

REPORTCOMMITTEE OF THE
WHOLEJune 11, 2018

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on June 11, 2018 from 5:30 p.m. to 6:33 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor R. Avis; Councillors J. Albanese, J. Caul and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, T. Rob, Manager of Operations & Facilities, L. Lindberg, Treasurer (5:30-5:43 and 6:00-6:33), T. Dennis, CBO/Planner (5:30-5:43), J. Kabel, Manager of Community Services (5:30-5:43 and 6:00-6:33).

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Brunetta disclosed an interest in Item 8.2 from this agenda as she is related to the recommended contractor.

4. In-Camera:

4.1 Non agenda items - None.

322 Caul - Kitowski: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- a proposed or pending acquisition or disposition of land by the municipality or local board; more specifically Item 4.2 Scott Street
- advice that is subject to solicitor/client privilege, including communications necessary for that purpose; more specifically Item 4.3 Servicing Agreement

CARRIED

4.2 Potential Acquisition of Land - Scott Street. (5:31-5:43)

Summary of report was provided by T. Dennis, CBO/Municipal Planner with additional input provided by T. Rob, Manager of Operations & Facilities and D. Brown, CAO. Council has decided not to proceed with purchase at this time.

4.3 Advice that is subject to solicitor/client privilege - servicing agreement. (5:44-5:55)

Summary of report was provided by D. Brown, CAO with additional input from T. Rob, Manager of Operations & Facilities. A resolution will follow in tonight's Council meeting.

5. Public Session Resumes in Council Chambers at 6:00 p.m.

6. Council Reports on Board & Committee Activity:

6.1 Mayor Roy Avis - Verbal Update

Councillor John Albanese - Verbal Update

Councillor Wendy Brunetta - A Verbal Update was provided regarding Dr. Recruitment Committee, Chamber of Commerce and NOMA Executive.

Councillor June Caul - A Verbal Update was provided regarding Seniors Games at Sister Kennedy Centre, Age Friendly Committee and Confederation Graduation.

7. Consent Agenda:

- 7.1 Proposed Draft Emergency Management Plan By-Law.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the recommendations as presented in the report with respect to the creation of a separate Emergency Management Plan and further direct that an authorizing by-law be prepared.
- 323 Kitowski - Caul: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, ~~7.9~~, 7.10, 7.11 and ~~7.12~~.
- CARRIED
- 7.2 Proposed Draft Emergency Management Program By-Law.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the recommendations as presented in the report with respect to the creation of a separate Municipal Emergency Management Program and further direct that an authorizing by-law be prepared.
- 7.3 Fitness Area Maintenance Shutdown - Memorial Sports Centre - Customer Concerns.
- approval of this report will agree with the recommendation of the Community Services Executive Committee to authorize the extension of memberships up to 3 weeks upon request for those patrons who have concerns with the interruption of membership services during the 3-week maintenance shutdown in the fitness area at the Memorial Sports Centre.
- 7.4 Pepsico Beverages Canada Agreement at Memorial Sports Centre.
- approval of this report will agree with the recommendation of the Community Services Executive Committee to authorize a new three (3) year contract with Pepsico Beverages Canada at the Memorial Sports Centre and further direct that Mayor and Clerk be authorized to execute the digital Docusign agreement on behalf of the Corporation.
- 7.5 OGRA Letter re: Autonomous Vehicles Test Corridor.
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that 1) The Manager of Operations and Facilities be listed as the point of contact for Autonomous Vehicle inquiries for the Town of Fort Frances; and 2) The Operations and Facilities Division develop a listing of priority routes throughout the municipality to send to OGRA.
- 7.6 Airport Property - Land Lease Private Aircraft Hangars.
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to renew the private hangar lot lease with Shane Armstrong at \$1.80 per square meter for the period April 1, 2018 to March 31, 2023 and further that Mayor and Clerk be authorized to executive the updated lease agreement and amending by-law on behalf of the Corporation.
- 7.7 April 2018 Drinking Water Systems Monthly Summary Report.
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to accept the April 2018 Drinking Water Systems Monthly Summary Report prior to it being made available to the general public.
- 7.8 Municipal Funding Agreement - Ontario's Main Street Revitalization Initiative.
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to authorize entering into a Municipal Funding Agreement with the Association of Municipalities of Ontario under Ontario's Main Street Revitalization Initiative and that Mayor and Council be authorized to execute the agreement and authorizing by-law on behalf of the Corporation.
- 7.9 Forgiveness Request from Fort Frances Minor Hockey Association.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to cease further interest charges on the \$1,632.43 from the

Fort Frances Minor Hockey Association with expected payment in August.

This item was pulled from consent by Mayor Avis. A brief discussion took place.

- 7.10 Fort Frances Legion Branch #29 - Ladies Auxiliary donation request.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee, with input from the Community Services Executive Committee, to approve a donation to the Fort Frances Legion Branch #29 Ladies Auxiliary in the amount of \$250.00 for the 2019 Biennial Provincial Convention to be held at the Memorial Sports Centre June 14-17, 2019.
- 7.11 2018 BIA Budget and Tax Rates.
approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the 2018 BIA Budget and that Mayor and Clerk be authorized to execute an authorizing by-law on behalf of the Corporation.
- 7.12 Establishing a Council Remuneration & Benefits Review Committee.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to ensure 1) That a Council Remuneration & Benefits Review Committee be formed; 2) THAT administrative support staff includes the following positions: The HR Coordinator, the Treasurer and CAO; 3) That the Terms of Reference as laid out in the report be approved as presented.

This item was pulled from consent by the Clerk, so that a separate resolution to establish the committee can be considered.

8. Operations and Facilities Division:

- 8.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities.
- 8.2 Award of Tender 18-OF-07 - 2018 Capital Facility renovations and Fort Frances Cemetery Addition.
- approval of this report will agree with the recommendation of administration to ensure that 1) Tender 18-OF-07 be awarded to Ed Kaun and Sons for a total tender price of \$633,984.85 including HST and \$40,000.00 contingency; 2) The shortfalls in the budget for the Water office renovation be funded from the Sewer and Water Reserve fund and further that 3) The remaining budget shortfalls be funded either from reserves or through the year end surplus and that Mayor and Clerk be authorized to execute an authorizing agreement and by-law on behalf of the Corporation.

Councillor Brunetta disclosed an interest in this item as she is related to the recommended Contractor. She did not speak to the matter. Councillor Kitowski assumed chair responsibilities for this item.

9. General:

- 9.1 Town of Fort Frances Strategic Plan - Progress Report No. 3.
- approval of this report will receive the Town of Fort Frances Strategic Plan Report No. 3 updated May 18, 2018 by Doug Brown, CAO.

10. Information:

The following five items were received.

- 10.1 Fort Frances Wastewater Treatment Facility - April 2018 Report.
- 10.2 Aircraft Statistics as of May 30, 2018.
- 10.3 Tonnage at the Landfill Site - updated May 30, 2018.

10.4 Sewer and Water Data for 2018 - updated May 30, 2018.

10.5 Complaint Register - May 2018.

11. Non-agenda items - None.

12. ADJOURNMENT

12.1 The meeting adjourned at 6:33 p.m.

324 Kitowski - Caul: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

W. Brunetta, Chairperson

E. Slomke, Clerk