

REPORTCOMMITTEE OF THE  
WHOLEMay 28, 2018

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on May 28, 2018 from 5:30 p.m. to 6:15 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor R. Avis; Councillors K. Perry, J. Albanese, J. Caul, G. P. Ryan and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Deputy Treasurer (5:30-5:31 and 6:07-6:15), T. Rob, Manager of Operations & Facilities (5:30-5:31 and 6:07-6:15), J. Kabel, Manager of Community Services (5:30-5:31 and 6:07-6:15), S. Freamo, IT Manager (5:30-5:31 and 6:07-6:15), J. Forbes, Human Resources Coordinator (5:30-6:00).

**1. Call to Order at 5:30 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

In-Camera item - Identifiable Individual (Personnel Matter) requested by the CAO.

**3. Disclosure of pecuniary interest and the general nature thereof.**

Councillor Caul disclosed an interest in Item 8.4 from this agenda as the travel and per diem claim being considered is hers.

Councillor Kitowski disclosed an interest in Item 8.3 from this agenda as the travel and per diem claim being considered is his.

Councillor Ryan disclosed an interest in Item 8.1 from this agenda as the travel and per diem claim being considered is his.

Councillor Perry disclosed an interest in Item 8.2 from this agenda as the travel and per diem claim being considered is his.

**4. In-Camera:**

**4.1 Labour relations or employee negotiations - Personnel Matter**

A verbal summary was provided by the Human Resources Coordinator with additional input provided by the CAO.

**4.2 Non-Agenda: Identifiable Individual - Personnel Matter**

A verbal update was provided by the Human Resources Coordinator and the CAO. A lengthy discussion took place. Direction was provided.

319 Perry - Albanese: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees; more specifically Non Agenda Item 4.2 Personnel Matter

- labour relations or employee negotiations; more specifically Item 4.1 Personnel Matter

CARRIED

**5. Public Session Resumes in Council Chambers at 6:07 p.m.**

**6. Council Reports on Board & Committee Activity:**

**6.1 Mayor Roy Avis - No Verbal Update**

Councillor Doug Kitowski - No Verbal Update

Councillor Ken Perry - No Verbal Update

Councillor G. P. Ryan - No Verbal Update

**7. Consent Agenda:**

- 7.1 Amendment to By-Law 06/14 (A By-Law to prohibit sales and regulate use of fireworks within the Town of Fort Frances).  
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to amend By-Law 06/14 as laid out in the report.
- 320 Albanese - Perry: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7 and 7.8.
- CARRIED
- 7.2 Advisory Notice of Adjustment re: 375 Scott Street (2017).  
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to receive the Advisory Notice of Adjustment for property located at 375 Scott Street in Fort Frances for the 2017 taxation year.
- 7.3 Rainy River Vet Services Committee.  
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to make a contribution to the Vet Assistance Trust Fund in the amount of \$650.00 to support the request from Rainy River Vet Services Committee.
- 7.4 Rainy River District Municipal Association Per Capita Request.  
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the Rainy River District Municipal Association 2018 per capita levy in the amount of \$6,761.75.
- 7.5 Revise By-Law 23/18 ( A By-Law to establish a percentage by which tax decreases are limited in 2018 to properties in the Commercial, Industrial and Multi-residential property classes).  
- approval of this report will agree with the recommendation of Administration and Finance Executive Committee to approve an amendment to By-Law 23/18.
- 7.6 Memorial Sports Centre Concussion Policy  
- approval of this report will agree with the recommendation of the Community Services Executive Committee to endorse the concussion policy for the Memorial Sports Centre effective immediately.
- 7.7 Ontario Sport and Recreation Communities Fund (OSRCF) Agreement  
- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the agreement with the Ministry of Tourism, Culture and Sport by authorizing the Mayor and Clerk to execute the agreement.
- 7.8 East End Hall Fire Safety Plan  
- approval of this report will agree with the recommendation of the Community Services Executive Committee to endorse the attached fire safety plan for the East End Hall.

**8. Administration and Finance Division:**

- 8.1 Councillor Paul Ryan - NOMA Conference Travel & Per Diem Claims.  
- approval of this report will agree with the recommendation of Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the total amount of \$777.30 as submitted by Councillor Paul Ryan for his attendance at the NOMA Conference in Kenora, Ontario from May 2-4, 2018.

Councillor Ryan disclosed an interest in this item as the travel and per diem claim being considered is his. He did not speak to the matter.

- 8.2 Councillor Ken Perry - NOMA Conference Travel & Per Diem Claims.  
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the total amount of \$644.74 as submitted by Councillor Ken Perry for his attendance at the NOMA Conference in Kenora, Ontario from May 1-4, 2018.

Councillor Perry disclosed an interest in this item as the travel and per diem claim being considered is his. He did not speak to the matter.

- 8.3 Councillor Doug Kitowski - NOMA Conference Travel & Per Diem Claims.  
- approval of this report will agree with the recommendation of Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the amount of \$602.82 as submitted by Councillor Doug Kitowski for his attendance at the NOMA Conference in Kenora, Ontario from May 2-4, 2018.

Councillor Kitowski disclosed an interest in this item as the travel and per diem claim being considered is his. He did not speak to the matter.

- 8.4 Councillor June Caul - NOMA Conference Travel & Per Diem Claims.  
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the total amount of \$523.01 as submitted by Councillor June Caul for her attendance at the NOMA Conference in Kenora, Ontario from May 2-4, 2018.

Councillor Caul disclosed an interest in this item as the travel and per diem claim being considered is hers. She did not speak to the matter.

**9. Operations and Facilities Division:**

- 9.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities.

**10. Information:**

The following three items were received.

- 10.1 Fort Frances Fire & Rescue Services - April 2018 Report.
- 10.2 Annual Review of Tiered Response Agreement with Rainy River District Social Services Administration Board and the Town of Fort Frances.
- 10.3 April 2018 Building Statistics

**11. Non-agenda items - None.**

**12. ADJOURNMENT**

- 12.1 The meeting adjourned at 6:15 p.m.

- 321 Perry - Albanese: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

W. Brunetta, Chairperson

E. Slomke, Clerk