

REPORT

COMMITTEE OF THE
WHOLE

April 23, 2018

A meeting of the Committee of the Whole of Council was held in the Committee Room on April 23, 2018 from 5:36 p.m. to 6:25 p.m. and in Council Chambers from 6:35 p.m. to 6:52 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor R. Avis; Councillors J. Albanese, J. Caul, D. Kitowski, K. Perry, and G.P. Ryan

ALSO PRESENT: D. Brown, CAO, K. Lawson, Deputy Clerk, L. Lindberg, Treasurer (5:36 p.m. to 5:50 p.m. and 6:35 p.m. to 6:52 p.m.), D. Galusha, Deputy Treasurer (5:36 p.m. to 5:37 p.m. and 6:35 p.m. to 6:52 p.m.), T. Rob, Manager Operations and Facilities (5:36 p.m. to 5:37 p.m., 5:50 p.m. to 6:25 p.m. and 6:35 p.m. to 6:52 p.m.), J. Kabel, Manager Community Services (5:36 p.m. to 5:37 p.m. and 6:35 p.m. to 6:52 p.m.) and J. Forbes, Human Resources Coordinator (5:36 p.m. to 5:50 p.m.).

1. Call to Order - 5:36 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None were identified.

3. Disclosure of pecuniary interest and the general nature thereof. - None were identified.

4. In-Camera:

4.1 Identifiable individual - Succession Planning.

- Council considered a report from D. Brown, CAO. Council provided direction to Administration respecting this matter.

309 Caul-Ryan: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employees; more specifically item 4.1 Succession Planning; a proposed or pending acquisition or disposition of land by the municipality or local board; more specifically item 4.3 Scott Street Property; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically item 4.2 Tender Matter.

CARRIED

4.2 Litigation or Potential Litigation - Tender Matter.

- Council considered a report from T. Rob, Manager of Operations and Facilities. Council provided direction to Administration with respect to this matter.

4.3 Proposed or pending acquisition of land - Scott Street property - Verbal Update.

- T. Rob, Manager Operations and Facilities was in attendance to provide a verbal update on a Scott Street property matter. Council provided direction to Administration with respect to this matter.

5. Public Session Resumes in Council Chambers: 6:35 p.m.

6. Council Reports on Board & Committee Activity:

6.1 Mayor Roy Avis - verbal update

- Mayor Avis spoke with respect to the letters provided from a classwork assignment by Ms. Artina Gurskis' Grade 5 class at St. Francis re: Voicing their opinions and possible solutions for the pollution created by the use of plastic water bottles. Mayor Avis commended the Ms. Gurski and her class for their good work.

Councillor Doug Kitowski - no verbal update

7. Consent Agenda:

- 7.1 Waiving of Procurement Policy.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to waive Procurement Procedures Policy 4.0 with respect to purchases over \$5,000. but not exceeding \$35,000. for the purchase of Extrication eDraulics Cutters & Spreaders from CODE 4 Fire & Rescue Inc.
- 310 Kitowski-Caul: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10 and 7.11
- CARRIED
- 7.2 Health & Safety Policy - Annual Review.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the Health and Safety Policy.
- 7.3 Use of Corporate Resources in Election Periods Policy.
- approval of this report will agree with the recommendation of Administration and Finance Executive Committee to adopt the amended 'Use of Corporate Resources in Elections Periods' policy 1.17
- 7.4 Recount Policy - 2018 Municipal Elections.
- approval of this report will agree with the recommendation of Administration and Finance Executive Committee to move forward in the 2018 Election utilizing the recount provisions found in the Municipal Elections Act and not implement a separate policy/by-law.
- 7.5 Further Bill 68 Amendments - Declaration of Interest.
- approval of this report will agree with the recommendation of Administration and Finance Executive Committee to accept the report and procedure outlined therein and support implementation of this process effective immediately.
- 7.6 February 2018 Drinking Water Systems Monthly Summary Report.
- approval of this report with agree with the recommendation of the Operations and Facilities Executive Committee to accept the February 2018 report prior to it being made available to the general public.
- 7.7 March 2018 Drinking Water Systems Monthly Summary Report.
- approval of this report will agree with the recommendations of the Operations and Facilities Executive Committee to accept the March 2018 report prior to it being made available to the general public.
- 7.8 Enterprise Car Rental Airport Counter Lease Renewal.
- approval of this report will agree with the recommendation of the Operations and Facilities Executive committee to ensure that the lease agreement with Enterprise Rent-A-Car Canada Limited be executed and further that Mayor and Clerk be authorized to execute the lease agreements on behalf of the corporation.
- 7.9 Borderland Pride Request.
- approval of this report will agree with the recommendations of the Administration & Finance Executive Committee to formally declare the week of Monday, July 9 through Sunday, July 15 as Pride Week in the Town of Fort Frances for 2018; permit and assist in holding a flag-raising event at the town office on July 14, to be coordinated with the Clerk's office; and provide guidance with respect to any necessary permits or escorts

that must be arranged for a pedestrian Pride march, to be coordinated with the Clerk's office.

7.10 2018 Capping Parameters for Capped Properties.

- approval of this report will agree with the recommendation of Administration and Finance Executive Committee to approve the 2018 capping parameters as outlined in the report and further that the authorizing parameters by-law and the percentage by which tax decreases are limited by-law be prepared and brought forward for execution by Mayor and Clerk.

7.11 Rainy River Valley Agricultural Society Financial Request.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to receive the request only with no further action.

8. Administration and Finance Division:

8.1 High Tonnage Rail Lines Revenue Request.

- approval of this report will agree with the recommendation of Administration and Finance Executive Committee to pass a formal resolution requesting that the Minister of Finance consider the high-tonnage rate for railway right-of-way properties in the Town of Fort Frances as we believe that our municipality meets the high-tonnage threshold.

9. Operations and Facilities Division:

9.1 Request from Economic Development Advisory Committee - Sewer and Water Rates - Report No. 4.

- approval of this report will ensure that The Operations and Facilities Division continues to charge time and materials for the installation of sewer and water services as this is the most fair and equitable method to do so and that the matter be referred to the Planning and Development Executive Committee for consideration of inclusion into the Community Improvement Plan.

9.2 Application to the Municipal Asset Management Program.

- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee:

1) THAT the Town apply for funding to further its work in Asset Management under the Federation of Canadian Municipalities Municipal Asset Management Program; 2) THAT the Town commit their 20% contribution share totalling \$6,640.00 from the Operations and Facilities Division Operating Budget; and 3) THAT Council by way of resolution support the application to the program.

10. General:

10.1 Fort Frances Canadian Bass Championship - Resolution of Designation

"THAT Council for the Town of Fort Frances designates the Fort Frances Canadian Bass Championship planned for July 18-21, 2018 in Fort Frances as a Municipally Significant Event."

11. Information:

11.1 Fire & Rescue Services - March 2018 Report. - received as information.

11.2 Town of Fort Frances General Fund (Operating) Summary for Three Months Ending Saturday, March 31, 2018. - received as information.

11.3 Town of Fort Frances Water and Sewer Fund (Operating) Summary for the Three Months Ending Saturday, March 31, 2018. - received as information.

- 11.4 Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility - March 2018 Monthly Report. - received as information.
- 11.5 Operations and Facilities Division - Environmental Area - Operations Statistics - January 2018. - received as information.
- 11.6 Operations and Facilities Division - Environmental Area - February 2018. - received as information.
- 11.7 Tonnage at the Landfill Site - updated April 13, 2018. - received as information.
- 11.8 Sewer and Water Data for 2018 - updated April 13, 2018. - received as information.
- 11.9 Airport Statistics 2018 - updated April 13, 2018. - received as information.
- 11.10 Building Department - Stats Canada Report for the month ending March 2018. - received as information.

12. Non-agenda items: None were identified.

13. ADJOURNMENT

- 13.1 The meeting adjourned at 6:25 p.m.

- 311 Albanese-Perry: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

W. Brunetta, Chairperson

E. Slomke, Clerk