

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 20

Tuesday September 20th, 2011

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday September 20th, 2011 at 12:00 noon.

PRESENT: Councillor Sharon Tibbs, Councillor Andrew Hallikas(12:00 to 12:45), Mark McCaig, CAO, Mayor Roy Avis and Debbie Scofield, Deputy-Treasurer.

REGRETS: Councillor Ken Perry

ALSO PRESENT: L. Pattison, Secretary

Called to order 12:10 p.m.

1. Non – Agenda
 - a) Upgrade of Treasury Photocopier
2. Disclosure of pecuniary interest and the general nature thereof – Councillor Sharon Tibbs declared a conflict on item 5i) Councillor Sharon Tibbs – Per Diem Claim.
3. **Andrew Hallikas – Sharon Tibbs:** THAT the minutes from the previous meeting of September 6, 2011 be approved as circulated.

CARRIED.

4. **In-Camera:**

Andrew Hallikas – Sharon Tibbs: THAT this regular meeting of the Administration and Finance Executive Committee now meet in-camera in order to address a matter pertaining to: security of the property of the municipality or local board.

- i) Metis Nation of Ontario – recommend to receive information.

5. **Laurie Witherspoon:**

- i) Councillor Sharon Tibbs – Per Diem Claim – forwarded directly on to council for approval.
- ii) Riverside Foundation for Health Care – 2011 Mardi Gras Event – recommend to receive the request from Riverside Foundation for Health Care for reimbursement of the auditorium rental fee and noted that a contribution has already been made to the Mardi Gras Event by way of a Bronze Table Sponsorship in the amount of \$500.00.

- iii) MOS – Requests for Reconsideration re: 821 Kings Highway (2011) Roll #5912 010 002 10300 0000 – recommend to receive the Minutes of Settlement for property located at 821 Kings Highway located in Fort Frances.
 - iv) 2012 Vacation Guide Maps – recommend to approve the advertisement in the 2012 Northwestern Ontario Vacation Guide Map at a cost of \$520.00 plus applicable taxes.
 - v) Residential Demolition Grant re: 1127 Kings Highway – recommend to approve the Demolition Grant application from Mr. F. Boustead as submitted by Rainy River Futures Development Corporation.
 - vi) Mark McCaig, CAO – Purchase Card Expenses – recommend to approve Mark McCaig, CAO's purchase card expenses in the total amount of \$310.79 for the AMO Conference Travel Expenses as submitted in his report.
6. **Outstanding Items:**
- i) Old Shambles Road – CAO/Solicitor. – no report
 - ii) Couchiching Sewer and Water Agreement Signage – no report
7. **Non-Agenda Items:**
- a) Upgrade to Treasury Photocopier – recommend to execute a new lease agreement for an upgraded photocopier for the Treasury Department.
8. **Information Items:**
- i) Ministry of Municipal Affairs and Housing – Municipal Performance Measurement Program – was received.
 - ii) Town of Fort Frances General Fund (Operating) actuals as at August 31, 2011, Water and Sewer Fund (Operating) actuals to August 31, 2011 and Capital Fund actuals to August 31, 2011 – were received as information.
9. **Next Meeting Date: October 4th, 2011.**