

## TOWN OF FORT FRANCES

### Administration and Finance Executive Committee

#### Minutes of Meeting No. 14

Tuesday June 21<sup>st</sup>, 2011

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday June 21<sup>st</sup>, 2011 at 1:00 p.m.

PRESENT: Councillor Sharon Tibbs, Councillor Ken Perry, Mayor Roy Avis, Mark McCaig, CAO and Debbie Scofield, Deputy-Treasurer.

ALSO PRESENT: Lori Pattison, Secretary and Councillor Paul Ryan

Called to order 1:05 p.m.

1. Non – Agenda Items:
  - a) Councillor Paul Ryan – Think North II – Regional Economic Development Conference Travel Expenses and Per Diem Claims.
  - b) Councillor Andrew Hallikas – Think North II – Regional Economic Development Conference Travel Expenses and Per Diem Claims.
  - c) Special Interest Issues
  - d) Solar Project Financing
2. Disclosure of pecuniary interest and the general nature thereof - Councillor Andrew Hallikas declared a conflict on item 7ii) Councillor Andrew Hallikas Think North II – Regional Economic Development Conference Travel Expenses and Per Diem Claims and Mayor Roy Avis declared a conflict on item 4ii) Mayor Roy Avis – Purchase Card Expenses and Councillor Paul Ryan declared a conflict on item 7i) Councillor Paul Ryan – Think North II – Regional Economic Development Conference Travel Expenses and Per Diem Claims.
3. **Ken Perry – Andrew Hallikas:** that the minutes from the previous meeting on May 31<sup>st</sup>, 2011 be accepted as amended.

CARRIED.
4. Debbie Scofield:
  - i) Child Care Service Audited Statements – recommend to accept the Child Care Service Auditor’s report on compliance with agreement for the year ended December 31, 2010 and further that the invoice for audited services be paid.
  - ii) Mayor Roy Avis – Purchase Card Expenses – recommend to approve Mayor Roy Avis’ purchase card expenses in the amount of \$165.57 as

listed in his report.

- iii) 357/358 Applications for Tax Adjustment – re: 655 Second Street East, Roll #5912 030 002 07800 0000 – recommend to approve the adjustment Of 2010 and 2011 taxes under section 357/358 of the Municipal Act for 655 Second Street East located in Fort Frances.
5. Outstanding Items:
- i) Old Shambles Road – CAO/Solicitor. – no report
  - ii) Couchiching Sewer and Water Agreement Signage – no report.
6. Information Items:
- i) Town of Fort Frances General Fund (Operating) Actuals as at May 31, 2011, Water and Sewer Fund (Operating) Actuals to May 31, 2011 and Capital Fund Actuals to May 31, 2011 – were received as information.
  - ii) Administration and Finance Department Stats for the period ending May 31, 2011 – were received as information.
7. Non-Agenda Items:
- i) Councillor Paul Ryan – Think North II – Regional Economic Development Conference Travel Expenses and Per Diem Claims – recommend to approve the per diem and travel claims for Councillor Paul Ryan, in the amount of \$528.90 to attend the Think North II – Northwestern Ontario Joint Task Force – Regional Economic Development Conference held in Thunder Bay June 13 & 14, 2011 as outlined in his report.
  - ii) Councillor Andrew Halliks – Think North II – Regional Economic Development Conference Travel Expenses and Per Diem Claims – Recommend to approve the per diem and travel claims for Councillor Andrew Hallikas, in the amount of \$852.90 to attend the Think North II – Northwestern Ontario Joint Task Force – Regional Economic Development Conference held in Thunder Bay June 13 & 14, 2011 as outlined in his report.
  - iii) Special Interest Issues – there was concern voiced that the public needs to be more informed as to what the Town of Fort Frances is doing in regards to Seniors Issues ideally the Assisted Living Issue – it was discussed and Mark will write an article from the Mayors desk to be run in the Wednesday edition of the Fort Frances Times.

- iv) Solar Project Financing – authorize staff to initiate discussions with Fort Frances Power Corporation in regards to the financing of the solar power generating system and assuming the responsibility of the maintenance of the solar power panels.
8. Next Meeting Date: July 5, 2011.

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Sharon Tibbs, Chair

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Mark McCaig, Administrator