROM THE MINUTES**

**1. Promotions** – The promotions committee will be getting together for a meeting regarding Fall and Christmas Promotions. Shelley is to contact Robyn at Causeway Insurance regarding their involvement of the Parade of Lights for Christmas. Is it a go and are they going to be in charge as per former years. A time and date is to be confirmed.

**2. Finance and Administration Committee:** It was decided by the board to call for a tender to be placed in the Fort Frances Times regarding the repair to the murals on the Masonic Building and the CIBC. It was also suggested that we contact the Rainy River Future Development Commission and ask as for funds to help pay for the said repairs once a tender has been accepted.

**Motion #3                      Ted Debenetti/George Emes**

To contact the Rainy River Future Development Corporation as ask for financial assistance  
Regarding the murals on the Masonic Building and the CIBC.

**No against or abstentions**

**All in agreement/CARRIED**

Connie is to meet with the finance committee to help determined a realist figure as to the excess budget monies for future years.

### **3. Maintenance Committee**

1. Plants will be watered for the last time 16 September, 2011. They will be removed the following week.

2. Planters : Merchants have shown an interested in planters for their store fronts. Now is the time to move on it and let merchants know where they can purchase them locally for those who want to support locally. Discussion was held regarding approaching the Town to participate in a joint beautification project, with the involvement consisting of the Town, the Chamber of Commerce and the BIA. The maintenance committee will be calling a meeting regarding the above and would like to invite more BIA members to participate and be involved.

3. George is going to talk to Major Roy Avis about establishing a rapport between the town and the BIA as to where the town is heading and how the BIA can participate. One of the questions to be asked is WHO is actually responsible for the Rainy Lake Hotel building.

4. Many tourists have stopped and have has their pictures taken in front of the painted panels on the front of the Rainy Lake Hotel as well as in front of the museum.

5. The vacancy of the downtown building was discussed and as of this date, there are only 3 large building to be filled as most of the smaller premises have been filled. Filling of the larger building would defiantly be a positive step for the appearance of the downtown.

**Board of Management Minutes – June 7, 2011      Page 2 of 3**

...

## ***Agenda Item # 10.2***

Downtown BIA – Board of Management Meeting  
Wednesday, 14 September, 2011 @ 8 a.m.  
BIA BOARD OFFICE  
Page 3 of 3

**Draft Minutes - motion required to approve**

### **5. Closing & Setting of Next Board Meeting**

The next meeting date will be 20 October 2011 @ 8:30 a.m. at the BIA office.

Meeting closed at 8:29 a.m.

**Motion #3 Doug Anderson**

## Agenda Item # 10.3

cc Mayor, Council  
Mark

2011-11-24

October 2011

The October meeting of the Fort Frances Public Library Board was held in the Library on Wednesday, October 26, 2011 at 3:00 p.m. In attendance were: Chair J. Cunningham, A. Georgeson, R. Wiedenhoeft, R. Schulz, S. Tibbs, A. Zucchiatti, Manager of Community Services, G. Bell and Secretary-Treasurer M. Sedgwick.

Absent: T. Drysdale

1. Conflict of Interest There were no declarations of conflict of interest at this time.
2. Non-agenda Items The Drummond Report was added as 5e.
3. Minutes MOTION #75: A. Zucchiatti moved to accept the minutes of the meeting of September 28, 2011 as presented. Seconded by R. Schulz. Carried.

The following items were tabled for a future meeting:  
Memorandum of Understanding and Town Treasurer as Board Treasurer.

Correspondence was received from the Ministry of Tourism and Culture regarding requirements for Public Library Operating grants. This item will be included on the November agenda. This item will also be forwarded to Mayor and Council for information purposes.

The procurement policy was discussed. Revisions will be reviewed at the November meeting.

**Action: M. Sedgwick will revise the Procurement Policy.**

MOTION #76: A. Georgeson moved that the Board approves usage and adoption of the Town of Fort Frances Health & Safety policy # 5.1. Seconded by S. Tibbs. Carried.

MOTION # 77: A. Georgeson moved that the Board adopt and approves usage of the Town of Fort Frances' Workplace Harassment & Violence Policy and its appendices. Seconded by R. Schulz. Carried.

**Action: M. Sedgwick will prepare cover pages for the Health & Safety and Workplace Harassment & Violence policies for the November meeting.**

J. Cunningham, R. Schulz and M. Sedgwick will attend the Meeting with Our Peers Workshop in Dryden on October 29.

MOTION #78: R. Schulz moved to accept the CEO Performance Appraisal Policy as amended. Seconded by R. Wiedenhoeft. Carried.

## Agenda Item # 10.3

Utility use comparisons between the old and new library were discussed.

M. Sedgwick reported on updates to the Strategic Plan.

The heating concern in the Librarian's office was discussed.

**Action: M. Sedgwick will investigate radiant heaters and insulated window coverings.**

### 4. Board Development

M. Sedgwick presented a report on formal and informal partnerships.

R. Schulz will submit an application for OLBA's Superconference Bursary for attendance at the OLA convention February 1 – 4, 2012.

5. Finances MOTION #79: A. Zucchiatti moved to accept the Financial report for September. Seconded by R. Wiedenhoeft. Carried.

6. Budget MOTION #80: R. Schulz moved to approve the 2012 budget draft as amended. Seconded by A. Zucchiatti. Carried.

7. Fundraising This item was tabled.

8. Drummond Report J. Cunningham will respond to the Federation of Public Libraries' request for feedback on the Drummond Report.

9. Information The activity report for September was received.

10. Next meeting The next meeting will be held November 23 at 3 p.m.

11. Adjournment MOTION #81: A. Zucchiatti moved to adjourn at 5:22 p.m.



## Agenda Item # 10.4



OF # 20 - Minutes

### OPERATIONS & FACILITIES EXECUTIVE COMMITTEE

#### REPORT

NOVEMBER 9, 2011

A meeting of the Operations & Facilities Executive Committee was held on Wednesday, November 9<sup>th</sup>, 2011 at 7:30 a.m.

**PRESENT:** Paul Ryan  
Rick Wiedenhoeft  
Ken Perry  
Roy Avis  
Mark McCaig  
Doug Brown

#### **REGRETS:**

**GUESTS:** Faye Flatt, Municipal Planner – 8:30 a.m. to 9:05 a.m.

1. Called to order at 7:30 a.m.
2. Non-agenda items which, because of urgency, cannot be referred to subsequent meeting, identified to be considered later in the meeting:
  - a) Update on 2012 Operating and Capital Budget

## ***Agenda Item # 10.4***

3. Disclosure of pecuniary interest and general nature thereof – none.
4. Approve Minutes from October 5<sup>th</sup>, 2011 Operations & Facilities Executive Committee Meeting. The minutes were approved as circulated.
5. TENDERS/CAPITAL/DEVELOPMENT/ENGINEERING SERVICES
  - Processing the Ontario Power Authority (OPA) Grant Application for Energy Auditing Work – the Administration report was reviewed and will be forwarded to Council for approval.
  - 2011 Capital Project – Portage Avenue Underpass Storm Sewer Pumping System - the Administration report was reviewed and will be forwarded to Council for approval.
  - Acceptance of the New Official Plan Document Prepared by Hynde Paul Associates - the Administration report was reviewed and will be forwarded to Council for approval.
  - Developing a Work Plan to Develop Residential Building Lots within the Community in the Future – Faye Flatt, Municipal Planner joined the meeting @ 8:30 where she explained the approach decided on at the Planning & Development Executive Committee meeting on Monday, November 7<sup>th</sup>, 2011. The Operations & Facilities Executive Committee endorses the approach taken by the Planning & Development Executive Committee where Planning & Development will prepare a report to go to Council at the November 14<sup>th</sup>, 2011 Council meeting. No report required from the Operations & Facilities Executive Committee. Faye left the meeting at 9:05 a.m.

## ***Agenda Item # 10.4***

### 6. WATER

Water Treatment Plant

Water Distribution System

- Jennifer Kivimaki-Jordan Fournier – 819 Church Street – Requested Rebate on Water Portion of the Water and Sewer Bill – the Administration report was reviewed where the report will be revised to include the following recommendations;
  - 1) That Jennifer Kivimaki-Jordan Fournier of 819 Church Street East will be credited or reimbursed for 100 % of the water portion of her water and sanitary sewer service costs from November of 2010 to November of 2011. The total amount of credit or reimbursement is \$ 424.24.
  - 2) That on-going forward Jennifer Kivimaki-Jordan Fournier of 819 Church Street East will not be charged for the water portion of her water and sanitary sewer service costs from November of 2011 to until the new looping watermain is installed and fully operational in the Shevlin Wood Yard. This work is to be completed by mid-June of 2012 or earlier.

The revised report will be forwarded to Council for approval.

- September 2011 Drinking Water Systems Monthly Summary Report - the Administration report was reviewed and will be forwarded to Council for approval.

### 7. SEWER

- Sewer & Water Data for 2011 - October 2011 – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.

## ***Agenda Item # 10.4***

### Sewage Treatment Plant

- Wastewater Treatment Facility Monthly Report – September 2011 – the OCWA monthly report was reviewed and will be forwarded to Council as information only. No action required.

### 8. TRANSPORTATION

#### Traffic Safety Advisory Committee

### 9. WASTE MANAGEMENT

- 2011 Tonnage at Landfill Site – October 2011 – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.

### 10. AIRPORT

- Airport Monthly Statistics – October 2011 - the spreadsheets were reviewed and will be forwarded to Council as information only. No action required.

### 11. PARKS & CEMETERIES

### 12. INFORMATION REPORTS

### 13. NON-AGENDA ITEMS

- a) Update on 2012 Operating and Capital Budget – the Operations & Facilities Manager informed all the Operations & Facilities Executive Committee members that the 2012 Operations & Facilities Division budget documents will be distributed on

...

## **Agenda Item # 10.4**

Thursday, November 10<sup>th</sup>, 2011 by 4:00 p.m. where it will be discussed in detail at the November 23<sup>rd</sup>, 2011 Operations & Facilities Executive Committee meeting. Just a heads up.

There being no further matters before this committee at this time; this meeting was adjourned at 9:15 a.m.

  
Chairman  
Operations & Facilities Executive  
Committee

Nov 9th O&F Exec.doc

  
Manager Operations & Facilities



# Agenda Item # 10.5

## COMMITTEE OF ADJUSTMENT Minutes of Meeting – October 17, 2011

A meeting of the Committee of Adjustment for the Town of Fort Frances was held in the Civic Centre Committee Room on the 17<sup>th</sup> day of October 2011 at 5:00 p.m.

**Present:** Gary Rogozinski, Alan Zucchiatti, Cindy Mason, Faye Flatt, Municipal Planner/Secretary-Treasurer, Ed Kennedy



1. **Call to Order** – Vice-Chair Rogozinski called the meeting to order at 5:00 and confirmed quorum.
2. **Added Non-Agenda Items** – None
3. **Declarations, Municipal Conflict of Interest Act** – None
4. **Minutes of Previous Meetings**  
Mason/Zucchiatti – That the minutes of the meeting of the Committee of Adjustment dated 19 September 2011 as approved as circulated.  

CARRIED
5. **Business arising from the minutes/Old Business** – None
6. **New Business**
  - a) **Applications**
    - i) **Minor Variance File A7/2011** – 951 6<sup>th</sup> St. W.  
Zucchiatti/Mason – That Minor Variance A8/2011 for the property known as 1018 2<sup>nd</sup> Street East to increase the maximum lot coverage for an accessory building from 15% to 18.77% to permit the construction of a 24' x 32' garage, be approved, subject to the following conditions:
      1. That a building permit be applied for within one (1) year from the date hereof, failing which the variance shall be deemed to have been denied, and further that
      2. the Municipal Planner receive confirmation from the Fort Frances Power Corporation that clearance concerns have been addressed.

CARRIED
7. **Correspondence** – None
8. **Non-Agenda Items** – None
9. **Adjournment**  
There being no further business, the Chair closed the meeting at 5:45 pm.

  
Chair/Vice-Chair

  
Secretary-Treasurer

Minutes approved with amendments ☐

without amendments ☒