

TOWN OF FORT FRANCES

AGENDA - December 12, 2011

MEETING

Page

COUNCIL MEETING

(Session No. 33) 6:25 p.m. to 6:45 p.m. and 7:15 p.m. to 7:30 p.m.

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda Council items which, because of urgency, cannot be deferred to a subsequent meeting, identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

Delegations/Deputations

- 2.1 Presentation from Eric H. Rude re: Petition in Opposition to Rezoning of "Nelson Street Park". 3
- 2.2 Presentation from Lindsay Joy Hamilton, Rainy River Arts Collective re: Snow Sculpture Project. 4-13

Consent Agenda

- 3.1 Summary Report 14-15
- 3.2 Items Referred from Committee of the Whole
- 3.3 Request from Alzheimer Society - Kenora/Rainy River Districts re: Proclaiming January 2012 as "National Alzheimer Awareness Month" in the Town of Fort Frances. 16
- 3.4 Northwestern Ontario Sports Hall of Fame - 2012 Annual Membership and Fundraising Campaign request. 17-18
- 3.5 Safe Communities Rainy River District Per Capita Funding Request. 19-46
- 3.6 Town of Fort Frances Police Services Board request re: Proceeds of the 2011 OPP Annual Auction. 47
- 3.7 Invitation for participation dated November 14, 2011 from Emergency Services Steering Committee (ESSC). 48-58

Resolutions from tonight's Committee Meeting

By-Laws

- 5.1 66/11 59
A By-Law to authorize an agreement to lease and service a photocopier for Treasury at the Civic Centre.
- 5.2 67/11 60-78
A By-Law to impose certain user fees.

Information Correspondence **

- 6.1 Application by Union Gas Limited re: EB-2011-0210 - 2013 Rebasing Application. 79-89

	Page
<u>Minutes **</u>	
7.1 Downtown BIA - Board of Management Meeting Minutes dated October 20, 2011*.	90-92
7.2 Administration and Finance Executive Committee dated November 22, 2011*.	93-94
7.3 Planning and Development Executive Committee dated November 21, 2011*.	95
7.4 Community Services Executive Committee dated November 21, 2011*.	96-97
7.5 Economic Development Advisory Committee dated November 7, 2011*.	98-99
7.6 Operations and Facilities Executive Committee dated November 23, 2011*.	100-102

Non-agenda Items - 7:25 p.m.

*** Previously distributed to Council**

**** Items can be viewed by contacting the Clerk**

...

Agenda Item # 2.1



"ERIC RUDE"
<erictherude@shaw.ca>

08/12/2011 11:57 AM

To <gtreftlin@fort-frances.com>

"Bob Dakin" <jahrpk2@sympatico.ca>, "Bob Dakin"
cc <bobdak1@yahoo.ca>, "Dave & Nancy Evans"
<teein_off@hotmail.com>, "Michelle George"

bcc

Subject Thanks and notice of presentation

Good morning Glen,

As indicated in my voice message this morning,

I would like to make this a formal notice that I wish to present a petition
against the rezoning of
" Nelson Street Park" , or Lots 28-36 Plan SM - 144 .

I will present you with the petition on monday, Dec 12 as indicated in your
notice.

Furthermore I would like to give you and the council fair notice that there
will be some speakers who wish to speak in that regards ,
The total number I can not be sure, but i can guess 6 people .

I trust this helps and will suffice in your planning endeavors.

Please contact me if more is required.

Thanks , Eric H. Rude
1129 Church Street,
Ft. Frances, ON P9A 1G4
807-274-5594 Cell, 807-276-0319
NOTE NEW EMAIL :
erictherude@shaw.ca

Agenda Item # 2.2



Lindsay Joy Hamilton
<lindsay@lindsayjoyhamilton.com>
Sent by:
lindsayjoyful@gmail.com

25/11/2011 02:41 PM

To town@fort-frances.com
cc
bcc
Subject Rainy River Arts Collective Snow Sculpture Project

Greetings!

The Rainy River Arts Collective has put together a proposal for a Snow Sculpture Project and we are hoping to present it to the Town.

Attached is our letter and samples photos of a similar project organized by Kenora's Lake of the Woods Art Collective. Please consider this information for a potential project for Fort Frances. We are hoping for this to be included in the next town council meeting on Dec. 12th, 2011.

Thank you for your time

--

Be Well,

Lindsay Joy Hamilton

www.lindsayjoyhamilton.com

www.littlebeaverculturalcentre.com

807.275.7680

807.274.8782 Snow Sculpture Letter in Intent.docx Touque!.jpg taking shape.jpg STA Students.jpg

STA high school art dept.jpg first day.jpg canoes inside egg.jpg 8' cubes.jpg

Refer to Operations and Facilities
☒ OK *Executive Committee for recommendation*
☐ Recommended *with input from community*
☐ Includes my input *Services Executive Committee*
☐ Recommended as amended/with comment
☐ Not recommended
☐ Will Speak to this
☐ Other
Date: *Dec 8, 2011* *M. McCaig*
M. McCaig, Administrator

Agenda Item # 2.2

November 23, 2011

Fort Frances Town Council

Mayor Roy Avis & Council:

Greetings Honourable Town council members! We are the Rainy River Art Collective. We are 30 local artists and growing from a variety of disciplines; dance, music, visual art, craft and wordsmiths. We are approaching the Town of Fort Frances for approval of our **Winter Sculpture Gardens** themed "The Arts".

The Rainy River Arts Collective would like to make the following proposal:

As an inaugural project for our newly formed Collective, we would like to take the lead on a snow-sculpting event **Winter Sculpture Gardens: The Arts**. In order to raise our profile in the community, we wanted our first project to have a strong public presence, involving the community as active participants or curious bystanders.

Particulars as follows:

- A number of 8'x8'x8' boxes (5-6 this year) would be prepared and set up in green spaces around town, i.e. Mill property along Mowat Avenue, old MacKenzie school lot, parks — the Collective would approach property owners prior to use.
- Clean snow (no gravel, salt or other contaminants) would be gathered and packed into boxes and allowed to freeze over several days.
- Individuals or groups would have the opportunity to apply for spots. Applicants would submit drawings that would have to meet guidelines (nothing offensive). Theme: the Arts.
- Sculpting would take place in the latter part of January or early February. This would allow them to be enjoyed by the community for most of the winter.

Requested from the Town:

- Permission to use town-owned empty lots, i.e. old library site, parks and water front.
- Equipment helps to place boxes. We are currently looking at pallets from the Times that could be set up on site, but if that falls through, we will be looking at other options.
- Equipment helps to load snow into boxes. This would have to be from a clean field, not from snow removal operations.
- Help to remove boxes once snow has frozen.

This project was very successful in Kenora and has turned into an annual event. The Sculptures are sophisticated and once frozen remained as attractions to the area all winter long. It went over so well, the group was asked to create the sculptures earlier in the season so they could be enjoyed longer. We have included photos from Kenora's snow sculptures from last year.

We feel this is not only a great project for the Collective, but also for the Town. We do not have a winter carnival and thought that something that brings people together as a community is worth pursuing.

...

Agenda Item # 2.2

Who knows? If we generate enough interest, perhaps it will lead to a winter carnival. Your help to make this happen would be greatly appreciated.

Sincerely,

Rainy River Arts Collective

...

Agenda Item # 2.2



Agenda Item # 2.2



...

Agenda Item # 2.2



Agenda Item # 2.2



Agenda Item # 2.2

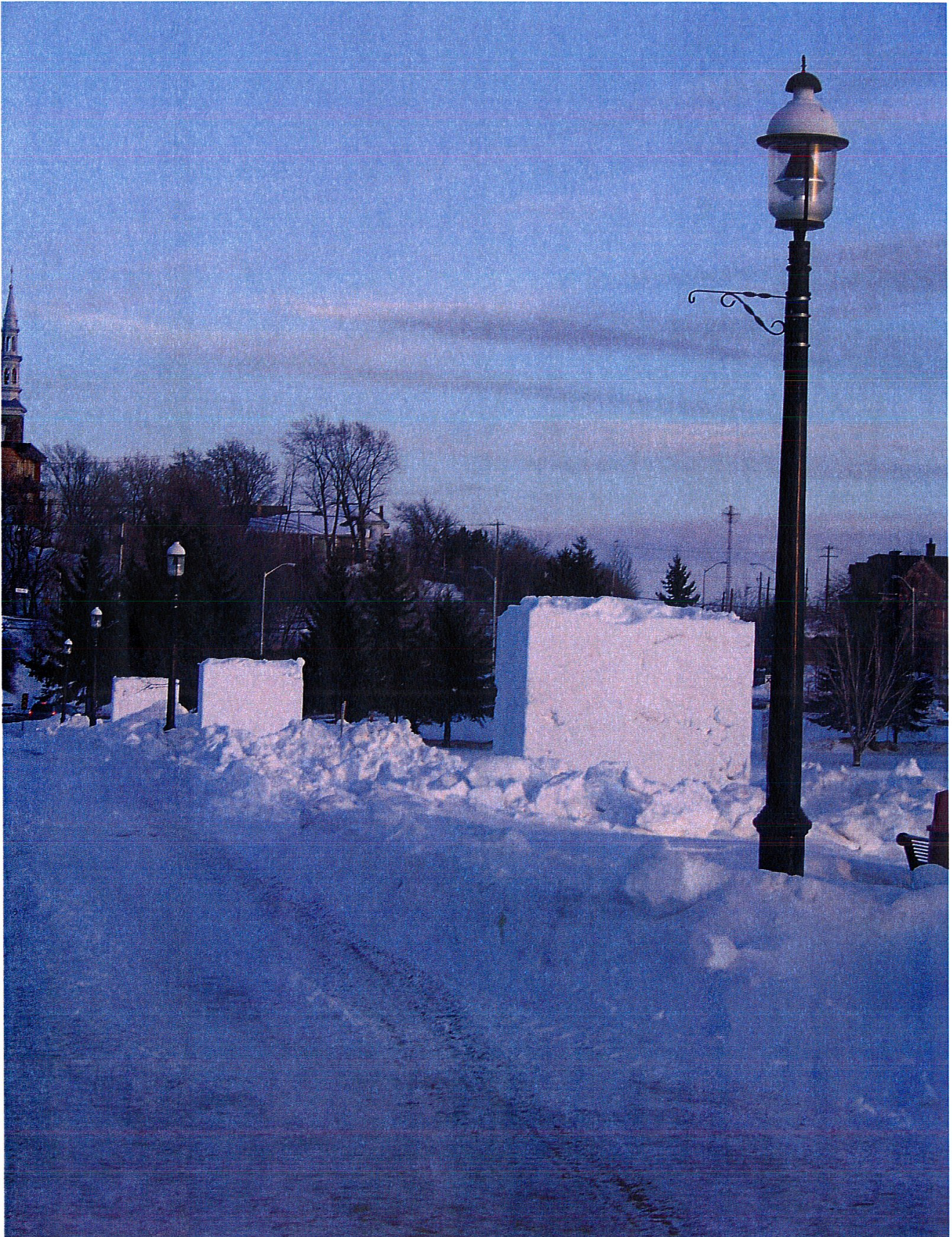


...

Agenda Item # 2.2



Agenda Item # 2.2



Agenda Item # 3.1

THE TOWN OF FORT FRANCES

REPORT TO: Mayor and Council
FROM: G. Treftlin
SUBJECT: Town of Fort Frances
Council Meeting - Monday, December 12, 2011
Consent Agenda Items

1. Items referred from Committee of the Whole:
See individual reports.
2. Request from Alzheimer Society – Kenora/Rainy River Districts proclaiming January 2012 as “National Alzheimer Awareness Month” in the Town of Fort Frances

requester will be advised of Council’s proclamation
3. Northwest Ontario Sports Hall of Fame – 2012 annual membership and fundraising campaign request

will be referred to Administration and Finance Executive Committee for recommendation
4. Safe Communities - Rainy River District - per capita funding request

will be referred to Administration and Finance Executive Committee for recommendation
5. Town of Fort Frances Police Services Board request re: proceeds of the 2011 OPP Annual Auction

will be referred to Administration and Finance Executive Committee for recommendation




Agenda Item # 3.1

THE TOWN OF FORT FRANCES

6. Invitation for participation dated November 14, 2011 from Emergency Services Steering Committee (ESSCE)

will be referred to Administration and Finance Executive Committee for recommendation



/kl

December 8, 2011



Agenda Item # 3.3

December 5, 2011

City of Fort Frances

Mayor Roy Avis
Clerk, Glenn Treftlin
gtreftlin@fort-frances.com



Dear Mayor Roy Avis:

On behalf of the Alzheimer Society of Kenora/Rainy River Districts, I would like to inform you that the month of January is national Alzheimer Awareness month. We would appreciate if you could proclaim "National Alzheimer Awareness Month" to be made on behalf of the City of Fort Frances and provide permission to have our flag placed on the flag pole outside the Municipal Office.

We appreciate your participation and support in raising the profile of Alzheimer awareness in the City of Fort Frances.

Sincerely,

Lynn Moffatt

Lynn Moffatt
Executive Director

☒ OK for council Proclamation
☐ Recommended
☐ Includes my input
☐ Recommended as amended/with comment
☐ Not recommended
☐ Will Speak to this
☐ Other
Date: Dec 8, 2011

M. McCaig
M. McCaig, Administrator

Alzheimer Society
KENORA/RAINY RIVER DISTRICTS

Northwestern Ontario Sports Hall of Fame



ANNUAL MEMBERSHIP & FUNDRAISING CAMPAIGN



WE VALUE & NEED YOUR SUPPORT!

As a non-profit organization, the Northwestern Ontario Sports Hall of Fame must raise the funds needed to operate our regional sports museum and hall of fame. A big part of this challenge is met through our **Annual Membership and Fundraising Drive**. There are a number of ways you can help:

- Purchase a **2012 MEMBERSHIP**
- Try your luck with a **FAME 600 CLUB LOTTERY TICKET**
- Make a tax deductible **DONATION** or **MONTHLY PLEDGE**

✓ **YES — I want to Help Preserve Our Sports Heritage!**

Name: _____
Address: TOWN OF FORT FRANCES
320 PORTAGE AVE
FORT FRANCES ON P9A 3P9

2012 MEMBERSHIP FEES (please ✓ category):

- ☐ Individual - \$25
☐ Family - \$40 (# in family _____)
☐ Business/Organization - \$60

Donation Levels: *Spectator* (\$10 - \$49) *Loyal Fan* (\$50 - \$199) *Patron* (\$200 - \$499) *Benefactor* (\$500 plus)

- ☐ I would like to make a **DONATION** in the amount of: \$ _____ (tax receipt issued for donations/pledges)
☐ I would like to **PLEDGE** \$ _____ for _____ months, for a total donation of _____

Phone: _____ email: _____

Method of Payment (✓ one): _____ Cheque _____ MasterCard _____ VISA _____ Other

Credit Card No. _____ Expiry ____/____ Signature _____

I would like my donation to be in Memory of _____

Please remit with payment to: Northwestern Ontario Sports Hall of Fame 219 May Street S Thunder Bay ON P7E 1B5
Phone (807) 622-2852 Fax (807) 622-2736 email: nwosport@tbaytel.net www.nwosportshalloffame.com

NORTHWESTERN ONTARIO
SPORTS HALL OF FAME
26th edition
Fame 600 Club Lottery

\$50 gets you 50 chances to win

ONLY 600 Tickets available

Cash Prizes totalling \$10,500

Comprised of

3 - \$1000 Draws

7 - \$500 Draws

40 - \$100 Draws

To be held between July 23rd and September 12th, 2012

TICKETS \$50 each - ELIGIBLE FOR ALL DRAWS
M671383

Try Your Luck AND Support Your Sports Heritage

FAME 600 CLUB DRAW TICKET ORDER FORM

Number of tickets required _____ @ \$50.00 each Amount enclosed \$ _____

Name: _____

Address: _____

Postal Code: _____ Phone: _____

☐ Cheque (payable to: NWO Sports Hall of Fame) ☐ MasterCard ☐ VISA ☐ Other

Card Number _____ Expiry Date _____

Authorized Card Holder Signature _____

Send to: Northwestern Ontario Sports Hall of Fame 219 May Street S Thunder Bay ON P7E 1B5
Phone (807) 622-2852 Fax (807) 622-2736 e-mail: nwosport@tbaytel.net

Agenda Item # 3.5



P.O. Box 124, Fort Frances, ON. P9A 3M5
Ph: 807 275 9544, Fax: 807 274 2643
Safety.grace@gmail.com

December 01, 2011

Mayor and Council
Town of Fort Frances
320 Portage Avenue,
Fort Frances, ON, P9A 3P9



Dear Mayor and Council:

On behalf of Safe Communities Rainy River District, I would like to thank you for your support for the 2011 year. The group looks forward to our challenges for the new year. We look forward to continuing existing programs and developing new and exciting programs promoting both healthy and safe lifestyles for the district.

Attached is our 2010/2011 annual report. We request your consideration for the continuation of funding of \$.50 per capita for 2011/2012 programming endeavors, which help our communities become a safer place to live, learn, work, and play.

In addition to the programs listed in our Annual Report, there are multiple small day to day activities promoting safety and the group continually looks into new funding opportunities we may access to make a successful program for our district partners. We are competing with more applications and fewer available dollars which makes it more difficult each year. We strongly feel acquiring extra dollars for our community effort provides additional resources, programs, and sustainability for our safety efforts and will keep this endeavour a top priority.

Our website continues (www.safetycoalition.com) to market the programs that we are involved in as well as partners and links to various organizations throughout the region providing.

If you have any questions, please do not hesitate to give us a call. We would like to thank you in advance for your support.

Sincerely

A handwritten signature in black ink, appearing to read "Peggy Loyie".

Peggy Loyie, Chair
Safe Communities Rainy River District

- ☒ OK *refer to Administration and Finance Executive Committee for recommendation*
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

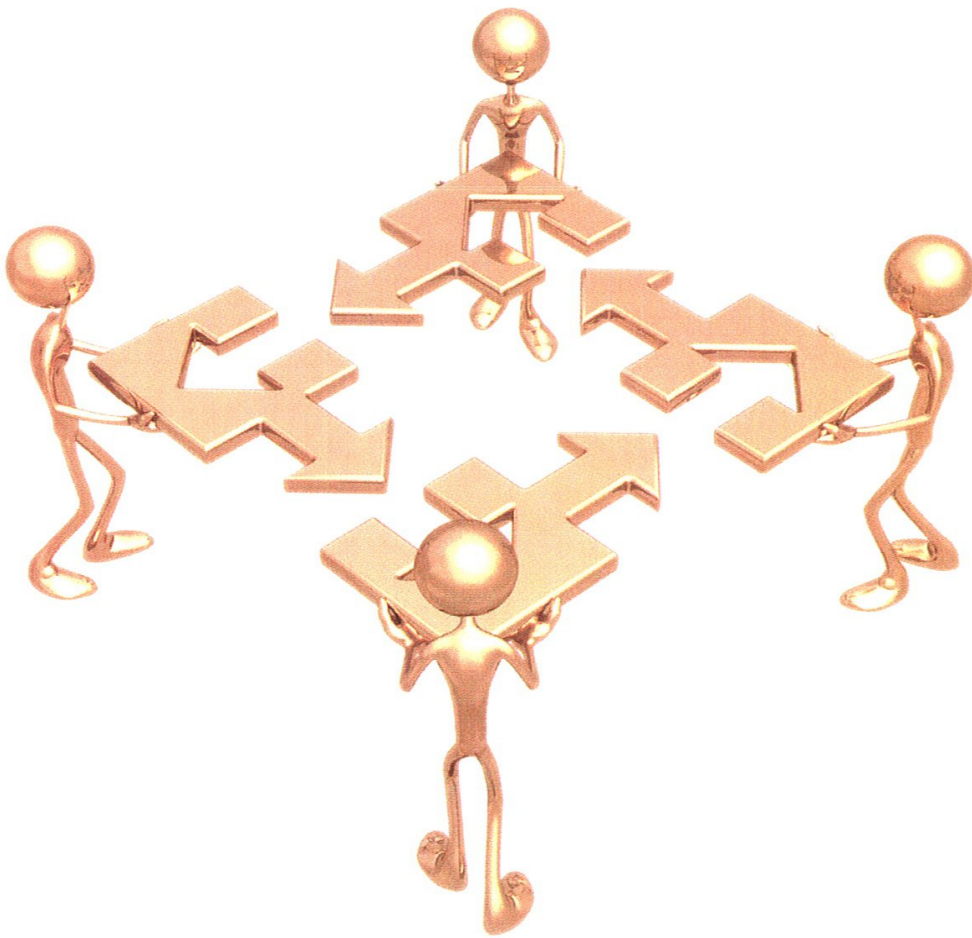
Together we can make our District the safest pl

Date:

Dec 8, 2011

M. McCaig
M. McCaig, Administrator





2010 - 2011 ANNUAL REPORT

Table of Contents

Board of Directors	3
Notes from the Chair	4
Coordinator Comments	5
Reports	
United Native Friendship Centre	6
Riverside Health Care Facilities	8
CN Partnership	11
Rainy River District Ontario Provincial Police	13
Community Policing Committee	17
Northwestern Health Unit	18
Fort Frances Fire Services	19
Child and Family Services	24
Safe Communities Canada Ambassador Awards	25
Financial Report	26
Program Expenditure Breakdown 2010/2011	Insert 28

Board of Directors for 2010/2011

Peggy Loyie

Chair

Bob Swing

Co Chair

Judith Lindholm

Secretary

Gerry Armstrong

Director

Freeda Carmody

Director

John Beaton

Director

Becky Holden

Director

Felix Blasky

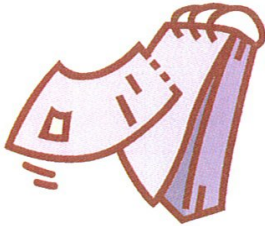
Director

Anne McCoy

Director

Grace Silander

Administrative Coordinator



Safe Communities Rainy River District

Annual Report Notes from the Chair

It's hard to believe that a year has passed already, time marches on, and I find hard to keep up with the band so to speak.

This was my first year as chair and I have to say it started out as a very busy year. Safe Communities was very involved with the administration of the Safe Schools Threat Assessment training that took place in May of 2011. This was a huge project that was not only huge administratively but also a huge success. Thank you Anne for bringing us onboard. Just as the Safe Schools project was taking off the Substance Abuse Prevention program was phasing out, this also required some administrative attention. All and all it was a good learning experience for me.

Grace continues to represent us so well at all levels. I owe you a debt of gratitude for assisting me with the task of chairing this committee /board. As you may have already heard or will hear at this meeting, we have once again achieved the distinction of being recognized nationally as a *Safe Community* by achieving a perfect community scorecard.

We need to look forward and work together to address our challenges; the most daunting at this time is our financial challenge. Together we will come up with some viable solutions.

Thank you all for your support of Safe Communities Rainy River District; as I often mention, I participated on the Safety Coalition many years back, and when I think of discussion that took place then and the focus that SCRDRD has now, I am amazed and so proud to be a part of the movement.

Thank you again Grace, your hard work and perseverance continues to amaze me.

Sincerely

Peggy Loyie, Chair

2010-2011

[SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT

Coordinator's Comments



As our 2010/2011 Safe Communities Rainy River District year draws to a close, it is once again time to reflect on our efforts, and gather a synopsis of our achievements. There has truly been a collaborative effort in safety, and we have experienced both achievements and challenges over the past year. Although not all our programs are included within this annual report, it gives us all the opportunity to celebrate some of our efforts and put these achievements to paper to share with the world.



Safe Communities Rainy River District hosted a booth at the Emo Fall Fair again this year. Many inquiries were addressed, and healthy programs were promoted.

Special thank you to the Municipalities and First Nation Communities who continue to support our endeavours. Gradually we are seeing safety becoming part of daily activities, and not a responsibility of others.

One of our biggest projects this past year was our Proceeds of Crime program which targeted Substance

Abuse. This program under the coordination of Hugh Dennis has indeed taken flight with some of our First Nation Communities have implemented programs of their own to face this challenge. Good Luck to these communities, and congratulations in your leadership.

All our partners must be commended on the program delivery again this year. Once again our partners reached target groups of all ages and focused on identified priorities and risk factors throughout the district. Our programs met the criterion of both Safe Communities Canada and the World Health Organization and Safe Communities Rainy River District achieved a perfect score for Attributes of Canadian Safe Communities and Indicators for International Safe Communities. I urge you to visit our website <http://safetycoalition.ca> to view the report card or read about activities that are ongoing throughout the District.

Reflecting on our accomplishments has overwhelmed me with pride. What we have accomplished with so little dollars is a tremendous feat. Grant funding is getting very difficult to access, yet we once again have put more dollars into our programs than we have managed to secure. If you are reading this report, you see the wonderful programs and teachings delivered within the Rainy River District; I hope you will decide to make a donation to help in our safety endeavours continue, or come out and volunteer in one of our programs. It truly is a rewarding experience.

Respectfully Submitted

Grace Silander

2010-2011

SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT

**516 Portage Avenue****PO Box 752 Fort Frances ON P9A 3N1****www.unfc.org****(807) 274-8541**

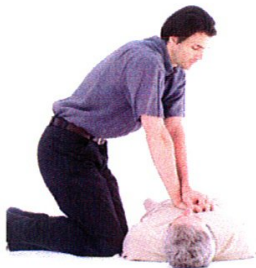
Safe Communities Rainy River District

September 2011

On behalf of the United Native Friendship Centre (UNFC) I wish submit our Annual Report.

The UNFC promotes safety through the following initiatives:

- Our Health & Safety committee consists of 7 members covering 3 sites who actively ensure our safety practices and buildings are up to date;
 - UNFC staff completed First Aid/CPR training with John Beaton; all who participated really learned a lot through John's related experiences and hands-on demonstrations;
 - Annual safety/fire/security inspections and monthly sites inspections are completed;
 - The health and safety policy was updated this year;



Agenda Item # 3.5

2010-2011

[SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT

- Throughout the year our staff carried out and/or participated in various promotions such as:

Rachel's Challenge	Mothers Against Addictions	Women's Health Symposium
Medicine Walks	Community Youth Justice	National Day of Remembrance
Stuff-a-Cruiser	Healthy Living Program	Young Women's Symposium
Sobriety Walk	Water Walk	Veteran's Day
Powwow		

FASD Day Breakfast Buddies program at St Michael's School

- UNFC staff belongs to multiple Boards and committees including:
Safe Communities-RRD, RRD-Substance Abuse Prevention Team, Homelessness Committee, Elder Abuse Committee, Coming Together for Kids Coalition, Victims Services Board, Health Access Centre Board, Domestic Violence Court Advisory Committee, Diversity Committee, Native Housing Board, Legal Clinic Board, Justice Coordinating Committee, Best Start Network, Sixth/Webster Outreach, Walk for Good Life, Community Garden, and Interagency.



It's been great being part of Safe Communities Rainy River District's collective of partners helping the community.

Sincerely,

Judith Lindholm,

UNFC Program Director

2010-2011

[SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT**RIVERSIDE HEALTH CARE FACILITIES INC.****"CONNECTING COMMUNITIES – COMMITTED TO CARING"****PARTNER REPORT FOR THE****SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT****2010-2011**

Riverside Health Care Facilities Inc. is pleased to provide an annual report to the Safe Communities Rainy River District, with whom we have enjoyed a longstanding partnership. Our partnership with the Safe Communities has been both beneficial and complementary to our organization.

--" To provide quality patient care with a commitment to clinical achievement, safety and enthusiasm to assure the best possible health care"

--" To support a safe and healthy work environment where each person is valued and respected and where personal and professional growth is encouraged"

--To respond to community health care needs and providing creative, ongoing community support initiatives"

Riverside Health Care Facilities provides primary, secondary, long-term care and community health services at our four health care facilities across the Rainy River District. While this past year has involved some changes internally, we have been focusing our efforts on standardizing safety programs, consistency of processes throughout our facilities and expanding our services. Riverside promotes a safe and healthy environment through various working groups and committees:



QUALITY MANAGEMENT is an avenue for improving processes, reducing and/or eliminating adverse events for the patients and staff to ensure quality safe patient care. Satisfaction surveys are one avenue we use to elicit feedback on how our patients/residents/clients perceive the services we provide.

2010-2011

[SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT

Riverside continues to adapt best practice guidelines and looks for continual quality improvement. Staff members receive continual updates and education on changes to policies, procedures and best practices.

OCCUPATIONAL HEALTH AND SAFETY remains a part of our everyday life at Riverside. By October 2011, we will have completed our certification training both basic and site specific, which ensures we have the knowledge and commitment to oversee safety processes and a safe environment. Presently, we have three staff that are certified trainers to provide Non-Violent Crisis Intervention in-services to staff at all facilities. NVCI certification training will be offered in December 2011 and Riverside is committed to training additional staff. In response to the changes on the Occupational Health and Safety Act pertaining to Violence in the Workplace, Riverside has ensured its policies and procedures address bullying, harassment and workplace violence. All staff are completing on-line modules through Discovery Campus on Violence in the Workplace, and have found this form of education delivery helpful in ensuring all staff meet training requirements. We have continued to update and expand on our "Workplace Safety Handbook" which received recognition during our last Accreditation in October 2009.

INFECTION CONTROL efforts continue to focus on the importance of Hand Hygiene to reduce infection and the spread of disease. We have adopted the program "Just Clean Your Hands", and for Infection Control Week will be again traveling to all sites to demonstrate/talk with front line staff. Alcohol based hand-sanitizers have been installed throughout all of the facilities at point of care. Literature, public service announcements and posters in all our facilities help to educate our patients/residents/clients and visitors to the importance of protecting themselves from infection. We will begin our annual influenza immunization campaign for staff in October 2011.



PATIENT SAFETY is an essential in the delivery of quality, safe care. Our wallet sized medication recorders continue to be available throughout the District at Clinics, Health Centers, Retail pharmacies and other health care providers. Patient safety continues to be a key component in the Accreditation processes that Hospitals undergo. Riverside Health Care Facilities will be undergoing their next accreditation in October 2012. Riverside participated in the Senior's Wide Falls Prevention Program which was completed in March 2011. Our Falls Prevention team consisting of front line staff, managers and Improvement facilitators continue to meet. We continue to monitor and report our statistics, with the goal of reducing the number and severity of falls at all our facilities. Canadian Patient Safety Week is October 31st-November 4th, 2011. Promotional products have been ordered for all facilities to signify

Patient Safety Week. The Director of Patient Safety will be visiting all of our facilities to speak with front line staff and stress that "Patient Safety is everyone's job".

Riverside Health Care Facilities Inc. values our partnership with the Safe Communities Rainy River District. We will continue to provide support and resources to the Substance Abuse Prevention Team (S.A.P.T.) and the Party program. The Emergency and Diagnostic Imaging Department staff are dedicated to participating in this valuable program for the young people of the District. Riverside is committed to ensuring the safe health care services and programs for the communities we serve. We look forward to an exciting new year full of challenges and opportunity.

For further information please contact:

Felix Blasky (807) 274-4818 or f.blasky@rhcf.on.ca

Glenna Morand (807) 274-5603 or g.morand@rhcf.on.ca



Safe Communities Rainy River District CN Rail Safety Initiatives



Safe Communities Rainy River District Traffic Safety Partners have been very busy in the Fort Frances area promoting both traffic and rail safety initiatives.

One initiative was teaching the younger children proper crossing techniques at the intersections utilized for routes to and from school. We worked closely with the Boards of Education to deliver programs promoting active participation at crossings and our senior partners reinforced the safety messages working closely with local OPP in the classroom settings.

For our local drivers, pamphlets and traffic safety messages were personally delivered by the OPP partners, and Safe Community Rainy River District keychain flashlights were handed out to reward motorists complying with the speed zones.

Pamphlets and frequently asked question sheets were developed from the "Safe Kids Canada Pace Car Information" and packaged for distribution with the School information mail which targeted the family unit.

Colouring sheets were given to teachers for the K-Grade 4 classes to teach safe crossing for both rail systems and intersections.

Success & Challenges

Our "Ticket or Teach" was piloted last year in the JW Walker School to set the foundation for future Ticket and Teaching across our District.

This program gave speeders, who would normally receive a warning for speeds travelled, the opportunity to receive a teaching session rather than a ticket. Higher speeds were ticketed immediately and without a choice. JW Walker students developed a video to deliver their messages requesting drivers to slow down and OPP and SCRRD had power point presentations for the teaching sessions.

There was a communications gap between Safe Communities Rainy River District and the Town of Fort Frances which resulted in negative feedback regarding our teaching portion of the program.

We continued to work on this issue and decided the "Ticket or Teach Program" would be suspended while we put our efforts forward in a collaborative environment to work out a win-win solution.

2010-2011

[SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT

Together we have succeeded in achieving a **"Community Safety Zone"** in our west end risk area.

Now that our community has been successful and is once again working closely with our community leaders, it is extremely important to keep this momentum going. There is one more school area that needs to be targeted in Fort Frances, as well as schools within our District.



Speeds will be monitored closely, and data will be collected to evaluate the effectiveness of our new Community Safety Zone.

We will continue and enhance with our communication tools and methods of reaching the public. Working closely with the faculty and student bodies of the schools will keep our movement alive and growing. Listening to the students can and will keep us on track with our programming decisions.

Future Initiatives

We are looking forward to yet another challenge in the children safety, and adult education relating to traffic congestion during the times of delivering to and picking up from schools. There are numerous risk factors for the kids, and our next challenge is to address this area of concern. While researching this risk, we have identified the "Kiss and Ride" concept as a possible future program and have started the planning process and are working on a grant application for this endeavor.

Priority Initiatives

Our number two priority for the Rainy River District is Motor Vehicle incidents. Our traffic endeavours fit very nicely in addressing our priorities.

2010-2011

[SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT



Rainy River District OPP Detachment Area

Annual Report 2010 for the

Rainy River District Safe Communities

Overview:

The Rainy River District is a large area in the North West Region that contains hundreds of accessible bodies of water, several Provincial highways and many communities. These geographical factors continue to present the biggest challenge for policing in the District. The communities of Fort Frances and Atikokan are under policing contracts. The OPP also provides non-contract policing services to the municipalities of Alberton, Lavallee, Emo, Chapple, Morley, Dawson, Lake of the Woods and Rainy River.

Rainy River District OPP 2010/11 Results:

1. D.A.R.E. program taught in all grades five/six classes within the Rainy River District Board of Education and the Northwest Catholic District School Board. For the 2011/12, in response to a survey with the Rainy River District school boards, the OPP will transition towards a new curriculum pertaining to online safety/bullying that includes the elements of digital citizenship. The new program is called Respect Technology.

2. The Rainy River District OPP Detachment is an active member of the Rainy River District Substance Abuse Prevention Team (previously the Opiate Task Force). As a member of this committee, the Rainy River District Detachment is committed to drug education through Community Service initiatives that help bring awareness of the drug misuse, local trends and liaise with community organizations. OPP Drug Enforcement is facilitated through the Community Drug Enforcement Team (CDAT). The CDAT is dedicated to investigating drug misuse on a local level and consists of one full time OPP drug enforcement officer working locally in the Rainy River District to investigate drug trafficking, help develop informants and conduct drug presentations. Since its inception, the CDAT has successfully investigated. In the last two years, CDAT has investigated a number of drug related incidents throughout the Rainy River District and surrounding First Nations territories.



The statistical results of these investigations over the two year period are as follows:

2010-2011

[SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT]

24 CDSA Search Warrants

2 General Warrants

1 Tracking Warrant

115 CDSA charges

50 Criminal Code charges

38.55lbs of cannabis marihuana bud

746 marihuana plants

840.5prescription narcotics

\$24, 500 in CDN and US currency

32 firearms and three prohibited devices

41 grams of cocaine

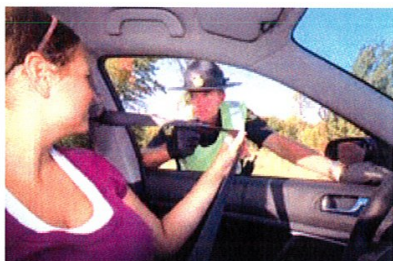
Small amounts ecstasy and hashish

3. The Rainy River District OPP has partnered with the Northwest Health Unit and the Older Adults Mental Health program to help create Seniors and Law Enforcement Team (SALT). Over the past year, there have been 98 seniors who have registered to participate in this committee. ***S.A.L.T is a voice to advocate for action to ensure that seniors live in a healthy, safe, enjoyable and vibrant community. The team acts as a communication link between seniors and services providers, increase awareness of services for seniors and support seniors in the community.*** Since its inception, SALT has organized their committee, partnered with the Safe Communities to facilitate funding opportunities, created their own website and monthly newsletters, created a sub-committee to focus on the identified need of Assisted Living (Assisted Living Action Group), attending training sessions to facilitate Elder Abuse Awareness presentation, attended training for Restorative Justice facilitation. In addition, they host regular "Salt Shaker" events for seniors to get seniors involved in educational opportunities, physical activities to keep seniors active and meet monthly to engage seniors to help service providers identify needs.

4. Summer student employment opportunities for students between the ages of 15 to 29 years of age. Duties include marine patrol, highway patrol, crime prevention and general assistance to patrol officers. For the summer of 2010/11 the OPP hired three full time summer students. OPP Summer Student program was designed for students to implement bicycle rodeos throughout the Rainy River District. The OPP teamed with Emo Township, the Northwestern Health Unit, The Town of Fort Frances and the Rainy River District Community Policing Committee to help educate young children about bicycle safety and the importance of wearing a helmet while riding their bicycles. Over 150 children went through the bicycle rodeo course, had their bicycles inspected and all participants received a prize.

The Rainy River Community Policing Committee donated prizes for the participants. Secondly, the OPP Summer coordinated the Positive Tickets program offering coupons for free ice cream for those kids found wearing their bicycle helmet. This OPP program was in partnership with the Town of Fort Frances.

5. The OPP is working in conjunction with Safe Communities Rainy River District towards reducing the number of motor vehicle collisions through education and enforcement initiatives. The large percentage of the District motor vehicle collisions are attributed to wild animal strikes. Collisions during inclement weather are also frequent, and can be prevented by adjusting driving habits. As vehicles are manufactured with more safety features and drivers improve their driving behaviour, the seriousness of collisions has been reduced. Nevertheless, the frequency of collisions in the District has remained constant for the past 4 years. There will always be the need to make our roads safer. Police visibility on area roadways and the enforcement of the "Big Four", impaired drivers, aggressive drivers, seat belt compliance and distracted driving, will be the focus of our enforcement and educational efforts over the next 3 years.



6. R.I.D.E. (Reduce Impaired Drivers Everywhere) officers conduct directed patrols aimed at impaired drivers. The Rainy River District Community Policing Committee is helping to bring awareness to the issues concerning impaired driving through media campaigns.

7. Provincial Seat Belt Campaigns are conducted routinely. Locally, officers focus on compliance of seat belt use, conducting seatbelt surveys and proactive initiatives to increase seatbelt usage.

8. Upon request, Community Service Officers will conduct infant car seat presentation at prenatal classes at Riverside Health Care Hospital in conjunction with Northwest Health Unit. The Rainy River District OPP has one officer with a Child Restraint Installation Instructor certificate.

9. Marine patrol on area waterways promoting safe boating and awareness.

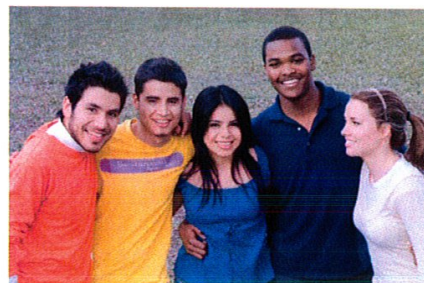
10. Presentations given upon request to various clubs, organization and students pertaining to Online Safety, Elder Abuse, Fraud, Theft, Bullying & Cyber-bullying, Pre-school age children safety presentations, Crime Stoppers, Impaired Driving, P.A.R.T.Y. Program, Bicycle Safety, OPP Detachment Tours, Bicycle Rodeos, Driver Education, Travelling Alone and Drug Awareness.

11. Officers regularly update the public through media releases, public service announcements and media campaigns concerning various public safety, policing initiatives and police enforcement results.

12. Drinking and Driving Simulator car presentations provided upon request.

13. The OPP attended the Fort Frances Home and Leisure Show in April 2011. Informational booths may be provided upon request upon officer availability.

14. The OPP is continuing to support the Rainy River District Celebrating Diversity Committee. A committee initiated by the OPP, to promote dialogue between various leaders of our community and determine how we can partner together to develop proactive initiatives to celebrate the Diversity within our District. The committee was designed to help develop strategies to support the wealth of differences within our District and is designed to educate members and then take the initiative to help support differences in our society including culture, age, disabilities, gender, race, those receiving public assistance (in accommodation), sexual orientation, ethnic origin, etc. Over the past few years, the Committee has grown to include support from all municipal communities within the Rainy River District and continues to meet on the first Wednesday of the month at noon at the Fort Frances Library and Technology Centre to build strategies to promote diversity. For the 2011/12 year, the OPP helped submit a successful grant proposal that resulted in funding for a project called Respect-It Lives Here. The project will involve committee members facilitating discussions through local business, organizations and committee to bring awareness to inclusiveness, respect, recognizing personal biases and the importance of being accountable for personal behaviour.



15. In October, OPP teamed with Family and Children's Services and Safe Communities Rainy River District to deliver Operation Safe Halloween. The glow sticks act as a night light that can be worn by children as they trick-or-treat to make themselves more visible to motorists. Children were given Safe Halloween messaging and activities through newsletters, educational activity sheets, media campaigns and police attending the schools to ensure everyone between pre-school and grade 8 received a glow stick and safety tips.

Conclusion:

The Ontario Provincial Police is pleased to be a partner of the Rainy River District Safe Communities. The OPP continues to engage in ongoing discussions and consultations with our community partners throughout the year in the Rainy River District. The information and insight gained through these partnerships assist us in understanding what our local policing priorities are.

The OPP wishes thank the members of the Rainy River District Safe Communities for their continued support in helping to make the Rainy River District a safe place to live, play and work. Together, we are making a difference.



2010- 2011 Annual Report



A number of campaigns were done throughout the year.

One was on distracted driving involving a number of different ways to deliver the message. At the Ft Frances trade show a booth was set up including a pull up sign (Zip it Lock it) and cell phone condoms were handed out. As part of this the S.I.D.N.E. go cart and hands on educational tools were utilized to give the public the message about the hazards of distracted driving.

Six bike rodeos were facilitated by OPP Youth in Policing Initiative Summer Employment program. Education in bike and road safety, helmet use with prizes awarded.

In partnership with B93, public service announcements were given focusing on distracted driving.

Rachel's Challenge was given financial assistance.

During June, we partnered with OPP for a week long youth camp at Sunny Cove which was very successful.

Goals for the future are a new logo and website is being designed which will offer resources, current information, events and contact information

New members are always welcome.

John Beaton, Chair



The Northwestern Health Unit (NWHU) continues to be an active partner and strong supporter of the community work accomplished by members of Safe Communities- Rainy River District. In 2011, several initiatives were implemented to support mutual injury prevention mandates and community mobilization efforts of Safe Communities, NWHU, and its partners.

- **Community Engagement Meetings-** In 2011, the NWHU completed a series of community planning meetings across the Rainy River District. The purpose of the meetings was to engage stakeholders, identify community-based health promotion priorities and collaborate on common health goals. Reports for each community are available now available: <http://www.nwhu.on.ca/programs/health-promotion-reports.php>
- **Atikokan receives funding from Safe Kids Canada to promote Safe Kids Week-** Atikokan's Next Generation Committee planned a community event that involved a free pancake breakfast, information dissemination and a car seat inspection clinic. The remaining funds purchased car seats that will be distributed to low income families on an as needed basis. 50 people participated in the event.
- **SAGES-** is a 10-week falls prevention program that includes safe and gentle exercises for seniors, nutrition breaks as well as information sessions. The Northwestern Health Unit continues to provide support, training and resources for SAGES. SAGES was offered to seniors and older adults in Rainy River and Barwick.
- **Fort Frances network mapping project-** network mapping is a methodology used to visualize and interpret connections within a group or network to strengthen its work and effectiveness. One of the findings: "Your maps show substance abuse, mental health promotion and injury prevention very well integrated, which is an area of strength". The final map included 8200 links between people, making this one of the largest maps among Healthy Community Partnerships across the province.
- **Car Seat Safety-** approximately 60 new parents, enrolled in prenatal classes in Fort Frances, participated in education sessions about car seats and proper use and installation. The health unit continues to provide regular car seat inspections for parents and services providers.
- **NWHU Youth Action on Drugs (YAD) Project-** conducted a survey among grade 7-12 students in communities across the region. The purpose of the survey was to determine how risky or harmful students think substance use may be; how common they think substance use is among youth in their community; what types of social media young people currently use most to access health related information; and how students feel about their community.
- **Active and Safe Routes-** funding was received to complete the Phase II Implementation Study. Plans are taking shape and partners are working together to increase education and implement a diverse infrastructure system that supports safe and active travel throughout the Town of Fort Frances.

We look forward to continuing our membership with Safe Communities-Rainy River District and maintaining quality injury prevention planning and programs across the entire District.



Fort Frances Fire & Rescue Service
Fire Prevention & Public Education
Annual Report 2011

Overview:

Fort Frances Fire & Rescue Service (FFFRS) continues to provide education in Fire and Life Safety throughout the Community and the Rainy River District. We are dedicated to ensuring the highest level of programming and delivery techniques are utilized when imparting educational material necessary for residents to keep safe.

History:

In previous years, Fort Frances Fire & Rescue Service has been very active in achieving the safety needs of the Community and District and 2011 was no exception. While continually analyzing local safety issues, the FFFRS continues to develop, implement, deliver and evaluate all programs to ensure we maintain quality safety initiatives.

Present Community Awareness and Activities:

A number of comprehensive programs are presently being offered and delivered in the Community. These programs are directed at what are considered to be groups at higher risk to fire and other safety concerns. For example, Risk Watch is promoted in elementary schools to help young persons make smarter choices in eight separate categories of safety. Older Adults are provided education through group discussions and programs such as Older & Wiser. Fire Prevention Week provides the advertised opportunity to reach all age groups in between with general fire safety messaging on topics such as safe cooking, candle safety and safe use of smoking material.

2010-2011

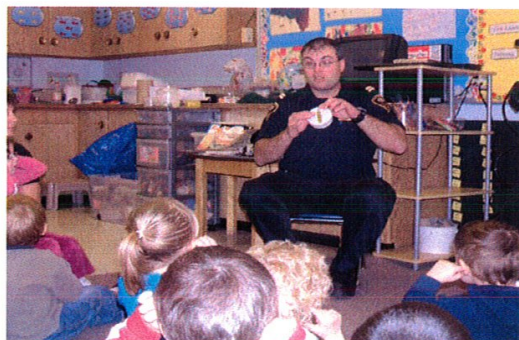
[SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT



Spring Fire Safety Day 2011 at Canadian Tire – local firefighters

Developed programs presently offered by the FFRS are as follows:

- Risk Watch for elementary schools
- TAPP-C The Arson Prevention Program for Children
- Fire Station Tours with general fire safety messages geared to age
- School Fire Safety & Exit Drill Practices
- “Alarmed For Life” Smoke Alarm Program
- Fire Prevention Week Activities and Awareness Displays/Presentations
- Commercial & Industrial Fire Safety Plan Staff Training
- Fire Safety Training for Staff in Health Care Facilities
- Fire extinguisher training for the workplace
- Routine Fire Safety Inspections/Inspections upon complaint and request
- General Fire Safety Public Service Announcements



Fire Safety Specialist Wayne Riches on a school visit

Photo Courtesy Fort Frances Times

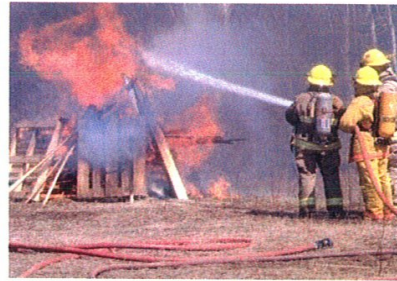
2011 Results:

- Anticipate completing the required annual Fire Safety Inspections of 165 commercial and industrial establishments within the TOFF
- Approximately 240 students and 58 teachers/adults were involved in fire station tours or received presentations on fire safety within their schools throughout 2011
- Approximately 520 JK – grade 3 students in our community were spoken too by staff of the Fire Department during Fire Prevention Week
- We continue to provide Staff training sessions regarding workplace Fire Safety to many Commercial and Industrial Occupancies within Fort Frances and outside the Community
- Fire extinguisher training continues for many workplace employees within Fort Frances (including TOFF staff) and the request for Fire Department training continues to increase
- The Fire Department continues to utilize a variety of safety related public service announcements, having aired on the local radio stations and in the local paper
- Older Adult Fire Safety sessions continue to be delivered at Senior Housing Complexes
- The recently revised Risk Watch Program is continuing in the District School System
- The Fire Department has seen a decrease in referrals to the TAPP-C Program in 2011. We would like to attribute this to increased fire safe behaviour through our education programs
- Fire department staff were involved in monitoring this year's fire drills within our Community's public schools
- Fire Safety Displays have been established at various locations within the Community throughout the year

2010-2011

[SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT

*Fire Safety Day at Canadian Tire
Captain Kirk Armstrong
Photo Courtesy Fort Frances Times*



Local Firefighter training session

Conclusion:

The 2011 Safety Season has been yet another busy and challenging exercise for the Fort Frances Fire & Rescue Service. We are continuing to see positive results in reduced costs regarding fire loss and most importantly, reduced deaths and health care requirements caused by a variety of preventable injuries. A huge thank you goes out to all the Firefighters in the Fort Frances Fire & Rescue Service for their dedication and commitment to ensuring safety to the residents of our Community.

Sincerely

Wayne Riches

Fire Safety Specialist

Fort Frances Fire & Rescue Service

2010-2011

[SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT



Partner Report 2011

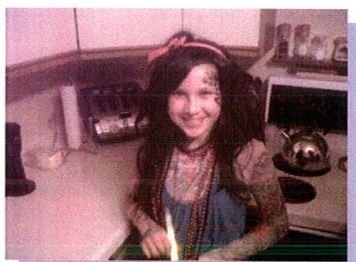
As many of you are aware, the former agencies of Kenora-Patricia Districts Child & Family Services and

Family & Children's Services of the District of Rainy River amalgamated on July 1st, 2011. As a new agency, new vision, mission and values statements were developed.

The importance of safety is highlighted in the new mission statement, ***"We are dedicated to ensuring the safety and well-being of every child by providing effective services to children and families."***

Although we had a very busy year during the amalgamation process, we were pleased to continue with Project Safe Halloween with our Safe Communities Rainy River District partners. 2011 marks the **ninth** year of the Project.

A total of 4,000 glow sticks were ordered this year for children to wear trick-or-treating on Halloween night. 2,400 of these were distributed at the Rainy River District School Board Professional Activity Day on October 21st. Members of Safe Communities Rainy River District and Treaty #3 Police delivered the remaining glow sticks to First Nation Schools and early years' programs (Head Start, nursery schools, day care centers, etc).



700 glow sticks were also available at Tess' Kitchen "Haunted Backyard" and the KRRDCFS offices in Fort Frances and Atikokan.

This project started simply in 2003 by handing out 250 glow sticks from the old Fort Frances office. It has grown tremendously, and we at Child and Family Services are thankful for every effort that has been put forth by all members of Safe Communities Rainy River

District to help keep children safe Halloween night.

A special mention has to be given to O.P.P. Constable Anne McCoy, who has worked tirelessly to ensure the Project remains sustainable year after year. Anne has a vision of seeing this Project delivered across the Kenora-Rainy River Districts, and I am sure that we can make that happen!

We are always looking for new and fresh ideas, and with the possible support from Safe Communities Kenora District, we look forward to seeing how Project Safe Halloween can grow.

Betty-Anne Johnson



KRRDCFS Therapist Laura Chabot and O.P.P Constable Anne McCoy distributing glow sticks.

Congratulations to our Ambassador for Safety Awards**Safe Communities Canada**

- Fort Frances High School First Response Team – Ambassador for Safety Award – Community Partner
- Dawn Hayes – Ambassador for Safety Award - Volunteer



2010-2011

SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT

Safe Communities Rainy River District Income Statement Aug 01, 2010 to Jul 31, 2011

REVENUE

Funding

Municipal Per Capita Donation	8,620.00
Federal Grants	2,300.00
Provincial Grants	94,961.58
Total Funding	105,881.58

Other Revenue

Fundraising Events Revenues	2,455.86
Interest Revenue	0.00
Misc. Donations	5,105.10
Miscellaneous Revenue	2,584.32
Total Other Revenue	10,145.28

TOTAL REVENUE	116,026.86
----------------------	-------------------

EXPENSE

General & Administrative Expenses

Accounting & Legal	141.25
Administrative Coordinator	31,500.00
Advertising & Promotions	1,257.29
Amortization Expense	0.00
Bank Charges and Interest	117.03
Business Fees & Licenses	1,930.58
Insurance	1,168.56
Courier & Postage	0.00
Interest & Bank Charges	0.00
Office Supplies	2,288.11
Total Administration	38,402.82
Equipment	12,883.02
Communications	2,595.33
Fundraising Expenses	1,450.00
Meals	15,444.46
Other Expenses	2,557.00
Personnel	0.00
Training	40,454.11

Agenda Item # 3.5

2010-2011

[SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT

Youth Camps	13,588.01
Travel	7,860.30
Supplies	<u>14,653.20</u>
Total General & Admin. Expenses	<u>149,888.25</u>
 TOTAL EXPENSE	 <u>149,888.25</u>
 NET INCOME	 <u><u>-33,861.39</u></u>

Note: See insert for Program Breakdown of Expenses throughout 2010-2011

Municipal Per Capita received for the 2010 – 2011 Annual Reporting Period

Special thanks to the Municipalities for their continued support. These funds are our sustainability, as program dollars go directly into programming and teaching, and are not used for the day to day administration and operational costs of Safe Communities Rainy River efforts.

Township of Alberton	958.00
Town of Atikokan	1475.00
Township of Chapple	366.50
Township of Dawson	250.00
Township of Emo	593.00
Town of Fort Frances	4051.50
Township of Lake of the Woods	142.50
Township of LaVallee	533.50
Township of Morley	250.00
Town of Rainy River	433.00
 Total	 \$ 9053.00



NOTE: Cheques received after July 31, 2011 are not reflected in the Financial Statement of the General Account.

Safe Communities Rainy River District Breakdown of Program Expenditures											
	Inclusive	CN Safety	Community Policing	DARE	FF Challenge	Funding Program	Proceeds of Crime	Substance Abuse	SKV Communities	Safe Schools	Seniors
REVENUE											
Funding											
Municipal Per Capita Donation	\$ 8,620.00										
Federal Grants	\$ 2,300.00	\$2,070.00									
Provincial Grants	\$ 94,961.58						\$22,465.42		\$18,000.00	\$45,000.00	
Total Funding	\$105,881.58										
Other Revenue											
Fundraising Events Revenues	\$ 2,455.86		\$ 2,205.86					\$ 250.00			
Interest Revenue	\$ -										
Misc. Donations	\$ 5,105.10		\$ 4,305.10								
Miscellaneous Revenue	\$ 2,584.32		\$ 2,413.92	\$ 50.00							
Balance Forward	\$6,205.95	\$11,342.19	\$3,398.07	\$ 50.00	\$ 450.00	\$ 1,101.38	\$67,386.26	\$13,162.31	\$ -	\$ -	\$ 7,595.70
Total Other Revenue	\$ 10,145.28										
TOTAL REVENUE	116,026.86	\$8,275.95	\$15,961.97	\$7,751.17	\$ 450.00	\$ 1,101.38	\$89,861.68	\$13,412.31	\$18,000.00	\$45,000.00	\$ 7,595.70
EXPENSE											
General & Administrative Expenses											
Accounting & Legal	\$ 141.25										
Administrative Coordinator	\$ 31,500.00						\$19,500.00				
Advertising & Promotions	\$ 1,257.29		\$ 657.29								\$ 600.00
Amortization Expense	\$ -										
Bank Charges and Interest	\$ 117.03										
Business Fees & Licenses	\$ 1,930.38						\$ 1,600.00				
Insurance	\$ 1,168.56						\$ 20.00				
Courier & Postage	\$ -										
Interest & Bank Charges	\$ -										
Office Supplies	\$ 2,288.11						\$ 1,493.44				
Expense forward			\$ 6,321.55	\$4,006.02	\$ -	\$ 1,150.00	\$36,313.83	\$ 9,591.90	\$ -	\$ -	\$ 4,378.13
Total Administration	\$ 38,402.82										
Equipment	\$ 12,863.02										
Communications	\$ 2,595.33										
Fundraising Expenses	\$ 1,450.00					\$ 950.00		\$ 971.18			
Meals	\$ 15,444.46	\$ 87.01	\$ 488.16	\$ 400.00			\$ 925.11	\$ 146.90	\$ 10,848.00	\$ 976.32	\$ 1,290.46
Other Expenses	\$ 2,557.00										
Personnel	\$ -					\$ 1,000.00	\$ 40.00			\$ 1,517.00	
Training	\$ 40,454.11	\$1,395.50	\$ 1,000.00	\$ 100.00		\$ 250.00	\$ 67.80			\$36,995.31	\$ 645.50
Youth Camps	\$ 13,588.01						\$ 6,808.44			\$ 6,679.57	
Travel	\$ 7,860.30						\$ 3,218.88			\$ 4,587.87	
Supplies	\$ 14,653.20	\$1,588.38	\$ 815.43	\$3,175.43			\$ 6,673.90			\$ 512.33	
Total General & Admin. Expenses	\$148,888.25	\$3,070.89	\$ 9,262.43	\$7,681.45	\$ 448.92	\$ 3,350.00	\$89,988.18	\$10,709.98	\$ 17,527.57	\$44,076.50	\$ 7,426.42
TOTAL EXPENSE	\$148,888.25										
Revenue minus Expense	\$5,205.06		\$ 6,679.54	\$ 69.72	\$ 0.08	-\$2,248.62	\$ 127.50	\$ 2,702.33	\$ 472.43	\$ 923.50	\$ 169.28
NET INCOME	\$ 33,861.39										

Agenda Item # 3.6

Administration & Finance Division
Civic Centre

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893
Fax: 807-274-7360

Civic Centre
320 Portage Avenue
Phone: 807-274-5323
Fax: 807-274-8479
email: town@fort-frances.com



Planning & Development Division
Civic Centre

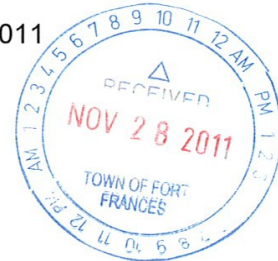
Community Services Division
740 Scott Street P9A 1H8
Phone: 807-274-4561

Mailing Address:
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

www.fort-frances.com

POLICE SERVICES BOARD

November 25, 2011



Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Attention: Mayor and Council

Dear Sirs and Madam:

At the regular meeting of the Police Services Board held November 25, 2011 the following resolution was approved:

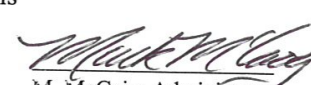
"That the Police Services Board receive the request from the Community Policing Committee for Youth Safety Initiatives (ie. Bicycle safety) for the funds of \$2,479.06 from the 2011 OPP Annual Auction and refer the request to Council."

A copy of their letter is attached.

Yours truly


John McTaggart
Chair

/elh

☒ refer to Administration and Finance
☒ OK Executive Committee for recommendation
☐ Recommended
☐ Includes my input
☐ Recommended as amended/with comment
☐ Not recommended
☐ Will Speak to this
☒ Other
Date: DEC 8, 2011 
M. McCaig, Administrator

Agenda Item # 3.7



**LUMCO/MARCO/OAPSB
Emergency Services Steering
Committee**

c/o Municipality of Chatham-Kent
315 King Street West,
Chatham, ON N7M 5K8
info@es-sc.ca

November 14, 2011

Re: Invitation to Join the Emergency Services Steering Committee (ESSC)

Dear CAO;

As you know labour costs within the emergency services sector are increasing to such an extent they are eroding the ability of municipal governments to maintain other programs and vital infrastructure. Many Ontario municipalities are becoming increasingly concerned about this rise in emergency services labour costs. The municipalities represented by LUMCO (Large Urban Mayors' Caucus of Ontario) and MARCO (Mayors and Regional Chairs of Ontario) and the OAPSB (Ontario Association of Police Services Boards) shared these concerns. To address them they developed a joint steering committee, the Emergency Services Steering Committee (ESSC), and provided it with a mandate to co-ordinate activities related to cost containment for police, fire and paramedic services.

As a result of its activities, the ESSC is now able to provide information and strategies that assist municipal employers as they proceed through collective bargaining. ESSC members benefit from group collaboration in an environment where ideas can be exchanged and mutually-beneficial objectives pursued. The ESSC has a number of information and educational resources, and contacts to better help municipalities manage their emergency services.

Membership in the ESSC has been limited to the LUMCO and MARCO municipalities and the police services boards of the OAPSB. However, this year the ESSC received a number of requests to expand membership to all Ontario municipalities with responsibility for the delivery of emergency services. Expanded membership has been recently approved and a funding formula has now been established to accommodate these requests. It is for this reason I am sending you this letter and the accompanying information, which highlights the work of the ESSC, the benefits of participation and how your municipality can join. A presentation template is also available for your use to present this information to your council. If you have any questions feel free to contact info@es-sc.ca.

Please discuss this invitation to join the ESSC with your Mayor and Council. Your support and commitment to this important initiative is most welcome.

Sincerely,

Rob Browning

Rob Browning, Chair ESSC

Refer to Administration and Finance
☒ OK *Executive Committee for recommendation*
☐ Recommended
☐ Includes my input
☐ Recommended as amended/with comment
☐ Not recommended
☐ Will Speak to this
☐ Other
Dec. 2nd, 2011
Date: *M. McCaig*
M. McCaig, Administrator

Agenda Item # 3.7

Confidentiality

The success of the ESSC depends on the ability to openly share information. Although it is acceptable to share information generally, members of the Emergency Services Steering Committee, its working groups and participating municipalities are expected to respect the confidentiality of the local bargaining groups by not providing information to others outside of the beneficiaries.

Members are expected to inform the members when an issue is confidential and is not to be shared. Such requests for confidence shall be respected. All members are therefore required to sign a Confidentiality Statement and abide by a Confidentiality Code of Conduct.

Membership on the Emergency Services Steering Committee:

Membership on the ESSC primarily includes CAOs and/or heads of Human Resources from member municipalities, and the Executive Directors of the "Big 12" Police Services Boards and the Ontario Association of Police Services Boards. A number of municipal organizations (OMHRA, OMAA, AMO, etc.) and representatives from the Ministry of Municipal Affairs and Housing, the Ministry of Government Services and the Labour Relations Secretariat also sit on the ESSC.

The ESSC is pleased to welcome new members to sit on the committee. If you are interested in having a representative sit on the ESSC please submit the name of the CAO or head of HR who you would like to attend the ESSC meetings on your behalf. All new members are subject to the approval of the ESSC.

Need More Information?

Contact the Project Coordinator at info@es-sc.ca
Phone: 705-538-0176



Agenda Item # 3.7

Confidentiality

The success of the ESSC depends on the ability to openly share information. Although it is acceptable to share information generally, members of the Emergency Services Steering Committee, its working groups and participating municipalities are expected to respect the confidentiality of the local bargaining groups by not providing information to others outside of the beneficiaries.

Members are expected to inform the members when an issue is confidential and is not to be shared. Such requests for confidence shall be respected. All members are therefore required to sign a Confidentiality Statement and abide by a Confidentiality Code of Conduct.

Membership on the Emergency Services Steering Committee:

Membership on the ESSC primarily includes CAOs and/or heads of Human Resources from member municipalities, and the Executive Directors of the "Big 12" Police Services Boards and the Ontario Association of Police Services Boards. A number of municipal organizations (OMHRA, OMAA, AMO, etc.) and representatives from the Ministry of Municipal Affairs and Housing, the Ministry of Government Services and the Labour Relations Secretariat also sit on the ESSC.

The ESSC is pleased to welcome new members to sit on the committee. If you are interested in having a representative sit on the ESSC please submit the name of the CAO or head of HR who you would like to attend the ESSC meetings on your behalf. All new members are subject to the approval of the ESSC.

Need More Information?

Contact the Project Coordinator at info@es-sc.ca
Phone: 705-538-0176



Emergency Services Steering Committee

Information for New Members

November 2011

Table of Contents

About the Emergency Service Steering Committee	3
Committee Composition.....	3
ESSC Mission:	4
Mandate:	4
Emergency Services Steering Committee (ESSC) Objectives:	4
ESSC Successes	5
LRIS Database	5
ESSC Intranet site	6
Annual Emergency Services Labour Forums	7
The Working Groups of the ESSC	8
1. Legislative/Regulatory Review Committee	8
2. Strategic Bargaining Coordination Committee (SBCC).....	9
3. Communications Strategy Working Group	9
Benefits of Membership	10
Becoming a Member of the ESSC.....	10
Confidentiality.....	11
Need More Information?.....	11
Appendix 1- ESSC Members (as at November 2011)	12

About the Emergency Service Steering Committee

As the level of government responsible for funding police, fire and/or emergency medical services, many municipalities in Ontario are becoming increasingly concerned about the rise in emergency services labour costs over the past several years. Labour costs within the emergency services sector are increasing to such an extent that they are eroding the ability of municipal governments to maintain other programs and vital infrastructure. The municipalities represented by MARCO (Mayors and Regional Chairs of Ontario), and LUMCO (Large Urban Mayors Caucus of Ontario), and the police services boards represented by the OAPSB (Ontario Association of Police Services Boards) share these concerns. To address these concerns, a joint steering committee, the **Emergency Services Steering Committee (ESSC)**, was formed in 2005. The committee was given a mandate to co-ordinate activities related to cost containment for police, fire and EMS emergency services.

Committee Composition

Membership on the Emergency Services Steering Committee (ESSC) primarily includes Chief Administrative Officers, heads of Human Resources, and staff from legal services and communications from the member MARCO and LUMCO municipalities and representation from the Ontario Association of Police Services Boards (OAPSB). Representatives from various municipal organizations and the province also sit on the ESSC:

- Association of Municipalities of Ontario (AMO)
- Ontario Municipal Administrators' Association (OMAA)
- Ministry of Municipal Affairs and Housing (MMAH)
- Ministry of Government Services (MGS) and the MGS Labour Relations Secretariat
- Ontario Association of Fire Chiefs (O AFC)
- Ontario Association of Chiefs of Police (OACP)
- Ontario Municipal Human Resources Association (OMHRA)
- Association of Municipal Emergency Medical Services of Ontario (AMEMSO)

The ESSC members as at November 2011 are listed on *Appendix 1*.

Agenda Item # 3.7

ESSC Intranet site

The ESSC intranet site was developed in June 2009 to allow members quick access to labour information. Upgrades recently occurred that will improve ease of access for members.

Members are automatically notified when new information on recent settlements and arbitrator awards has been posted. Databases on the status of police, fire and ambulance bargaining in Ontario and the historical tracking of police, fire and ambulance wages have been developed and are maintained on the site.

The OMHRA website hosts the link to the ESSC intranet site. The logo and branding for the site were developed by York Region. The ESSC Project Coordinator administers the site and responds to member requests for information. To find out how to access the site, please contact ESSC Project Coordinator, Susan Shannon, at (705) 528-0176 or Email: info@es-sc.ca

The screenshot displays the ESSC Intranet site. The header features the ESSC logo and the text "Emergency Services Steering Committee". A navigation bar includes links to Home, Strategic Bargaining Coordination Committee, Legislative & Regulatory Working Group, Communications Strategy Group, and Labour Conference Committee. A sidebar on the left contains links to View All Site Content, Pictures, ESSC Labour Forum, Sites, Communications Strategy Group, Documents, Member Information, ESSC Minutes/Agendas, Working Groups, Research Projects, Contracts & Arbitration Awards, Presentations, and Landscape Bulletins. The main content area welcomes users to the ESSC information portal and provides a secured web area for viewing, downloading, and posting documents. It includes a list of announcements with titles, authors, and dates. A calendar section at the bottom indicates no upcoming events.

Welcome to the **EMERGENCY SERVICES STEERING COMMITTEE (ESSC)** information portal.

This site will provide a secured web area where users can view, download, and post (with appropriate rights) documents to specific document libraries. Users can also participate in discussion, search for contacts, and review the calendar of events.

If you have any questions regarding the site then please [e-mail here](#)

Announcements

Announcement	Date
OPP silent regarding accounting of contract fees? New @ by Susan Shannon Article in Knapik/Leaving Times (courtesy of Fred Bro)	9/19/2011 8:26 AM
We're not greedy firefighters say in budget fight @ by Susan Shannon Toronto Star September 7, 2011 webSite: www.torstar.ca (courtesy of Michael Kemp)	9/8/2011 8:24 AM
Hudak vows to reform arbitration system @ by Susan Shannon Ontario Citizen August 26, 2011 (courtesy of Karen Gordon)	8/29/2011 7:53 AM
McGuinty puts unions first in debate over arbitration system @ by Susan Shannon National Post August 26, 2011 (courtesy of Karen Gordon)	8/29/2011 7:50 AM
Too many cops @ by Susan Shannon The crime rate is down but police forces are growing Yahoo News August 27, 2011 (courtesy of Fred Bro)	8/29/2011 7:49 AM

(More Announcements...)

[Add new announcement](#)

Calendar

There are currently no upcoming events. To add a new event, click "Add new event" below.

[Add new event](#)

Agenda Item # 3.7

Annual Emergency Services Labour Forums

Each year the ESSC conducts a one-day Emergency Services Labour Forum. All CAOs and heads of Human Resources from the participating municipalities, and the Executive Directors of Ontario's police services boards are invited to attend.

2011 Emergency Services Labour Forum



ESSC members participate in the annual Emergency Services Labour Forum, providing an opportunity to discuss emergency services issues and trends with industry experts and senior municipal managers.

The forum is an educational resource that provides information, advice and training on labour issues. Attendees report that it is a great opportunity to network; share information, best practices, and experiences; and learn ways to be better prepared for collective bargaining.



Benefits of Membership

As a member of the Emergency Services Steering Committee (ESSC) you will be part of a strong, common, unified voice that is able to influence government on relevant emergency services issues. Membership provides networking opportunities and a co-ordinated forum to discuss common issues, exchange ideas and share best practices.

The ESSC offers members an educational resource through:

- a) The ESSC intranet site – a co-ordinated repository of information for use by all members
- b) An annual Emergency Services Labour Forum, with specialized training on labour issues

The ESSC is a central resource for research and analysis, providing information and support for municipalities as they prepare for bargaining. Members have access to current wage information, the status of bargaining in Ontario, and white papers and research on topical labour relation issues.

Membership also provides economies of scale because it avoids duplication on researching labour issues and provides shared access to the labour expertise of the other member municipalities.

Becoming a Member of the ESSC

Joining the ESSC initiative is easy. Membership is voluntary and is open to all Ontario municipalities responsible for the provision of emergency services (police, fire and EMS).

To participate, members can email info@es-sc.ca. An invoice will be sent requesting payment of the annual financial contribution. The name and email addresses of your CAO and head of Human Resources (if applicable) will also be requested so access to the ESSC intranet site can be set up.

Contribution rates are based on the population rates listed in the AMO municipal directory. The 2012 contribution rates are as follows:

- Municipalities > 100,000 - \$5,000/yr
- Municipalities 50,000 – 99,999 - \$2,500/yr
- Municipalities 25,000 – 49,999 - \$1,250/yr
- Municipalities 0 – 24,999 - \$625/yr

Members are asked to commit to a minimum two years of funding. This commitment enables the ESSC to engage in longer-term strategic planning and provides stable funding for ongoing work. Participating members are automatically invoiced at the beginning of each year.

All new members are subject to ESSC approval.

Agenda Item # 3.7

Confidentiality

The success of the ESSC depends on the ability to openly share information. Although it is acceptable to share information generally, members of the Emergency Services Steering Committee, its working groups and participating municipalities are expected to respect the confidentiality of the local bargaining groups by not providing information to others outside of the beneficiaries.

Members are also expected to inform the members when an issue is confidential and is not to be shared, and such request for confidence shall be respected.

Members shall not use or disclose to a third party any confidential or proprietary information acquired through their association with the ESSC, save for information disclosed to persons who need to know such information in order to provide the services required.

Each member is required to sign a Confidentiality Statement and abide by a Confidentiality Code of Conduct before being granted access to the ESSC Intranet site.

Need More Information?

Please contact the Project Coordinator at info@es-sc.ca or phone: 705-538-0176

Agenda Item # 3.7

Appendix 1- ESSC Members (as at November 2011)

	NAME	ORGANIZATION/REPRESENTATION	POSITION
1.	Rob Browning	Emergency Services Steering Committee	Chair
2.	Lisa Alfieri Sladen	Ministry of Municipal Affairs & Housing	Acting Director Intergovernmental Relations and Partnerships Branch
3.	Joan Anderton	Town of Richmond Hill (LUMCO)	C.A.O.
4.	Ron Bain	Ontario Association of Chiefs of Police (OAPC)	Executive Director
5.	Terry Baxter	Ministry of Government Services Labour Relations Secretariat	Senior Labour Relations Strategist
6.	Nigel Bellchamber	Ontario Municipal Administrators Association (OMAA)	General Manager
7.	Issie Berger	City of Toronto – MARCO/LUMCO	Director of Employee and Labour Relations
8.	Fred Biro	Peel Police Services Board – Big 12	Executive Director Peel Police Services Board
9.	Elizabeth Bourns	Town of Oakville (OMHRA)	Director, Human Resources
10.	David Brook	Ministry of Government Services	Director, Union-Management Relations
11.	Sandra Fougere	Ministry of Government Services	Manager, Union-Management Relations Branch
12.	Patrick Casey	Region of York - MARCO	Director of Communications
13.	Debbie Elliott	Region of Niagara - MARCO	Director, Human Resources Services
14.	John Fleck	Town of Ajax- LUMCO	Director of Human Resources, Ajax
15.	Lora Fontana	City of Hamilton – MARCO/LUMCO	Director, Employee & Labour Relations
16.	Kent Gillespie	Region of Peel - MARCO	Commissioner, Employee and Business Services
17.	Grant Hopcroft	City of London – MARCO/LUMCO	Director of Intergovernmental & Community Liaison
18.	Joy Hulton	Region of York - OAPSB	Regional Solicitor
19.	Samara Kaplan	Town of Richmond Hill - LUMCO	Director of Human Resources Services
20.	Sumeeta Kapur	Association of Municipalities of Ontario (AMO)	Policy Advisor
21.	Fred Kaustinen	Ontario Association of Police Services Boards (OAPSB)	Executive Director
22.	Roy Male	City of Burlington - LUMCO	Executive Director of Human Resources
23.	Barry Malmsten	Ontario Association of Fire Chiefs (O AFC)	Executive Director - O AFC
24.	Helga Reidel	City of Windsor, MARCO	C.A.O.
25.	Penny Smiley	Region of Waterloo - MARCO	Commissioner, Human Resources
26.	Ken Todd	City of Niagara Falls Region of Niagara - MARCO	C.A.O.
27.	Monika Turner	Association of Municipalities of Ontario (AMO)	Director of Policy
28.	George Vandermeij	City of Cambridge – LUMCO	Director of Human Resources
29.	Bohdan Wynnycky	Ministry of Municipal Affairs & Housing (MMAH)	Manager, Municipal Performance Partnerships Section

Agenda Item # 5.1

TOWN OF FORT FRANCES

BY-LAW NO. 66/11

(Being a by-law to authorize an agreement to lease and service a photocopier for Treasury at the Civic Centre - the *Municipal Act, 2001*, S.O. 2001, c. 25, Section 8.)

WHEREAS on September 26th, 2011 Council approved entering into a lease and service agreement with Roy V. Wilson (1984) Ltd., T/A Wilson's Business Solutions for a photocopier for Treasury.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. The lease agreement dated December 1, 2011 and service contract dated November 21, 2011 in the form of a schedule attached hereto and forming part of this by-law be approved for the Treasurer to sign and affix the Corporate Seal thereto as follows:
 - a) Roy V. Wilson (1984) Ltd., T/A Wilson's Business Solutions for a copier at the Civic Centre; being Schedule "A".

This by-law shall come into force and take effect on final passing.

READ THREE TIMES and finally passed in open Council this 12th day of December 2011.

THE FULL TEXT OF THIS
DOCUMENT IS AVAILABLE
FOR VIEWING BY CON-
TACTING ME
G. TREFTLIN

R. Avis, Mayor

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

G. Treftlin, Clerk

Date: Dec 8, 2011

M. McCaig
M. McCaig, Administrator

Agenda Item # 5.2

TOWN OF FORT FRANCES

BY-LAW NO. 67/11

(BEING a by-law to impose certain user fees – the *Municipal Act, 2001*, c.25, S.O. 2001, Part XII as amended.)

WHEREAS on December 5th, 2011, Council directed that a by-law be prepared to adopt the schedule of fees to be in effect in 2012.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances
HEREBY ENACTS as follows:


1. That Town of Fort Frances Schedule of Fees Index and Schedule of Fees attached hereto as Schedule "A" to this By-law be approved
2. The Cemeteries Fees set out in Section 4.6 of Schedule of Fees Schedule "A" come into effect on the day they are filed with the Ministry of Consumer and Business Services, Cemeteries Regulation, and are not disallowed.
3. The fees and charges provided in Schedule "A" to this By-Law, as may be amended from time to time, shall prevail over any like fees that may be provided for in any other By-Law enacted by Council for the Town of Fort Frances.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 12th day of December 2011.

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date: Dec 8, 2011


M. McCaig, Administrator

R. Avis, Mayor

G. Treftlin, Clerk

Agenda Item # 5.2

TOWN OF FORT FRANCES
BY-LAW NO. 67/11
SCHEDULE "A"

TOWN OF FORT FRANCES **2012 SCHEDULE OF FEES**

<u>Index</u>	<u>Page</u>
Schedule "A"	
Administration and Finance Division	
Licences	1
Annual Fees	1
Business	2
Lottery	2
Other Charges	3
Tax Sale - Administrative Charges	
Planning and Development Division	
Administration Fees	3
Animal Control	4
Application of Deferral of Revocation	3
Bicycle License	4
Building/Demolition Permits	3
Change of Use	3
Church Loading Zone - Annual Fee Each	4
Loading Zone - Annual Fee Each	4
Metered On-Street Parking	4
Moving Permit Fees	3
Planning Fees	4
Plumbing Inspection	3
Portage Avenue Municipal Parking Lot	4
Private Parking Spaces (Rented)	4
Refund of Fees	3
Sign Permit Fee	3
Swimming Pool Permit Fee	4
Transfer of Permit Fee	3
Community Services Division	
52 Canadians Walking Trail	6
Arena Floors (no Ice)	7
Auditorium	6
Ball Diamonds / Soccer Fields	7
Day Care and Private Home Day Care	5

12/6/2011

Agenda Item # 5.2

<u>Index</u>	<u>Page</u>
East End Hall	7
Emergency Services	Schedule "B"
Fort Frances Public Library	9
Memorial Arena	5
MSC Conference Meeting Rooms	7
Museum and Cultural Centre	9
Other Courses & Services	7
Pool Rentals	6
Pool/Fitness Centre	5
Sorting Gap Marina	7
Summer Youth Programs	7
Sunny Cove Camp	10
Swimming Lessons	6
Townshend Theatre	8
 Operations and Facilities Division	
Airport	11
Cemeteries	12
Parks	13
Private Work	10
Stores, Backyard Composters	11
 Landfill Tipping Fees	 Schedule "C"
 Sewer & Water	 Schedule "D"

12/6/2011

Agenda Item # 5.2

TOWN OF FORT FRANCES SCHEDULE OF FEES SCHEDULE "A"

	Resident	Non-Resident
1.0 Administration and Finance Division		
Effective January 1, 2012 (Plus Applicable Taxes)		
1.1 Licenses - Annual Fees (unless otherwise noted)		
1.1.1 Public Halls		
1.1.1.1 Public Halls - Limited	36.20	
1.1.1.2 Public Halls - Transfer of License - One Time Fee	18.15	
1.1.2 Taxi Driver	30.55	
1.1.3 Taxi/Chauffeur Operator's I.D. Card (New or Replacement)	10.00	
1.1.4 Taxi Owner's License		
1.1.4.1 For Each On-Street Taxi-Cab	377.45	
1.1.4.2 For Each Off-Street Taxi-Cab	140.55	
1.1.4.3 For Each Transfer of License - One Time	58.90	
1.1.5 Chauffeur's License (Limousine Driver)	30.55	
1.1.6 Limousine Owner's License		
1.1.6.1 For Each Vehicle	117.75	
1.1.7 Chauffeur's Badge - One-Time Deposit	(see 1.1.3)	
1.1.8 Business Licenses		
1.1.8.1 Adult Live Entertainment Parlours	412.00	
1.1.8.2 Auctioneer	41.85	148.55
1.1.8.3 Billiard Hall or Pool Tables (each Table)	41.85	
1.1.8.4 Bowling Alley (each Lane)	41.85	
1.1.8.5 Community Events	176.75	
1.1.8.6 Eating Establishments		
1.1.8.6.1 Restaurants	41.85	
1.1.8.6.2 Food Shops	41.85	
1.1.8.6.3 Groceries	41.85	
1.1.8.6.4 Bakery	41.85	
1.1.8.6.5 Meat Vendor	41.85	
1.1.8.6.6 Deli	41.85	
1.1.8.7 Hairstyling Shops	41.85	
1.1.8.8 Local Retailers (Retail Sales)	41.85	
1.1.8.9 Hawker & Peddler		
1.1.8.9.1 Hawker & Peddler Class 1 (day sales)	154.10	
1.1.8.9.2 Hawker & Peddler Class 1 - Each Additional Day	70.25	
1.1.8.9.3 Hawker & Peddler Class 2 (seasonal sales)	41.85	148.55
1.1.8.9.4 Hawker & Peddler Class 3 (door to door sales)	53.25	148.55
1.1.8.9.5 Hawker & Peddler Class 4 (door to door sales person)	53.25	148.55
1.1.8.9.6 Hawker & Peddler Class 5 (antique/collectible)	41.85	148.55
1.1.8.9.7 Hawker & Peddler Class 6 (craft shows)	41.85	148.55
1.1.8.9.8 Hawker & Peddler Class 7 (trade shows)	154.10	
1.1.8.9.9 Hawker & Peddler Class 7 - Each Additional Day	70.25	
1.1.8.9.10 Hawker & Peddler Class 8 (flea markets)	41.85	148.55
1.1.8.9.11 Hawker & Peddler Class 9 (general not including above)	41.85	148.55
1.1.8.10 Motor Vehicle Towing	41.85	148.55
1.1.8.11 Photographer	41.85	148.55
1.1.8.12 Places of Amusement	41.85	
1.1.8.13 Plumbing Contractors & Plumbers	41.85	412.65
1.1.8.14 Public Garage (automotive rental, sales, & service)		
1.1.8.14.1 Motor Vehicle Service Station	41.85	
1.1.8.14.2 Public Garage (see classes 1 - 7)	41.85	
1.1.8.15 Refreshment Vehicles	53.25	148.55

Agenda Item # 5.2

		Resident	Non-Resident
1.1.8.16	Mobile Food Vending	176.75	
1.1.8.17	Second Hand Dealers or Salvage Yard Operators	41.85	148.55
1.1.8.18	Tattoo Parlour, Body Piercing, Electrolysis	41.85	148.55
1.1.8.19	Laundries and Laundromats	41.85	
1.1.8.20	Newspapers and Magazines	154.10	
1.1.8.21	Old Gold and Silver Dealers	41.85	
1.1.8.22	Trades and Occupations	41.85	412.65
1.1.8.23	Salvage Yard or Second Hand Shop or Store Premises	41.85	
1.1.8.24	Pawnbroker	41.85	
1.1.8.25	Wholesale Fruit, Vegetables, etc.		
1.1.8.25.1	Ontario Residents	41.85	165.45
1.1.8.26	Professions	41.85	148.55
1.1.8.27	Transient Traders		589.40
1.1.8.28	Transportation including bussing but excluding taxis	41.85	148.55
1.2 Lottery Licenses - For Each License Issued			
1.2.1	Raffle Prize Value to \$50,000	3% of Prize Value	
1.2.2	Bingo Prize Value to \$5,500	3% of Prize Value	
1.2.3	Break Open Ticket	3% of Prize Value	
1.2.4	Bazaars - per license	5.00	
1.2.4.1	Bazaar - up to 3 wheels of fortune	10.00 per wheel	
1.2.4.2	Bazaar Bingo Prize Value to \$500	3% of Prize Value	
1.2.4.3	Bazaar Raffle Prize Value to \$500	3 % of Prize Value	
1.3 Other Charges			
1.3.1	Tax Certificate - Each One	57.50	
1.3.2	Duplicated Receipts - Each One	6.00	
1.3.3	History of Account Transactions	Actual Costs	
1.3.4	Dishonoured Cheques - Each	29.65	
1.3.5	Photocopies		
1.3.5.1	Letter and Legal Size	0.55	
1.3.5.2	11" x 17"	1.00	
1.3.5.3	Certified as True Copy (per signature)	5.40	
1.3.6	Fax - Send/Receive		
1.3.6.1	First Page	2.20	
1.3.6.2	Each Additional	1.00	
1.3.7	Commissioning Oaths & Affidavits		
1.3.7.1	Completed Documents - One Signature	10.95	16.50
1.3.7.2	Per Signature/Initial where more than one signature is requested	5.45	8.20
1.3.8	Utility Bill Inserts	.05/item	
1.3.9	Vital Statistics Administration Fee		
1.3.9.1	Birth Registration	29.65	
1.3.9.2	Death Registration	30.45	
1.3.10	Marriage Licence/Ceremony		
1.3.10.1	Marriage Licence	133.55	133.55
1.3.10.2	Civil Marriage Ceremony	309.00	386.25
1.3.10.3	Civil Marriage Ceremony (After Office Hours at Civic Centre)	360.50	450.65
1.3.10.4	Civil Marriage Ceremony (Weekends other than at Civic Centre)	360.50	450.65
1.3.10.5	Marriage Ceremony Outside of Town * See Below	504.70	504.70
1.3.10.6	Attendance at Wedding Rehearsal * See Below	50.00	62.50
1.3.10.7	Renewal of Wedding Vows * See Below	Same fee as marriage services above less \$50.00	
	*Plus, where applicable, travel time and distance charges on a return basis as per Town travel Policy		
1.3.11	Application for Closure of		
1.3.11.1	Road or Lane - Deposit	576.80	
1.3.11.2	On Completion of Closure	Actual Costs less Deposit	
1.3.11.3	Sale of Lane or Roadway Closed	1.00/sq. ft. or as directed by council otherwise	

Agenda Item # 5.2

	Resident	Non-Resident
1.3.12 Utility Arrears Letter	30.50	
1.3.13 Committee Room Rental (External Groups)	51.50	
1.4 Tax Sale - Administrative Charges		
1.4.1 File Preparation, Searches, to completion tax arrears certificate	230.00	
1.4.2 Preparation & Registration of Tax Arrears Certificate	230.00	
1.4.3 Regulatory Sub-Searches	115.00	
1.4.4 Processing of First Notice	175.00	
1.4.5 Processing of Treasurer's Statutory Declaration re: 1st Notice	115.00	
1.4.6 Registration of Statutory Declaration	115.00	
1.4.7 Processing of Cancellation Certificate	115.00	
1.4.8 Registration of Cancellation Certificate	115.00	
1.4.9 Processing of Extension Agreement	230.00	
1.4.10 Processing Final Notice	175.00	
1.4.11 Processing Treasurer's Statutory Declaration re: Final Notice	115.00	
1.4.12 Sale process	230.00	
1.4.13 Legal Fees as they apply to any process	actual	
1.4.14 Mailing Costs as they apply to any process	actual	
2.0 Planning & Development (Plus applicable taxes) Effective January 1, 2012		
2.1 Building/Demolition Permits		
2.1.1 1st \$1,000 of Value	53.40	
2.1.2 Each Additional \$1,000 of Value or Part Thereof	10.70	
2.1.3 Progress Reports	85.50	
2.1.4 Conditional Permit	226.50	
2.1.5 Re-Inspection Fee	85.50	
2.1.6 Special Call Out Services	Applicable Rates (Time & OH)	
2.2 Plumbing Inspection Fee		
2.2.1 Per Fixture	10.70	
2.3 Change of Use	56.65	
2.4 Administration Fee		
2.4.1 Construction/Demolition Commenced Prior to Issuance of Building Permit	113.25	Greater of \$113.25 or 10% of Building or Demolition Permit Fee
2.5 Transfer of Permit Fee	56.65	
2.6 Application for Deferral of Revocation	56.65	
2.7 Refund of Fees		
2.7.1 Permit Issued but Construction Not Commenced	50%	
2.7.2 Reduction of Refund for Each Field Inspection Performed After Issuance of Permit	5%	
2.8 Moving Permit Fees		
2.8.1 Single Trip	85.50	
2.8.2 Single Short Term Job	113.30	
2.8.3 Single Job - 6 Months	226.60	
2.8.4 Annual Permit	453.20	
2.9 Sign Permit Fee		
2.9.1 Permanent Sign Fee	56.65	
2.9.2 Mobile Sign - 30 Day Permit	10.30	
2.9.3 Mobile Sign - 90 Day Permit	25.75	

...

Agenda Item # 5.2

	Resident	Non-Resident
2.9.4 Mobile Sign - 180 Day Permit	51.50	
2.10 Swimming Pool Permit Fee	56.65	
2.11 Animal Control		
2.11.1 2.11.1.1 Dog License - Spayed/Neutered	23.50	
2.11.1.2 Dog License - Unspayed/Non-Neutered	34.20	
2.11.1.3 Replacement for Lost Tag	17.10	
2.11.2 Impound Fee	73.75	
2.12 Bicycle License	23.50	
2.13 Private Parking Spaces (Rented)		
2.13.1 Annual Fee Each	363.30	
2.14 Portage Avenue Municipal Parking Lot		
2.14.1 Rental of Reserved Parking Space 1st One Per Month	35.25	
2.14.1.1 Each Per Year	292.75	
2.14.2 Unreserved Parking Spaces - Daily	2.00	
2.15 Metered On-Street Parking	1.00 Hour	
2.16 Loading Zone - Annual Fee Each	363.30	
2.17 Church Loading Zone - Annual Fee Each	68.40	
2.18 Planning Fees		
2.18.1 Official Plan Amendment	2,267.30	
2.18.2 Zoning By-Law Amendment	1,698.90	
2.18.3 Removal of "H" Symbol	1,132.60	
2.18.4 Temporary Use By-Law	1,132.60	
2.18.4.1 Extension to Temporary Use By-Law	339.80	
2.18.5 Application for Subdivision/Condominium	2,831.40	
2.18.5.1 Amendment to Subdivision/Condominium	566.30	
2.18.6 Consent (i.e. new lot, easement, lot addition, etc.)	510.70	
2.18.6.1 Successive Applications (related property)	256.40	
2.18.6.2 Additional Fee if easement, ROW included	256.40	
2.18.7 Minor Variance / Special Permission	283.10	
2.18.8 Acknowledgement, Undertaking & Indemnification	56.60	
2.18.9 Site Plan Agreement	908.20	
2.18.9.1 Amendment to Site Plan Agreement	283.10	
2.18.10 Letters of Compliance and/or Information		
2.18.10.1 Letter of Compliance	56.60	
2.18.10.2 Requests for Information Relative to Building Permit Activity, Work Orders or Occupancy Permits	56.60	
2.18.11 Encroachment Agreement or other land use agreement not listed elsewhere	339.80	
2.18.12 Validation of Title / Power of Sale	283.10	
2.18.13 GIS maps (each)	11.80	
2.18.14 Reschedule Public Meeting (at applicant's request) all planning applications	283.10	
2.18.15 Deeming By-Law (applies to second and successive lot)	56.60	
2.18.16 Land Titles, Ontario Municipal Board, Solicitor or Planner's Fees if applicable	Cost Recovery Basis	
2.18.17 Pre-consultation fee pertaining to 2.18.1, 2.18.2, 2.18.3, 2.18.4, 2.18.5	10% of applicable fee	
"applied to applicable fee as noted upon receipt of completed application"		
2.18.18 Assign Property Address	56.60	

Agenda Item # 5.2

			Resident	Non-Resident
3.0	Community Services - Plus Applicable Taxes			
3.1	Day Care and Private Home Day Care			
3.1.1	Child Care Rates - Residents (Effective June 1, 2012)		1st Child	2nd Child
3.1.1.1	Full Day (4 or more hours)		39.65	23.75
3.1.1.2	Half Day (no lunch - > 2 hrs < 4 hrs)		23.75	20.70
3.1.1.3	Half Day (with lunch - > 2 hrs < 4 hrs)		26.95	23.50
3.1.1.4	Lunch (lunch and lunch care supervision)		10.25	8.90
3.1.1.5	Hourly (2 hrs or less) Excludes school Age Children		6.40	3.80
3.1.1.6	Before School		7.30	7.30
3.1.1.7	After School		13.10	13.10
3.1.1.8	Before & After School		20.40	20.40
3.1.1.9	Before & After School & Lunch		26.95	23.75
3.1.1.10	Full Day - Holidays - SA Program		36.50	23.75
** The third, fourth and additional child's rate will be the same as the second child rate excluding before school and after school				
** The second, third and additional child's rate will be the same as the first child rate for before school, after school and before & after school.				
** Eligible residents will receive an 8% reduction in the above fees.				
3.2	Fort Frances Memorial Arena			
3.2.1	Rink Board Advertising Rates		Annual	
3.2.1.1	One Rink		375.95	
3.2.1.2	Both Rinks		633.45	
3.2.2	Ice Surface Rentals			
Prime Time - Opening to 8:00 A.M. Mon - Fri; 3:30 P.M. to Close. Mon - Fri; Opening to Close Sat & Sun				
3.2.2.1	Youth	June 1, 2012	90.82	113.53
3.2.2.2	Adult	June 1, 2012	136.35	170.44
*Non-Resident rate for hockey and figure skating programs				
				33.00
Ice Surface Rentals				
Non Prime Time - 8:00 A.M. TO 3:30 P.M. Mon - Fri (Excluding Holidays, School Breaks & Tournaments)				
3.2.2.3	Youth	June 1, 2012	71.23	89.04
3.2.2.4	Adult	June 1, 2012	109.14	136.43
3.2.3	Summer Ice			
3.2.3.1	Youth	June 1, 2012	109.14	136.43
3.2.3.2	Adult	June 1, 2012	163.32	204.15
3.2.4	Tournament			
3.2.4.1	Youth	June 1, 2012	107.92	134.90
3.2.4.2	Adult	June 1, 2012	147.81	184.76
3.2.5	Open Skates (Public, Shiny, etc.)			
3.2.5.1	Youth	June 1, 2012	3.74	4.68
3.2.5.2	Student	June 1, 2012	5.09	6.36
3.2.5.3	Adult	June 1, 2012	6.61	8.26
3.2.5.4	Senior	June 1, 2012	5.62	7.03
* Family Skates - Only the Adult(s) Pay				
3.3	Pool/Fitness Centre - Memberships - Effective June 1, 2012			
3.3.1	Adult			
3.3.1.1	Annual		453.59	566.99
3.3.1.2	Six Months		294.85	368.56
3.3.1.3	Three Months		159.76	199.70
3.3.1.4	One Month		69.20	86.50
3.3.1.5	Daily		6.61	8.26
3.3.2	Student			
3.3.2.1	Annual		225.39	281.74
3.3.2.2	Six Months		152.38	190.48
3.3.2.3	Three Months		81.66	102.08
3.3.2.4	One Month		47.82	59.78

Agenda Item # 5.2

		Resident	Non-Resident
	3.3.2.5 Daily	5.09	6.36
3.3.3 Child			
	3.3.3.1 Annual	71.59	89.49
	3.3.3.0 Daily	3.74	4.68
3.3.4 Family - Annual			
	3.3.4.1 Adult	453.59	566.99
	3.3.4.2 Spouse	378.03	472.54
	3.3.4.3 Student	194.36	242.95
	3.3.4.4 Child	60.37	75.46
3.3.5 Senior			
	3.3.5.1 Annual	385.55	481.94
	3.3.5.2 Six Month	250.62	313.28
	3.3.5.3 Three Month	135.80	169.75
	3.3.5.4 One Month	58.81	73.51
	3.3.5.5 Daily	5.62	7.03
3.3.6 Locker Fees			
	3.3.6.1 Locker - 6 Months	40.71	50.89
	3.3.6.2 Locker - Annual	61.06	76.33
3.4 Pool Rental Rates - Effective June 1, 2012			
	3.4.1 MEC (Per Hour)	91.07	
3.4.2	3.4.2.1 Swim Club - contracted	66.15	
	3.4.2.2 Additional Hours	77.33	
3.4.3	One Lane	24.42	
3.4.4	Lifeguard	18.31	
3.4.5	3.4.5.1 One Guard Pool Rental	91.07	113.84
	3.4.5.2 Two Guard Pool Rental	109.14	136.43
	3.4.5.3 Three Guard Pool Rental	127.45	159.31
	3.4.5.4 Four Guard Pool Rental	145.52	181.90
	3.4.5.5 Five Guard Pool Rental	165.36	206.70
	3.4.5.6 One Instructor	92.11	
3.5 Swimming Lesson Rates - June 1, 2012			
	3.5.1 Red Cross Lessons (9)	66.25	82.81
	3.5.2 Private Lessons per time	18.16	22.70
	3.5.3 Lifesaving	72.92	91.15
	3.5.4 Combo Class	75.32	94.15
	3.5.5 Bronze Star	77.33	96.66
	3.5.6 Bronze Medallion & Emergency First Aid Book	113.46	141.83
	3.5.7 Bronze Cross & Standard First Aid	79.63	99.54
	3.5.8 Leaders	Market price	plus 25%
	3.5.9 National Life Services	Market price	plus 25%
	3.5.10 Board of Education - 10 Lessons	43.00	53.75
	3.5.11 Aquafit & Aerobics (Per Class)	5.09	6.36
	3.5.12 Senior Aquafit & Aerobics	4.33	5.41
3.6 52 Canadians Walking Track (6:00 a.m. - 3:30 p.m.) Effective June 1, 2012			<u>Non-Resident</u>
	3.6.1 Seasonal Pass (September - April)		91.86
	3.6.2 Daily		2.55
3.7 Auditorium - June 1, 2012			
	3.7.1 Base Rate/event	181.38	226.73
	3.7.2 Hourly	40.19	50.24
	3.7.3 Social/Wedding (incl. Kitchen)	397.36	496.70
	3.7.4 Tournament Rate	284.16	355.20

Agenda Item # 5.2

	Resident	Non-Resident
3.8 East End Hall - June 1, 2012		
3.8.1 Base Rate	85.48	106.85
3.8.2 Socials/Weddings	186.98	233.73
3.9 MSC Conference Meeting Rooms - June 1, 2012		
3.9.1 Meeting	17.30	21.63
3.9.2 Daily Rate (Tournament/Special Event)	57.49	71.86
3.10 Arena Floors (no Ice) - June 1, 2012		
3.10.1 Ice for Kids (600 people)	566.79	708.49
3.10.2 Ice for Kids (600 people) with Liquor License	747.16	933.95
3.10.3 Ice for Kids (up to 1200 people)	702.89	878.61
3.10.4 Ice for Kids (up to 1200 people) with Liquor License	884.28	1,105.35
3.10.5 52 Canadians (up to 600 people)	509.81	637.26
3.10.6 52 Canadians (up to 600 people) with Liquor License	668.29	835.36
3.10.7 52 Canadians (up to 1200 people)	631.67	789.59
3.10.8 52 Canadians (up to 1200 people) with Liquor License	790.40	988.00
3.10.9 Both Floors (up to 1800 people)	920.91	1,151.14
3.10.10 Both Floors (up to 1800 people) with Liquor License	1,227.71	1,534.64
3.10.11 Both Floors (Maximum Capacity)	1,043.02	1,303.78
3.10.12 Both Floors (Maximum Capacity) with Liquor License	1,349.57	1,686.96
3.11 Ball Diamonds / Soccer Fields - April 1, 2012		
3.11.1 Youth Soccer/ Baseball - Half field - Per Team	125.41	156.76
3.11.2 Youth Soccer - Full Field - Per Team	181.38	226.73
3.11.3 Adult Soccer - Per Team	294.85	368.56
3.11.4 Adult Slow Pitch - Per Team	340.13	425.16
3.11.5 Tournament - Youth - Per Team	34.60	43.25
3.11.6 Tournament - Adult - Per Team	45.54	56.93
3.11.7 Fastball	294.85	
Non Resident Fee for Soccer/Baseball		16.48
3.12 Other Courses and Services - June 1, 2012		
3.12.1 Babysitting Course	46.47	58.09
3.12.2 First Aid Course - 8 hour	89.55	111.94
3.12.3 First Aid Course - 13 hour	99.47	124.34
3.12.4 Manual	32.56	40.70
3.12.5 SIP - Tape Rental (\$100 deposit)	32.56	40.70
3.12.6 Photocopies Letters & Legal size	0.57/each	
3.13 Sorting Gap Marina - May 1, 2012		
3.13.1 Sorting Gap - Slip Rental - Per Season	402.66	503.33
3.13.2 River Front - Slip Rental - Per Season	282.57	353.21
3.13.3 Daily (overnight)	9.16	11.45
3.13.4 Weekly	45.28	56.60
3.13.5 Monthly (limited to 2 months)	244.63	305.79
3.13.6 Launch Fees: Daily	7.13	8.91
3.13.7 Launch Fees: Seasonal	50.88	63.60
3.13.8 Launch Fees: Commercial	170.70	213.38
3.14 Summer Youth Programs - June 1, 2012		
3.14.1 Explorers & Getaway		
3.14.1.1 Week	65.71	82.14
each additional child	60.10	75.13
3.14.1.2 Four Weeks	232.66	290.83
each additional child	226.79	283.49
3.14.1.3 Full Summer	465.05	581.31

Agenda Item # 5.2

		Resident	Non-Resident
	each additional child	459.17	573.96
3.14.1.4	Summer Wilderness/Youth Wilderness	134.89	168.61
	each additional child	129.29	161.61
3.14.1.5	Junior Wilderness	105.51	131.89
	each additional child	99.90	124.88
3.14.1.6	Sports Camp	112.19	140.24
	each additional child	106.84	133.55
3.14.1.7	Happy Campers	78.00	97.50
	each additional child	72.66	90.83
3.15 Townshend Theatre - June 30, 2012			
3.15.1	Town Recreation Program		
3.15.1.1	Set up & Rehearsal	N/C	
3.15.1.2	First show in Run	N/C + \$1 Surtax	
3.15.1.3	Second show same Day	N/C + \$1 Surtax	
3.15.1.4	Next show same Run	N/C + \$1 Surtax	
3.15.1.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	N/C + \$1 Surtax	
3.15.1.6	*Cafeteria Rental with Performance	N/C	
3.15.2	Board of Education		
3.15.2.1	Set up & Rehearsal	N/C	
3.15.2.2	First show in Run	N/C + \$1 Surtax	
3.15.2.3	Second show same Day	N/C + \$1 Surtax	
3.15.2.4	Next show same Run	N/C + \$1 Surtax	
3.15.2.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	N/C + \$1 Surtax	
3.15.2.6	*Cafeteria Rental with Performance	N/C	
3.15.3	Community Theatre		
3.15.3.1	Set up & Rehearsal - 7 hours	135.00	
3.15.3.2	First show in Run - 7 hours	265.00 + \$1 Surtax	
3.15.3.3	Second show same Day - 12 hours	435.00 + \$1 Surtax	
3.15.3.4	Next show same Run - 7 hours	265.00 + \$1 Surtax	
3.15.3.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	1,075.00 + \$1 Surtax	
3.15.3.6.1	**Cafeteria Rental with Performance	100.00	
3.15.3.6.2	**Cafeteria Rental with Performance - Alcohol served	200.00	
3.15.4	Community Use - Religious Groups, Charitable Non-Profit, Music Festivals		
3.15.4.1	Set up & Rehearsal - 7 hours	135.00	
3.15.4.2	First show in Run - 7 hours	265.00 + \$1 Surtax	
3.15.4.3	Second show same Day - 12 hours	435.00 + \$1 Surtax	
3.15.4.4	Next show same Run - 7 hours	265.00 + \$1 Surtax	
3.15.4.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	1,075.00 + \$1 Surtax	
3.15.4.6	**Cafeteria Rental with Performance	100.00	
	**Cafeteria Rental with Performance - Alcohol served	200.00	
3.15.5	Commercial Use - Business, Dance Schools, Corporations, Political Rallies		
3.15.5.1	Set up & Rehearsal - 7 hours	200.00	
3.15.5.2	First show in Run - 7 hours	400.00 + \$1 Surtax	
3.15.5.3	Second show same Day - 12 hours	625.00 + \$1 Surtax	
3.15.5.4	Next show same Run - 7 hours	400.00 + \$1 Surtax	
3.15.5.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	TBN	
3.15.5.6	**Cafeteria Rental with Performance	TBN	
3.15.6	Non Resident Rate		
3.15.6.1	Set up & Rehearsal - 7 hours	325.00	
3.15.6.2	First show in Run - 7 hours	Min. \$675.00 + \$2 Surtax or 20% of Gross Sales	
3.15.6.3	Second show same Day - 12 hours	Min. \$1,075.00 + \$2 Surtax or 20% of Gross Sales	
3.15.6.4	Next show same Run - 7 hours	TBN	
3.15.6.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	TBN	

Agenda Item # 5.2

			Resident	Non-Resident
3.15.6.6	**Cafeteria Rental with Performance		TBN	
** We collect these amounts and remit them to the Board				
3.16 Fort Frances Public Library Effective April 1, 2012 (Plus Applicable Taxes)				
3.16.1	3.16.1.1	Annual Non-Resident Fee	76.00	
	3.16.1.2	6-Month No-Resident Fee per family	43.00	
3.16.2	3.16.2.1	Temporary Resident Fee - Deposit		
	3.16.2.2	Temporary Resident Fee		
3.16.3	3.16.3.1	Fines for Late Library Material	20 cents /day	Max \$25.00 per Family Library privileges will be suspended if fines reach a maximum of \$20/Card
	3.16.3.2	Late DVD's	1.00 / day	Max 12.00 per DVD
	3.16.3.3	Late Video Games	3.00 / day	Max 12.00 per video gam
3.16.4	Photocopying and Internet/Computer Printing Charges:			
	3.16.4.1	First 10 pages	0.25	each
	3.16.4.2	11 - 20 pages	0.20	each
	3.16.4.3	21 - 49 pages	0.15	each
	3.16.4.4	50 + pages	0.10	each
	3.16.4.5	Colour Photocopies (8 1/2 x 11)	0.75	each
	3.16.4.6	Colour Photocopies (8 1/2 x 14)	1.00	each
	3.16.4.7	Colour Photocopies (11 x 17)	1.50	each
3.16.5	Fax Sending Charges:			
	3.16.5.1	First Page	4.00	
	3.16.5.2	Each additional Page	1.00	
3.16.6	Fax Receiving Charges:			
	3.16.6.1	First Page	1.00	
	3.16.6.2	Each additional Page	0.25	
3.16.7	Shaw Community Hub Rental			
	3.16.7.1	Non-Profit Groups - Meeting up to 4 hours	40.00	
	3.16.7.2	Non-Profit Groups - Meeting up to 8 hours	80.00	
	3.16.7.3	Non-Profit Groups - Meeting Entire Day (9:00 am to closing)		
	3.16.7.3	Non-Profit Groups - After Hours Fee	25.00	per hour
	3.16.7.4	Profit Groups - Meeting up to 4 hours	50.00	
	3.16.7.5	Profit Groups - Meeting up to 8 hours	100.00	
	3.16.7.6	Profit Groups - After Hours Fee	25.00	per hour
	3.16.7.7	Cancellation Fee	50% of Rental Fee per day (Based on less than 24 hrs. notification)	
3.16.8	Conferencing Administration			
	3.16.8.1	Teleconferencing Administration Fee	31.00	
	3.16.8.2	Videoconferencing Administration Fee	77.00	
3.17 Emergency Services - See Schedule "B"				
3.18 Fort Frances Museum (Plus Applicable Taxes)				
3.18.1	Research			
	3.18.1.1	Access	9.00	
	3.18.1.2	Staff - initial inquiry	14.65	
	3.18.1.3	Additional time	36.50	per hour
3.18.2	Duplication			
	3.18.2.1	Handling	5.00	
	3.18.2.2	Copying	0.60	per sheet
	3.18.2.3	Digital copy	7.75	
	3.18.2.4	Copy right fee for commercial uses - Photographing Artefacts	36.85	
3.18.3	Admission	Victoria Day to Thanksgiving (Peak Season)		

Agenda Item # 5.2

		Resident	Non-Resident
3.18.3.1	Special Events - Adult	3.60	
3.18.3.2	Senior/Under 12 Fee	2.60	
3.18.3.3	Maximum Family Fee	10.85	
3.18.3.4	School/Public Activity Program	3.60 per student	
3.18.3.5	Admission - Off Peak Season	Free Will Donation	
3.18.4	Rental		
3.18.4.1	Per Day	25.75	
3.18.4.2	Per Evening	15.50	
3.18.4.3	Court Yard	15.50	
3.19	Sunny Cove Camp - May 1, 2012		
3.19.1	3.19.1.1 Daytime	535.00	
	3.19.1.2 Overnight	965.00	
4.0	Operations & Facilities - (Plus Applicable Taxes)		
4.1	Private Work - Effective January 1, 2012		
4.1.1	Labour		
4.1.1.1	Regular Hourly Rate	39.62	49.53
4.1.1.2	Overtime Labour Rate	59.44	74.30
4.1.1.3	Double Overtime Labour Rate	79.25	99.06
4.1.2	Vehicle Rates		
4.1.2.1	All 1/2 tons, 3/4 tons, crew cabs, compacts & vans	20.60	25.75
4.1.2.2	V109 - Sand Truck	76.96	96.20
4.1.2.3	V110 - Dump/Plow Truck	35.48	44.35
4.1.2.4	V115 - Sander/Plow Truck	85.94	107.43
4.1.2.5	V122 - Tandem Truck	76.96	96.20
4.1.2.6	V120 - Tandem Truck	76.96	96.20
4.1.3	Equipment Rates - includes labour		
4.1.3.1	E205 & E207 Graders	104.69	130.86
4.1.3.2	E206 - Vacuum/Pressure Truck	222.27	277.84
4.1.3.3	E305 - Sidewalk Machine c/w any attachment	97.32	121.65
4.1.3.4	E309 - Hyundai Backhoe	119.43	149.29
4.1.3.5	E313 - Large Snow Blower & Loader	122.34	152.93
4.1.3.6	E318 - Cat 930H Loader	89.06	111.33
4.1.3.7	E315 - Loader Bobcat	84.86	106.08
4.1.3.8	E317 - Cat Loader	89.06	111.33
4.1.3.9	E320 - 426B Loader/Backhoe	81.85	102.31
4.1.3.10	E597 - Ingersoll Rand Packer	108.41	135.51
4.1.3.11	E713 - Low Pressure Steamer w half ton truck	129.38	161.73
4.1.3.12	E726 - Rigid Drain Cleaning Machine w half ton truck	103.00	128.75
4.1.3.13	E816 - Street Sweeper	122.02	152.53
4.1.3.14	E830 - DBH Thawing Machine w 3/4 ton truck	152.23	190.29
4.1.3.15	E831 - Pulse De-Icer (Thawing Machine)	114.15	142.69
4.1.3.16	E838 - Air Compressor w 3/4 ton truck	88.83	111.04
4.1.4	Private Concrete Crossing or Sidewalk Replacement for Private Crossing		
4.1.4.1	Removal, Supply and Installation of Concrete Driveway per square ft	17.18 per sq. ft.	
4.1.4.2	Culvert	Cost Plus - Max \$153.31 per foot	
4.1.4.3	Removal of Concrete Driveway Crossing Only - per square ft.	5.67 per sq. ft.	
4.1.4.4	Removal of High-back Concrete Curb & Gutter and Replace with Low-back Concrete Curb & Gutter for New Driveway Crossing Installation - per linear ft.	36.01 per linear sq. ft.	
4.1.4.5	Removal of Low-back Driveway Concrete Curb & Gutter and Replace with High-back Concrete Curb & Gutter when Removing Driveway Crossing - per linear ft.	36.01 per linear sq. ft.	
4.1.5	Engineering Services - Minimum One Hour - by Customer Request		
4.1.5.1	Televising Sewer - Regular Hourly Rate	176.90	

Agenda Item # 5.2

...

		Resident	Non-Resident
4.1.5.2	Televising Sewer - Overtime Hourly Rate	353.80	
4.1.5.3	Tracing Water/Sewer - Regular Hourly Rate	117.93	
4.1.5.4	Tracing Water/Sewer - Overtime Hourly Rate	235.86	
4.1.5.5	Setting Lot Grade Only - Regular Hourly Rate (Per Lot Grade)	106.37	
4.1.5.6	Copying Blue prints (Each)	12.72	
4.1.5.7	Hardcopy GIS Drawing or Map size 8.5" x 11"	5.34	
4.1.5.8	Hardcopy GIS Drawing or Map size 11" x 17"	10.68	
4.1.5.9	Hardcopy GIS Drawing or Map size 24" x 36"	26.71	
4.1.5.10	Digital Aerial Photography - ecw format only	1,068.46	
4.1.5.11	GIS shape files - per infrastructure layer	267.12	
4.1.5.12	GIS shape files-base map - property lines & addresses	267.12	
4.2 Landfill Tipping Fees - see Schedule "C"			
4.3 Sewer & Water Installation - see Schedule "D"			
4.4 Stores			
4.4.1	Sale of Items to private sector	Cost Plus + 35%	
4.4.2	Backyard Composters	Cost	
4.5 Airport - Effective January 1, 2012 (Plus Applicable Taxes)			
4.5.1	Fees		
4.5.1.1	Office/square meter	317.14	
4.5.1.2	Counter/square meter	317.14	
4.5.2	Aviation Fuels		
4.5.2.1	100LL	Adjusted Quarterly	
4.5.2.2	Jet-A	Adjusted Quarterly	
4.5.2.3	Aviation Oils	Cost + 45%	
4.5.3	Aircraft Landing Fees		
4.5.3.1	Piston Aircraft	11.79	
4.5.3.2	Turbine Aircraft - minimum fee	11.79	
4.5.3.3	<21,000 kgs - Gross Weight x	2.95	
4.5.3.4	21,000 - 45,000 kgs - Gross Weight x	3.54	
	Airport Parking Fees		
4.5.4	4.5.4.1 <4,999 kgs/day	10.02	
	4.5.4.2 <4,999 kgs/month	73.12	
	4.5.4.3 5,000 - 9,999 kgs/day	17.10	
	4.5.4.4 5,000 - 9,999 kgs/month	330.21	
	4.5.4.5 10,000 - 29,000 kgs/day	30.66	
	4.5.4.6 10,000 - 29,000 kgs/month	613.24	
4.5.5	Plug-Ins		
4.5.5.1	Heater per day	5.90	
4.5.6	Ground Power Starts (GP)		
4.5.6.1	Bear Skin Airlines	42.51	
4.5.6.2	All Other Aircraft	53.07	
4.5.7	Aircraft De-icing		
4.5.7.1	Bearskin Airlines	41.28 each	
4.5.7.2	Other Aircraft *Plus Cost of Fluid	58.97 each	
4.5.8	General Terminal Fees		
4.5.8.1	0 - 9 seats	16.51	
4.5.8.2	10 - 15 seats	18.87	
4.5.8.3	16 - 25 seats	29.48	
4.5.9	Passenger Facility Charge		
4.5.9.1	Per Person Enplaning	10.26	
4.5.10	Callouts		
4.5.10.1	Callouts	148.57	

Agenda Item # 5.2

		Resident	Non-Resident
4.5.11	Aviation Charts		
4.5.11.1	Aviation Charts	Cost + 40%	
	Car Parking Fees/day		
4.5.12	4.5.12.1 Daily Parking	5.75	
	4.5.12.2 Monthly Parking Stall	60.00	
	4.5.12.3 Yearly Parking Stall	173.43	
4.5.13	Land Lease Rates - Unserved		
	4.5.13.1 Private - per square meter	1.15	
	4.5.13.2 Commercial - per square meter	1.77	
4.5.14	Advertising Signs		
	4.5.14.1 Small Signs per year	104.06	
	4.5.14.2 Large Signs per year	115.62	
4.6 Cemeteries (Plus Applicable Taxes)			
4.6.1	Sale of Lots		
4.6.1.1	Adult Single	333.77	467.28
4.6.1.2	Adult Double	667.55	934.57
4.6.1.3	Child Single - 8 yrs old or under	111.26	155.76
4.6.1.4	Cremation	89.00	124.60
	* Care and Maintenance Fund Contribution included in sale price - 40% of adult lot price or \$150, whichever is greater. Child's grave - 40%. Cremation Lot - 40%		
4.6.2	Sale of Columbarium Niches		Care & Maint Fund Contribution
4.6.2.1.1	Top 2 Rows - Includes one Interment*	1,102.67	165.40
4.6.2.1.2	Top 2 Rows - Second Interment	129.72	
4.6.2.2.1	Middle 4 Rows - Includes one Interment*	1,362.12	204.32
4.6.2.2.2	Middle 4 Rows - Second Interment	129.72	
4.6.2.3.1	Bottom 2 Rows - Includes one Interment*	908.08	136.21
4.6.2.3.2	Bottom 2 Rows - Second Interment	129.72	
	* Purchase price includes:		
	Purchase of Double Niche		
	Bronze Plaque and installation		
	One Interment		
	Required contribution to the Care & Maintenance Fund		
	The Second Interment into the double niche will have an additional charge of \$125.95		
4.6.2.4	Non-Resident Fee	Above rates plus 40%	
4.6.3	Interments	May 1 - Oct 15	Oct 16 - April 30
4.6.3.1	Adult	608.53	844.40
4.6.3.2	Adult with Vault	679.29	915.16
4.6.3.3	Child - 8 years old or under	233.51	469.37
4.6.3.4	Child with Vault - 8 years old or under	254.73	490.60
4.6.3.5	Extra Depth (10 feet)	778.35	1,014.22
4.6.3.6	Saturday - No holiday burials - Above Rates Plus	481.16	717.03
4.6.3.7	Cremated Remains < 12" diameter	141.52	N/A
4.6.3.8	Cremated Remains > 13" up to 24" Max diameter	283.04	N/A
4.6.3.9	Saturday Cremains < 12" diameter	283.04	N/A
4.6.3.10	Saturday Cremains > 13" up to 24" diameter	566.08	N/A
4.6.3.11	Cremains - Place into Monument Base	70.76	N/A
4.6.3.12	Cremains - Same time as Casket interment	40.10	N/A
4.6.3.13	Non-residents	Above rates plus 40%	
4.6.3.14	Disinterment	Above rates plus 150%	
4.6.3.15	Funeral reaching cemetery before 9:00 a.m. or after 3:00 p.m.	116.75	116.75
4.6.3.16	Cremated Remains placed in monument with niche	53.42	53.42
4.6.3.17	Ontario Licensing Fee	10.00	10.00
4.6.4	Special Care - Flowers		

Agenda Item # 5.2

		Resident	Non-Resident
	4.6.4.1 Single	2,358.65	
	4.6.4.2 Double	4,717.30	
	4.6.4.3 Non-Resident Fee	Above rates plus 40%	
4.6.5	Annual Care - Flowers		
	4.6.5.1 Adult	176.90	
	4.6.5.2 Child	58.97	
	4.6.5.3 Non-Resident Fee	Above rates plus 40%	
4.6.6	Supply & installation of Concrete Foundation for Upright Memorials		
	4.6.6.1 Foundation Size per Square inch	0.25	
	4.6.6.2 Non-Resident Fee	Above rates plus 40%	
4.6.7	Supply & installation of Concrete Foundation for Flat Markers		
	4.6.7.1 Foundation Size per Square inch	0.23	
	4.6.7.2 Non-Resident Fee	Above rates plus 40%	
Foundation Orders will only be accepted from June 15th to September 15th each year.			
4.6.8	Care and Maintenance Fund Contribution		
	4.6.8.1 Flat Markers less than 173 sq. inches	0.00	
	4.6.8.2 Flat Markers measure at least 173 sq. inches	50.00	
	4.6.8.3 Upright Monuments measuring 4' or less Height & Length	100.00	
	4.6.8.4 Upright Monuments > 4' in height or length including base	200.00	
4.7	Parks		
4.7.1	Equipment Rental Charges - Labour Not Included		
	4.7.1.1 Mower, Riding	14.74	18.43
	4.7.1.2 Portable Generator	7.08	8.85
	4.7.1.3 Power Saw	7.08	8.85
	4.7.1.4 Trailer - Large	11.79	14.74
	4.7.1.5 Cement Mixer	11.79	14.74
4.7.2	Equipment Rental Charges - Labour Included		
	4.7.2.1 Backhoe	70.76	88.45
	4.7.2.2 4200 Tractor & Sweeper	49.53	61.91
	4.7.2.3 Stumper (Chipper)	77.84	97.30
	4.7.2.4 Snowplow - Ford	44.81	56.01
4.7.3	Point Park Camping Rates		
	4.7.3.1 Full Hook-up - per night	27.43	
	4.7.3.2 Full Hook-up - per week	143.69	
	4.7.3.3 Full Hook-up - per 4 weeks	551.57	
	4.7.3.4 Camping Site - per night	14.16	
	4.7.3.5 Camping Site - per week	77.48	
	4.7.3.6 Camping Site - per month	296.24	
	4.7.3.7 Partial Hook-up - per night (No Water)	22.12	
	4.7.3.8 Partial Hook-up - per week (No Water)	114.94	
	4.7.3.9 Partial Hook-up - per 4 weeks (No Water)	441.25	
	4.7.3.10 Cost for Utilities per day for Local First Nations Band Members (Couchiching, Naicatchewenin, Nicickousemenecaning & Mitaanjigamiing)	7.00	

5.0 Water & Sewer User Rates - See Schedule "D"

TOWN OF FORT FRANCES SCHEDULE OF FEES SCHEDULE "B"

3.17 Emergency Services - January 1, 2012 (Plus Applicable Taxes)

3.17.1 Administration

3.17.1.1	Copy of Fire Reports	66.00
3.17.1.2	Letter of Compliance or Approval for Properties	66.00
3.17.1.3	File Search, Written Report and Records on Properties	66.00
3.17.1.4	Written Response to written request relating to outstanding orders under the Ontario Fire Code or any Act, Regulation or By-Law with which the Fire Service has Authority or Jurisdiction	66.00

3.17.2 Property Inspection Request - by Owner or Business Operator

3.17.2.1	Private Home Day Care Facilities (5 or less)	66.00
3.17.2.2	Licensed Day Care Centres (more than 5)	86.00
3.17.2.3	Special Care and Group Homes (3 or less)	66.00
3.17.2.4	Special Care and Group Homes (more than 3)	86.00
3.17.2.5	Inspections required by/for LCBO Licensing	118.00
3.17.2.6	Lodging House	66.00
3.17.2.7	Occupancy Load Calculation and Posting	86.00
3.17.2.8	Private Nursing Homes	118.00
3.17.2.9	Fire Inspections of Educational Institutions	N/C
3.17.2.9.1	Base Inspection	118.00
3.17.2.9.2	Each Classroom Additional	5.00
3.17.2.9.3	Portable Classrooms	66.00
3.17.2.10	Assembly Occupancies <60 persons	66.00
3.17.2.11	Assembly Occupancies >61 persons	66.00
3.17.2.12	Industrial/Commercial Single Tenant or Occupancy	118.00
3.17.2.13	Residential/Commercial - Multi Occupancy Complex	118.00
3.17.2.14	Residential/Apartment or Condominium Building	118.00
3.17.2.15	Office/Commercial Retrofit Inspections	118.00
3.17.2.16	Additional Inspection for incompleteness or initial follow-up	118.00
3.17.2.17	Inspection - All Properties	66.00

3.17.3 Special Occasions Inspections

3.17.3.1	Mandated Fire Code inspection (tents/marquee)	66.00
3.17.3.2	Mandated Fire Code inspection (fireworks permits)	118.00
3.17.3.3	Public Vendors - Commercial Establishments	66.00
3.17.3.4	Public Vendors - Vendors from Outside Municipality	229.00
3.17.3.5	Public Vendors - Service Clubs	N/C
3.17.3.6	Misc. inspections not otherwise specified - per hour	66.00

3.17.4 Other Service Fees/Charges

3.17.4.1	Burning Permits - Residential 7 day	12.50
3.17.4.2	Burning Permits - Commercial/Industrial - each burn	114.00

Agenda Item # 5.2

3.17.4.3	Open Air Burning Violations	As per Burning By-Law
3.17.4.4	Extinguishing Fire where no permit obtained; out of control	410.00 for apparatus per hour plus wages plus 15% resident administration fee
3.17.4.5.1	Standby requests other than emergency response (per vehicle) For fire protection during shows, exhibitions, etc.)	410.00 for 1st hour then \$205.00 for every 1/2 hour thereafter
3.17.4.5.2	Standby requests other than emergency response (per vehicle)	410.00 per hour
3.17.4.6	Training Services - per hour	66.00 plus costs
3.17.4.7	Air Bottle Refills - other Fire Services	12.50 per bottle
3.17.4.8	Air Bottle Refills - Scuba, Private, Provincial, Industry	17.50 per bottle
3.17.4.9	Fire Service Training Outside Municipal Boundaries	66.00 per hour plus costs
3.17.4.10	Fire Service Fire Prevention Programs Outside Municipal Boundaries	66.00 per hour plus costs
3.17.4.11	Fire Service Administration Outside Municipal Boundaries	66.00 per hour plus costs
3.17.4.12	Fire Protection Outside Municipal Boundaries	As per Contract
3.17.4.13	Controlled Burns e.g. grass	Full cost recovery plus 15% resident administration fee
3.17.4.14	Boarding Up/Barricading Premises after Fire, costs per person, plus cost of public works (if used), plus cost of materials used plus 15% resident administration fee (if owner fails to comply within 24 hours the Fire Chief may authorize with all applicable costs.)	Full cost recovery plus 15% resident administration fee
3.17.5 Emergency Services Response Calls		
3.17.5.1	Fire Response to Structural Fires	N/C
3.17.5.2	Emergency response to MVA on MTO Highways as per Province of Ontario rates plus any additional clean-up costs (Recovery through MTO)	410.00 per apparatus for first hour; 205.00 per apparatus for every 1/2 hr thereafter or part thereof; as per MTO Rates
3.17.5.3	Auto Extrication Services within the Rainy River District	410.00 per hour
3.17.5.4	Motorized Vehicle Fires	N/C
3.17.5.5	False Alarms (1st & 2nd in a three month period)	N/C
3.17.5.6	Third False Alarm (after 3-call outs in a calendar year)	410.00 per apparatus per hour
3.17.5.7	For each Proceeding False Alarm (Within the Calendar Yr)	110.00 increase per occurrence

Agenda Item # 5.2

TOWN OF FORT FRANCES SCHEDULE OF FEES SCHEDULE "C"

4.2 Landfill Tipping Fees (No HST) - Effective January 1, 2012

		Flat Rate Period when Scale is not in operation	
4.2.1	4.2.1.1	Passenger Vehicle - Mini Van, SUV & Cars	18.00
		Trucks include - Compact Trucks, Half Ton Trucks, Mid-size	
	4.2.1.2	Trucks and Full size vans with no seats	19.45
		Any vehicle under the description of 4.2.1.1 or 4.2.1.2 towing a	
	4.2.1.3	single axle trailer	27.68
	4.2.1.4	Single Axle Trucks	89.75
	4.2.1.5	Tandem Trucks and Trailers	224.38
	4.2.1.6	Garbage Trucks, Containerized Hauling Units & Tankers	269.25
		Fees to be used when Scale is in operation.	
4.2.2	4.2.2.1	Minimum charge	18.00
	4.2.2.2	Rate per Tonne	65.00
	4.2.2.3	Weighing Vehicle Only	29.17
	4.2.2.4	Contaminated Soil Suitable for Cover Material per tonne	3.58
	4.2.2.5	Car Tires - each	7.85
	4.2.2.6	Truck Tires - up to and including 18 wheelers	18.32
	4.2.2.7	Off Road Tires (anything over 18 wheelers)	91.62
	4.2.2.8	Tires by the Tonne	457.73
	4.2.2.9	Refrigeration Units Containing Refrigerant or no notification sticker affixed to the unit	38.14
		Bag Tags	
4.2.3	4.2.3.1	Bag Tags each	2.00

Agenda Item # 6.1



uniongas

A Spectra Energy Company

December 2nd, 2011



VIA COURIER

TO: *ALL Clerks of Municipalities*

Union Gas filed an application with the Ontario Energy Board on November 10th, 2011 for an order or orders approving or fixing just and reasonable rates and other charges for the sale, distribution, transmission and storage of gas effective January 1, 2013.

Enclosed is a copy of the application, as well as a copy of the Notice of Application issued by the Ontario Energy Board on December 2nd, 2011 under Docket No. EB-2011-0210.

Yours truly,

Chris Ripley
Manager, Regulatory Applications

Encl.

Agenda Item # 6.1



uniongas

A Spectra Energy Company

CELEBRATING
100 YEARS
EST. 1911

November 10, 2011

Ms. Kirsten Walli
Board Secretary
Ontario Energy Board
2300 Yonge St., 27th Floor
Toronto, ON
M4P 1E4

Dear Ms. Walli:

Re: EB-2011-0210 – Union Gas Limited - 2013 Rebasing Application

Please find attached Union Gas Limited's ("Union") application for rates applicable to Union's storage, transmission and distribution services, effective January 1, 2013.

The evidence to support this application will be filed in two phases. Phase I addresses the 2013 revenue deficiency including details of rate base, revenue, cost of service, cost of capital and rate of return. Phase I (Exhibits A to F) have been filed via the Board's RESS and two copies have been sent to the Board.

Phase II will address cost allocation, rate design and specific proposals for 2013 rates for each rate class. Phase II (Exhibits G and H) will be filed by November 30, 2011.

Union is not proposing the next generation incentive regulation mechanism as part of this proceeding. Union will bring forward a separate application to establish the mechanism for setting rates for 2014 and beyond after the Board renders a decision on this application.

If approved by the Board the total annual bill impact for a typical Union South customer would be an increase of \$10 to \$20 (1.4% to 2.7%). For a typical Union North (Northern Zone) customer, the total annual bill impact would be an increase of \$70 to \$80 (8.3% to 9.5%). For a typical Union North (Eastern Zone), the total annual bill impact would be an increase of \$75 to \$85 (8.6% to 9.7%).

The evidence is available on the Board's RESS and Union's website: (www.uniongas.com). In addition, Union will send CDs containing the evidence to the Board and intervenors.

P. O. Box 2001, 50 Keil Drive North, Chatham, ON, N7M 5M1 www.uniongas.com
Union Gas Limited

...

Agenda Item # 6.1

If you have any questions, please contact me at 519-436-5476.

Yours truly,

[original signed by]

Chris Ripley
Manager, Regulatory Applications

c.c.: All Intervenors of EB-2011-0025
C. Smith (Torys)

Filed: 2011-11-10
EB-2011-0210
Exhibit A1
Tab 2

ONTARIO ENERGY BOARD

IN THE MATTER OF the Ontario Energy Board Act, 1998,
S.O. 1998, c.15 (Sched. B);

AND IN THE MATTER OF an Application by Union Gas Limited, pursuant to section 36(1) of the *Ontario Energy Board Act, 1998*, for an order or orders approving or fixing just and reasonable rates and other charges for the sale, distribution, transmission and storage of gas as of January 1, 2013.

APPLICATION

1. Union Gas Limited ("Union") is a business corporation incorporated under the laws of the province of Ontario, with its head office in the Municipality of Chatham-Kent.
2. Union conducts both an integrated natural gas utility business that combines the operations of distributing, transmitting and storing natural gas, and a non-utility storage business.
3. Union hereby applies to the Ontario Energy Board ("Board"), pursuant to section 36 of the *Ontario Energy Board Act, 1998* (the "Act") for an order or orders approving or fixing just and reasonable rates and other charges for the sale, distribution, transmission and storage of gas effective January 1, 2013.
4. Union applies for an order fixing reference prices in determining amounts to be recorded in deferral accounts, for an order necessary to reflect such new reference prices in Union's rates and other charges.
5. Union applies for approval of an accounting order to establish the Energy Technology and Innovation Canada deferral account.
6. Union also applies for an order terminating, effective January 1, 2013, certain deferral accounts, following final disposition of any 2012 balances therein, as follows:

Agenda Item # 6.1

- Page 2 -

- Late Payment Penalty Litigation (No. 179-113)
 - Harmonized Sales Tax (No. 179-124)
7. Union also applies for an order modifying the terms and conditions of certain deferral accounts as follows:
- Short-term Storage and Other Balancing Services (No. 179-70)
 - Average Use Per Customer (No. 179-118)
 - Inventory Revaluation Account (No. 179-109)
8. Union applies for approval, under Section 2.0 of certain Undertakings given by Union to Lieutenant Governor in Council, to continue to sell gas to consumers.
9. Union requests that the Board issue an order to enable the rates established as a result of this application to become effective January 1, 2013, notwithstanding that the Board's Decision with Reasons approving or fixing these rates and other charges may not be delivered until after that date.
10. Union also applies to the Board for such interim order or orders approving interim rates or other charges and accounting orders as may from time to time appear appropriate or necessary.
11. Union further applies to the Board for all necessary orders and directions concerning pre-hearing and hearing procedures for the determination of this application.
12. This application is supported by written evidence that will be filed with the Board and may be amended from time to time as circumstances may require.
13. The persons affected by this application are the customers resident or located in the municipalities, police villages and Indian reserves served by Union, together with those to whom Union sells gas, or on whose behalf Union distributes, transmits or stores gas. It is impractical to set out in this application the names and addresses of such persons because they are too numerous.

14. The address of service for Union is:

Union Gas Limited
P.O. Box 2001
50 Keil Drive North
Chatham, Ontario
N7M 5M1
Attention: Chris Ripley
Manager, Regulatory Applications
Telephone: (519) 436-5476
Fax: (519) 436-4641

- and -

Torys
Suite 3000, Maritime Life Tower
P.O. Box 270
Toronto Dominion Centre
Toronto, Ontario
M5K 1N2
Attention: Crawford Smith
Telephone: (416) 865-8209
Fax: (416) 865-7380

DATED November 10, 2011.

UNION GAS LIMITED

Chris Ripley
Manager, Regulatory Applications

Ontario Energy
Board

Commission de l'énergie
de l'Ontario



EB-2011-0210

NOTICE OF APPLICATION AND HEARING

UNION GAS LIMITED DISTRIBUTION RATES FOR 2013

Union Gas Limited ("Union") filed a cost of service application on November 10, 2011 with the Ontario Energy Board (the "Board") under section 36 of the *Ontario Energy Board Act, 1998*, S.O. c.15, Schedule B, as amended. The application is for an order or orders approving or fixing just and reasonable rates and other charges for the sale, distribution, transmission and storage of natural gas, effective January 1, 2013. The Board's decision on this application may have an effect on all of Union's customers.

Union's last cost of service application was conducted in 2006 for rates effective January 1, 2007. For the period 2008 to 2012 Union's regulated distribution, transmission and storage rates were set on the basis of an incentive regulation framework under which rates were set on the basis of a formula.

If the application is approved as filed, the total bill for a typical residential customer in the southern operations area consuming 2,600 m³ per year would increase by \$16.00 per year. For customers in the northern and eastern operations area, the total bill would increase between \$60 and \$77 per year.

This proceeding will not deal with the commodity cost of natural gas. Any changes to the commodity cost of natural gas for customers that purchase gas directly from Union are addressed through the Quarterly Rate Adjustment Mechanism which is a separate regulatory process.

Copies of the application and the supporting written evidence are available for inspection at the Board's office and Union's office at the addresses listed below.

Agenda Item # 6.1

Ontario Energy Board

- 2 -

How to see Union's Application

To see a copy of the application, go to the Consumer page of the Board's website and enter the case number EB-2011-0210 in the "Find an Application" box. A copy can also be seen at the Board's office and at Union's office at the addresses indicated below, or on Union's website <http://www.uniongas.com>.

How to Participate

You may participate in this proceeding by requesting either intervenor or observer status, or by submitting a letter of comment:

1. **Intervenors** participate actively in the proceeding (i.e., submit written questions, evidence, and arguments, and cross-examine witnesses at an oral hearing). You may request intervenor status by sending a letter of intervention to the Board and copying Union no later than **10 days** from the publication or service date of this notice. The letter of intervention must include:
 - a. A description of how you are, or may be, affected by the outcome of this proceeding;
 - b. If you represent a group, a description of the group and its membership; and
 - c. Whether you intend to seek an award of costs and the grounds for your cost award eligibility.
2. **Observers** do not participate actively in the proceeding but receive documents issued by the Board in the proceeding. There is no fee for observers to receive documents issued by the Board. You may request observer status by sending a request to the Board no later than **10 days** from the publication or service date of this notice.
3. **Letters of Comment** are to be sent to the Board no later than **30 days** from the publication or service date of this notice. All letters of comment will be placed on the public record, subject to the privacy terms for personal information stated below. This means that the letters will be available for viewing at the Board's offices and will be placed on the Board's website.

YOUR PERSONAL INFORMATION IS TREATED DIFFERENTLY DEPENDING ON HOW YOU CHOOSE TO PARTICIPATE IN THE HEARING:

- **Intervenors** - everything you file with the Board, including your name and contact information, will be placed on the public record (i.e., the public file and the Board's website).
- **Letters of comment or observers** - the Board removes any personal (i.e., not business) contact information from the letter of comment or the request for observer status (i.e., address, fax number, phone number, and e-mail address of the individual), however, your name and the content of the letter of comment or of the request for observer status will become part of the public record.

Filing Information for Intervenors

If you already have a user ID, please submit your intervention request through the Board's web portal at <https://www.errr.ontarioenergyboard.ca>. Additionally, two paper copies must be submitted to the address set out below.

If you do not have a user ID, visit the Board's website under e-Filing Services and complete a user ID/password request form. For instructions on how to submit documents and naming conventions please refer to the RESS Document Guidelines found at <http://www.ontarioenergyboard.ca/OEB/Industry>, e-Filing Services.

The Board also accepts interventions by e-mail, at the address below. Additionally, two paper copies must be submitted to the address set out below. Those who do not have internet access are required to submit their intervention request on a CD in PDF format, along with two paper copies.

Need more information?

For more information on how to participate please click on "Get Involved" under the "OEB and You" menu on the Consumer page of the Board's website, or call the Board at 1-888-632-6273 (toll free).

Agenda Item # 6.1

Ontario Energy Board

- 4 -

How to Contact the Board or Union Gas Limited

Please reference Board file number **EB-2011-0210** in the subject line of your e-mail or at the top of your letter. It is also important that you provide your name, postal address and telephone number and, if available, an e-mail address and fax number. All communications should be directed to the attention of the Board Secretary at the address below, and be received no later than 4:45 p.m. on the required date.

ADDRESSES

Ontario Energy Board
P.O. Box 2319
27th Floor
2300 Yonge Street
Toronto ON M4P 1E4
Attention: Board Secretary
Filings:
<https://www.errr.ontarioenergyboard.ca>

E-mail: boardsec@ontarioenergyboard.ca
Tel: 1-888-632-6273 (Toll free)
Fax: 416-440-7656

Union Gas Limited
P.O. Box 2001
50 Keil Drive North
Chatham ON N7M 5M1
Attn: Mr. Chris Ripley

E-mail: cripley@uniongas.com
Tel: 519-436-5476
Fax: 519-436-4641

Counsel for Applicant:
Crawford Smith
Torys
P.O. Box 270
Suite 3000, Maritime Life Tower
Toronto Dominion Centre
Toronto ON M5K 1N2

Email: csmith@torys.com
Tel: 416-865-8209
Fax: 416-865-7380

...

Agenda Item # 6.1

Ontario Energy Board

- 5 -

IMPORTANT

IF YOU DO NOT REQUEST TO PARTICIPATE IN ACCORDANCE WITH THIS NOTICE, THE BOARD MAY PROCEED IN YOUR ABSENCE AND YOU WILL NOT BE ENTITLED TO ANY FURTHER NOTICE OF THESE PROCEEDINGS.

DATED at Toronto, December 01, 2011
ONTARIO ENERGY BOARD

Original signed by

Kirsten Walli
Board Secretary

Agenda Item # 7.1

...
Downtown BIA – Board of Management Meeting
Thrsday, 20 October 2011 @ 8:30 a.m.
BIA BOARD OFFICE
Page 1 of 3

Draft Minutes - motion required to approve

cc Mayor, Council
Mark
2011-12-08
G

Connie Cuthbertson - Chair Northwoods Gallery & Gifts	P	Chamber of Commerce Representative	A
Ted Debenetti – Co-Chair A Buck or Two	A	RRFDC – Geoff Gillon	A
George Emes Edward Jones	P	John Albanese – Town Councilor Town of Fort Frances	A
Richard Boileau McTaggart	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P		
Pat Gartshore Gartch's International Pub	A		
Doug Anderson Betty's	P		
Mike Tullio Nirvana Spa	P		

CC

THERE WERE NOT ENOUGH BOARD MEMBERS PRESENT TO HAVE A QUORUM

1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Connie Cuthbertson chaired the meeting and called the meeting to order at 8:30 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

2. Approval of Minutes

B.I.A Board of Management Meeting –14 September, 2011

Copies of the minutes from the August 18, 2011 Board of Management Meeting were circulated for review and approval. The following motion was made;

Motion #1

TO accept the minutes presented of the 14 September , 2011 Regular Board of Management Meeting as presented.
Also to ratify all motions made on that date.

No against or abstentions
CARRIED

3. Accounts Payable & Financial Report

Accounts payable for July were circulated for review.

Motion # 2 Bills were presented & voted on for payment. Shelley is to obtain the additional votes needed to present bills to town for payment.

To accept the total payable dated June for payment in the amount of \$508.50

No against or abstentions

All in agreement – **CARRIED**

Board of Management Minutes – June 7, 2011 Page 1 of 3

Agenda Item # 7.1

Downtown BIA – Board of Management Meeting
 Thursday, 20 October 2011 @ 8:30 a.m.
 BIA BOARD OFFICE
Page 2 of 3

Draft Minutes - motion required to approve

4. BUSINESS ARISING FROM THE MINUTES

1. Promotions –

1. The “MEN ARE AWAY” weekend promotion was not a great success for the majority of the merchants. It is felt that this was due to the mild weather we experienced.

2. Next promotions will be “LADIES NIGHT OUT” which will be 17 November, 2011

3. A letter is to be emailed to the general membership regarding the “Parade of Trees” on 26 November, 2011, starting at 4:30 p.m. It will ask downtown businesses to decorate their store/office fronts according to the theme. A monthly letter will also be emailed to the general membership keeping them up-to-date with what’s happening in the downtown core.

2. Finance and Administration Committee: It was decided by the board to call for a tender to be placed in the Fort Frances Times regarding the repair to the murals on the Masonic Building and the CIBC. The ad would invite interested artists to restore and preserve the existing murals. It would also call for expression of interest in painting a new mural on a designated downtown building. Once an interest is shown and we have an idea of the cost, the board can then approach the RRFDC to see if any funds would be available help pay for the projects.

There will be a meeting at the Library on Tuesday, October 25 at 12:00 p.m. to setup a steering committee regarding the Rainy Lake Hotel. Present will be The Chamber of Commerce, The BIA, representatives from the Town Hall and the RRFDC.

3. Maintenance Committee

1. New Flags – Extra monies are available at RRFDC if the BIA works in conjunction with the Chamber of Commerce. It was decided that we need to buy new banners every 2 years as that is all they last. The BIA has until 31 March, 2012 to do so. It was agreed that the project be done in \$5,000.00 increments and look at products that will last long term. George is going to phone the Town to ask if they have the snowflake banners. Shelley will call Marc Caron to see if he removed them last year when he took the metal arms down.

George suggested hiring someone to look at the snowflakes and see what needs to be done if anything. It should be only \$20.00 - \$30.00 and will be paid out of petty cash.

2. The maintenance committee is going to start working on a plan for next year.

3. Along with the ad regarding the murals, a twin ad will be placed regarding the downtown planters. The ad will call for an expression of interest as to the placement, upkeep, filling and location of the planters. Individual letters will be sent out to the local greenhouses for a more personal touch.

Board of Management Minutes – June 7, 2011 Page 2 of 3

...

Agenda Item # 7.1

Downtown BIA – Board of Management Meeting
Thrsday, 20 October 2011 @ 8:30 a.m.
BIA BOARD OFFICE
Page 3 of 3

Draft Minutes - motion required to approve

4. Snow Removal – Mike opened discussion re snow removal and brought up the subject of having the larger amounts of snow removed especially after major snowstorms. Different approaches were discussed including leasing a bobcat and having someone operate it up and down the sidewalks. An ad regarding this is to be placed in the Fort Frances Times along with the other two.

5. New Business

Shelley will be applying to the Town for a position on the board. We are in need of board members as we often do not have enough members at meeting to hold a quorum. A couple of people have shown interest but have not yet applied to the town to date.

6. Closing and Setting of Next Board Meeting

The next meeting date will be 16 November 2011 @ 8:00 a.m. at the BIA office.

Meeting closed at 9:00 a.m.

Motion #

Agenda Item # 7.2

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 23

Tuesday November 22nd, 2011

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday November 22nd, 2011 at 12:00 noon.

PRESENT: Councillor Sharon Tibbs, Councillor Andrew Hallikas, Councillor Ken Perry, Mark McCaig, CAO, Mayor Roy Avis and Laurie Witherspoon, Treasurer.

ALSO PRESENT: Rick Hallam, Superintendent, Planning and Development, Faye Flatt, Municipal Planner, Christine Ruppenstein, Human Resources Manager and Lori Pattison, Secretary.

Called to order 12:10 p.m.


1. Non – Agenda: None
2. Disclosure of pecuniary interest and the general nature thereof – Councillor Andrew Hallikas declared a conflict on item 5i) Councillor Andrew Hallikas – Noma Board Meeting Per Diem Claim.
3. **Andrew Hallikas – Sharon Tibbs:** THAT the minutes from the previous meeting of November 8, 2011, be approved as circulated.


CARRIED.
4. Christine Ruppenstein:
 - i) Strategic Planning Objective – Research of Possible Funding Opportunities – will authorize the forwarding of the Celebrate Ontario information to the Chair of the Bass Tournament, Chair of the July 1st Committee, Chair, Tug of War Committee and any other relevant committees and the forwarding of the NCIR information to the Economic Development Corporation.
5. Laurie Witherspoon:
 - i) Councillor Andrew Hallikas – NOMA Board Meeting Per Diem – recommend to approve the per diem claim for Councillor Andrew Hallikas in the amount of \$150.00 to attend the NOMA Board Meeting held in Thunder Bay on November 16, 2011.
 - ii) 2012 Draft Operating Budgets – committees input was received – will be forwarded on to the 2012 Budget process.
6. Mark McCaig:
 - i) Official Plan – recommended to forward on to council for their approval.

Agenda Item # 7.2

Administration and Finance Executive Committee
Meeting – November 22, 2011
Page 2

7. **Information Items:**
 - i) Administration and Finance Department Stats for the period ending October 3, 2011 -- were received as information.
 - ii) Town of Fort Frances General Fund (Operating) actuals as at October 31, 2011, Water and Sewer Fund (Operating) actuals to October 31, 2011 and Capital Fund Budget vs Actual as at October 31, 2011 -- were received as Information.
8. **Outstanding Items:**
 - i) Old Shambles Road – CAO/Solicitor – no report
 - ii) Couchiching Sewer and Water Agreement Signage – no report
9. **Non-Agenda Items:** None.
10. **Next Meeting Date:** December 6, 2011

 Sharon Tibbs, Chair


Mark McCaig, Administrator

Agenda Item # 7.3

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE MINUTES OF MEETING

Place: Civic Centre Committee Room

Date: 2011 November 21st

Time: 0830 hours

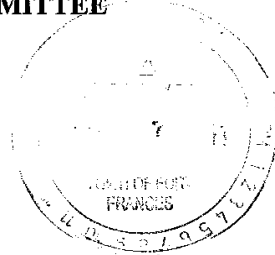
Meeting Session No. 12

Present:

PDEC; J. Albanese, R. Wiedenhoeft, S. Tibbs, R. Hallam

Delegations;

Others; R. Avis, M. McCaig, F. Flatt

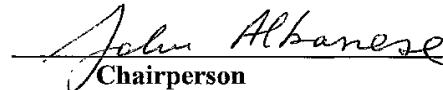


Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

Items discussed & disposition thereof;

- Moved & Seconded (Wiedenhoeft/Tibbs) that the minutes of the meeting held 2011 November 7th be accepted as amended.
 - Councilor Tibbs requested amendment to minutes regarding Nov. 7th agenda item 6(c) to include for "referral of budget to process".
 - Councilor Wiedenhoeft requested amendment to minutes regarding Nov. 7th agenda item 7(a) to include for "notice to adjacent property owners".
- Economic Development Advisory Committee re; Pricing & Sales Policy – Industrial Lots
 - Received as information only at this time.
 - Awaiting comment from AFEC & OFEC.
 - Will be brought forward at subsequent PDEC meeting.
- Deeming By-Law re; Christian, 1020 First St. East
 - Recommendation to authorize the preparation of a by-law to deem Lots 70 & 71, Plan SM48 to not be lots on a Registered Plan of Subdivision forwarded to Council.
- Bell Mobility re; Communication Towers of Town Owned Property.
 - Municipal Planner presented verbal comment on discussions had with Bell Mobility.
 - Municipal Planner directed to get clarity from BM on a number of questions posed by PDEC.
 - Issue will come back to PDEC at subsequent meeting.


Chairperson


Committee Administrator

Agenda Item # 7.4

<u>REPORT</u>	<u>TOWN OF FORT FRANCES</u> <u>EXECUTIVE COMMITTEE</u>	<u>SESSION # 16</u> <u>November 21, 2011</u>
---------------	---	---

A meeting of the Community Services Executive was held in the 52 Meeting Room at the Memorial Sports Centre on Monday November 21, 2011 at 11:00 am.

PRESENT: John Albanese, Andrew Hallikus, Roy Avis (11:11), George A. Bell Manager of Community Services

REGRETS: Paul Ryan

Call to Order 11:00 am

Adoption of minutes – November 7, 2011 – as presented

1. Disclosure of pecuniary interest - none
2. Items discussed as per the following agenda.

AGENDA

NEW BUSINESS

1. Community Services Operating budget was presented by the manager. It has an overall increase of 1.43% but does not include any user fee increases, increases in wages and salaries other than fire department and the police estimate has not been received from the OPP. We have estimated an increase in police budget.
2. The Community Services Capital budget was presented with no changes

ITEMS REFERRED FROM PREVIOUS MEETING

None

ITEMS REFERRED FROM COUNCIL

1. Halloween Curfew By-law the letter from Jackie Lampi-Huges was discussed and we need a response from By-law and the Police Service Board before we make a recommendation

NON AGENDA

1. John inquired if any other members of the committee has received a request from the Lakers to operate the upstairs canteen.
2. Roy inquired about the speed sign- George to contact Doug

Agenda Item # 7.4

INFORMATION

None

ADJOURNMENT

Meeting adjourned 11.45 am

Next Meeting is scheduled on December 5, 2011 at 11:00 am in the 52 Canadians Rm at the MSC

If there are recommendations on any of the agenda items they are brought to council in a report prepared by the division manager.

There being no further matters before this committee at this time this meeting was closed.

Manager/Secretary



Chairperson

Agenda Item # 7.5

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Minutes

November 7, 2011

A meeting of the Economic Development Advisory Committee was held in the Committee Room Civic Centre November 7, 2011 at 11:30 a.m.

The following members were present: Teresa Hazel, Vice-Chair, Jim Cumming, John McTaggart, Jane Gillon, Gord McBride, Ken Perry, Dale Lawrence-Fortes, Mayor Roy Avis and Mark McCaig, CAO.

Regrets: Gary Rogozinski, Shanda DeGagne-Begin and Bob Armit.

Also Present: Tannis Drysdale, Wanda Botsford, Geoff Gillon, Rainy River Future Development Corporation, Faye Flatt, Municipal Planner and Lori Pattison, Secretary.

The meeting was chaired by Teresa Hazel, Vice-chair due to Gary Rogozinski's absence.

1. Call to order at 11:42 p.m.
2. Non agenda items: None
3. Disclosure of pecuniary interest and the general nature thereof: Jim Cumming declared a conflict on item 5ii) Economic Development Website.
4. Approval of Minutes – October 11, 2011

Gord McBride – Dale Lawrence-Fortes: that the minutes from the October 11, 2011 meeting be approved as circulated.

CARRIED.

5. Presentations:

- i) Go Local – Wanda Botsford (RRFDC) was in attendance to do a presentation on the Go Local concept – Heritage Fund supports the program and still awaiting a response from FedNor – proceed with or without FedNor.
 - swipe cards – offer discounts
 - define what it means for Fort Frances
 - develop a logo
 - eventually encompass all of sunset country
 - develop a Go Local committee to work on initiative after we receive response from FedNor
- ii) Economic Development Website – will be unveiling the new web site this week – can be accessed through Town of Fort Frances Website – if

Agenda Item # 7.5

you have any comments after viewing the website send them along to Tannis at RRFDC.

6. Information and Activity Reports:

- i) Industrial Lot Sales Report – Tannis to tidy up some wording – circulate to all executive committees for their input and incorporate into report and forward on to council for final approval on November 28th.

Jim Cumming – John McTaggart – that the Economic Development Advisory Committee recommends the Industrial Lot Sales Report as presented.

- ii) Rainy Lake Hotel Advisory Group Representative – after some discussion John McTaggart volunteered to sit as a representative of EDAC on this advisory group for the Rainy Lake Hotel.

7. Discussion and Action Request Items:

- i) Hwy 17 and Hwy 53 Signs – Hwy 53 sign – recommended to approach local hotels to cost share (75 month) for a two year contract and share advertising space on the sign coming into International Falls. If no takers then maybe approach some local restaurants as to their interest.

Hwy 17 Sign – approach Atikokan and see if we can share the sign

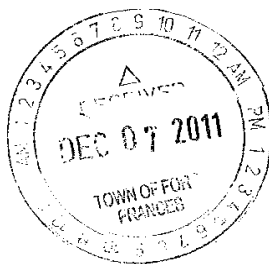
8. Educational Opportunities: (contact Tannis or RRFDC a week in advance) None

- i) Osisko Meet and Greet Luncheon – December 12, 2011 – Adventure Inn – Dining Room.
- ii) Social Media Training – Thursday December 1, 2011 – 6:30 to 9:30 at the Rendez-vous and Friday from 9 to 12 at RRFDC.

9. Non-Agenda Items: None

10. Next Meeting Date: December 5, 2011.

Agenda Item # 7.6



OF # 21 - Minutes

OPERATIONS & FACILITIES EXECUTIVE COMMITTEE

REPORT

NOVEMBER 23, 2011

A meeting of the Operations & Facilities Executive Committee was held on Wednesday, November 23rd, 2011 at 7:30 a.m.

PRESENT: Rick Wiedenhoeft
Ken Perry
Roy Avis
Mark McCaig
Doug Brown

REGRETS: Paul Ryan

GUESTS:

1. Called to order at 7:35 a.m.
2. Non-agenda items which, because of urgency, cannot be referred to subsequent meeting, identified to be considered later in the meeting:
 - a) Industrial Lots Development

Agenda Item # 7.6

3. Disclosure of pecuniary interest and general nature thereof – none.
4. Approve Minutes from November 9th, 2011 Operations & Facilities Executive Committee Meeting. The minutes were approved as circulated.
5. TENDERS/CAPITAL/DEVELOPMENT/ENGINEERING SERVICES
 - First Draft of 2012 Operating & Capital Budget for Operations & Facilities Division, Water & Sewer General Fund * **Budget book previously distributed please bring to meeting.** – The 2012 Operations & Facilities budget document was reviewed in detail where each member of the Operations & Facilities Executive Committee was given an opportunity to obtain clarification from the Operations & Facilities Manager. Each page of the budget document was reviewed. It was recommended by the Operations & Facilities Executive Committee that the 2012 Operations & Facilities budget document be forwarded to the Finance & Administration Department, as this is the next stage of the budget process.
6. WATER
 - Water Treatment Plant
 - Water Distribution System
7. SEWER
 - Sewage Treatment Plant
8. TRANSPORTATION
 - Traffic Safety Advisory Committee
9. WASTE MANAGEMENT
 - Lights @ the Town's Recycle Depot (Councilor Perry to discuss) – Councillor Perry is requesting that Administration look into seeing if an additional street light can be installed across from the recycling depot.

Agenda Item # 7.6

- Repairs to Recycle Bins @ the Town's Recycle Depot (Councilor Perry to discuss) – Councilor Perry mentioned that the recycling bins need to be repaired basically reinforcing steel needs to be installed on the front faces of the bins and the top lids need to be re-attached.

10. AIRPORT

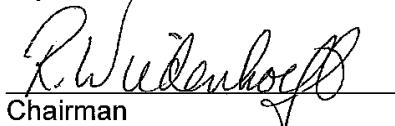
11. PARKS & CEMETERIES

12. INFORMATION REPORTS

13. NON-AGENDA ITEMS

- a) Industrial Lots Development – Mark McCaig highlighted the Economic Development Advisory Committee (EDAC) report on the proposed pricing and sales policy for Industrial Lots. A report from the Operations & Facilities Executive Committee will be forwarded to the Planning & Development Executive Committee outlining the following recommendations:
- 1) That the proposed prices and sales policy for the industrial lots outlined in the EDAC report is supported in principal and should be forwarded to Council for endorsement.
 - 2) That on an annual basis the Operations and Facilities Division will provide cost estimates for 2-inch diameter water and 6-inch diameter sanitary sewer service lines for the properties outlined in the report.
 - 3) That a 6-inch diameter sanitary sewer service line in most cases will have sufficient capacity to support an industrial type building and not a 8 inch diameter service line as outlined in the November 8th EDAC report.

There being no further matters before this committee at this time; this meeting was adjourned at 9:30 a.m.



Chairman
Operations & Facilities Executive
Committee


Manager Operations & Facilities

Nov 23rd O&F Exec.doc