

TOWN OF FORT FRANCES

MINUTES

SESSION NO. 088

June 11, 2018

The meeting of Council of the Town of Fort Frances was held in the Council Chambers , Civic Centre on June 11, 2018 from 6:34 p.m. to 6:53 p.m.

PRESENT: Mayor R. Avis, Chairperson; Councillors J. Albanese, W. Brunetta, J. Caul and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, T. Rob, Manager of Operations & Facilities, L. Lindberg, Treasurer

1. COUNCIL MEETING

1.1 Call to Order at 6:34 p.m.

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting - None.

1.4 Disclosure of pecuniary interest and the general nature thereof.
Councillor Brunetta disclosed an interest in Item 8.2 from the Committee of the Whole agenda as she is related to the recommended Contractor.

2. Consent Agenda:

2.1 Items Referred from Committee of the Whole

1103 Albanese - Caul: THAT the following Consent items be approved:

- 1) Committee of the Whole Consent items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, ~~7.9~~, 7.10, 7.11 and ~~7.12~~.
- 2) Council Consent item # 2.2.

CARRIED

2.2 Financial request dated June 1, 2018 from B. Angus, Administrative Board, Watten Fire Department re: Watten Fire Department Fish Fry at Sunny Cove Camp - August 24th, 2018.

- will be referred to Administration and Finance Executive Committee for recommendation with input from Community Services Executive Committee..

3. Approval of Council Minutes: *

3.1 Session No. 087 dated May 28, 2018*.

1104 Albanese - Caul: THAT the minutes of the Council meeting being Session No. 087 dated May 28, 2018 having been typed and distributed be approved.

CARRIED

4. Approval of Committee of the Whole Minutes: *

4.1 Session No. 128 dated May 28, 2018*.

1105 Caul - Albanese: THAT the report of the Committee of the Whole of Council meeting being Session No. 128 dated May 28, 2018, having been typed and distributed be approved.

CARRIED

5. Resolutions from tonight's Committee meeting

- 5.1 Council considered the following resolutions from tonight's Committee of the Whole meeting:

Mayor Avis moved to amend resolution 1107, with Councillor Caul seconding. The motion to amend was CARRIED.

Councillor Brunetta disclosed an interest in resolution 1110 as she is related to the recommended Contractor. She did not speak to the matter nor vote on it.

- 1106 Caul - Kitowski: THAT the report dated June 6, 2018 from D. Brown, CAO re: Proposed Revision to Standard Sanitary Sewer & Water Application Agreement for a Non-Residential Customer (Seven Generations Educational Institute) be approved to agree that clause 5 be deleted from the agreement for this customer, and that legal advice is obtained to evaluate whether this clause should be permanently removed from the standard application agreement.

CARRIED

- 1107 Caul - Kitowski: THAT the report dated June 6, 2018 from D. Galusha, Deputy Treasurer re: Forgiveness Request from Fort Frances Minor Hockey Association be ~~approved to agree with the recommendation of the Administration and Finance Executive Committee to cease further interest charges on the \$1,632.43 from the Fort Frances Minor Hockey Association with expected payment in August.~~ received, and further that Council wishes to eliminate the outstanding debt in the amount of \$1,632.43 owed by Fort Frances Minor Hockey Association, a non-profit community organization.

CARRIED

- 1108 Kitowski - Caul: THAT the report dated May 29, 2018 from D. Brown, CAO re: Establishing a Council Remuneration & Benefits Review Committee be approved to agree with the recommendation of the Administration and Finance Executive Committee to ensure 1) That a Council Remuneration & Benefits Review Committee be formed; 2) That administrative support staff includes the following positions: the HR Coordinator, the Treasurer and CAO; 3) That the Terms of Reference as laid out in the report be approved as presented.

CARRIED

- 1109 Caul - Kitowski: THAT as deemed necessary by Council, a Council Remuneration Committee be hereby created with the following composition:

Councillor Caul

Councillor Perry

Councillor Ryan

Mayor Avis (ex-officio)

Supporting Staff include: CAO, Treasurer, Human Resources Coordinator

FURTHER that the Council Remuneration Committee is established with the Terms of Reference attached hereto and forming part of this resolution.

CARRIED

- 1110 Kitowski - Caul: THAT the report dated June 11, 2018 from T. Rob, Manager of Operations & Facilities re: Award of Tender 18-OF-07 - 2018 Capital Facility renovations and Fort Frances Cemetery Addition be approved to agree with the recommendation of administration to ensure that 1) Tender 18-OF-07 be awarded to Ed Kaun and Sons for a total tender price of \$633,984.85 including HST and \$40,000.00 contingency; 2) The shortfalls in the budget for the Water office renovation be funded from the Sewer and Water Reserve fund and further that 3) The remaining budget shortfalls be funded either from reserves or through the year end surplus and that Mayor and Clerk be authorized to execute an authorizing agreement and by-law on behalf of the Corporation.

CARRIED

- 1111 Caul - Kitowski: THAT the Town of Fort Frances Strategic Plan - Progress Report No. 3 updated May 18, 2018 by D. Brown, CAO be received.

CARRIED

6. By-Laws:

- 6.1 By-Law 06/14-A a By-Law to amend By-Law 06/14 to prohibit the sale and regulate the use of Fireworks within the Town of Fort Frances.
- 1112 Albanese - Caul: THAT the following by-laws be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith:
- 06/14-A, being a by-law to amend by-law 06/14 to prohibit the sale and regulate the use of Fireworks within the Town of Fort Frances
 - 35/18, being a by-law to authorize the levying and collection of a special charge of taxes upon the Business Improvement Area (BIA).
 - 36/18, being a by-law to approve a funding agreement with The Association of Municipalities of Ontario through its Main Street Revitalization Initiative.
 - 37/18, being a by-law to adopt an Emergency Plan under Sections 2.1 (2) (a) and 3 (1) of the Emergency Management & Civil Protection Act.
 - 38/18, being a by-law to adopt an Emergency Management Program for the Town of Fort Frances pursuant to Section 2.1 (1) of the Emergency Management & Civil Protection Act.

CARRIED

- 6.2 By-Law 35/18 a By-Law to authorize the levying and collection of a special charge of taxes upon the Business Improvement Area (BIA).
- 6.3 By-Law 36/18 a By-Law to approve a funding agreement with The Association of Municipalities of Ontario through its Main Street Revitalization Initiative.
- 6.4 By-Law 37/18 a By-Law to adopt an Emergency Plan under Sections 2.1 (2) (a) and 3 (1) of the Emergency Management & Civil Protection Act.
- 6.5 By-Law 38/18 a By-Law to adopt an Emergency Management Program for the Town of Fort Frances pursuant to Section 2.1 (1) of the Emergency Management & Civil Protection Act.

7. Information Correspondence:

The following three items were received.

- 7.1 Rainy River Future Development Corporation Annual General Meeting - June 19, 2018 - Emo.
- 7.2 Association of Municipalities of Ontario (AMO) Communicate dated May 28, 2018 re: AMO's Municipal Guide for the 2018 Provincial Elections, June 4, 2018 re: Demand to Protect Double Hatter Firefighters - New Video and June 5, 2018 re: Municipal Priorities in Provincial Election.
- 7.3 Resolution as passed May 22, 2018 from the City of Quinte West re: Cannabis Grace Period Request.

8. Minutes:

The following four items are received.

- 8.1 Administration and Finance Executive Committee dated May 22, 2018.

Page 4 of 4
8.2 Economic Development Advisory Committee dated May 14, 2018.

8.3 Operations and Facilities Executive Committee dated May 9, 2018.

8.4 Community Services Executive Committee dated May 22, 2018.

9. Non-agenda Items - None.

10. ADJOURNMENT

10.1 The meeting adjourned at 6:53 p.m.

1113 Albanese - Caul: THAT this meeting of the Council of the Town of Fort Frances be now closed.

CARRIED

R. Avis, Mayor

E. Slomke, Clerk